



Board of Directors

Russ Baggerly, Director
Angelo Spandrio, Director
Brian Brennan, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the
Casitas Board Room
1055 Ventura Ave.
Oak View, CA 93022
December 11, 2019 @ 3:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Minutes of the November 27, 2019 Special Meeting
[11 27 19 Special Board Mtg Minutes.pdf](#)

- 6.b. Minutes of the November 13, 2019 Board Meeting
[11 13 19 Minutes.pdf](#)
- 6.c. Minutes of the October 23, 2019 Board Meeting
[10 23 19 Minutes.pdf](#)
- 6.d. Minutes of the October 18, 2019 Special Meeting
[10 18 19 Special Meeting Minutes.pdf](#)
- 6.e. Minutes of the September 9, 2019 Special Meeting.
[9-9-19 Special Meeting Minutes.pdf](#)

7. ACTION ITEMS

- 7.a. Review, Approve and Accept District Accounts Payable Reports for the periods of October 10, 2019 to October 30, 2019, and October 31, 2019 to November 27, 2019.
[AR Report 101019 to 103019.pdf](#)
[AP Report 103119 to 112719.pdf](#)
- 7.b. Review and consider approval of a request from Nancy Duffy McCarron, Trustee for the Special Needs Trust of Sheryl Sanguinet, to waive monthly water service charge due to construction activities.
[Memo - Waiver of Monthly Standby Charge - Nancy Duffy McCarron 121119.pdf](#)
[Request-Bd-Mtg-Agenda-11-13-19-3pm-dated-10-25-19.pdf](#)
- 7.c. Authorize the General Manager to enter into an agreement for professional engineering services with Stantec Consulting Services, Inc. for preparation of the Casitas Water System Master Plan for a fee not to exceed \$271,634.
[Stantec BoardMemo Master Plan.pdf](#)
[StantecProposal 20191204.pdf](#)
- 7.d. Robles Fish Passage Prototype Projects.
 - 7.d.i. Adopt the Notice of Exemption
 - 7.d.ii. Award a contract to Travis Agriculture Construction, Inc. in the amount of \$58,534.00 for the Robles Fish Passage Prototype Backspray System, Specification No. 19-428
 - 7.d.iii. Award a contract to Western Oilfields Supply Company, dba Rain for Rent in the amount of \$256,620.89 for the Robles Fish Passage Prototype Backspray System Water Supply, Specification No. 19-429.
[Board Memo Robles Backspray 20191211.pdf](#)
[CEQA NOE_Robles Prototype \(1\).pdf](#)
[BOR_NMFS LOC_RoblesScreenModification_112619.pdf](#)
[Final CEC-19-040 Robles Fish Screen Prototype Testing -signed.pdf](#)
- 7.e. Recommend awarding a contract to William Miracle Machinery in the amount of \$26,335.81 for the Marion Walker Treatment Plant Sludge Bed #1 Rehabilitation, Specification No. IFB133.

[Board Memo for MWTP Sludge Bed #1 Rehabilitation.pdf](#)

- 7.f. Recommend rejection of all bids and reopen the bidding for De La Garrigue Bridge and Rice Bridge Replacement Project, Specification No. 18-398 and 18-401.
[Memo Reject_Rebid Bridges.pdf](#)
- 7.g. Prequalification of Pipeline Contractors for 2019.
[BoardMemo Prequal Pipeline Contractors.pdf](#)
- 7.h. Review and approval of Job Descriptions and Proposed Staffing Changes.
 - 7.h.i. Water Conservation Technician (Limited Term): Eliminate two part-time positions and create on full-time limited term position.
 - 7.h.ii. Buyer/Accounting Technician approval of updated job description.
 - 7.h.iii. Payroll/Accounting Technician update and job description and revise the pay range from E16 to E23.
[Memo Elimination of Two Part-time Postitions to One Full-time Water Conservation Technician for a Two Year Term 121119.pdf](#)
[Water Conservation Technician Job Description.pdf](#)
[Buyer Accounting Technician Memo Update 121119.pdf](#)
[Buyer Accounting Tech Job Descrip.pdf](#)
[Memo Customer Service Accounting Technician to Payroll Accounting Technician 121119.pdf](#)
[Payroll Accounting Technician Job Description.pdf](#)
- 7.i. Discussion regarding scheduling of the Board Planning meeting and Mid Year Budget Review in January.

8. LAKE CASITAS IMPROVEMENT FOUNDATION MEETING

- 8.a. Approval of Lake Casitas Improvement Foundation Treasurer Report.
[LCIF Treasurers Report.pdf](#)

9. INFORMATION ITEMS

- 9.a. Geographic Information System Status Presentation.
- 9.b. Hydrology Report for October, 2019.
[Hydrology Report for October 2019.pdf](#)
- 9.c. Monthly Engineering Status Report
[Memo Eng Status Report.pdf](#)
[December_2019_8x11_Wht \(STARS\).pdf](#)
- 9.d. Special Executive Committee Minutes
[Special Exec Minutes 110719.pdf](#)

- 9.e. Personnel Committee Minutes
[Personnel Committee Minutes 111219.pdf](#)
- 9.f. Finance Committee Minutes
[Finance Minutes 111519.pdf](#)
- 9.g. Water Resources Committee Minutes
[Water Resources Minutes 111919.pdf](#)
- 9.h. Consumption Report
[Consumption Oct 2019 - 2020.pdf](#)
- 9.i. State Water Project - Interconnect Project Report
[SWP Intertie Project Cost 11-26-2019.pdf](#)
- 9.j. CFD 2013-1 Report
[CFD 2013-1 Project Cost 11-26-2019.pdf](#)
- 9.k. Investment Report
[Investment Report 11-26-19.pdf](#)
- 10. GENERAL MANAGER COMMENTS
- 11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED
- 12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).
- 13. CLOSED SESSION
 - 13.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board; City of San Buenaventura, San Francisco County Superior Court, Case No. CPF-14-513875.
 - 13.b. Public Employee Performance Evaluation (§ 54957)
Title: General Manager
- 14. ADJOURNMENT



Minutes of the Casitas Municipal Water District
Special Board Meeting Held
November 27, 2019

A meeting of the Board of Directors was held August 14, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California.

1. CALL TO ORDER

President Kaiser called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Word, Spandrio, Brennan, Baggerly and Kaiser were present. Also present is General Manager Michael Flood, Clerk of the Board Rebekah Vieira and Attorney John Mathews. There were three staff members and one member of the public in attendance.

3. PLEDGE OF ALLEGIANCE

President Kaiser led the Pledge of Allegiance.

4. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

Bob Daddi brought up the lack of parking and access for the public. Mr. Flood provided an update explaining that we have been in contact with property owner next door and expect to have a discussion this afternoon regarding leasing a portion of that and have done some engineering surveying. On Tuesday this week we added an additional 12 parking spots for staff which is just now being painted. These are two things that are addressing that situation.

5. RECOMMEND SETTING A DATE FOR THE 2020 STATE OF THE DISTRICT SPECIAL BOARD MEETING AND CONSIDERATION OF THE AD HOC COMMITTEE RECOMMENDATIONS.

The Board discussed the State of the District Meeting and heard input from the Ad Hoc Committee regarding a more robust Q & A session. The Board determined that they would look to hold this in April to have more information on the water supply following the rain season.

Bob Daddi suggested providing assistance to drive attention to the district's social media sites and making space for information in the paper.

President Kaiser moved the meeting to closed session at 9:30 a.m.

6. CLOSED SESSION

- 6.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board; City of San Buenaventura, San Francisco County Superior Court, Case No. CPF-14-513875.

President Kaiser moved the meeting back into open session at 10:51 a.m. with Mr. Mathews reporting that the board met with special counsel on the case set forth in the agenda. Discussion was on strategy and an update on the case and no action was taken.

President Kaiser adjourned the meeting at 10:51 a.m.

Brian Brennan, Secretary



Minutes of the Casitas Municipal Water District
Board Meeting Held
November 13, 2019

A meeting of the Board of Directors was held November 13, 2019 at the City of Ventura located at 501 Poli, Ventura, CA 93101.

1. Call to Order

President Kaiser called the meeting to order at 4:00 p.m.

2. Roll Call

Directors Word, Spandrio, Brennan, Baggerly and Kaiser were present. Also present is General Manager Mike Flood, Clerk of the Board Rebekah Vieira and Attorney John Mathews. There were two staff members and three members of the public in attendance.

3. Pledge of Allegiance

President Kaiser led the Pledge of Allegiance

4. Agenda Confirmation

There were no changes.

5. Public Comments

None

6. Consent Agenda

6.a. Approval of Change Order No. 3 to Tierra Contracting for Ventura Street Pipeline Replacement in the amount of \$70,265.00.

On the motion of Director Brennan, seconded by Director Baggerly the Consent Agenda was adopted by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser

NOES: Directors: None
ABSENT: Directors: None

7. Action Items

- 7.a. Approve and Authorize the General Manager to sign a Task Order for professional engineering services to Water Works Engineers for Matilija Pipeline Replacement Preliminary Design in an amount not to exceed \$49,783.

On the motion of Director Baggerly, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.b. Award the contract for Facilities Paving (Specification No. 19-424) to J&H Engineering General Contractors, Inc. (J&H) in the amount of \$100,105 and authorize the President of the Board to execute the agreement for said work.

On the motion of Director Brennan, seconded by Director Baggerly, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.c. Approve and authorize the General Manager to issue a Task Order for professional engineering services to Water Works Engineers (WWE) for the Avenue 1 Pump Station Improvements Design in the amount not to exceed \$27,579.

On the motion of Director Baggerly, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.d. Approve and authorize the General Manager to issue a Task Order for professional engineering services to Michael K. Nunley and Associates (MKN) for the Signal Tank Replacement and Pump Station Improvement Preliminary Design in the amount not to exceed \$180,594.

On the motion of Director Brennan, seconded by Director Spandrio, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.e. Approve and authorize the General Manager to issue a Task Order in an amount not to exceed \$200,000 to MNS Engineers for on-call inspection services of Casitas and Ojai System capital improvement projects.

On the motion of Director Baggerly, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.f. Recommend approval of a contract with Hildebrand Consulting in the not to exceed amount of \$45,045.00 for a financial plan, rate design and cost of service study.

On the motion of Director Baggerly, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.g. Recommend the Board increase the budget for the District Office Remodel, Approve and authorize a Task Order to GHD, Inc. for electrical engineering in the amount not to exceed \$26,815 and award contracts to PSLA Security Systems for security cameras and access control in the amounts of \$29,465.10 and \$23, 625.27.

On the motion of Director Word, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

8. Information Items

- 8.a. Monthly Engineering Status Report
- 8.b. Lake Casitas Recreation Area Report for September

- 8.c. Recreation Committee Minutes
- 8.d. Finance Committee Minutes
- 8.e. CFD 2013-1 Report
- 8.f. State Water Project – Interconnect Project Reports
- 8.g. Investment Report

On the motion of Director Brennan, seconded by Director Baggerly, the information items were approved by the following roll call vote:

AYES:	Directors:	Word, Spandrio, Brennan, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

9. General Manager Comments

Mr. Flood introduced Kelley Dyer as the new Assistant General Manager. And then reported that work in the Forebay has commenced with good speed. A reminder to the Board of the water security tours being held on Thursday and Saturday.

10. Board of Director Reports on Meetings Attended

Director Spandrio reported his attendance at the Recreation committee meeting. Director Brennan reported that he attended the Recreation Committee and the AWA tour of water facilities. Director Baggerly attended OBGMA and President Kaiser reported that he met with staff and with Tico Mutual regarding their desire for Casitas to take them over.

11. Board of Director Comments per Government Code Section 54954.2(a).

Director Word mentioned the AWA breakfast on the 21st with Mr. Flood talking about water supply.

Director Baggerly thanked staff for putting together the meeting in Ventura and thanked CAPS Media for their assistance. Director Brennan suggested the next time we hold a meeting in Ventura to have something on the agenda on the history of Casitas and to advertise the meeting on Facebook.

President Kaiser applauded staff and CAPS Media.

President Kaiser moved the meeting to closed session at 4:45 p.m. with Mr. Mathews explaining that we will reconvene in this room.

12. Closed Session

12.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board; City of San Buenaventura, San Francisco County Superior Court, Case No. CPF-14-513875.

12.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a) California Water Impact Network v. City of San Buenaventura, Ventura Superior Court, Case No. 56-2019-00532905-CU-WM-VTA.

President Kaiser moved the meeting back into open session at 5:09 p.m. with Mr. Mathews stating the board met on the two matters. On the California Water Impact Network case the board was advised that we have been dismissed from the base and the board agreed to cost share on a 5-0 vote of the expected litigation of \$150,000 and agreed to participate at 20% of that amount. If the total exceeds that it will come back to the board. The Board then discussed the Channelkeepers case and were provided a brief update on that case and determined that a special meeting would be held on Nov 27 at 9:00 a.m. for a closed session status update on the case.

13. Adjournment

President Kaiser adjourned the meeting at 5:10 p.m.

Brian Brennan, Secretary



Minutes of the Casitas Municipal Water District
Board Meeting Held
October 23, 2019

A meeting of the Board of Directors was held October 23, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California.

1. Call to Order

President Kaiser called the meeting to order at 3:00 p.m.

2. Roll Call

Directors Spandrio, Brennan, Baggerly and Kaiser were present. Director Word was absent. Also in attendance were General Manager Mike Flood, Clerk of the Board Rebekah Vieira and Attorney John Mathews. There were three staff members and four members of the public in attendance.

3. Pledge of Allegiance

President Kaiser let the Pledge of Allegiance

4. Agenda Confirmation - Consider and approve, by majority vote, minor revisions to Board items and/or attachments and any item added to, or removed/continued from, the Agenda.

Mr. Flood pulled item 7g.

5. Public comments – presentations on District related items that are not appearing on the agenda – three minute limit.

None

6. Consent Agenda

a. Approve and Adopt Minutes from the October 9, 2019 Board Meeting.

The Consent Agenda was offered by Director Brennan, seconded by Director Baggerly and adopted by the following roll call vote:

AYES:	Directors:	Spandrio, Brennan, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Word

7. Action Items

- 7.a. Review, Approve and Accept District Accounts Payable Report for 9/26/19 – 10/9/19.

On the motion of Director Brennan, seconded by Director Baggerly, the report was approved by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: Word

- 7.b. Resolution setting the time and place of the November 13, 2019 Board Meeting to be held at 4:00 p.m. in the Community Room at the City of Ventura's offices.

The resolution was offered by Director Baggerly, seconded by Director Brennan and adopted by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: Word

Resolution is numbered 2019-27.

- 7.c. Resolution cancelling the Board Meetings of November 27, 2019 and December 25, 2019.

The resolution was offered by Director Brennan, seconded by Director Baggerly and adopted by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: Word

Resolution is numbered 2019-28.

- 7.d. Approve and Authorize the General Manager to sign a Task Order for engineering design services to MNS Engineers, Inc. in the not to exceed amount of \$62,940 for the Pleasant Avenue and Daly Road Pipeline Replacement.

On the motion of Director Brennan, seconded by Director Baggerly the above recommendation was approved by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly, Kaiser

NOES: Directors: None
ABSENT: Directors: Word

- 7.e. Approve and Authorize the General Manager to sign an agreement with Lauterbach & Associates, Architects, Inc. for design services for the Treatment Plant Building Addition and San Antonio Building Construction in the not to exceed amount of \$64,000.

On the motion of Director Baggerly, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: Word

- 7.f. Approve and Authorize the General Manager to enter into an agreement for professional engineering consulting services with Kennedy Jenks Consultants, Inc. for the Water Quality Improvements at Marion R. Walker Treatment Plant for a fee not to exceed \$41,920.

On the motion of Director Baggerly, seconded by Director Spandrio the above recommendation was approved by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: Word

- 7.g. Approve Attachment A, First Amendment to the October 7, 2011 Lake Casitas Recreation Area Management Agreement Contract 11-LC-20-2016 (Attachment B), for inclusion on an Open Space agreement between Casitas Municipal Water District and the United States Department of the Interior Bureau of Reclamation.

This item was pulled from the agenda.

- 7.h Discussion and possible adoption of a Resolution Declaring an Emergency regarding the Robles Diversion Debris Removal.

The Resolution was offered by Director Spandrio, seconded by Director Brennan and adopted by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Kaiser
NOES: Directors: Baggerly
ABSENT: Directors: Word

Resolution is numbered 2019-29.

INFORMATION ITEMS

- 8.a Hydrologic Status Reports for September 2019.
- 8.b Lake Casitas Recreation Area Report for August, 2019.
- 8.c Executive Committee Minutes.
- 8.d Water Resources Committee Minutes.
- 8.e Notice of Completion for Robles Canal Panel Replacement, Spec. No. 19-413.
- 8.f CFD 2013-1 Report.
- 8.g State Water Project – Interconnect Project Report.
- 8.h Investment Report

The information items were offered by Director Brennan, seconded by Director Spandrio and approved by the following roll call vote:

AYES:	Directors:	Spandrio, Brennan, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Word

9. GENERAL MANAGER COMMENTS

Mr. Flood showed picture of a four foot crack in bottom of pipeline that was probably installed around 1920. We know that the tank is that old and the wellfield is that old and this is the pipe that connects them. The leak was extensive and created a pressure problem and we had to do a boil water notice. We are looking for a way to not have that happen again. This is the second time we have had this in less than nine months.

The contractor is ready to start the Forebay work when we get the permits.

There was a lengthy discussion of our actions during a noticed public safety power shutdown.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Spandrio attended the Upper Ventura River Groundwater Agency meeting. Director Brennan added he also attended that and attended the October 14th City Council Meeting and spoke in favor of the EIR. Director Brennan also attended the AWA Water Issues and the breakfast meeting.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Spandrio stated we covered 95% of my concerns in the discussion regarding PSPS. Director Spandrio then mentioned concerns about fire dangers and

asked how much of a fire can we support. Mr. Flood explained that water systems are not designed to put out wildfires. They are designed for structure fires, a couple at the most at a time. If the whole city is on fire a water system would not keep up on that. He added that we made it on the Thomas Fire and had no problems keeping the system in water.

Director Brennan appreciated the special meeting held last Friday and survey results and asked about a public relations subcommittee and creation of a schedule for discussion in the future. Director Kaiser asked when the next PR committee will be and suggested adding the state of the district preliminary plans to the agenda.

12. ADJOURNMENT

President Kaiser adjourned the meeting at 4:03 p.m.

Brian Brennan, Secretary



Minutes of the Casitas Municipal Water District
Special Board Meeting Held
October 18, 2019

A special meeting of the Board of Directors was held October 18, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California.

1. Call to Order

President Kaiser called the meeting to order at 10:00 a.m.

2. Roll Call

Directors Spandrio, Baggerly and Kaiser were present. Director Brennan arrived at 10:01 a.m. and Director Word was absent. Also in attendance were General Manager Mike Flood, Clerk of the Board Rebekah Vieira and Attorney John Mathews. There were five members of the public in attendance.

3. Pledge of Allegiance

President Kaiser led the Pledge of Allegiance.

4. Public Comments.

None

5. Presentation of the Water Resource Public Survey Results by Dr. McLarney of True North Research Inc., and discussion of the board including any direction to staff.

Dr. McLarney explained the results of the public survey, the board received comments from Bob Daddi and Bruce Kuebler. The Board discussed the need for public outreach and discussed options regarding timing.

The motion of Director Brennan, seconded by Director Spandrio for staff to provide a timeline of events with further supporting documentation and to further discuss if this measure would be put forth at a later time. This was approved by the following roll call vote:

AYES:	Directors:	Spandrio, Brennan, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Word

President Kaiser adjourned the meeting at 11:46 p.m.

Brian Brennan, Secretary



Minutes of the Casitas Municipal Water District
Special Board Meeting Held
September 9, 2019

A special meeting of the Board of Directors was held September 9, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California.

1. Call to Order

President Kaiser called the meeting to order at 2:00 p.m.

2. Roll Call

All members of the Board were present.

3. Pledge of Allegiance

President Kaiser led the Pledge of Allegiance.

4. Public comments – presentations on District related items that are not appearing on the agenda – three minute limit.

None

5. Fiduciary Training for upcoming release of Issuance C of the CFD 2013-1 Bond Funds.

Suzanne Harrell with Harrell & Company Advisors provided the Fiduciary training reviewing disclosure responsibilities under Federal Securities Law.

6. Adjournment.

President Kaiser adjourned the meeting at 3:45 p.m.

Brian Brennan, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 10/10/19-10/30/19
Presented to the Board of Directors For Approval November 13, 2019

Check	Payee		Description	Amount
000918	Payables Fund Account	# 9759651478	Accounts Payable Batch 101619	\$928,575.02
000919	Payables Fund Account	# 9759651478	Accounts Payable Batch 102419	\$196,613.38
000922	Payables Fund Account	# 9759651478	Accounts Payable Batch 103019	\$559,286.99
				\$1,684,475.39
000921	Payroll Fund Account	# 9469730919	Estimated Payroll 11/21/19	\$200,000.00
			Total	\$1,884,475.39

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000918-000922 have been duly audited is hereby certified as correct.

Denise Collin 10/31/19
 Denise Collin, Chief Financial Officer

 Signature

 Signature

 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000918	A/P Checks:	035789-035900
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	035818, 035837, 035843, 035844, 035845
000919	A/P Checks:	035901-035923
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	
000922	A/P Checks:	035924-036082
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	035931, 036018, 036019

Denise Collin 10/31/19
Denise Collin, Chief Financial Officer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 10/19/19
Pay Date of 10/24/19
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 10/25/19
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 10/10/2019 THRU 10/30/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK					
	C-CHECK	V	10/16/2019			035818		
	C-CHECK	V	10/16/2019			035837		
	C-CHECK	V	10/16/2019			035843		
	C-CHECK	V	10/16/2019			035844		
	C-CHECK	V	10/16/2019			035845		
	C-CHECK	V	10/30/2019			035931		
	C-CHECK	V	10/30/2019			036018		
	C-CHECK	V	10/30/2019			036019		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	8	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			8	0.00	0.00	0.00
BANK:	TOTALS:		8	0.00	0.00	0.00

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0049	STATE OF CALIFORNIA							
I-T2 201910221610	State Withholding	D	10/24/2019	13,608.51		000000		13,608.51
0128	INTERNAL REVENUE SERVICE							
I-T1 201910221610	Federal Withholding	D	10/24/2019	35,836.07		000000		
I-T3 201910221610	FICA Withholding	D	10/24/2019	31,189.80		000000		
I-T3 201910241611	FICA Withholding	D	10/24/2019	28.88		000000		
I-T4 201910221610	Medicare Withholding	D	10/24/2019	8,832.36		000000		
I-T4 201910241611	Medicare Withholding	D	10/24/2019	6.76		000000		75,893.87
0187	CALPERS							
I-PBP201910221610	PERS BUY BACK	D	10/24/2019	161.96		000000		
I-PEB201910221610	PEPRA EMPLOYEES PORTION	D	10/24/2019	7,107.37		000000		
I-PEM201910221610	PERS EMPLOYEE PORTION MGMT	D	10/24/2019	2,568.27		000000		
I-PER201910221610	PERS EMPLOYEE PORTION	D	10/24/2019	6,528.51		000000		
I-PRB201910221610	PEBRA EMPLOYER PORTION	D	10/24/2019	7,354.79		000000		
I-PRR201910221610	PERS EMPLOYER PORTION	D	10/24/2019	11,267.00		000000		34,987.90
0947	CITY OF OJAI							
I-101019	Encroachment Permits	R	10/11/2019	1,200.00		035789		1,200.00
1851	AHERN RENTALS							
I-21192064-001	Street Sweeper - GAR	R	10/16/2019	30,668.14		035790		30,668.14
0012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-659810	Conduit, Clamps, Gaskets - EM	R	10/16/2019	201.28		035791		
I-5665-660038	Conduit, Gaskets, Clamps - EM	R	10/16/2019	1,659.45		035791		1,860.73
0569	ALLCABLE							
I-4013656	Fiber Optic Lines - IT	R	10/16/2019	3,468.51		035792		3,468.51
0029	AMERICAN TOWER CORP							
I-3133116	Tower Rent-Red Mtn.Rincon Peak	R	10/16/2019	2,102.62		035793		2,102.62
0417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7017136597	Encoder Cable - TP	R	10/16/2019	140.63		035794		140.63
0014	AQUA-FLO SUPPLY							
I-SI1421103	PVC Fittings & Pipe - WP	R	10/16/2019	34.51		035795		
I-SI1435850	Fittings - PL	R	10/16/2019	33.23		035795		
I-SI1435853	Suction Pumps, Primer, Caps - PL	R	10/16/2019	48.51		035795		
I-SI1436565	Adapters - PL	R	10/16/2019	44.78		035795		
I-SI1437139	PVC Pipe - PL	R	10/16/2019	2.32		035795		
I-SI1439441	Caps & Plugs - EM	R	10/16/2019	9.45		035795		
I-SI1440011	PVC Cement & Primer - TP	R	10/16/2019	19.00		035795		
I-SI1443144	Couplings - LCRA	R	10/16/2019	63.24		035795		255.04

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4421	Ben Arellanes							
I-001	Native American Monit.@ Sunset	R	10/16/2019	2,943.75		035796		
I-002	Native American Monit.@ Sunset	R	10/16/2019	2,737.50		035796		5,681.25
1323	ARGO CHEMICAL INC							
I-1910044	Ammonia Solution - TP	R	10/16/2019	2,321.08		035797		2,321.08
0018	AT & T MOBILITY							
I-287290467941X10102	Acct#287290467941	R	10/16/2019	238.08		035798		238.08
0030	B&R TOOL AND SUPPLY CO							
I-1900937600	Impact Socket - LCRA	R	10/16/2019	62.66		035799		
I-1900937792	Terry Rags - WHS	R	10/16/2019	346.26		035799		408.92
0036	BC TREE SERVICE, INC							
I-3229	Clean Backwash Pond - MAINT	R	10/16/2019	1,500.00		035800		1,500.00
4021	Blankinship & Associates, Inc.							
I-BA6485	Cu for Aquatic Pesticide - LAB	R	10/16/2019	8,354.88		035801		8,354.88
3207	BMI PacWest Inc.							
I-012969	AC Maintenance - DO	R	10/16/2019	559.00		035802		559.00
1062	BP Medical Supplies							
C-E325356b	Accrue Use Tax	R	10/16/2019	8.95CR		035803		
D-E325356a	Accrue Use Tax	R	10/16/2019	8.95		035803		
I-E325356	AED Training Pads - WP	R	10/16/2019	123.50		035803		123.50
1295	BSN CONSTRUCTION							
I-092719	Asphalt Patching - ENG/PL	R	10/16/2019	23,747.15		035804		23,747.15
0044	CALIFORNIA ELECTRIC SUPPLY							
I-8997-585413	Padlocks - EM	R	10/16/2019	136.45		035805		136.45
3702	Cannon Corporation							
I-69903	Valves & App Ventura St. - ENG	R	10/16/2019	4,121.27		035806		4,121.27
0208	CareIQ							
I-6/13929026-1	1102WC180000002 DOS 5/6/19	R	10/16/2019	133.86		035807		
I-6/13937167-1	1102WC180000002 DOS 8/30/19	R	10/16/2019	133.86		035807		
I-6/13950358-1	1102WC180000002 DOS 8/27/19	R	10/16/2019	102.95		035807		
I-6/13970018-1	1102WC180000001 DOS 8/21/19	R	10/16/2019	116.65		035807		
I-6/13970031-1	1102WC180000002 DOS 9/3/19	R	10/16/2019	133.86		035807		
I-6/13972115-1	1102WC180000002 DOS 9/6/19	R	10/16/2019	133.86		035807		755.04

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0055	I-Sept 2019							
	CASITAS BOAT RENTALS Gas for Boats - LCRA	R	10/16/2019	525.04		035808		525.04
0511	I-90080							
	Centers for Family Health Drug Screening - MAINT	R	10/16/2019	45.00		035809		45.00
2811	I-100819							
	Civic Construction Associates Canal Panel Replacements - ENG	R	10/16/2019	71,827.45		035810		71,827.45
1843	I-874246							
	COASTAL COPY Copier Usage - DO	R	10/16/2019	488.79		035811		488.79
0060	I-627002							
	COASTLINE EQUIPMENT Cover - Unit 114	R	10/16/2019	107.39		035812		107.39
0061	I-SB02093523 I-SB02093704							
	COMPUWAVE Ethernet Fiber - IT	R	10/16/2019	450.45		035813		
	Wifi Adapter - ENG	R	10/16/2019	22.52		035813		472.97
0062	I-9009-795806 I-9009-797546							
	CONSOLIDATED ELECTRICAL Power Supply - EM	R	10/16/2019	1,161.74		035814		
	Various Rolls of 500' Wire -EM	R	10/16/2019	1,186.10		035814		2,347.84
2115	I-S1441763.002							
	Consumers Pipe Supply Co. Buttrerfly Valves - EM	R	10/16/2019	16,231.01		035815		16,231.01
0719	I-81987884							
	CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	10/16/2019	137.50		035816		137.50
1483	I-6/13919185-1 I-6/13925366-1 I-6/13926504-1 I-6/13929026-1 I-6/13937167-1 I-6/13950358-1 I-6/13959527-1 I-6/13970018-1 I-6/13970031-1 I-6/13971137-1 I-6/13972115-1 I-C00206004240 I-C00206023206							
	CORVEL CORPORATION Bill Review	R	10/16/2019	229.28		035817		
	Bill Review	R	10/16/2019	9.50		035817		
	Bill Review	R	10/16/2019	22.72		035817		
	Bill Review	R	10/16/2019	9.50		035817		
	Bill Review	R	10/16/2019	9.50		035817		
	Bill Review	R	10/16/2019	9.50		035817		
	1102WC180000001 DOS 9/27/19	R	10/16/2019	137.39		035817		
	Bill Review	R	10/16/2019	9.50		035817		
	Bill Review	R	10/16/2019	9.50		035817		
	1102WC180000001 DOS 10/1/19	R	10/16/2019	36.38		035817		
	Bill Review	R	10/16/2019	9.50		035817		
	1102WC180000001 DOS 9/17/19	R	10/16/2019	120.00		035817		
	1102WC200000004 DOS 10/4/19	R	10/16/2019	25.00		035817		637.27

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1001 I-154492	CUSTOM PRINTING Business Cards - PR	R	10/16/2019	290.07		035819		290.07
1764 I-DP1903115	DataProse, LLC UB Mailing 8/19	R	10/16/2019	3,346.06		035820		3,346.06
3910 I-IN194000997	DoiT International USA, INC Google Apps 9/19	R	10/16/2019	1,430.80		035821		1,430.80
0086 I-1582	E.J. Harrison & Sons Inc Acct#500546088	R	10/16/2019	1,239.22		035822		1,239.22
0095 I-S100013183.001 I-S100014054.001	FAMCON PIPE & SUPPLY Caution Tape, Bolts, Nuts - UT Washers - UT	R R	10/16/2019 10/16/2019	34.43 64.35		035823 035823		98.78
0575 I-417165	FENCE FACTORY - SATICOY Caps & Fittings - WP	R	10/16/2019	58.08		035824		58.08
0013 I-8018676 I-8040477	FERGUSON ENTERPRISES INC Flange & Sink - UT Faucet - UT	R R	10/16/2019 10/16/2019	120.41 161.09		035825 035825		281.50
0101 I-9843869	FISHER SCIENTIFIC Gloves - LAB	R	10/16/2019	52.50		035826		52.50
1614 I-12344	FORBESS CONSULTING GROUP, INC Asbestos Sampling - ENG	R	10/16/2019	405.00		035827		405.00
1280 I-7514378	FRY'S ELECTRONICS, INC. Patch Cords - IT	R	10/16/2019	10.63		035828		10.63
2720 I-10518837	Garda CL West, Inc. Armored Truck Service	R	10/16/2019	731.40		035829		731.40
1533 I-842181	Julie Gonzales Camping Cancellation - LCRA	R	10/16/2019	109.00		035830		109.00
0115 I-9312195127	GRAINGER, INC Sump Pump - EM	R	10/16/2019	120.92		035831		120.92
3926 I-6/13925366-1	Alan M Gross MD 1102WC17000002 DOS 7/26/19	R	10/16/2019	2,375.00		035832		2,375.00

ENDOR SET: 01 Casitas Municipal Water D
 ANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 10/10/2019 THRU 10/30/2019

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0121	HACH COMPANY							
I-11661751	Reagents - LAB	R	10/16/2019	637.14		035833		637.14
3700	HDR Engineering, Inc.							
I-1200179888	Ojai East Res. Repairs - ENG	R	10/16/2019	12,962.29		035834		
I-1200184513	Ojai East Res. Repairs - ENG	R	10/16/2019	1,156.25		035834		14,118.54
0125	IDEXX DISTRIBUTION CORP							
I-3053911399	Colilert & QT Vessels - LAB	R	10/16/2019	221.55		035835		221.55
0910	J.W. ENTERPRISES							
I-315623	CT Pumping - AVE 1 PP	R	10/16/2019	76.50		035836		
I-315624	CT Pumping - VILLANOVA	R	10/16/2019	76.50		035836		
I-315625	CT Pumping - OVPP	R	10/16/2019	76.50		035836		
I-315626	CT Pumping - 4M PP	R	10/16/2019	76.50		035836		
I-315627	CT Pumping - GRAND AVE	R	10/16/2019	76.50		035836		
I-315628	CT Pumping - 4M RES.	R	10/16/2019	76.50		035836		
I-315629	CT Pumping - SA PLANT	R	10/16/2019	153.00		035836		
I-315630	CT Pumping - UPPER OJAI RES.	R	10/16/2019	76.50		035836		
I-315631	CT Pumping - 3M PUMP	R	10/16/2019	76.50		035836		
I-315632	CT Pumping - SIGNAL RES.	R	10/16/2019	76.50		035836		
I-315633	CT Pumping - FAIRVIEW RES.	R	10/16/2019	76.50		035836		
I-315634	CT Pumping - CASITAS DAM	R	10/16/2019	76.50		035836		
I-315635	CT Pumping - RINCON TANK	R	10/16/2019	76.50		035836		
I-315636	CT Pumping - BATES RES.	R	10/16/2019	76.50		035836		1,147.50
0131	JCI JONES CHEMICALS, INC							
I-802468	Chlorine - TP, CM 802480	R	10/16/2019	899.94		035838		
I-802469	Chlorine - TP, CM 802482	R	10/16/2019	1,650.00		035838		2,549.94
0222	KELLY CLEANING & SUPPLIES, INC							
I-45293844	Janitorial Services 10/19-LCRA	R	10/16/2019	280.00		035839		280.00
0360	LESLIE'S POOL SUPPLIES, INC							
I-00142-02-018234	Small Chemicals - WP	R	10/16/2019	130.64		035840		130.64
2998	McCall's Meter Sales & Service							
I-32175	12" Ultra Mag Meter - EM	R	10/16/2019	5,738.83		035841		5,738.83
0151	MEINERS OAKS ACE HARDWARE							
I-893153	Padlocks - ENG	R	10/16/2019	58.52		035842		
I-894058	Paint - WHS	R	10/16/2019	101.92		035842		
I-894058a	Coil & Gloves - OM	R	10/16/2019	18.10		035842		
I-895817	Nozzle - UT	R	10/16/2019	10.92		035842		
I-895916	Repellent, Sunscreen, Cement - PL	R	10/16/2019	128.84		035842		
I-895972	Hose Cap, Shear, Trowel - UT	R	10/16/2019	25.84		035842		
I-896037	Shovels & Wheelbarrow - PL	R	10/16/2019	238.85		035842		
I-896071	Concrete - PL	R	10/16/2019	19.14		035842		

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ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-896354	Bolts & Screws - WP	R	10/16/2019	47.23		035842		
I-896397	Bulbs & Concrete - LCRA	R	10/16/2019	106.56		035842		
I-896514	Respirator & Gloves - MAINT	R	10/16/2019	111.34		035842		
I-896554	Paint & Trimmer Line - LCRA	R	10/16/2019	130.30		035842		
I-896723	Fittings & Pipe - LCRA	R	10/16/2019	15.43		035842		
I-896787	Lysol, Bolts, Screws - EM	R	10/16/2019	21.79		035842		
I-896827	Bulb & Drill - LCRA	R	10/16/2019	32.89		035842		
I-896857	Gloves, Fittings, Washers - PL	R	10/16/2019	51.61		035842		
I-896915	Sanding Mask - LCRA	R	10/16/2019	23.41		035842		
I-896934	Adapters & Ball Valves - UT	R	10/16/2019	12.48		035842		
I-897029	Sanding Masks & Blades - WP	R	10/16/2019	43.39		035842		
I-897160	Wood Shims - PL	R	10/16/2019	9.40		035842		
I-897293	Ratchets & Blades - LCRA	R	10/16/2019	62.42		035842		
I-897357	Masking Tape - LCRA	R	10/16/2019	14.48		035842		
I-897370	Single Keys - LCRA	R	10/16/2019	11.65		035842		
I-897533	Base, Clips, Cable - LCRA	R	10/16/2019	29.02		035842		
I-897668	Hooks & Fittings - WP	R	10/16/2019	21.37		035842		
I-897712	Lumber - LCRA	R	10/16/2019	18.22		035842		
I-897727	Saw, Bolts, Screws - LCRA	R	10/16/2019	73.50		035842		
I-897730	Bungee Cord, Epoxy, Key - FISH	R	10/16/2019	55.78		035842		
I-897802	Safety Glasses - FISH	R	10/16/2019	6.41		035842		
I-897809	Conduit Clamps & Switch - EM	R	10/16/2019	34.68		035842		
I-897825	Sanding Masks & Steel - FISH	R	10/16/2019	22.03		035842		
I-897855	Roofing & Kick - LCRA	R	10/16/2019	37.18		035842		
I-897869	Tape, Funnel, Broom - MAINT	R	10/16/2019	66.86		035842		
I-898110	Batteries - LCRA	R	10/16/2019	14.63		035842		
I-898522	Potting Mix & Gloves - WP	R	10/16/2019	26.89		035842		1,703.08
3724	Michael K. Nunley & Associates							
I-6124	OVPP Hydraulic Analysis - ENG	R	10/16/2019	350.90		035846		
I-6161	Ojai Sys.Water Replacement-ENG	R	10/16/2019	145.50		035846		
I-6172	Signal Tank Evaluations - ENG	R	10/16/2019	5,683.25		035846		
I-6173	Fish Screen Alternative - ENG	R	10/16/2019	5,137.77		035846		
I-6184	Fish Screen Prototype - ENG	R	10/16/2019	8,984.18		035846		
I-6221	Running Ridge Zone Improv.-ENG	R	10/16/2019	38,083.59		035846		58,385.19
3444	Mission Linen Supply							
I-510813925	Uniform Pants - TP	R	10/16/2019	32.16		035847		
I-510860327	Uniform Pants - TP	R	10/16/2019	32.16		035847		
I-510913597	Uniform Pants - TP	R	10/16/2019	32.16		035847		96.48
3701	MNS Engineers, Inc.							
I-73517	Sundet Pipeline Replace - ENG	R	10/16/2019	3,165.00		035848		
I-73518	Wellfield Pipe Replace - ENG	R	10/16/2019	3,817.50		035848		
I-73519	Grand Ave Optimization - ENG	R	10/16/2019	315.00		035848		
I-73520	Rincon PP Relocate Design -ENG	R	10/16/2019	3,424.50		035848		
I-73521	Canada & Emily PL - ENG	R	10/16/2019	2,767.50		035848		13,489.50

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3845	Oakridge Geoscience, Inc. I-048.005-01 Ventura St. Geotech - ENG	R	10/16/2019	5,195.00		035849		5,195.00
0163	OFFICE DEPOT I-386709817001 Office Supplies - DO I-386709818001 Office Supplies - DO	R R	10/16/2019 10/16/2019	361.20 20.47		035850 035850		381.67
0625	OfficeTeam I-54438961 Admin Temp 9/30-10/4 I-54439212 Admin Buyer Temp 9/30-10/4	R R	10/16/2019 10/16/2019	1,030.40 1,826.80		035851 035851		2,857.20
1570	Ojai Auto Supply I-473551 Lamps & Oil - PL I-473582 Fluids, Filters, Lamps -Unit 234 I-473921 Pressure Washer Adapter - GAR I-474958 Glass - Unit 9	R R R R	10/16/2019 10/16/2019 10/16/2019 10/16/2019	30.52 164.25 62.77 47.17		035852 035852 035852 035852		304.71
1882	OJAI BASIN GROUNDWATER I-093019 Quarterly Pumping Fee	R	10/16/2019	13,522.50		035853		13,522.50
4515	Ojai Emergency Physicians Corp I-6/13926504-1 1102WC200000002 DOS 7/18/19	R	10/16/2019	158.29		035854		158.29
0165	OJAI LUMBER CO, INC I-1910-943113 Bit - WP I-1910-943114 Extension Bit - WP I-1910-943534 Cut Wheel & Lumber - EM I-1910-943740 Roofing - LCRA I-1910-943766 Dust Masks - MAINT	R R R R R	10/16/2019 10/16/2019 10/16/2019 10/16/2019 10/16/2019	31.83 11.57 73.56 52.65 23.64		035855 035855 035855 035855 035855		193.25
0602	OJAI TRUE VALUE I-52417 Gloves & Soap - LAB I-52428 Gloves - LAB	R R	10/16/2019 10/16/2019	19.07 8.03		035856 035856		27.10
3707	Ojai Valley Community Hospital I-6/13919185-1 1102WC200000002 DOS 7/18/19	R	10/16/2019	1,498.46		035857		1,498.46
4531	Peace Officers Research Associ I-255339 PORAC Insurance for Rangers	R	10/16/2019	352.00		035858		352.00
2833	Praxair, Inc I-92114730 Liquid Oxygen - TP I-92298225 Liquid Oxygen - TP I-92336236 Liquid Oxygen - TP	R R R	10/16/2019 10/16/2019 10/16/2019	1,984.14 2,486.26 2,365.02		035859 035859 035859		6,835.42

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1439	PRECISION POWER EQUIPMENT							
I-2340	Chain Saw Bar - MAINT	R	10/16/2019	185.30		035860		185.30
0042	PSR ENVIRONMENTAL SERVICE, INC							
I-9475	Gas Pump Repair @ LCRA	R	10/16/2019	1,938.35		035861		
I-9488	Vapor Recovery Test @ LCRA	R	10/16/2019	1,200.00		035861		
I-9494	Vapor Recovery Test @ DO	R	10/16/2019	2,600.00		035861		5,738.35
3976	Quality Sprayers, Inc.							
I-14078	Dam Spraying - MAINT	R	10/16/2019	2,100.00		035862		2,100.00
0788	QUINN COMPANY							
I-WON10012570	Install Check Valve - EM	R	10/16/2019	512.91		035863		512.91
0405	R.J. THOMAS MFG. CO., INC.							
I-215801	Fire Rings - LCRA	R	10/16/2019	5,221.74		035864		5,221.74
9780	RDO EQUIPMENT COMPANY							
I-P17291	Chipper Arms - Unit 234	R	10/16/2019	154.63		035865		154.63
0306	Rincon Consultants, Inc.							
I-15041	VTA-CARP Intertie Services-ENG	R	10/16/2019	4,195.25		035866		
I-15044	Bio Monitoring Ventura St.-ENG	R	10/16/2019	11,948.63		035866		
I-15062	Running Ridge Zone Improv.-ENG	R	10/16/2019	9,089.00		035866		25,232.88
0313	ROCK LONG'S AUTOMOTIVE							
I-27638	Radiator & Coolant - Unit 47	R	10/16/2019	693.40		035867		
I-27704	Battery - Unit 8	R	10/16/2019	200.50		035867		
I-27716	Oil Service - Unit 73	R	10/16/2019	207.54		035867		
I-27810	Smog Inspection - Unit 9	R	10/16/2019	44.75		035867		1,146.19
2900	Greg Romey							
I-101419	Advance for ASSP Training -SAF	R	10/16/2019	1,565.92		035868		
I-Sept 19	Reimburse Expenses 9/19	R	10/16/2019	478.80		035868		2,044.72
2837	Sam Hill & Sons, Inc.							
I-100219	Sunset Place PL Relocate - ENG	R	10/16/2019	306,776.43		035869		306,776.43
2756	SC Fuels							
I-1521632-IN	Gas & Diesel - LCRA	R	10/16/2019	3,814.95		035870		
I-1523945-IN	Gas & Diesel - DO	R	10/16/2019	5,377.80		035870		9,192.75
0385	SKILLPATH SEMINARS							
I-2270264	HR Books - MGMT	R	10/16/2019	171.33		035871		171.33

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0215	SOUTHERN CALIFORNIA EDISON							
I-100219b	Acct#2210502480	R	10/16/2019	152,928.90		035872		
I-101019a	Acct#2397969643	R	10/16/2019	36,794.98		035872		
I-101019b	Acct#2237789169	R	10/16/2019	18.59		035872		
I-101019c	Acct#2269631768	R	10/16/2019	27.92		035872		189,770.39
2202	Stanley Pest Control							
I-183308	Monthly Pest Control - WP	R	10/16/2019	170.00		035873		
I-191905	Monthly Pest Control - LCRA	R	10/16/2019	170.00		035873		340.00
2950	Stantec Consulting Services In							
I-1563687	Comprehensive Water Res. Plan	R	10/16/2019	23,493.50		035874		23,493.50
4532	Corban Suggs							
I-101419	Advance for Sensus Conference	R	10/16/2019	88.00		035875		88.00
1696	SUPERIOR MACHINE							
I-4167	Dam Screen Cart Wheels - TP	R	10/16/2019	18,102.00		035876		18,102.00
1959	The Wharf							
I-127965	Unfiroms - EM	R	10/16/2019	87.12		035877		87.12
2778	Traffic Management, Inc.							
I-535727	Message Board Delivery - ENG	R	10/16/2019	75.00		035878		
I-537075	Message Board rental 8/9-9/5	R	10/16/2019	1,200.00		035878		1,275.00
0225	UNDERGROUND SERVICE ALERT							
I-18dsbfe4941	Regulatory Costs - ENG	R	10/16/2019	146.66		035879		
I-920190095	363 New Ticket Charges	R	10/16/2019	608.95		035879		755.61
0825	USA BLUEBOOK							
I-022829	Hach Analyzers - TP	R	10/16/2019	9,686.82		035880		9,686.82
0243	VALLEY EQUIPMENT							
I-100119	Propane - PL	R	10/16/2019	42.47		035881		42.47
9955	VENTURA WHOLESALE ELECTRIC							
I-241867	Electronic Photo Control -LCRA	R	10/16/2019	24.65		035882		24.65
0247	County of Ventura							
I-100119	Encroachment Permits	R	10/16/2019	350.00		035883		350.00
2583	WageWorks							
I-INV1695646	FSA Monthly Admin Fee	R	10/16/2019	175.00		035884		175.00

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0663	WAXIE SANITARY SUPPLY							
I-78615953	Janitorial Supplies - DO	R	10/16/2019	1,007.79		035885		
I-78622774	Janitorial Supplies - DO	R	10/16/2019	75.13		035885		1,082.92
0330	WHITE CAP CONSTRUCTION SUPPLY							
I-50011327119	Padlocks - UT	R	10/16/2019	233.51		035886		233.51
2568	Win-911 Software							
I-152XT219-20191230	Mobile Software - TP	R	10/16/2019	595.00		035887		595.00
I-000201910031596	FRANCINA, SUZA US REFUND	R	10/16/2019	9.77		035888		9.77
I-000201910031599	HEICOR INVESTMENTS L US REFUND	R	10/16/2019	36.93		035889		36.93
I-000201910031598	STONEMAN, RAPHAELA US REFUND	R	10/16/2019	2.48		035890		2.48
I-000201910031597	ZION REAL ESTATE HOL US REFUND	R	10/16/2019	23.94		035891		23.94
I-000201910031600	ZION REAL ESTATE HOL US REFUND	R	10/16/2019	23.94		035892		23.94
I-000201910031601	GOUGER, J. RONALD US REFUND	R	10/16/2019	24.50		035893		24.50
I-000201910031604	HENKELS & MCCOY INC US REFUND	R	10/16/2019	448.73		035894		448.73
I-000201910031602	KROTONA INSTITUTE OF US REFUND	R	10/16/2019	390.90		035895		390.90
I-000201910031603	LANDMARK GRADING & P US REFUND	R	10/16/2019	436.37		035896		436.37
I-000201910031605	THE AMERICAN LEGION US REFUND	R	10/16/2019	40.48		035897		40.48
I-000201910081607	DIPALMA, VINCENT F R AR REFUND	R	10/16/2019	42.00		035898		42.00

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I-000201910141608	AURIC, CORY US REFUND	R	10/16/2019	840.13		035899		840.13
I-000201910141609	AURIC, CORY US REFUND	R	10/16/2019	840.13		035900		840.13
01703	ARNOLD LAROCHELLE MATTHEWS							
I-56447	Matter # 5088-016 8/19	R	10/24/2019	7,193.00		035901		
I-56448	Matter # 5088-001 8/19	R	10/24/2019	7,264.24		035901		
I-56449	Matter # 5088-022 8/19	R	10/24/2019	1,056.00		035901		
I-56450	Matter # 5088-020 8/19	R	10/24/2019	48.00		035901		
I-56662	Matter # 5088-016 9/16	R	10/24/2019	1,775.00		035901		
I-56663	Matter # 5088-001 9/19	R	10/24/2019	7,874.55		035901		
I-56664	Matter # 5088-003 9/19	R	10/24/2019	35.00		035901		25,245.79
01666	AT & T Acct#9391051740	R	10/24/2019	1,055.86		035902		1,055.86
01666	AT & T Local, Regional, Long Distance	R	10/24/2019	1,272.23		035903		1,272.23
02480	David Taussig & Associates, In D19-00115 CFD Tax Admin	R	10/24/2019	2,008.50		035904		2,008.50
01498	Department of Industrial Relat Lazy River Inspect Fee - WP	R	10/24/2019	146.25		035905		146.25
02658	Liebert Cassidy Whitmore Matter # CA182-00001 9/19	R	10/24/2019	216.00		035906		
I-1485969	Matter # CA182-00009 09/19	R	10/24/2019	2,761.00		035906		2,977.00
00625	OfficeTeam Admin Buyer Temp 10/7-10/11	R	10/24/2019	1,826.80		035907		
I-54487900	Admin Temp 10/7-10/11	R	10/24/2019	1,030.40		035907		
I-54519833	Admin Temp 10/14-10/17	R	10/24/2019	824.32		035907		3,681.52
00169	OJAI VALLEY SANITARY DISTRICT Cust #20594	R	10/24/2019	287.25		035908		287.25
00169	OJAI VALLEY SANITARY DISTRICT Cust #52921	R	10/24/2019	57.45		035909		57.45
00188	PETTY CASH Replenish Safe - LCRA	R	10/24/2019	100.00		035910		100.00

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0188	PETTY CASH							
I-101719	Replenish Petty Cash - DO	R	10/24/2019	392.85		035911		392.85
2475	Rutan & Tucker, LLP							
I-848686	Acct#029518-0003 7/19	R	10/24/2019	11,862.50		035912		11,862.50
0215	SOUTHERN CALIFORNIA EDISON							
I-102319	Acct#2266156405	R	10/24/2019	217.89		035913		217.89
2643	Take Care by WageWorks							
I-9799236	Reimburse Med/Dep Care	R	10/24/2019	534.54		035914		534.54
0245	CITY OF VENTURA							
I-101719	State Water Interconnect Study	R	10/24/2019	233.66		035915		233.66
1283	Verizon Wireless							
I-9839385909	Monthly Cell Charges - DO	R	10/24/2019	3,863.96		035916		
I-9839386386	Monthly Cell Charges - LCRA	R	10/24/2019	644.83		035916		4,508.79
0270	Wells Fargo Bank							
I-101119a	Pipeline Position Ad - PL	R	10/24/2019	200.00		035917		
I-101119b	Pipeline Position Ad - PL	R	10/24/2019	249.00		035917		
I-101119c	Mgmt/Sup. Training - DO/LCRA	R	10/24/2019	1,112.00		035917		
I-101119d	Parts for Microphone - MGMT	R	10/24/2019	319.52		035917		
I-101119e	Parts for Microphones - MGMT	R	10/24/2019	2,455.69		035917		
I-101119f	lunch for Training - MGMT	R	10/24/2019	111.00		035917		
I-101119g	LCW Conference - MGMT	R	10/24/2019	595.00		035917		
I-101119h	Construction Seminar - ENG	R	10/24/2019	1,076.00		035917		
I-101119i	APWD Seminar - ENG	R	10/24/2019	210.00		035917		
I-101119j	APWD Seminar - ENG	R	10/24/2019	345.00		035917		
I-101119k	Hotel for Conference	R	10/24/2019	1,010.88		035917		
I-101119l	Breakroom Supplies - MGMT	R	10/24/2019	116.12		035917		7,800.21
0216	Southern California Gas Co.							
I-102419a	Acct#00801443003	R	10/24/2019	194.99		035918		
I-102419b	Acct#18231433006	R	10/24/2019	57.12		035918		252.11
4010	CALIFORNIA STATE DISBURSEMENT							
I-CS5201910221610	200000001181291	R	10/24/2019	386.30		035919		386.30
0102	FRANCHISE TAX BOARD							
I-G03201910221610	Payroll Deduction	R	10/24/2019	50.00		035920		50.00

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00124	ICMA RETIREMENT TRUST - 457							
	I-DCI201910221610 DEFERRED COMP FLAT	R	10/24/2019	575.00		035921		
	I-DI%201910221610 DEFERRED COMP PERCENT	R	10/24/2019	133.42		035921		708.42
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN201910221610 457 CATCH UP	R	10/24/2019	230.77		035922		
	I-DCN201910221610 DEFERRED COMP FLAT	R	10/24/2019	6,875.39		035922		
	I-DN%201910221610 DEFERRED COMP PERCENT	R	10/24/2019	366.57		035922		7,472.73
00180	S.E.I.U. - LOCAL 721							
	I-COP201910221610 SEIU 721 COPE	R	10/24/2019	47.00		035923		
	I-UND201910221610 UNION DUES	R	10/24/2019	824.25		035923		871.25
00128	INTERNAL REVENUE SERVICE							
	I-102919 941 Filing-Quarter End 9/30/19	R	10/30/2019	0.43		035924		0.43
01325	Aflac Worldwide Headquarters							
	I-761680 Supplemental Insurance 10/19	R	10/30/2019	3,388.98		035925		3,388.98
00010	AIRGAS USA LLC							
	I-9093505013 Wheel Stringer Bead - PL	R	10/30/2019	427.77		035926		
	I-9093873627 Adapters & Torch Tig - PL	R	10/30/2019	267.55		035926		
	I-9094022373 Isolators & Lens - PL	R	10/30/2019	156.48		035926		
	I-9965494565 Cylinder Rentals - PL	R	10/30/2019	247.90		035926		1,099.70
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
	I-5665-660142 Heater Element - EM	R	10/30/2019	102.34		035927		
	I-5665-660487 Fuses for Rincon PP - EM	R	10/30/2019	907.53		035927		1,009.87
04550	Melissa Allred							
	I-808255 Camping Cancellation - LCRA	R	10/30/2019	38.00		035928		38.00
03044	Amazon Capital Services							
	I-14C1-VGYP-J16L Earplugs - MAINT	R	10/30/2019	71.46		035929		
	I-1DV3-4V3K-MTRV Toners - ADM	R	10/30/2019	881.12		035929		
	I-1H3P-Q7W9-Y6XC Keyboard Tray - ADM	R	10/30/2019	52.55		035929		
	I-1H3P-Q7W9-Y6Y7 Plate Lamps - Unit 4	R	10/30/2019	30.00		035929		
	I-1M4Q-99W1-MTHD Hard Drive Converter - IT	R	10/30/2019	31.08		035929		
	I-1YNV-H7M7-T4RD Toners - ADM	R	10/30/2019	386.27		035929		1,452.48
00014	AQUA-FLO SUPPLY							
	I-SI1434185 Hydrant Valve - PL	R	10/30/2019	622.36		035930		
	I-SI1440001 Clamps & pipe - PL	R	10/30/2019	248.25		035930		
	I-SI1440669 PVC, Fittings, Spigot - PL	R	10/30/2019	96.65		035930		
	I-SI1441870 PVC Fittings - PL	R	10/30/2019	189.63		035930		
	I-SI1443241 Fittings & Adapters - UT	R	10/30/2019	18.49		035930		
	I-SI1445231 Adapters & Plugs - UT	R	10/30/2019	25.80		035930		
	I-SI1446232 Repair Kit - LCRA	R	10/30/2019	331.62		035930		

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I-SI1446896	Bushings & Valves - PL	R	10/30/2019	169.51		035930		
I-SI1446897	PVC Fittings - PL	R	10/30/2019	354.89		035930		
I-SI1446898	Flanges & Gaskets - PL	R	10/30/2019	52.30		035930		
I-SI1446901	Bushings - PL	R	10/30/2019	34.15		035930		
I-SI1447447	Fittings & Paste - ENG	R	10/30/2019	31.62		035930		
I-SI1447448	Fitting - ENG	R	10/30/2019	1.84		035930		2,177.11
0840	AQUA-METRIC SALES COMPANY							
I-INV0075309	2" Omni Meters - UT	R	10/30/2019	8,491.92		035932		8,491.92
4551	Javier Arriola							
I-855649	Camping Cancellation - LCRA	R	10/30/2019	142.00		035933		142.00
1666	AT & T							
I-000013790278	Acct#9391035541	R	10/30/2019	494.05		035934		494.05
0018	AT & T MOBILITY							
I-287294256431X10102	Acct#287294256431	R	10/30/2019	1,861.14		035935		1,861.14
3429	AT&T							
I-0274880501	Acct#8310009376326	R	10/30/2019	1,302.40		035936		1,302.40
3429	AT&T							
I-4927449408	Acct#8310009376326	R	10/30/2019	1,302.40		035937		1,302.40
3429	AT&T							
I-8735701503	Acct#8310006908483	R	10/30/2019	1,073.11		035938		1,073.11
3429	AT&T							
I-9399811508	Acct#8310009376372	R	10/30/2019	1,302.40		035939		1,302.40
4202	AT&T							
I-101819	Acct#296003321	R	10/30/2019	48.15		035940		48.15
0943	ATLAS LICENSE CO & DATA SERVIC							
I-i1019-23	Add'l Radio Frequencies - EM	R	10/30/2019	615.00		035941		615.00
4552	Tracey Avina							
I-823808	Camping Cancellation - LCRA	R	10/30/2019	245.00		035942		245.00
0030	B&R TOOL AND SUPPLY CO							
I-1900937506	Cordless Set - PL	R	10/30/2019	925.57		035943		
I-1900937908	Vice Grips - PL	R	10/30/2019	219.28		035943		
I-1900938204	Shut off Tool - PL	R	10/30/2019	296.99		035943		
I-1900938255	Tool Box & Transfer Tank - PL	R	10/30/2019	2,382.03		035943		3,823.87

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0679 I-S2644283.001	BAKERSFIELD PIPE & SUPPLY INC Pipe Tape & Sealant - PL	R	10/30/2019	86.98		035944		86.98
4553 I-840384	Rita Berghoudian Camping Cancellation - LCRA	R	10/30/2019	71.00		035945		71.00
0032 I-BVL21	BIOVIR LABORATORIES, INC Giardia/Crypto Test 8/22/19	R	10/30/2019	357.85		035946		357.85
3733 I-Oct 19	Stuart Birdsey Reimburse Miles 10/19	R	10/30/2019	58.00		035947		58.00
4111 I-BU01170635	Roadpost, Inc. Sat Phone Service - TP	R	10/30/2019	55.35		035948		55.35
3207 I-013040	BMI PacWest Inc. Boiler Turned off - MAINT	R	10/30/2019	423.04		035949		423.04
0756 I-093019	BOARD OF EQUALIZATION Use Tax Return 15300115	R	10/30/2019	185.00		035950		185.00
4123 I-102319	Mark Bodycombe Irrigation Controller Rebate	R	10/30/2019	250.00		035951		250.00
4554 I-856051	Andy Bratta Camping Cancellation - LCRA	R	10/30/2019	115.00		035952		115.00
3059 I-BP1992593	Brenntag Pacific Inc. Chlorine for Ojai Sys - TP	R	10/30/2019	1,318.20		035953		1,318.20
4555 I-848285	Lisa Brown Camping Cancellation - LCRA	R	10/30/2019	30.00		035954		30.00
0463 I-576389 I-579771	Cal-Coast Machinery Tractor Rental 9/11-10 /10 Mulch Kit - WP	R R	10/30/2019 10/30/2019	2,149.61 111.83		035955 035955		2,261.44
3702 I-70235	Cannon Corporation Valves & App Ventura St. - ENG	R	10/30/2019	1,876.80		035956		1,876.80
4396 I-809063a	Lupe Carrillo Camping Cancellation - LCRA	R	10/30/2019	255.00		035957		255.00

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3021	Central Communications Call Center 9/19	R	10/30/2019	167.66		035958		167.66
4536	Monica Chavez Camping Cancellation - LCRA	R	10/30/2019	175.00		035959		175.00
0443	CHISUM'S FLOOR COVERING Epoxy - WHS	R	10/30/2019	120.45		035960		120.45
0060	COASTLINE EQUIPMENT Alternator Returned - Unit 114	R	10/30/2019	53.88CR		035961		
	C-630102 Water Pump Returned - Unit 114	R	10/30/2019	53.88CR		035961		
	I-629599 Water Pump - Unit 114	R	10/30/2019	334.09		035961		
	I-630094 Alternator - Unit 114	R	10/30/2019	311.44		035961		537.77
0061	COMPUWAVE Cisco Smartnet - IT	R	10/30/2019	39.00		035962		
	I-SB02093801 MS Windows - IT	R	10/30/2019	195.00		035962		
	I-SB02093849 SSD Cards - IT	R	10/30/2019	573.79		035962		807.79
0062	CONSOLIDATED ELECTRICAL Motor Heater Realy - EM	R	10/30/2019	145.88		035963		145.88
0331	COORDINATED WIRE ROPE Chain - PL	R	10/30/2019	453.92		035964		453.92
4556	Karen Cornelius Camping Cancellation - LCRA	R	10/30/2019	60.00		035965		60.00
0064	CROWDER BACKFLOW SERVICES, INC Backflow Testing - TP	R	10/30/2019	190.00		035966		
	I-29691 Backflow Testing - SA Plant	R	10/30/2019	152.00		035966		
	I-29692 Backflows Testing - LCRA	R	10/30/2019	866.00		035966		1,208.00
3396	Craig Dahlberg Camping Cancellation - LCRA	R	10/30/2019	115.00		035967		115.00
4557	Kyle Daley Camping Cancellation - LCRA	R	10/30/2019	38.00		035968		38.00
0740	DELL MARKETING L.P. Replace IT Laptop - IT	R	10/30/2019	2,137.14		035969		2,137.14

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0106	DeZURIK/Apco I-RPI/65018142	R	10/30/2019	4,010.08		035970		4,010.08
03677	Miguel Duran I-792260	R	10/30/2019	109.00		035971		109.00
00086	E.J. Harrison & Sons Inc I-1596	R	10/30/2019	105.32		035972		105.32
00086	E.J. Harrison & Sons Inc I-28058	R	10/30/2019	204.97		035973		204.97
00086	E.J. Harrison & Sons Inc I-28078	R	10/30/2019	1,758.48		035974		1,758.48
00086	E.J. Harrison & Sons Inc I-28079	R	10/30/2019	354.08		035975		354.08
2860	Embassy Consulting Services, L I-98522	R	10/30/2019	1,650.00		035976		1,650.00
3524	EnviroSupply & Service, Inc. I-1-555239	R	10/30/2019	980.41		035977		980.41
2219	Evans Excavating I-2372	R	10/30/2019	4,140.00		035978		4,140.00
0095	FAMCON PIPE & SUPPLY							
	I-S100006467.001 Washers, Flow Control - PL	R	10/30/2019	17,795.56		035979		
	I-S100010225.001 Vault For Maine Line - PL	R	10/30/2019	14,357.56		035979		
	I-S100013192.001 Thick Spacer - UT	R	10/30/2019	96.53		035979		
	I-S100013365.001 Brass Caps - PL	R	10/30/2019	2,788.50		035979		
	I-S100013418.002 Valve & Teflon - UT	R	10/30/2019	543.11		035979		
	I-S100013478.001 Hydrant - PL	R	10/30/2019	1,769.63		035979		
	I-S100013679.001 Romac Bolts - PL	R	10/30/2019	995.28		035979		
	I-S100014035.001 12" Romac & Pipe - PL	R	10/30/2019	1,282.71		035979		
	I-S100014274.001 Bolts & Valves - PL	R	10/30/2019	871.94		035979		
	I-S100014960.001 Valves - PL	R	10/30/2019	1,045.69		035979		41,546.51
3640	Famcon Utility Supply, Inc. I-S100014754.001	R	10/30/2019	209.14		035980		209.14
0013	FERGUSON ENTERPRISES INC I-0692846	R	10/30/2019	6,075.71		035981		6,075.71

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ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0099	FGL ENVIRONMENTAL							
	I-911033A Lake Nutrient Monitoring 8/20/	R	10/30/2019	1,472.00		035982		
	I-911820A Manganese Monitoring 10/15/19	R	10/30/2019	90.00		035982		
	I-911822A Nitrate Monitoring 9/05/19	R	10/30/2019	61.00		035982		
	I-912035A Nitrate Monitoring 9/10/19	R	10/30/2019	43.00		035982		
	I-912036A DBP Monitoring - LAB	R	10/30/2019	172.00		035982		
	I-912439A Nitrate Monitoring 9/17/19	R	10/30/2019	43.00		035982		
	I-912820A Nitrate Monitoring 9/24/19	R	10/30/2019	43.00		035982		1,924.00
3205	Mike Figueroa							
	I-810330 Camping Cancellation - LCRA	R	10/30/2019	175.00		035983		175.00
0101	FISHER SCIENTIFIC							
	I-0225788 Microbiologics Pack - LAB	R	10/30/2019	315.02		035984		
	I-0744732 Thermometer&Petri Dishes - LAB	R	10/30/2019	153.94		035984		
	I-1222030 Fisherbrand Lab Coat - LAB	R	10/30/2019	26.63		035984		
	I-9843877 Conductivity Standard - LAB	R	10/30/2019	119.35		035984		614.94
1558	Ernie Foli							
	I-842003 Camping Cancellation - LCRA	R	10/30/2019	115.00		035985		115.00
0104	FRED'S TIRE MAN							
	I-119756 Oil Change/Tire Rotate-Unit 58	R	10/30/2019	51.83		035986		
	I-120074 Tires & Balance - Unit 12	R	10/30/2019	858.99		035986		
	I-120169 Slime - LCRA	R	10/30/2019	21.45		035986		
	I-120287 Balance & tires - Unit 14	R	10/30/2019	260.86		035986		
	I-120331 Oil Service & Brakes - Unit 35	R	10/30/2019	583.57		035986		
	I-120379 Flat Repair - Unit 52	R	10/30/2019	20.00		035986		1,796.70
0106	FRONTIER PAINT							
	I-F0252071 Paint - LCRA	R	10/30/2019	86.53		035987		
	I-F0252247 Camp C Playgroun Paint - LCRA	R	10/30/2019	74.61		035987		161.14
1559	Janette Gallo							
	I-839240 Camping Cancellation - LCRA	R	10/30/2019	71.00		035988		71.00
1560	Mayra Garcia							
	I-806439 Camping Cancellation - LCRA	R	10/30/2019	71.00		035989		71.00
1537	Ronald Gillespie							
	I-876456 Extra Vehicle Refund - LCRA	R	10/30/2019	12.50		035990		12.50
3851	Martha Hanisch							
	I-804348 Camping Cancellation - LCRA	R	10/30/2019	38.00		035991		38.00

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1052	HARBOR FREIGHT TOOLS USA, INC							
I-898966	Heavy Duty Pry Bar - LCRA	R	10/30/2019	6.45		035992		6.45
0369	HARRINGTON INDUSTRIAL PLASTICS							
I-013B0882	Tubing Connectors - TP	R	10/30/2019	105.60		035993		
I-013B0883	Tubing Connectors - EM	R	10/30/2019	104.47		035993		210.07
4538	Chas Haughton							
I-811322	Camping Cancellation - LCRA	R	10/30/2019	50.00		035994		50.00
4539	Jose Hernandez							
I-820650	Camping Cancellation - LCRA	R	10/30/2019	109.00		035995		109.00
0596	HOME DEPOT							
I-361355	Rotary Hammer & Chisel - MAINT	R	10/30/2019	365.06		035996		
I-8901976	Steel Doors - LCRA	R	10/30/2019	342.65		035996		707.71
3397	Nancy Hoopes							
I-804108	Camping Cancellation - LCRA	R	10/30/2019	76.00		035997		76.00
0894	HOSE-MAN, INC.							
I-5265368-0001-05	Hydrant Wrenches - PL	R	10/30/2019	123.51		035998		
I-5265462-0001-05	Hose Fittings - PL	R	10/30/2019	93.09		035998		216.60
2914	IE Safety Services, LLC							
I-1528	Rigging Training - SAF	R	10/30/2019	2,300.00		035999		2,300.00
0127	INDUSTRIAL BOLT & SUPPLY							
I-204772-1	Washers & Bolts - LCRA	R	10/30/2019	122.30		036000		122.30
4302	J&J Chemical Co.							
I-249712	Cleaning Compound - LCRA	R	10/30/2019	192.73		036001		192.73
4540	Charles Janiel							
I-804805	Camping Cancellation - LCRA	R	10/30/2019	185.00		036002		185.00
0131	JCI JONES CHEMICALS, INC							
I-803659	Chlorine - TP, CM 803685	R	10/30/2019	1,650.00		036003		1,650.00
1161	LAKE CASITAS MARINA CAFE							
I-092119	Catering for WP Staff Lunch	R	10/30/2019	804.38		036004		804.38
3581	Legend Pump & Well Service Inc							
I-101119	Mutual Well #5 Inspect&Test	R	10/30/2019	24,444.64		036005		24,444.64

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0527 I-37858050	LINCOLN AQUATICS Rescue Tubes - WP	R	10/30/2019	862.33		036006		862.33
4561 I-828588	Mike Linder Camping Cancellation - LCRA	R	10/30/2019	85.00		036007		85.00
4562 I-817884	Antonio Llamas Camping Cancellation - LCRA	R	10/30/2019	60.00		036008		60.00
4563 I-806107	Alice Loeffler Camping Cancellation - LCRA	R	10/30/2019	147.00		036009		147.00
4564 I-863937	Betty Malvaez Camping Cancellation - LCRA	R	10/30/2019	436.00		036010		436.00
4565 I-817081 I-817762	Joe Martinez Camping Cancellation - LCRA Camping Cancellation - LCRA	R R	10/30/2019 10/30/2019	175.00 115.00		036011 036011		290.00
4541 I-864062	James Davis Massey-Miller Camping Cancellation - LCRA	R	10/30/2019	30.00		036012		30.00
4542 I-840297	Vicky McCormack Camping Cancellation - LCRA	R	10/30/2019	85.00		036013		85.00
4566 I-855305	Ward McDaniel Camping Cancellation - LCRA	R	10/30/2019	535.00		036014		535.00
4567 I-810201	Jody McDonald Camping Cancellation - LCRA	R	10/30/2019	218.00		036015		218.00
0329 I-17263083	MCMASTER-CARR SUPPLY CO. Brush Nylon Bristles - FISH	R	10/30/2019	71.31		036016		71.31
0151 I-895815 I-896722 I-896925 I-897066 I-897626 I-897651 I-897655 I-898051 I-898067 I-898078 I-898176 I-898236 I-898292	MEINERS OAKS ACE HARDWARE Hoses - UT Wrenches - PL Fittings & Adapters - UT Hose, Fittings, Valves - PL Lumber & Plywood - LCRA Tube Cutter - TP Fittings, PVC, Conduit - EM Blades - LCRA Stakes - PL Gloves & Wax - UT Gloves, Hammer, Paint - UT Cement & Connectors - PL WIU Cover & Gfi st Recpt - WP	R R R R R R R R R R R R R R	10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019	117.10 77.07 75.53 117.56 259.61 39.03 105.82 47.64 22.20 52.13 73.25 19.88 67.41		036017 036017 036017 036017 036017 036017 036017 036017 036017 036017 036017 036017 036017		

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I-898495	Paint & Air Filters - LCRA	R	10/30/2019	111.42		036017		
I-898546	Concrete - LCRA	R	10/30/2019	39.38		036017		
I-898670	Paint, Brushes, Cleaner - LCRA	R	10/30/2019	97.87		036017		
I-898784	Bolts & Screws - LCRA	R	10/30/2019	0.64		036017		
I-898788	Bolts, Screws, Valve - MAINT	R	10/30/2019	32.53		036017		
I-898795	U- bend - WP	R	10/30/2019	2.53		036017		
I-898828	PP Interior - WP	R	10/30/2019	26.99		036017		
I-898864	Lamps - LCRA	R	10/30/2019	77.99		036017		
I-898891	Grommet Kit - PR	R	10/30/2019	8.77		036017		
I-898892	Brush, Tape, Cover - LCRA	R	10/30/2019	38.96		036017		
I-899047	Bolts & Screws - EM	R	10/30/2019	5.79		036017		
I-899136	Brush/Spry Pnt - UT	R	10/30/2019	47.96		036017		
I-899143	Headlight & Maglite - UT	R	10/30/2019	43.88		036017		
I-899161	Padlocks & Bolrs - MAINT	R	10/30/2019	94.79		036017		
I-899270	Wood, Gloves - LCRA	R	10/30/2019	63.26		036017		
I-899395	Rollers & Fastenings - MAINT	R	10/30/2019	30.41		036017		
I-899430	Gloves & Paint - UT	R	10/30/2019	66.82		036017		
I-899492	Ties Cable/Tape - OM	R	10/30/2019	27.28		036017		
I-899658	Wrecking Bar - LCRA	R	10/30/2019	21.44		036017		
I-899700	Bolts & Screws - EM	R	10/30/2019	14.93		036017		
I-899765	Watt Twist - PR	R	10/30/2019	0.63		036017		1,928.50
14568	Jerry Mendes							
I-875363	Camping Cancellation - LCRA	R	10/30/2019	71.00		036020		71.00
14408	Jennifer Minasian							
I-820265	Camping Cancellation - LCRA	R	10/30/2019	145.00		036021		145.00
13444	Mission Linen Supply							
I-510913545	Uniform Pants - TP	R	10/30/2019	100.00		036022		
I-510950128	Uniform Pants - TP	R	10/30/2019	100.00		036022		
I-510964777	Uniform Pants - TP	R	10/30/2019	32.93		036022		
I-511013652	Uniform Pants - TP	R	10/30/2019	32.93		036022		265.86
13701	MNS Engineers, Inc.							
I-73699	Rincon PP Relocate Design -ENG	R	10/30/2019	1,988.75		036023		
I-73701	Gorham Well #1 Design - ENG	R	10/30/2019	3,146.94		036023		5,135.69
14569	Brian Monge							
I-828347	Camping Cancellation - LCRA	R	10/30/2019	120.00		036024		120.00
14570	Janice Morrill							
I-816828	Camping Cancellation - LCRA	R	10/30/2019	50.00		036025		50.00

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3510 I-831515	Michael Morrison Camping Cancellation - LCRA	R	10/30/2019	115.00		036026		115.00
8999 I-707527	NRC Environmental Services, In Chemical Disposal - LAB	R	10/30/2019	2,626.69		036027		2,626.69
3845 I-048.002-02 I-048.005-02	Oakridge Geoscience, Inc. Canal Concrete Testing - ENG Ventura St. Geotech - ENG	R R	10/30/2019 10/30/2019	1,725.00 5,000.00		036028 036028		6,725.00
0625 I-54535453	OfficeTeam Admin Buyer Temp 10/14-10/18	R	10/30/2019	1,826.80		036029		1,826.80
0160 I-11631	OILFIELD ELECTRIC CO, INC Rincon PP Elect Upgrade	R	10/30/2019	50,663.50		036030		50,663.50
1570 I-469927 I-474954 I-475205 I-475299 I-475302 I-475841	Ojai Auto Supply Spark Pl - Unit 35 Oil & Spark Plug - PL Adapter - GAR Tire Foam & Trim Shine - GAR Toggles - UT Wiper Blades - Unit 43	R R R R R R	10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019	4.89 45.57 35.68 16.68 10.15 17.44		036031 036031 036031 036031 036031 036031		130.41
0165 I-1910-943876 I-1910-943880 I-1910-944233 I-1910-944440 I-1910-944780 I-1910-945019	OJAI LUMBER CO, INC Lumber - LCRA Lumber - LCRA Lumber - WP Lumber - LCRA Plywood - WP Fish Tape & Glove - UT	R R R R R R	10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019 10/30/2019	818.37 216.67 91.11 13.16 18.67 46.63		036032 036032 036032 036032 036032 036032		1,204.61
3239 I-775029	Anita Olivares Camping Cancellation - LCRA	R	10/30/2019	109.00		036033		109.00
1627 I-14756 I-14771	OSCAR'S TREE SERVICE Tree Removal - LCRA Tre Removal - LCRA	R R	10/30/2019 10/30/2019	2,300.00 1,800.00		036034 036034		4,100.00
4571 I-821852	Victor Oviedo Camping Cancellation - LCRA	R	10/30/2019	175.00		036035		175.00
4543 I-853486	Pam Patrella Camping Cancellation - LCRA	R	10/30/2019	284.00		036036		284.00

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2833	Praxair, Inc							
I-92478700	Liquid Oxygen -TP	R	10/30/2019	2,432.32		036037		
I-92660647	Liquid Oxygen -TP	R	10/30/2019	2,400.82		036037		4,833.14
1439	PRECISION POWER EQUIPMENT							
I-9371	Oil Box & Helmet - MAINT	R	10/30/2019	118.50		036038		118.50
4572	Tracy Prehn							
I-796015	Camping Cancellation - LCRA	R	10/30/2019	145.00		036039		145.00
4544	Carissa Preston							
I-828305	Camping Cancellation - LCRA	R	10/30/2019	175.00		036040		175.00
4545	John Preston							
I-828314	Camping Cancellation - LCRA	R	10/30/2019	175.00		036041		175.00
0042	PSR ENVIRONMENTAL SERVICE, INC							
I-9499	Gas Tank Inspection - DO	R	10/30/2019	230.00		036042		
I-9500	Gas Tank Inspection - LCRA	R	10/30/2019	230.00		036042		460.00
2767	Pueblo Water Resources, Inc.							
I-2019-117	Replacement Well Project - ENG	R	10/30/2019	8,295.00		036043		
I-2019-124	Well #1 & #4 Rehabs - ENG	R	10/30/2019	4,440.00		036043		12,735.00
4573	Mark Quilatan							
I-805653	Camping Cancellation - LCRA	R	10/30/2019	46.00		036044		46.00
0732	QUINN RENTAL SERVICES							
I-11560702	Backhoe Rental - Pl	R	10/30/2019	3,187.25		036045		3,187.25
0306	Rincon Consultants, Inc.							
I-15890	Bio Monitoring Ventura St.-ENG	R	10/30/2019	8,890.11		036046		
I-15892	Running Ridge Zone Improv -ENG	R	10/30/2019	1,750.00		036046		
I-15893	Ayers Crk. Pipeline Design-ENG	R	10/30/2019	6,498.75		036046		17,138.86
0313	ROCK LONG'S AUTOMOTIVE							
I-27725	Coolant & Reducer - Unit 4	R	10/30/2019	718.35		036047		
I-27758	Intake Manifold - Unit 40	R	10/30/2019	606.92		036047		
I-27806	Oil Service & Trans - Unit 38	R	10/30/2019	351.24		036047		
I-27848	Smog Inpection - Unit 46	R	10/30/2019	44.75		036047		1,721.26
1109	SALVADOR LOERA TRANSPORTATION							
I-15635	Fill Sand - PL	R	10/30/2019	432.97		036048		
I-15791	Fill Sand - PL	R	10/30/2019	381.75		036048		814.72

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3669	Sierra Traffic Service, Inc.							
I-29125	Traffic Control 10/4/19 - PL	R	10/30/2019	1,266.80		036049		
I-29207	Traffic Control 10/9/19 - PL	R	10/30/2019	1,459.70		036049		2,726.50
4574	Sam Silverman							
I-850542	Camping Cancellation - LCRA	R	10/30/2019	175.00		036050		175.00
4546	Kristine Smith							
I-817441	Camping Cancellation - LCRA	R	10/30/2019	205.00		036051		205.00
4575	Beverly Soncrant							
I-855308	Camping Cancellation - LCRA	R	10/30/2019	98.00		036052		98.00
0215	SOUTHERN CALIFORNIA EDISON							
I-102519a	Acct#2237011044	R	10/30/2019	14.47		036053		
I-102619a	Acct#2157697889	R	10/30/2019	3,040.92		036053		
I-102619b	Acct#2312811532	R	10/30/2019	519.63		036053		
I-102919a	Acct#2210507034	R	10/30/2019	19,604.41		036053		23,179.43
4576	Sharon Sparks							
I-807537	Camping Cancellation - LCRA	R	10/30/2019	38.00		036054		38.00
4547	Jeff Sturges							
I-813003	Camping Cancellation - LCRA	R	10/30/2019	185.00		036055		185.00
4577	Jenifer Sturges							
I-813105	Camping Cancellation - LCRA	R	10/30/2019	147.00		036056		147.00
2643	Take Care by WageWorks							
I-9803860	Reimburse Med/Dep Care	R	10/30/2019	739.61		036057		
I-9807180	Reimburse Med/Dep Care	R	10/30/2019	4,230.60		036057		4,970.21
0498	BRIAN TAYLOR							
I-Oct 19	Meal Reimbursements 10/19	R	10/30/2019	96.10		036058		96.10
4548	David Thomas							
I-864651	Camping Cancellation - LCRA	R	10/30/2019	95.00		036059		95.00
0317	TIERRA CONTRACTING INC							
I-090119	Vta St. Water Line Replace-ENG	R	10/30/2019	129,485.00		036060		
I-100119	Vta. St. Water Line ReplaceENG	R	10/30/2019	224,580.00		036060		354,065.00
3401	James Tischer							
I-808970	Camping Cancellation - LCRA	R	10/30/2019	295.00		036061		295.00

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4581 I-102319	John Town Irrigation Controller Rebate	R	10/30/2019	250.00		036062		250.00
2527 I-32527 I-32531	Traffic Technologies LLC Street Signs - TP Mesh Vest - UT	R R	10/30/2019 10/30/2019	125.69 23.65		036063 036063		149.34
3529 I-1187361-0001	Trench Plate Rental Co. Trench Plate Rental - Pl	R	10/30/2019	868.84		036064		868.84
4530 I-2459	True North Research, Inc. Bond Feasability Survey	R	10/30/2019	26,850.00		036065		26,850.00
1662 I-025-273274	TYLER TECHNOLOGIES, INC. UB Monthly Online Fees 10/19	R	10/30/2019	153.00		036066		153.00
0825 I-035259	USA BLUEBOOK Indicators - LAB	R	10/30/2019	169.15		036067		169.15
4578 I-837704	Ani Varzhapetyan Camping Cancellation - LCRA	R	10/30/2019	60.00		036068		60.00
4579 I-805154	Robert Vaughn Camping Cancellation - LCRA	R	10/30/2019	120.00		036069		120.00
0011 I-8298 I-8488	VENTURA CONCRETE CUTTING Coring Panels - ENG Cut & Grind @ Ojai Ave. - PL	R R	10/30/2019 10/30/2019	325.00 1,000.00		036070 036070		1,325.00
0251 I-0002825633	VENTURA COUNTY STAR Public Hearing Notice 8/28-9/4	R	10/30/2019	140.60		036071		140.60
0258 I-229437 I-229537	VENTURA STEEL, INC Flat Steel - PL Flat Steel - PL	R R	10/30/2019 10/30/2019	2,153.58 493.35		036072 036072		2,646.93
9955 I-242193	VENTURA WHOLESALE ELECTRIC Tape, Washers, Nuts, Bolts -EM	R	10/30/2019	256.93		036073		256.93
4529 I-100819	City of Ventura Council Chamber Rental 11/13	R	10/30/2019	375.00		036074		375.00
3758 I-9117-1909	County of Ventura - Fleet Serv Oil Service&Compressor-Unit 84	R	10/30/2019	928.93		036075		928.93

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 10/10/2019 THRU 10/30/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
13409	Matthew Vestuto Native Monitoring @ Ventura St	R	10/30/2019	7,050.00		036076		7,050.00
14580	Jane Warthen Camping Cancellation - LCRA	R	10/30/2019	60.00		036077		60.00
10663	WAXIE SANITARY SUPPLY Janitorial Supplies - MAINT	R	10/30/2019	51.46		036078		51.46
14528	Gregg Willson Camping Cancellation - LCRA	R	10/30/2019	95.00		036079		95.00
14549	Paul Wood Camping Cancellation - LCRA	R	10/30/2019	147.00		036080		147.00
13799	Steven York Camping Cancellation - LCRA	R	10/30/2019	83.00		036081		83.00
14420	Crystal Zamecnik Camping Cancellation - LCRA	R	10/30/2019	295.00		036082		295.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	286	1,689,470.11	0.00	1,689,470.11
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	124,490.28	0.00	124,490.28
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			289	1,813,960.39	0.00	1,813,960.39
BANK: AP	TOTALS:		289	1,813,960.39	0.00	1,813,960.39
REPORT TOTALS:			289	1,813,960.39	0.00	1,813,960.39

Void check 35759, reissued on check # 36060

(129,485.00)

\$1,684,475.39

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
07/03/2019	Gonzalo Carbajal-Ramirez	D2 Certification Fee	125.00
07/03/2019	Scott Lewis	Airfare to CMWD 5/15-5/17	704.00
07/03/2019	Scott Lewis	Hotel 5/15-5/17	179.48
07/03/2019	Scott Lewis	Car Rental 5/15-5/17	277.84
07/03/2019	Scott Lewis	Airfare to CMWD 6/9-6/14	539.99
07/03/2019	Scott Lewis	Hotel 6/9-6/14	547.45
07/03/2019	Jordan Switzer	Lab Analyst Grade 1 Fee	120.00
07/03/2019	Jordan Switzer	Water Treatment Course Fee	163.53
07/10/2019	Brian Brennan	Reimburse Mileage 6/19	156.8
07/10/2019	Scott Lewis	Airfare Change Fee	197.4
07/10/2019	Scott Lewis	Car Rental 6/9-6/14	416.17
07/10/2019	Scott Lewis	Hotel 6/14-6/15	148.97
07/10/2019	Traci Ozuna	Craft Supplies for Jr. Ranger Program	182.20
07/25/2019	Stuart Birdsey	Thermal Paper	271.49
07/25/2019	Luis Mejia	Trucking School Training	295.00
07/25/2019	Gustavo Muro Jr.	Hotel for ESRI Conference	827.46
07/25/2019	Dylan Palmer	Safety Boots	102.31
07/31/2019	Joe Evans	Portable Radios	134.01
07/31/2019	Chelbi Kelley	Hotel for Audit Water Course	160.27
07/31/2019	Chelbi Kelley	Mileage for Audit Water Course	135.72
07/31/2019	Scott MacDonald	D4 Certification Renewal	105.00
07/31/2019	Greg Romey	Lunch For Safety Trainings	373.29
07/31/2019	Brian Taylor	CEU Reimbursement	125.00
08/07/2019	Lindsay Cao	CEWA Renewal Fee	192.00
08/07/2019	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
08/14/2019	Kevin Champlin	Safety Boot Stipend	170.00
08/14/2019	Ramiro Garcia	Safety Boot Stipend	170.00
08/14/2019	Vincent Godinez	Safety Boot Stipend	170.00
08/14/2019	Gerardo Herrera	Safety Boot Stipend	170.00
08/14/2019	Eric Lara	Safety Boot Stipend	170.00
08/14/2019	Mario Mariscal	Safety Boot Stipend	170.00
08/14/2019	Levi Maxwell	Safety Boot Stipend	170.00
08/14/2019	Luis Mejia	Safety Boot Stipend	170.00
08/14/2019	David Pope	Safety Boot Stipend	170.00
08/14/2019	David Pope	Reimburse Mileage 8/19	230.84
08/14/2019	David Pope	Hotel for Pesticide Exam	200.93
08/14/2019	Edgar Ramos	Safety Boot Stipend	170.00
08/14/2019	Michael Robles	Safety Boot Stipend	170.00
08/14/2019	Luke Soholt	County Possessory Taxes for Dam Tender House	424.23
08/14/2019	Brian Taylor	Safety Boot Stipend	170.00
09/04/2019	Kevin Champlin	Water Treatment Book	140.00
09/04/2019	Greg Romey	AC Pipe Wrap	101.29
09/04/2019	Greg Romey	Vehicle Taxes	201.00
09/04/2019	Greg Romey	Utility Cabinet	144.39
09/04/2019	Greg Romey	Trackers for Keys	171.60
09/11/2019	Michael Robles	Distribution Course Fee	163.53
09/18/2019	Gonzalo Carbajal-Ramirez	Water Treatment Course Fee	162.53
09/18/2019	Scott Lewis	Airfare to CMWD 8/18-8/30	587.99
09/18/2019	Scott Lewis	Hotel 8/18-8/30	1132.88
09/18/2019	Scott Lewis	Car Rental 8/18-8/30	732.89
09/18/2019	Scott Lewis	Airport Parking	195.00
10/03/2019	David Pope	Hotel for DPR Pesticide Test	133.28
10/09/2019	Brian Brennan	Reimburse Mileage 9/19	162.40
10/09/2019	Joel Cox	Advance for Sensus Conference	138.00
10/09/2019	Eric Lara	Advance for Sensus Conference	888.00

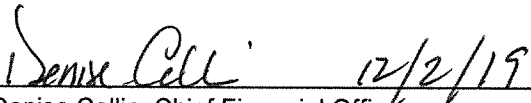
Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

10/09/2019	Edgar Ramos	Advance for Sensus Conference	888.00
10/16/2019	Greg Romey	Advance for ASSP Training	1565.92
10/16/2019	Greg Romey	Waste Disposal Reimbursement	428.92

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000923	A/P Checks:	036083-036184
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	036108, 036130, 036131, 035609
000924	A/P Checks:	036185-036199
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	
000926	A/P Checks:	036200-036380
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	036204, 036276, 036290, 036291, 036292, 036293, 036294, 036329, 036074, 035899
000927	A/P Checks:	036381-036393
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	35164, 036319

 12/2/19

 Denise Collin, Chief Financial Officer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 11/02/19
Pay Date of 11/07/19
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 11/4/19
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 11/16/19
Pay Date of 11/21/19
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 11/18/19
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK					
	C-CHECK	V	11/07/2019			036108		
	C-CHECK	V	11/07/2019			036130		
	C-CHECK	V	11/07/2019			036131		
	C-CHECK	V	11/21/2019			036204		
	C-CHECK	V	11/21/2019			036276		
	C-CHECK	V	11/21/2019			036290		
	C-CHECK	V	11/21/2019			036291		
	C-CHECK	V	11/21/2019			036292		
	C-CHECK	V	11/21/2019			036293		
	C-CHECK	V	11/21/2019			036294		
2187	Pitney Bowes Inc							
	C-CHECK	UNPOST	V	11/21/2019		036319		2,525.00CR
4615	Jesus Rodriguez							
	C-CHECK	VOIDED	V	11/21/2019		036329		115.00CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	12	VOID DEBITS 0.00		
		VOID CREDITS 2,640.00CR		
		2,640.00CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			12	2,640.00CR	0.00	0.00
BANK:		TOTALS:	12	2,640.00CR	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0049	STATE OF CALIFORNIA State Withholding	D	11/07/2019	13,776.24		000000		13,776.24
0049	STATE OF CALIFORNIA State Withholding	D	11/21/2019	13,452.52		000000		13,452.52
0128	INTERNAL REVENUE SERVICE Federal Withholding	D	11/07/2019	35,959.25		000000		
	I-T3 201911051620 FICA Withholding	D	11/07/2019	29,475.20		000000		
	I-T4 201911051620 Medicare Withholding	D	11/07/2019	8,953.48		000000		74,387.93
0128	INTERNAL REVENUE SERVICE Federal Withholding	D	11/21/2019	35,406.09		000000		
	I-T3 201911191623 FICA Withholding	D	11/21/2019	29,210.90		000000		
	I-T4 201911191623 Medicare Withholding	D	11/21/2019	9,122.53		000000		73,739.52
0187	CALPERS PERS BUY BACK	D	11/07/2019	130.46		000000		
	I-PBP201911051620 PERS BUY BACK	D	11/07/2019	161.96		000000		
	I-PEB201911051620 PEPRA EMPLOYEES PORTION	D	11/07/2019	7,547.71		000000		
	I-PEM201911051620 PERS EMPLOYEE PORTION MGMT	D	11/07/2019	2,568.27		000000		
	I-PER201911051620 PERS EMPLOYEE PORTION	D	11/07/2019	6,203.27		000000		
	I-PRB201911051620 PEBRA EMPLOYER PORTION	D	11/07/2019	7,810.47		000000		
	I-PRR201911051620 PERS EMPLOYER PORTION	D	11/07/2019	10,886.77		000000		35,308.91
0187	CALPERS PERS BUY BACK	D	11/21/2019	130.46		000000		
	I-PBP201911191623 PERS BUY BACK	D	11/21/2019	161.96		000000		
	I-PEB201911191623 PEPRA EMPLOYEES PORTION	D	11/21/2019	6,316.87		000000		
	I-PEM201911191623 PERS EMPLOYEE PORTION MGMT	D	11/21/2019	2,568.27		000000		
	I-PER201911191623 PERS EMPLOYEE PORTION	D	11/21/2019	6,762.09		000000		
	I-PRB201911191623 PEBRA EMPLOYER PORTION	D	11/21/2019	6,536.80		000000		
	I-PRR201911191623 PERS EMPLOYER PORTION	D	11/21/2019	11,575.60		000000		34,052.05
0724	BUREAU OF RECLAMATION Ltr of Agreement 19-WC-20-5506	R	11/04/2019	10,000.00		036083		10,000.00
2587	A&M LAWNMOWER SHOP Weedeater Line & Chaps- MAINT	R	11/07/2019	220.82		036084		
	I-48555 Pole Saw - MAINT	R	11/07/2019	597.16		036084		817.98
3044	Amazon Capital Services Pliers - IT	R	11/07/2019	42.79		036085		
	I-1C9M-KDCV-K3X6 Filters - LCRA	R	11/07/2019	21.44		036085		
	I-1GN1-6GKT-KWMR Toner - ADM	R	11/07/2019	357.85		036085		
	I-1J6D-QCFR-636F Water Filters - LCRA	R	11/07/2019	80.38		036085		502.46

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014	AQUA-FLO SUPPLY							
I-SI1443242	Pressure Regulator - UT	R	11/07/2019	153.98		036086		
I-SI1446902	Brass Nipple - ENG	R	11/07/2019	130.53		036086		
I-SI1448229	Couplings - ENG	R	11/07/2019	26.97		036086		
I-SI1448230	Solenoid Frame & Coil - WP	R	11/07/2019	15.53		036086		
I-SI1448244	PVC & Brass Nipple - ENG	R	11/07/2019	33.36		036086		360.37
0840	AQUA-METRIC SALES COMPANY							
I-INV0075639	Gasket, Meter Chamber - UT	R	11/07/2019	2,220.38		036087		2,220.38
2179	Art Street Interactive							
I-1793	Reservation Sys. Hosting/Maint	R	11/07/2019	542.15		036088		542.15
1666	AT & T							
I-000013810645	Acct#9391062398	R	11/07/2019	109.03		036089		109.03
1666	AT & T							
I-000013815221	Acct#9391064013	R	11/07/2019	21.22		036090		21.22
0021	AWA OF VENTURA COUNTY							
I-06-12045	CCWUC Luncheon 7/24/19	R	11/07/2019	105.00		036091		105.00
3498	Margaret Barfield							
I-815375	Camping Cancellation - LCRA	R	11/07/2019	115.00		036092		115.00
0036	BC TREE SERVICE, INC							
I-3262	Weed Eat Canal - MAINT	R	11/07/2019	2,850.00		036093		2,850.00
3207	BMI PacWest Inc.							
I-012970	AC Maintenance - TP	R	11/07/2019	707.00		036094		707.00
4584	Rose Brown							
I-851972	Camping Cancellation - LCRA	R	11/07/2019	115.00		036095		115.00
2983	Cal-Western Weed Control, Inc.							
I-16920	Dam Spraying - MAINT	R	11/07/2019	8,260.00		036096		8,260.00
2661	Calleguas Municipal Water Dist							
I-2020-00000010	Shared Costs IRWM Grant Prgm	R	11/07/2019	1,162.50		036097		1,162.50
3702	Cannon Corporation							
I-70312	De La Garrigue Bridge Rep -ENG	R	11/07/2019	6,890.25		036098		
I-70313	Rice Bridge Replacement - ENG	R	11/07/2019	4,630.70		036098		11,520.95

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0208	CareIQ							
	I-6/14011092-1	1102WC180000002 DOS	9/24/19	R	11/07/2019	133.86		036099
	I-6/14011419-1	1102WC180000002 DOS	9/20/19	R	11/07/2019	133.86		036099
	I-6/14011428-1	1102WC180000002 DOS	9/17/19	R	11/07/2019	133.86		036099
								401.58
0055	CASITAS BOAT RENTALS							
	I-Oct 19	Gas For Boats - LCRA		R	11/07/2019	429.83		036100
								429.83
04585	Carlos Castellanos							
	I-817766	Camping Cancellation - LCRA		R	11/07/2019	109.00		036101
								109.00
0511	Centers for Family Health							
	I-6/13991212-1	1102WC200000002 DOS	8/1/19	R	11/07/2019	71.87		036102
	I-6/14003273-1	1102WC200000004 DOS	9/27/19	R	11/07/2019	71.87		036102
	I-6/14003274-1	1102WC200000003 DOS	10/2/19	R	11/07/2019	71.87		036102
	I-6/14003474-1	1102WC200000004 DOS	9/20/19	R	11/07/2019	61.90		036102
								277.51
03978	Virgil Clary							
	I-Aug 19	Poster Board & Zip Ties		R	11/07/2019	28.53		036103
								28.53
01843	COASTAL COPY							
	I-877479	Copier Usage - LCRA		R	11/07/2019	146.84		036104
								146.84
00060	COASTLINE EQUIPMENT							
	I-634369	Switch - Unit 114		R	11/07/2019	156.03		036105
								156.03
00062	CONSOLIDATED ELECTRICAL							
	I-9009-799524	Tape & Adhesive - EM		R	11/07/2019	553.13		036106
								553.13
01483	CORVEL CORPORATION							
	I-6/13970063-1	1102WC200000001 DOS	8/26/19	R	11/07/2019	16.46		036107
	I-6/13984289-1	1102WC180000002 DOS	9/3/19	R	11/07/2019	9.50		036107
	I-6/13991212-1	1102WC200000002 DOS	8/1/19	R	11/07/2019	11.55		036107
	I-6/13996542-1	1102WC200000003 DOS	9/11/19	R	11/07/2019	9.50		036107
	I-6/14003273-1	1102WC200000004 DOS	9/27/19	R	11/07/2019	11.55		036107
	I-6/14003274-1	1102WC200000003 DOS	10/2/19	R	11/07/2019	11.55		036107
	I-6/14003474-1	1102WC200000004 DOS	9/20/19	R	11/07/2019	11.01		036107
	I-6/14011092-1	1102WC180000002 DOS	9/24/19	R	11/07/2019	9.50		036107
	I-6/14011419-1	1102WC180000002 DOS	9/20/19	R	11/07/2019	9.50		036107
	I-6/14011428-1	1102WC180000002 DOS	9/17/19	R	11/07/2019	9.50		036107
	I-855654	Annual Admin Fee		R	11/07/2019	5,000.00		036107
	I-C00206024757	Claim 1102WC180000002		R	11/07/2019	378.00		036107
	I-C00206033629	Claim 1102WC180000001		R	11/07/2019	615.60		036107
	I-C00206036416	Claim 1102WC180000002		R	11/07/2019	120.00		036107
								6,223.22

ENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 10/31/2019 THRU 11/27/2019

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4586 I-857342	Donald Crowder Camping Cancellation - LCRA	R	11/07/2019	235.00		036109		235.00
4587 I-869694	Alan Day Camping Cancellation - LCRA	R	11/07/2019	76.00		036110		76.00
0081 I-080406	DELTA LIQUID ENERGY Propane - LCRA	R	11/07/2019	323.81		036111		323.81
2544 I-410429	Department of Justice Fingerprinting - MAINT/MGMT	R	11/07/2019	64.00		036112		64.00
0086 I-110	E.J. Harrison & Sons Inc Acct#102093190	R	11/07/2019	87.90		036113		87.90
0095 I-S100014721.001	FAMCON PIPE & SUPPLY Pump & Meter Lid Lifter - UT	R	11/07/2019	77.54		036114		77.54
4481 I-790393a	Noe Felix Camping Cancellation - LCRA	R	11/07/2019	109.00		036115		109.00
0099 I-913239A	FGL ENVIRONMENTAL Nitrate Monitoring 10/01/19	R	11/07/2019	61.00		036116		61.00
0369 I-013B0938	HARRINGTON INDUSTRIAL PLASTICS Pump - TP	R	11/07/2019	113.14		036117		113.14
0894 I-5265671-0001-05	HOSE-MAN, INC. Tape, Valve & Hex Nipple - UT	R	11/07/2019	171.28		036118		171.28
0125 I-3055366092	IDEXX DISTRIBUTION CORP Colilert Test Kit - LAB	R	11/07/2019	965.12		036119		965.12
0131 I-804393	JCI JONES CHEMICALS, INC Hypochlorite - TP - 804415	R	11/07/2019	899.94		036120		899.94
4588 I-845580	Jennifer Kassar Camping Cancellation - LCRA	R	11/07/2019	175.00		036121		175.00
0667 I-133532	Kennedy/Jenks Consultants, Inc Casitas/VTA SWP Pre Design	R	11/07/2019	19,478.50		036122		19,478.50
4589 I-809551	Alan Laity Camping Cancellation - LCRA	R	11/07/2019	71.00		036123		71.00

ENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 10/31/2019 THRU 11/27/2019

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3913	Eric Lane							
I-103019	Reimburse Expenses 10/19	R	11/07/2019	75.52		036124		75.52
4200	Lauterbach & Associates, Inc.							
I-14367	Architectural Services - ENG	R	11/07/2019	760.00		036125		760.00
3533	Steve Ledesma							
I-810701	Camping Cancellation - LCRA	R	11/07/2019	145.00		036126		145.00
3537	George Lozano							
I-836701	Camping Cancellation - LCRA	R	11/07/2019	71.00		036127		71.00
0329	MCMaster-CARR SUPPLY CO.							
I-19152831	Rope & Sackle - TP	R	11/07/2019	380.00		036128		380.00
0151	MEINERS OAKS ACE HARDWARE							
I-899106	Flashtape & Solar Owl - FISH	R	11/07/2019	66.01		036129		
I-899415	Brushes & Pain Remover - FISH	R	11/07/2019	22.42		036129		
I-899424	Torch Kit - WP	R	11/07/2019	48.79		036129		
I-899976	Filter, Gloves & Rope - TP	R	11/07/2019	80.39		036129		
I-900071	Mortar Mix - LCRA	R	11/07/2019	23.03		036129		
I-900074	Conduit PVC & Outlet Box - WP	R	11/07/2019	25.99		036129		
I-900142	Batteries - EM	R	11/07/2019	29.25		036129		
I-900192	Cement, Hammer & Cover - WP	R	11/07/2019	42.08		036129		
I-900523	Coupling & Tubes - TP	R	11/07/2019	25.95		036129		
I-900542	ABS Pipe - LCRA	R	11/07/2019	15.87		036129		
I-900552	St Receipt & Battteries - LCRA	R	11/07/2019	37.05		036129		
I-900572	PVC & Insulation - LCRA	R	11/07/2019	96.54		036129		
I-900614	Lumber - LCRA	R	11/07/2019	11.90		036129		
I-900619	Brushes & Painters Putty- LCRA	R	11/07/2019	28.63		036129		
I-900656	Adapters & Comp Union - EM	R	11/07/2019	17.90		036129		
I-900696	Tarp & Dolly - MAINT	R	11/07/2019	50.72		036129		
I-900712	Windex & Adapters - LCRA	R	11/07/2019	32.01		036129		
I-900713	PVC - LCRA	R	11/07/2019	11.80		036129		
I-900746	Elbow & Bushings - LCRA	R	11/07/2019	7.08		036129		
I-900751	Cap - LCRA	R	11/07/2019	1.16		036129		
I-900784	PVC - LCRA	R	11/07/2019	11.80		036129		
I-900864	Knife, Brushes & Gloves -LCRA	R	11/07/2019	32.04		036129		
I-900884	Batteries & Funnel - MAINT	R	11/07/2019	41.01		036129		
I-900981	Post Cap - LCRA	R	11/07/2019	18.70		036129		
I-901009	Rebar - LCRA	R	11/07/2019	32.11		036129		810.23
3701	MNS Engineers, Inc.							
I-73522	Groham Well #1 Design - ENG	R	11/07/2019	3,782.44		036132		
I-73696	Sunset Pipeline Replace - ENG	R	11/07/2019	1,665.00		036132		
I-73697	Wellfield Pipe Replace - ENG	R	11/07/2019	535.83		036132		
I-73697a	Wellfield Pipe Replace - ENG	R	11/07/2019	17,386.67		036132		
I-73698	Grand Ave Optimization - ENG	R	11/07/2019	1,550.00		036132		
I-73700	Canada & Emily PL - ENG	R	11/07/2019	10,012.62		036132		34,932.56

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4590	Becky Navarro I-870070	R	11/07/2019	95.00		036133		95.00
0812	KEVIN NGUYEN I-Aug 19 I-Sept 19	R R	11/07/2019 11/07/2019	46.40 46.40		036134 036134		92.80
3508	NTT Industrial Supply, Inc. I-4472	R	11/07/2019	91.23		036135		91.23
3845	Oakridge Geoscience, Inc. I-048.006-01	R	11/07/2019	3,060.00		036136		3,060.00
0163	OFFICE DEPOT C-394625200001 C-394626349001 I-392892965001 I-393711870001 I-396314613001 I-396321070001	R R R R R R	11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019	3.95CR 0.19CR 429.95 79.48 71.85 23.68		036137 036137 036137 036137 036137 036137		600.82
0625	OfficeTeam I-54588333 I-54637057	R R	11/07/2019 11/07/2019	1,826.80 1,826.80		036138 036138		3,653.60
0165	OJAI LUMBER CO, INC I-1910-945977 I-1910-946197 I-1910-946315 I-1910-946548	R R R R	11/07/2019 11/07/2019 11/07/2019 11/07/2019	68.59 24.25 43.56 23.51		036139 036139 036139 036139		159.91
0884	OJAI TERMITE & PEST CONTROL, I I-197465	R	11/07/2019	75.00		036140		75.00
3707	Ojai Valley Community Hospital I-6/13996542-1	R	11/07/2019	514.00		036141		514.00
0167	OJAI VALLEY FAMILY MEDICAL GRP I-6/13970063-1	R	11/07/2019	32.58		036142		32.58
0947	CITY OF OJAI I-103119	R	11/07/2019	5,925.00		036143		5,925.00

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4591 I-804710	Douglas Olson Camping Cancellation - LCRA	R	11/07/2019	223.00		036144		223.00
2833 I-92768416	Praxair, Inc Liquid Oxygen - TP	R	11/07/2019	2,365.50		036145		2,365.50
4592 I-817279	Karen Randolph Camping Cancellation - LCRA	R	11/07/2019	50.00		036146		50.00
0306 I-15889 I-15891 I-15894	Rincon Consultants, Inc. Robles Cleanout - ENG Bio Monitoring Ventruea St -ENG VTA-CARP Intertie Services-ENG	R R R	11/07/2019 11/07/2019 11/07/2019	4,214.34 3,947.44 1,671.00		036147 036147 036147		9,832.78
2900 I-Oct 19	Greg Romey Reimburse Expenses 10/19	R	11/07/2019	342.34		036148		342.34
4593 I-816872	Kassandra Rosales Camping Cancellation - LCRA	R	11/07/2019	115.00		036149		115.00
2837 I-103119	Sam Hill & Sons, Inc. Sunset Place PL Relocate - ENG	R	11/07/2019	248,569.85		036150		248,569.85
4594 I-805157	Tim Sample Camping Cancellation - LCRA	R	11/07/2019	185.00		036151		185.00
0215 I-103019	SOUTHERN CALIFORNIA EDISON Acct#2210503702	R	11/07/2019	9,651.19		036152		9,651.19
4576 I-807537a	Sharon Sparks Camping Cancellation - LCRA	R	11/07/2019	109.00		036153		109.00
2950 I-1577682	Stantec Consulting Services In Comprehensive Water Res. Plan	R	11/07/2019	45,426.00		036154		45,426.00
0048 I-110119	STATE OF CALIFORNIA State Water Plan Payment	R	11/07/2019	163,011.00		036155		163,011.00
4595 I-864507	Lynda Stone Camping Cancellation - LCRA	R	11/07/2019	235.00		036156		235.00
0498 I-Oct 19a	BRIAN TAYLOR Reimburse Expenses 10/19	R	11/07/2019	712.86		036157		712.86

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1959	The Wharf I-110119 Safety Boots - MAINT	R	11/07/2019	135.72		036158		135.72
4596	Nancy Torres I-817256 Camping Cancellation - LCRA	R	11/07/2019	120.00		036159		120.00
2323	Mitch Tull I-110619 1102WC180000002 9/3-9/9	R	11/07/2019	949.83		036160		949.83
1662	TYLER TECHNOLOGIES, INC. I-025-276080 UB Monthly Online Fees 11/19	R	11/07/2019	153.00		036161		153.00
0234	UNITED WATER CONSERVATION I-103119 Flex Storage 25%	R	11/07/2019	4,472.00		036162		4,472.00
9775	VENTURA ORTHOPEDICS MEDICAL GR I-6/13984289-1 1102WC180000002 DOS 9/3/19	R	11/07/2019	12.65		036163		12.65
0257	VENTURA RIVER WATER DISTRICT I-103119a Acct#05-37500A I-103119b Acct#03-50100A	R R	11/07/2019 11/07/2019	211.26 10.00		036164 036164		221.26
0949	CITY OF VENTURA I-103119 Flex Storage 50%	R	11/07/2019	8,944.00		036165		8,944.00
2854	Water Works Engineers, LLC I-9865 West End Ojai Ave PL - ENG	R	11/07/2019	4,890.44		036166		4,890.44
0270	Wells Fargo Bank I-091019 WP Stickers - WP I-091019d RV Pedestal Replacements -LCRA I-091019E Conference - UT I-091019g Claim - MGMT I-091019i Notary Insurance - MGMT I-091019j Pressure Guages - EM I-091019k Website - MGMT I-091019l Website - MGMT I-091019m CSDA Training - MGMT I-100919f ACWA Event - MGMT	R R R R R R R R R R R	11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019 11/07/2019	258.72 4,683.28 2,000.00 2,117.28 98.00 198.35 9.99 17.00 575.00 50.00		036167 036167 036167 036167 036167 036167 036167 036167 036167 036167		10,007.62
0330	WHITE CAP CONSTRUCTION SUPPLY I-10011421078 Harness & Landyard - MAINT	R	11/07/2019	268.16		036168		268.16

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04582	Yeh and Associates, Inc Rincon Pump Upgrades 9/19 -ENG	R	11/07/2019	1,697.55		036169		1,697.55
01203	DENISE COLLIN Reimburse Expenses 10/19-11/19	R	11/07/2019	220.87		036170		220.87
00270	Wells Fargo Bank Conference - PL	R	11/07/2019	465.00		036171		
	I-101119n Oil - PL	R	11/07/2019	313.62		036171		
	I-101119o Fire Hose - TP	R	11/07/2019	744.74		036171		
	I-101119p Frames - MGMT	R	11/07/2019	38.79		036171		
	I-101119q Website - PR	R	11/07/2019	9.99		036171		
	I-101119r Lodging - MGMT	R	11/07/2019	830.94		036171		
	I-101119s Website - PR	R	11/07/2019	17.00		036171		
	I-101119t Late Charge - MGMT	R	11/07/2019	39.00		036171		
	I-101119u Finance Charge - MGMT	R	11/07/2019	302.47		036171		2,761.55
04010	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	11/07/2019	386.30		036172		386.30
00102	FRANCHISE TAX BOARD Payroll Deduction	R	11/07/2019	50.00		036173		50.00
00124	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT	R	11/07/2019	3,075.00		036174		
	I-DI%201911051620 DEFERRED COMP PERCENT	R	11/07/2019	133.00		036174		3,208.00
00985	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	11/07/2019	230.77		036175		
	I-DCN201911051620 DEFERRED COMP FLAT	R	11/07/2019	6,875.39		036175		
	I-DN%201911051620 DEFERRED COMP PERCENT	R	11/07/2019	366.57		036175		7,472.73
00180	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R	11/07/2019	47.00		036176		
	I-UND201911051620 UNION DUES	R	11/07/2019	824.25		036176		871.25
	I-000201910311612 STECKEL, MELISSA US REFUND	R	11/07/2019	2.82		036177		2.82
	I-000201910311613 VOGEL, RICK US REFUND	R	11/07/2019	44.53		036178		44.53
	I-000201910311614 WILDE & GUERNSEY US REFUND	R	11/07/2019	130.64		036179		130.64

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I-000201910311617	CATLETT, GILLIAN US REFUND	R	11/07/2019	12.88		036180		12.88
I-000201910311615	LEE, CATHERINE US REFUND	R	11/07/2019	4.62		036181		4.62
I-000201910311616	MATHEWS, DANA US REFUND	R	11/07/2019	14.94		036182		14.94
I-000201910311618	BORDIN, JEFF US REFUND	R	11/07/2019	93.55		036183		93.55
I-000201910311619	VSS INTERNATIONAL IN US REFUND	R	11/07/2019	228.14		036184		228.14
0018 I-287290467941X11102	AT & T MOBILITY Acct#287290467941	R	11/13/2019	238.08		036185		238.08
4036 I-Oct 19	Brian Brennan Reimburse Mileage 10/19	R	11/13/2019	133.40		036186		133.40
0596 I-6222006	HOME DEPOT Faucet - WHS	R	11/13/2019	74.35		036187		74.35
0188 I-111119	PETTY CASH Replenish Safe - LCRA	R	11/13/2019	5.00		036188		5.00
2475 I-851127	Rutan & Tucker, LLP Acct#029518-0003 8/19	R	11/13/2019	14,313.50		036189		14,313.50
0215 I-110119 I-110119b I-110819 I-110919	SOUTHERN CALIFORNIA EDISON Acct#2210505426 Acct#2210502480 Acct#2237789169 Acct#2397969643	R R R R	11/13/2019 11/13/2019 11/13/2019 11/13/2019	1,478.44 98,087.21 15.75 8,151.27		036190 036190 036190 036190		107,732.67
0050 I-L0831219936	STATE OF CALIFORNIA - EDD Unemployment Insurance	R	11/13/2019	7,940.05		036191		7,940.05
4532 I-Nov 19	Corban Suggs Reimburse Expenses 11/19	R	11/13/2019	736.83		036192		736.83
2643 I-9873451 I-9878246	Take Care by WageWorks Reimburse Med/Dep Care Reimburse Med/Dep Care	R R	11/13/2019 11/13/2019	340.00 237.30		036193 036193		577.30

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0029	AMERICAN TOWER CORP Tower Rent-Red Mtn.Rincon Peak	R	11/21/2019	2,102.62		036205		2,102.62
02014	Amsoil, Inc. Oil Test Kit - EM	R	11/21/2019	1,158.30		036206		1,158.30
04534	Applied Technology Group, Inc. Power Supply - EM	R	11/21/2019	455.18		036207		
	I-INV000018425A Ethernet - EM	R	11/21/2019	8,178.89		036207		8,634.07
0014	AQUA-FLO SUPPLY Valve & Conector - WP	R	11/21/2019	136.11		036208		
	I-SI1450467 Gloves & Shovel - MAINT	R	11/21/2019	103.22		036208		
	I-SI1451120 Adapter&Pressure Regulator-ENG	R	11/21/2019	105.47		036208		
	I-SI1454216 Coulplin, Valve & Mesh - ENG	R	11/21/2019	98.19		036208		
	I-SI1454219 Sand Bag - MAINT	R	11/21/2019	81.09		036208		
	I-SI1454733 PVC - ENG	R	11/21/2019	5.49		036208		
	I-SI1454736 Couplin, Pipe & Cement - UT	R	11/21/2019	29.28		036208		
	I-SI1454743 Brass Nipple & Tube - ENG	R	11/21/2019	123.78		036208		
	I-SI1455361 Brass - ENG	R	11/21/2019	21.58		036208		
	I-SI1455362 Brass Nipple - ENG	R	11/21/2019	14.53		036208		
	I-SI1455982 Pipe & Adapters - ENG	R	11/21/2019	30.09		036208		
	I-SI1454193 PVC - UT	R	11/21/2019	7.56		036208		756.39
0840	AQUA-METRIC SALES COMPANY Reader - PR	R	11/21/2019	701.04		036209		701.04
01666	AT & T Acct#9391051740	R	11/21/2019	1,055.86		036210		1,055.86
01666	AT & T Local, Regional, Long Distance	R	11/21/2019	1,292.90		036211		1,292.90
0021	AWA OF VENTURA COUNTY CCWUC Training - UT	R	11/21/2019	140.00		036212		
	I-06-12119 CCWUC Luncheon - TP	R	11/21/2019	210.00		036212		350.00
0030	B&R TOOL AND SUPPLY CO Screw Extractor - EM	R	11/21/2019	131.69		036213		
	I-1900938423 Grease Gun, Drill & Wrench -EM	R	11/21/2019	118.32		036213		
	I-1900938872 Grinder Repair - PL	R	11/21/2019	62.18		036213		
	I-1900938873 Soket - PL	R	11/21/2019	62.14		036213		374.33

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00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2647556.006	Pipe, Gaskets & Flange - EM	R	11/21/2019	1,724.07		036214		
I-S2651272.001	Gasket - EM	R	11/21/2019	50.79		036214		
I-S2655830.001	Gaskets - EM	R	11/21/2019	39.94		036214		1,814.80
02922	Bartel Associates, LLC							
I-19-805	Actuarial Consulting Services	R	11/21/2019	2,500.00		036215		2,500.00
00036	BC TREE SERVICE, INC							
I-3274	Remove Tree - MAINT	R	11/21/2019	550.00		036216		
I-3275	Trim & Cut Trees - MAINT	R	11/21/2019	900.00		036216		1,450.00
02026	Carol Belser							
I-Oct 19	Reimburse Expenses 10/19	R	11/21/2019	100.00		036217		100.00
04601	Dianna Bente							
I-873593	Camping Cancellation - LCRA	R	11/21/2019	76.00		036218		76.00
04602	Tami Betran							
I-810223	Camping Cancellation - LCRA	R	11/21/2019	175.00		036219		175.00
00032	BIOVIR LABORATORIES, INC							
I-BVL89	Giardia/Crypto Test 9/20/19	R	11/21/2019	357.85		036220		357.85
04021	Blankinship & Associates, Inc.							
I-BA6543	Cu for Aquatic Pesticide - LAB	R	11/21/2019	2,212.50		036221		2,212.50
03207	BMI PacWest Inc.							
I-013108	AC Maintenance - DO	R	11/21/2019	559.00		036222		559.00
01062	BP Medical Supplies							
C-E330803	Accrue Use Tax	R	11/21/2019	34.72CR		036223		
C-E331145b	Accrue Use Tax	R	11/21/2019	36.72CR		036223		
D-E330803	Accrue Use Tax	R	11/21/2019	34.72		036223		
D-E331145a	Accrue Use Tax	R	11/21/2019	36.72		036223		
I-E330803	Infant CPR Manikin - WP	R	11/21/2019	478.85		036223		
I-E331145	CPR Manikin - WP	R	11/21/2019	506.50		036223		985.35
03059	Brenntag Pacific Inc.							
I-BPI997213	Chlorine for Ojai Sys - TP	R	11/21/2019	1,353.01		036224		1,353.01
04603	Carol Brown							
I-817290	Camping Cancellation - LCRA	R	11/21/2019	147.00		036225		147.00

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00645	I-111219							
	CA DEPARTMENT OF PUBLIC HEALTH Water Hauler's License - LAB	R	11/21/2019	473.00		036226		473.00
04604	I-875656							
	Richard Carrillo Camping Cancellation - LCRA	R	11/21/2019	109.00		036227		109.00
00511	I-6/14039144-1							
	Centers for Family Health 1102WC200000004 DOS10/11/19	R	11/21/2019	71.87		036228		71.87
03021	I-000015-205-271							
	Central Communications Call Center 10/19	R	11/21/2019	177.82		036229		177.82
00117	I-10800287.00							
	CERTEX USA, INC Broken Wire Repaired - PL	R	11/21/2019	37.54		036230		37.54
00707	I-26392							
	CHARLES P. CROWLEY CO. Kopkit Pulsar -TP	R	11/21/2019	4,145.08		036231		4,145.08
04629	I-789691							
	Rosa Chavez Camping Cancellation - LCRA	R	11/21/2019	127.00		036232		127.00
01843	I-879459							
	COASTAL COPY Copier Usage - WHS	R	11/21/2019	57.21		036233		
	I-879525 Copier Usage - DO	R	11/21/2019	632.76		036233		
	I-879929 Copier Usage - WHS	R	11/21/2019	56.47		036233		746.44
00059	I-S2075583.001							
	COASTAL PIPCO Pump - UT	R	11/21/2019	41.28		036234		41.28
00061	I-SB02093913							
	COMPUWAVE USB- IT	R	11/21/2019	28.96		036235		28.96
00062	I-9009-798973							
	CONSOLIDATED ELECTRICAL Parts for Pump - TP	R	11/21/2019	309.46		036236		
	I-9009-799525 Fishtape - EM	R	11/21/2019	270.88		036236		580.34
00719	I-81992550							
	CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	11/21/2019	137.50		036237		137.50
01483	I-6/13991216-1							
	CORVEL CORPORATION 1102WC200000003 DOS 9/18/19	R	11/21/2019	9.50		036238		
	I-6/13991217-1 1102WC200000003 DOS 9/11/19	R	11/21/2019	9.50		036238		
	I-6/14033199-1 1102WC180000002 DOS 10/01/19	R	11/21/2019	9.50		036238		
	I-6/14039144-1 1102WC200000004 DOS 10/11/19	R	11/21/2019	11.55		036238		
	I-6/14051111-1 1102WC180000001 DOS 10/11/19	R	11/21/2019	9.50		036238		
	I-6/14051228-1 1102WC180000001 DOS 11/04/19	R	11/21/2019	137.39		036238		
	I-C00206054098 Claim 1102WC180000001	R	11/21/2019	120.00		036238		
	I-C00206055344 Claim 112WC200000005	R	11/21/2019	2,956.60		036238		
	I-C00206055362 Claim 1102WC180000002	R	11/21/2019	595.20		036238		3,858.74

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04605	Nellie Cousino Camping Cancellation - LCRA	R	11/21/2019	175.00		036239		175.00
01647	JOEL COX Reimburse Expenses 11/19	R	11/21/2019	841.47		036240		841.47
00296	CUMMINS SALES & SERVICE Load bank Testing - EM	R	11/21/2019	1,703.84		036241		1,703.84
01764	DataProse, LLC UB Mailing 9/19	R	11/21/2019	3,346.90		036242		3,346.90
02480	David Taussig & Associates, In D19-00115.000 Tax Admin	R	11/21/2019	1,596.50		036243		1,596.50
00740	DELL MARKETING L.P. Dell Monitor & Laptop - ADM	R	11/21/2019	1,625.18		036244		3,783.89
	I-10350626030 Dell Laptop - IT	R	11/21/2019	862.12		036244		
	I-10350765475 Computer Tower - WP	R	11/21/2019	1,296.59		036244		
01498	Department of Industrial Relat DOSH Inspection Fee - WP	R	11/21/2019	1,023.75		036245		1,023.75
00616	DICK CORE MARINE Service Call - Unit 136	R	11/21/2019	95.00		036246		95.00
03910	DoiT International USA, INC Google Apps 10/19	R	11/21/2019	1,440.00		036247		1,440.00
04606	John Duda Camping Cancellation - LCRA	R	11/21/2019	195.00		036248		195.00
00086	E.J. Harrison & Sons Inc Acct#500546088	R	11/21/2019	1,503.72		036249		1,503.72
00086	E.J. Harrison & Sons Inc Acct#500766090	R	11/21/2019	208.83		036250		208.83
04626	Debbie Emma Camping Cancellation - LCRA	R	11/21/2019	115.00		036251		115.00
00095	FAMCON PIPE & SUPPLY Meter Boxes & Ball Valve - ENG	R	11/21/2019	6,290.21		036252		10,333.55
	I-S100015760.001 Meter Boxes - ENG	R	11/21/2019	3,764.48		036252		
	I-S100016193.001 Handwheel - EM	R	11/21/2019	32.18		036252		
	I-S100016220.001 Spool & Gaskets - EM	R	11/21/2019	246.68		036252		

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0093	FEDERAL EXPRESS							
I-6-825-32340	Shipping - ENG	R	11/21/2019	11.80		036253		
I-6-832-91279	Shipping - ADM/MGMT	R	11/21/2019	27.38		036253		39.18
0013	FERGUSON ENTERPRISES INC							
I-069326	Pipe - PL	R	11/21/2019	70.68		036254		
I-0696332	Gaskets - PL	R	11/21/2019	30.82		036254		101.50
0099	FGL ENVIRONMENTAL							
I-911376A	Robles GW-Round 2 08/27/19	R	11/21/2019	894.00		036255		
I-911511A	Background Monitoring 8/29/19	R	11/21/2019	619.00		036255		
I-911550A	Algae Treatment 08/29/19	R	11/21/2019	744.00		036255		
I-911823A	Algae Treatment 09/04/19	R	11/21/2019	744.00		036255		
I-913237A	Lake Nutrient Monitoring	R	11/21/2019	1,472.00		036255		
I-913238A	Manganese Monitoring 9/27/19	R	11/21/2019	145.00		036255		
I-913240A	DBP Monitoring 10/01/19	R	11/21/2019	344.00		036255		
I-913241A	Plant Effluent DBP 10/01/19	R	11/21/2019	224.00		036255		
I-913661A	Nitrate Monitoring 10/08/19	R	11/21/2019	43.00		036255		
I-913662A	OWS San Antonio TP Mn 10/07/19	R	11/21/2019	45.00		036255		
I-914012A	Nitrate Monitoring 10/15/19	R	11/21/2019	43.00		036255		5,317.00
0101	FISHER SCIENTIFIC							
I-2930355	Beaker - LAB	R	11/21/2019	19.80		036256		19.80
0104	FRED'S TIRE MAN							
I-120531	Oil & tire Service - Unit 57	R	11/21/2019	51.83		036257		
I-120658	Oil & Filter - Unit 71	R	11/21/2019	92.59		036257		
I-120698	Brakes - Unit 46	R	11/21/2019	380.09		036257		
I-120865	Flat Repair - MAINT	R	11/21/2019	30.00		036257		554.51
0106	FRONTIER PAINT							
I-F0252754	Paint - LCRA	R	11/21/2019	86.53		036258		86.53
01280	FRY'S ELECTRONICS, INC.							
I-7522691	Dremel Oscillating Tool - IT	R	11/21/2019	64.65		036259		64.65
02720	Garda CL West, Inc.							
I-10524615	Armored Truck Service	R	11/21/2019	731.40		036260		731.40
04607	Natalia Garzo							
I-872509	Camping Cancellation - LCRA	R	11/21/2019	95.00		036261		95.00
0996	GFS CHEMICALS, INC							
C-CINV-042996b	GFS CHEMICALS, INC	R	11/21/2019	7.09CR		036262		
D-CINV-042996A	Accrue Use Tax	R	11/21/2019	7.09		036262		
I-CINV-042996	Buffer Solution - TP	R	11/21/2019	132.86		036262		132.86

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0432	Government Finance Officers As GOFA Cert. of Achievement App.	R	11/21/2019	560.00		036263		560.00
0121	HACH COMPANY							
	I-11668087 Phosver - TP	R	11/21/2019	83.54		036264		
	I-11709611 SL1000 & Chemkey Packs - TP	R	11/21/2019	3,396.94		036264		
	I-11713269 Chemkey - TP	R	11/21/2019	111.01		036264		3,591.49
4627	Tom Halowell							
	I-817329 Camping Cancellation - LCRA	R	11/21/2019	195.00		036265		195.00
0369	HARRINGTON INDUSTRIAL PLASTICS							
	I-013B0525 Drum Pump - TP	R	11/21/2019	412.99		036266		
	I-013B0740 Ball Valves & Bushing Slip- TP	R	11/21/2019	134.79		036266		547.78
4608	Joanna Hart							
	I-873274 Camping Cancellation - LCRA	R	11/21/2019	145.00		036267		145.00
4609	Karen Hawkins							
	I-871796 Camping Cancellation - LCRA	R	11/21/2019	145.00		036268		145.00
2940	Holliday Rock Co, Inc.							
	I-1125535 Camp M Concrete - LCRA	R	11/21/2019	919.65		036269		919.65
0596	HOME DEPOT							
	I-9873876 Cable - FISH	R	11/21/2019	38.21		036270		38.21
2288	Hopkins Technical Products, In							
	I-3619301268 Pump & Disinfection Skin - TP	R	11/21/2019	9,389.18		036271		9,389.18
0894	HOSE-MAN, INC.							
	I-5266031-0001-05 Trigger Gun& Hydrant Wrench-PL	R	11/21/2019	199.56		036272		199.56
0125	IDEXX DISTRIBUTION CORP							
	I-3055529116 Vassels - LAB	R	11/21/2019	171.15		036273		171.15
0127	INDUSTRIAL BOLT & SUPPLY							
	I-205122-1 Thimble - TP	R	11/21/2019	58.62		036274		
	I-205226-1 Hex lag & Washer - LCRA	R	11/21/2019	244.59		036274		
	I-205357-1 Washers, Nuts & Bolts - EM	R	11/21/2019	351.83		036274		
	I-205414-1 Dril - EM	R	11/21/2019	30.19		036274		685.23
9910	J.W. ENTERPRISES							
	I-316683 CT Puumping - AVE 1 PP	R	11/21/2019	76.50		036275		
	I-316684 CT Puumping - VILLANOVA	R	11/21/2019	76.50		036275		
	I-316685 CT Puumping - OVPP	R	11/21/2019	76.50		036275		
	I-316686 CT Puumping - 4M PP	R	11/21/2019	76.50		036275		
	I-316687 CT Puumping - GRAND AVE	R	11/21/2019	76.50		036275		

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I-316688	CT Puumping - 4M RES.	R	11/21/2019	76.50		036275		
I-316689	CT Puumping - SA PLANT	R	11/21/2019	153.00		036275		
I-316690	CT Puumping - UPPER OJAI RES	R	11/21/2019	76.50		036275		
I-316691	CT Puumping - 3M PUMP	R	11/21/2019	76.50		036275		
I-316692	CT Puumping - SIGNAL RES.	R	11/21/2019	76.50		036275		
I-316693	CT Puumping - FAIRVIEW RES.	R	11/21/2019	76.50		036275		
I-316694	CT Puumping - CASITAS DAM	R	11/21/2019	76.50		036275		
I-316695	CT Puumping - RINCON TANK	R	11/21/2019	76.50		036275		
I-316696	CT Puumping - BATES RES.	R	11/21/2019	76.50		036275		1,147.50
02344	Janitek Cleaning Solutions							
I-35983A	Janitorial Services - DO	R	11/21/2019	1,959.10		036277		1,959.10
00131	JCI JONES CHEMICALS, INC							
I-805944	Chlorine - TP, CM 805954	R	11/21/2019	1,650.00		036278		1,650.00
03862	Nick Karas							
I-810057	Camping Cancellation - LCRA	R	11/21/2019	115.00		036279		115.00
01022	KELLY CLEANING & SUPPLIES, INC							
I-45294406	Janitorial Services 11/19-LCRA	R	11/21/2019	300.00		036280		300.00
00667	Kennedy/Jenks Consultants, Inc							
I-134186	Casitas/VTA SWP Pre Design	R	11/21/2019	15,860.00		036281		15,860.00
03888	Eric Lara							
I-111219	Reimburse Expenses 11/19	R	11/21/2019	97.27		036282		97.27
04200	Lauterbach & Associates, Inc.							
I-14389	Architectural Services - ENG	R	11/21/2019	1,386.68		036283		
I-14392	San Antonio Bldg Const. ENG	R	11/21/2019	3,816.70		036283		5,203.38
03581	Legend Pump & Well Service Inc							
I-110619	Mutual Well #5 Inspect&Test	R	11/21/2019	16,225.05		036284		16,225.05
04610	Jennifer Luvisi							
I-849454	Camping Cancellation - LCRA	R	11/21/2019	175.00		036285		175.00
04611	Roxanne Magana							
I-871519	Camping Cancellation - LCRA	R	11/21/2019	55.00		036286		
I-871521	Camping Cancellation - LCRA	R	11/21/2019	55.00		036286		110.00
02998	McCall's Meter Sales & Service							
I-32278	Gasket - MAINT	R	11/21/2019	243.48		036287		243.48

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03452	Kathryn McKinney Camping Cancellation - LCRA	R	11/21/2019	175.00		036288		175.00
00151	MEINERS OAKS ACE HARDWARE							
	C-901746 Wire & Base CR return - LCRA	R	11/21/2019	136.66CR		036289		
	C-902239 Music Player Cable - WP	R	11/21/2019	54.63CR		036289		
	I-899426 Batteries & Handle - LCRA	R	11/21/2019	251.77		036289		
	I-899574 Rebar/ Stakes - UT	R	11/21/2019	50.27		036289		
	I-899858 Spry - PL	R	11/21/2019	4.87		036289		
	I-900125 Batteries, Wipes, Marker - PL	R	11/21/2019	50.76		036289		
	I-900533 Bricks - PL	R	11/21/2019	4.46		036289		
	I-900828 Cable & Screwdriver - WP	R	11/21/2019	85.46		036289		
	I-900978 Wire & Elbow - LCRA	R	11/21/2019	119.41		036289		
	I-900992 Plywood & Trash Can - MAINT	R	11/21/2019	198.07		036289		
	I-901014 Tape - PL	R	11/21/2019	19.51		036289		
	I-901086 Rebar & Thread Rod - LCRA	R	11/21/2019	283.87		036289		
	I-901126 Drill, Concrete & Bolts - WP	R	11/21/2019	22.49		036289		
	I-901128 Key - ENG	R	11/21/2019	18.45		036289		
	I-901154 Eyebolt & Chain - MAINT	R	11/21/2019	89.09		036289		
	I-901294 Concrete - WP	R	11/21/2019	49.23		036289		
	I-901419 Batteries - FISH	R	11/21/2019	15.60		036289		
	I-901483 Wire & Plugs - MAINT	R	11/21/2019	94.04		036289		
	I-901488 Trash Can - MAINT	R	11/21/2019	81.95		036289		
	I-901576 Cables & Concrete - PL	R	11/21/2019	49.76		036289		
	I-901582 Brass Tee, Ball Valves - UT	R	11/21/2019	25.42		036289		
	I-901593 Frame - LCRA	R	11/21/2019	8.28		036289		
	I-901684 Bit & Fir - WP	R	11/21/2019	30.66		036289		
	I-901754 Glasses, Caution Tape - LCRA	R	11/21/2019	43.13		036289		
	I-901775 Fast Set & Mower Cord - WP	R	11/21/2019	103.82		036289		
	I-901823 Elbows & Gloves - TP	R	11/21/2019	27.03		036289		
	I-901850 Paint & Tape - LCRA	R	11/21/2019	99.66		036289		
	I-901932 Wallplate & Receptacle - EM	R	11/21/2019	4.38		036289		
	I-901933 Ger ment Hook - MAINT	R	11/21/2019	6.42		036289		
	I-901938 Cable, Rope, Switch - LCRA	R	11/21/2019	61.03		036289		
	I-901939 Switch - LCRA	R	11/21/2019	2.51		036289		
	I-901965 Receptacle - LCRA	R	11/21/2019	3.47		036289		
	I-902002 Music Player Radio - WP	R	11/21/2019	54.63		036289		
	I-902081 Pro Glo - EM	R	11/21/2019	68.31		036289		
	I-902089 Rings - WP	R	11/21/2019	2.63		036289		
	I-902092 Gloves - PL	R	11/21/2019	24.65		036289		
	I-902163 Sprypaint, Bolts & Screws-FISH	R	11/21/2019	55.79		036289		
	I-902280 Tape - LCRA	R	11/21/2019	18.53		036289		
	I-902298 Hammer Plier - FISH	R	11/21/2019	32.18		036289		
	I-902540 Wire, Cord & Switch Frame-LCRA	R	11/21/2019	49.53		036289		
	I-902600 Bateriaes & Cord - EM	R	11/21/2019	17.54		036289		
	I-902612 Strap, Hose & Bolts - FISH	R	11/21/2019	27.18		036289		
	I-902620 Engine Brite - PL	R	11/21/2019	13.16		036289		
	I-902703 Clamp - LCRA	R	11/21/2019	12.27		036289		

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I-902727	Electric Tape & Brush - UT	R	11/21/2019	57.26		036289		
I-902779	Nutsetter & Bit - LCRA	R	11/21/2019	11.69		036289		
I-902784	Pressure Treated - LCRA	R	11/21/2019	37.10		036289		
I-902889	Broom, Spray & Clamp - WT	R	11/21/2019	41.36		036289		
I-902895	Filter & Rebar - LCRA	R	11/21/2019	116.39		036289		
I-902975	Brass Fittings - UT	R	11/21/2019	6.82		036289		
I-902991	Tape & Elbows - LCRA	R	11/21/2019	22.23		036289		
I-903070	Elbows & Pipe - LCRA	R	11/21/2019	24.62		036289		
I-903101	Cord Mower & Rake - WP	R	11/21/2019	26.51		036289		
I-903133	Fitting - LCRA	R	11/21/2019	1.46		036289		
I-903177	Bit Hammer &Countersink-WP	R	11/21/2019	43.47		036289		
I-903383	Hose Fuel - FISH	R	11/21/2019	4.46		036289		
I-903428	Adapter, Strap & Bolts - FISH	R	11/21/2019	34.05		036289		
I-903439	Rivets - FISH	R	11/21/2019	3.88		036289		
I-903546	Filters - PL	R	11/21/2019	34.31		036289		2,555.59
00143	METTLER TOLEDO, INC.							
I-654782461	Calibrate Balance - LAB	R	11/21/2019	213.72		036295		213.72
03724	Michael K. Nunley & Associates							
I-6244	OWS Transmission Study - ENG	R	11/21/2019	15,207.27		036296		
I-6245	Heidelberger Tank& Pump - ENG	R	11/21/2019	540.75		036296		
I-6270	Signal Tank Evaluation - ENG	R	11/21/2019	92.50		036296		
I-6271	Fish Screen Alternative - ENG	R	11/21/2019	2,251.44		036296		
I-6272	Fish Screen Prototype - ENG	R	11/21/2019	20,752.84		036296		
I-6273	Robles Gantry Eng - ENG	R	11/21/2019	1,946.70		036296		
I-6319	Running Ridge Zone Improv.-ENG	R	11/21/2019	13,524.58		036296		54,316.08
03444	Mission Linen Supply							
I-511113761	Uniform Pants - TP	R	11/21/2019	32.93		036297		
I-511163908	Uniform Pants - TP	R	11/21/2019	32.93		036297		65.86
04630	Marlena Morales							
I-824016	Camping Cancellation - LCRA	R	11/21/2019	235.00		036298		
I-824018	Camping Cancellation - LCRA	R	11/21/2019	235.00		036298		470.00
00149	MRC Global							
I-3544626001	Connector - PL	R	11/21/2019	599.96		036299		599.96
03508	NTT Industrial Supply, Inc.							
I-4628	Couplings - EM	R	11/21/2019	41.02		036300		41.02
03845	Oakridge Geoscience, Inc.							
I-048.002-03	Canal Concrete Testing - ENG	R	11/21/2019	1,046.25		036301		
I-048.005-03	Ventura St. Geotech - ENG	R	11/21/2019	3,625.00		036301		
I-048.006-02	Geo Tech Service Sunset Pl	R	11/21/2019	2,487.50		036301		7,158.75

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00163	OFFICE DEPOT							
I-397739288001	Office Supplies - DO	R	11/21/2019	77.81		036302		
I-397747632001	Staple Remover - DO	R	11/21/2019	2.97		036302		
I-399830874001	Office Supplies - ADM	R	11/21/2019	44.49		036302		
I-399841925001	Protector Sheet - ADM	R	11/21/2019	10.18		036302		
I-402284591001	Register & Stamp - DO	R	11/21/2019	43.20		036302		178.65
00625	OfficeTeam							
I-54701417	Admin Buyer Temp - 11/04-11/08	R	11/21/2019	1,826.80		036303		
I-54735604	Admin Buyer Temp 11/12-11/15	R	11/21/2019	1,461.44		036303		3,288.24
00160	OILFIELD ELECTRIC CO, INC							
I-11656	Rincon PP Elect Upgrade	R	11/21/2019	67,877.50		036304		67,877.50
001570	Ojai Auto Supply							
I-475829	Equipment Grase - GAR	R	11/21/2019	62.31		036305		
I-476272	Oil - LCRA	R	11/21/2019	133.08		036305		
I-477018	Smartfit Track & Gloves - GAR	R	11/21/2019	64.20		036305		
I-477526	Oil - EM	R	11/21/2019	13.04		036305		272.63
00912	OJAI BUSINESS CENTER, INC							
I-14839a	Shipment - LAB	R	11/21/2019	15.36		036306		
I-14839b	Shipment - LAB	R	11/21/2019	81.13		036306		96.49
00881	OJAI DOOR & WINDOW							
I-18985	Corr lock - LCRA	R	11/21/2019	847.28		036307		847.28
00607	OJAI ELECTRIC							
I-423	Surge Protector - LCRA	R	11/21/2019	403.00		036308		403.00
00165	OJAI LUMBER CO, INC							
I-1911-947546	Douglas Fir 2x4's - LCRA	R	11/21/2019	12.83		036309		
I-1911-948617	Chain Link Fence - LCRA	R	11/21/2019	242.34		036309		255.17
001464	OJAI PRINT WORKS							
I-3352	Hats - PL	R	11/21/2019	656.37		036310		656.37
002917	Ojai Valley Organics							
I-33740	Green Waste Pickup - MAINT	R	11/21/2019	20.00		036311		20.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-21633	Cust #99991 5/01-6/3019	R	11/21/2019	8,992.46		036312		8,992.46

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00169 I-21634	OJAI VALLEY SANITARY DISTRICT Cust #99991 7/01-8-31/19	R	11/21/2019	11,876.24		036313		11,876.24
00169 I-21635	OJAI VALLEY SANITARY DISTRICT Cust #21635	R	11/21/2019	287.25		036314		287.25
00169 I-217110	OJAI VALLEY SANITARY DISTRICT Cust #52921	R	11/21/2019	57.45		036315		57.45
04612 I-826013	Vickie Ortega Camping Cancellation - LCRA	R	11/21/2019	235.00		036316		235.00
00178 I-756622	PARADISE CHEVROLET Handle - Unit 23	R	11/21/2019	36.07		036317		36.07
00188 I-111519	PETTY CASH Replenish Petty Cash - DO	R	11/21/2019	440.16		036318		440.16
02833 I-92916978 I-93011634	Praxair, Inc Liquid Oxig - TP Liquid Oxigen - TP	R R	11/21/2019 11/21/2019	2,295.81 2,202.74		036320 036320		4,498.55
01439 I-9370	PRECISION POWER EQUIPMENT Conector, Gasket & Nuts - PL	R	11/21/2019	114.00		036321		114.00
10042 I-9536 I-9537	PSR ENVIRONMENTAL SERVICE, INC Gas Tank Inspection - DO Gas Tank Inspection - LCRA	R R	11/21/2019 11/21/2019	230.00 230.00		036322 036322		460.00
03554 I-1754064	J. Harris Industrial Water Tre Water Softner Service- WP	R	11/21/2019	107.25		036323		107.25
02958 I-871661	Danny Rada Camping Cancellation - LCRA	R	11/21/2019	109.00		036324		109.00
04613 I-820832	Michelle Ragsdale Camping Cancellation - LCRA	R	11/21/2019	145.00		036325		145.00
00306 I-16499 I-16500 I-16501 I-16502 I-16509	Rincon Consultants, Inc. Bio Monitoring Ventura St -GEN Env.Serv. @ Sunset -ENG VTA-Carp Intertie Services-ENG Ayers Crk. Pipeline Design-ENG Robles Cleanout - ENG	R R R R R	11/21/2019 11/21/2019 11/21/2019 11/21/2019 11/21/2019	18,230.84 2,838.82 1,750.25 11,300.50 28,745.87		036326 036326 036326 036326 036326		62,866.28

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0313	ROCK LONG'S AUTOMOTIVE							
I-27820	Smog & Oil - Unit 28	R	11/21/2019	182.18		036327		
I-27829	Oil, Filter & Brake - Unit 23	R	11/21/2019	745.90		036327		928.08
04614	Henry Rodriguez							
I-864234	Camping Cancellation - LCRA	R	11/21/2019	109.00		036328		109.00
04616	John Rodriguez							
I-875023	Camping Cancellation - LCRA	R	11/21/2019	145.00		036330		145.00
01109	SALVADOR LOERA TRANSPORTATION							
I-15631	Rock - MAINT	R	11/21/2019	750.00		036331		
I-15788	Rock - MAINT	R	11/21/2019	750.00		036331		1,500.00
04617	Augy Saucedo							
I-865898	Camping Cancellation - LCRA	R	11/21/2019	71.00		036332		71.00
02756	SC Fuels							
I-1534416-IN	Gas & Diesel - LCRA	R	11/21/2019	3,745.07		036333		
I-1536937-IN	Gas - DO	R	11/21/2019	4,092.99		036333		7,838.06
04618	Susie Solis							
I-817664	Camping Cancellation - LCRA	R	11/21/2019	109.00		036334		
I-817666	Camping Cancellation - LCRA	R	11/21/2019	109.00		036334		218.00
04619	Jo Betty Sorensen							
I-881791	Day Use Refund - LCRA	R	11/21/2019	10.00		036335		10.00
04620	Kimiko Soto							
I-836296	Camping Cancellation - LCRA	R	11/21/2019	145.00		036336		145.00
00215	SOUTHERN CALIFORNIA EDISON							
I-111319	Acct#2269631768	R	11/21/2019	27.92		036337		27.92
02202	Stanley Pest Control							
I-151269	Pest Control Canal - MAINT	R	11/21/2019	1,000.00		036338		
I-201109	Monthly Pest Control - WP	R	11/21/2019	170.00		036338		1,170.00
02703	Sunbelt Rentals							
I-93219633-0001	Forklift Rental 8/27-8/29- LAB	R	11/21/2019	459.03		036339		459.03
01696	SUPERIOR MACHINE							
I-4188	Pipe Cutting - EM	R	11/21/2019	350.19		036340		350.19

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE:10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00484	T & H COMPRESSOR REPAIR, INC. Repair Compressor - UT	R	11/21/2019	2,749.23		036341		2,749.23
02643	Take Care by WageWorks Reimburse Med/Dep Care	R	11/21/2019	1,612.80		036342		1,612.80
04632	Ron Thompson Camping Cancellation - LCRA	R	11/21/2019	145.00		036343		145.00
04621	Stacie Thurman Camping Cancellation - LCRA	R	11/21/2019	39.00		036344		
	I-865198 Camping Cancellation - LCRA	R	11/21/2019	115.00		036344		154.00
00317	TIERRA CONTRACTING INC Vta St. Water Line Replace-ENG	R	11/21/2019	280,295.60		036345		280,295.60
04596	Nancy Torres Camping Cancellation - LCRA	R	11/21/2019	355.00		036346		
	I-817256a Camping Cancellation - LCRA	R	11/21/2019	175.00		036346		530.00
04628	Rick Towe Camping Cancellation - LCRA	R	11/21/2019	115.00		036347		115.00
02778	Traffic Management, Inc. Message Board Rental - ENG	R	11/21/2019	1,775.00		036348		1,775.00
02527	Traffic Technologies LLC Road Signs - PL	R	11/21/2019	460.52		036349		460.52
00225	UNDERGROUND SERVICE ALERT 376 New Ticket Charges	R	11/21/2019	630.40		036350		630.40
03902	Jennifer Van Loo Camping Cancellation - LCRA	R	11/21/2019	230.00		036351		
	I-817342a Camping Cancellation - LCRA	R	11/21/2019	260.00		036351		490.00
01048	VAUGHAN'S INDUSTRIAL REPAIR CO Inspect Pump - EM	R	11/21/2019	1,104.00		036352		
	I-026803 Rebuild Pump - EM	R	11/21/2019	6,395.80		036352		7,499.80
04622	Ricardo Vega Camping Cancellation - LCRA	R	11/21/2019	190.00		036353		190.00

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10011	VENTURA CONCRETE CUTTING							
I-8508	Core Drill - LCRA	R	11/21/2019	325.00		036354		325.00
10254	VENTURA LOCKSMITHS							
I-RMBC110519-1	Duplicate Key - EM	R	11/21/2019	43.89		036355		43.89
109775	VENTURA ORTHOPEDICS MEDICAL GR							
I-6/14033199-1	1102WC180000002 DOS 10/01/19	R	11/21/2019	10.75		036356		
I-6/14051111-1	1102WC180000001 DOS 10/11/19	R	11/21/2019	164.89		036356		175.64
109955	VENTURA WHOLESALE ELECTRIC							
I-246611	Wallplate & Lens - EM	R	11/21/2019	46.87		036357		
I-248538	Conduit & Coupling - WP	R	11/21/2019	84.80		036357		
I-248667	PVC, Adaptor - TP	R	11/21/2019	42.56		036357		
I-248697	Cable, Dill & Plug - EM	R	11/21/2019	203.73		036357		377.96
10247	County of Ventura							
I-110119	Encroachment Permits	R	11/21/2019	1,050.00		036358		1,050.00
103409	Matthew Vestuto							
I-110119	Native Monitoring @ Ventura St	R	11/21/2019	3,675.00		036359		3,675.00
104623	Kelly Villamar							
I-810239	Camping Cancellation - LCRA	R	11/21/2019	60.00		036360		60.00
102583	WageWorks							
I-INV1752790	FSA Montholy Admin Fee	R	11/21/2019	175.00		036361		175.00
100663	WAXIE SANITARY SUPPLY							
I-78664027	Gloves - MAINT	R	11/21/2019	58.32		036362		
I-78704221	Janitorial Supplies - DO	R	11/21/2019	105.61		036362		163.93
10270	Wells Fargo Bank							
I-111019a	Pesticide Applicators - MAINT	R	11/21/2019	100.00		036363		
I-111019b	Coffe & Supplies - MGMT	R	11/21/2019	246.65		036363		
I-111019c	Bus - PR	R	11/21/2019	770.40		036363		
I-111019d	Bus - PR	R	11/21/2019	770.40		036363		
I-111019e	ACWA Conference - BOARD	R	11/21/2019	580.00		036363		
I-111019f	AWWA Training - PR	R	11/21/2019	395.00		036363		2,862.45
103882	Emily Wilson							
I-823152	Camping Cancellation - LCRA	R	11/21/2019	489.00		036364		489.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
L	AURIC, CORY							
I-000201910141608	US REFUND	R	11/21/2019	840.13		036365		840.13
0270	Wells Fargo Bank							
I-111019g	Website Fee - PR	R	11/21/2019	17.00		036366		
I-111019h	Late Charge - MGNT	R	11/21/2019	50.00		036366		
I-111019i	Finance Charge - MGMT	R	11/21/2019	279.32		036366		346.32
L	EGGEBRATEN, ROBERT							
I-000201911191626	R AR REFUND	R	11/21/2019	84.00		036367		84.00
L	HENRICHS, SCOTT R							
I-000201911191624	Re AR REFUND	R	11/21/2019	45.90		036368		45.90
L	MURPHY, ROBERT A							
I-000201911191625	Ref AR REFUND	R	11/21/2019	84.00		036369		84.00
L	OJAI VALLEY INN							
I-000201911201627	US REFUND	R	11/21/2019	14,953.83		036370		14,953.83
L	OJAI VALLEY INN							
I-000201911201628	US REFUND	R	11/21/2019	23,431.39		036371		23,431.39
L	OJAI VALLEY INN							
I-000201911201629	US REFUND	R	11/21/2019	2,406.62		036372		2,406.62
L	OJAI VALLEY INN							
I-000201911201630	US REFUND	R	11/21/2019	1,929.02		036373		1,929.02
L	OJAI VALLEY INN							
I-000201911201631	US REFUND	R	11/21/2019	1,264.68		036374		1,264.68
L	WALL, AARON							
I-000201911211632	Refund AR REFUND	R	11/21/2019	105.82		036375		105.82
04010	CALIFORNIA STATE DISBURSEMENT							
I-CS5201911191623	200000001181291	R	11/21/2019	386.30		036376		386.30
0102	FRANCHISE TAX BOARD							
I-G03201911191623	Payroll Deduction	R	11/21/2019	50.00		036377		50.00
0124	ICMA RETIREMENT TRUST - 457							
I-DCI201911191623	DEFERRED COMP FLAT	R	11/21/2019	3,075.00		036378		
I-DI%201911191623	DEFERRED COMP PERCENT	R	11/21/2019	330.17		036378		3,405.17

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201911191623	457 CATCH UP	R	11/21/2019	230.77		036379		
I-DCN201911191623	DEFERRED COMP FLAT	R	11/21/2019	7,075.39		036379		
I-DN%201911191623	DEFERRED COMP PERCENT	R	11/21/2019	449.57		036379		7,755.73
0180	S.E.I.U. - LOCAL 721							
I-COP201911191623	SEIU 721 COPE	R	11/21/2019	47.00		036380		
I-UND201911191623	UNION DUES	R	11/21/2019	824.25		036380		871.25
1666	AT & T							
I-000013933179	Acct#9391035541	R	11/27/2019	494.05		036381		494.05
3429	AT&T							
I-7049291509	Acct#8310009376372	R	11/27/2019	1,317.02		036382		1,317.02
1023	CARQUEST AUTO PARTS							
I-7294-622867	Lift Support - TP	R	11/27/2019	93.63		036383		93.63
1843	COASTAL COPY							
I-883373	Copier Usage - WHS	R	11/27/2019	57.30		036384		57.30
0086	E.J. Harrison & Sons Inc							
I-5688a	Acct#1C00054240	R	11/27/2019	354.08		036385		354.08
2658	Liebert Cassidy Whitmore							
I-1487527	Metter #CA182-00001 10/19	R	11/27/2019	528.00		036386		
I-1487528	Metter# CA182-00009 10/19	R	11/27/2019	88.00		036386		616.00
0188	PETTY CASH							
I-112219	Replenish Safe - LCRA	R	11/27/2019	5.00		036387		5.00
2900	Greg Romey							
I-Nov 19	Reimburse Expenses 11/19	R	11/27/2019	452.22		036388		452.22
0215	SOUTHERN CALIFORNIA EDISON							
I-112319	Acct#2157697889	R	11/27/2019	891.50		036389		891.50
0216	Southern California Gas Co.							
I-112519a	Acct#18231433006	R	11/27/2019	139.14		036390		
I-112519B	Acct#0081443003	R	11/27/2019	312.71		036390		451.85
2643	Take Care by WageWorks							
I-9948439	Reimburse Med/Dep Care	R	11/27/2019	1,207.50		036391		
I-9949407	Reimburse Med/Dep Care	R	11/27/2019	68.69		036391		1,276.19

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 10/31/2019 THRU 11/27/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02323	Mitch Tull 1102WC180000002	R	11/27/2019	18.00		036392		18.00
00188	PETTY CASH Replenish Safe - LCRA	R	11/27/2019	105.00		036393		105.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	299	1,560,644.32	0.00	1,560,644.32
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	244,717.17	0.00	244,717.17
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS		0.00		
VOID CREDITS		0.00		
		0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			305	1,805,361.49	0.00	1,805,361.49
BANK: AP		TOTALS:	305	1,805,361.49	0.00	1,805,361.49
REPORT TOTALS:			305	1,805,361.49	0.00	1,805,361.49

Void Check #35609 Reissued on check # 36160 (1,899.68)
 Void Check #36074 ~~#~~ Not Reissued (375.00)
 Void Check #35899 Reissued on check # 36365 (840.13)
 Void Check #35164 Reissued on check # 36383 (93.63)

\$ 1,802,153.05

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/3/2019	Gonzalo Carbajal-Ramirez	D2 Certification Fee	125.00
7/3/2019	Scott Lewis	Airfare to CMWD 5/15-5/17	704.00
7/3/2019	Scott Lewis	Hotel 5/15-5/17	179.48
7/3/2019	Scott Lewis	Car Rental 5/15-5/17	277.84
7/3/2019	Scott Lewis	Airfare to CMWD 6/9-6/14	539.99
7/3/2019	Scott Lewis	Hotel 6/9-6/14	547.45
7/3/2019	Jordan Switzer	Lab Analyst Grade 1 Fee	120.00
7/3/2019	Jordan Switzer	Water Treatment Course Fee	163.53
7/10/2019	Brian Brennan	Reimburse Mileage 6/19	156.8
7/10/2019	Scott Lewis	Airfare Change Fee	197.4
7/10/2019	Scott Lewis	Car Rental 6/9-6/14	416.17
7/10/2019	Scott Lewis	Hotel 6/14-6/15	148.97
7/10/2019	Traci Ozuna	Craft Supplies for Jr. Ranger Program	182.20
7/25/2019	Stuart Birdsey	Thermal Paper	271.49
7/25/2019	Luis Mejia	Trucking School Training	295.00
7/25/2019	Gustavo Muro Jr.	Hotel for ESRI Conference	827.46
7/25/2019	Dylan Palmer	Safety Boots	102.31
7/31/2019	Joe Evans	Portable Radios	134.01
7/31/2019	Chelbi Kelley	Hotel for Audit Water Course	160.27
7/31/2019	Chelbi Kelley	Mileage for Audit Water Course	135.72
7/31/2019	Scott MacDonald	D4 Certification Renewal	105.00
7/31/2019	Greg Romey	Lunch For Safety Trainings	373.29
7/31/2019	Brian Taylor	CEU Reimbursement	125.00
8/7/2019	Lindsay Cao	CEWA Renewal Fee	192.00
8/7/2019	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
8/14/2019	Kevin Champlin	Safety Boot Stipend	170.00
8/14/2019	Ramiro Garcia	Safety Boot Stipend	170.00
8/14/2019	Vincent Godinez	Safety Boot Stipend	170.00
8/14/2019	Gerardo Herrera	Safety Boot Stipend	170.00
8/14/2019	Eric Lara	Safety Boot Stipend	170.00
8/14/2019	Mario Mariscal	Safety Boot Stipend	170.00
8/14/2019	Levi Maxwell	Safety Boot Stipend	170.00
8/14/2019	Luis Mejia	Safety Boot Stipend	170.00
8/14/2019	David Pope	Safety Boot Stipend	170.00
8/14/2019	David Pope	Reimburse Mileage 8/19	230.84
8/14/2019	David Pope	Hotel for Pesticide Exam	200.93
8/14/2019	Edgar Ramos	Safety Boot Stipend	170.00
8/14/2019	Michael Robles	Safety Boot Stipend	170.00
8/14/2019	Luke Soholt	County Possessory Taxes for Dam Tender House	424.23
8/14/2019	Brian Taylor	Safety Boot Stipend	170.00
9/4/2019	Kevin Champlin	Water Treatment Book	140.00
9/4/2019	Greg Romey	AC Pipe Wrap	101.29
9/4/2019	Greg Romey	Vehicle Taxes	201.00
9/4/2019	Greg Romey	Utility Cabinet	144.39
9/4/2019	Greg Romey	Trackers for Keys	171.60
9/11/2019	Michael Robles	Distribution Course Fee	163.53
9/18/2019	Gonzalo Carbajal-Ramirez	Water Treatment Course Fee	162.53
9/18/2019	Scott Lewis	Airfare to CMWD 8/18-8/30	587.99
9/18/2019	Scott Lewis	Hotel 8/18-8/30	1132.88
9/18/2019	Scott Lewis	Car Rental 8/18-8/30	732.89
9/18/2019	Scott Lewis	Airport Parking	195.00
10/3/2019	David Pope	Hotel for DPR Pesticide Test	133.28
10/9/2019	Brian Brennan	Reimburse Mileage 9/19	162.40
10/9/2019	Joel Cox	Advance for Sensus Conference	138.00
10/9/2019	Eric Lara	Advance for Sensus Conference	888.00

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

10/9/2019	Edgar Ramos	Advance for Sensus Conference	888.00
10/16/2019	Greg Romey	Advance for ASSP Training	1565.92
10/16/2019	Greg Romey	Waste Disposal Reimbursement	428.92
11/7/2019	Denise Collin	Reimburse Mileage 9/19	199.41
11/7/2019	Greg Romey	ASSP Membership Fee	230.00
11/7/2019	Brian Taylor	Hotel For AWWA Conference	529.86
11/13/2019	Brian Brennan	Reimburse Mileage 10/19	133.40
11/13/2019	Corban Suggs	Hotel For Sensus Conference	736.83
11/21/2019	Carol Belser	CPRS Job Listing	100.00
11/21/2019	Joel Cox	Hotel For Sensus Conference	814.83
11/27/2019	Greg Romey	Reimburse Mileage 11/19	151.38
11/27/2019	Greg Romey	Hotel For CalOES Training	205.56

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD – GENERAL MANAGER
SUBJECT: NANCY DUFFY MCCARRON – REQUEST TO WAIVE MONTHLY SERVICE CHARGE
DATE: 12/05/19

RECOMMENDATION:

The General Manager recommends the request be denied due to non-conformance with District policy.

BACKGROUND AND OVERVIEW:

Ms. McCarron is the new owner of 7099 Sunland Avenue, Ventura CA and wishes to build an Accessory Dwelling Unit (ADU) on top of a pre-existing garage on the property. Ms. McCarron is requesting to suspend the monthly Service Charge based on the fact that the Trust does not have the funds to pay the fee while the construction is in progress; the construction is scheduled to be completed sometime in 2020.

DISCUSSION:

Current District policy states:

9.4 SERVICE CHARGES.

9.4.1 A Service Charge shall be paid by each customer for each billing period during which a service connection exists. Such charge for any billing period in which such a connection has existed for less than the whole of such period shall be prorated. Such charge shall not entitle the customer to any quantity of water and is in addition to the charges set forth in subsections

9.3. The Service charge will be based on the meter size as set forth in the rate schedule in Attachment A. Service connections exist on the date of approval of the Application for Service. Service Charges are billed from the date that service application is made by the customer.

Thus all active services are subject to a monthly service charge.

District policy for temporary suspension of service is thus:

12. DISCONTINUANCE AND RESTORATION OF SERVICE.

12.1 SHUTOFF FOR TEMPORARY PERIOD OF NON-USE. *For the convenience of all residential services 1 inch and smaller, the service may be discontinued at the request of the customer for a temporary period of non-use.*

12.2 ARRANGEMENT FOR DISCONTINUANCE OF SERVICE. *Water service will be turned off on the date requested by the customer, provided 72 hours advance notice, excluding Saturdays, Sundays and holidays, is furnished to Casitas. Turn offs are normally made on Mondays and Thursdays. The customers shall be held responsible for all service rendered to their premises until the date of turnoff specified in a notice to Casitas. For services larger than 1 inch, the meter shall be removed when service is discontinued and customers requesting their service be discontinued shall sign a statement that indicates that they acknowledge that they are giving up their allocation. All services shall have the meter removed when the owners request in writing that they wish to discontinue the service, the owner shall be required to sign a form indicating the service will be discontinued, which will mean termination of the allocation and the removal of the meter.*

Thus the customer can request that the service be temporarily turned off and no service charge will be due during that suspension period.

In order to restore the service, District policy states:

12.5 RESTORATION OF SERVICE. *Restoration of a service shall require the payment of all service charges, as set forth in subsections 9.4.1, "Service Charges", and 9.4.2, "Rate Schedule", for the period from the date of discontinuance of service to the date of restoration, or the payment of a new meter connection fee, whichever is the lesser. Restoration of a service that has been formally discontinued by the customer shall require the payment of all application fees, capital facility charges, and service facility charges as set forth for a new meter installation.*

Thus, per District policy, service charges can only be suspended during the discontinuation period and must be repaid in full when the service is restored.

The District does not currently have a policy that allows the waiver of the monthly Service Charge due to the inability of a customer to pay that charge.

Since the request does not conform to current District policy, the General Manager recommends that this request be denied.

Ms. McCarron is expected to be present at the Board Meeting to discuss this matter with the Board further.

Nancy Duffy McCarron, CBN 164780
Trustee of the Special Needs Trust for
Sheryl Sanguinet, a disabled person (established 2004)
950 Roble Lane
Santa Barbara, CA 93103
nancyduffysb@yahoo.com
cell 805-450-0450 fax/land 805-965-3492

Denise Collins, CFO
Casitas Municipal Water District [www.casitaswater.org]
1055 Ventura Avenue
Oak View, CA 93022-9623
805-649-2251 fax 805-649-4485

via email to: dcollin@casitaswater.com

re: **Reasonable Request to Waive \$36/mo "holding fee" for water turn on late 2020**
Acct # 90-04340-02 R Meter Size:5/8 Service: 7099 Sunland Avenue, Rincon 93001

Dear Ms. Collins:

Thank you for explaining how the Casitas Municipal Water District operates during our 10/16/19 telecon. As explained, we did not receive any communication from your office until the October 8, 2019 letter re: turn off. This is because your office inadvertently entered 950 Double Lane as the address, instead of 950 Roble Lane. Thank you for correcting the address on the account. The property is titled as: Nancy Duffy McCarron, trustee of the Special Needs Trust for Sheryl Sanguinet, a disabled person. ("The Trust"). The Trust was established in 2004 following a doctor's classification of Sheryl as permanently disabled. The purpose of the Trust's acquisition of 7099 Sunland Avenue, Rincon 93001 is to build an ADU on top of a pre-existing garage occupied since a permit in 1963.



← pre-existing garage (permit 1963) 7099 Sunland Ave, Rincon 93001

There was a mobile home (occupied from 1963 to?) on the upper level, with an old, overrun garden on the lower back level. You must have some record of water service at that address from 1963 to the current date. Could we have a copy of same?

After an ADU is permitted, constructed, and an occupancy certificate is issued, we intend to relocate Sheryl to the lot. Sheryl is 50 years old. Sheryl has always loved the beach. The lot is only 2 blocks from the Rincon Beach access tunnel. Sheryl needs to be relocated as the San Jose area has become way too expensive for middle class persons to reside there. The trust has limited funds, all of which will be needed to create the ADU after 1/1/2020. We do not currently need water because there is no vegetation on the lot, as shown above. We will not need water until construction begins late next year.

We understand your policy is to charge \$36/month "holding fee" until you receive a request to turn on water to the lot. However, the trust cannot afford this monthly charge so we ask the Board to waive the charge until we request 2020 turn-on. The water meter is currently turned off by request of the former owner when he closed his water service account on the lot.

As explained 10/16/19, under ADA law an agency must grant a reasonable request to waive a rule for a disabled person. Please place our reasonable request (to waive a \$36 "holding charge" while water is turned off until we request a turn-on) on the 11/13/19 3:00 pm Board Meeting agenda. If the Board approves our reasonable, minor accommodation request, without having to place it on the board's agenda, please let me know. Thank you for your professional courtesy.

If there is anything else you need please let me know ASAP.

All the best,

Nancy Duffy McCarron, Trustee for the
Special Needs Trust of Sheryl Sanguinet since 2004

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL FLOOD, GENERAL MANAGER

SUBJECT: AUTHORIZE PROFESSIONAL SERVICES AGREEMENT FOR
CASITAS WATER SYSTEM MASTER PLAN

DATE: 12/11/19

RECOMMENDATION:

The Board of Directors authorize the General Manager to enter into an agreement for professional engineering services with Stantec Consulting Services, Inc. (Stantec) for preparation of the Casitas Water System Master Plan for a fee not to exceed \$271,634.00.

BACKGROUND AND DISCUSSION:

The District issued a Request for Proposals for the Casitas Water System Master Plan on September 4, 2019. A pre-proposal meeting was held September 25, 2019, at which six firms were represented. Four proposals were received on October 25, 2019 and reviewed by District Engineering, Operations and Maintenance, and Management staff. Two firms were interviewed on November 21, 2019. Based on the qualifications, experience, and project approach, a scope of work and fee was negotiated with Stantec Consulting Services, Inc. (Stantec).

Stantec is well qualified and committed to completing the Casitas Water System Master Plan. The scope of work includes:

- | | |
|--------|---|
| Task 1 | Project Management, QA/QC, Meetings and Site Visits |
| Task 2 | Supply and Demand Analysis |
| Task 3 | Condition Assessment of Water Facilities |
| Task 4 | Hydraulic Analysis |
| Task 5 | Capital Improvement Program Development |
| Task 6 | Draft and Final Casitas Water System Master Plan |

The Master Plan is anticipated to be completed near the end of 2020. Regular updates will be provided on the project to the Board.

BUDGET IMPACT:

The fiscal year 2019-20 budget included \$200,000 for this project, which is sufficient for anticipated expenses this fiscal year. Additional funding will be included in the fiscal year 2020-21 budget to complete the project.

Attachment: Proposal from Stantec Consulting Services, Inc. dated December 4, 2019



Stantec Consulting Services Inc.
111 E. Victoria St.
Santa Barbara, CA 93101

December 4, 2019
File: 184083000

Attention: Ms. Julia Aranda
Casitas Municipal Water District
1055 Ventura Ave.
Oak View, CA 93022

VIA EMAIL: jaranda@casitaswater.com

Dear Ms. Aranda,

Reference: Casitas Water System Master Plan Scope of Work

Scope of Work

Stantec will prepare the Casitas Municipal Water District (Casitas) Water System Master Plan. The tasks proposed to be completed are described below.

Task 1: Project Management, Quality Assurance/Quality Control, Meetings, and Site Visits

This task consists of project management and coordination activities as well as quality control/assurance, meetings with the project team, and site visits.

Task 1.1 Project Management. Stantec will implement its formal project management framework which we apply to all projects. The framework is tailored to each project based on its size and complexity. We will prepare a project management plan to include the following components:

- Scope of Work
- Budget
- Schedule
- Quality Control/Quality Assurance Plan—This plan will describe how work products and analyses will be checked by internal subject matter experts. Project deliverables will be reviewed by one of the Strategic Advisors prior to submittal to Casitas
- Communications Plan—This plan will describe lines of communication between the Stantec team and Casitas, and between the Stantec team and external stakeholder groups
- Risk Register—This will include a list of possible project risks in technical, schedule, budget, and management categories, as well as proposed mitigation strategies to be implemented by Stantec
- Change/Issues Log—This is a log of direction provided by Casitas to address changes to the scope

Reference: Casitas Water System Master Plan Scope of Work

and budget

Stantec will submit monthly invoices and brief progress reports providing the status of scope, schedule, and budget.

Task 1.2 Quality Control/Quality Assurance. Stantec will implement quality control/assurance procedures to check the work products for accuracy and use of best practices. Project deliverables will be reviewed by one of Stantec's senior project teammembers.

Task 1.3 Meetings. Stantec has budgeted for the following meetings:

- Project kickoff meeting with Casitas Engineering and Operations/Maintenance staff (*one in-person meeting*)
- Monthly progress meetings with Casitas staff (in person or conference call). Stantec has assumed *four in- person meetings, and eight teleconference meetings*, inclusive of review meeting on Draft Casitas WSMP
- One workshop to review results of model analysis/condition assessment and potential CIP projects
- Project updates at two Water Resources Committee meetings (*two in-person meetings*)
- One presentation at Casitas Board meeting (*one in-person meeting*)
- **Stantec assumes a total of seven in-person meetings, and six teleconference meetings**

For project meetings and workshops, we will prepare and distribute draft agenda at least three days prior to each meeting. Minutes shall be prepared and provided within five business days after each meeting.

As status/progress updates throughout the course of the project, Stantec will prepare PowerPoint presentations for Water Resources Committee and Board meetings. A Board presentation on the Final Casitas WSMP will also be conducted. All meetings shall take place at the Casitas District office unless otherwise noted.

Task 1.4 Site Visits. Stantec will conduct site visits to inspect the following facilities:

- Transmission pipeline alignments (Stantec will work with Casitas staff to identify which pipeline alignments should be visited)
- Reservoirs
- Pump plants
- One groundwater well

It is expected the site visits will require a total of *five days of field time*. Stantec will provide *two staff members* to conduct the site visits. We assumed Casitas operation staff will be available to accompany Stantec staff during the site visits. Stantec also assumes the inspections will be made from areas accessible without the need for confined space entry, manlifts, ladders, or other special means.

Deliverables

Reference: Casitas Water System Master Plan Scope of Work

- Monthly invoices
- Monthly updated project schedule
- Meeting agendas and minutes
- PowerPoint presentations (delivered electronically)
- Inspection report with findings from site visits to be included as Appendices to the WSMP
- Project management plan to be delivered electronically

Task 2: Supply and Demand Analysis

Task 2.1 Data Request and Review Existing Planning Documents. Stantec is familiar with most of the existing planning documents. We will review existing planning documents available from Casitas to evaluate water supply and demand estimates from Casitas and its purveyors, including

- Comprehensive Water Resources Plan
- Ojai Water System Condition Assessment and Master Plan
- Casitas Water System Hydraulic Model, Model Development, Calibration and Preliminary Capacity Analysis Technical Memo
- Urban Water Management Plans

Our team will provide a data request list within one week of the Casitas kickoff meeting. Stantec will update the data request list at each meeting with Casitas until the data collection is complete. We are assuming the data provided by Casitas will be of sufficient quality and conduct condition analysis based on infrastructure attributes.

Task 2.2 Water Supply Analysis. Stantec will summarize Casitas' existing and future water supply sources, based on ongoing planning and preliminary design documents.

Task 2.3 Water Demand Analysis. Stantec will evaluate water demands based on consumption records provided by Casitas and shall make projections of future growth. Demands will be evaluated by pressure zone. We will prepare normal day, maximum day, and peak hour demand factors. Our team will discuss conservation practices (past, present, and future) and the impact on demand projections.

Task 2.4 Prepare Technical Memorandum. Stantec will prepare a technical memorandum summarizing water supply and demand tabulations in one-year increments through 2025 and in five- year increments thereafter until 2040 or buildout. Final technical memorandum to be included as Appendices of the WSMP.

Deliverables

- Technical memorandum pdf sent to Casitas' project manager

Reference: Casitas Water System Master Plan Scope of Work

Task 3: Condition Assessment of Water Facilities

During the site visits described in Task 1, Stantec will make visual observations of existing facilities. Previous inspection reports for facilities will be provided by Casitas and referenced for the condition assessment.

Task 3.1 Review Record Drawings. Our team will review record drawings, geotechnical investigations, and GIS data for the Casitas facilities in preparation of the condition assessment. We have assumed GIS geodatabase files and record drawings will be provided by Casitas.

Task 3.2 Prepare Condition Assessment of Pipelines. Stantec will conduct a pipeline condition assessment based upon age, material, and criticality of each pipeline per available documents, Casitas GIS database and communication with Casitas staff. Additional internal inspections of pipelines are not anticipated due to the logistics of dewatering pipelines, which causes schedule delays and cost increases to the project. Casitas staff are currently working with the United States Bureau of Reclamation (USBR) to internally inspect the Casitas Gravity Main and the Oak View Main in the winter of 2019/20; it is assumed this information will be provided

by Casitas and the findings will be incorporated into the condition assessment report. Additional internal inspections of pipelines are not anticipated as the logistics to dewater pipe are extensive. It is assumed the USBR report will be made available to Stantec.

Our team will work with Casitas staff to identify areas along the existing pipelines subject to erosion or sedimentation. Stantec will perform visual inspection only for this task; no testing or digging has been assumed. We will not attempt to identify the cause of erosion or a washout or make a recommendation for slope stability or erosion control. If Casitas does want an evaluation related to slope stability or erosion control, we would be happy to work with staff on an additional scope of work.

It is assumed the information necessary to evaluate the pipelines for condition, such as age, material, diameter, and length, will be available in GIS. Stantec will use likelihood and consequence of failure (LoF and CoF) criteria and weightings to assess the pipelines. Our team will establish LoF and CoF criteria with Casitas, and work with Casitas staff to establish weightings and rankings for each criterion. We will prepare a comprehensive list with final rankings and condition scoring for the available pipelines with accurate GIS geodatabase. Replacement and rehabilitation actions as well as construction methodology for various pipelines will be discussed with Casitas staff and final recommendations will be included in the CIP and final master plan.

Task 3.3 Prepare Condition Assessment of Pump Plants. Stantec will provide a visual condition assessment of the pump plants listed in the RFQ/P in the Casitas system. We will evaluate the following major areas during the site visit:

- Civil and site drainage
- Mechanical
- Electrical—The electrical system assessment of the backup generator and automatic transfer switch if present on site. It is our understanding Casitas has previously performed an electrical system assessment and therefore all other electrical and controls components will not be a part of

Reference: Casitas Water System Master Plan Scope of Work

this work.

- Structural—The condition assessment is limited on the concrete pads, equipment anchorages and equipment support structures. No material testing will be performed for this task.
- Safety and security

Task 3.4 Prepare Condition Assessment of Reservoirs. Stantec will review the 2016 tank inspection reports and perform a seismic analysis of each tank listed in the RFQ/P. We will evaluate the following during the site visit:

- Civil and site drainage
- Mechanical
- Foundation
- External corrosion—visible from ground level

Stantec will perform a seismic analysis based on available information for each reservoir. At a minimum, a seismic analysis will require existing reservoir as-built drawings, geotechnical investigations at each reservoir site, and corrosion condition assessment. We will provide the seismic analysis as an Appendix to the WSMP.

It is our understanding; Casitas has previously performed a safety and security evaluation for each tank site and therefore is not part of this work.

Task 3.5 Prepare Technical Memorandum. Draft condition assessment technical memorandum. Stantec assumes the technical memorandum will be reviewed by Casitas staff and comments provided to Stantec in a compiled copy. Final technical memorandum to be included as an appendix to the WSMP

Deliverables

- Draft condition assessment technical memorandum. Final technical memorandum to be included as Appendices to the WSMP.
- Seismic analysis to be included as an Appendix to the WSMP.

Task 4: Hydraulic Analysis

Stantec will use the existing model to assess evaluate a range of scenarios and identify potential solutions.

4.1. Review of Existing Model. Stantec assumes the current 2019 combined system hydraulic model is up-to-date and is fully calibrated based on the available technical memorandum reviewed during the RFQ/P process. Stantec anticipates a time frame of up to 24 hours to review the existing model. Stantec will communicate to Casitas any findings in the current model which may impact the ability of the project moving forward and/or the budget.

4.2 Model Updates and Validation. Stantec will first review the existing hydraulic model per Task 4.1. Based off recent GIS data and model discrepancies in pipe id, diameter, and material. It is assumed that the latest GIS database contain the more accurate information and it will be used as the primary source to update the

Reference: Casitas Water System Master Plan Scope of Work

existing model. Any issues or concerns with the existing model will be brought to the attention of Casitas. Facility, operations and water demands are not included as part of this model update tasks. Once the model has been updated Stantec will collect 2019 SCADA data and recent hydrant testing results from the City. Stantec will conduct two model simulations using the updated model: steady state and extended period simulations. Stantec will compare the model simulation results with the 2019 SCADA data and determine if the model simulation results are within the AWWA M32 model calibration acceptable range for planning purpose. Stantec will determine if there is a need for model recalibration based on the model validation results. Stantec will document the model validation results, including model recalibration recommendation, if needed. Proposed estimate does not include hours for recalibration, additional fee may apply if needed.

4.3 Design and Evaluation Criteria. Stantec will review the Distribution System Evaluation Criteria (Table 8) of Casitas' recent Model Development and Calibration TM. Stantec will supplement this evaluation criteria with proposed additional modifications to the existing criteria. The criteria will be based on Casitas guidelines, governing regulatory requirements, and engineering practice. Proposed changes to evaluation criteria will be discussed with and approved by Casitas.

4.4 Evaluate Existing System Capacities. For the WSMP, the water system will be evaluated using the existing calibrated hydraulic model to determine its capacity to deliver water under maximum day, peak hour, and maximum day plus fire flow demand conditions. The following water system infrastructure will be evaluated for capacity-related deficiencies:

- Reservoirs
- Pump stations
- Pipelines

The following model criteria will be evaluated:

- Average and maximum day demands
- Peak hour demands
- Maximum day demand plus fire flow (evaluated at fire-flow junctions)
- Pipe velocities and head loss

Storage and supply capacities will be reviewed to see these meet operational and regulatory requirements. We will develop solutions for the existing deficiencies identified and test each solution prior to selecting recommendations.

4.5 Evaluate Future System Capacities. Based on our knowledge of Casitas' future growth and demand projections, we do not anticipate significant population growth or increase in water demands in the Casitas service area. We do know Casitas is developing additional supply sources. Our team will evaluate the future water system under two separate growth and supply scenarios as agreed upon with Casitas staff.

4.6 Analyze Water Age/Water Quality. Baseline water age data will be developed for the current system (operating and demand conditions will be confirmed with Casitas). Water age data will be developed for

Reference: Casitas Water System Master Plan Scope of Work

individual tanks and individual pressure zones. Equivalent water age data will then be developed for the two future scenarios. Comparative results will be presented statistically (percentile plots) and spatially (color-coded mapping), with key trends and any problem zones (what, where, root cause) identified and discussed. Where required, zone-wide or more localized operational or capital mitigation alternatives will be recommended including but not limited to: adjustment to tank and/or pump operations; spot hydrant flushing or permanent/ seasonal auto-flushers; boundary valve jumpers to achieve water age blending; benefits of increasing chlorine dosing set-points.

4.7 Evaluate System Redundancy and Resiliency. Due to the fact Casitas is not expected to have significant changes in future demands or additional facilities, Stantec recommends alternative scenarios to evaluate system redundancy and resiliency. We propose up to three resiliency scenarios to be developed and will work with Casitas to select these alternative scenarios.

4.8 Surge Analysis. Stantec shall screen the existing system to identify whether any areas appear to be susceptible to surge events. This will consist of a review of model output, use of applicable add-on surge applications, and discussions with Casitas staff. Recommendations to address surge can be factored into the CIP. A detailed hydraulic transient analysis is not anticipated to be required.

4.9 Criticality. Stantec can complete a full system criticality analysis, using InfoWater add-on tools. This analysis will identify pipes with significant impact to localized areas. Stantec will discuss with Casitas the criteria to use to define criticality, i.e., loss of a specific number of customers or demand quantities.

Deliverables

- Draft modeling technical memorandum. Final technical memorandum to be included as Appendices to the WSMP.

Task 5. Improvement Program

Task 5.1 Develop Capital Improvement Program. Stantec will develop a detailed CIP. We will prepare planning-level cost estimates for recommended projects and will prepare a CIP consisting of a phased schedule for existing system upgrades and system expansion.

Stantec will prioritize these projects based on a ranking system developed in conjunction with Casitas staff.

We will rank projects based on likelihood and consequence of failure (LoF and CoF) criteria and weightings discussed with Casitas staff. Stantec will generate up to five LoF and CoF scenarios to provide Casitas staff with a variety of project rankings. Casitas staff will review and decide upon a final CIP prioritization and phasing.

Task 5.2 Financing Review. Stantec will provide a discussion on different financing options such as rates, bonds, certificates of participation (COP), assessments, connection fees, grants, and SRF loans, available to implement the potential projects. Stantec will use the CIP developed in Task 5.1 as the basis for developing this financial plan. Stantec will review the most recent Casitas Rate Study and available information regarding the CIP budget to complete this task.

Stantec will prepare:

Reference: Casitas Water System Master Plan Scope of Work

1. An estimate of the funding requirements to implement the CIP which include planning level cost estimates for each CIP project, and a summary of costs per year in 2020 US Dollars and escalated dollars. Stantec will work with Casitas to determine if any projects can be postponed based on budgetary requirements and will adjust the CIP developed in Task 5.1 accordingly. Stantec will also identify the recommended year of implementation for each CIP project and adjust as necessary based on financial information available and discussions with Casitas staff.
2. A plan to finance Casitas' improvement program implementation. Stantec will review the rate study and other budgetary information provided by Casitas to identify any budgetary shortfalls and make general recommendations for financing options that may be available to address any costs above Casitas' current budget.
3. Stantec will provide a summary of CIP costs versus Casitas budget for the planning years identified in the water system master plan and create charts to display the comparison and highlight any additional funds that may be needed to implement the CIP.

Note: Stantec will not perform a financial rate study as part of this task.

Deliverables

- Draft improvement program technical memorandum. Final technical memorandum to be included as Appendices to the WSMP.

Task 6. Draft and Final Casitas Water System Master Plan

Task 6.1 Draft Casitas Water System Master Plan. Stantec will prepare a draft WSMP following the outline provided and revised based on discussions with Casitas staff. The Draft WSMP will be provided in searchable, indexed Adobe Acrobat (pdf) format and shall include tables and figures as appropriate to convey the alternatives described and recommended.

Task 6.2 Final Casitas Water System Master Plan. Our team will incorporate comments received from Casitas into the Final Casitas WSMP. The Final Plan will be formatted in searchable and indexed pdf. The final report shall be stamped and signed by a Professional Engineer registered in the State of California.

Deliverables

- Draft and Final Casitas WSMP in PDF format (hard copies available upon request)

Assumptions

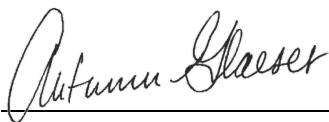
- The scope of work does not include evaluation of the Marion Walker Water Treatment Plant, Casitas Dam, Casitas Dike, or Lake Casitas Recreation Area facilities
- Improvements will be scheduled over a 10-year period in three planning horizons (immediate, short-term, long-term)
- Casitas will provide the following information:
 - Casitas-Ventura State Water Project Interconnection Preliminary Design Report (completion expected October 2019)

Reference: Casitas Water System Master Plan Scope of Work

- 2016 reservoir inspections
- GIS database of all Casitas infrastructure
- SCE testing for pumping plants
- Hydraulic model
- Billing data
- Production data
- SCADA information—including SCADA used for previous model calibration
- Hydrant testing
- Ventura-Santa Barbara Counties Intertie Preliminary Design Report and Hydraulic Model (completed July 2019)—which we have. We are assuming the model has been recently updated and does not need to be recalibrated; the existing combined water hydraulic model has been accepted by Casitas; and is acceptable for use in the WSMP analysis for existing condition and will not require recalibration. We assume the available GIS and existing infrastructure has been captured and updated in the existing model and will not require any additional work in order to perform analysis as part of the WSMP process. We will work with Casitas staff for additional scope of work for any concerns regarding the usability of the existing model.

Regards,

Stantec Consulting Services Inc.,



Autumn Glaeser PE
Project Manager
Phone: 805 285 9093
Autumn.Glaeser@stantec.com



Venu Kolli PE, PMP
Principal
Phone: 626-568-6073
Venu.Kolli@Stantec.com

Attachments:

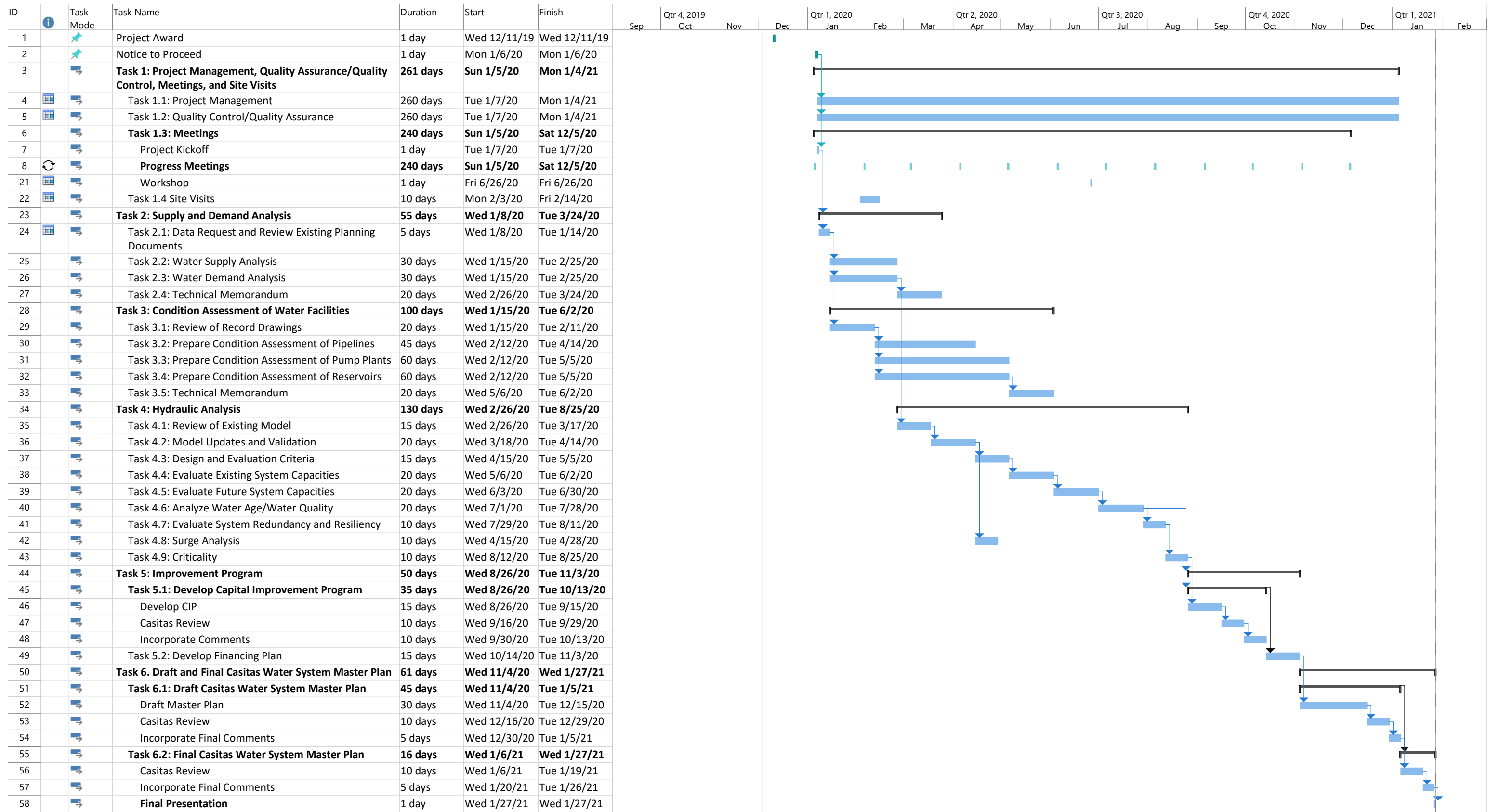
1. Proposed Fee Schedule and Rates
2. Proposed Project Schedule

**CMWD Water System Master Plan
Stantec Fee Estimate**

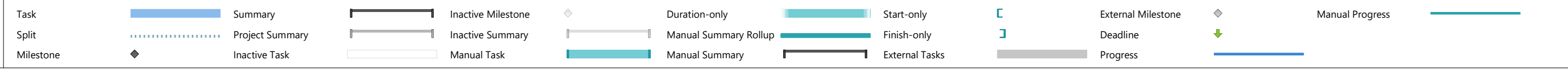
											Task Staff Cost	Task Direct Cost	Subconsultant Cost	TOTAL TASK COST											
			Position	PIC & QA/QC	Principal Engineer	Senior Engineer (Elec/Struct /Mech)	PM	Water Quality Modeler	Project Civil Engineer	Tech Asst					Admin	TOTAL HOUR S									
																	Billing Level	16	15	14	14	12	11	4	3
																	Billing Rate	\$225	\$211	\$201	\$201	\$177	\$168	\$107	\$102
TASK 1 - Project Management, Quality Assurance/Quality Control, Meetings, and Site Visits																									
1.1	Project Management			8	40			24	72	\$ 12,096			\$ 12,096												
1.2	Quality Control/Assurance	30	8		8				46	\$ 10,046			\$ 10,046												
1.3	Meetings	8		8	70		20		106	\$ 19,618			\$ 19,618												
1.4	Site Visits (5 days)				48	48			96	\$ 17,712	\$ 5,000		\$ 22,712												
Task 1 Subtotal		38	8	16	166	0	48	20	24	320	\$ 59,472	\$ 5,000	\$ -	\$ 64,472											
TASK 2 - Supply and Demand Analysis																									
2.1	Data Request and Review Existing Planning Documents					4			4	\$ 672			\$ 672												
2.2	Water Supply Analysis		2		4		12	2	20	\$ 3,456			\$ 3,456												
2.3	Water Demand Analysis		4	16	4		24	8	56	\$ 9,752			\$ 9,752												
2.4	Technical Memorandum	2		8			8	8	4	30	\$ 4,666		\$ 4,666												
Task 2 Subtotal		2	6	24	8	0	48	18	4	110	\$ 18,546	\$ -	\$ -	\$ 18,546											
TASK 3 - Condition Assessment of Water Facilities																									
3.1	Review Record Drawings		4				16	24	44	\$ 6,100			\$ 6,100												
3.2	Prepare Condition Assessment of Pipelines	4	4	40	4		16	40	108	\$ 17,556			\$ 17,556												
3.3	Prepare Condition Assessment of Pump Plants	2	4	8	8		8	8	38	\$ 6,710			\$ 6,710												
3.4	Prepare Condition Assessment of Reservoirs	2	4	30	8		8	8	60	\$ 11,132			\$ 11,132												
3.5	Technical Memorandum	4	4	16	8		8	16	4	60	\$ 10,032		\$ 10,032												
Task 3 Subtotal		12	20	94	28	0	56	96	4	310	\$ 51,530	\$ -	\$ -	\$ 51,530											
TASK 4 - Hydraulic Analysis																									
4.1	Review of Existing Model			4			20		24	\$ 4,164			\$ 4,164												
4.2	Model Update & Validation			8			72		80	\$ 13,704			\$ 13,704												
4.3	Design and Evaluation Criteria			8	4		8		20	\$ 3,756			\$ 3,756												
4.4	Evaluate Existing System Capacities	2		4			20		26	\$ 4,614			\$ 4,614												
4.5	Evaluate Future System Capacities	2		4		10	40		56	\$ 9,744			\$ 9,744												

**CMWD Water System Master Plan
Stantec Fee Estimate**

		Position	PIC & QA/QC	Principal Engineer	Senior Engineer (Elec/Struct /Mech)	PM	Water Quality Modeler	Project Civil Engineer	Tech Asst	Admin	TOTAL HOURS	Task Staff Cost	Task Direct Cost	Subconsultant Cost	TOTAL TASK COST									
																Billing Level	16	15	14	14	12	11	4	3
																Billing Rate	\$225	\$211	\$201	\$201	\$177	\$168	\$107	\$102
4.6	Analyze Water Age/Water Quality		4				20	28			52	\$ 9,144			\$ 9,144									
4.7	Evaluate System Redundancy and Resiliency				8			40			48	\$ 8,328			\$ 8,328									
4.8	Surge Analysis				20			40			60	\$ 10,740			\$ 10,740									
4.9	Criticality				4			20			24	\$ 4,164			\$ 4,164									
												\$ -			\$ -									
Task 4 Subtotal			8	0	60	4	30	288	0	0	390	\$ 68,358	\$ -	\$ -	\$ 68,358									
TASK 5 - Improvement Plan																								
5.1	Develop Capital Improvement Plan		8	40	16			16	24		104	\$ 18,712			\$ 18,712									
5.2	Financing Review		4		40				16		60	\$ 10,652			\$ 10,652									
Task 5 Subtotal			12	40	56	0	0	16	40	0	164	\$ 29,364	\$ -	\$ -	\$ 29,364									
TASK 6 - Draft and Final Water System Master Plan																								
6.1	Draft Casitas Water System Master Plan		8	8	24	24		40	40	12	156	\$ 25,360			\$ 25,360									
6.2	Final Casitas Water System Master Plan		2	2	8	8		24	24	8	76	\$ 11,504	\$ 2,500		\$ 14,004									
Task 6 Subtotal			10	10	32	32	0	64	64	20	232	\$ 36,864	\$ 2,500	\$ -	\$ 39,364									
TOTAL TASKS			82	84	282	238	30	520	238	52	1526	\$ 264,134.00	\$ 7,500.00	\$ -	\$ 271,634.00									



Project: Project Schedule Casita
Date: Wed 12/4/19



**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL FLOOD, GENERAL MANAGER

SUBJECT: ADOPT NOTICE OF EXEMPTION FOR ROBLES FISH PASSAGE PROTOTYPE PROJECTS; AWARD OF CONTRACT FOR ROBLES FISH PASSAGE PROTOTYPE BACKSPRAY SYSTEM, SPECIFICATION NO. 19-428; AND AWARD OF CONTRACT FOR ROBLES FOREBAY FISH PASSAGE PROTOTYPE BACKSPRAY SYSTEM WATER SUPPLY, SPECIFICATION NO. 19-429

DATE: 12/11/19

RECOMMENDATION:

It is recommended the Board of Directors:

- Adopt the Notice of Exemption for the Robles Fish Passage Prototype projects.
- Award a contract to Travis Agricultural Construction, Inc. in the amount of \$58,534.00 for the Robles Fish Passage Prototype Backspray System, Specification No. 19-428.
- Award a contract to Western Oilfields Supply Company, dba Rain for Rent, in the amount of \$256,620.89 for the Robles Fish Passage Prototype Backspray System Water Supply, Specification No. 19-429.

BACKGROUND:

The existing brush-cleaning system at the Robles Diversion Fish Passage facility clogs regularly and an alternatives study was performed to identify improvements. Three alternatives will be made to improve cleaning and effectiveness of the fish screens for testing during winter 2019-20: 1) a modified brush design to double the number of brushes; 2) altered fish screen alignment and 3) a backspray system.

The project(s) qualify as categorically exempt from the California Environmental Quality Act (CEQA) under Section 15306 Information Collection. The Robles Diversion Fish Screen Prototype Evaluation Plan is attached for reference and will be attached to the A Letter of Concurrence from National Marine Fisheries Service (NMFS) to the US Bureau of Reclamation (USBR) was received on November 26, 2019. A Categorical Exclusion Checklist (CEC-19-040) was received from the US Bureau of Reclamation on November 26, 2019.

The Robles Fish Passage Prototype Backspray System (Spec. No. 19-428) and Robles Fish Passage Prototype Backspray System Water Supply (Spec. No. 19-429) were bid separately, the backspray piping as one bid, and the water filtration and high-pressure pump system as another. Both bid packages were posted for bidding on November 15, 2019 and pre-bid meetings were held on November 20 and 26, 2019. Bids were due on December 3, 2019 at 2:00 p.m. A bid summary for Spec. No. 19-428 is shown in Table 1.

**Table 1 – Robles Fish Passage Prototype Backspray System, Specification No. 19-428
Bid Summary**

Bid Item	Description	Union Engineering, Inc.	Travis Agricultural Construction Inc.
1	Furnish and install backspray system	\$112,100.00	\$58,534.00

A bid summary for Spec. No. 19-429 is shown in Table 2.

Table 2 – Robles Fish Passage Prototype Backspray System Water Supply, Specification No. 19-429 Bid Summary

Bid Item	Description	Rain for Rent
1	Furnish and install backspray system water supply	\$256,620.89

The Backspray System will be installed within 30 days from Notice to Proceed and the Water Supply will be installed simultaneously and be in operation for at least 90 days. The system will be monitored for effectiveness and a report prepared upon completion of the prototype period.

Rain for Rent has indicated their bid was based on continuous operation over the 90-day rental period and includes significant refueling for the generator. The system will operate only to keep the screens clear of sediment, however, so this cost may be reduced. District staff will also explore the possibility of refueling the system ourselves. We will meet with Rain for Rent to discuss other value engineering ideas to reduce the cost.

FINANCIAL IMPACT:

The total for the two bid packages is \$315,154.89. The budget for fiscal year 2019-20 includes \$250,000 for Robles Diversion Fish Passage Improvements.

Attachments: Notice of Exemption for Robles Fish Passage Prototype projects
Robles Fish Screen Prototype Evaluation Plan
NMFMS Letter of Concurrence dated November 26, 2019
USBR Categorical Exclusion Checklist (CEC-19-040) dated November 26, 2019

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: _____

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency
Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL MARINE FISHERIES SERVICE
West Coast Region
501 West Ocean Boulevard, Suite 4200
Long Beach, California 90802-4250

November 26, 2019

Refer to NMFS No: 2019-03314

Ned Gruenhagen, Ph.D.
U.S. Department of Interior
Bureau of Reclamation
1243 N St.
Fresno, CA 93721-1813

Re: Endangered Species Act Section 7(a)(2) concurrence letter for the Robles Fish Passage Facility
Prototype Screen Cleaning Testing Project

Dear Dr. Gruenhagen:

On October 23, 2019, NOAA's National Marine Fisheries Service (NMFS) received the Bureau of Reclamation's (Reclamation) request for written concurrence that the proposed Robles Facility Screen Cleaning Project (proposed action) is not likely to adversely affect endangered steelhead (*Oncorhynchus mykiss*) or its designated critical habitat under the Endangered Species Act (ESA). This response to your request was prepared by NMFS pursuant to section 7(a)(2) of the ESA, implementing regulations at 50 CFR 402, and agency guidance for preparation of letters of concurrence.

Updates to the regulations governing interagency consultation (50 CFR part 402) were effective on October 28, 2019 [84 FR 44976]. This consultation was pending at that time, and we are applying the updated regulations to the consultation. As the preamble to the final rule adopting the new regulations noted, "[t]his final rule does not lower or raise the bar on section 7 consultations, and it does not alter what is required or analyzed during a consultation. Instead, it improves clarity and consistency, streamlines consultations, and codifies existing practice." We have reviewed the information and analyses relied upon to complete this letter of concurrence in light of the updated regulations and conclude the letter is fully consistent with the updated regulations.

This letter underwent pre-dissemination review using standards for utility, integrity, and objectivity in compliance with applicable guidelines issued under the Data Quality Act (section 515 of the Treasury and General Government Appropriations Act for Fiscal Year 2001, Public Law 106-554). The concurrence letter will be available through NMFS' Public Consultation Tracking System (<https://pcts.nmfs.noaa.gov/pcts-web/homepage.pcts>). A complete record of this consultation is on file at NMFS' Southern California Coastal Office in Long Beach, California.



Consultation History

On October 23, 2019, Reclamation requested informal consultation with NMFS for the proposed action. During pre-consultation technical assistance for the proposed action, Reclamation, California Department of Fish and Wildlife (CDFW) and NMFS discussed whether technical review could be provided by CDFW engineering staff prior to Reclamation submitting the prospective project for ESA consultation. On October 6, 2019, Reclamation informed NMFS of the results of the CDFW hydrologist's review of the prospective plan to test the prototype screen modifications and Reclamation's responses to the hydrologist's questions regarding the plan. On October 23, 2019, Reclamation sent NMFS a Biological Evaluation (BE) and request for concurrence that the proposed action is not likely to adversely affect steelhead or their designated critical habitat.

Action Area

The action area for the proposed action is within the Robles screenbay and immediately downstream of the Robles Diversion Dam fish screens, as described in Reclamation's October 17, 2019, BE for the proposed action. Figure 1 of the BE depicts the screenbay is connected to the main stem Ventura River by the canal entrance gates upstream of the Robles Diversion Dam, and forms a connection to the Ventura River downstream via the Robles Fish Ladder.

Proposed Action

Under the proposed action, Reclamation would authorize the owner of the Robles Diversion Dam, Casitas Municipal Water District (Casitas), to construct, install and test a modified (i.e., prototype) fish screen cleaning system pursuant to the October 17, 2019, BE. The proposed activities involve testing the following cleaning systems: 1) a modified brush design doubling the number of screen brushes, 2) altered fish screen alignment, and 3) a backwash system, in addition to, or in lieu of, the current brush design. Installation and testing of the prototype apparatus would require only minor modifications to the existing facilities and minor changes to routine operations. Construction of the prototypes would be conducted out of the water, except for the backwash prototype, which would be constructed behind the existing screens (i.e., in an area inaccessible to steelhead). The proposed action includes measuring and monitoring water-column velocity and flow characteristics at the fish screens and, if necessary, adjusting the screens to ensure the desired velocities and flow features are attained.

The prototype modifications would be constructed and installed before January. The only in-water work required, other than monitoring, would involve the anchoring of modifications to the screens. Based on the prototype designs, this would only involve workers being briefly in the water to remove and re-tighten six bolts when the vertical slot screens are changed to horizontal slot screens; this work is estimated to take less than half a day to complete. Once the fish passage season begins, adaptive modifications would be made only if shutdown of the Fish Passage Facility is required for purposes other than making further modifications for testing, and only if the changes would not delay reopening the Fish Passage Facility to fish passage.

Action Agency's Effects Determination

Reclamation has determined that implementation of the proposed action may affect, but is not likely to adversely affect endangered steelhead or designated critical habitat for this species. Reclamation

based their determination on the rationale that (1) avoidance surveys will be performed in the action area before undertaking the modifications, (2) work would not begin if steelhead are present at the screen cleaning installation site, and (3) steelhead are unlikely to be observed because of the characteristically low perceived abundance of this species in the action area and vicinity (Reclamation 2019).

ENDANGERED SPECIES ACT

Effects of the Action

Under the ESA, “effects of the action” are all consequences to listed species or critical habitat that are caused by the proposed action, including the consequences of other activities that are caused by the proposed action. A consequence is caused by the proposed action if it would not occur but for the proposed action and it is reasonably certain to occur. Effects of the action may occur later in time and may include consequences occurring outside the immediate area involved in the action (50 CFR 402.02). In our analysis, which describes the effects of the proposed action, we considered 50 CFR 402.17(a) and (b). When evaluating whether the proposed action is not likely to adversely affect listed species or critical habitat, NMFS considers whether the effects are expected to be completely beneficial, insignificant, or discountable. Completely beneficial effects are contemporaneous positive effects without any adverse effects to the species or critical habitat. Insignificant effects relate to the size of the impact and should never reach the scale where take occurs. Discountable effects are those extremely unlikely to occur.

The effects of the proposed action on designated critical habitat for endangered steelhead are expected to be beneficial. Our basis for this conclusion is that the screen cleaning modification will minimize the occurrence and duration of temporary Facility closures due to debris clogging the screens, which can obstruct the migratory corridor for steelhead. During the 2019 fish passage season, the Facility (including the fish ladder) was temporarily closed for approximately 5 days. Enhanced debris passage with less clogging of the screens is expected to reduce Facility downtime and increase steelhead passage opportunities.

The effects of the proposed action on endangered steelhead are expected to be discountable. As a matter of background, the principal mechanism for an effect to steelhead is related to potential changes in hydraulics at the Robles fish screens. As a result, the context for our effects assessment here involves the potential effects of increased turbulence at the face of the screens on the species due to the pressure of the backwash system and potential changes in near-screen hydraulics. In this context, the modified screen cleaning system is not expected to impact steelhead for at least a few reasons. First, the proposed action includes measuring and, if necessary, modifying the screens to achieve the desired water-column velocities along the front of all modified screens. Second, the proposed monitoring is further expected to detect any disruptions in the laminar flow through the screen. If any significant turbulence is detected, it is expected that these problems will be remedied before permanent modifications are implemented on the remainder of the Facility fish screens.

A secondary mechanism for an effect to steelhead is related to the “in-water work” that is proposed to occur at the Robles screenbay. The modification from vertical slot to horizontal slot fish screens is estimated to take less than a half a day to complete, and will require workers being in the water to remove and refasten the fish screens. The effects of this proposed action on endangered steelhead are expected to be discountable because Casitas’ biologists will survey the work area for the

presence of listed species each day before the in-water installation work begins. If a steelhead is present, work will be delayed until the individual(s) leaves the area (i.e., are where horizontal screens would be bolted down or where the backwash apparatus is installed). Daily visual inspections will be made and installation of the modifications will not be conducted until the individual(s) have vacated the area of their own volition. If individual(s) remain in the work area, Reclamation has committed to initiating ESA formal Section-7 consultation with NMFS.

Conclusion

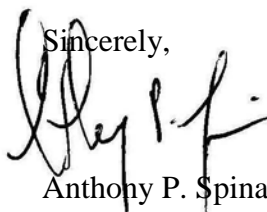
Based on this analysis, NMFS concurs with Reclamation that the proposed action is not likely to adversely affect endangered steelhead or designated critical habitat for this species within the action area of the Ventura River.

Reinitiation of Consultation

Reinitiation of consultation is required and shall be requested by Reclamation or by NMFS, where discretionary Federal involvement or control over the action has been retained or is authorized by law and (1) the proposed action causes take; (2) new information reveals effects of the action that may affect listed species or critical habitat in a manner or to an extent not previously considered; (3) the identified action is subsequently modified in a manner that causes an effect to the listed species or critical habitat that was not considered in the written concurrence; or (4) a new species is listed or critical habitat designated that may be affected by the identified action (50 CFR 402.16). This concludes the ESA portion of this consultation.

Section 7(a)(1) of the ESA directs Federal agencies to utilize their authorities to further the purposes of the ESA by carrying out conservation programs for the benefit of threatened and endangered species. Reclamation also has the same responsibilities, and informal consultation offers action agencies an opportunity to address their conservation responsibilities under section 7(a)(1).

Please contact Rick Bush at (562) 980-3562 or via email at Rick.Bush@noaa.gov if you have a question concerning this letter or if you would like additional information.

Sincerely,


Anthony P. Spina
 Chief, Southern California Branch
 California Coastal Office

cc: Antal Azijj, U.S. Army Corps of Engineers, Ventura
 Mary Larson, California Department of Fish and Game, Los Alamitos
 Chris Dellith, U.S. Fish and Wildlife Service, Ventura
 Administrative file#: 151422SWR2002PR6168

RECLAMATION

Managing Water in the West

Categorical Exclusion Checklist

Casitas Municipal Water District Prototype Testing Project

CEC-19-040

Prepared by:

Brian Lopez
Brian Lopez
Natural Resources Specialist
South-Central California Area Office

Date: 10/26/2019

Concurred by:

See Attachment A
Regional Cultural Resources Officer
Interior Region 10 – California-Great Basin
Regional Archeologist concurred with Item 8. Their determination has been placed within the project file.

Date: See Attachment A

Concurred by:

Ned Gruenhagen
Ned Gruenhagen, Ph.D.
Wildlife Biologist
South-Central California Area Office

Date: 11/26/2019

Concurred by:

Rain L. Emerson
Rain L. Emerson
Environmental Compliance Branch Chief
South-Central California Area Office
ITA Designee concurred with Item 11. Their determination has been placed within the project file.

Date: 11/26/2019

Approved by:

Michael R. Jackson
FOR Michael R. Jackson, P.E.
Area Manager
South-Central California Area Office

Date: 11/26/2019



Background

Casitas Municipal Water District (Casitas) operates the Robles Diversion Dam (Robles Diversion) on the Ventura River. The Robles Diversion includes a fish passage and screening system (Fish Passage Facility) (Figure 1) that was installed in 2004. After the Fish Passage Facility was installed, the volume of flow that could be diverted at the Robles Diversion became limited due to blockage of the screen by debris and rapid wear of the screen cleaning equipment. Casitas has implemented several incremental modifications to improve screen cleaning performance but is still not able to effectively divert water when the river flows and debris loads are high. This situation prevents the desired amount of water needed for fish passage and water storage from being passed through the Fish Passage Facility.

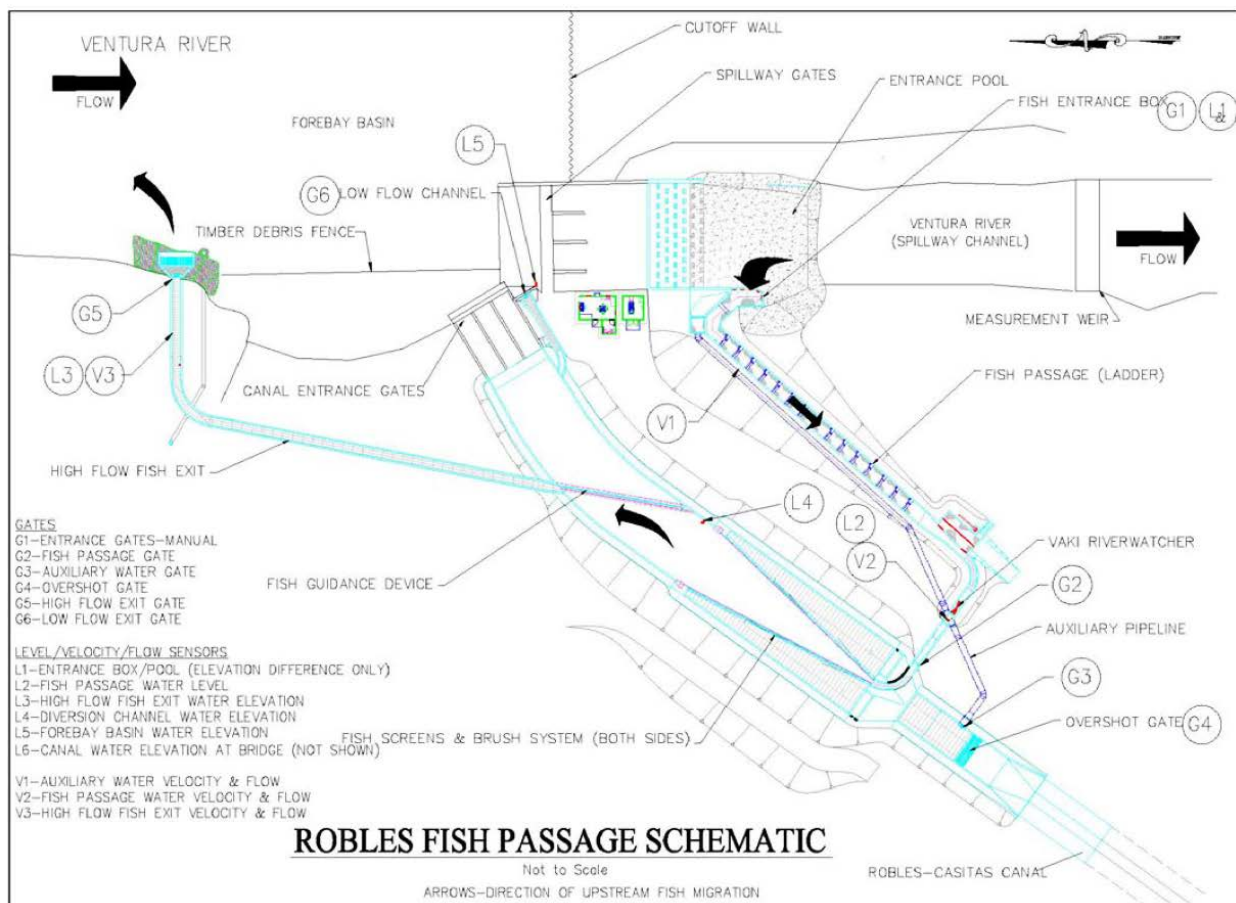


Figure 1. Fish Passage Facility Layout

To address these inadequacies, prototype modifications to the existing screens have been designed for testing. Selected prototypes would be tested and evaluated at the prototype scale to determine whether incorporation of one or more of the prototypes alone, or possibly in combination, would reduce screen clogging to an acceptable level. A plan was developed which addresses the prototype formulation, key construction or action timelines, and the planned prototype testing: Robles Diversion Fish Screen Prototype Evaluation Plan (Plan).

Nature of the Action

Reclamation proposes to approve the construction and installation (Phase 1), as well as subsequent testing (Phase 2) of prototypes that may address the limitations of the fish screen cleaning system (Project). The designed prototypes to be constructed, installed, and tested include individual prototype modifications or combinations of the following: 1) a modified brush design, 2) altered fish screen alignment, and a 3) backwash system, in addition to, or in lieu of the current brush design. Installation and testing of the prototype apparatus would require only minor modifications to the existing facilities and minor changes to routine operations.

The prototype modifications to the fish screen cleaning system would be constructed during Phase 1 of the Project. Construction of the prototypes would be conducted out of the water, except for the backwash prototype, which would be constructed behind the existing screens (i.e., in an area not accessed by fish or other aquatic vertebrates). The constructed prototypes would be bolted to screen assemblies and/or the base of the screen.

The prototype modifications would be constructed and installed before the beginning of the fish passage season, which begins in January. The Fish Passage Facility would typically be dry or have minimal flow through it at this time of year. However, because of heavy rainfall and unique conditions in the watershed in 2019 following the Thomas Fire of 2017-2018, minor flows may persist through December.

The prototypes would be carefully inspected during installation (when lowered into place) and they would be operated, including possibly under dry conditions, before beginning full testing scheduled for January 2020. This preliminary operation of the prototypes would be done to verify that the prototypes function mechanically and can operate as intended during testing. Identified deficiencies would be corrected to ensure that the best possible prototypes are in place for testing. Any needed refinements of the prototypes would be completed out of the water. The only in-water work required other than monitoring (see the description of Phase 2 below), would involve the anchoring of modifications to the screens. Based on the prototype designs, this would only involve workers being briefly in the water to remove and re-tighten 6 bolts when the vertical slot screens are changed to horizontal slot screens. Re-alignment of the screens is expected to take less than half a day to complete. Once the fish passage season begins, adaptive modifications would be made only if shutdown of the Fish Passage Facility is required for purposes other than making further modification for testing, and only if the changes would not delay reopening the Fish Passage Facility to fish passage.

In Phase 2 of the Project, data comparing the performance of the prototypes would be collected. The relative ability of the different prototypes for reducing screen clogging would be assessed opportunistically before the fish passage season if operational prototypes are in place before then. Otherwise, testing on a regular basis would begin once the fish passage season begins and flows are occurring through the Fish Passage Facility. The data collected will be evaluated to inform whether individual prototypes, or possible combination of prototypes, may sufficiently reduce clogging to warrant implementation. If none of the initially selected prototypes demonstrate an acceptable reduction in screen clogging, other prototypes described in the Plan may be proposed for a future evaluation. In addition to data on clogging, measurements on hydrodynamics in front of the screens will be evaluated in Phase 2. Sweeping and approach

velocities will be measured at fish screens with the backwash prototype system installed. This will be done to ensure the manifold pipes behind the screens have not significantly altered water velocity characteristics. Measurements will be collected with a velocity meter attached to a hand-held stadia rod at 3 inches from the face of the screen. Measurements will be collected while the backwash prototype system is operational and diversions are occurring. This activity would be the only other activity that would require “in-water work.”

Environmental Commitments

Casitas shall implement the following environmental protection measures to avoid environmental consequences associated with the Proposed Action. The National Marine Fisheries Service and the U.S. Fish and Wildlife Service provided concurrence letters (Attachment B and Attachment C, respectively) regarding Reclamation’s determination regarding federally listed species in the Project area.

- 1) Casitas’ biologists would survey the work area for the presence of listed species each day before the in-water installation work begins. If a listed species is present, work would be delayed until the individual(s) leaves the area (i.e., area where horizontal screens would be bolted down or where the backwash apparatus is installed). Daily visual inspections would be made, and installation of the modifications would not be conducted until the individual(s) have vacated the area of their own volition. If, however, individual(s) are still present in the work area, further appropriate consultation will be sought with the appropriate agency, to either install an isolation barrier around the work area to enable the installation going forward, or if needed, consultation would be pursued to allow for individual(s) to be moved.
- 2) Each velocity sample will be taken in front of the prototype treatments until measurements stabilize (usually less than 1 minute).

Environmental consequences for resource areas assume the measures specified would be fully implemented.

Exclusion Category

516 DM 14.5 D (1). *Maintenance, rehabilitation, and replacement of existing facilities which may involve a minor change in size, location, and/or operation.*

Evaluation of Criteria for Categorical Exclusion

Below is an evaluation of the extraordinary circumstances as required in 43 CFR 46.215.

Extraordinary Circumstances	No	Uncertain	Yes
1. This action would have a significant effect on the quality of the human environment (40 CFR 1502.3).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. This action would have highly controversial environmental effects or involve unresolved conflicts concerning alternative uses of available resources (NEPA Section 102(2)(E) and 43 CFR 46.215(c)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. This action would have significant impacts on public health or safety (43 CFR 46.215(a)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. This action would have significant impacts on such natural resources and unique geographical characteristics as historic or cultural resources; parks, recreation, and refuge lands; wilderness areas; wild or scenic rivers; national	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Extraordinary Circumstances	No	Uncertain	Yes
natural landmarks; sole or principal drinking water aquifers; prime farmlands; wetlands (EO 11990); flood plains (EO 11988); national monuments; migratory birds; and other ecologically significant or critical areas (43 CFR 46.215(b)).			
5. This action would have highly uncertain and potentially significant environmental effects or involve unique or unknown environmental risks (43 CFR 46.215(d)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. This action would establish a precedent for future action or represent a decision in principle about future actions with potentially significant environmental effects (43 CFR 46.215(e)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. This action would have a direct relationship to other actions with individually insignificant but cumulatively significant environmental effects (43 CFR 46.215(f)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. This action would have significant impacts on properties listed, or eligible for listing, on the National Register of Historic Places as determined by Reclamation (LND 02-01) (43 CFR 46.215(g)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. This action would have significant impacts on species listed, or proposed to be listed, on the List of Endangered or Threatened Species, or have significant impacts on designated critical habitat for these species (43 CFR 46.215(h)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. This action would violate a Federal, tribal, State, or local law or requirement imposed for protection of the environment (43 CFR 46.215(i)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. This action would affect ITAs (512 DM 2, Policy Memorandum dated December 15, 1993).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. This action would have a disproportionately high and adverse effect on low income or minority populations (EO 12898) (43 CFR 46.215(j)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. This action would limit access to, and ceremonial use of, Indian sacred sites on Federal lands by Indian religious practitioners or significantly adversely affect the physical integrity of such sacred sites (EO 13007, 43 CFR 46.215(k), and 512 DM 3)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. This action would contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area or actions that may promote the introduction, growth, or expansion of the range of such species (Federal Noxious Weed Control Act, EO 13112, and 43 CFR 46.215(l)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NEPA Action: Categorical Exclusion

The Proposed Action is covered by the exclusion category and no extraordinary circumstances exist. The Action is excluded from further documentation in an EA or EIS.

Attachment A: Cultural Resources Determination

CULTURAL RESOURCES COMPLIANCE
Division of Environmental Affairs
Cultural Resources Branch (MP-153)

MP-153 Tracking Number: 19-SCAO-233

Project Name: Casitas Municipal Water District Prototype Testing

NEPA Document: 19-040

NEPA Contact: Brian Lopez, Natural Resource Specialist

MP 153 Cultural Resources Reviewer: Melissa Ivie, Regional Cultural Resources Officer



Date: September 13, 2019

Reclamation is proposing to approve installation and testing of prototype modifications to the fish screen cleaning system at the Robles Diversion Fish Passage Facility. The designed prototypes to be installed and tested include individual prototype modifications or combinations of the following: 1) a modified brush design, 2) altered fish screen alignment, and a 3) backwash system, in addition to, or in lieu of the current brush design. Installation and testing of the prototype apparatus would require only minor modifications to the existing facilities and minor changes to routine operations. This is the type of undertaking that does not have the potential to cause effects to historic properties, should such properties be present, pursuant to the Title 54 U.S.C. § 306108, commonly known as Section 106 of the National Historic Preservation Act (NHPA) regulations codified at 36 CFR § 800.3(a)(1). Reclamation has no further obligations under NHPA Section 106, pursuant to 36 CFR § 800.3(a)(1).

This document is intended to convey the completion of the NHPA Section 106 process for this undertaking. This action would not have significant impacts on properties listed, or eligible for listing, on the National Register of Historic Places as determined by Reclamation (LND 02-01) (43 CFR 46.215 (g)). Please retain a copy in the administrative record for this action. Should changes be made to this project, additional NHPA Section 106 review, possibly including consultation with the State Historic Preservation Officer, may be necessary.

**Attachment B: Endangered Species Act Section 7
Concurrence Letter from National Marine Fisheries
Service**



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL MARINE FISHERIES SERVICE
West Coast Region
501 West Ocean Boulevard, Suite 4200
Long Beach, California 90802-4250

November 26, 2019

Refer to NMFS No: 2019-03314

Ned Gruenhagen, Ph.D.
U.S. Department of Interior
Bureau of Reclamation
1243 N St.
Fresno, CA 93721-1813

Re: Endangered Species Act Section 7(a)(2) concurrence letter for the Robles Fish Passage Facility
Prototype Screen Cleaning Testing Project

Dear Dr. Gruenhagen:

On October 23, 2019, NOAA's National Marine Fisheries Service (NMFS) received the Bureau of Reclamation's (Reclamation) request for written concurrence that the proposed Robles Facility Screen Cleaning Project (proposed action) is not likely to adversely affect endangered steelhead (*Oncorhynchus mykiss*) or its designated critical habitat under the Endangered Species Act (ESA). This response to your request was prepared by NMFS pursuant to section 7(a)(2) of the ESA, implementing regulations at 50 CFR 402, and agency guidance for preparation of letters of concurrence.

Updates to the regulations governing interagency consultation (50 CFR part 402) were effective on October 28, 2019 [84 FR 44976]. This consultation was pending at that time, and we are applying the updated regulations to the consultation. As the preamble to the final rule adopting the new regulations noted, "[t]his final rule does not lower or raise the bar on section 7 consultations, and it does not alter what is required or analyzed during a consultation. Instead, it improves clarity and consistency, streamlines consultations, and codifies existing practice." We have reviewed the information and analyses relied upon to complete this letter of concurrence in light of the updated regulations and conclude the letter is fully consistent with the updated regulations.

This letter underwent pre-dissemination review using standards for utility, integrity, and objectivity in compliance with applicable guidelines issued under the Data Quality Act (section 515 of the Treasury and General Government Appropriations Act for Fiscal Year 2001, Public Law 106-554). The concurrence letter will be available through NMFS' Public Consultation Tracking System (<https://pcts.nmfs.noaa.gov/pcts-web/homepage.pcts>). A complete record of this consultation is on file at NMFS' Southern California Coastal Office in Long Beach, California.



Consultation History

On October 23, 2019, Reclamation requested informal consultation with NMFS for the proposed action. During pre-consultation technical assistance for the proposed action, Reclamation, California Department of Fish and Wildlife (CDFW) and NMFS discussed whether technical review could be provided by CDFW engineering staff prior to Reclamation submitting the prospective project for ESA consultation. On October 6, 2019, Reclamation informed NMFS of the results of the CDFW hydrologist's review of the prospective plan to test the prototype screen modifications and Reclamation's responses to the hydrologist's questions regarding the plan. On October 23, 2019, Reclamation sent NMFS a Biological Evaluation (BE) and request for concurrence that the proposed action is not likely to adversely affect steelhead or their designated critical habitat.

Action Area

The action area for the proposed action is within the Robles screenbay and immediately downstream of the Robles Diversion Dam fish screens, as described in Reclamation's October 17, 2019, BE for the proposed action. Figure 1 of the BE depicts the screenbay is connected to the main stem Ventura River by the canal entrance gates upstream of the Robles Diversion Dam, and forms a connection to the Ventura River downstream via the Robles Fish Ladder.

Proposed Action

Under the proposed action, Reclamation would authorize the owner of the Robles Diversion Dam, Casitas Municipal Water District (Casitas), to construct, install and test a modified (i.e., prototype) fish screen cleaning system pursuant to the October 17, 2019, BE. The proposed activities involve testing the following cleaning systems: 1) a modified brush design doubling the number of screen brushes, 2) altered fish screen alignment, and 3) a backwash system, in addition to, or in lieu of, the current brush design. Installation and testing of the prototype apparatus would require only minor modifications to the existing facilities and minor changes to routine operations. Construction of the prototypes would be conducted out of the water, except for the backwash prototype, which would be constructed behind the existing screens (i.e., in an area inaccessible to steelhead). The proposed action includes measuring and monitoring water-column velocity and flow characteristics at the fish screens and, if necessary, adjusting the screens to ensure the desired velocities and flow features are attained.

The prototype modifications would be constructed and installed before January. The only in-water work required, other than monitoring, would involve the anchoring of modifications to the screens. Based on the prototype designs, this would only involve workers being briefly in the water to remove and re-tighten six bolts when the vertical slot screens are changed to horizontal slot screens; this work is estimated to take less than half a day to complete. Once the fish passage season begins, adaptive modifications would be made only if shutdown of the Fish Passage Facility is required for purposes other than making further modifications for testing, and only if the changes would not delay reopening the Fish Passage Facility to fish passage.

Action Agency's Effects Determination

Reclamation has determined that implementation of the proposed action may affect, but is not likely to adversely affect endangered steelhead or designated critical habitat for this species. Reclamation

based their determination on the rationale that (1) avoidance surveys will be performed in the action area before undertaking the modifications, (2) work would not begin if steelhead are present at the screen cleaning installation site, and (3) steelhead are unlikely to be observed because of the characteristically low perceived abundance of this species in the action area and vicinity (Reclamation 2019).

ENDANGERED SPECIES ACT

Effects of the Action

Under the ESA, “effects of the action” are all consequences to listed species or critical habitat that are caused by the proposed action, including the consequences of other activities that are caused by the proposed action. A consequence is caused by the proposed action if it would not occur but for the proposed action and it is reasonably certain to occur. Effects of the action may occur later in time and may include consequences occurring outside the immediate area involved in the action (50 CFR 402.02). In our analysis, which describes the effects of the proposed action, we considered 50 CFR 402.17(a) and (b). When evaluating whether the proposed action is not likely to adversely affect listed species or critical habitat, NMFS considers whether the effects are expected to be completely beneficial, insignificant, or discountable. Completely beneficial effects are contemporaneous positive effects without any adverse effects to the species or critical habitat. Insignificant effects relate to the size of the impact and should never reach the scale where take occurs. Discountable effects are those extremely unlikely to occur.

The effects of the proposed action on designated critical habitat for endangered steelhead are expected to be beneficial. Our basis for this conclusion is that the screen cleaning modification will minimize the occurrence and duration of temporary Facility closures due to debris clogging the screens, which can obstruct the migratory corridor for steelhead. During the 2019 fish passage season, the Facility (including the fish ladder) was temporarily closed for approximately 5 days. Enhanced debris passage with less clogging of the screens is expected to reduce Facility downtime and increase steelhead passage opportunities.

The effects of the proposed action on endangered steelhead are expected to be discountable. As a matter of background, the principal mechanism for an effect to steelhead is related to potential changes in hydraulics at the Robles fish screens. As a result, the context for our effects assessment here involves the potential effects of increased turbulence at the face of the screens on the species due to the pressure of the backwash system and potential changes in near-screen hydraulics. In this context, the modified screen cleaning system is not expected to impact steelhead for at least a few reasons. First, the proposed action includes measuring and, if necessary, modifying the screens to achieve the desired water-column velocities along the front of all modified screens. Second, the proposed monitoring is further expected to detect any disruptions in the laminar flow through the screen. If any significant turbulence is detected, it is expected that these problems will be remedied before permanent modifications are implemented on the remainder of the Facility fish screens.

A secondary mechanism for an effect to steelhead is related to the “in-water work” that is proposed to occur at the Robles screenbay. The modification from vertical slot to horizontal slot fish screens is estimated to take less than a half a day to complete, and will require workers being in the water to remove and refasten the fish screens. The effects of this proposed action on endangered steelhead are expected to be discountable because Casitas’ biologists will survey the work area for the

presence of listed species each day before the in-water installation work begins. If a steelhead is present, work will be delayed until the individual(s) leaves the area (i.e., are where horizontal screens would be bolted down or where the backwash apparatus is installed). Daily visual inspections will be made and installation of the modifications will not be conducted until the individual(s) have vacated the area of their own volition. If individual(s) remain in the work area, Reclamation has committed to initiating ESA formal Section-7 consultation with NMFS.

Conclusion

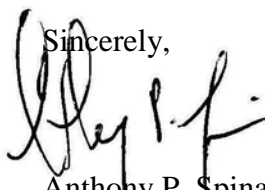
Based on this analysis, NMFS concurs with Reclamation that the proposed action is not likely to adversely affect endangered steelhead or designated critical habitat for this species within the action area of the Ventura River.

Reinitiation of Consultation

Reinitiation of consultation is required and shall be requested by Reclamation or by NMFS, where discretionary Federal involvement or control over the action has been retained or is authorized by law and (1) the proposed action causes take; (2) new information reveals effects of the action that may affect listed species or critical habitat in a manner or to an extent not previously considered; (3) the identified action is subsequently modified in a manner that causes an effect to the listed species or critical habitat that was not considered in the written concurrence; or (4) a new species is listed or critical habitat designated that may be affected by the identified action (50 CFR 402.16). This concludes the ESA portion of this consultation.

Section 7(a)(1) of the ESA directs Federal agencies to utilize their authorities to further the purposes of the ESA by carrying out conservation programs for the benefit of threatened and endangered species. Reclamation also has the same responsibilities, and informal consultation offers action agencies an opportunity to address their conservation responsibilities under section 7(a)(1).

Please contact Rick Bush at (562) 980-3562 or via email at Rick.Bush@noaa.gov if you have a question concerning this letter or if you would like additional information.

Sincerely,


Anthony P. Spina
 Chief, Southern California Branch
 California Coastal Office

cc: Antal Azijj, U.S. Army Corps of Engineers, Ventura
 Mary Larson, California Department of Fish and Game, Los Alamitos
 Chris Dellith, U.S. Fish and Wildlife Service, Ventura
 Administrative file#: 151422SWR2002PR6168

**Attachment C: Endangered Species Act Section 7
Concurrence Letter from U.S. Fish and Wildlife
Service**



United States Department of the Interior
U.S. FISH AND WILDLIFE SERVICE
Ecological Services
Ventura Fish and Wildlife Office
2493 Portola Road, Suite B
Ventura, California 93003



IN REPLY REFER TO:
08EVEN00-2020-1-0048

November 06, 2019

Memorandum

To: Chief, Environmental Compliance Branch, Bureau of Reclamation, Fresno
California

From: Assistant Field Supervisor, Ventura Fish and Wildlife Office, Ventura, California

Subject: Robles Fish Passage Facility Fish Prototype Screen Cleaning Test, Ventura River,
Ventura County, California (SCC-423, 2.2.1.06)

We have reviewed your request, dated October 17, 2019, and received in our office October 21, 2019, for our concurrence with your determination that testing and evaluating modifications to the fish passage and screen system at the Robles Fish Passage Facility (Facility) may affect but are not likely to adversely affect the federally-threatened California red-legged frog (*Rana draytonii*). The purpose of the modifications are to improve screen cleaning performance. The National Marine Fisheries Service (copied) and the California Department of Fish and Wildlife (copied) are responsible for southern California steelhead (steelhead; *Oncorhynchus mykiss*). Your request and our response are made pursuant to section 7 of the Endangered Species Act of 1973, as amended (Act).

Casitas Municipal Water District (District) operates and maintains the Facility on behalf of the Bureau of Reclamation (Bureau). As such, the District is proposing to install prototype modifications to the fish passage screens and test their effectiveness. The screens direct water and steelhead into a fishway that leads to a fish ladder downstream of the Facility. The screen also passes water into a diversion canal that delivers water to the Casitas Reservoir for storage. The Facility is located within Ventura River approximately 14 miles upstream from the Pacific Ocean.

The District proposes to have their staff biologists inspect the work area for listed species each day before in-water installation activities commence. If a listed species (e.g., California red-legged frog or steelhead) is present, modifications to the screen will be delayed until such time the individual(s) leave the area (i.e., area where horizontal screens would be bolted down or where the backwash apparatus is installed). Daily visual inspections will be made and installation of the modifications will not be conducted until the individual(s) have vacated the area of their own volition. If, however, individual(s) remain in the work area, further appropriate consultation

will be sought with the appropriate agency, to either install an isolation barrier around the work area to enable the installation going forward, or if needed, consultation will be pursued to allow for individual(s) to be moved.

California red-legged frogs have not been documented within the Facility itself; however, they have been documented 1 mile downstream and 3.5 miles upstream of the Facility (i.e., within dispersal distance). There is suitable habitat for the California red-legged frog at the Facility which is known to harbor invasive bullfrogs (*Lithobates catesbeiana*).

We concur with your determination that the project activities are not likely to adversely affect the California red-legged frog because the District will implement the aforementioned avoidance measure and due to the scarcity of California red-legged frog near the Facility.

Further consultation, pursuant to section 7(a)(2) of the Act is not required. If the proposed action changes in any manner that may affect a listed species or critical habitat, you must contact us immediately to determine whether additional consultation is required. If you have any questions regarding this matter, please contact Chris Dellith of our staff at (805) 677-3308, or by electronic mail at chris_dellith@fws.gov.

cc:

Anthony Spina, National Marine Fisheries Service
Mary Larson, California Department of fish and Wildlife

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL L. FLOOD, GENERAL MANAGER
SUBJECT: AWARD OF CONTRACT FOR MARION WALKER TREATMENT
PLANT SLUDGE BED #1 REHABILITATION, SPECIFICATION NO.
IFB133
DATE: 12/11/2019

RECOMMENDATION:

The Board of Directors award the contract for Marion Walker Treatment Plant Sludge Bed #1 Rehabilitation (Specification No. IFB133) to William Miracle Machinery in the amount of \$26,335.81.

BACKGROUND:

The District has three sludge drying beds at the Marion Walker Treatment Plant and all have lost substantial efficiency since installation in 2005. Staff requires a minimum amount of drying prior to being hauled off for disposal because of waste disposal requirements. Sludge bed #1 is targeted as the first of the three for ultimate rehabilitation.

Three bids were received at the bid opening as shown in Table 1.

Table 1 – Base Bids Summary

Contractor	Total
William Miracle Machinery	\$26,335.81
Travis Agricultural	\$26,893.00
J&H Engineering	\$27,980.00

The low bidder is William Miracle Machinery whose bid is considered responsive and responsible and is recommended for award. A few bid item subtotals for William Miracle Machinery were incorrect but the Contractor is willing to accept the corrected amount. A detailed bid summary is attached.

BUDGET IMPACT:

The project is included in the FY 2019-20 Budget for Operations and Maintenance.

Attachment: Bid Summary

CASITAS MUNICIPAL WATER DISTRICT
 1055 VENTURA AVENUE
 Oak View, CA 93022
 (805) 649-2251
 SPEC IFB133

Project: Marion Walker Treatment Plant Sludge Bed #1 Rehabilitation
 Bid: 12/3/19 2:00 PM

J&H Engineering General
 Contractors, Inc.
 Lic.#630708;
 4065 Mission Oaks Blvd., Suite
 B
 Camarillo, CA 93012

*Travis Ag Construction
 Lic.#588676;
 P.O. Box 4666
 Ventura, CA 93007

**William Miracle Machinery
 Lic.#783192;
 2875 Bluewater Dr.
 Lake Havasu City, AZ 86403

ITEM#	DESCRIPTION	APROX. QTY	UNIT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT
1	INSTALL 150 LF OF PVC PIPE	1	LS	\$ 2,250.00	\$ 2,250.00	\$ 2,900.00	\$ 2,900.00	\$ 2,085.00	\$ 2,085.00
2	INSTALL GRAVEL	81	CY	\$ 120.00	\$ 9,720.00	\$ 88.00	\$ 7,128.00	\$ 99.81	\$ 8,084.61
3	INSTALL PEA GRAVEL	30	CY	\$ 145.00	\$ 4,350.00	\$ 122.00	\$ 3,660.00	\$ 187.00	\$ 5,610.00
4	INSTALL FILTER FABRIC	3,240	SF	\$ 1.50	\$ 4,860.00	\$ 1.50	\$ 4,860.00	\$ 0.88	\$ 2,851.20
5	INSTALL SAND	63	CY	\$ 100.00	\$ 6,300.00	\$ 65.00	\$ 4,095.00	\$ 85.00	\$ 5,355.00
6	INSTALL PAINT STRIPE	250	LF	\$ 2.00	\$ 500.00	\$ 17.00	\$ 4,250.00	\$ 9.40	\$ 2,350.00
BASE BID TOTAL AMOUNT FOR BID ITEMS 1 THROUGH 6				\$	27,980.00	\$	26,893.00	\$	26,335.81

* Travis Ag Construction Wrote Incorrect Totals

** William Miracle Machinery Wrote Incorrect Totals

DIVISION OF WORK OR TRADE				SUBCONTRACTOR	SUBCONTRACTOR	SUBCONTRACTOR
				N/A	N/A	N/A

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: REJECT ALL BIDS AND REOPEN BIDDING FOR DE LA GARRIGUE
BRIDGE AND RICE BRIDGE REPLACEMENT PROJECT, SPECIFICATION
NO. 18-398 & 18-401
DATE: 12/11/2019

RECOMMENDATION:

The Board of Directors reject all bids received on the Project and direct staff to restart the bidding process by issuing a new Notice Inviting Bids.

BACKGROUND:

De La Garrigue Bridge (Specification No. 18-398) is a timber bridge over the Robles-Casitas Canal. The bridge provides access to several parcels that would otherwise be isolated by the canal. The bridge was originally constructed by the Bureau of Reclamation as part of the Ventura River Project. The bridge was partially rebuilt in 1990, and the damaged deck boards were replaced in 2011 and 2014. The bridge shows signs of termite/dry rot damage. This project will replace the bridge with a pre-fabricated steel bridge.

The Rice Bridge is a timber bridge over the Robles-Casitas Canal. The original bridge was destroyed in August 1985 and the District re-built the bridge thereafter. The bridge was once again destroyed during the Thomas Fire in December 2017. This project will replace the bridge with a pre-fabricated steel bridge.

This Rice Bridge Replacement Project (Specification No. 18-401) has been submitted to the California Office of Emergency Services (OES) for reimbursement from the Federal Emergency Management Agency (FEMA). FEMA approved a reimbursement 75% of the cost up to \$171,801. Ojai Valley Land Conservancy (OVLC) has entered into an agreement with Casitas to fund remaining cost of the bridge which is not reimbursed by FEMA.

Plans and Specifications advertised through F.W. Dodge and on the District's web site. Five bidders submitted proposals. The results are as follows:

FIRM	AMOUNT
Leonida Builders, Inc.	\$597,000
Union Engineering	\$699,930
Granite Construction Company	\$724,037
C.A. Rasmussen, Inc.	\$848,200
Toro Enterprises Inc.	\$1,101,170

After evaluating all bids received, staff recommends rejection of all bids and rebidding the projects. The bid package will be revised to provide clarity on the pre-fabricated bridges. Even with the project re-bid, it is anticipated the project will be complete by June 30, 2019 (FEMA deadline). The District is under no obligation to accept any of the bids.

The proposed re-bidding schedule is:

Notice Inviting Bids	December 12, 2019
Mandatory Job Walk	December 19, 2019
Bids Due Date	January 9, 2020
Award of Contract	January 22, 2020

BUDGET IMPACT:

The fiscal year 19-20 budget includes \$250,000 for the DLG Bridge Replacement. The lowest bid for a Contech bridge was \$463,658. When bids are received for the re-bid project, additional funds may be requested to complete the project.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: PREQUALIFICATION OF PIPELINE CONTRACTORS FOR 2020
DATE: 12/11/19

RECOMMENDATION:

The Board of Directors determine bids for pipeline construction will only be accepted from the provided list of pre-qualified contractors for calendar year 2020 and the contractors who provided labor and equipment schedules may perform emergency pipeline repairs using their 2020 rate schedule.

BACKGROUND AND DISCUSSION:

The District issued a Request for Qualifications for Pipeline Contractors on September 26, 2019. Seventeen qualification packages were received. All seventeen contractors received passing scores based on reference checks, safety record, bonding capacity, compliance with civil and criminal law, and other factors in the questionnaire. The contractors who are eligible to submit bids for pipeline construction in 2020 are:

1. Blois Construction, Inc.
2. BSN Construction, Inc.
3. Burns-Pacific Construction, Inc.
4. Cedro Construction, Inc.
5. C.D. Lyon, Inc.
6. EJ Meyer Company
7. Evans Excavating
8. Frank's Rooter and Pumping Service, Inc.
9. Granite Construction Company
10. J&H Engineering General Contractors, Inc.
11. Sam Hill and Sons, Inc.
12. Shaw Contracting, Inc.
13. Tierra Contracting, Inc.
14. Toro Enterprises, Inc.
15. Travis Agricultural Construction, Inc.
16. W A Rasic Construction Company, Inc.
17. W.M. Lyles Co.

Contractors who provided their labor and equipment rate schedules will be used in the event emergency pipeline repairs are performed.

BUDGET IMPACT:

The fiscal year 2019-20 capital improvement program budget includes construction of several pipeline projects in the Casitas and Ojai systems, which will also be funded in the fiscal year 2020-21 budget. Emergency repairs will be performed as necessary from operating funds.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL L. FLOOD, GENERAL MANAGER

SUBJECT: ELIMINATION OF TWO PART-TIME POSITIONS TO ONE FULL-TIME WATER CONSERVATION TECHNICIAN FOR A TWO YEAR TERM

DATE: 12/05/19

RECOMMENDATION:

Approve and authorize the elimination of two part-time Water Conservation Technician positions and create one full-time Water Conservation Technician for a two year term in order to encourage job consistency and employee ownership of the position. Approve the Water Conservation Technician job description.

Recommendation includes evaluation of the two year term status approximately three months prior to the end date.

BACKGROUND AND DISCUSSION:

The Water Conservation/Public Relations Department has had two part-time Water Conservation Technician positions. One is currently vacant. The elimination of the two part-time positions and creation of one full-time position will encourage employees to remain with the District as they gain departmental knowledge. This will result in a lower turn-over rate compared to that of part-time positions and results in less time being spent training new hires.

At this time, the recommendation is for the two year term due to the unknown needs of the department in the future. The term status can be reconsidered as the position expiration time approaches.

The Personnel Committee reviewed the request and during their November 12th meeting and agreed with the recommendation and to approve the job description.

BUDGET IMPACT:

The combination of the two part-time results in an annual increase of \$15,207.51, including all benefits.

Attachment: Water Conservation Technician Job Description.

CASITAS MUNICIPAL WATER DISTRICT

JOB TITLE: Water Conservation Technician
REPORTS TO: Water Conservation/Public Affairs Manager
SALARY LEVEL: E16
DATE: December 11, 2019

Definition

Under general guidance, the Water Conservation Technician is responsible for coordinating, maintaining, organizing, and conducting various projects and tasks related to the water conservation programs for the Casitas Municipal Water District.

Essential Functions

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

Under general guidance and direction from the Water Conservation/Public Affairs Manager and team, the Water Conservation Technician will perform a variety of duties to help and support Casitas' water conservation programs.

Specific duties include but are not limited to the following:

- Utilize Microsoft Excel computer program for data entry for various projects;
- Review, evaluate, process and file rebate applications and other District forms (ex. water waste violations);
- Conduct basic Water Conservation Garden maintenance
- Perform field inspections for installation of water saving devices and technologies;
- Assist in residential, landscape and commercial water surveys audits as assigned;
- Utilize Microsoft Excel for developing irrigation water budgets for Casitas' commercial and residential water customers. Task requires both field and office work for developing and providing various reports to Casitas' water customers;
- Answer customer inquiries through phone, email and in-person appointments;
- Attend meetings with customers and answer questions regarding Casitas' existing water conservation programs;
- Prepare updates and information on water conservation for Casitas' website and social media;
- Work cooperatively with staff from other departments and external agencies for coordinating water conservation programs;
- Perform analysis of various water use accounts for residential and non-residential customers;
- Set up and staff water conservation booths during special events in the community. This may require work on occasional weekends and holidays;
- Prepare concise correspondence, reports and office memorandums;
- Perform other related duties as assigned.

Desirable Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience:

- Possess a high school degree. Some college education preferred especially with math or science courses.

Knowledge and Abilities:

- Interest in water resource and water conservation field;
- Detail Oriented;
- Knowledge of principles and practices of data collection, assessments, inspections and investigations.
- Ability to follow oral and written instruction;
- Ability to retain and recall information;
- Ability to multi task and prioritize assignments;
- Display creativity, exercise sound judgment, demonstrates initiative, and possesses excellent written and oral communication skills;
- Skilled in using Microsoft Outlook, Word, Excel, Access, and Power Point programs;
- Able to work independently on water conservation projects, upon receiving training, in their entirety.
- Ability to establish and maintain pleasant working relationships; and
- Able to meet deadlines and function effectively under pressure.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear. The employee frequently is required to stand; walk; sit; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, and depth perception. The employee is required to have manual dexterity sufficient to operate a District vehicle, computers and standard office machines such as fax, calculator, telephone, copiers, etc. Employee may occasionally be called upon to work odd schedules.

OTHER REQUIREMENTS

- United States citizenship or legal eligibility to work in the United States.
- Class “C” Driver’s License with acceptable driving record consistent with the standards established by the District.

Date: _____

Employee Signature

Rev. 12/19

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL L. FLOOD, GENERAL MANAGER

SUBJECT: BUYER/ACCOUNTING TECHNICIAN JOB DESCRIPTION UPDATE

DATE: 12/05/19

RECOMMENDATION:

Approve the updated Buyer/Accounting Technician job description.

BACKGROUND AND DISCUSSION:

There is a current vacancy for the Buyer/Accounting Technician position. In preparation for recruitment, staff reviewed and updated the job description. The revised description more accurately describes the actual duties currently being performed.

The Personnel Committee reviewed the changes during their November 12th meeting and agreed with the recommendation and added some slight modifications. The attached job description has the Personnel Committee's modifications included.

BUDGET IMPACT:

No change of classification; no budget impact.

Attachment: Buyer/Accounting Technician Job Description.

CASITAS MUNICIPAL WATER DISTRICT

JOB TITLE: Buyer/Accounting Technician
REPORTS TO: Accounting & Customer Service Supervisor
SALARY LEVEL: E23
DATE: December 11, 2019

Definition

Under general supervision, to perform the central procurement of supplies, services and equipment for the District; to maintain accountability for the District's supplies and inventories; and to do related work as required.

Examples of Duties

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

Primary duties include but are not limited to the following:

- Confers with District departmental representatives regarding purchasing needs, procedures and problems;
- Participates in purchases of materials, supplies, equipment, and contractual services;
- Receives, stores, and issues a variety of construction and maintenance materials and supplies;
- Examines requisitions and purchase orders for compliance with established procedures;
- Process and prints purchase orders after approval
- Schedules and expedites deliveries and handles complaints from vendors and departmental representatives;
- Maintains perpetual inventory records, reports, and maintains pick ticket process;
- Prepares and requisitions stock replenishment and non-warehouse stock items;
- Inspects items received for proper quantity and quality and to verify that they meet specifications;
- Picks up or has delivers a variety of materials and supplies for the warehouse and for other departments from different sources and locations;
- Prepare bid specifications and related purchasing documents
- Verify vendor insurance documents
- Input and maintain equipment in District equipment software
- Invoicing clients for miscellaneous services
- Perform related duties as required.

Knowledge, Skills, and Abilities:

Knowledge of: methods, practices, and procedures of governmental purchasing; types of materials, supplies, and equipment commonly used by water utility districts; sources of supply, commodity markets, marketing practices, and commodity pricing methods and differentials. Follow written

and oral safety procedures and policies of the District; establish and maintain effective relationships with others.

Education and Experience:

Completion of two years of responsible accounting course work at accredited college or accounting certificate desirable; Two years of experience in purchasing, receiving, issuing, and inventorying supplies and equipment.

Certificates, Licenses and Registrations:

Possession of the following:

- California Class C driver license
- Forklift Operator Certification, or able to obtain within six months of employment

Physical Requirements:

Operates District vehicle to deliver items and travel between job sites; must be able to carry, push, pull, reach, and lift equipment and parts weighing up to 50 lbs.; stoops, kneels, crouches, crawls, and climbs during routine work; works in an environment with exposure to dust, dirt, and temperature changes between cool and hot; communicates orally with District staff and public in face-to-face and one-to-one settings; uses a telephone for communication; may stand or walk for extended periods of time; hearing and vision within normal ranges.

Date: _____

Employee Signature

Rev. 12/19

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL L. FLOOD, GENERAL MANAGER

SUBJECT: CUSTOMER SERVICE/ACCOUNTING TECHNICIAN TO
PAYROLL/ACCOUNTING TECHNICIAN

DATE: 12/05/19

RECOMMENDATION:

Approve and authorize the Payroll/Accounting Technician job description and change the pay class from E16 to E23.

BACKGROUND AND DISCUSSION:

One of the Customer Service/Accounting Technician positions performs all Payroll duties, CalPERS reporting and a variety of other tasks. Payroll is a confidential position requiring a high level of accuracy. This position must stay apprised of all employment law and CalPERS Retirement Law changes. CalPERS reporting requires extensive knowledge and understanding of compensation, special compensation and correct reporting of employees on Family Medical Leave or Workers' Compensation. Because of the uniqueness of this position it is recommended the position be moved to the same level as the Buyer/Accounting Technician and Accountant.

The Personnel Committee reviewed the request and during their November 12th meeting and agreed with the recommendation and added some slight modifications. The attached job description has the Personnel Committee's modifications included. The Personnel Committee also requested Human Resources confirm we wouldn't be out of range of what other agencies pay Payroll Technicians. Below is a comparison table of some local agencies:

AGENCY	FIRST STEP	LAST STEP
Casitas Municipal Water District	\$31.23	\$37.96
Las Virgenes Water District	\$32.37	\$44.87
Calleguas Municipal Water District	\$28.15	\$37.54
United Water	\$30.62	\$37.21
Ventura Regional Sanitation District	\$32.81	\$40.04

BUDGET IMPACT:

Current classification is E16 at step 5 (\$32.25). The recommended change to E23 step 3 (\$34.42). The annual increase prior to any step increase is \$5,198.28 (includes FICA, Medicare and PERS).

Attachment: Payroll/Accounting Technician Job Description.

CASITAS MUNICIPAL WATER DISTRICT

JOB TITLE: Payroll/Accounting Technician
REPORTS TO: Customer Service and Accounting Supervisor
SALARY LEVEL: E23
DATE: December 11, 2019

Definition

Under general supervision, to maintain Payroll records, to perform routine and specialized statistical and fiscal record work, to perform a variety of complex and responsible clerical duties; to provide specialized clerical service in support of important personnel functions including payroll benefits, and personnel records; and to do related work as required and assigned.

Examples of Duties

- Prepares, processes, and reconcile payroll and related reports involving all employees;
- Respond to all employee correspondence from governing agencies such as wage garnishments and child support orders. Set up the withholding amounts in the employee personnel file in Incode for the withholding of monies and then remitting the money to the agencies;
- Prepare reports for:
 - PERS,
 - Workers Compensation
 - W-2's
 - Quarterly Federal 941
 - California State EDD DE9 and DE34
- Enter and terminate employees in Incode as needed;
- Pull payroll, cash collection, and trailer storage reports and documents for annual internal audit as requested;
- Prepares and maintains personnel files and records on all part-time employees and advises management as to such matters as of sick leave and annual leave information and related matters for all employees, and prepares appropriate notices and reports;
- Organize and maintain payroll process files for each payroll period;
- Maintain and Administer benefits for employees and retirees. Answers questions and give out information regarding payroll and related matters. Collect and compile relevant data;
- Process retirement enrollment and all entries, and reports payroll data in My CalPERS on a bi-weekly basis;
- Make complicated changes to employees payroll records in CalPERS when salary changes;
- Keep informed on changes in the labor laws, CalPERS Retirement Laws and reporting procedures;
- Maintains confidentiality of all personnel information for all employees;
- Fills in as needed on other jobs in Administrative Services, such as answering phones,

assisting customers with water and trailer storage billing questions, taking payments over the phone and at front window;

- Prepares bank deposits for Garda pick up and sends electronic bank deposits;
- Processes all mailed payments for utility billing accounts and miscellaneous receivables and keep files of all corresponding backup (approximately 2,000+ checks per month);
- Performs data entry and data processing duties;
- Gas usage data entry and month end close and reporting
- Equipment charge data entry;
- Enters and maintains trailer storage contracts, processes monthly billing and reporting, and answers related customer inquiries;
- Perform other related duties as assigned.

Desirable Qualifications

Education and Experience: Completion of two years of responsible accounting course work at accredited college or accounting certificate desirable; two years of experience in payroll; Government Agency and CalPERS are desirable.

Knowledge and Abilities: Knowledge of fiscal record procedures, methods, and practices; knowledge of general office methods and procedures; ability to maintain a set of accounting records including working with reconciliations and postings to General Ledger. 10-key by touch, computer experience, Microsoft Office programs, including Word and Excel. Ability to type at an acceptable rate of speed; ability to establish and maintain effective relationships with others, and ability to interact with the public.

Physical Activities: May occasionally travel by automobile in conducting District business; communicates orally with District management, co-workers, and the public in face-to-face, one-to-one, and group settings; regularly uses a telephone for communication; uses office equipment such as computer terminals, copiers, and FAX machines; sits for extended time periods; hearing and vision within normal ranges.

Date

Employee Signature

LAKE IMPROVEMENT FOUNDATION

GL# 11-2-62-2410-00

DATE	FROM	DEPOSIT	PYMTS	BALANCE
10/1/1997	Tanaka Bait & Tackle	500.00		\$500.00
10/1/1998	Oak View Civic Council	50.00		\$550.00
10/1/1998	Tanaka Bait & Tackle	1,250.00		\$1,800.00
9/1/1999	Tanaka Bait & Tackle	1,700.00		\$3,500.00
9/1/1999	Rotary Club of Ojai West	500.00		\$4,000.00
12/1/1999	Suzi Lydick	250.00		\$4,250.00
1/1/2000	Bill Hicks	300.00		\$4,550.00
5/1/2000	Pat Weinberger		487.99	\$4,062.01
6/1/2000	Cash Contributions	34.00		\$4,096.01
6/1/2000	James Word	15.00		\$4,111.01
6/1/2000	Ronald Paul	45.00		\$4,156.01
6/1/2000	Doris Harbison	15.00		\$4,171.01
?????	Unknown Entry	212.54		\$4,383.55
8/14/2002	Secretary of State		20.00	\$4,363.55
4/21/2003	American Bass Association	1,155.00		\$5,518.55
6/26/2003	American Bass Association	1,025.00		\$6,543.55
6/30/2004	Interest Transfer for Year	127.08		\$6,670.63
6/30/2004	Memorial for Jim Loebler		177.04	\$6,493.59
12/23/2003	Elaine Paul	100.00		\$6,593.59
7/1/2003	Affinity Group	250.00		\$6,843.59
6/30/2005	Santa Barbara Monumental Co.		283.08	\$6,560.51
9/23/2005	Interest Transfer for Year	159.68		\$6,720.19
8/18/2005	Secretary of State		20.00	\$6,700.19
1/25/2006	The Tax Specialists		500.00	\$6,200.19
6/30/2006	Interest Transfer for Year	233.55		\$6,433.74
2/6/2007	Norm Smith / Family Fishing		500.00	\$5,933.74
9/12/2007	State of California		20.00	\$5,913.74
12/26/2007	Roger Snowbarger	100.00		\$6,013.74
3/14/2008	Kenneth Wayne McFeeters	50.00		\$6,063.74
3/14/2008	Wells Hall	100.00		\$6,163.74
3/14/2008	David C. Regan	100.00		\$6,263.74
3/19/2008	Ojai Electric	100.00		\$6,363.74
3/19/2008	Ventura Wholesale Electric Inc.	15.00		\$6,378.74
3/24/2008	Coordinated Wire Rope	200.00		\$6,578.74
7/18/2008	Night Fishing Tournament	1170.00		\$7,748.74
8/22/2008	Contest for Fair Booth LCRA	300.00		\$8,048.74
9/9/2008	Night Fishing Tournament	1305.00		\$9,353.74
9/9/2008	Night Fishing Tournament	1350.00		\$10,703.74
9/10/2008	Moonlight Fishing	990.00		\$11,693.74
10/9/2008	Visions in Time Foundation	500.00		\$12,193.74
10/21/2008	Night Fishing Tournament	1215.00		\$13,408.74
10/21/2008	Night Fishing Tournament	900.00		\$14,308.74
10/30/2008	Reclass to Revenue Re: Rob, Pirates Festival		500.00	\$13,808.74
12/18/2008	Moonlight Fishing	510.00		\$14,318.74
2/1/2009	Okuma Fishing Tackle		858.00	\$13,460.74
2/1/2009	Okuma Fishing Tackle		683.18	\$12,777.56
2/1/2009	Okuma Fishing Tackle		333.19	\$12,444.37
2/1/2009	Okuma Fishing Tackle		482.63	\$11,961.74
2/1/2009	Okuma Fishing Tackle		107.25	\$11,854.49
4/1/2009	Casitas Park Store		1250.00	\$10,604.49
4/1/2009	Casitas Park Store		1250.00	\$9,354.49

5/8/2009	State of California		20.00	\$9,334.49
6/17/2009	Night Fishing Tournament	1,440.00		\$10,774.49
6/17/2009	Night Fishing Tournament	1,035.00		\$11,809.49
7/28/2009	Donation	510.00		\$12,319.49
8/18/2009	Donation Shelly M. Reyes	990.00		\$13,309.49
8/27/2009	Donation West Coast Christian Anglers	420.00		\$13,729.49
9/22/2009	Donation Shelly M. Reyes	855.00		\$14,584.49
9/22/2009	Donation Shelly M. Reyes	810.00		\$15,394.49
9/29/2009	Donation West Coast Christian Anglers	570.00		\$15,964.49
2/22/2010	Donation Kiwanis Club	500.00		\$16,464.49
2/22/2010	Donation Firemans Assoc. Charity Fund	606.00		\$17,070.49
3/15/2010	Check 4569 Okuma Fishing Tackle		985.07	\$16,085.42
3/15/2010	Check 4717 Coordinated Wire Rope		374.19	\$15,711.23
3/19/2010	Check 4770 Sysco Food Services of LA		2249.63	\$13,461.60
3/20/2010	Check 4648 Harbor Freight		21.60	\$13,440.00
3/25/2010	Check 4725 Erics Tackle		593.99	\$12,846.01
3/25/2010	Petty Cash Family Fishing Day		43.11	\$12,802.90
6/29/2010	Donation Shelly M. Reyes	900.00		\$13,702.90
3/9/2011	Importation Permit / Fish Planting		45.25	\$13,657.65
3/23/2011	Rainbow Trout / Kids Fishing Day		7500.50	\$6,157.15
3/24/2011	Food for Kids Fishing Day / Water Spring Alpine		239.60	\$5,917.55
3/24/2011	Food for Kids Fishing Day / Hot Dog Buns		315.90	\$5,601.65
5/9/2011	State of California		20.00	\$5,581.65
5/10/2011	LCIF Night Fishing	400.00		\$5,981.65
6/15/2011	Jim Reyes	925.00		\$6,906.65
8/29/2011	Money Order	500.00		\$7,406.65
10/18/2011	Daniel & Megan Merchant	155.00		\$7,561.65
10/18/2011	Kevin Caruso	255.00		\$7,816.65
2/22/2012	Flora Gardens - Replace Lobal Oak Tree		80.43	\$7,736.22
2/24/2012	Harbor Freight - Ties for Kids Fishing Day		8.54	\$7,727.68
6/15/2012	Donation - Richard Tauber	494.00		\$8,221.68
8/6/2012	Donation - Richard Tauber	416.00		\$8,637.68
8/10/2012	Donation - Richard Tauber	338.00		\$8,975.68
8/10/2012	Donation - Richard Tauber	105.00		\$9,080.68
8/14/2012	Donation - Richard Tauber	494.00		\$9,574.68
9/4/2012	Donation - Richard Tauber	100.00		\$9,674.68
9/4/2012	Donation - Richard Tauber	338.00		\$10,012.68
9/4/2012	Donation - Richard Tauber	520.00		\$10,532.68
12/19/2012	Live Rainbow Trout		2101.80	\$8,430.88
12/1/2012	Live Rainbow Trout		2101.80	\$6,329.08
4/4/2013	State of California		20.00	\$6,309.08
5/2/2013	Donation - Richard Tauber	1,120.00		\$7,429.08
5/8/2013	Donation - Richard Tauber	1,120.00		\$8,549.08
6/27/2013	Donation - Richard Tauber	1,120.00		\$9,669.08
7/24/2013	Donation - Richard Tauber	1,120.00		\$10,789.08
9/9/2013	Donation - Richard Tauber	1,120.00		\$11,909.08
9/18/2013	Dockside Products - Rowing Dock for LCRA		4000.00	\$7,909.08
2/25/2014	LCIF Exemption form 1023		400.00	\$7,509.08
10/4/2014	Donation - Richard Tauber	7,952.00		\$15,461.08
4/8/2015	State of California		20.00	\$15,441.08
9/25/2015	PSP Matting		3406.03	\$12,035.05
4/28/2016	PSP Matting		1786.29	\$10,248.76
4/25/2017	State of California		20.00	\$10,228.76
3/14/2019	LCIF Donation-LCRA Unclaimed after 90 days	111.05		\$10,339.81
4/4/2019	Purchased Triploid Trout for Kids Fishing Day		10128.00	\$211.81

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: HYDROLOGIC STATUS REPORT FOR OCTOBER 2019
DATE: NOVEMBER 13, 2019

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data

	Casitas Dam	Matilija Dam	Thacher School
This Month	0.00"	0.00"	0.00"
Water Year (WY: Oct 01 – Sep 30)	0.00"	0.00"	0.00"
Average station rainfall to date	0.53"	0.57"	0.48"

Ojai Water System Data

Wellfield production	163.7 AF
Surface water supplement	10.7 AF
Static depth to water surface – Mutual #6	127.7 feet
Change in static level from previous month	-11.8 feet

Robles Fish Passage and Diversion Facility Diversion Data

Diversions this month	0.00 AF
Diversion days this month	0
Total Diversions WY to date	0 AF
Diversion days this WY	0

Casitas Reservoir Data

Water surface elevation as of end of month	501.22 feet AMSL
Water storage last month	101,121 AF
Water storage as of end of month	99,392 AF
Net change in storage	- 1,729 AF
Change in storage from same month last year	+ 25,992 AF

AF = Acre-feet

AMSL = Above mean sea level

WY = Water year

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**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: MONTHLY ENGINEERING STATUS REPORT
DATE: 12/11/19

RECOMMENDATION:

The Board receive and file the Monthly Engineering Project Status Report for December 2019.

DISCUSSION:

The status of Water Security and Infrastructure Improvements projects for December 2019 is provided below and in the attachment.

Project	Anticipated Committee / Date	Anticipated Board Date / Action
WATER SECURITY PROJECTS		
Comprehensive Water Resources Plan	12/17/19 Water Resources	01/22/20 Present Draft
<ul style="list-style-type: none"> • WR Committee presentation on alternative water supply portfolios • Draft plan expected early January; present to WR Committee 01/21/20 and Board 01/22/20 		
Casitas-Ventura State Water Project Interconnection	TBD	TBD
<ul style="list-style-type: none"> • Expect Tech Memo No. 5 on additional hydraulic analysis for dual pump station alternative • Preliminary Design Report at 30% completion 		
Ojai Wellfield Rehabilitation/ Replacement	TBD	TBD
<ul style="list-style-type: none"> • San Antonio #4 construction started 10/17/19 • Well replacement specifications behind schedule; out to bid 12/12/19 		
Matilija Formation Deep Wells	12/17/19 Water Resources	01/08/20 Authorize Agreement for BOD
<ul style="list-style-type: none"> • Requested proposal from WREA for Basis of Design report based on outline provided by Technical Advisory Committee (TAC) 		
Ventura-Santa Barbara Counties Intertie	TBD	TBD
<ul style="list-style-type: none"> • Initial Study/Mitigated Negative Declaration nearing completion pending Greenhouse Gas (GHG) analysis • Project withdrawn from FEMA consideration as it did not comply with BCA software 		
Robles Diversion Fish Screen Alternatives Feasibility Study	TBD	TBD
<ul style="list-style-type: none"> • Notice of Exemption for CEQA compliance for prototype projects to be filed pending Board action • Fish Passage Prototype Backspray System bids received and contracts to be awarded • Expect to install and operate prototype system during upcoming winter season 		

Project	Anticipated Committee / Date	Anticipated Board Date / Action
<ul style="list-style-type: none"> Letter of Concurrence from National Marine Fisheries Service (NMFS) received 11/26/19 Categorical Exclusion Checklist received from USBR 11/26/19 		
Robles Forebay Restoration	TBD	TBD
<ul style="list-style-type: none"> 50,000 cubic yards relocated between 11/8/19 and 11/17/19 Timber cutoff wall repairs scheduled to be complete by 12/6/19 Aerial drone survey to be conducted week of 12/9/19 		
INFRASTRUCTURE IMPROVEMENTS		
Ojai Water System Improvements	TBD	TBD
<ul style="list-style-type: none"> Sunset Place and Ventura Street Pipeline Replacement projects complete Emily and Canada Street Pipeline to be released for bidding in December/early January Preliminary Design for Signal Tank and Pump Station underway Rincon Street Bypass Piping and paving complete Mutual Wellfield Piping Improvements at 60% completion Pleasant and Daly Pipeline design underway 		
Rincon Pump Plant Electrical Upgrade	TBD	TBD
<ul style="list-style-type: none"> Building addition is nearing completion Switchgear expected to arrive in January 2020 		
De La Garrigue and Rice Road Bridges	TBD	12/11/19 Reject Bids
<ul style="list-style-type: none"> Bids to be rejected and project re-bid; will modify specifications for clarity 		
Paving FY 19-20	TBD	TBD
<ul style="list-style-type: none"> Contractor starting on third list of patching 		
Rincon Main (Ayers Creek Crossing) Pipeline Replacement	TBD	TBD
<ul style="list-style-type: none"> 30% design reviewed and comments returned to design engineer 		
PCCP Pipe Inspection/Valve Replacement	TBD	01/08/20 Award Contract
<ul style="list-style-type: none"> USBR coordinating internal inspection of Casitas Gravity Main to be performed 04/06/20-04/10/20 Specification No. 19-416 Valve Replacement project out to bid 12/12/19 		
Heidelberger Pump Plant and Tank Retaining Walls	TBD	TBD
<ul style="list-style-type: none"> Geotechnical investigation underway 		
Matilija Pipeline Replacement	TBD	TBD
<ul style="list-style-type: none"> Preliminary design to replace existing 20-inch pipeline with 8-inch pipeline underway 		
Casitas Dam Drainage and Stability Berm Erosion Repair	TBD	TBD
<ul style="list-style-type: none"> Preliminary design expected in mid-December 		
Casitas System Master Plan	TBD	12/11/19 Authorize Agreement
<ul style="list-style-type: none"> Proposal review complete; recommend agreement with Stantec 		

Attachment: Monthly Status Report

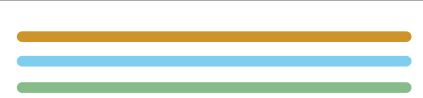


Engineering Project Status December 2019

★ Indicates Change



Casitas Water System
Ojai Water System
Lake Casitas Recreation Area



NOT YET STARTED

CONSULTANT SELECTION

PLANNING

DESIGN

BIDDING

CONSTRUCTION

Water Security

- Robles Vertical Well Test Bore
- Comprehensive Water Resources Plan
- Casitas-Ventura SWP Interconnection Preliminary Design
- Ventura-Santa Barbara Counties Intertie

Well Replacement

Robles Diversion Fish Screen Prototype Testing ★

Infrastructure Improvements

- Casitas Dam Hollow Jet Valve Replacement
- LCRA Sewer Study

- MWWTP Condition Assessment ★
- Robles Facility Gantry Crane and Entry Ramp
- Casitas System Master Plan ★

- Matilija Pipeline Replacement ★
- Camp Chaffee Pipeline Replacement
- Ojai East Reservoir Recoating
- Connection
- MWWTP Water Quality Improvements ★
- Ojai 12-Inch Pipeline
- Ojai Water System Transmission Main Optimization Study ★
- Emergency Exit Road
- LCRA Playground Resurfacing ★
- Boat Inspection Facility ★

- Upper Rincon Lateral Pipeline Replacement
- Casitas Dam Drainage & Stability Berm Erosion Repair
- West Ojai Pipeline Replacement
- West and East Ojai Avenue Pipeline
- Running Ridge Zone Hydraulic Improvements
- Diesel Tank Pad Design ★
- Mutual Wellfield Building Rehab ★
- Heidelberger Pump Station and Tank Site Stabilization
- Gorham Well #1 VFD ★
- Signal Zone Hydraulic Improvements
- Ojai Water System Wellfield VFD Study ★
- Ave 1 PP Surge Design ★
- Pleasant Ave and Daly Rd Pipeline Improvements ★
- Fall Protection Improvements
- MWWTP and San Antonio Wellfield Building Improvements ★

- De La Garrigue Bridge Replacement ★
- Rice Road Bridge Replacement ★
- Emily St, Canada St, Pipeline
- MWWTP Sludge Bed Rehab ★

- District Office Remodel ★
- Rincon Pump Plant Electrical Upgrade ★
- FY19-20 Asphalt Paving ★
- Timber Cutoff Wall Repair ★
- Maintain LCRA Roads ★
- Facility Paving ★
- Security Cameras and Access Control ★

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Special Executive Committee

DATE: December 4, 2019
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Special Executive Committee Meeting of November 7, 2019, at 1130 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Pete Kaiser
Director Russ Baggerly
General Manager, Michael Flood
District Counsel, Robert Kwong
2. **Public Comments.**
None
3. **Closed Session**
a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a))

Santa Barbara Channelkeeper v. State Water Resources Control Board; City of San Buenaventura, San Francisco County Superior Court, Case No. CPF-14-513875.

The Committee adjourned to closed session at 11:33AM and then returned to open session at 12:20PM with nothing reportable.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Personnel Committee

DATE: December 4, 2019
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Personnel Committee Meeting of November 12, 2019, at 1630 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Jim Word
Director Brian Brennan
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Human Resources Manager, Diana Impeartrice

2. **Public Comments.**

None.

3. **Board/Management comments.**

HR Manager Impeartrice made comments as to the Directors desires for future Personnel Committee agenda items.

Director Brennan indicated that a standing item should be added to future Personnel Committee agendas.

4. **Review of Job Descriptions and Proposed Staffing Changes:**

a. Full Time: Water Conservation Technician (Limited Term)

Recommend eliminate two part-time technician positions and create one full-time limited term position.

HRM Impeartrice reviewed the various aspects of this recommendation with the Committee.

Director Brennan indicated that an intern might be needed in this department in the future to provide a pathway for recruitment.

Director Word inquired as to the seasonal aspects of this position.

GM Flood responded that there are seasonal aspects to this position but this has already been taken into account with the current staffing levels in this department. This would essentially improve the department's performance without adding another position.

b. Buyer/Accounting Technician Job Description Change

Recommend approval of updated job description.

HRM Impeartrice made comments as to the need for an updated job description including 153 the removal of custodial and housekeeping supervision and the pay range would remain the same.

Director Brennan recommended that an accounting education being desirable be added.

Director Word asked about how purchasing is currently administered.

GM Flood described how the District currently administers its purchasing needs.

c. Payroll/Accounting Technician

Recommend approve and authorize the Payroll/Accounting Technician job description and change the pay class from E16 to E23.

HRM Impeartrice described the various aspects of this recommendation including the job responsibilities and requirements in relation to the pay range and comparative pay ranges within the Administration department.

Director Word asked about various aspects of the recommendation including pay range and job requirements.

Director Brennan recommended that an accounting education requirement be added.

HRM Impeartrice indicated that government agency and CalPERS experience would also be added to the job description.

5. Policy Update Discussion.

a. General Discussion

HRM Impeartrice made comments on various policy items including the production of a new employee handbook.

Director Brennan asked questions about new-hire materials.

b. Emergency Operations Employee Compensation

This item will be discussed at a future Personnel Committee meeting.

6. Human Resources Manager Accomplishments.

HRM Impeartrice passed out a synopsis of her activities since her start of employment in July of this year.

Director Word indicated that he appreciated the update but future updates were not necessary.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee

DATE: December 4, 2019
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Finance Committee Meeting of November 15, 2019, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Jim Word
Director Peter Kaiser
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Chief Financial Officer, Denise Collin
Engineering Manager, Julia Aranda
Engineer, Lindsay Cao

2. **Public Comments.**

None.

3. **Board/Management comments.**

GM Flood gave an update on the Robles Forebay Restoration project progress.

Director Kaiser gave a reminder about the upcoming Water Security tour.

Director Word commended staff for the excellent job on the tours.

4. **Review request of Nancy Duffy McCarron, trustee for Special Needs Trust of Sheryl Sanguinet to waive monthly fee.**

Nancy Duffy McCarron provided comments to the Committee as to her request including the nature of the construction being complex, permitting difficulties, her analysis of the aspects of ADA requirements in relation to the fee, and the expected construction schedule taking a year or more.

The Committee members asked clarifying questions.

GM Flood provided comments in relation to the purpose and necessity for the District to collect the monthly fee.

CFO Collin indicated that the monthly fee could be put on hold for the construction period but all of the back charges would be due upon reconnection.

5. **Review of District Administration Office fencing bids (Unbudgeted project).**

GM Flood provided cost and design details of the proposed fencing project.

The Committee asked clarifying questions.

6. **Discussion and review of Rincon Main relocation project & easement survey bid (Unbudgeted project).**

EM Aranda provided details of the project and the need for the survey to be completed in order for the project to move into the design phase.

Director Kaiser asked questions about the geotechnical aspects of the project.

EM Aranda indicated that a separate contract would be needed for a geotechnical analysis of the project and that would come later.

7. **Discussion and review of De La Garrigue and Rice Road Bridge Replacement bids.**

EM Aranda described the issue with the bids on the project and the reasons for the Board to reject all bids and have the project rebid.

Director Word asked questions about the variance in the bid prices.

Director Kaiser asked questions about the timing of the projects.

8. **Review of the Financial Statements for September, 2019.**

CFO Collin reviewed the Financial Statements including revenue difference between classifications, revenue in general, and lower revenues at the Lake Casitas Recreation Area.

9. **Review of the September, 2019 Consumption Report.**

CFO Collin reviewed the Consumption Report with the Committee.

Director Word noted that water sales are down roughly 20% from last year.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Water Resources Committee

DATE: November 4, 2019
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Water Resources Committee Meeting of November 4, 2019, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Russ Baggerly
Director Angelo Spandrio
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Engineering Manager, Julia Aranda
2. **Public Comments.**
None
3. **Board comments.**
None
4. **Manager's Comments.**
None
5. **Discussion and Update of the Comprehensive Water Resources Plan.**
Stantec consultants presented an update on the plan's development and answers to some of the questions that the Committee has been asking. They also covered a number of aspects of the plan including assumed future annual water demands, the possible overall supply gap that was identified by the current analysis, and various project portfolios that should be considered in order to close the expected supply gap.

Director Baggerly made comments regarding definitions of planning and water use, local growth constraints, conservation past Stage 5, the District's WEAP policies, and the need to possibly do many different water supply projects to meet needs.

Director Spandrio made comments regarding about the importance of evaluating the level in Lake Casitas, concerns with the supply levels of the various projects, changes to the District's Water Efficiency and Allocation Program (WEAP) and impacts of the Delta Conveyance Facility Project on State Water supply.

Stantec also covered the ongoing schedule for the plan and indicated that the plan would be near completion in early 2020. Project criteria would reviewed and final project portfolios would be brought back to the December Water Resources Committee meeting.
6. **Review and Discussion of the Matilija Deep Wells Technical Advisory Committee Outline Recommendations.**
GM Flood reviewed the outline provided by the technical advisory committee and the recommendation to have WREA provide a cost estimate to provide the information detailed in the outline.

The Committee asked that WREA be asked for a cost estimate of the required responses and have the estimate brought back to the Committee for further consideration.



Consumption Report

Water Sales FY 2019-2020 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2019 / 2020	2018 / 2019	
													Total	Total	
AD Ag-Domestic	333	374	319	381										1,407	1,574
AG Ag	195	256	207	270										927	1,095
C Commercial	109	112	86	85										391	422
DI Interdepartmental	28	23	4	4										60	79
F fire	0	0	0	0										0	0
I Industrial	3	4	3	2										12	6
OT Other	24	28	24	29										105	91
R Residential	236	270	217	242										964	982
RS - P Resale Pumped	32	33	22	21										109	436
RS - G Resale Gravity	97	194	191	237										719	1,074
TE Temporary	1	1	1	2										5	7
Total	1,058	1,294	1,074	1,274	0	0	0	0	0	0	0	0	0	4,700	5,765
CMWD	893	1,110	921	1,094											
OJAI	165	183	153	180											
Total 2018 / 2019	1,686	1,495	1,282	1,302	1,019	418	334	224	247	678	526	695		N/A	9,905



Casitas Municipal Water District
State Water Project - Interconnect Project Costs

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	47,620.01	204,636.50	252,256.51
527	State Water Interconnect - Carpinteria to Casitas	200,241.10	748,091.29	948,332.39
606	State Water Interconnect - Ventura to Casitas	239,975.00	0.00	<u>239,975.00</u>
Project(s) Cost To Date:				<u><u>1,440,563.90</u></u>

Casitas Municipal Water District CFD 2013-1 Improvement Fund				Casitas Municipal Water District CFD 2013-1 Bond Fund			
	Expenses	Interest	Balance		Expenses	Interest	Balance
	Paid	Earned			Paid	Earned	
Bond B - Funds Received Beginning Balance	42,658,223.98		42,658,223.98	Bond B - Funds Received Beginning Balance	466,447.67		466,447.67
Purchase Price of Golden State Water	-34,481,628.00		8,176,595.98	Interest Jun 2017		5.04	466,452.71
Interest Jun 2017		461.18	8,177,057.16	Interest Jul 2017		188.62	466,641.33
Main Extension Contract Pmt	-5,188.39		8,171,868.77	Interest Aug 2017		232.86	466,874.19
Reinbursement from CFD 2013-1 Meter Cost	-999,237.84		7,172,630.93	Interest Sep 2017		344.71	467,218.90
Interest Jul 2017		5,544.85	7,178,175.78	Interest Oct 2017		235.37	467,454.27
Main Extension Contract Pmt	-361,183.16		6,816,992.62	Interest Nov 2017		247.46	467,701.73
Interest Aug 2017		3,677.09	6,820,669.71	Applied Interest Earned for Pmt of Bond B	-468,270.91		-569.18
Interest Sep 2017		3,647.06	6,824,316.77	Interest Dec 2017		314.41	-254.77
Interest Oct 2017		3,437.91	6,827,754.68	Interest Jan 2018		254.77	0.00
Reinbursement from CFD 2013-1 Meter Cost	-1,038,855.67		5,788,899.01	Interest Feb 2018		479.96	479.96
Interest Nov 2017		3,614.48	5,792,513.49	Interest Mar 2018		671.37	1,151.33
Interest Dec 2017		3,663.59	5,796,177.08	Interest Apr 2018		1.05	1,152.38
Interest Jan 2018		3,894.34	5,800,071.42	Interest May 2018		1.20	1,153.58
Interest Feb 2018		4,511.30	5,804,582.72	Interest Jun 2018		1.28	1,154.86
Interest Mar 2018		4,221.55	5,808,804.27	Interest Jul 2018		1.34	1,156.20
Interest Apr 2018		5,400.71	5,814,204.98	Interest Aug 2018		1.48	1,157.68
Interest May 2018		6,037.34	5,820,242.32	Sept Adjusted Market Value		2.82	1,160.50
Interest Jun 2018		6,461.77	5,826,704.09	Interest Sep 2018		91.04	1,248.72
Interest Jul 2018		6,771.59	5,833,475.68	Applied Interest Earned for Pmt of Bond B	-1,154.86		93.86
Interest Aug 2018		7,444.64	5,840,920.32	Interest Oct 2018		134.86	228.72
Interest Sep 2018		7,521.43	5,848,441.75	Interest Nov 2018		0.34	229.06
Interest Oct 2018		7,547.03	5,855,988.78	Interest Dec 2018		0.34	229.40
Interest Nov 2018		8,755.99	5,864,744.77	Interest Jan 2019		0.37	229.77
Interest Dec 2018		8,711.47	5,873,456.24	Interest Feb 2019		862.62	1,092.39
Interest Jan 2019		9,430.38	5,882,886.62	Interest Mar 2019		1,194.96	2,287.35
Interest Feb 2019		10,113.30	5,892,999.92	Interest Apr 2019		3.70	2,291.05
Interest Mar 2019		9,102.54	5,902,102.46	Interest May 2019		3.84	2,294.89
Interest Apr 2019		10,146.85	5,912,249.31	Interest June 2019		3.92	2,298.81
Interest May 2019		9,902.64	5,922,151.95	Interest Jul 2019		3.75	2,302.56
Interest Jun 2019		10,121.54	5,932,273.49	Interest Aug 2019		3.85	2,306.41
Interest July 2019		9,671.41	5,941,944.90	Interest Sep 2019		1,266.47	3,572.88
Reinbursement from CFD 2013-1 Projects 2018 / 2019	-1,486,814.43		4,455,130.47	Interest Oct 2019		106.51	3,679.39
Interest Aug 2019		9,946.50	4,465,076.97	Oct Adjusted Market Value	-2,302.56		1,376.83
Interest Sep 2019		7,208.30	4,472,285.27				
Interest Oct 2019		6,274.03	4,478,559.30				
Less: Pending Projects for Reimbursement			-3,445,238.22				
Total funds remaining for improvement:			<u>1,033,321.08</u>				

Casitas Municipal Water District
CFD 2013 - 1 Projects to be reimbursed to CMWD To Date

Project No: Project Name:	Costs pending Reimk
400 Ojai System Masterplan	375,336.49
420 Sunset Place Pipeline Replacement	725,910.68
421 Cuyama, Palomar and El Paseo Roads Pipeline Replacement	90,414.34
422 South San Antonio Street and Crestview Drive Pipeline	2,128.22
423 West and East Ojai Avenue Pipeline Replacement	107,722.59
424 Running Ridge Zone Hydraulic Improvement	353,869.97
425 Well Rehabilitation Replacement	431,407.04
426 Valve & Appurtenance Replacement	1,047,222.95
427 Fairview Pipeline Replacement	0.00
428 Mutual Wellfield Pipeline	31,622.77
429 Grand Ave Pipeline	7,558.48
430 Signal Booster Zone Hydraulic Improvements	42,149.98
431 Emily Street Pipeline Replacement	21,055.71
432 Casitas-Ojai System Interties	89,000.00
522 Ojai Arc Flash Study	<u>119,839.00</u>
Project(s) Cost To Date:	<u><u>3,445,238.22</u></u>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
11/26/19**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	US Treasury IPS	912828MF4	1/15/2020	\$1,041,021	\$1,187,823	1.375%	11/18/2015	6.72%	49
*TB	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$547,735	\$512,055	2.875%	5/9/2016	2.90%	734
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$889,160	2.875%	8/2/2016	5.03%	1638
*TB	Federal Home Loan Bank	3130A3DL5	9/8/2023	\$1,587,180	\$1,537,680	2.375%	10/13/2016	8.70%	1362
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$773,773	\$756,549	2.875%	2/19/2016	4.28%	1997
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$1,051,690	2.700%	5/10/2017	5.95%	2024
*TB	Federal Home Loan Bank	3130ADNW8	2/14/2020	\$998,230	\$1,001,890	3.400%	1/16/2013	5.67%	78
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$771,219	3.300%	5/25/2016	4.36%	1595
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$524,925	2.925%	11/20/2017	2.97%	3036
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$870,691	5.400%	5/9/2016	4.93%	2297
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$441,029	3.375%	7/14/2016	2.50%	1362
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$508,831	2.710%	11/20/2017	2.88%	3316
*TB	Federal Farm CR Bank	3133EGWD3	9/29/2027	\$694,629	\$702,525	2.200%	11/17/2016	3.98%	2823
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$836,000	1.980%	10/25/2016	4.73%	1769
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$743,109	\$593,522	5.625%	9/8/2014	3.36%	555
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,557,025	2.125%	7/6/2010	14.47%	2308
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,456,799	2.625%	5/25/2016	8.24%	1720
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$683,584	\$674,006	2.375%	5/1/2016	3.81%	767
*TB	US Treasury Note	912828WE6	11/15/2023	\$770,037	\$798,048	2.750%	12/13/2013	4.52%	1429
Total in Gov't Sec. (11-00-1055-00&1065)				\$17,879,931	\$17,671,466			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$470	\$470	2.57%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,967	\$2,967	2.57%	Estimated	0.02%	
TOTAL FUNDS INVESTED				\$17,883,368	\$17,674,903			100.00%	
Total Funds Invested last report				\$17,883,363	\$17,649,791				
Total Funds Invested 1 Yr. Ago				\$20,862,951	\$19,826,509				
****	CASH IN BANK (11-00-1000-00) EST.			\$1,274,209	\$1,274,209				
	CASH IN Custody Money Market			\$5	\$5	0.30%			
TOTAL CASH & INVESTMENTS				\$19,157,582	\$18,949,117				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,061,488	\$23,025,046				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.