

Minutes of the Casitas Municipal Water District
Board Meeting Held
January 13, 2016

A meeting of the Board of Directors was held January 13, 2016 at the District office in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Kaiser, Baggerly, Word, Hicks and Bergen were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were nine staff members and one member of the public in attendance. President Kaiser led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum reported that the launch ramp at Santa Ana is open for business as a result of the efforts of volunteers and coordination with staff to get the ramp operational in time for the fishing tournament this weekend. Additionally there has been helicopter rescue practice conducted at the lake.

3. Board of Director comments.

President Kaiser suggested that the board be provided the scope of work for the special counsel analysis of the Peace Officer status of the lake personnel and also provide that to our regular counsel. Mr. Wickstrum explained that we have not heard back yet. President Kaiser added it is good to maintain full transparency to this process.

4. Board of Director Verbal Reports on Meetings Attended.

Director Bergen reported on her attendance at two Ventura River Sub Basin GSA meetings and met with the Department of Water Resources Geologist regarding the boundary change. At the January 28th meeting the boundary maps will be available for review and the watershed council will meet February 4th to get that group involved. The estimated cost is \$1,200 per agency to hire Jordan Kerr to do that work on the boundary change. Mr. Wickstrum added that the setup of a web site for the GSA will cost approximately \$946 per agency. This seems like prudent first steps as public outreach is critical. Mr. Wickstrum added that we have the request from OBGMA to support their boundary change.

Director Word reported on his attendance at the AWA meeting and the development of the programming for the year. He added that he and Director Hicks will switch roles adding that all directors can attend the meetings and suggested that the Water Wise breakfast and symposium are beneficial in knowing what is happening in the water world. AWA is in its 40th year and it is starting to have decreasing sponsorships. As a result of this we may see an increase in dues and if we can see our way to help sponsor some of the other events it would be good.

Director Baggerly discussed his attendance at the Ventura River Watershed Council and Director Bergen was also in attendance. The main presentation was from the Watershed Protection District on the storm water plan that is being prepared. He also attended a Web ex meeting for OBGMA and had productive meetings with DWR regarding boundary changes. The map will be prepared and there will be a technical report to provide to DWR. He suggested that a letter of support from Casitas would be appropriate.

5. Consent Agenda ADOPTED

- a. Minutes of December 9, 2015 Meeting.
- b. Resolution approving memberships for 2016.
- c. Recommend approval of Change Order No. 1 – Additional Asphalt Patch Installations in the amount of \$21,700 to Merriman Paving and Excavating Co.

The Consent Agenda was offered by Director Hicks, seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

6. Bills APPROVED

Director Bergen questioned the charge on the Wells Fargo bill for over \$6,000. Mr. Wickstrum stated we would look into that.

Director Hicks questioned the \$25,000 to Tyler Industries. Mr. Wickstrum informed the board that this is annual accounting software support. Director Hicks then questioned the payment of \$8,000 to Pueblo Water Resources to look at the Mira Monte Well. Mr. Wickstrum informed the board that we hired them to look at and provide assessments and some options. They are performing the scope of work we requested. The well is currently out of commission.

On the motion of Director Word, seconded by Director Hicks, the bills were approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Resolution Expressing Appreciation to Dorothy Fortner on her Retirement after 26 Years of Service. ADOPTED

President Kaiser read the resolution and the board offered their thanks to Ms. Fortner for her many years of service and dedication to the District.

On the motion of Director Bergen, seconded by Director Baggerly, the above resolution was adopted by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

8. Presentation of the 2015 Casitas Water Adventure End of Season Report.
RECEIVED

Park Services Officer Aaron Wall presented his report and informed the board of the play structure leaks. The play structure is 18 years old and there is not that much life expectancy left in it. We had an attendance decrease and mostly that is due to the play structure being closed for the last part of the season. We are excited to get it patched back together and are ramping up for the next season.

Director Hicks commented that he liked the ads on channel 3 and suggested having a picture of the lifeguards in the paper. Mr. Wall added that he believes we are the largest youth employer in the Ojai Valley. President Kaiser added that how well the team works together is notable and a major part of it is you overseeing it.

There was discussion regarding an upcoming bid for the repair of the structure in the hopes to have it operational this year and the desire to work towards the creation of a master plan for the Water Adventure for the future. Director Baggerly expressed his concern that we don't want to provide for the Disneyfication of the LCRA. He hopes that we can create a theme that ties it in to the community. Mr. Wall ended his presentation by announcing that he and his wife are expecting their second child.

On the motion of Director Baggerly, seconded by Director Hicks, the above report was received for filing by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

9. Resolution awarding a contract to PSLA Security Systems in the amount of \$21,650 to provide and install the Lake Casitas Recreation Area Entrance Gate Security Camera System.
APPROVED

On the motion of Director Baggerly, seconded by Director Bergen and passed, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Recommendation to approve a request a Utility Foreperson and an additional Utility Worker position. APPROVED

On the motion of Director Baggerly, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

11. Recommend approval of the General Manager Evaluation Protocol and Evaluation Form APPROVED

On the motion of Director Bergen, seconded by Director Hicks, the above recommended protocol and format was approved along with the appointment of the President of the Board by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

12. Information Items:

- a. Water Consumption Report.
- b. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- c. Investment Report.

On the motion of Director Bergen, seconded by Director Word, the Information items were approved by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

President Kaiser moved the meeting to closed session at 3:41 p.m.

13. Closed Session

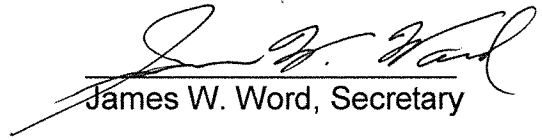
- a. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: one)

President Kaiser moved the meeting back into open session at 4:56 p.m. With Mr. Mathews reporting that general counsel met with the board and received instructions from the Board.

The Clerk informed the board that the Wells Fargo charge was for the purchase of the emergency preparedness backpacks that were provided to staff.

14. Adjournment

President Kaiser adjourned the meeting at 4:58 p.m.


James W. Word, Secretary