



## Board of Directors

Brian Brennan, Director  
Richard Hajas, Director  
Neil Cole, Director

Mary Bergen, Director  
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT  
Meeting to be held at the

District Office  
1055 Ventura Ave. Oak View, CA  
www.casitaswater.org

Join Zoom Meeting  
<https://us06web.zoom.us/j/91094478837?pwd=VnNOQTZyQVk4K2pnaWpjYVI1TkpRdz09>  
Meeting ID: 910 9447 8837 Passcode: 736519

To join by telephone, please call (888) 788-0099 or (877) 853-5247  
Enter Meeting ID: 910 9447 8837# Passcode: 736519#

October 9, 2024 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

6. CONSENT AGENDA

- 6.a Accounts Payable Report.  
[Accounts Payable Report.pdf](#)
- 6.b Minutes of the September 25, 2024 Board Meeting.  
[9 25 2024 Min.pdf](#)

7. ACTION ITEMS

- 7.a Resolution authorizing the General Manager to Accept on the District's Behalf All Interests in Real Property.  
[Board Memo\\_Authorize GM 20241009.pdf](#)  
[Resolution - Cert of Acceptance.pdf](#)
- 7.b Authorize the General Manager to Execute Amendment No. 1 to the Memorandum of Agreement Robles Diversion and Fish Passage Facility Preliminary Design Between Casitas Municipal Water District and Ventura County Public Works Watershed Protection District (WP-1-2023-04).  
[Board Memo\\_Authorize Amendment 20241009.pdf](#)  
[Exhibit4\\_MOA\\_Amnd\\_1.pdf](#)
- 7.c Recommend declaring the Arima Sea Pacer Vessel Unit #183 as surplus.  
[Memo - Unit 138 - Arima - Surplus.pdf](#)
- 7.d Cancel the regularly-scheduled Casitas MWD Board Meetings of November 27, 2024 and December 25, 2024.

8. INFORMATION ITEMS

- 8.a State Water Project Intertie Report.  
[SWP Intertie Project Cost 9-30-24.pdf](#)
- 8.b Investment Report.  
[Investment Report FY2025 September.pdf](#)
- 8.c Adjudication Charges Report.  
[Adjudication Charges YTD 9.30.24 Updated.pdf](#)
- 8.d Consumption Report for August 2024.  
[Consumption 2024-2025.pdf](#)
- 8.e Recreation Committee Minutes.  
[Rec Minutes 071024.pdf](#)

9. GENERAL MANAGER COMMENTS

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION

54954.2(a).

12. CLOSED SESSION

12.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(d)(1).

Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

12.b CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2))

Claimant: Catherine Gwynn

Agency claimed against: Casitas Municipal Water District

[240920 Catherine Gwynn Claim.pdf](#)

13. ADJOURNMENT

**CASITAS MUNICIPAL WATER DISTRICT**  
**General Fund Check Authorization**  
**Checks Dated 09/19/24 - 10/02/24**  
**Presented to the Board of Directors For Approval October 09, 2024**

<b>Check</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
001315	Payables Fund Account # 9759651478	Accounts Payable Batch 092524	\$ 247,285.81
001316	Payables Fund Account # 9759651478	Accounts Payable Batch 100224	\$ 443,507.87
			<u>\$ 690,793.68</u>
001317	Payroll Fund Account # 9469730919	Estimated Payroll 10/17/24	\$ 300,000.00
			<u>\$ 990,793.68</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001315-001317 have been duly audited is hereby certified as correct.

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Janyne Brown, Chief Financial Officer

## *A/P Fund*

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001315	A/P Checks:	053950-054016
	A/P Draft	000942-000944
	Voids:	

001316	A/P Checks:	054017-054051
	A/P Draft	000945-000954
	Voids:	



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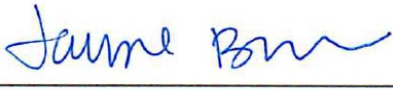
Janyne Brown, Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 09/28/24

Pay Date 10/03/24

have been duly audited and are  
hereby certified as correct.

Signed: 

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Janyne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-092424-CMWDa	Corvel Claims 09/17-09/24/24	D	9/25/2024	318.38		000942		318.38
06170	Multi Service Technlology Solut							
I-2b9db510	3/4 HP Sump-Eff Pump - WP	D	9/25/2024	214.49		000943		
I-f71cf3b4	3/4 HP Sump EFF Pump - WP	D	9/25/2024	307.06		000943		521.55
00131	JCI JONES CHEMICALS, INC							
I-951320	Chlorine - TP, CM951327	D	9/25/2024	5,469.95		000944		5,469.95
01483	CORVEL CORPORATION							
I-100124-CMWD	Corvel Claims 0924-09/30/24	D	10/02/2024	4,445.45		000945		4,445.45
03910	DoiT International USA, INC							
I-IN244014221	Goolge Apps 09/24	D	10/02/2024	2,652.00		000946		2,652.00
05973	Mechanics Bank Credit Card							
I-092524a	Dinner for O&M Staff TP Shutdo	D	10/02/2024	136.36		000947		
I-092524b	Dinner for O&M Staff TP Shutdo	D	10/02/2024	194.37		000947		
I-092524c	Drinks for TP Shutdown	D	10/02/2024	43.73		000947		
I-092524d	Lunch TP Shutdown	D	10/02/2024	14.78		000947		
I-092524e	Lunch for O&M Staff TP Shutdow	D	10/02/2024	253.81		000947		
I-092524f	Environmental Testing Laborato	D	10/02/2024	50.00		000947		
I-092524g	Clapptron Technologies Private	D	10/02/2024	496.74		000947		
I-092524h	Microsoft Licences - ENG	D	10/02/2024	60.00		000947		
I-092524i	Microsoft Licences - IT	D	10/02/2024	643.50		000947		
I-092524j	Lakecasitasdiversions.org	D	10/02/2024	69.51		000947		1,962.80
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202409302335	DEFERRED COMP FLAT	D	10/02/2024	2,434.62		000948		
I-DI%202409302335	DEFERRED COMP PERCENT	D	10/02/2024	440.90		000948		2,875.52
00128	INTERNAL REVENUE SERVICE							
I-T1 202409302335	Federal Withholding	D	10/02/2024	49,878.00		000949		
I-T3 202409302335	SS Withholding	D	10/02/2024	46,577.30		000949		
I-T4 202409302335	Medicare Withholding	D	10/02/2024	12,089.78		000949		108,545.08
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202409302335	457 CATCH UP	D	10/02/2024	840.86		000950		
I-DCN202409302335	DEFERRED COMP FLAT	D	10/02/2024	10,068.74		000950		
I-DN%202409302335	DEFERRED COMP PERCENT	D	10/02/2024	1,493.52		000950		12,403.12
00187	CALPERS							
I-PBB202409302335	PERS BUY BACK	D	10/02/2024	130.46		000951		
I-PEB202409302335	PEPRA EMPLOYEES PORTION	D	10/02/2024	14,125.77		000951		
I-PEM202409302335	PERS EMPLOYEE PORTION MGMT	D	10/02/2024	2,043.02		000951		
I-PER202409302335	PERS EMPLOYEE PORTION	D	10/02/2024	7,031.06		000951		
I-PRB202409302335	PEBRA EMPLOYER PORTION	D	10/02/2024	14,344.54		000951		
I-PRR202409302335	PERS EMPLOYER PORTION	D	10/02/2024	14,046.67		000951		51,721.52

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00180	S.E.I.U. - LOCAL 721							
I-COP202409302335	SEIU 721 COPE	D	10/02/2024	2.50		000952		
I-UND202409302335	UNION DUES	D	10/02/2024	906.00		000952		908.50
00049	STATE OF CALIFORNIA							
I-SDI202409302335	CASDI Withholding	D	10/02/2024	2,777.14		000953		
I-T2 202409302335	STATE WITHHOLDING (CA)	D	10/02/2024	19,635.14		000953		22,412.28
05790	STATE OF OREGON							
I-OST202409302335	OR STATE TRANSIT TAX	D	10/02/2024	6.43		000954		
I-T2 202409302335	STATE WITHHOLDING (OR)	D	10/02/2024	473.91		000954		480.34
02587	A&M LAWNMOWER SHOP							
I-54691	Choke - MAINT	R	9/25/2024	10.28		053950		
I-54698	Clean Muffler - MAINT	R	9/25/2024	65.41		053950		
I-54699	Repair Swith - MAINT	R	9/25/2024	45.00		053950		120.69
03044	Amazon Capital Services							
I-11R6-HLYY-KHC4	Backflow Repair Kit - LCRA	R	9/25/2024	72.92		053951		
I-167V-LQV9-6779	Hat - MAINT	R	9/25/2024	37.53		053951		
I-16FV-CKW4-9LP7	iPhone Case - LCRA	R	9/25/2024	35.26		053951		
I-1F1H-PWJ4-1P1F	Wand Molded Grip - MAINT	R	9/25/2024	145.62		053951		
I-1GVP-GTHY-1QNX	Thermal Paper Receipt - LCRA	R	9/25/2024	294.93		053951		
I-1MDD-VJ7W-6H4F	Printer - LCRA	R	9/25/2024	481.55		053951		
I-1N6X-DKHN-4RV3	Patio Gazebo - WP	R	9/25/2024	321.72		053951		
I-1PRX-RLFL-43LC	RJ45 PoE Power Injection Modul	R	9/25/2024	38.40		053951		
I-1TD4-GYGW-4JTY	Automatic Soap Dispensers - MA	R	9/25/2024	321.54		053951		
I-1TJQ-3HTD-97FX	Patio Furniture Set - WP	R	9/25/2024	343.18		053951		
I-1X3N-F444-QXVD	iPhone Case - PL	R	9/25/2024	43.24		053951		2,135.89
01722	AMERICAN CASTING & MFG CORP							
I-373663	Tamper Proof Tags - LCRA	R	9/25/2024	2,265.75		053952		2,265.75
00836	AMERICAN RED CROSS							
I-22722074	Lifeguarding Training - WP	R	9/25/2024	266.00		053953		266.00
00014	AQUA-FLO SUPPLY							
I-SI2390301	4" Pop-Up Rotor - LCRA	R	9/25/2024	151.12		053954		
I-SI2393802	Cable Weight for Float Switch	R	9/25/2024	30.31		053954		
I-SI2395619	Brass Bushing & Coupling - UT	R	9/25/2024	183.94		053954		365.37
00840	AQUA-METRIC SALES COMPANY							
I-INV0104014	6" OMNI Meter - UT	R	9/25/2024	6,130.17		053955		6,130.17



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01703	ARNOLD LAROCHELLE MATTHEWS							
I-10971	Metter #5088-001	R	9/25/2024	3,953.98		053956		
I-11092	Metter - Skyhigh	R	9/25/2024	3,920.00		053956		7,873.98
03429	AT&T							
I-5617243902	Acct#8310009376326	R	9/25/2024	1,295.65		053957		1,295.65
03429	AT&T							
I-7613653903	Acct#9310009376372	R	9/25/2024	1,295.65		053958		1,295.65
05630	Autodesk, Inc.							
I-9063980650	Autocad 24-25 License - ENG	R	9/25/2024	9,167.50		053959		9,167.50
01242	AUTOMATIONDIRECT.COM INC.							
I-16957699	Ethernet Patch Cables - EM	R	9/25/2024	86.87		053960		86.87
00030	B&R TOOL AND SUPPLY CO							
I-1901004996	Descaler - PL	R	9/25/2024	205.29		053961		
I-1901005198	18" Pry Bar - UT	R	9/25/2024	32.59		053961		237.88
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S3155507.001	1/4 Asco Solenoid & 3/8 Ball V	R	9/25/2024	7,920.40		053962		
I-S3160837.001	Stainless Steal Coupling - PL	R	9/25/2024	348.75		053962		
I-S3160846.001	Couplings - PL	R	9/25/2024	193.22		053962		
I-S3163136.001	Gaskets - PL	R	9/25/2024	93.76		053962		8,556.13
00036	BC TREE SERVICE, INC							
I-4412	Weed Abatement De La Garrigue	R	9/25/2024	1,900.00		053963		1,900.00
06174	BFS Group of California LLC							
I-76116655-00	Nail Gun - LCRA	R	9/25/2024	441.78		053964		
I-76183583-00	Table Boards - LCRA	R	9/25/2024	2,596.54		053964		3,038.32
04021	Blankinship, a Bowman Company							
I-BA9530	SIP Exception 4/1/24-4/30/24	R	9/25/2024	1,312.50		053965		1,312.50
04111	Roadpost, Inc.							
I-BU01717199	Sat Phone Service - TP	R	9/25/2024	66.95		053966		66.95
09182	CalPERS							
I-100000017659107	Unfunded Accrue Liab 09/24	R	9/25/2024	81,479.25		053967		81,479.25
05995	Canon Financial Services							
I-35191119	Copier Rental - ADM	R	9/25/2024	233.11		053968		233.11

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05774 I-L241620249	CliftonLarsonAllen LLP Audit Service FY 23-24	R	9/25/2024	17,000.00		053969		17,000.00
01843 I-1116309	COASTAL COPY Copier Usage - LCRA	R	9/25/2024	437.31		053970		437.31
00059 I-S2269658.001	COASTAL PIPCO 12" PVC Molded 90 Ell - WP	R	9/25/2024	541.32		053971		541.32
00719 I-82222948	CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	9/25/2024	137.50		053972		137.50
02480 I-2408151	David Taussig & Associates, In D23-00115 CFD Tax Admin	R	9/25/2024	100.00		053973		100.00
06300 I-588284093	De Lage Landen Financial Servi Forklift Least Payment	R	9/25/2024	6,019.95		053974		6,019.95
06127 I-SP25524 I-SP25656 I-SP25657	Dion & Sons, Inc 5 Oil 55 Gal Drum - EM Diesel - LCRA Gas - LCRA	R R R	9/25/2024 9/25/2024 9/25/2024	1,009.38 2,036.92 2,333.65		053975 053975 053975		5,379.95
06008 I-291595	Docu Products Copier Usage - DO	R	9/25/2024	216.09		053976		216.09
06076 I-10482	Dodos Design 3X6 ft Banner Pickleball - LCR	R	9/25/2024	194.00		053977		194.00
00086 I-139	E.J. Harrison & Sons Inc Acct#102258843	R	9/25/2024	325.99		053978		325.99
00086 I-1540	E.J. Harrison & Sons Inc Acct#500546088	R	9/25/2024	1,318.88		053979		1,318.88
00086 I-760	E.J. Harrison & Sons Inc Acct#1C00053370	R	9/25/2024	318.40		053980		318.40
00086 I-776	E.J. Harrison & Sons Inc Acct#1C00054240	R	9/25/2024	506.09		053981		506.09
00095 I-S100135943.001 I-S100136627.001 I-S100137093.001 I-S100137346.001	FAMCON PIPE & SUPPLY 42" Smith Blair Coupling - PL 42" F.F Rubber Gasket - PL TP Reclaim Plug Valves - TP 36" Meter Lid Lifter - UT	R R R R	9/25/2024 9/25/2024 9/25/2024 9/25/2024	5,965.25 1,673.10 763.62 220.94		053982 053982 053982 053982		8,622.91

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00099	FGL ENVIRONMENTAL							
I-414731A	CMWD - HPC 09/10/24	R	9/25/2024	119.00		053983		
I-414732A	CMWD - HPC 09/10/24	R	9/25/2024	119.00		053983		238.00
00101	FISHER SCIENTIFIC							
I-5421192	MacConkey Agar Plate - LAB	R	9/25/2024	30.85		053984		30.85
04634	GHD Inc							
I-380-0057447	Emergency Generator Design	R	9/25/2024	1,192.25		053985		1,192.25
00115	GRAINGER, INC							
I-92256911661	3/4 Hp Motor - TP	R	9/25/2024	465.93		053986		465.93
05746	Hasa Inc.							
I-991495	Sodium Hypochlorite - TP	R	9/25/2024	5,170.68		053987		5,170.68
05879	Hogentogler & Co Inc							
I-0313731-IN	Ohaus Hotplate Stirrer 10X10	R	9/25/2024	686.35		053988		686.35
00596	HOME DEPOT							
I-7325378	PVC Cutter - TP	R	9/25/2024	256.33		053989		256.33
06308	IIA Lifting Services, Inc.							
I-INDI85300	Boomtruck Inspection - PL	R	9/25/2024	1,060.00		053990		1,060.00
00127	INDUSTRIAL BOLT & SUPPLY							
I-256739-1	Hex Cap & Flat Washer - PL	R	9/25/2024	84.89		053991		84.89
04302	J&J Chemical Co.							
I-314421	Cleaning Compound - LCRA	R	9/25/2024	435.86		053992		435.86
05799	Jack Henry & Associates Inc.							
I-4731768	RemitPlus Express - ADM	R	9/25/2024	250.00		053993		250.00
06071	Knock Out Catering							
I-092624	Employee Appreciation Luch	R	9/25/2024	1,200.00		053994		1,200.00
01270	SCOTT LEWIS							
I-Jul/Aug 24	Reimburse Expenses 07/24-08/24	R	9/25/2024	341.91		053995		341.91
00527	LINCOLN AQUATICS							
I-PB099588	Sodium Bicarbonate - WP	R	9/25/2024	141.59		053996		141.59

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00151	MEINERS OAKS ACE HARDWARE							
I-085474	Micro SD Flash Memory - FISH	R	9/25/2024	29.27		053997		
I-089287	Screwdriver Bits & Plugs - IT	R	9/25/2024	15.79		053997		
I-089983	Hex Key Balldrive - FISH	R	9/25/2024	11.70		053997		
I-092818	Acetone & Brush - LCRA	R	9/25/2024	115.09		053997		
I-092918	Gloves - UT	R	9/25/2024	17.13		053997		
I-092921	Wrecking Bar & Duck Tape - PL	R	9/25/2024	33.27		053997		
I-093221	Broom & Bucket - UT	R	9/25/2024	26.32		053997		
I-093330	Ball Valve & Nipple Brass - UT	R	9/25/2024	73.75		053997		322.32
06306	Tony Mendoza							
I-01-00057635	Day Use Cancellation - LCRA	R	9/25/2024	20.00		053998		20.00
03444	Mission Linen Supply							
I-522373656	Uniform Pants - PL	R	9/25/2024	46.79		053999		
I-522373657	Uniform Pants - MAINT	R	9/25/2024	28.13		053999		
I-522373660	Uniform Pants - TP	R	9/25/2024	53.41		053999		128.33
05977	ODP Business Solutions, LLC							
I-383270107001	Paper - ADMIN	R	9/25/2024	279.44		054000		279.44
01570	Ojai Auto Supply							
I-600962	Mirror/Magnet - GARAGE	R	9/25/2024	44.27		054001		
I-60998	Mirror/Magnet - GARAGE	R	9/25/2024	28.41		054001		72.68
00884	OJAI TERMITE & PEST CONTROL, I							
I-260163	Rodent Control 1890 Casitas Vi	R	9/25/2024	89.00		054002		
I-260164	Rodent Control Casitas 2	R	9/25/2024	85.00		054002		174.00
00168	OJAI VALLEY NEWS							
I-10477	OVN Dispay Ad - PR	R	9/25/2024	183.00		054003		183.00
00188	PETTY CASH							
I-092524	Replenish Petty Cash - DO	R	9/25/2024	557.37		054004		557.37
00790	PROFORMA							
I-BI85012665A	Retro Style Patches Decals	R	9/25/2024	533.36		054005		533.36
03554	J. Harris Industrial Water Tre							
I-2204931	Water Softner Service - WP	R	9/25/2024	187.76		054006		187.76
00768	SANTA BARBARA CONTROL SYSTEMS							
I-00021575	pH Sensor - WP	R	9/25/2024	803.65		054007		803.65

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06307	David Smith							
I-85452	Day Use Cancellation - LCRA	R	9/25/2024	10.00		054008		10.00
00215	SOUTHERN CALIFORNIA EDISON							
I-092024a	Acct#700533992421	R	9/25/2024	39,308.80		054009		
I-092024b	Acct#700625798978	R	9/25/2024	535.95		054009		
I-092424a	Acct#700237081885	R	9/25/2024	11,600.81		054009		
I-092424b	Acct#700356078152	R	9/25/2024	253.46		054009		
I-092424c	Acct#700759897236	R	9/25/2024	14.88		054009		51,713.90
00216	Southern California Gas Co.							
I-092524a	Acct#18231433006	R	9/25/2024	16.27		054010		
I-092524b	Acct#00801443003	R	9/25/2024	297.68		054010		313.95
00767	STATE WATER RESOURCES CONTROL							
I-EW-1046802	Enforcement Activities - LAB	R	9/25/2024	162.00		054011		162.00
01959	The Wharf							
I-280212	Uniform Shirts & Hodie - MAINT	R	9/25/2024	285.90		054012		285.90
00825	USA BLUEBOOK							
I-INV00479814	Jeans & Pants - LAB	R	9/25/2024	75.42		054013		
I-INV00486661	Aluminum Diffuser - UT	R	9/25/2024	1,341.52		054013		1,416.94
09955	VENTURA WHOLESALE ELECTRIC							
I-315767	14/4 Seow-A Blk - EM	R	9/25/2024	48.49		054014		48.49
03758	County of Ventura - Fleet Serv							
I-9117-2408	Service Unit 121	R	9/25/2024	3,237.15		054015		3,237.15
06305	Johwie Williams							
I-01-00083313	Day Use Cancellation - LCRA	R	9/25/2024	25.00		054016		25.00
03044	Amazon Capital Services							
C-1JLL-WGKC-QDF1	Cap Returned - MAINT	R	10/02/2024	37.53CR		054017		
I-14TY-9RVC-RVJX	Key Cabinet Organizer - MAINT	R	10/02/2024	47.29		054017		
I-16XM-G7J7-KP7G	Cap - MAINT	R	10/02/2024	37.53		054017		
I-1GVQ-NN7M-LPKL	Jaw Pliers - IT	R	10/02/2024	21.93		054017		
I-1HM1-693T-YHKN	Car Fuses Assortment Kit - MAI	R	10/02/2024	55.72		054017		
I-1KV3-G3KD-R411	Bankers Boxes - ADMIN	R	10/02/2024	31.19		054017		
I-1LLQ-7GLM-XPC7	Label Maker Refill - IT	R	10/02/2024	13.93		054017		
I-1PNQ-3GM3-6J7M	SP-200 2.4W Solar Battery Main	R	10/02/2024	59.68		054017		
I-1PPC-HVWH-1LXH	Jump Starter - MAINT	R	10/02/2024	98.26		054017		
I-1RMK-P6KN-CVRK	Cable Matters - EM	R	10/02/2024	8.53		054017		
I-1YHD-9T77-YQVV	Battery Laod Tester - MAINT	R	10/02/2024	91.60		054017		428.13

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T Acct#9391062398	R	10/02/2024	415.80		054018		415.80
01666	AT & T Acct#9391064013	R	10/02/2024	30.42		054019		30.42
06309	Anthony Atchley Irrigation Controler Rebate	R	10/02/2024	211.65		054020		211.65
00030	B&R TOOL AND SUPPLY CO 18" Pry Bar - UT	R	10/02/2024	65.18		054021		
	I-1901005503 Socket - UT	R	10/02/2024	34.28		054021		
	I-1901005504 Cutter Drill Bit Kit - TP	R	10/02/2024	58.19		054021		
	I-1901005556 Poison Oak Treatment - SAFE	R	10/02/2024	145.87		054021		303.52
09182	CalPERS Unfunded Accrue Liab 10/24	R	10/02/2024	81,479.25		054022		81,479.25
01843	COASTAL COPY Copier Usage - DO	R	10/02/2024	172.54		054023		172.54
00081	DELTA LIQUID ENERGY Propane - LCRA	R	10/02/2024	431.21		054024		431.21
02544	Department of Justice Fingerprinting - LCRA	R	10/02/2024	64.00		054025		64.00
00095	FAMCON PIPE & SUPPLY Elbow Flange End & Flg Spool	R	10/02/2024	2,767.46		054026		2,767.46
00369	HARRINGTON INDUSTRIAL PLASTICS 1"X3" Nipple TBE PVC - TP	R	10/02/2024	84.40		054027		84.40
06299	Hawthorn Creative Group LLC ADD Ojai Valley Inn Megazine	R	10/02/2024	1,013.51		054028		1,013.51
00596	HOME DEPOT Wrench Set & Cleaning Supplies	R	10/02/2024	99.24		054029		99.24
02344	Janitek Cleaning Solutions Janitorial Service - DO	R	10/02/2024	1,354.50		054030		1,354.50
02598	Konecranes, Inc. Annual Service and Inspection	R	10/02/2024	2,249.01		054031		2,249.01

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 9/19/2024 THRU 10/02/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05449	Matheson Tri-Gas, Inc. Liquid Oxygen - TP	R	10/02/2024	16,698.98		054032		16,698.98
00151	MEINERS OAKS ACE HARDWARE							
I-093374	Plier Set & Batteries - PL	R	10/02/2024	61.42		054033		
I-093580	Batteries, Kneeling Pad & Glov	R	10/02/2024	109.04		054033		
I-093811	Fuse Auto ATC - MAINT	R	10/02/2024	17.99		054033		
I-093943	Trash Bags & Batteries - TP	R	10/02/2024	58.62		054033		
I-094052	Bucket - UT	R	10/02/2024	29.23		054033		276.30
03444	Mission Linen Supply							
I-522357787	Uniform Pants - PL	R	10/02/2024	40.00		054034		
I-522422723	Uniform Pants - PL	R	10/02/2024	46.79		054034		
I-522422724	Uniform Pants - MAINT	R	10/02/2024	28.13		054034		
I-522422727	Uniform Pants - TP	R	10/02/2024	53.41		054034		168.33
10247	MOTION INDUSTRIES							
I-CA46-00911642	ERM3007 Fan Motor - TP	R	10/02/2024	559.72		054035		559.72
01570	Ojai Auto Supply							
I-603164	Lamp - Unit 71	R	10/02/2024	2.39		054036		2.39
00912	OJAI BUSINESS CENTER, INC							
I-20241397	Shipping - FISH	R	10/02/2024	116.91		054037		116.91
00184	POWERSTRIDE BATTERY CO, INC							
I-V 612212	Battery - Unit 119	R	10/02/2024	128.49		054038		128.49
00215	SOUTHERN CALIFORNIA EDISON							
I-092524	Acct#700387230310	R	10/02/2024	18.81		054039		18.81
06064	T-Mobile							
I-093024	Acct#987771959	R	10/02/2024	31.15		054040		31.15
01959	The Wharf							
I-295486	Jacket - UT	R	10/02/2024	125.10		054041		125.10
00225	UNDERGROUND SERVICE ALERT							
I-24-250867	Regulatory Cost - ENG	R	10/02/2024	95.12		054042		
I-920240105	CAS01 New Ticket Charges	R	10/02/2024	283.80		054042		378.92
00257	VENTURA RIVER WATER DISTRICT							
I-093124	Acct#5-37500A	R	10/02/2024	897.04		054043		897.04

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02854	Water Works Engineers, LLC							
I-15483	Ven-SB Counties Design - ENG	R	10/02/2024	117,588.80		054044		117,588.80
04582	Yeh and Associates, Inc							
I-221-349A-3	Rincon Generator Geotech - ENG	R	10/02/2024	4,604.30		054045		4,604.30
06056	Ameriflex							
I-DPC202409302335	Dependant Care	R	10/02/2024	461.54		054046		
I-FSA202409302335	FSA Deduction	R	10/02/2024	1,186.44		054046		1,647.98
00102	FRANCHISE TAX BOARD							
I-G09202409302335	Payroll Deduction	R	10/02/2024	250.00		054047		250.00
1	SOTO, JENNIFER							
I-000202409302336	US REFUND	R	10/02/2024	60.00		054048		60.00
1	TYSON, MICHAEL							
I-000202409302338	US REFUND	R	10/02/2024	60.00		054049		60.00
1	UNION DOOR PENSION F							
I-000202409302337	US REFUND	R	10/02/2024	1,383.56		054050		1,383.56
1	HELDWEIN, RICK/RACHE							
I-000202409302339	US REFUND	R	10/02/2024	13.35		054051		13.35

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	102	477,090.70	0.00	477,090.70
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	13	214,716.49	0.00	214,716.49
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			115	691,807.19	0.00	691,807.19
BANK: AP	TOTALS:		115	691,807.19	0.00	691,807.19
REPORT TOTALS:			115	691,807.19	0.00	691,807.19

Void check #53878  
(1,013.51)  
 690,793.68



## *Adjudication Charge Fund Account*

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 000113-000114

Adj. Draft

Voids:



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Janyne Brown, Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01270	SCOTT LEWIS							
I-Jul/Aug 24 ADJ	Reimburse Expenses 07/24-08/24	R	9/25/2024	330.33		000113		330.33
02475	Rutan & Tucker, LLP							
I-1006137	Adjudication Litigation 07/24	R	10/02/2024	10,768.38		000114		10,768.38

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	11,098.71	0.00	11,098.71
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: ADJ TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	2	11,098.71	0.00	11,098.71
BANK: ADJ TOTALS:	2	11,098.71	0.00	11,098.71
REPORT TOTALS:	2	11,098.71	0.00	11,098.71

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2024/25**  
**July 1, 2024-June 30, 2025**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/10/2024	Scott Lewis	Hotel 05/18/25-05/25/24	\$ 768.46
7/17/2024	Cory Johnson	Safety Boot Stipend	\$ 205.00
7/25/2024	Juan Pablo Hernandez	Class A Exam	\$ 145.06
7/25/2024	Ken Grinnell	Water Quality Laboratory Analyst Grade 1	\$ 100.00
7/25/2024	Jesus Garcia	D3 Certification	\$ 100.00
7/25/2024	Michael Kenney	Safety Boot Stipend	\$ 205.00
7/25/2024	Jesus Garcia	Water Treatment Course	\$ 299.99
8/14/2024	Gonzalo Corbajal-Ramirez	Safety Boot Stipend	\$ 205.00
8/14/2024	Jesus Garcia	Safety Boot Stipend	\$ 205.00
8/14/2024	Ramiro Garcia	Safety Boot Stipend	\$ 205.00
8/14/2024	Eric Lara	Safety Boot Stipend	\$ 205.00
8/14/2024	David Pope	Safety Boot Stipend	\$ 205.00
8/14/2024	Edgar Ramos Jr.	Safety Boot Stipend	\$ 205.00
8/14/2024	Michael Robles	Safety Boot Stipend	\$ 205.00
8/14/2024	Jose Ruiz	Safety Boot Stipend	\$ 205.00
8/14/2024	Corban Suggs	College Class	\$ 172.00
8/22/2024	Anthony Albanez	Safety Boot Stipend	\$ 205.00
8/22/2024	Gerardo Herrera	Safety Boot Stipend	\$ 205.00
8/22/2024	Vincent Godinez	Safety Boot Stipend	\$ 205.00
8/22/2024	Luis Mejia	Safety Boot Stipend	\$ 205.00
8/22/2024	Brian Taylor	Safety Boot Stipend	\$ 205.00
8/22/2024	Eduardo Lopez	Safety Boot Stipend	\$ 205.00
8/22/2024	Spencer Hair	Safety Boot Stipend	\$ 205.00
8/22/2024	David Rodela	Safety Boot Stipend	\$ 205.00
8/22/2024	Juan Pablo Hernandez	Safety Boot Stipend	\$ 205.00
9/4/2024	Jesus Garcia	Health and Society Class	\$ 123.00
9/5/2024	Ronald Quinine	EMR Certificates	\$ 258.00
9/5/2024	Spencer Hair	Pesticide Cert	\$ 250.00
9/11/2024	Ramiro Garcia	DOT Physical	\$ 114.13
9/11/2024	Luke Sohlt	Damtender's Unsecured Property Tax	\$ 414.99
9/11/2024	Brian Taylor	Pipeline Tools & Supplies	\$ 203.16
9/18/2024	Michael Robles	DOT Physical	\$ 110.00
9/19/2024	Donnell Evans	E&I-2 Certificate Renewal	\$ 111.00
9/25/2024	Scott Lewis	Fisheries Supplies	\$ 119.06
9/25/2024	Scott Lewis	Hotel for COFW Meeting	\$ 107.97
10/3/2024	R.J. Faddis	Fuel - Unit 88	\$ 127.48
10/3/2024	Cody Pletcher	Lifeguard Staff Party	\$ 290.81
10/3/2024	Michael Shields	D5 Certification	\$ 105.00
10/3/2024	Kevin Nguyen	Dell 480 GB Dive - hot sawp	\$ 431.00

Minutes of the Casitas Municipal Water District  
September 25, 2024 Board Meeting

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Brennan, Bergen, Kaiser and Hajas are present. Director Cole is absent. Also present are GM Flood, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Hajas led the pledge of allegiance.

4. AGENDA CONFIRMATION

There were no changes.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.  
[Accounts Payable Report.pdf](#)

6.b Minutes of the September 11, 2024 Board Meeting.  
[9 11 2024 Min.pdf](#)

The Consent agenda was offered by Director Kaiser, seconded by Director Brennan, and approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Cole

7. ACTION ITEMS

7.a Matilija Groundwater Supply Project

- Approve a budget of \$65,920.00 for the Matilija Groundwater Supply Project.

- Authorize the General Manager to issue a Task Order to Padre & Associates, Inc. for professional environmental consulting services for a sum not to exceed \$21,450.00; and
- Authorize the General Manager to enter into an agreement for professional consulting services with Kear Groundwater for a sum not to exceed \$38,520.00 for design services.

[BoardMemo Matilija Groundwater.pdf](#)

[MGS Proposal -9-5-24.pdf](#)

[Matilija Groundwater Supply\\_MND\\_Pro\\_Jul24.pdf](#)

[MGWS Schedule\\_20240925.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommended items were approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Cole

- 7.b Award a contract to PaveWest, Inc for LCRA Paving FY 24-25 in an amount not to exceed \$161,440.00.

[Board Award Memo LCRA Paving 24-472.pdf](#)

[24-472\\_\\_Engineering\\_BidSummary.pdf](#)

[Exhibit.pdf](#)

On the motion of director Brennan, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Cole

- 7.c Award a contract to Pacific Coatings, LLC for Robles Canal Crack Seal Repair in an amount not to exceed \$138,600.00.

[Board Memo for Robles Canal Panels Crack Seal.pdf](#)

[casitaswater.com Mail - Fwd\\_ AquaLastic References.pdf](#)

[Casitas Estimate.pdf](#)

On the motion of Director Brennan, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Cole

## 8. INFORMATION ITEMS

- 8.a August 2024 Hydrology Report.  
[Hydrology August 2024.pdf](#)

The information item was received.

9. GENERAL MANAGER COMMENTS

GM Flood reported on the successful shutdown last week of the treatment plant. The customer side lead line survey is continuing and due on October 16<sup>th</sup>.

On Monday we met with a representative from Carbajal's office re FEMA and described the problems we are having. Montecito had similar problems and were able to get some help.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan reported on his attendance at the Ventura Water Commission meeting and the Chamber of Commerce legislative meeting.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

There were no comments.

President Hajas moved the meeting to closed session at 5:12 p.m.

12. CLOSED SESSION

- 12.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Hajas reconvened the open session at 6:11 p.m. with Mr. McNulty stating the board met in closed session and there was no reportable action taken.

13. ADJOURNMENT

President Hajas adjourned the meeting at 6:12 pm.

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Mary Bergen, Secretary

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** RESOLUTION 2024-10 AUTHORIZING THE GENERAL MANAGER TO  
ACCEPT ON THE DISTRICT'S BEHALF ALL INTERESTS IN REAL  
PROPERTY  
**DATE:** 10/09/2024

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**RECOMMENDATION:**

- Approve Resolution 2024-10 Authorizing the General Manager to Accept on the District's Behalf All Interests in Real Property

**BACKGROUND:**

As part of the District's Capital Improvement Program and in the course of pipeline relocations, meter installations, or other customer-driven facility improvements, it may be necessary for Casitas to acquire real property. This may be in the form of permanent easements or property acquisition. To facilitate this process, Resolution 2024-10 was prepared to authorize the General Manager to execute easements and deeds as necessary.

**FINANCIAL IMPACT:**

There will be financial impact when an easement or property is purchased, after property appraisals and negotiations with property owners occur. These costs will be included in project costs when necessary.

Attachment: Resolution 2024-10

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION 2024-10

A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO ACCEPT ON THE DISTRICT'S BEHALF ALL INTERESTS IN REAL PROPERTY

**WHEREAS**, Government Code section 27281 provides that instruments conveying an interest in real property to the Casitas Municipal Water District ("District") may not be recorded without a Certificate of Acceptance indicating the consent of the District; and

**WHEREAS**, Government Code section 27281 further provides that the District may, by a general resolution, authorize one or more officers to accept instruments conveying an interest in real property by executing a Certificate of Acceptance; and

**WHEREAS**, the Board of Directors of the District desires to delegate to the General Manager the authority to accept all real property interests on behalf of the District by executing Certificates of Acceptance.

**NOW, THEREFORE**, the Board of Directors of the Casitas Municipal Water District does hereby resolve that:

1. The General Manager may accept and consent to deeds or grants conveying to the District any interest in or easement upon real property by executing a Certificate of Acceptance.
2. The District Clerk shall utilize the Certificate of Acceptance attached hereto as Exhibit "A" and record the Certificate along with the instrument conveying the interest in real property with the County Recorder.

This resolution shall become effective upon its adoption.

ADOPTED this 9<sup>th</sup> day of October, 2024.

ATTEST:

\_\_\_\_\_  
Richard Hajas, President

\_\_\_\_\_  
Mary Bergen, Secretary



EXHIBIT "A"

**CERTIFICATE OF ACCEPTANCE OF AN INTEREST IN REAL PROPERTY BY THE  
CASITAS MUNICIPAL WATER DISTRICT**

Pursuant to the provisions of Government Code section 27281, this is to certify that the interest in real property conveyed by the \_\_\_\_\_ dated \_\_\_\_\_, from \_\_\_\_\_ to Casitas Municipal Water District, a governmental agency, is hereby accepted by the General Manager on behalf of the Casitas Municipal Water District, pursuant to the authority conferred by the District Resolution No. 2024-10 adopted on October 9, 2024. The Casitas Municipal Water District further consents to recordation thereof by its duly authorized agent.

CASITAS MUNICIPAL WATER DISTRICT

Dated: October \_\_\_\_, 2024

By \_\_\_\_\_  
Michael Flood, General Manager

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** AMENDMENT NO. 1 TO MEMORANDUM OF AGREEMENT  
ROBLES DIVERSION AND FISH PASSAGE FACILITY PRELIMINARY  
DESIGN BETWEEN CASITAS MUNICIPAL WATER DISTRICT AND  
VENTURA COUNTY PUBLIC WORKS WATERSHED PROTECTION  
DISTRICT (WP-1-2023-04)  
**DATE:** 10/09/2024

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**RECOMMENDATION:**

- Authorize the General Manager to Execute Memorandum of Agreement Robles Diversion and Fish Passage Facility Preliminary Design Between Casitas Municipal Water District and Ventura County Public Works Watershed Protection District (WP-1-2023-04)

**BACKGROUND:**

On October 11, 2023, the Board approved an Agreement with the Ventura County Watershed Protection District (VCWPD) for Casitas staff time related to the Matilija Dam Ecosystem Restoration Project (MDERP) and the MDERP's impact to the Robles Diversion Facility and Fish Passage Facility (Robles). The Robles Working Group (RWG) was created to focus specifically on Robles and discuss alternatives to mitigate impacts. The VCWPD received a grant from the State Coastal Conservancy, which has been used to cover District staff time related to MDERP and RWG preliminary design activities and will continue to provide funding going forward.

The proposed amendment will fund Casitas staff time for the next three years related to preliminary design and review of environmental documents for compliance with the California Environmental Quality Act. VCWPD is expected to present the Amendment No. 1 to the Board of Supervisors for approval at their meeting of October 29, 2024.

**FINANCIAL IMPACT:**

The District will invoice VCWPD for staff time expended.

Attachment: Amendment No. 1 to Memorandum of Agreement for Robles Diversion and Fish Passage Facility Preliminary Design with Ventura County Watershed Protection District

**MEMORANDUM OF AGREEMENT  
ROBLES DIVERSION AND FISH PASSAGE FACILITY PRELIMINARY DESIGN  
BETWEEN  
CASITAS MUNICIPAL WATER DISTRICT AND  
VENTURA COUNTY PUBLIC WORKS WATERSHED PROTECTION DISTRICT  
WP-1-2023-04**

**AMENDMENT NO. 1**

THIS AMENDMENT NO. 1 (AMENDMENT) TO MEMORANDUM OF AGREEMENT ROBLES DIVERSION AND FISH PASSAGE FACILITY PRELIMINARY DESIGN (MOA) is made and entered into this \_\_ day of October 2024, by and between the **Casitas Municipal Water District** (herein referred to as “Casitas”), and **Ventura County Watershed Protection District** (hereafter referred to as “District”).

Casitas staff will be reimbursed for costs directly attributable to the PROJECT in support of preliminary design for structural and operational improvements to address the restored sediment regime from the eventual upstream removal of Matilija Dam to be transported through Robles (PROJECT) as set forth in Contract AE 23-045 (Exhibit 1 of Agreement WP-1-2023-04) including modifications thereto.

**RECITALS**

WHEREAS, the AGREEMENT provides that District shall reimburse Casitas for staff time expended on evaluation of the impact of the Matilija Dam Ecosystem Restoration Project (MDERP) on the Robles Diversion and Fish Passage Facility (Robles); and

WHEREAS, the reimbursement of Casitas’ staff time under the AGREEMENT is being funded by State Coastal Conservancy (SCC) grant SC22-006; and

WHEREAS, additional funds for reimbursement of Casitas’ staff costs have been made available from SCC grant SC22-006 Amendment No.1; and

WHEREAS, the parties wish to amend the AGREEMENT to allow for Casitas’ continued extended support of MDERP in the amount of \$746,590.42 plus \$63,193.92 from the original amount for a total staff reimbursement of up to \$809,784.34 as shown in the attached Revised Exhibit 2 which funds are available from for Casitas Municipal Water District staff time and Casitas and the District have been working cooperatively to address downstream sediment issues at Robles as members of the Robles Working group (RWG), including the selection of a design consultant to develop a preliminary design for structural and operational improvements to address the restored sediment regime from the eventual upstream removal of Matilija Dam to be transported through Robles (PROJECT) as set forth in Contract AE 23-045 (Exhibit 1); and

**NOW, THEREFORE,** in consideration of the mutual covenants, promises, and agreements set forth, the parties agree as follows:

1. All provisions of the AGREEMENT shall remain in full force and effect unless expressly modified by this AMENDMENT.
2. The not-to-exceed amount of District's reimbursement obligation under section A.2. of the AGREEMENT is increased to include the amounts shown in revised Exhibit 2, attached hereto.

IN WITNESS WHEREOF, the undersigned authorized representatives of the Parties have executed this AMENDMENT, which shall be effective on the date last signed below.

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

\_\_\_\_\_  
Gregg Strakaluse, Director, Public Works Agency

Dated:

**CASITAS MUNICIPAL WATER DISTRICT**

\_\_\_\_\_  
Mike Flood, General Manager, Casitas Municipal Water District

ATTEST:

Dated:

Central Services  
Joan Araujo, Director

Engineering Services  
James O'Tousa, Director

Roads & Transportation  
Anitha Balan, Director

Water & Sanitation  
Vacant, Director

Watershed Protection  
Vacant, Director

June 14, 2024

Northwest Hydraulic Consultants, Inc.  
80 S. Lake Avenue, Suite 800  
Pasadena, CA 91101

Attn: Ed Wallace;

**Subject: Executed Modification Number 02 for Contract:**  
Robles Diversion Facility Preliminary Design  
AE Number: 23-045

Attached is your copy of the executed Modification for subject contract. Your attention is called to any changes made in Exhibits A (Scope of Work), B (Time Schedule) and C (Fees and Payments) throughout this modification. You may contact me with questions at [karen.goodman@ventura.org](mailto:karen.goodman@ventura.org).

Sincerely,



Karen Goodman  
Supervising Contract Support  
Engineering Services



MODIFICATION NUMBER 2 TO CONTRACT AE23-045

Contract Title: Robles Diversion Facility Preliminary Design

This modification ("Modification No. 2") is made and entered into by and between the Ventura County Watershed Protection District, hereinafter referred to as AGENCY, and Northwest Hydraulic Consultants Inc., hereinafter referred to as CONSULTANT.

WHEREAS, there now exists a binding contract between AGENCY and CONSULTANT ("CONTRACT") originally entered into on May 24, 2023, for the CONSULTANT to provide preliminary design services to identify, refine, develop, and advance alternative improvements to the Robles Diversion Facility (Robles) that enhance fish passage, facilitate natural sediment transport through and/or around the Robles Facility, improve water supply reliability for fish passage and water diversions, and address flood risks at the Robles Facility and the adjacent Meiners Oaks community with a total contract amount of \$1,456,000, and a contract completion date of December 31, 2024; and

WHEREAS, AGENCY and CONSULTANT entered into a written modification to CONTRACT on November 13, 2023, for the CONSULTANT to provide for small group discussions within focus groups with expertise in the Design of Fish Passage Facilities and Geomorphology and Sediment Transport and to assess the parameters and assumptions that should be considered for developing the project evaluation criteria for an additional contract amount of \$38,325, ("MODIFICATION NO. 1"); and

WHEREAS, AGENCY and CONSULTANT desire to modify the terms of the Contract to facilitate individual and small group meetings with regulatory agencies and project partners to develop consensus on alternatives that meet California Department of Fish and Wildlife native fish passage criteria while preserving Casitas Municipal Water District's diversions from the Ventura River and a Goals and Objectives framework; and

WHEREAS, AGENCY and CONSULTANT desire to modify the terms of the Contract to increase the maximum fees for Basic Services by \$146,596 for a new total contract amount of \$1,640,921;

NOW THEREFORE, the parties hereto agree as follows:

1. All provisions of the Contract, shall remain in full force and effect unless expressly modified by this Modification No. 2.
2. Exhibit A (Scope of Work and Services) is modified as follows:  
Replace Exhibit A with the attached Modification No. 2 Exhibit A.
3. Exhibit B (Time Schedule) is modified as follows:  
Replace Exhibit B with the attached Modification No.2 Exhibit B.
4. Exhibit C (Fees and Payment) is modified as follows:  
Replace Exhibit C with the attached Modification No.2 Exhibit C.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS MODIFICATION.

FOR CONSULTANT

Name: Erik R. Rowland 6-12-24

Title: PRESIDENT Date

FOR AGENCY:

Name: David Flinch 6/15/2024  
Interim County Engineer Date

**EXHIBIT A - SCOPE OF WORK AND SERVICES**  
*(Changes in Bold/Italic)*

**1. Overview of Services and Project**

AGENCY has engaged CONSULTANT to provide the following services, which are more specifically described in the Basic Services section below, to assist AGENCY with the following project:

CONSULTANT shall develop, evaluate, and advance alternative improvements to the Robles Diversion Facility (Robles) that enhance volitional fish passage across a wide range of flow conditions; facilitate natural sediment transport through and/or around the Robles Facility; improve water supply reliability for fish passage and water diversions when hydrologic and permit conditions allow; and address flood risks at the Robles Facility and for the adjacent Meiners Oaks community.

CONSULTANT shall identify, refine, and develop alternatives that address the project objectives for review by the design team, describe sources of risk and uncertainty among the alternatives and the extent to which risk and uncertainty may be addressed in technical studies, conduct technical studies, and analyses of viable alternatives performance including concept development plans for comparing alternatives performance, cost, and operations and maintenance requirements, and deliver a draft and final alternatives Analysis Report with findings and recommendations.

The alternatives development, selection, and design work for the Robles Diversion Facility and Meiners Oak Flood Protection is part of the Matilija Dam Ecosystem Restoration Project and will be used to mitigate potential dam removal impacts by addressing water supply, endangered steelhead trout passage, sediment transport, and local flood protection in the alternatives analyses.

**2. Basic Services**

The following Basic Services shall be performed by CONSULTANT:

**Task 1 – Alternatives Review and Evaluation Plan**

**Task 1.1 Data Review and Evaluation, and Kick-off Meeting**

CONSULTANT shall review, update, and organize the available data (on a share site) and create a brief summary of the Robles History and process to date. This history shall be gathered from available materials provided by the Robles Working Group (RWG) design team, comprised of the U.S. Bureau of Reclamation (USBR), Casitas Municipal Water District (CMWD), National Marine Fisheries Service (NMFS) and others. This document shall provide a common perspective of the current starting place for the work.

CONSULTANT shall conduct a kick-off meeting with the AGENCY and key stakeholders involved in and affected by improvements at Robles including USBR, CMWD, NMFS, Resource Legacy Fund (RLF), and others to review general project objectives and initiate the project.

**Task 1.2 Initial Stakeholder Outreach**

CONSULTANT shall summarize and edit the alternatives and recommendations from previous work for discussion with the RWG at the beginning of this task. This information will be used to get further input on alternatives recommended for advancement and solicit any input on potentially modifying or eliminating options.

CONSULTANT shall conduct one-on-one in-person meetings interviews with key stakeholders using a scripted interview process to assess the goals, objectives, and perspectives from each organization relevant to evaluating and implementing a solution for the Robles Diversion. CONSULTANT shall conduct up to ten separate interviews in person.

The interviews shall ascertain the desired objectives, perspectives, and views on alternatives to assess the information needed for decision-making and developing a decision plan for the design team. The meetings shall be confidential in nature and content attributions will not be shared outside of each meeting.

Following completion of the interviews, CONSULTANT shall develop a summary document and presentation to share with the design team that presents themes and recommendations for the decision

process, and information and communications protocols to aid alternatives evaluation and selection.

CONSULTANT shall develop a draft set of objectives for the design team to consider, refine, and process to consensus agreement. This information will be shared and discussed during Design Meeting #1 in Task 1.3.

CONSULTANT shall identify the key topics and uncertainties that need to be addressed and provide a brief description of how these can be assessed through analysis.

**Task 1.3 Site Visit and Design Meeting #1**

CONSULTANT shall conduct an in-person site visit followed by RWG Mtg #1. This meeting will kick-off this project phase with the design team, gain understanding and support for the process and timeline, and establish a common platform for alternatives analysis.

CONSULTANT shall present findings from the interviews, previous work, findings on the alternatives, and key comments to share and discuss the potential alternatives which may have evolved since previous work was completed. The findings and stakeholders' comments from previous work will be discussed to assess which alternatives are viable for advancing to Task 2.

CONSULTANT shall frame alternatives around working draft design objectives and alternatives evaluation criteria based on this meeting. CONSULTANT shall work with the design team to develop the evaluation criteria for items such as design attributes, cost, operations and maintenance, uncertainties and unknowns, performance parameters, and other parameters important to the design team. The meeting's purpose is to develop support for an alternatives analysis process and framework that enables the CONSULTANT to advance analysis tasks and development of an Alternatives Evaluation Plan.

**Task 1.4 Alternatives Update, Draft Evaluation Criteria, and Workshop #1**

CONSULTANT shall update the alternatives based on input from Design Mtg #1 and draft evaluation criteria as a framework to discuss and narrow alternatives, to identify data gaps and study needs, and to identify secondary criteria that are determined to be important, given the available data.

CONSULTANT shall describe sources of uncertainty and risk and the extent to which these can be addressed in technical studies, develop an assessment of which alternatives best meet the draft objectives, refine the alternatives descriptions, and define the associated studies needed to advance their evaluation.

CONSULTANT shall organize, coordinate, and direct the efforts of focus groups with expertise in Geomorphology/Sediment Transport and Design of Fish Passage Facilities Design to assess the parameters and assumptions that should be considered for developing the project evaluation criteria.

CONSULTANT shall schedule individual and small group discussions as necessary, review and verify technical proposals resulting from those meetings, and document and report those findings to the focus group as appropriate.

CONSULTANT shall conduct two remote meetings (per topic) that include all members of each focus group to ensure that technically feasible perspectives of participants are shared, discussed, and evaluated and that constraints are understood. Information from these meetings will be utilized to help with defining evaluation criteria and discussion of alternative refinement.

**Subtask 1.4.1 Stakeholder Alternatives Development Meetings**

***CONSULTANT shall conduct a series of individual and small group meetings with representatives from Casitas, CDFW, NMFS, USBR, NGOs, and project partners as appropriate to determine the validity and feasibility of incorporating project features proposed by stakeholders that meet the requirements for maintaining water supply, sediment transport, and fish passage.***

***CONSULTANT shall present the results of the baseline conditions hydraulic modeling and requirements for additional capacity to enhance hydraulics and sediment transport through the system to the RWG and solicit stakeholder feedback for proposed alternatives in a remote meeting.***

***CONSULTANT shall present the results of the alternatives hydraulic modeling and variations to the alternatives system requirements to the RWG and solicit feedback in preparation for Workshop #1 in a remote meeting.***



***Subtask 1.4.2 Hydraulic Modeling; Baseline Conditions and Stakeholder Alternatives***

***CONSULTANT shall develop hydraulic modeling to assess the requirements for hydraulic and sediment transport capacity of the system for the baseline conditions and evaluate alternatives and variations to the alternatives based on stakeholder input.***

***Subtask 1.4.3 CDFW Native Fish Passage Criteria***

***CONSULTANT shall develop concepts and hydraulic models to assess the feasibility of design features that could meet CDFW's native fish passage criteria including concept layouts and assessing the necessary flow splits, water levels, and velocities.***

***Subtask 1.4.4 Consensus Based Goals and Objectives Development***

***CONSULTANT shall research federal agency based "Goals and Objectives" examples, provide "Draft" frameworks for stakeholder review and develop a consensus-based Goals and Objectives document working with the stakeholders.***

Based on this process, the CONSULTANT shall develop elements of a draft Alternatives Evaluation Plan for discussion at Workshop # 1.

CONSULTANT shall conduct Workshop #1 as a hybrid meeting, allowing for both in-person and remote participation on-site at a facility provided by the AGENCY. CONSULTANT shall provide for a "working lunch" for participants attending Workshop #1 in-person and have key members of CONSULTANT's staff attend the meeting in-person onsite.

CONSULTANT shall present its findings at Workshop # 1, lead the discussion on design objectives for each alternative, key topics, and uncertainties to be addressed, technical analysis and studies needed for each alternative, and potential Alternatives Evaluation Criteria. CONSULTANT shall guide the discussion in Workshop # 1 to achieve consensus on the alternatives to be advanced and the process for evaluating the alternatives in a decision-making framework.

CONSULTANT shall identify where technical studies are not expected to sufficiently address uncertainty or answer stakeholder questions, and the design team will determine if this eliminates alternatives or if a modification to alternatives is warranted.

CONSULTANT shall allow for alternative selection decision making to occur at different stages of the evaluation process to narrow the range of alternatives, as appropriate.

**Task 1.5 Draft and Final Alternatives Evaluation Plan**

CONSULTANT shall prepare the Draft Alternatives Evaluation Plan based on input from Workshop #1. CONSULTANT shall Schedule Design Meeting #2 following release of the Draft Alternatives Evaluation Plan and prior to the due date for comments. CONSULTANT shall utilize Design Meeting #2 to answer questions and build consensus around the Alternatives Evaluation Plan. CONSULTANT shall ensure the design team has the opportunity to review and develop consensus on the technical analyses needed to support decision-making prior to initiation of major analysis tasks.

Following Meeting #2, and receipt of comments on the draft plan, CONSULTANT shall conduct a review meeting with AGENCY (Task 1.6) and prepare a final Alternatives Evaluation Plan.

**Task 1.6 Project Management, Progress and Coordination Meetings**

CONSULTANT shall conduct regular progress meetings with AGENCY and other invited stakeholders. Progress meetings for this task shall include meetings prior to design team presentations, and as necessary to provide updates on work progress or address questions regarding technical analysis or project management. Progress meetings (total of 7) shall occur in Task-1.1 (prior to Kickoff Meeting); Task 1.2 (following compilation of interview results and prior to Design Meeting #1); Task 1.4 (one to review progress and one in preparation for Workshop #1); and Task 1.5 (one in preparation for Design Meeting #2 and one for review of the draft AEP).

CONSULTANT shall conduct project team coordination meetings that occur regularly on approximately two-week intervals to coordinate work between team members.

Task 1 Deliverables

- Digital Reference Library
- Kickoff Meeting Notes
- Facilitation and Decision Support Plan for design team
- Draft interview summary document and presentation
- Fish Passage Design Focus Group Presentation and Summary Notes
- Geomorphology and Sediment Transport Focus Group Presentation and Summary Notes
- **Small Group Presentations and Meeting Notes; Hydraulic Modeling Alternative/ Variations**
- **Project Goals and Objectives document**
- **CDFW Fish Passage Criteria Technical Summary**
- Key topics/uncertainties summary
- Workshop #1 Notes
- Draft Alternatives Evaluation Plan
- Final Alternatives Evaluation Plan
- Mtg #2 Presentation and Notes
- Progress Meeting Agendas and Notes

**Task 2 - Alternatives Refinement and Evaluation**

**Task 2.1 Alternatives Refinement and Summary**

CONSULTANT shall develop the hydraulic design of up to four alternatives to a level of design that provides sizes, slopes, and other characteristics to be used in technical and sediment modeling of the alternatives. The designs will look at performance for diversions, sediment management, and fish passage.

CONSULTANT shall prepare conceptual plan view layouts, profiles, and typical sections to assist in description of the alternatives. All alternatives shall be advanced to a level suitable for initiation of modeling and technical analysis and preliminary hydraulic design will be completed to size facilities and select material types.

CONSULTANT shall prepare a short narrative and summary tables to describe the basis of design for each alternative and prepare a summary comparison of pros and cons based on the design objectives and evaluation criteria developed in Task-1.

CONSULTANT shall present the refined alternatives to the design team (Design Meeting #3) and provide an opportunity for review input and discussion prior to commencing more detailed analysis. Results of this meeting will also be used to refine the modeling plans (operational and hydraulic/sediment transport) for each alternative.

Following Design Meeting #3, CONSULTANT shall check-in with design team members to obtain additional feedback, questions, concerns, or information needs. CONSULTANT shall share this information with the rest of the design team including any follow-ups and adjustments to work planning made as appropriate.

**Task 2.2 Operational Modeling**

CONSULTANT shall develop operational information and modeling to assess how alternatives will perform through a season or series of events to gain an understanding of the relationship between diversion capability, sediment management, and fish passage. This shall include the development of a simple operational model based on an understanding of existing CMWD operations and used to consider potential operational scenarios to improve diversion reliability, sediment management, and fish passage. The operational model shall be used interactively with hydraulic and sediment transport models to assess alternative performance on flow splits to the diversion, sluices, bypasses, and fish passage pathways under varying river flows and sediment management operations.

CONSULTANT shall run the model for multiple hydrographs to understand the potential time dependent effects of operational criteria for the alternatives on diversion yield and to test the sensitivity of diversion yield or other key parameters to different operational criteria or assumptions.

CONSULTANT shall use the model to help guide the identification of additional hydraulic and sediment transport analysis necessary to support decision making and reduce uncertainty in results. CONSULTANT shall run a second round of operational modeling after the analysis is updated prior to or concurrently with Task-2.3.

**Task 2.3 Hydraulic, Sediment, and Fish Passage Analysis**

CONSULTANT shall undertake the appropriate level of modeling for the recommended alternatives and utilize the findings from those studies to update the operational model to better quantify impacts to objectives and long-term maintenance and other costs to support the alternatives analysis. Analysis in this task shall focus on 2D hydraulic and sediment transport modeling. The analysis will utilize the updated 2D modelling of the Ventura River used in the Matilija Dam Ecosystem Restoration Project (MDERP) that includes sand transport and modified boundary conditions, and available topography.

The 2D models for alternatives shall be run in quasi-steady state to represent performance through a limited range of flows and operating scenarios. The model shall calculate flow splits, water levels, velocities, and shear stresses, and will be used to develop rating curves for project features. These results shall be used in the operational model to assess diversion yield and flow splits through an operational season and/ or selected storm hydrographs. The modeling in this phase will be extended far enough upstream and downstream to provide an initial assessment of hydraulics and sediment transport for the entire reach and a comparison of flood risk at Meiners Oaks for each of the alternatives. Alternatives for channel re-grading and channel alignment for the reach downstream of Robles through Meiners Oaks shall be included for all alternatives. These extents shall be used to examine the potential impact of a right or left bank bypass on sediment transport and flooding, including at the existing fish ladder entrance location. As part of this work, CONSULTANT shall use a 2D model of the existing facility as the baseline for comparison of alternative performance.

The sediment transport models in the vicinity of the Robles Facility shall use existing or ongoing regional models from the MDERP 65% design to establish boundary conditions and shall be run for representative hydrographs and a limited number of operating scenarios. The sediment transport modeling shall focus on potential depositional or erosional trends in the project area for the alternative configurations, and the ability of the alternatives to pass post-Matilija Dam removal sediment loads through the system under high flow conditions. Modifications to the regional model will be used to refine estimated depositional patterns and time dependent processes in the vicinity of the diversion under post-Matilija Dam removal conditions.

CONSULTANT shall conduct additional hydraulic modeling to assess performance of rock ramps or chutes for fish passage flows under a range of fish passage design flows.

CONSULTANT shall schedule Design Meeting #4 when preliminary analyses of results are available for all alternatives. A summary of alternative performance shall be prepared for review with the design team. CONSULTANT shall use Design Meeting #4 to solicit feedback on analyses and results obtained to date and guide adjustments to alternatives and additional analysis in Task 2-4.

**Task 2.4 Additional Refinements and Analysis**

CONSULTANT shall refine alternatives based on design team comments following Task 2.3 and prepare revised layouts for up to two alternatives developed in Task 2.1 by adjusting width, elevation, and/or orientation of proposed facilities. CONSULTANT shall prepare, execute, and analyze up to two local Computational Fluid Dynamic (CFD) models to refine hydraulics of key aspects of the designs for one geometry and up to three flowrates. CONSULTANT shall conduct Design Meeting #5 to review revised layouts and additional analysis results.

**Task 2.5 Alternatives Analysis Report and Workshop #2**

The CONSULTANT shall evaluate alternative performance based on the criteria established in Task-1 to include hydraulic, sediment, and fish passage performance based on the modeling analysis, operations and maintenance ease and cost, probable construction cost, environmental and permitting factors, and implementation considerations. CONSULTANT shall prepare the Opinion of Probable Construction Cost (OPCC) using rough estimates of quantities for key construction types and features, unit costs based on regional information, and guidelines or allowances for project features not yet defined at the conceptual level. The OPCC will be an order of magnitude estimate commensurate with the preliminary nature of the

design.

CONSULTANT shall assess operations and maintenance requirements for each alternative based on modeling results, estimate the variability of hydrologic conditions and uncertainty related to sediment loads and performance, and summarize expected life cycle costs for the alternatives, including capital and operations and maintenance costs.

CONSULTANT shall prepare a draft Alternatives Analysis Report with findings and recommendations for the preferred alternative (or alternatives) to be carried forward into Phases B and C. The alternatives development process and the results of technical analyses will be described. CONSULTANT shall describe the alternatives evaluation in the text and summarize it in tabular form and characterize the uncertainties in the evaluation.

CONSULTANT shall conduct Workshop #2 to build consensus around the draft Alternatives Analysis Report and the selected preferred alternative(s). Workshop #2 shall be held after the draft alternatives analysis report is released but prior to the due date for comments. CONSULTANT shall use this workshop to present the Alternatives Analysis Report and engage with the design team to discuss the basis for the draft evaluation, facilitate decision-making, and consider the path forward.

After receipt of consolidated comments, CONSULTANT shall compile a comment-response summary for review with AGENCY. After review with AGENCY, (Task 2.7), the CONSULTANT shall prepare a Final Alternatives Analysis Report with findings and recommendations for the preferred alternative(s) to be carried forward into Phases B and C, incorporating and addressing written comments. CONSULTANT shall conduct Design Meeting #6 to resolve comments from the draft report, if any, prior to completion of the final report.

**Task 2.6 Monitoring**

CONSULTANT shall develop recommendations for placement of additional monitoring equipment at the Robles Diversion to initiate data collection to help inform future modeling, design, and operations recommending equipment designed to provide real-time and recorded information on sediment levels and suspended sediment transport. CONSULTANT shall review options such as the use of LISST-ABS (Suspended Sediment Concentration) Systems, Radar Gages, Snow Pillows (for measuring deposition of material) and Data Loggers with CMWD and AGENCY and develop instrumentation layouts and equipment specifications; acquire instruments, communications equipment, and appurtenances; conduct initial testing and data review; and assess data series as they become available. CONSULTANT shall lead the installation of equipment with assistance from CMWD and instrumentation will tie into existing power supplies provided by CMWD. This task will cover mutually agreed to equipment, installation, monitoring, maintenance, and removal based on initial conversations for the proposed plan.

CONSULTANT shall collect information relevant to analysis, design, and operations (dependent on the timing of installation and hydrologic conditions after installation), for use in verification of models in the current phase of work as available and for use in future design phases.

**Task 2.7 Project Management, Progress and Coordination Meetings**

CONSULTANT shall conduct regular progress meetings with AGENCY and the design team. Progress meetings shall include one meeting in Task 2.1 prior to Design Meeting #3, two meetings in Task 2.3 (one interim meeting and one meeting to review Task 2.2 and Task 2.3 results prior to Design Meeting #4), one meeting in Task 2.4 prior to Design Meeting #5, one meeting in Task 2.5 prior to Workshop #2, and one draft report comments review meeting to resolve comments from the draft report prior to completion of the final report.

CONSULTANT shall also conduct team coordination meetings regularly on approximately two-week intervals to coordinate work between team members.

*Task 2 Deliverables*

- Refined concept layout drawings for alternatives
- Basis of design summary
- Summary comparison of alternatives – pros, cons, uncertainties

- Design Meeting #3 Presentation and Notes
- Simulation summaries for baseline and 4 alternatives
- Sensitivity summary
- Preliminary Hydraulic, Sediment, and Fish Passage Summary Memorandum
- Design Meeting #4 Presentations and Notes
- Additional Modeling Summary Memorandum
- Design Meeting #5 Presentations and Notes
- Draft Alternatives Analysis Report
- Workshop #2 Presentations and Notes
- Comment-response summary
- Final Alternatives Analysis Report
- Design Meeting #6 Presentation and Notes
- Monitoring plan
- Equipment List, Procurement, Installation, monitoring, maintenance, and removal.
- Progress Meeting Agendas and Notes
- Coordination Meeting Agendas and Notes

### **Task 3 - Meiners Oaks Flood Protection**

#### **Task 3.1 Meiners Oaks Preliminary Flood Risk Improvement Alternatives Assessment**

CONSULTANT shall provide a preliminary assessment of the impacts of the Robles alternatives on flooding to the downstream Meiners Oaks reach. In this task the CONSULTANT shall complete initial conceptual analysis at Meiners Oaks looking at the potential impact of the preferred Robles Diversion Alternatives. The Meiners Oaks area will be incorporated into the hydraulic and sediment transport modeling for the Robles Diversion alternatives. In this task the CONSULTANT shall complete additional hydraulic analysis if required to identify conceptual flood protection alternatives at Meiners Oaks that are compatible with the Robles Diversion alternatives. This analysis will include some basic variations on topography through the Meiners Oaks area. The CONSULTANT shall develop a brief technical memorandum discussing these alternatives and next steps for the alternatives analysis and supporting studies. CONSULTANT shall present the results of the study in design Mtg #7. Comments provided by the design team on the draft document shall be incorporated in a final memorandum.

#### Task 3 Deliverables

Draft Preliminary Meiners Oaks Flood Risk Memorandum  
Final Preliminary Meiners Oaks Flood Risk Memorandum  
Design Meeting #7 Presentation and Notes

### **Task 4 - Phase B Robles 10% Design and Alternatives Selection**

Final Scope TBD

### **Task 5 - Phase C Meiners Oaks Flood Protection Technical Studies and 10% Design**

Final Scope TBD

### **Task 6 - Phase D Robles and Meiners Oaks 30% Designs**

Final Scope TBD

**3. Extra Services**

Extra Services are separate from but related to the Basic Services described above. Extra Services shall be performed by CONSULTANT only after being authorized in writing by the Project Manager for AGENCY. AGENCY's written authorization will include a statement of the Extra Services required and time schedule for completion. CONSULTANT's billing and AGENCY's payment for Extra Services shall occur pursuant to Exhibit C.

**4. County Services**

AGENCY will provide or accomplish the following:

1. Full information as to the requirements of the services to be provided by CONSULTANT under the contract.
2. Review documents submitted by CONSULTANT and provide comments, direction, or approval as needed in a timely manner.
3. Review documents submitted by CONSULTANT and provide comments, direction, or approval as needed in a timely manner.
4. All available information and results of previous studies, analyses, etc. to be used for the project.

End of Exhibit A

**EXHIBIT B - TIME SCHEDULE**  
*(Changes in Bold/Italic)*

**1. Schedule**

All Work on this contract shall be completed by 12/31/2024.

CONSULTANT shall complete intermediate tasks as follows:

**Task Table**

<b>Task</b>	<b>Description</b>	<b>Due Date</b>
	<b>Phase A, Robles Alternatives Refinement</b>	
<b>1</b>	<b>Alternatives Review and Evaluation Plan</b>	
<b>1.1</b>	Data Review and Evaluation, and Kick-off Meeting	10/01/2023
<b>1.2</b>	Initial Stakeholder Outreach	10/01/2023
<b>1.3</b>	Site Visit and Design Meeting #1	10/01/2023
<b>1.4</b>	<b>Alternatives Update, Draft Evaluation Criteria, and Workshop #1</b>	<b>7/31/2024</b>
<b>1.5</b>	Draft and Final Alternatives Evaluation Plan	<b>7/31/2024</b>
<b>1.6</b>	Project Management, Progress and Coordination Meetings	<b>7/31/2024</b>
<b>2</b>	<b>Alternatives Refinement and Evaluation</b>	
<b>2.1</b>	Alternatives Refinement and Summary	10/1/2024
<b>2.2</b>	Operational Modeling	10/1/2024
<b>2.3</b>	Hydraulic, Sediment, and Fish Passage Analysis	10/1/2024
<b>2.4</b>	Additional Refinements and Analysis	10/1/2024
<b>2.5</b>	Alternatives Analysis Report and Workshop #2	10/1/2024
<b>2.6</b>	Monitoring	10/1/2024
<b>2.7</b>	Project Management, Progress and Coordination Meetings	10/1/2024
<b>3</b>	<b>Meiners Oaks Flood Protection</b>	
<b>3.1</b>	Meiners Oaks Preliminary Flood Risk Improvement Alternatives Assessment	10/1/2024
<b>4</b>	<b>Phase B Robles 10% Design and Alternatives Selection</b>	TBD
<b>5</b>	<b>Phase C Meiners Oaks Flood Protection Technical Studies and 10% Design</b>	TBD
<b>6</b>	<b>Phase D Robles and Meiners Oaks 30% Designs</b>	TBD

**2. Delays**

If Work cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fee for the Work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the Work was required to be complete as specified in Exhibit B until the time the Work can actually be completed. Any payment of an additional fee as described in this paragraph must be authorized by AGENCY with a modification to this contract.

End of Exhibit B

**MODIFICATION NUMBER 02 TO AE23-045**

**EXHIBIT C – Fees and Payments  
(Changes in Bold/Italic)**

**1. Compensation Summary**

The following summarizes the maximum amount of compensation available to CONSULTANT under this contract. The actual amount of compensation shall be established and paid in accordance with the applicable provisions of the contract including this Exhibit C.

Maximum Fees for Basic Services:	\$ <u><b>1,636,771</b></u>
Maximum Fees for Extra Services:	\$ _____
Maximum Reimbursement for Expenses:	\$ <u>4,150</u>
 Total Amount Not to Exceed:	 \$ <u><b>1,640,921</b></u>

**2. Fees for Basic Services**

AGENCY agrees to pay CONSULTANT the following fees for Basic Services:

a **fixed fee** compensation, in the lump sum amount of **\$1,636,771**, for completion of all Basic Services.

**Task Table**

<b>Task</b>	<b>Description</b>	<b>Lump Sum</b>
1	Alternatives Review and Evaluation Plan	
1.1	Data Review and Evaluation, and Kick-off Meeting	\$29,000
1.2	Initial Stakeholder Outreach	\$49,000
1.3	Site Visit and Design Meeting #1	\$43,000
1.4	Alternatives Update, Draft Evaluation Criteria, and Workshop #1	<b>\$243,771</b>
1.5	Draft and Final Alternatives Evaluation Plan	\$59,000
1.6	Project Management and Progress and Coordination Meetings	\$57,000
2	Alternatives Refinement and Evaluation	
2.1	Alternatives Refinement and Summary	\$98,000
2.2	Operational Modeling	\$114,000
2.3	Hydraulic, Sediment, and Fish Passage Analysis	\$388,000
2.4	Additional Refinements and Analysis	\$133,000
2.5	Alternatives Analysis Report and Workshop #2	\$118,000
2.6	Monitoring	\$100,000
2.7	Project Management and Progress and Coordination Meetings	\$125,000
3	Meiners Oaks Flood Protection	
3.1	Meiners Oaks Preliminary Flood Risk Improvement Alternatives Assessment	\$80,000
4	Phase B Robles 10% Design and Alternatives Selection	TBD
5	Phase C Meiners Oaks Flood Protection Technical Studies and 10% Design	TBD
6	Phase D Robles and Meiners Oaks 30% Design Studies	TBD
	<b>Total</b>	<b>\$1,636,771</b>

**3. Fees for Extra Services**

For Extra Services authorized in writing in advance by AGENCY in accordance with Exhibit A, AGENCY agrees to pay CONSULTANT an **hourly rate** compensation for actual hours of Extra Services performed that is based upon the hourly rates set forth in the Rate Table for Basic Services above or, if none, then



## MODIFICATION NUMBER 02 TO AE23-045

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based upon the hourly rates set forth in the following Rate Table for Extra Services, which rates shall remain fixed for the duration of the contract, not to exceed the **maximum fee amount of \$0.00**.

### 4. Delays

If Work cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fees for the Work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the Work was required to be complete as specified in Exhibit B until the time the Work can actually be completed. Any payment of an additional fee as described in this paragraph must be authorized by AGENCY with a written modification to this contract.

### 5. Reimbursable Expenses

CONSULTANT shall be reimbursed a sum for the following reasonable out-of-pocket expenses that are incurred and paid for by CONSULTANT in furtherance of performance of its obligations under this contract, but only to the extent that such expenses are directly related to CONSULTANT's services hereunder and do not exceed the **maximum reimbursable amount of \$4,150.00**:

(i) Outside printing directly related to deliverables but not for internal uses of CONSULTANT or its SubCONSULTANTS.

(ii) Reproduction or reprographic costs directly related to deliverables but not for internal uses of CONSULTANT or its SubCONSULTANTS. If CONSULTANT provides allowable reprographic services using its own equipment rather than using an outside service, the unit billing rates for such charges must be approved in advance by AGENCY.

(iii) Shipping, overnight mail, postage, messenger, courier and/or delivery services (but not for CONSULTANT's internal communications);

(iv) Only if authorized in writing in advance by AGENCY, reimbursement for business travel for the specific position descriptions so identified in the Rate Tables for Basic Services or Extra Services set forth above. AGENCY shall reimburse CONSULTANT for transportation, lodging, and meal expenses consistent with the policies and amounts approved for County employees as defined by policy number Chapter VII(C)-1, *Reimbursement of Employees County Business Expenses*, in the County's Administrative Policy Manual (latest edition);

(v) Only if authorized in writing in advance by AGENCY, fees and costs for SubCONSULTANT services that are not included in the Rate Tables for Basic Services or Extra Services set forth above.

**Exclusive List.** The list of reimbursable expenses set forth above is the sole and exclusive list of reimbursable expenses that CONSULTANT is entitled to receive.

**Approval Limits.** Any reimbursable expense wherein a single item exceeds \$500 in value, whether purchased or leased, must be approved in writing in advance by AGENCY.

**No Administrative Charge or Mark-Ups.** The reimbursement provided for herein shall not include an administrative charge, multiplier or other mark-up by CONSULTANT unless authorized in writing, in advance, by AGENCY.

**No Reimbursement for Specified Basic Services Paid for by a Fixed Fee.** Notwithstanding the above, expenses related to Basic Services specified in Exhibit B are not reimbursable if CONSULTANT is compensated for Basic Services by a fixed fee.

### 6. Payment

AGENCY shall make payments to CONSULTANT under the contract as follows:

#### Requests for Payment

To request payment, CONSULTANT shall complete and submit to AGENCY a CONSULTANT Services Invoice Form that shall include, at a minimum, (i) personnel time records for Basic Services and Extra Services actually performed at the rates specified in this Exhibit C, or the completed task for which payment of the fixed fee provided for in this Exhibit C is requested, as applicable, and (ii) receipts for all authorized reimbursable expense, along with the written AGENCY authorization for any specific reimbursable expenses requested for payment, if required above.

## MODIFICATION NUMBER 02 TO AE23-045

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When invoicing for Extra Services, CONSULTANT shall clearly mark on the Invoice Form which services are Extra Services and keep those services separate from or Basic Services and shall include a copy of the written AGENCY authorization for the Extra Services for which payment is requested.

CONSULTANT shall submit all **invoices** to:

**PWA.CONSULTANTinvoices@ventura.org**

### **Payment Schedule**

Payments shall be made by AGENCY upon presentation of a properly completed AGENCY Invoice Form as described above. Payments based on an hourly rate compensation shall be made monthly.

### **Timely Invoicing**

Timely invoicing by CONSULTANT is required. Delays in invoicing for services performed increases the management effort required by AGENCY to ensure accurate payments to CONSULTANT and manage project budgets. Accordingly, CONSULTANT shall submit a properly completed invoice no later than 60 calendar days after the services which are the subject of the invoice were performed. An invoice received by AGENCY more than 60 calendar days after the services were performed shall be reduced by 5% to compensate AGENCY for the additional management costs. Additionally, since increases in administrative costs and budgetary problems caused by late invoicing correlate to the length of delay in invoicing, there will be an additional 5% reduction in compensation for each additional 30-calendar-day period beyond 60 days between the date the services were performed and the submission of the invoice for those services.

CONSULTANT shall submit a final invoice form within 60 days of the earliest of the following events: 1) completion and acceptance by AGENCY of all Work required by the contract; or 2) termination of the contract.

End of Exhibit C

CASITAS MUNICIPAL WATER  
DISTRICT ROBLES WORKING  
GROUP STAFF TIME ESTIMATE

STAFF	STAFF TIME ESTIMATE 7/1/2023 - 2/15/2024				STAFF TIME ESTIMATE 2/15/2024 - 6/30/2024				STAFF TIME ESTIMATE 7/1/2024 - 12/31/2024				STAFF TIME ESTIMATE 1/1/2025 - 6/30/2025			
	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL
GENERAL MANAGER	24	6	\$ 136.42	\$ 19,644.48	8	4.5	\$ 159.96	\$ 5,758.56	8	6	\$ 167.96	\$ 8,061.98	8	6	\$ 167.96	\$ 8,061.98
ASSISTANT GENERAL MANAGER	24	6	\$ 109.56	\$ 15,776.64	20	4.5	\$ 147.52	\$ 13,276.80	20	6	\$ 154.90	\$ 18,587.52	20	6	\$ 154.90	\$ 18,587.52
ENGINEERING MANAGER	8	6	\$ 159.96	\$ 7,678.08	24	4.5	\$ 136.42	\$ 14,733.36	32	6	\$ 143.24	\$ 27,502.27	40	6	\$ 143.24	\$ 34,377.84
OPERATIONS AND MAINTENANCE	8	6	\$ 147.52	\$ 7,080.96	20	4.5	\$ 133.02	\$ 11,971.80	20	6	\$ 139.67	\$ 16,760.52	20	6	\$ 139.67	\$ 16,760.52
FISHERIES MANAGER	8	6	\$ 133.02	\$ 6,384.96	40	4.5	\$ 109.56	\$ 19,720.80	40	6	\$ 115.04	\$ 27,609.12	48	6	\$ 115.04	\$ 33,130.94
FISHERIES SUPERVISOR	16	6	\$ 69.05	\$ 6,628.80	16	4.5	\$ 69.05	\$ 4,971.60	16	6	\$ 72.50	\$ 6,960.24	16	6	\$ 72.50	\$ 6,960.24
			<b>TOTAL</b>	<b>\$ 63,193.92</b>			<b>TOTAL</b>	<b>\$ 70,432.92</b>			<b>TOTAL</b>	<b>\$ 105,481.66</b>			<b>TOTAL</b>	<b>\$ 117,879.05</b>

STAFF	STAFF TIME ESTIMATE 7/1/2025 - 12/31/2025				STAFF TIME ESTIMATE 1/1/2026 - 6/30/2026				STAFF TIME ESTIMATE 7/1/2026 - 12/31/2026				STAFF TIME ESTIMATE 1/1/2027 - 6/30/2027			
	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL	HOURS/MONTH	# MONTHS	FULLY BURDENED RATE	SUBTOTAL
GENERAL MANAGER	8	6	\$ 176.36	\$ 8,465.08	8	6	\$ 176.36	\$ 8,465.08	8	6	\$ 185.17	\$ 8,888.34	8	6	\$ 185.17	\$ 8,888.34
ASSISTANT GENERAL MANAGER	20	6	\$ 162.64	\$ 19,516.90	20	6	\$ 162.64	\$ 19,516.90	20	6	\$ 170.77	\$ 20,492.74	20	6	\$ 170.77	\$ 20,492.74
ENGINEERING MANAGER	40	6	\$ 150.40	\$ 36,096.73	40	6	\$ 150.40	\$ 36,096.73	24	6	\$ 157.92	\$ 22,740.94	24	6	\$ 157.92	\$ 22,740.94
OPERATIONS AND MAINTENANCE	20	6	\$ 146.65	\$ 17,598.55	20	6	\$ 146.65	\$ 17,598.55	20	6	\$ 153.99	\$ 18,478.47	20	6	\$ 153.99	\$ 18,478.47
FISHERIES MANAGER	48	6	\$ 120.79	\$ 34,787.49	48	6	\$ 120.79	\$ 34,787.49	32	6	\$ 126.83	\$ 24,351.24	32	6	\$ 126.83	\$ 24,351.24
FISHERIES SUPERVISOR	16	6	\$ 76.13	\$ 7,308.25	16	6	\$ 76.13	\$ 7,308.25	16	6	\$ 79.93	\$ 7,673.66	16	6	\$ 79.93	\$ 7,673.66
			<b>TOTAL</b>	<b>\$ 123,773.00</b>			<b>TOTAL</b>	<b>\$ 123,773.00</b>			<b>TOTAL</b>	<b>\$ 102,625.40</b>			<b>TOTAL</b>	<b>\$ 102,625.40</b>

Fiscal Year(7/1-6/30 (Except as otherwise Shown))				
2023-2024	2024-2025	2025-2026	2026-2027	<b>TOTAL</b>
\$ 133,626.84	\$ 223,360.70	\$ 247,546.00	\$ 205,250.80	\$ 809,784.34

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FLOOD, GENERAL MANAGER**

**CC: JANYNE BROWN, CFO**

**SUBJECT: SURPLUS – ARIMA VESSEL UNIT #183**

**DATE: OCTOBER 3, 2024**

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**RECOMMENDATION:**

It is the recommendation of the operations staff to surplus Unit #183 – 1992 Arima Sea Pacer 17” vessel used for water quality sampling. This unit will require extensive and expensive retrofits to remain operational.

**BACKGROUND:**

The unit has been used to pull water samples from the lake but engine issues have made it uneconomical to operate. It is estimated that we could receive \$500 from the auction on GovDeals.



**Casitas Municipal Water District**  
**State Water Project - Interconnect Project Costs**  
**As of 9/30/24**

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	123,668	-	123,668
527	State Water Interconnect - Carpinteria to Casitas	3,475,876	1,007,745	4,483,621
606	State Water Interconnect - Ventura to Casitas	249,242	-	249,242
Project(s) Cost To Date:		<u>3,848,786</u>	<u>1,007,745</u>	<u>4,856,531</u>

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
09/30/24**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3133ERFJ5	5/20/2027	\$848,530	\$869,338	4.500%	6/18/2024	8.72%	950
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$989,580	2.700%	5/10/2017	9.92%	280
*TB	US Treasury Note	912797KA4	2/20/2025	\$708,385	\$712,559	4.460%	8/27/2024	7.14%	140
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$488,420	2.925%	11/20/2017	4.90%	1292
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$731,974	5.400%	5/9/2016	7.34%	553
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$460,653	2.710%	11/20/2017	4.62%	1572
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,439,175	2.125%	7/6/2010	24.45%	564
*TB	US Treasury Note	912797MG9	8/7/2025	\$1,056,945	\$1,063,348	4.000%	9/4/2024	10.66%	307
*TB	US Treasury Note	912797LC9	11/7/2024	\$730,893	\$746,378	4.660%	5/8/2024	7.48%	37
*TB	US Treasury Note	9128286F2	2/28/2026	\$1,471,347	\$1,473,510	2.540%	9/9/2024	14.77%	508
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$10,307,067</b>	<b>\$9,974,934</b>			<b>99.96%</b>	
<b>Total Certificates of Deposit:</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of 9/30/2024: (11-00-1050-00)</b>		N/A	<b>\$496</b>	<b>\$496</b>	3.36%	Estimated	<b>0.00%</b>	
***	<b>COVI as of 9/30/2024: (11-00-1060-00)</b>		N/A	<b>\$3,150</b>	<b>\$3,150</b>	3.59%	Estimated	<b>0.03%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$10,310,713</b>	<b>\$9,978,580</b>			<b>100.00%</b>	
Total Funds Invested last report				\$9,270,472	\$8,793,900				
Total Funds Invested 1 Yr. Ago				\$11,595,525	\$10,621,529				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$3,656,169</b>	<b>\$3,656,169</b>				
	<b>CASH IN Custody Money Market</b>			<b>\$21,210</b>	<b>\$21,210</b>				
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$13,988,092</b>	<b>\$13,655,959</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$14,567,822	\$13,593,826				

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.



**Casitas Municipal Water District  
Adjudication Charge Summary Report**

	FY2021	FY2022	FY2023	FY2024	Total									
Revenue	(584,095)	(580,963)	(576,000)	(571,394)	(2,312,453)									
Expenses														
Legal	168,555	400,238	103,336	70,698	742,827									
Other Pro Fees	125,175	213,111	44,340	73,749	456,376									
Bank Fees/ Bad Debt	130	366	-	-	496									
<b>Net Total</b>	<b>(290,234)</b>	<b>32,752</b>	<b>(428,324)</b>	<b>(426,948)</b>	<b>(1,112,754)</b>									
Cash Collected	484,014	571,777	527,845	677,295	2,260,930									
Cash Disbursed	(251,637)	(642,205)	(139,074)	(176,934)	(1,209,850)									
Accounts Payable	(42,224)	23,699	11,827	(63,764)	(70,462)									
Accounts Receivable	100,081	13,977	27,726	(9,649)	132,135									
<b>Net Total</b>	<b>290,234</b>	<b>(32,752)</b>	<b>428,324</b>	<b>426,948</b>	<b>1,112,754</b>									
	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	<b>Total to date</b>	
	July	August	September	October	November	December	January	February	March	April	May	June		
Revenue	(47,283)	(46,753)	6	-	-	-	-	-	-	-	-	-	(2,406,483)	
Expenses														
Legal	-	-	-	10,768	-	-	-	-	-	-	-	-	753,596	
Other Pro Fees	(6,527)	23,550	57,973	-	-	-	-	-	-	-	-	-	531,372	
Bank Fees/ Bad Debt	-	-	-	-	-	-	-	-	-	-	-	-	496	
<b>Net Total</b>	<b>(53,811)</b>	<b>(23,203)</b>	<b>57,979</b>	<b>10,768</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,121,019)</b>	
Cash Collected	38,940	85,112	25,075	2,387	-	-	-	-	-	-	-	-	2,412,443	
Cash Disbursed	(11,740)	(23,550)	(79,953)	(10,768)	-	-	-	-	-	-	-	-	(1,335,861)	
Accounts Payable	70,462	-	(0)	-	-	-	-	-	-	-	-	-	0	
Accounts Receivable	(43,850)	(38,359)	(3,101)	(2,387)	-	-	-	-	-	-	-	-	44,438	
<b>Net Total</b>	<b>53,811</b>	<b>23,203</b>	<b>(57,979)</b>	<b>(10,768)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,121,020</b>	
Note: Data as of 10/02/2024	-	(0.00)	-	-	-	-	-	-	-	-	-	-	1,076,582	



**Consumption Report**

**Water Sales FY 2024-2025 (Acre-Feet)**

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2024/ 2025	2023/ 2024
													Total	Total
AD Ag-Domestic	332	346	-	-	-	-	-	-	-	-	-	-	678	505
MAD Ag-Domestic Multi	12	13	-	-	-	-	-	-	-	-	-	-	25	18
AG Ag	176	208	-	-	-	-	-	-	-	-	-	-	384	301
C Commercial	89	111	-	-	-	-	-	-	-	-	-	-	200	162
DI Interdepartmental	25	20	-	-	-	-	-	-	-	-	-	-	45	39
F Fire	0	0	-	-	-	-	-	-	-	-	-	-	0	0
I Industrial	1	3	-	-	-	-	-	-	-	-	-	-	4	4
OT Other	27	35	-	-	-	-	-	-	-	-	-	-	62	47
R Residential	232	266	-	-	-	-	-	-	-	-	-	-	498	406
RM Residential Multi	30	34	-	-	-	-	-	-	-	-	-	-	65	57
RS - P Resale Pumped	11	18	-	-	-	-	-	-	-	-	-	-	29	11
RS - G Resale Gravity	478	525	-	-	-	-	-	-	-	-	-	-	1,003	96
TE Temporary	0	1	-	-	-	-	-	-	-	-	-	-	2	5
<b>Total</b>	<b>1,416</b>	<b>1,580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,996</b>	<b>1,651</b>
<b>CMWD</b>	<b>1,219</b>	<b>1,350</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,569</b>	<b>1,335</b>
<b>OJAI</b>	<b>197</b>	<b>230</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>427</b>	<b>315</b>
<b>Total 2023 / 2024</b>	<b>906</b>	<b>744</b>	<b>759</b>	<b>869</b>	<b>736</b>	<b>491</b>	<b>207</b>	<b>280</b>	<b>300</b>	<b>332</b>	<b>576</b>	<b>795</b>	<b>N/A</b>	<b>6,994</b>



**CASITAS MUNICIPAL WATER DISTRICT**  
**MINUTES**  
**Recreation Committee**  
**(this meeting was held virtually and in-person)**

DATE: September 27, 2024  
TO: Board of Directors  
FROM: General Manager, Michael Flood  
Re: Recreation Committee Meeting of September 10, 2024 at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Brian Brennan  
Director Pete Kaiser  
General Manager, Michael Flood  
Assistant General Manager, Kelley Dyer  
Park Services Manager, Joe Martinez  
Division Officer, John Brokus  
Executive Administrator, Rebekah Vieira
  
2. **Public Comments.**  
None
  
3. **Board/Management Comments**  
Director Brennan made comments regarding Recreation Committee scheduling during the summer of 2025.  
  
Director Kaiser made comments regarding policy direction.
  
4. **Review and Discussion of Lake Casitas Recreation Area Guest Noise**  
Director Kaiser made comments regarding noise regulations at the LCRA, customer follow-up, patrol checks, and decibel measurement.  
  
Director Brennan made comments regarding follow-up with customers, checking sound levels, and sound-checking devices.  
  
PSM Martinez detailed patrol check activities and sound regulation enforcement.  
  
GM Flood indicated that he would follow-up with the customer regarding the noise complaint.
  
5. **Review of Recreation Report for June and July 2024.**  
PSM Martinez went over the report with the Committee including the visitation, revenue results, infrastructure improvements, Casitas Water Adventure operations and attendance, boat inspections, disposal of carp, night fishing, the wine festival, park sign refreshing, and the MS bike tour benefit event.

Director Brennan commented on increases in revenues and visitation.

Director Kaiser complimented staff on a job well done and made comments on the Casitas Water Adventure aerobics program.

6. **Review of Incidents and Comments**

DO Brokus gave updates about calls for service, patrol checks on the Teague watershed, noise complaints, disturbances, law enforcement contacts, patrol observations, unattended fires, and traffic incidents.

Director Kaiser made comments about the improvement in the Teague Watershed.

Director Brennan made comments regarding work Ventura County is conducting on Coyote Creek downstream of Casitas Dam including property that has been purchased.

CASITAS MUNICIPAL WATER DISTRICT  
CLAIM FORM

Claimant must show:

Today's Date: September 20, 2024

Name Catherine Gwynn

Address 104 W. Aliso St., Apt #5 Ojai, CA 93023

PO Box or address to which claimant wants notices to be sent

1055 Ventura Ave., Oak View, CA 93022

Date of circumstance or occurrence

April 05, 2024

Place of circumstance or occurrence

Claimant had exited her apartment at 104 W. Aliso St. and was walking on the pathway to the apartment complex mailbox when the injury occurred.

Other circumstances which gave rise to the claim

Worker/ employee of Casitas Municipal Water District had been working on a broken pipeline the day prior to the incident and left the pathway muddy and slippery while failing to provide warning cones. Claimant slipped and fell due to condition of the pathway. The Casitas Municipal Water District employees created a dangerous condition on the property which was the proximate cause of claimant's injuries. Claimant has been informed that this same water main had burst numerous times over the past decade.

General description of indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim:

Claimant sustained injuries to her lower back, neck, buttocks, and suffered severe headaches.

Claimant currently does not possess any medical bills however, she has received extensive

treatment and has been advised that she will require surgery.

Name or names of public employees causing the injury, damage, or loss if known.

Claimant is unaware of the names of the employees of the Casitas Municipal Water District.

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However Edgar, a Casitas Municipal Water District employee was a witness to the incident.

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The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss insofar as it may be known at the time of the claim together with the basis of computation of the amount claims. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim; however, it shall indicate whether jurisdiction over the claim would rest in municipal or superior court.

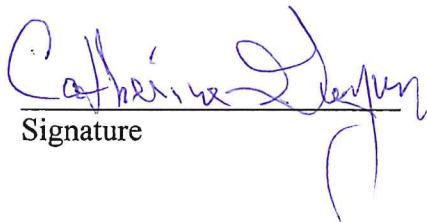
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The amount claimed exceeds ten thousand dollars (\$10,000). Jurisdiction of this claim rests

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with the Superior Court as an unlimited damages filing.

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Signature

September 20, 2024

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Date