



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT Meeting to be held at the

District Office
1055 Ventura Ave.
Oak View, CA 93022
www.casitaswater.org

Director Brennan will attend remotely from 17553 Brookville Ct. Round Hall, VA 20141

Join Zoom Meeting

<https://us06web.zoom.us/j/91094478837?pwd=VnNOQTZyQVlk4K2pnaWpjYVI1TkpRdz09>
Meeting ID: 910 9447 8837 Passcode: 736519

To join the meeting via telephone please call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 910 9447 8837# Passcode: 736519#

May 10, 2023 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER

2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Accounts Payable Report.
[Accounts Payable Report..pdf](#)
 - 6.b. Minutes of the April 26, 2023 Board Meeting.
[4 26 2023 Min.pdf](#)
7. ACTION ITEMS
 - 7.a. Adopt an ordinance amending Section 19.3 of the Casitas Rates and Regulations for Water Service.
[Rates and Regs Memo 05.10.23_v2.pdf](#)
[ATT_Ordinance_23-XXX_05-10-2023_v2.pdf](#)
 - 7.b. Authorize the General Manager to enter into a contract with Paymentus for Credit Card Processing and Customer Portal services.
[Board Memo for Payment Processor 051023_1.pdf](#)
[Casitas and Paymentus MSA 051023 ATT1.pdf](#)
 - 7.c. Authorize General Manager to enter into an Agreement with the City of Ojai for Conduit Installation and Reimbursement.
[Board Memo Fiber Optic Agmt 20230510.pdf](#)
[1 Fiber Optic Conduit - Agenda Report.pdf](#)
[Ojai Conduit Agr_20230413.pdf](#)
 - 7.d. Approve and file the Notice of Exemption for the Rincon Backcountry Road Culvert Installations Project.
[Board Memo_NOE 20230510.pdf](#)
8. INFORMATION ITEMS
 - 8.a. Special Finance Committee Minutes.
[Special Finance Minutes 050423.pdf](#)
 - 8.b. State Water Project Intertie Report.
[SWP Intertie Project Cost 4-30-23.pdf](#)

- 8.c. Adjudication Charges Report.
[Adjudication Charges YTD 4.30.23.pdf](#)
- 8.d. CFD 2013 Report.
[CFD 2013-1 Project Cost 4-30-2023.pdf](#)
- 8.e. Consumption Report March 2023.
[Consumption 2022-2023.pdf](#)
- 8.f. Financial Statements February 2023 and Non Budgets Items.
[Financial Statements 02-28-2023 Summary.pdf](#)
- 8.g. Investment Report.
[Investment Report 4.30.23.pdf](#)
- 9. GENERAL MANAGER COMMENTS
- 10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED
- 11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).
- 12. CLOSED SESSION
 - 12.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.
 - 12.b. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): (One case)
- 13. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 04/20/23 - 05/03/23
Presented to the Board of Directors For Approval May 10, 2023

Check	Payee		Description	Amount
001197	Payables Fund Account	# 9759651478	Accounts Payable Batch 042623	\$ 532,890.73
001198	Payables Fund Account	# 9759651478	Accounts Payable Batch 050323	\$ 625,089.28
				<u>\$ 1,157,980.01</u>
001199	Payroll Found Account	# 9469730919	Estimated Payroll 05/18/23	\$ 240,000.00
			Total	<u>\$ 1,397,980.01</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001197-001199 have been duly audited is hereby certified as correct.



Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001197 A/P Checks: 049649-049689
A/P Draft 000568
Voids:

001195 A/P Checks: 049690-049764
A/P Draft 000569-000575
Voids:
049693 - Amazon Capital Services - Continuation of detail of check #049692



Janyne Brown , Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 04/29/23

Pay Date 05/04/23

have been duly audited and are
hereby certified as correct.

Signed: 

Janyne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/03/2023			049693		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK:	TOTALS:	1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-042523-CMWD	Corvel Claims - 04/18-04/24/23	D	4/26/2023	880.43		000568		880.43
01483	CORVEL CORPORATION							
I-050223-CMWD	Corvel Claims - 04/25-05/01/23	D	5/03/2023	1,352.70		000569		1,352.70
00131	JCI JONES CHEMICALS, INC							
I-911035	Chlorine - TP, CM 911052	D	5/03/2023	5,177.91		000570		5,177.91
00128	INTERNAL REVENUE SERVICE							
I-T1 202305012201	Federal Withholding	D	5/03/2023	45,828.76		000571		
I-T3 202305012201	SS Withholding	D	5/03/2023	47,663.38		000571		
I-T4 202305012201	Medicare Withholding	D	5/03/2023	11,147.14		000571		104,639.28
00187	CALPERS							
I-PBB202305012201	PERS BUY BACK	D	5/03/2023	130.46		000572		
I-PBP202305012201	PERS BUY BACK	D	5/03/2023	161.96		000572		
I-PEB202305012201	PEPRA EMPLOYEES PORTION	D	5/03/2023	12,894.25		000572		
I-PEM202305012201	PERS EMPLOYEE PORTION MGMT	D	5/03/2023	1,882.42		000572		
I-PER202305012201	PERS EMPLOYEE PORTION	D	5/03/2023	7,294.34		000572		
I-PRB202305012201	PEBRA EMPLOYER PORTION	D	5/03/2023	14,269.64		000572		
I-PRR202305012201	PERS EMPLOYER PORTION	D	5/03/2023	12,106.24		000572		48,739.31
00180	S.E.I.U. - LOCAL 721							
I-COP202305012201	SEIU 721 COPE	D	5/03/2023	2.50		000573		
I-UND202305012201	UNION DUES	D	5/03/2023	872.50		000573		875.00
00049	STATE OF CALIFORNIA							
I-T2 202305012201	STATE WITHHOLDING (CA)	D	5/03/2023	17,392.50		000574		17,392.50
05790	STATE OF OREGON							
I-OST202305012201	OR STATE TRANSIT TAX	D	5/03/2023	6.02		000575		
I-T2 202305012201	STATE WITHHOLDING (OR)	D	5/03/2023	442.72		000575		448.74
02587	A&M LAWNMOWER SHOP							
I-82986	Carb & Filter - TP	R	4/26/2023	150.12		049649		150.12
01325	Aflac Worldwide Headquarters							
I-391745	Supplemental Insurance 04/23	R	4/26/2023	3,106.84		049650		3,106.84
00010	AIRGAS USA LLC							
I-9137039895	Welding Supplies - PL	R	4/26/2023	616.60		049651		
I-9137039896	Welding Supplies - UT	R	4/26/2023	136.22		049651		752.82

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03044	Amazon Capital Services							
I-1C91-M46Q-7CFV	Phone Case - LAB	R	4/26/2023	17.15		049652		
I-1FMH-HQGH-CK64	Battery Charger - PL	R	4/26/2023	145.28		049652		
I-1HK4-W9MD-4CTX	High Land Hose - UT	R	4/26/2023	423.70		049652		
I-1JN9-DLL3-33FY	Welding Cable Lead Reel 12"	R	4/26/2023	449.38		049652		
I-1LL9-NPW3-3L4L	making Paint - UT	R	4/26/2023	88.17		049652		
I-1VKX-XRNH-16CC	Office Supplies - UT	R	4/26/2023	186.20		049652		
I-1XD4-DRDL-396H	14oz Tubes of red Grease - PL	R	4/26/2023	491.86		049652		1,801.74
00014	AQUA-FLO SUPPLY							
I-SI2079932	90 Ell & Steel Nipple - TP	R	4/26/2023	198.26		049653		
I-SI2083551	Fittings - PL	R	4/26/2023	394.22		049653		
I-SI2086062	Highline Part - UT	R	4/26/2023	1,479.81		049653		2,072.29
03429	AT&T							
I-3577437706	Acct#8310009376372	R	4/26/2023	1,287.10		049654		1,287.10
03429	AT&T							
I-7161877708	Acct#8310009376326	R	4/26/2023	1,287.10		049655		1,287.10
05140	Annette Ayala							
I-90	Ojai Ave Cultural Monitor -ENG	R	4/26/2023	5,075.76		049656		5,075.76
00030	B&R TOOL AND SUPPLY CO							
I-1900986317	Hose - UT	R	4/26/2023	4,094.50		049657		4,094.50
04111	Roadpost, Inc.							
I-BU01557537	Sat Phone Service - TP	R	4/26/2023	66.95		049658		66.95
03702	Cannon Corporation							
I-84274	Ave 2 PP Upgrades - ENG	R	4/26/2023	2,031.25		049659		
I-84275	Avenue 1 PP Upgrades - EM	R	4/26/2023	5,161.75		049659		7,193.00
05995	Canon Financial Services							
I-30348855	Copier Rental - ADM	R	4/26/2023	233.11		049660		233.11
05756	Cel Analytical Inc							
I-230322-3632	Cryptosporidium Oocyte Filtrat	R	4/26/2023	450.00		049661		450.00
00061	COMPUWAVE							
I-SB02100828	Dell Monitor - O&M	R	4/26/2023	351.42		049662		351.42
02480	David Taussig & Associates, In							
I-2303286	D22-00115 CFD Tax Admin	R	4/26/2023	257.50		049663		257.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00086 I-1738a	E.J. Harrison & Sons Inc Acct#102258843	R	4/26/2023	307.85		049664		307.85
00086 I-4464	E.J. Harrison & Sons Inc Acct#1C00053370	R	4/26/2023	299.62		049665		299.62
00086 I-4482	E.J. Harrison & Sons Inc Acct#1C00054240	R	4/26/2023	468.53		049666		468.53
00095 I-S100092797.001 I-S100099112.001	FAMCON PIPE & SUPPLY Adapters - PL Adapters - PL	R R	4/26/2023 4/26/2023	1,622.85 360.36		049667 049667		1,983.21
00013 I-2424837	FERGUSON ENTERPRISES INC Garbage Disposal - MAINT	R	4/26/2023	814.99		049668		814.99
00099 I-304098A I-304456A	FGL ENVIRONMENTAL Plant Effluent DBP 03/16/23 Plant Effluent DBP 03/28/23	R R	4/26/2023 4/26/2023	802.00 538.00		049669 049669		1,340.00
04634 I-380-0030786	GHD Inc Emergency Generator Design	R	4/26/2023	17,867.65		049670		17,867.65
02217 I-45020B	Greg Rents Rent Long Reach Excavator	R	4/26/2023	16,739.50		049671		16,739.50
05746 I-879440 I-880982	Hasa Inc. Chlorine for Ojai Sys. - TP Chlorine for Ojai Syst. - TP	R R	4/26/2023 4/26/2023	4,902.54 1,055.66		049672 049672		5,958.20
00125 I-3127283880	IDEXX DISTRIBUTION CORP Bacti Battles - LAB	R	4/26/2023	242.50		049673		242.50
03888 I-042123	Eric Lara Reimburse Expenses 04/23	R	4/26/2023	160.00		049674		160.00
00151 I-038040 I-039255 I-039445 I-039475 I-040109 I-040267 I-040365	MEINERS OAKS ACE HARDWARE Rope, Ring Bronze - FISH Ball Valve & Fittings - UT Bolts & Screws - EM Highline Parts - UT Scraper Plastic Razor - FISH Brass Nipple & Scissors - UT Shovel & Edge Hedge Shears - L	R R R R R R R	4/26/2023 4/26/2023 4/26/2023 4/26/2023 4/26/2023 4/26/2023 4/26/2023	31.96 130.47 8.69 184.58 13.04 24.40 64.56		049675 049675 049675 049675 049675 049675 049675		457.70

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05828	Norm Katz, Psy.D. PreEmp Psychological Screening	R	4/26/2023	990.00		049676		990.00
10042	PSR ENVIRONMENTAL SERVICE, INC Check Veeder Root - GARAGE	R	4/26/2023	1,160.00		049677		1,160.00
02216	Purchase Power Refiel Postage Meter	R	4/26/2023	2,525.00		049678		2,525.00
00788	QUINN COMPANY Rent Wheel Loader - FEMA	R	4/26/2023	8,275.51		049679		8,275.51
06083	Robert Feiss Reimbursement of CFD Taxes	R	4/26/2023	922.86		049680		922.86
01109	SALVADOR LOERA TRANSPORTATION 3/4 Rock - MAINT	R	4/26/2023	1,026.52		049681		
	I-195735 3/4 Rock - MAINT	R	4/26/2023	1,027.71		049681		
	I-195736 3" Crushed Rock - MAINT	R	4/26/2023	1,089.47		049681		
	I-195737 3/4 Rock - MAINT	R	4/26/2023	1,021.76		049681		
	I-195741 3" Crushed Rock - MAINT	R	4/26/2023	2,206.27		049681		
	I-199120 Fill Sand - PL	R	4/26/2023	588.41		049681		6,960.14
01107	SAWYER PETROLEUM Diesel - January Storm 2023	R	4/26/2023	1,992.19		049682		
	I-S146808 Diesel - January Storm 2023	R	4/26/2023	3,065.09		049682		
	I-S146809 Diesel - January Storm 2023	R	4/26/2023	1,718.86		049682		
	I-S146961 Diesel - January Storm 2023	R	4/26/2023	2,518.19		049682		
	I-S146968 Diesel - LCRA	R	4/26/2023	2,082.68		049682		
	I-S146969 Gas - LCRA	R	4/26/2023	1,885.66		049682		13,262.67
06019	Silver Development & Associate Plumbing Upgrades - DO	R	4/26/2023	3,307.00		049683		3,307.00
00215	SOUTHERN CALIFORNIA EDISON Acct#700028645962	R	4/26/2023	44,522.63		049684		
	I-042023a Acct#700625798978	R	4/26/2023	1,243.18		049684		
	I-042023b Acct#700533992421	R	4/26/2023	16,524.09		049684		
	I-042423a Acct#700356078152	R	4/26/2023	142.43		049684		
	I-042423b Acct#700237081885	R	4/26/2023	1,031.58		049684		63,463.91
00216	Southern California Gas Co. Acct#18231433006	R	4/26/2023	83.95		049685		
	I-042623a Acct#00801443003	R	4/26/2023	721.43		049685		805.38

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00048	STATE OF CALIFORNIA							
I-040523	State Water Plan Payment	R	4/26/2023	352,414.00		049686		352,414.00
00498	BRIAN TAYLOR							
I-042023	Reimburse Expenses 04/23	R	4/26/2023	1,051.20		049687		
I-042123	Reimburse Expenses 04/23	R	4/26/2023	305.50		049687		1,356.70
00993	TRI-COUNTY RHINO							
I-12872	Chevy Service Bed - Unit E11	R	4/26/2023	1,147.13		049688		1,147.13
00471	UNION ENGINEERING COMPANY, INC.							
I-23-0401	Deliver Rock for Matilija Cond	R	4/26/2023	600.00		049689		600.00
00010	AIRGAS USA LLC							
I-9136951122	Welding Supplies - PL	R	5/03/2023	134.22		049690		
I-9137138638	Welding Supplies - PL	R	5/03/2023	501.93		049690		636.15
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-1034877	2 Entry Term for Fortress Res	R	5/03/2023	267.97		049691		
I-5665-1034883	600 A Lug Kit - TP	R	5/03/2023	212.19		049691		
I-5665-1035267	Duct Seal & CLSD Angle - EM	R	5/03/2023	130.43		049691		610.59
03044	Amazon Capital Services							
I-13TD-1KDG-1FH	HDMI Cable - IT	R	5/03/2023	34.31		049692		
I-1791-FW49-96W7	Scubapro Snorkel - FISH	R	5/03/2023	54.70		049692		
I-199T-6CM6-KWKT	Hitch Ball Mount - MAINT	R	5/03/2023	441.59		049692		
I-1FV4-YMG6-6C3W	Needle Valve - LCRA	R	5/03/2023	71.99		049692		
I-1FV4-YMG6-M1WJ	Solar Panel Charging Kit - UT	R	5/03/2023	53.08		049692		
I-1J3M-MD7L-1YQ4	2 Channel Hose Ramps - UT	R	5/03/2023	589.80		049692		
I-1JCY-GC7Y-DV1G	Thermal Paper Receipt - LCRA	R	5/03/2023	611.12		049692		
I-1MC9-1L77-9Y46	Speakers - IT	R	5/03/2023	75.06		049692		
I-1MC9-1L77-HW1Y	HD Video Capture Box - FISH	R	5/03/2023	422.39		049692		
I-1MK1-VNFV-41CW	Dishwash Soap - PL	R	5/03/2023	49.08		049692		
I-1PGY-4XXV-3JGL	White Marking Chalk - UT	R	5/03/2023	204.84		049692		
I-1TY4-1HV1-1C3Q	Printing Calculator - PR	R	5/03/2023	34.16		049692		
I-1YFP-X7R1-GNF4	Red Field Marking Paint - UT	R	5/03/2023	171.57		049692		
I-1YX6-R1DY-CC9T	Wireless Charging Stand - MAIN	R	5/03/2023	140.93		049692		2,954.62
00014	AQUA-FLO SUPPLY							
I-SI2092278	Fittings - LCRA	R	5/03/2023	34.09		049694		
I-SI2092308	2" Schedule 80 PVC Pipe - PL	R	5/03/2023	555.13		049694		
I-SI2092335	Stone Flange & PVC Bushing -WP	R	5/03/2023	56.96		049694		
I-SI2094612	Coupling - LCRA	R	5/03/2023	134.81		049694		
I-SI2095097	Coupling - LCRA	R	5/03/2023	70.84		049694		
I-SI2095098	Coupling - LCRA	R	5/03/2023	67.72		049694		
I-SI2095613	Brass Nipple & Brass 90 Ell-PL	R	5/03/2023	391.73		049694		1,311.28

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01703 I-7704	ARNOLD LAROCHELLE MATTHEWS Metter #5088-001	R	5/03/2023	8,426.00		049695		8,426.00
02179 I-2632	Art Street Interactive Reservation Sys. Hosting/Maint	R	5/03/2023	549.70		049696		549.70
01666 I-000019854863	AT & T Acct#9391064013	R	5/03/2023	25.44		049697		25.44
00030 I-1900986496	B&R TOOL AND SUPPLY CO Blue Def Diesel Exhaust Fluid	R	5/03/2023	1,362.50		049698		1,362.50
03059 I-BPI326396	Brenntag Pacific Inc. Ammonium Sulfate for RMS	R	5/03/2023	1,169.22		049699		1,169.22
01295 I-042523	BSN CONSTRUCTION Asphalt Patching - ENG	R	5/03/2023	13,020.70		049700		13,020.70
03840 I-050223	California Department of Fish LSA Notification Fee	R	5/03/2023	8,418.75		049701		8,418.75
09182 I-100000017155147	CalPERS Unfunded Accrued Liab 05/23	R	5/03/2023	70,320.58		049702		70,320.58
01843 I-1059079	COASTAL COPY Copier Usage - LCRA	R	5/03/2023	179.05		049703		179.05
02757 I-10280	Cygnnet Enterprises Inc. Symmetry NXG - LAB	R	5/03/2023	28,056.60		049704		28,056.60
01764 I-DP2301745	DataProse, LLC UB Mailing 04/23	R	5/03/2023	2,531.26		049705		2,531.26
00081 I-7194 I-7198	DELTA LIQUID ENERGY Propane - LCRA Propane - TP	R R	5/03/2023 5/03/2023	267.19 515.77		049706 049706		 782.96
03910 I-IN234003534	DoiT International USA, INC Google Apps 04/23	R	5/03/2023	2,554.50		049707		2,554.50
00086 I-4481a	E.J. Harrison & Sons Inc Acct#1C00054230	R	5/03/2023	4,882.62		049708		4,882.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00095	FAMCON PIPE & SUPPLY							
I-S100101269.001	1"x60 Soft Copper Pipe - PL	R	5/03/2023	2,432.43		049709		2,432.43
00013	FERGUSON ENTERPRISES INC							
I-2453851	Sink - MAINT	R	5/03/2023	190.67		049710		190.67
00099	FGL ENVIRONMENTAL							
I-304093A	OWS Mutual Well 4 03/20/23	R	5/03/2023	243.00		049711		
I-304847A	Lab Water Quality 04/04/23	R	5/03/2023	62.00		049711		
I-304848A	OWS-Stage 2 DBP 04/04/23	R	5/03/2023	479.00		049711		
I-304849A	Nitrate Monitoring 04/04/23	R	5/03/2023	85.00		049711		869.00
00104	FRED'S TIRE MAN							
I-147155	Flat Repair - Unit 281	R	5/03/2023	54.96		049712		
I-147243	Flat Repair - MAINT	R	5/03/2023	40.00		049712		94.96
06084	Mark Golden							
I-041223	Damage Claim	R	5/03/2023	2,990.00		049713		2,990.00
00115	GRAINGER, INC							
I-9681192358	IBC Containment Unit - LAB	R	5/03/2023	6,217.69		049714		6,217.69
02217	Greg Rents							
I-47880	Propane - Unit 287	R	5/03/2023	83.25		049715		
I-48104	Concrete Mix - WP	R	5/03/2023	692.14		049715		775.39
00121	HACH COMPANY							
I-13550710	DPD Chlorine Reagent - UT	R	5/03/2023	274.71		049716		274.71
00596	HOME DEPOT							
I-1544637	Ice Maker - UT	R	5/03/2023	1,931.86		049717		
I-4360579	Devron LED Fan & Lumber - TP	R	5/03/2023	320.64		049717		
I-7014211	Toolboxes - PL	R	5/03/2023	293.88		049717		2,546.38
00125	IDEXX DISTRIBUTION CORP							
I-3127369200	Coli-18 Bacti Bottles - LAB	R	5/03/2023	1,436.87		049718		1,436.87
00127	INDUSTRIAL BOLT & SUPPLY							
I-241776-1	Bolts & Hex Caps - WP	R	5/03/2023	151.19		049719		151.19
02344	Janitek Cleaning Solutions							
I-49412A	Janitorial Service - DO	R	5/03/2023	2,630.78		049720		2,630.78

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06066	Loomis							
I-13224175	Armored Truck Service - LCRA	R	5/03/2023	287.14		049721		287.14
05449	Matheson Tri-Gas, Inc.							
I-0027688565	Liquid Oxygen - TP	R	5/03/2023	12,958.13		049722		12,958.13
04689	MDJ Management							
I-CAS 1017.2	Mutual Well 7 Block Wall - ENG	R	5/03/2023	1,235.70		049723		1,235.70
00151	MEINERS OAKS ACE HARDWARE							
I-039810	Gloves & Big Blaster - TP	R	5/03/2023	110.60		049724		
I-040090	Dewalt Wood, Bolts & Screws	R	5/03/2023	14.40		049724		
I-040234	Clamp & Screws - LCRA	R	5/03/2023	31.85		049724		
I-040236	Plywood - LCRA	R	5/03/2023	48.70		049724		
I-040378	Batteries & Fautc Supply -LCRA	R	5/03/2023	34.26		049724		
I-040382	Fast Accting Fuse - LCRA	R	5/03/2023	5.85		049724		
I-040489	1/2" Rebar - WP	R	5/03/2023	92.06		049724		
I-041054	Cabletie - E&M	R	5/03/2023	10.70		049724		
I-041280	Towels Roll & Blade - FISH	R	5/03/2023	24.96		049724		373.38
03444	Mission Linen Supply							
I-519170203	Uniform Pants - PL	R	5/03/2023	35.07		049725		
I-519170204	Uniform Pants - MAINT	R	5/03/2023	26.19		049725		
I-519170207	Uniform Pants - TP	R	5/03/2023	56.83		049725		118.09
01570	Ojai Auto Supply							
I-566973	Napa Dexron Mercon - Unit 73	R	5/03/2023	13.58		049726		
I-566988	Fuel Pump Relay - Unit 54	R	5/03/2023	12.45		049726		26.03
00165	OJAI LUMBER CO, INC							
I-2304-730435	Mix Concrete - E&M	R	5/03/2023	15.41		049727		
I-2304-732449	Select Rwd - LCRA	R	5/03/2023	89.93		049727		
I-2304-733446	Extension Cord & Outlet Cord-PL	R	5/03/2023	49.21		049727		
I-2304-733514	Rope - UT	R	5/03/2023	19.29		049727		
I-2304-733711	Lumber - PL	R	5/03/2023	99.02		049727		
I-2304-733835	Douglas Fir - PL	R	5/03/2023	13.94		049727		286.80
00168	OJAI VALLEY NEWS							
I-5169	AD 04/28/23	R	5/03/2023	150.00		049728		150.00
01627	OSCAR'S TREE SERVICE							
I-63103	Trim Pine Tree - MAINT	R	5/03/2023	4,500.00		049729		4,500.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10072	PERMACOLOR, INC Powder Coating - TP	R	5/03/2023	817.46		049730		817.46
05713	Pops Auto Repair Oil Service - Unit 41	R	5/03/2023	175.96		049731		175.96
00790	PROFORMA Campground Brochures - LCRA	R	5/03/2023	2,004.15		049732		
	I-BI85009367A Uniform Shirts - LCRA	R	5/03/2023	1,766.97		049732		
	I-BI85009370A Uniform Shirts - FISH	R	5/03/2023	726.86		049732		4,497.98
06031	R.S. Hughes Company, Inc. Air Monitor Repair - PL/E&M	R	5/03/2023	1,501.50		049733		
	I-80242682-00 Oxygen Sensor & Parts - PL	R	5/03/2023	375.38		049733		1,876.88
06080	Alexandra Ruiz Camping Cancellation - LCRA	R	5/03/2023	153.00		049734		153.00
02475	Rutan & Tucker, LLP Acct#029518-0007	R	5/03/2023	423.50		049735		423.50
01107	SAWYER PETROLEUM Diesel - January Storm 2023	R	5/03/2023	3,017.81		049736		
	I-S146963 Diesel - January Storm 2023	R	5/03/2023	2,799.60		049736		5,817.41
02756	SC Fuels Gas - DO	R	5/03/2023	6,257.75		049737		6,257.75
06067	Scceswest, Inc Robles Forebay Cleanout - FEMA	R	5/03/2023	136,268.00		049738		136,268.00
00725	SMART & FINAL Hot Cups - TP	R	5/03/2023	132.41		049739		132.41
02645	SonTek Battery Holder - FISH	R	5/03/2023	181.60		049740		181.60
00215	SOUTHERN CALIFORNIA EDISON Acct#700387230310	R	5/03/2023	57.34		049741		57.34
06064	T-Mobile Acct#987771959	R	5/03/2023	109.90		049742		109.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02840 I-17738	Techstone Inc. Concrete Deck - WP	R	5/03/2023	15,550.00		049743		15,550.00
02840 I-17740	Techstone Inc. Concrete Deck - WP	R	5/03/2023	15,550.00		049744		15,550.00
02840 I-17741	Techstone Inc. Concrete Deck - WP	R	5/03/2023	15,550.00		049745		15,550.00
02840 I-17742	Techstone Inc. Concrete Deck - WP	R	5/03/2023	15,550.00		049746		15,550.00
06085 I-1232570	Ted Barney John Camping Cancellation - LCRA	R	5/03/2023	99.00		049747		99.00
00436 I-91062082	United States Geological Surve Water Resourse Investigation	R	5/03/2023	17,370.00		049748		17,370.00
00825 C-349193 I-352743	USA BLUEBOOK Conductivity Probe - LAB Termo Scientific Pretreatment	R R	5/03/2023 5/03/2023	659.59CR 1,622.05		049749 049749		 962.46
00251 I-0005558863	VENTURA COUNTY STAR Notice of Public Hearing -MGMT	R	5/03/2023	147.38		049750		147.38
00257 I-043023	VENTURA RIVER WATER DISTRICT Acct#5-37500A	R	5/03/2023	22.32		049751		22.32
00258 I-284304	VENTURA STEEL, INC Aluminum Sheet - E&M	R	5/03/2023	40.76		049752		40.76
09955 I-294931	VENTURA WHOLESALE ELECTRIC Hubb MM420C - TP	R	5/03/2023	146.79		049753		146.79
00264 I-91311	WEIL AQUATRONICS, INC Gallery Sump Pump & Motor - TP	R	5/03/2023	5,906.75		049754		5,906.75
00330 I-10017904656	WHITE CAP CONSTRUCTION SUPPLY Hood & Boot White Coverall -TP	R	5/03/2023	86.75		049755		86.75
06056 I-FSA202305012201	Ameriflex FSA Deduction	R	5/03/2023	1,223.06		049756		1,223.06

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00102	FRANCHISE TAX BOARD							
I-G03202305012201	Payroll Deduction	R	5/03/2023	815.40		049757		815.40
00102	FRANCHISE TAX BOARD							
I-G09202305012201	Payroll Deduction	R	5/03/2023	569.03		049758		569.03
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202305012201	DEFERRED COMP FLAT	R	5/03/2023	2,165.83		049759		
I-DI%202305012201	DEFERRED COMP PERCENT	R	5/03/2023	118.29		049759		2,284.12
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202305012201	457 CATCH UP	R	5/03/2023	1,184.90		049760		
I-DCN202305012201	DEFERRED COMP FLAT	R	5/03/2023	7,992.91		049760		
I-DN%202305012201	DEFERRED COMP PERCENT	R	5/03/2023	424.00		049760		9,601.81
1	SULLIVAN III, FRANCI							
I-000202304282197	US REFUND	R	5/03/2023	8.78		049761		8.78
1	GRUNDER, RICHARD							
I-000202304282199	US REFUND	R	5/03/2023	3.29		049762		3.29
1	HITTLE, RODNEY							
I-000202304282198	US REFUND	R	5/03/2023	1.09		049763		1.09
1	PANAH, HAMID							
I-000202304282200	US REFUND	R	5/03/2023	21.00		049764		21.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	115	978,627.14	0.00	978,627.14
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	179,505.87	0.00	179,505.87
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			123	1,158,133.01	0.00	1,158,133.01
BANK: AP		TOTALS:	123	1,158,133.01	0.00	1,158,133.01
REPORT TOTALS:			123	1,158,133.01	0.00	1,158,133.01

Void Check #49587

\$ 153.00
\$1,157,980.01

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 0095-0096

Adj. Draft

Voids:



Janyne Brown , Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05965	Barbara Kennedy Enterprises, I							
I-051122	Facility Day Use - VRW Mediati	R	5/03/2023	150.00		000095		150.00
02475	Rutan & Tucker, LLP							
I-954495	Adjudication Litigation 02/23	R	5/03/2023	4,779.95		000096		
I-958417	Adjudication Litigation 03/23	R	5/03/2023	7,885.19		000096		12,665.14

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	12,815.14	0.00	12,815.14
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ADJ TOTALS:	2	12,815.14	0.00	12,815.14
BANK: ADJ TOTALS:	2	12,815.14	0.00	12,815.14
REPORT TOTALS:	2	12,815.14	0.00	12,815.14

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2022/23
July 1, 2022-June 30, 2023

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/6/2022	Mitch Tull	Thermal Paper	\$ 166.78
7/14/2022	Cory Johnson	Safety Boot Stipend	\$ 205.00
7/14/2022	Kyler Heath	Safety Boot Stipend	\$ 205.00
7/14/2022	Justice Holloway	Robles Supplies/Drill	\$ 113.58
7/20/2022	Julia Aranda	APWA Webinar	\$ 160.00
7/20/2022	Lisa Barbee	CalPERS Education Training	\$ 449.00
7/20/2022	Spancer Hair	Pesticide Course	\$ 300.00
7/20/2022	Spancer Hair	Pesticide Exam	\$ 150.00
7/20/2022	Tim Lawson	Door Locks	\$ 134.98
7/27/2022	Alvin Domingo	Distribution 2 Exam and Certification	\$ 250.00
7/27/2022	Michael Gibson	Graphing Software Upgrade	\$ 299.00
7/27/2022	Michael Kenney	Safety Boot Stipend	\$ 205.00
7/27/2022	Gustavo Muro	Lodging for ESRI UC	\$ 1,663.88
7/27/2022	Gustavo Muro	Parking for ESRI UC	\$ 105.00
7/27/2022	Gustavo Muro	Mileage ESRI UC	\$ 240.00
7/28/2022	Jesus Garcia	Class A License	\$ 2,121.96
8/3/2022	Tim Lawson	Sign for Tokens Machins	\$ 138.17
8/10/2022	Anthony Albanez	Safety Boot Stipend	\$ 205.00
8/10/2022	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 205.00
8/10/2022	Jesus Garcia	Safety Boot Stipend	\$ 205.00
8/10/2022	Ramiro Garcia	Safety Boot Stipend	\$ 205.00
8/10/2022	Vincent Godinez	Safety Boot Stipend	\$ 205.00
8/10/2022	Spencer Hair	Safety Boot Stipend	\$ 205.00
8/10/2022	Gerardo M Herrera	Safety Boot Stipend	\$ 205.00
8/10/2022	Eric Lara	Safety Boot Stipend	\$ 205.00
8/10/2022	Mario Mariscal	Safety Boot Stipend	\$ 205.00
8/10/2022	Luis Mejia	Safety Boot Stipend	\$ 205.00
8/10/2022	David Pope	Safety Boot Stipend	\$ 205.00
8/10/2022	Edgar Ramos	Safety Boot Stipend	\$ 205.00
8/10/2022	Michael Robles	Safety Boot Stipend	\$ 205.00
8/10/2022	Jose Ruiz	Safety Boot Stipend	\$ 205.00
8/10/2022	Brian Taylor	Safety Boot Stipend	\$ 205.00
8/11/2022	John Simon	Distribution 4 Certification	\$ 105.00
8/17/2022	Scott Lewis	Airport Parking	\$ 122.00
8/17/2022	Scott Lewis	Airfare to CMWD	\$ 287.63
8/17/2022	Scott Lewis	Hotel 07/09/22-07/16/22	\$ 947.73
8/24/2022	Tim Lawson	Fuel for Unit 88	\$ 200.00
8/24/2022	Tim Lawson	Polaris Parts	\$ 236.24
8/24/2022	Scott MacDonald	T4 Certificate Renewal	\$ 105.00
8/24/2022	Luke Soholt	Water Treatment Operator Certification	\$ 155.00
8/24/2022	Luke Soholt	Ventura County Tax Collector	\$ 393.74
8/25/2022	Michael Gibson	Auto Miles	\$ 110.00
8/25/2022	Scott MacDonald	D4 Certification	\$ 105.00
9/8/2022	Joel Cox	Lunch for O&M crew - Leak	\$ 100.14
9/22/2022	Eric Lara	Cla-Val training	\$ 262.74
9/22/2022	Scot Byron	Distribution Grade 2 and Tretment Grade 2 Exam	\$ 130.00
9/22/2022	Greg Romey	Refreshments - Training/Meetings	\$ 351.58
9/28/2022	Lindsay Cao	WCWEA Membership Renewal	\$ 202.00
10/6/2022	Tim Lawson	Polaris Parts	\$ 101.10
10/6/2022	Michael Robles	Physical for Class A Drivers License	\$ 120.00
10/6/2022	Alex Kelso	Cla-Val Training Miles	\$ 147.50
10/6/2022	Alex Kelso	Cla-Val Training - Lodging	\$ 309.12
10/12/2022	Daniel J Holloway	Signs for Robles	\$ 115.81
10/19/2022	Aaron Wall	WWA Trade Show - Lodging	\$ 358.92
10/19/2022	Aaron Wall	WWA Trade Show - Trasportation	\$ 266.48

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2022/23
July 1, 2022-June 30, 2023

10/26/2022	Scot Byron	PL A/C Install	\$ 108.64
11/2/2022	Gonzalo Carbajal-Ramirez	AWWA Conference - Lodging	\$ 942.99
11/2/2022	Scott Lewis	Hotel 09/10/22-09/18/22	\$ 756.42
11/2/2022	Scott Lewis	Dry Suit + Gear	\$ 305.66
11/16/2022	Lindsay Cao	PE License Renewal	\$ 180.00
11/16/2022	Virgil Clary	SonTek Flow Display	\$ 1,779.26
11/16/2022	Mario Mariscal	Water Distribution System Operation & Maintenance ED 7	\$ 168.53
11/17/2022	Lisa Barbee	CalPERS Forum	\$ 999.52
11/30/2022	Scott Lewis	Hotel 10/27/22-11/06/22	\$ 1,026.60
11/30/2022	Aaron Wall	Tables for Waterpark	\$ 152.93
12/1/2022	Brian Taylor	Tools for Unit 7	\$ 289.55
12/7/2022	Virgil Clary	Pipe Ring Assembly	\$ 1,560.49
12/7/2022	Jose Ruiz	Lodging for Certification	\$ 248.64
12/7/2022	John Simon	Safety Boot Stipend	\$ 205.00
12/14/2022	Virgil Clary	Wire Rope Sheave	\$ 583.00
12/14/2022	Gerardo M Herrera	College Course	\$ 171.00
12/14/2022	Tyrone LaFay	CalWEP Conference - Lodging	\$ 362.88
12/15/2022	Alex Kelso	Wate Distribution System Operation ED7	\$ 168.53
12/15/2022	Samantha Casey	2023 CPRS Conference - Lodging	\$ 1,152.04
12/15/2022	Samantha Casey	2023 CPRS Conference - Registration	\$ 635.00
1/4/2023	Greg Romey	Safety Boot Stipend	\$ 203.76
1/13/2023	Alex Kelso	Water & Wastewater Management Class	\$ 171.00
1/25/2023	David Rodela	Safety Boot Stipend	\$ 205.00
2/1/2023	Lindsay Cao	CWEA Lab Analyst II Renewal	\$ 100.00
2/8/2023	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 205.00
2/8/2023	Ramiro Garcia	Safety Boot Stipend	\$ 205.00
2/8/2023	Eric Lara	Safety Boot Stipend	\$ 205.00
2/8/2023	Ron Quinine	Safety Boot Stipend	\$ 205.00
2/8/2023	Edgar Ramos	Safety Boot Stipend	\$ 205.00
2/8/2023	Jordan Switzer	Safety Boot Stipend	\$ 205.00
2/9/2023	Eduardo Lopez	Safety Boot Stipend	\$ 205.00
2/9/2023	Gerry Herrera	Safety Boot Stipend	\$ 205.00
2/9/2023	Vincent Godinez	Safety Boot Stipend	\$ 205.00
2/9/2023	Luis Mejia	Safety Boot Stipend	\$ 205.00
2/9/2023	Brian Taylor	Safety Boot Stipend	\$ 205.00
2/9/2023	David Pope	Safety Boot Stipend	\$ 205.00
2/9/2023	Jesus Garcia	Safety Boot Stipend	\$ 205.00
2/9/2023	Mario Mariscal	Safety Boot Stipend	\$ 205.00
2/9/2023	Jose Ruiz	Safety Boot Stipend	\$ 205.00
2/9/2023	Lindsay Cao	Safety Boot Stipend	\$ 205.00
2/9/2023	Virgil Clary	Safety Boot Stipend	\$ 205.00
2/9/2023	Todd Evans	Safety Boot Stipend	\$ 205.00
2/9/2023	Gustavo Muro	Safety Boot Stipend	\$ 205.00
2/9/2023	Mike Robles	Safety Boot Stipend	\$ 205.00
2/9/2023	Alvin Domingo	Safety Boot Stipend	\$ 205.00
2/9/2023	Kenneth Grinnell	Safety Boot Stipend	\$ 205.00
2/9/2023	Ian McMahon	Safety Boot Stipend	\$ 205.00
2/9/2023	Eric Lane	Safety Boot Stipend	\$ 205.00
2/9/2023	Scot Byron	Safety Boot Stipend	\$ 205.00
2/9/2023	Willis Hand	Safety Boot Stipend	\$ 205.00
2/9/2023	Scott MacDonald	Safety Boot Stipend	\$ 205.00
2/9/2023	William Reeder	Safety Boot Stipend	\$ 205.00
2/9/2023	Luke Soholt	Safety Boot Stipend	\$ 205.00
2/9/2023	Curtis Bowles	Safety Boot Stipend	\$ 205.00
2/9/2023	Joel Cox	Safety Boot Stipend	\$ 205.00
2/9/2023	Mitchell Abel	Safety Boot Stipend	\$ 205.00

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2022/23
July 1, 2022-June 30, 2023

2/9/2023	Kyler Heath	Safety Boot Stipend	\$ 205.00
2/9/2023	Stephen Sulkowski	Safety Boot Stipend	\$ 205.00
2/9/2023	Tim Lawson	Safety Boot Stipend	\$ 205.00
2/9/2023	Curtis Orozco	Safety Boot Stipend	\$ 205.00
2/9/2023	Ivan Lopez	Safety Boot Stipend	\$ 205.00
2/9/2023	Tim Lawson	Breakfast - host Meeting	\$ 113.68
2/22/2023	Eric Lara	Course Distribution Exam Preparation Grade 3	\$ 249.99
2/22/2023	Scott Lewis	Hotel 01/04/23-01/10/23	\$ 603.54
2/22/2023	Scott Lewis	Hotel 01/10/23-01/14/23	\$ 394.80
2/22/2023	Scott Lewis	Hotel 01/14/23-01/18/23	\$ 394.56
2/22/2023	Scott Lewis	Airport Parking	\$ 225.00
2/22/2023	Scott Lewis	Airfare to CMWD	\$ 688.18
2/22/2023	Scott Lewis	Fall Term Tuition	\$ 2,222.26
3/1/2023	Eric Lara	Course Distribution Exam Preparation Grade 3	\$ 125.01
3/9/2023	David Pope	Work T-Shirts	\$ 120.13
3/9/2023	Joel Cox	Class Expenses	\$ 275.00
3/15/2023	David Rodela	Rain Gear	\$ 107.74
3/22/2023	Brian Taylor	Office Supplies	\$ 181.79
3/23/2023	Joel Cox	T4 Certification	\$ 105.00
3/29/2023	Joe Martinez	PRAC Conference	\$ 350.00
3/29/2023	Joe Martinez	Lodging for PRAC Conference	\$ 564.96
3/29/2023	Scott Lewis	Airport Parking	\$ 240.00
3/29/2023	Scott Lewis	Airfare to CMWD	\$ 1,017.48
3/29/2023	Scott Lewis	Hotel 02/15-02/25	\$ 1,038.50
3/29/2023	Scott Lewis	Hotel 02/25-03/02	\$ 502.60
3/29/2023	Scott Lewis	Fisheries Supplies	\$ 126.37
3/29/2023	Brian Taylor	Monitor	\$ 289.04
3/29/2023	Brian Taylor	Wall Mount	\$ 82.42
4/5/2023	Gerardo M Herrera	Water System Operation & Maintenance Class	\$ 212.25
4/12/2023	Julia Aranda	AWWA Conference Registration	\$ 744.00
4/12/2023	Julia Aranda	AWWA Conference Lodging	\$ 806.27
4/12/2023	Julia Aranda	AWWA Auto Miles	\$ 237.11
4/12/2023	Eric Lara	Grade 3 Distribution Operator Certification	\$ 160.00
4/20/2023	Alex Kelso	AWWA Conference	\$ 1,090.72
4/26/2023	Brian Taylor	AWWA Conference Lodging	\$ 909.20
4/26/2023	Brian Taylor	Hay Bales for Robles Forbay	\$ 305.50
5/3/2023	Gustavo Muro	UAG Exam	\$ 175.00

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

Minutes of the Casitas Municipal Water District
Board Meeting Held
April 26, 2023

1. **CALL TO ORDER**

President Hajas called the meeting to order at 5:00 p.m.

2. **ROLL CALL**

Directors Cole, Brennan, Bergen, Kaiser and Hajas are present. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel McNulty.

3. **PLEDGE OF ALLEGIANCE**

President Hajas led the Pledge of Allegiance.

4. **AGENDA CONFIRMATION**

The agenda was confirmed as presented

5. **PUBLIC COMMENTS** - Presentation on District related items that are not on the agenda - three minute limit.

Brian Simmons discussed an incident over the weekend where he took his boat out of dry dock and when he got to the lake the employee said you are not going to be happy as the cable was not done properly and you will have to quarantine. He asked if there could be consideration on extending his annual pass or something of that nature. GM Flood said there is no way around the 35 day quarantine but you can give me a call and we can work through it.

6. **CONSENT AGENDA**

6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b. Minutes of the April 12, 2023 Board Meeting.
[4 12 2023 Min.pdf](#)

Director Bergen suggested a modification to the minutes in section 7c, second sentence of the second paragraph, to include the words "with no inflow to the lake" as that would be a worst case.

The consent agenda with the suggested change to the minutes was offered by Director Brennan, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Brennan, Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

- 7.a. Resolution of Appreciation Honoring Eric Behrendt Upon His Retirement and 27 Years of Service to Casitas Municipal Water District.
[Reso Eric Behrendt Retirement.pdf](#)

Director Cole expressed that Eric was a great employee and the best welder and fabricator I have ever seen. Director Kaiser added he took on anything presented to him working tirelessly. The board expressed their appreciation to Eric.

The resolution was offered by Director Kaiser, seconded by Director Cole and adopted by the following roll call vote:

AYES:	Directors:	Brennan, Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2023-10

- 7.b. Hearing and recommendation to adopt adjustments to fees at the Lake Casitas Recreation Area (LCRA) and Casitas Water Adventure (CWA).
[Board Memo on LCRA Fee Adjustment 042623.pdf](#)

President Hajas opened the public hearing at 5:07 p.m. GM Flood provided a staff report, Clerk of the Board Vieira reported there were no comments submitted. There were no public comments and President Hajas closed the hearing at 5:10 p.m.

The Board discussed the proposed changes. Director Kaiser asked about impound fees with PSM Martinez explaining the impound fee covers staff time. Director Brennan added that staff provided a survey on pricing and the committee felt the recommendations are appropriate.

On the motion of Director Brennan, seconded by Director Kaiser the adjustment to fees at LCRA and CWA were approved by the following roll call vote:

AYES:	Directors:	Brennan, Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.c. Declaration of four Casitas MWD vehicles as surplus and direct staff to dispose of the same.
[Board Memo - Surplus Vehicles 042623.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Brennan, Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

8. DISCUSSION ITEMS

- 8.a. [Discussion of Casitas MWD Credit Card Processor and Customer Portal. Board Memo for Customer Payment Portal and Credit Card Processor 042623.pdf](#)

GM Flood provided information regarding the potential move to Paymentus for customer payment services. This would save the district about \$60,000. Enhanced services would include the ability to pay by text. Our customers will have to sign up with this new processor.

Director Brennan was in favor of additional services but expressed concerns regarding liability. Additional information on indemnification will be provided at the May 10th Board meeting for possible action.

9. INFORMATION ITEMS

- 9.a. Finance Committee Agenda.
[Special Finance Minutes 041923.pdf](#)
- 9.b. Hydrology Report.
[Hydrology Report March 2023.pdf](#)

The information items were received.

10. GENERAL MANAGER COMMENTS

GM Flood reported that he received communication from FEMA that we are approved at the 100% level up to March 1st, so we are eligible for 100% reimbursement at about \$2.2 million. We will submit and hope to get paid in about nine months.

There will be an ad in the Ojai Valley News this Friday regarding Stage 1 and we are updating the website to talk about stage 1 and what it means. We encourage customers to call if they don't understand. The July bills will reflect stage 1.

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan attended the AWA Water Wise presentation and the Ventura Water Commission meeting adding that Mr. Handy suggested the City of Ventura should use 100% of their allocation from Casitas since the water quality is so good.

Director Bergen also attended the AWA meeting.

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Kaiser thanked staff for following up on the FEMA reimbursement.

President Hajas moved the meeting to closed session at 5:28 p.m.

13. CLOSED SESSION

- 13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Hajas moved the meeting back into open session at 5:59 p.m. with Mr. McNulty stating the board met in closed session there was no reportable action taken.

14. ADJOURNMENT

President Hajas adjourned the meeting at 5:59 p.m.

Mary Bergen, Secretary

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Rates and Regulations Billing Update**
Date: May 10, 2023

RECOMMENDATION:

It is recommended that the Board of Directors adopt an ordinance amending Section 19.3 of the Casitas Rates and Regulations for Water Service.

BACKGROUND:

During their regular meeting on March 22, 2023, the Casitas MWD Board of Directors adopted the Rates and Regulations for Water Service (R&R). The document is available online at the link below:

<https://www.casitaswater.org/home/showpublisheddocument/4753/638155328445130000>

DISCUSSION:

Under Section 19.3 “Delinquency” of the adopted R&R, the language pertaining to past due notices and delinquency charges currently states:

“If a customer bill remains unpaid by the close of the second Tuesday of the month that is at least thirty (30) days from the date of the bill, Casitas shall send the customer a past due notice.”

Due to billing system limitations, it is not feasible to produce a past due notice as stated above. Therefore, Section 19.3 “Delinquency” needs to be modified to read as follows:

“If a customer bill remains unpaid by the second to the last business day of the month following the date of the bill, Casitas shall send the customer a past due notice.”

The proposed modification was the District’s practice prior to the March 22, 2023 R&R update. This change is expected to have a minimal impact on customers.

ATTACHMENT:

1. Proposed Ordinance Modifying Section 19.3 of the Rates and Regulations

CASITAS MUNICIPAL WATER DISTRICT

ORDINANCE 23-_____

AN ORDINANCE OF THE CASITAS MUNICIPAL WATER DISTRICT TO AMEND SECTIONS 19.3 OF THE RATES AND REGULATIONS FOR WATER SERVICE

WHEREAS, Casitas Municipal Water District (Casitas) has in place a document entitled Rates and Regulations for Water Service which details the procedures for providing water service to the public; and

WHEREAS, the most recent version of the Rates and Regulations for Water Service was adopted by the Casitas Board of Directors March 22, 2023; and

WHEREAS, certain language of the adopted Rates and Regulations is not feasible to implement with the current billing system in place.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Casitas Municipal Water District as follows:

1. Section 19.3 of the Casitas Rates and Regulations shall be amended as follows:

a. Delete the following sentence:

“If a customer bill remains unpaid by the close of the second Tuesday of the month that is at least thirty (30) days from the date of the bill, Casitas shall send the customer a past due notice.”

b. Replace the sentence deleted in Part 1.a of this ordinance with:

“If a customer bill remains unpaid by the second to the last business day of the month following the date of the bill, Casitas shall send the customer a past due notice.”

2. This ordinance shall become effective upon its adoption.

ADOPTED this ____ day of _____ 2023.

Richard Hajas, President
Casitas Municipal Water District

ATTEST:

Mary Bergen, Secretary
Casitas Municipal Water District

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Review and possible action on Casitas MWD Credit Card Processor and Customer Portal services.**
Date: May 10, 2023

RECOMMENDATION:

The Board of Directors approve the contract with Paymentus for online payment processing.

BACKGROUND:

During the April 26th, 2023 regular meeting the Casitas MWD Board of Directors, a discussion occurred regarding switching to a Paymentus online payment processing platform.

There were concerns regarding customer credit card security and what protocols are in place to protect customer information along with the indemnification that Casitas would have under this service provider.

DISCUSSION:

Security Measures:

Below is a summary of the response from the Paymentus representative regarding their security measures:

Security is of paramount importance to Paymentus. Customer data is safeguarded in a secure environment, within a robust network and state-of-the-art physical security at Paymentus data centers.

Paymentus delivers fortress-level security with a multi-layered intrusion detection system, multi-factor authentication and powerful encryption and tokenization capabilities. They are Payment Card Industry Data Security Standard (PCI DSS) 3.2 Level-1 compliant and certified, which is the highest level attainable. They have applied these strict security standards across the board in safeguarding all customer information. Paymentus is also HIPAA, Nacha and SOC1 and SOC2 compliant. They enforce rigorous security policies and procedures through regular internal and third party audits, 24/7 monitoring, continued education and sophisticated technology tools.

All transmitted data that is categorized as sensitive or confidential is encrypted following industry-standards, regulatory requirements and enterprise guidelines. All cardholder data is tokenized and tokens are encrypted with AES 256-bit. Data in transit is protected with TLS and RSA 2048-bit certificates and AES 256-bit ciphers.

Indemnification of Casitas MWD:

The section of the Paymentus contract that involves client indemnification is found in Section 6.1 of the attached contract.

MASTER SERVICES AGREEMENT
(Paymentus RL of 5.4.23 (pbt))

Client:	Casitas Municipal Water District (CA)
Client Address:	1055 Ventura Ave. Oak View, CA 93022
Contact for Notices to Client:	Janyne Brown
Estimated Number of Yearly Payments:	75,000

This Master Services Agreement (“Agreement”) is entered into as of the date of the last of the signatures set forth below (“Effective Date”), by and between the Client identified above and Paymentus Corporation, a Delaware Corporation, with a principal place of business at 11605 N. Community House Road, Suite 300, Charlotte, North Carolina 28277. Client and Paymentus are also referred to as “Party” and collectively as the “Parties”.

STATEMENT OF PURPOSE

Paymentus desires to provide, Client desires to receive electronic bill payment services as more particularly described in this Agreement under the terms, and conditions set forth herein.

AGREEMENT

In consideration of the mutual covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows. This Agreement consists of the following documents:

- (i) this signature page
- (ii) the General Terms and Conditions; and
- (iii) the following Schedules:

- Schedule A:** Paymentus Service Fee Schedule
- Schedule B:** Client Payment Data
- Schedule C:** Professional Services for Standard Implementation and Custom Integration
- Schedule D:** Statement of Work

This Agreement represents the entire agreement between the parties with respect to its subject matter, supersedes all prior written or oral agreements or understandings related to the subject matter hereof, and may be changed only by agreements in writing signed by the authorized representatives of each of the parties.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

CLIENT:

By: _____
NAME: _____
TITLE: _____
DATE: _____

PAYMENTUS CORPORATION

By: _____
NAME: _____
TITLE: _____
DATE: _____

CONFIDENTIAL AND PROPRIETARY

Paymentus

GENERAL TERMS AND CONDITIONS

BY AND BETWEEN PAYMENTUS CORPORATION AND Casitas Municipal Water District

1 Definitions:

For the purposes of the Agreement, the following terms and words have the meaning ascribed to them, unless the context clearly indicates otherwise.

1.1 **“Agent Dashboard”** means a web based portal that enables Client to manage and monitor its customers' payments and accounts including such features as the ability to add and manage users, look up payment schedules, make payments manually on behalf of the customers, and generate payment reports.

1.2 **“Agreement”** or **“Master Agreement”** means the Master Services Agreement between the parties, as amended from time to time, including the Signature Page, these General Terms and Conditions and all Schedules.

1.3 **“Average Bill Amount”** means the total amount of Payments processed through Paymentus in a given month divided by the number of the Payments for the same month.

1.4 **“Custom Enhancement(s)”** means one or more enhancements to the Services which is either unique to Client, or which was expedited prior to being developed pursuant to a Statement of Work entered into by the Parties in which Client agrees to pay Professional Services Fees for the Work done in connection therewith.

1.5 **“Customer Information Files”** or **“CIF”** means a computerized file used by a company that stores all customer data such as the customer's personal and account information.

1.6 **“Custom Implementation”** means implementation of Client's Custom Integration and Custom Enhancements in accordance with the applicable SOW.

1.7 **“Custom Integration”** customization of the Platform to integrate with Client's billing system using non-standard file specifications or application programming interfaces (“APIs”) supported by Client's billing system

1.8 **“Effective Date”** has the meaning set forth on the signature page above, unless the Agreement is submitted to Client for acceptance in a manner that does not call for Paymentus to execute it, in which event the

Effective Date shall be the date that Client signs the Agreement.

1.9 **“Excess Payment Amount”** means the Payment Amounts from Non-Qualified Transactions processed in a calendar month.

1.10 **“Fee Assumptions”** means information used to calculate the Paymentus Fee (as defined in Section 3.2) as provided by Client in good faith, including (i) the projected Average Bill Amount, and (ii) the projected payment method mix (credit vs debit vs e-check) of all card Payments processed that month.

1.11 **“IPN”** or **“Instant Payment Network”™** means the network developed by Paymentus to enable customer engagement, bill presentment and receipt of payments by businesses through multiple channels as enabled from time to time by Paymentus.

1.12 **“Launch Date”** means the date on which Client completes the introduction to Users of all of the Services set forth on Schedule A or in any applicable SOW as of the Effective Date of this Agreement.

1.13 **“Minimum Monthly Commitment”** means a fixed amount agreed to by the Parties that is based upon the expected number of transactions to occur each month during the Term times the Average Bill Amount, as set forth in Schedule A).

1.14 **“Non-Qualified Transaction”** means any payment where the Paymentus Fee is lower than the cost of processing such payment (including the cost of Third Party Fees).

1.15 **“Payment”** means payment by a User through the Platform for Client's services, Client's bills, or other amounts owed to Client.

1.16 **“Payment Amount”** means the amount of a Payment.

1.17 **“Paymentus Authorized Processor”** means a Paymentus authorized merchant account provider or payment processing intermediary or gateway.

1.18 **“Paymentus Fee”** is the amount charged for the Services as set forth on Schedule A.

1.19 **“Platform”** is defined in Section 2.1.

- 1.20 **“Professional Services”** means the work to be performed for Client by Paymentus as described in the Statement of Work, which may be changed from time to time in accordance with the Change Order process described in the SOW.
- 1.21 **“Professional Services Fees”** means the fees charged for the Professional Services described on a Statement of Work.
- 1.22 **“Reversed or Chargeback Transactions”** means cancelled transactions due to User error, a User’s challenge to Payment authenticity, or action by a financial institution or a Paymentus Authorized Processor (commonly referred to as ACH or eCheck returns or credit/debit card chargebacks).
- 1.23 **“Services”** means the performance by Paymentus of the payment and related services selected by Client as set forth in Schedule A and as provided in Section 2.2.1.
- 1.24 **“Standard Implementation”** means (i) the initial integration between the information systems of both parties so that Paymentus can receive Client’s customer data to be used in the provision of the Services, and Client can receive payment and other related data from Paymentus, (ii) the setup of the payment processor and bank deposit accounts, (iii) the setup of the payment channels described on Schedule A to this Agreement and (iv) the creation of business rules to be applied to the acceptance of payments, all as further described in the applicable SOW or Paymentus documentation. Any changes following the initial integration will be handled through the Change Order process.
- 1.25 **“Statement of Work”** or **“SOW”** means the statement of work entered into between the Parties, which shall be substantially in the form attached as Schedule C, which is attached hereto and incorporated herein by reference.
- 1.26 **“System Availability”** means that date on which Paymentus notifies Client’s that the Platform is ready process User data.
- 1.27 **“Term”** means the Initial Term and any renewal term as defined in Section 7.1 of this Agreement.
- 1.28 **“Third Party Fees”** is defined in Section 3.2.2 of this Agreement.

- 1.29 **“User”** means a Client customer who uses the Services to pay its Client bills.
- 1.30 **“Work”** or **“Work Product”** means the customizations that are performed by Paymentus as part of the Professional Services described in the SOW.

2 Description of Services to be Performed

2.1 Scope of Services

When selected on Schedule A, Paymentus will provide Users the opportunity to view and receive bills, make Payments using the payment methods provided under Schedule A and other payment methods and wallets as offered by Paymentus from time to time. The payment methods and other services provided may be used within the channels described on Schedule A or on other websites or mobile/web apps or chatbots or voice assistants that are part of the Instant Payment Network, (collectively referred to as the “Platform”). Paymentus will provide a mechanism by which Client may select the channels and payment methods Client wishes to offer Users. Paymentus will be the exclusive provider to Client of all electronic bill payment and related services substantially similar to the Services.

2.2 Professionalism

Paymentus will perform the Services in a professional and commercially reasonable manner.

2.3 New or Enhanced Services

From time to time Paymentus may offer Client new or enhanced services, such as new functionality within the IPN, the ability to accept other payment methods, methods of bill presentment, the ability to access alternative payment processors or other service providers or Paymentus Authorized Processors or otherwise modify the terms and conditions under which the Services are provided (“Service Enhancements”). Paymentus will provide Client with notice through the Agent Dashboard disclosing the terms, including any contracts or contract amendments, under which the Service Enhancements will be made available. If the Service Enhancements will result in additional fees to or impose additional material obligations on Client or Users, Client will have thirty (30) days after the date the notice is posted on the Agent Dashboard to opt-out of the Service Enhancements in the manner provided in the notice. If Client does not opt-out in a timely manner, then when the Service Enhancements are introduced they will form part of the Services and Client will be bound by the additional terms as

disclosed in the notice, and the Paymentus Service Fee (Schedule A) will be deemed amended to reflect changes in the Services and fees in connection with the Service Enhancements.

3 Compensation and Payment Terms

3.1 Implementation

3.1.1 Charge for Standard Implementation. Paymentus will charge the fees related to Standard Implementation that are set forth on the applicable Statement of Work.

3.1.2 Custom Implementation. If Client requests customizations during the implementation process, the SOW will contain an estimate of the amount of custom Work that will be required to be performed on a time and materials basis, which Work will be performed at a blended hourly rate set forth therein in accordance with the payment terms set forth in the SOW. If there are changes following the execution of the Statement of Work, the parties will follow the change order process detailed in the SOW. Custom implementation shall be billed as set forth in the SOW.

3.2 Paymentus Fee

3.2.1 Party to be charged the Paymentus Fee. The party to be charged the Paymentus Fee is identified on Schedule A.

3.2.1.1 Where the "User Box" is checked on Schedule A, User will be charged the Paymentus Fee.

3.2.1.2 If the "User Box" is not checked on Schedule A, Client will be charged the Paymentus Fee.

3.2.2 Third Party Payments. Paymentus will pay the corresponding processing and related fees to the applicable third parties out of the Paymentus Fee ("Third Party Fees"), except for fees related to Reversed or Chargeback Transactions.

3.2.3 Adjustments to the Paymentus Fee. The Paymentus Fee may be adjusted thirty (30) days following the date of delivery by Paymentus' of prior written notice to Client due to one of the following:

3.2.3.1 Mistake in connection with the Fee Assumptions. A mistake by either of the parties with respect to the Fee Assumptions, including but not limited to changes in (a) the average Payment Amount made by the Users, (b) the mix of payment methods utilized by the Users or (c) the interchange rates applied to transactions.

3.2.3.2 Charges for Non-qualified Transactions. Client will be billed additional Paymentus Fees equal to **2.85%** of the Excess Payment Amount for each month.

3.2.3.3 Changes in Third Party Fees. Changes in the card or payment system rules, changes in payment processing fees or other changes in Third Party Fees that are outside of Paymentus' control that increase Paymentus' cost of processing transactions.

3.2.3.4 Changes due to increases in the Consumer Price Index. Beginning on the first anniversary of the Launch Date, and continuing on each anniversary of the Launch Date thereafter during the initial term and any renewal terms, the Paymentus Fee may be increased annually by a percentage equal to the increase in the Consumer Price Index, "U.S. City Average/All Items for All Urban Consumers (CPI-U) (1982-84 = 100)".

3.3 Payment Terms.

3.3.1 User Paid Invoices. When User pays the Paymentus Fees (as designated on Schedule A), User will pay the Paymentus Fees together with the corresponding Payment at the time of the transaction.

3.3.2 Client Paid Invoices. When Client is obligated to pay the Paymentus Fee (as shown on Schedule A), Paymentus will invoice Client promptly following the end of each full or partial calendar month during the Term and Client's bank account will be debited for Paymentus Fees. In addition, Client will be billed for applicable Professional Services Fees as described in the SOW in accordance with the terms set forth therein. Client shall notify Paymentus in writing of any alleged errors or discrepancies detected by Client in Paymentus' calculation of the Paymentus Fees, or Professional Services Fees contained in the applicable invoice(s) within thirty (30) days from the invoice date ("Due Date"). To the extent that any portion of an invoice is disputed in good faith ("Disputed Amount"), Client shall timely pay on or prior to the Due Date the undisputed portion of any invoice, and promptly notify Paymentus in writing of the Disputed Amount, providing a reasonably detailed explanation for such Disputed Amount ("Invoice Dispute Notice"). The parties shall work together in good faith to resolve all issues identified in the Invoice Dispute Notice within ten (10) days of Paymentus' receipt thereof. Charges on invoices which are not disputed within thirty (30) days of the invoice date shall be deemed accepted and Paymentus shall have no obligation to correct any calculation errors identified after such period. Invoices that are not

timely paid shall be subject to interest from the Due Date at the higher of 18% per annum or the then current legal rate of interest.

4 Payment Processing

4.1 Integration with Client's Billing System

Paymentus will provide implementation services to Client in accordance with the terms of Schedule C, which is attached hereto and incorporated herein by reference.

4.2 PCI Compliance

To the extent that either party receives payment card information subject to the Payment Card Industry Data Security Standards ("PCI-DSS") in connection with providing the Services, such party will comply with all requirements of the PCI-DSS with respect to storage, transmission and disclosure of payment card information.

4.3 Explicit User Confirmation

Paymentus will electronically confirm to the User the dollar amount of all Payments, and when paid by the User, the corresponding Paymentus Fee to be charged for the transaction, and electronically obtain the User's approval of the charges prior to initiating payment authorizations transaction.

4.4 Merchant Account

If described as part of implementation services in the applicable SOW, Paymentus will assist Client in setting up a merchant account directly with the Paymentus Authorized Processor for processing and settlement of transactions.

4.5 Payment Authorization

For authorization purposes, Paymentus will electronically transmit all card or other payment transactions to the appropriate processing center, in real time as the transactions occur or as provided in applicable rules. In its sole discretion, Paymentus may refuse to process any transaction that it reasonably believes is (i) submitted in violation of its terms of use or (ii) necessary to protect Client, Users, itself or others from actual or potentially illegal, fraudulent or harmful activity.

4.6 Settlement

Paymentus together with a Paymentus Authorized Processor will forward the payment transactions, to the appropriate organizations for settlement directly to Client's depository bank account previously designated by Client ("Client Bank Account") as a

positive amount of payment processing funds, net of any User paid Paymentus Fee and any Reversed or Chargeback Transactions (described below). When Client pays the Paymentus Fee, Paymentus will invoice Client and debit the fees from the Client Bank Account on a monthly basis.

Paymentus together with the Paymentus Authorized Processor will continuously review its settlement and direct debit processes for its simplicity and efficiencies. Client and Paymentus agree to fully cooperate with each other if Paymentus were to change its settlement and invoicing processes.

4.7 Reversed or Chargeback Transactions

With respect to all Reversed or Chargeback Transactions, Client authorizes Paymentus and Paymentus Authorized Processor (and/or the respective payment organizations) to debit the Client Bank Account for the Payment Amount and/or offset the Payment Amount against future payouts and Paymentus will refund the applicable amount to the payment organization for credit back to the User the corresponding Paymentus Fee, if any.

Paymentus together with Paymentus Authorized Processor will continuously review its processes for Reversed or Chargeback Transactions for simplicity and efficiencies. Client and Paymentus agree to fully cooperate with each other if Paymentus requires any change to its settlement and invoicing processes for these transactions.

5 General Conditions of Services

5.1 Service Reports

Paymentus will provide Client with reports summarizing use of the Services by Users for a given reporting period, which period shall be designated by Client during the Standard Implementation process. Such standard reports are available through the Agent Dashboard.

5.2 User Adoption Communication by Client

Client will prominently communicate the Services as a primary payment option to its customers wherever Client usually communicates its other payment options.

Client will make the Services known or available to its customers by different means of customer communication including (i) on the face of bills, invoices and other notices; (ii) on any marketing or advertising materials that include payment options; (iii) if direct payments have been activated, by providing Interactive Voice Response ("IVR") and

Web payment details prominently on Client's website including a "Pay Now" or similar link on a mutually agreed prominent place on the web site; (iv) if IVR payments have been activated, through Client's general IVR/Phone system; and (v) other channels or means available to Client or reasonably suggested by Paymentus.

Paymentus will provide Client with logos, graphics and other marketing materials solely for Client's use in its communications with its customers regarding the Services and/or Paymentus.

5.3 Independent Contractor

Paymentus is an independent contractor. Paymentus is not acting as an agent or fiduciary of the Client or its Users.

5.4 Client's Responsibilities

In order for Paymentus to provide the Services, Client will fully cooperate with Paymentus by:

- (i) Entering into (and authorizing Paymentus to do so on its behalf) all applicable merchant processing, cash management, ACH origination, or kiosk agreements, provided that Client is given notice of and approves any additional fees associated with those agreements, and providing information and consents reasonably requested in connection with the agreements.
- (ii) Maintaining throughout the duration of the Agreement during which direct payments via the web is activated, a bill payment link connecting to the Paymentus Platform at a prominent and mutually agreed location on Client's website. If the IVR channel is activated, the phone number for IVR payments will also be added to the web site and as an option as part of Client's general phone system.
- (iii) Sharing User Adoption Communication as described in Section 5.2 (User Adoption Communication by Client).
- (iv) Providing Customer Information to Paymentus. As part of the information transfer required for implementation, Client will provide Paymentus with CIF on all Client customers serviced by Client. The CIF shall also identify customers by payment type.
- (v) Launching the Service within 30 days of System Availability. Paymentus will notify Client in writing of System Availability. Client will have five (5) days following such notification to confirm that there are no material defects in the System

("Testing Period"). If material defects in the System are identified, Client shall provide reasonable detail to Paymentus about such defects, and the System Availability date will be extended until Paymentus notifies Client again of System Availability, and following an additional Testing Period, Client confirms there are no material defects in the System. If the Launch Date does not occur by the earlier of (i) thirty (30) days following final System Availability or (ii) 120 days following the Effective Date (as adjusted for any time required for Paymentus to cure applicable defects), Client shall be obligated to pay seventy-five percent (75%) of the Minimum Monthly Commitment Fees commencing the following month.

- (vi) Dedicating sufficient properly trained and fully engaged personnel to support the implementation process and its use of the Services in compliance with all laws applicable to its use of the Services.
- (vii) Providing Paymentus with the file format specification currently used to post payments to the billing system to allow Paymentus to provide Client with a posting file for posting to Client's billing system.
- (viii) Fully cooperating with Paymentus and securing the cooperation of its software and service providers and providing the information required to integrate with Clients' billing system.
- (viii) Fully cooperating with Paymentus to integrate its systems with the Paymentus Platform through the use of Paymentus' APIs to enable Client's access to the IPN, if selected.
- (ix) Promptly provide Paymentus notice within a reasonable time (not to exceed 48 hours) if Client encounters a cyber-incident or a data security breach which could reasonably be expected to compromise Paymentus data.

6 Indemnification and Limitation of Liability

6.1 Paymentus Indemnification and Hold Harmless

Paymentus agrees to defend, hold harmless and indemnify Client and its directors, officers or governing officials, and employees (collectively, the "Client Indemnitees") from and against all liabilities, demands, losses, damages, costs or expenses (including reasonable attorney's fees and costs), incurred by any Client Indemnitee arising from a claim or demand brought by a third party to the extent such

claim or demand alleges that the Services provided under this Agreement (i) infringe the intellectual property rights of the third-party or (ii) result from a security breach or fraud to the extent finally adjudicated by a court of law to have resulted the intentional actions or gross negligence of Paymentus (“Extraordinary Losses”).

6.2 Client Indemnification and Hold Harmless

Client agrees to defend, hold harmless and indemnify Paymentus and its directors, officers, employees, and Affiliates (collectively, the “Paymentus Indemnitees”) from and against all liabilities, demands, losses, damages, costs or expenses (including reasonable attorney’s fees and costs), incurred by any Paymentus Indemnitee arising from a claim or demand brought by a third party to the extent the claim or demand relates to the underlying relationship or obligations of Client and its Users.

6.3 Indemnification Procedure

The indemnified party will give the indemnifying party prompt written notice of any claim for which indemnification is sought. The indemnifying party will have the right to control the defense and settlement of any claim, provided that any settlement that admits liability on behalf of the indemnified party, or adversely affects the indemnified party shall (i) require the indemnified party’s prior written consent, which consent will not be unreasonably conditioned, delayed or withheld and (ii) to the extent legally permitted, shall remain confidential.

6.4 Warranty Disclaimer

EXCEPT AS EXPRESSLY SET FORTH IN THE AGREEMENT, PAYMENTUS MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED AND DISCLAIMS ALL OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, MADE TO CLIENT OR ANY OTHER PERSON, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES REGARDING QUALITY, SUITABILITY, MERCHANTABILITY, FITNESS, FOR A PARTICULAR PURPOSE OR OTHERWISE OF ANY SERVICES OR ANY GOOD PROVIDED INCIDENTAL TO THE SERVICES PROVIDED UNDER THE AGREEMENT.

6.5 Limitation of Liability

NOTWITHSTANDING THE FOREGOING, PAYMENTUS WILL NOT BE LIABLE FOR ANY LOST PROFITS, LOST SAVINGS OR OTHER SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, EVEN IF IT HAS BEEN ADVISED OF

OR COULD HAVE FORESEEN THE POSSIBILITY OF THESE DAMAGES. IN NO EVENT WILL PAYMENTUS BE LIABLE FOR ANY LOSSES OR DAMAGES RESULTING FROM THE ACTS, OMISSIONS OR ERRORS OF THIRD PARTIES OR OF CLIENT OR FOR PROVIDING AGREEMENTS, INSTRUCTIONS OR INFORMATION TO USERS AS INSTRUCTED BY CLIENT. PAYMENTUS’ TOTAL LIABILITY FOR DAMAGES FOR ANY AND ALL ACTIONS ASSOCIATED WITH THE AGREEMENT OR THE SERVICES OTHER THAN EXTRAORDINARY LOSSES (WHICH ARE SUBJECT TO THE SEPARATE LIMITATION OF LIABILITY DESCRIBED BELOW) WILL IN NO EVENT EXCEED (I) FOR AN ERROR OR OTHER ACTION AFFECTING THE PROCESSING OF ONE OR MORE PAYMENTS, THE AMOUNT OF THE PAYMENTUS FEE ASSOCIATED WITH EACH PAYMENT, (II) FOR ALL OTHER CLAIMS, THE AMOUNT OF THE PAYMENTUS FEE (NET OF DIRECT PROCESSING AND OTHER FEES PAID BY PAYMENTUS) PAID TO PAYMENTUS (“NET FEES”) IN THE SIX (6) MONTHS BEFORE THE EVENTS GIVING RISE TO THE CLAIM OR CLAIMS ARISING FROM THE SAME CIRCUMSTANCES; AND (III) IN NO EVENT, MORE THAN THE LESSER OF \$500,000.00 OR THE NET FEES UNDER THE AGREEMENT. NOTWITHSTANDING THE FOREGOING, EXTRAORDINARY LOSSES SHALL BE SUBJECT TO A LIMITATION OF LIABILITY OF ONE MILLION DOLLARS (\$1,000,000).

7 Term and Termination

7.1 Term

The term of the Agreement will commence on the Effective Date and continue for a period of 5 (five) years (“Initial Term”) from the Launch Date.

At the end of the Initial Term, the Agreement will automatically renew for successive three (3) year periods unless either Client or Paymentus provides the other party with not less than 6 (six) months prior written notice before the automatic renewal date that it elects not to automatically renew the term of the Agreement.

7.2 Material Breach

A material breach of the Agreement will be cured within 90 (ninety) business days (“Cure Period”) after a party notifies the other in writing of the breach in accordance with the Notice Provisions of this Agreement and with reasonable details regarding the material breach. In the event a material breach has not been cured within the Cure Period, the non-breaching party can terminate the Agreement by

providing the other party with a 30 business days' written notice.

7.3 Upon Termination

Upon termination of the Agreement, the parties agree to cooperate with one another to ensure that all Payments are accounted for and all refundable transactions have been completed. During any period between the date of the notice of non-renewal or termination, if applicable, and the termination date set forth therein, Client shall maintain transaction volumes materially consistent with historical usage of Paymentus' Platform. Upon termination, Paymentus will cease all Services being provided hereunder unless otherwise agreed in writing.

8. Confidentiality

The parties agree that notwithstanding anything in this Agreement to the contrary, they will each abide by the terms of the Mutual Confidentiality Agreement or other mutual non-disclosure agreement signed by the parties in connection with the commencement of the negotiation of this Agreement ("NDA"), which NDA shall be incorporated herein by reference, with the exception that the Term of the NDA shall be extended from the Effective Date of the NDA for three years following the termination or earlier expiration of this Agreement (the Confidentiality Period). Furthermore, during the Confidentiality Period, Client will not for any purpose inconsistent with the Agreement disclose to any third party or use any Paymentus confidential or proprietary non-public information that Client has obtained during the procurement process or during the term of the Agreement about Paymentus' business, including the terms of the Agreement, operations, financial condition, technology, systems, know-how, products, Services, suppliers, clients, marketing data, plans, and models, and personnel. Except as required by law, Paymentus will not for any purpose inconsistent with the Agreement or its privacy policy in effect from time to time disclose to any third party or use any confidential User information it receives in connection with its performance of the Services other than as required in connection with the third parties described in Section 5.4(i) (applicable merchant processing, cash management, ACH origination, or kiosk agreements) above.

9. FOIA Requests

If a request for information is made to Client under any federal, state or other governmental freedom of

information act or similar law, rule or regulation seeking disclosure of any of the confidential information of Paymentus, this Agreement or other information provided to Client before and after the Effective Date in connection with or pursuant to this Agreement, Client shall (i) promptly provide Paymentus written notice of (email shall suffice) such request (along with a copy of the request) so that Paymentus may seek, at Paymentus' sole expense, a protective order or other appropriate remedy to protect the requested information to the extent legally permitted and (ii) provide reasonable cooperation (at Paymentus' request and sole expense, including but not limited to Client's legal fees reasonably incurred to protect the requested information) to resist or limit any disclosure pursuant to this paragraph.

10. Intellectual Property

In order that Client may promote the Services and Paymentus' role in providing the Services, Paymentus grants to Client a revocable, non-exclusive, royalty-free, license to use Paymentus' logo and other service marks (the "Paymentus Marks") for this purpose only. Client does not have any right, title, license or interest, express or implied in and to any object code, software, hardware, trademarks, service mark, trade name, formula, system, know-how, telephone number, telephone line, domain name, URL, copyright image, text, script (including, without limitation, any script used by Paymentus on the IVR or the Website) or other intellectual property right of Paymentus ("Paymentus Intellectual Property"). All Paymentus Marks, Paymentus Intellectual Property, and the Platform and all rights therein (other than rights expressly granted herein) and goodwill pertain thereto belong exclusively to Paymentus.

11. Miscellaneous

11.1 Authorized Representative

Each party will designate an individual to act as its representative, with the authority to transmit instructions and receive information. The parties may from time to time designate and notify the other party of other individuals or change the individuals.

11.2 Notices

All notices of any type hereunder ("Notices") will be in writing and sent to the addresses indicated on the signature page and except as otherwise provided in these Terms and Conditions will be given by certified mail, a national courier or by hand delivery. Notices will be considered to have been given or received on

the date the notice is physically received. Any party by giving notice in the manner set forth herein (or by electronic mail) may unilaterally change the name of the person to whom notice is to be given or the address at which the notice is to be received, by sending Notice to the other party. Notices to Paymentus shall also be copied to the attention of the Legal Department at the Paymentus address.

11.3 Interpretation

It is the intent of the parties that no portion of the Agreement will be interpreted more harshly against either of the parties as the drafter.

11.4 Governing Law

The Agreement will be governed by the laws of the state of Delaware, without giving effect to any principles of conflicts of law.

11.5 Severability

If a word, sentence or paragraph herein is declared illegal, unenforceable, or unconstitutional, that word, sentence or paragraph will be severed from the Agreement, and the Agreement will be read as if that word, sentence or paragraph did not exist.

11.6 Attorney's Fees

Should any litigation or other dispute requiring the involvement of attorneys arise between the parties concerning the Agreement, the parties agree to bear their own costs and attorney's fees.

11.7 Force Majeure

Each of the Party's will be excused from performing the Services or other non-monetary obligations to the extent such Party's performance is directly delayed, impaired or rendered impossible due to acts of God or other events that are beyond such Party's reasonable control and without its fault or judgment, including without limitation, natural disasters, war, terrorist acts, riots, acts of a governmental entity (in a sovereign or contractual capacity), fire, storms, floods, labor strikes, labor walk-outs, pandemics or other wide-scale health crisis, quarantine and related restrictions, explosions, extra-ordinary loss of utilities (including telecommunications services), or external computer "hacker" attacks and/or delays of common carrier.

11.8 No Third Party Beneficiaries.

Nothing in this Agreement, express or implied, is intended to confer rights, benefits, remedies, obligations or

liabilities on any person (including Users or customers of the parties) other than the parties or their respective successors and permitted assigns.

11.9 Entire Agreement

The Agreement represents the entire agreement between the parties with respect to its subject matter and supersedes all prior written or oral agreements or understandings related to its subject matter and except as provided in the Agreement may be changed only by agreements in writing signed by the authorized representatives of the parties. Paymentus may amend this Agreement as reasonably necessary to comply with laws, regulations or rules applicable to the Services provided under this Agreement.

11.9 Counterparts

The Agreement and any amendment or other document related to the Agreement may be executed in counterparts, each of which will constitute an original, and all of which will constitute one agreement. The Agreement and any amendment or other document related to the Agreement may be signed electronically. A photographic or facsimile copy of the signature evidencing a party's execution of the Agreement will be effective as an original signature.

Schedule A – Paymentus Service Fee Schedule

The Services will initially consist of the Services indicated by a check box on the following table. The Paymentus Fee will be as specified below, and will be paid by the Client, unless designated as a User paid fee.

Channel	Channels	Services	Payment Methods & Channels	Absorbed Pricing Model
<input checked="" type="checkbox"/>	Instant Payment Network™		All payment channels and methods offered under IPN such as PayPal, Venmo, PayPal Credit, Secure PDF Push, Chatbot, Advanced Notification Service (ECM), Text 2 Pay, Voice Assistants, Mobile Apps and others as offered by Payments from time to time	<p>\$1.75 fee per transaction for credit/debit cards for qualified cards.</p> <p>2.85% fee per transaction for non-qualified cards.</p> <p>\$0.50 fee per transaction for e-checks/ACH</p>
<input checked="" type="checkbox"/>	Direct Payments (Web, IVR, Scheduled)		Credit, Debit, ACH	<p>\$1.75 fee per transaction for credit/debit cards for qualified cards.</p> <p>2.85% fee per transaction for non-qualified cards.</p> <p>\$0.50 fee per transaction for e-checks/ACH</p>

Note:

The parties have agreed to the following:

- A. Average Bill Amount: **\$200.00**
- B. Maximum Amount per Payment is **\$1,000.00**. Multiple payments may be made. There will be a transaction fee charged of **\$1.75** for every **\$1,000** increment.
- C. Chargebacks and returned checks will be billed at **\$9.95** per item.
- D. E-lockbox fee (RPPS): **\$0.10** per transaction.
- E. E-Bill storage for **24 months**.

Schedule B – Client Payment Data
[To be provided by Client]

**Schedule C – Professional Services
For Standard Implementation
And Custom Integration**

1. **Standard Implementation.** The parties agree that the Services are provided on a “platform as a service” basis, and not as a result of custom software development. Client will accept Paymentus’ proposed reasonable alternatives to achieve Client’s functional objectives within the limits of the Paymentus platform. Paymentus will charge no fees related to Standard Implementation.

1.1. **Integration Approach.** Standard Implementation of the Paymentus Platform may be achieved in one of two standard ways:

1.1.1 **Standalone System.** Paymentus will develop one (1) file format interface with Client’s billing system using Client’s existing text file format currently used to post payments to Client’s billing system. Client will be responsible for providing Paymentus with the one file format specification and will fully cooperate with Paymentus during the development of the said interface. If Client chooses to create an automated file integration process to download the posting file, due to Paymentus security requirements, Client will use Paymentus specified integration process. As such, the Paymentus platform does and can function independent of any billing system integration. A payment-posting file can be emailed or downloaded from the Paymentus Agent Dashboard.

1.1.2 **Standard Integration with Client’s Billing System.** Alternatively, if Client chooses to have the Paymentus platform integrated with its billing system, Paymentus can provide standard integration services that Client can use to integrate its billing systems with the Paymentus platform (“Standard Integration”). Promptly following the execution of this Agreement, Paymentus will provide the standard specifications for integration to Client.

2. **Custom Implementation.** Upon request by Client, Paymentus can provide additional professional services to:

2.1.1 Customize the Platform to create Custom Enhancements) as clarified and agreed to in Schedule D - Statement of Work

2.1.2 Provide Custom Integration.

3. **Required Integration Points.** Based on Client’s use of the Platform and its respective modules selected under the Agreement, Paymentus will require the following integration points for both Standard and Custom Integrations:

MODULE	INTEGRATION POINT
One-time payment	Customer Information: Text File or Real Time Payment Posting: Text File or Real Time
Scheduled Payment	Text File
E-billing for Billing Data	Text File or Real-time link to billing data
Outbound Notification- Audience File	Text File for customer engagement messages

4. **Statement of Work.** In the event that the Parties agree that Paymentus will provide professional services (“Professional Services”), to Client in connection with Custom Enhancement(s) and or Custom Integration(s), collectively “Custom Implementation”, the Parties will enter into a Statement of Work substantially in the form attached as Schedule D which will govern the terms of such Professional Services, including scope, initial project timelines and a process for change orders which may be necessary to address changes in the description of the Professional Services and or the timing and expense connected with the delivery of the Professional Services. The Parties will fully cooperate to ensure that the requirements with respect to Enhancement(s) and or Custom Integration(s) are clarified as needed. Paymentus will take commercially reasonable steps to deliver the Custom Implementation in accordance with the timeline provided for in the Statement of Work.

5. **Ownership of the Work Product resulting from Custom Implementation.** The Custom Implementation work product (“Work Product”) created by Paymentus under the terms of this Schedule C and Schedule D shall not be considered as “Work for Hire”, and Paymentus shall own all Work Product. Client shall have no rights in or ownership of the Work Product or any other property of Paymentus.
6. **Cooperation from Client and its Vendors.** Paymentus agrees to participate in meetings with Client’s third party vendors/service providers (collectively “Vendors”) to provide any information or clarifications needed for such vendor to understand the integration. Client agrees to fully cooperate with Paymentus and to cause its Vendors to fully cooperate with Paymentus in connection with the provision of (a) Client and Vendor specifications, within thirty (30) days of the Effective Date (b) professional services required for the integration and testing of the integration, irrespective of the integration approach.
7. **Impact of Non-Cooperation.** Client acknowledges that if it does not fully cooperate and require their vendors and other service providers to fully cooperate with Paymentus, the implementation and integration will be delayed and may result in the commencement of charges in connection with the Minimum Monthly Commitment charges, as provided in on Schedule A of the MSA.
8. **Standard Implementation Cost Recovery.** The professional services provided as part of the Standard Integration has a fair market value of \$20,000.00 (“Standard Implementation Value”). Should Client terminate the MSA prior to Launch or fail to Launch the Service within 180 days from the Effective Date of the Agreement, for any reason (other than Paymentus’ failure to perform material terms) Paymentus may, in its sole discretion, invoice Client the Standard Implementation Value and Client shall pay such invoice within thirty (30) days of receipt of Paymentus’ final invoice for its professional services in connection therewith.
9. **Custom Implementation Rates.** Paymentus will provide the professional services required for Custom Implementation, and will charge for such professional services at blended hourly rate of [Two hundred and fifty (**\$250.00**) per hour. [As an incentive to enter into this Agreement, Paymentus will provide a credit equal to **Twenty Thousand Dollars (\$20,000)** to be credited against balance due on invoices for professional services in connection with the Custom Implementation.] Should Client fail to timely Launch the Services, or terminate the MSA for any reason (other than Paymentus’ failure to perform material terms) Client shall be responsible for paying all fees incurred in connection with Custom Implementation within thirty (30) days of receipt of Paymentus’ final invoice for its professional services in connection therewith.

CLIENT HAS SELECTED THE FOLLOWING OPTION (To be checked as applicable):	
Standard Implementation	x
Custom Implementation	

Schedule D

Form of Statement of Work

STATEMENT OF WORK No. []

This Statement of Work No. ____ issued pursuant to and in accordance with all of the terms of the Master Services Agreement (“Agreement” or “MSA”) dated [03/24/2023] between Paymentus Corporation, a Delaware Corporation with a principal place of business located at 11605 N. Community House Road, Suite 300, Charlotte, North Carolina 28277 (“Paymentus”) and Casitas Municipal Water District (“Client”) a California Special District with a principal place of business located at 1055 Ventura Ave. Oak View, CA 93022 (collectively the “Parties”) is hereby entered into between the Parties and is effective as of the date that the last of the Parties signed this SOW as indicated below the signature line below (“SOW Effective Date”). Capitalized terms in this SOW shall have the same meanings ascribed to them in the Agreement. In the event of a conflict between the terms of this SOW and those of the Agreement, the terms in the Agreement shall prevail unless otherwise stated below.

1. PROJECT CONTACTS.

- a. **Client Authorized Representative.** The Primary contact for Client (“Client Project Manager”) that is responsible for Acceptance/rejection of the project deliverables is:

NAME:	Janyne Brown
TITLE:	CFO
TELEPHONE NO.	805-767-3528
EMAIL ADDRESS:	jbrown@casitaswater.com
ADDRESS:	1055 Ventura Ave Oak View CA 93022

- b. **Paymentus Authorized Representative.** The Primary contact for Paymentus that is responsible for the Services to be performed under this SOW, and to receive notices from Paymentus under this SOW (“Paymentus Project Manager”):

NAME:	Peter Fanous
TITLE:	Senior Vice President
TELEPHONE NO.	(813) 944-0459
EMAIL ADDRESS:	pfanous@paymentus.com
ADDRESS:	11605 N Community House Rd, Suite 300, Charlotte NC 28277

2. DESCRIPTION OF THE SCOPE OF SERVICES. Paymentus resources shall complete the following objectives:

Item	Detail	Amount
	1.1.1. IVR: Interactive Voice Response (IVR) – Paymentus will provide a fully integrated IVR payment channel with customized greetings and prompts, payment options, and flows. Paymentus supports English and Spanish. Customer can access the IVR in multiple ways including: <ul style="list-style-type: none"> • Authenticated customer in Client-hosted IVR is transferred and released into Paymentus IVR with authentication data 	

- Customer calls toll free number directly
- Client's CSR transfers customer into IVR

1.1.2. One Time Pay Web (OTP) – Provider to provide one-time payment/guest pay web for each company. Customer will authenticate using known information such as account number. The following are options in the OTP user interface:

- Immediate payment
- Future dated/scheduled one-time payment
- View balance information

1.1.3. Customer Portal Solution— Paymentus solution features includes the following options

- Pay My Bill: Customers can see a list of accounts and choose which account to pay either one time or future dated with available payment methods.
- AutoPay: Provides customer recurring payment management
- Payment History: The payments screen shows historical payments made on the account(s), date of payment, payment type and gives the option to view more detail of each payment.
- My Wallet: Customers can manage their payment types from the wallet screen. They can add new debit cards, ACH or PayPal methods as well as edit or delete existing payment types.

1.1.4. Agent Dashboard — The Agent Dashboard is a dynamic web-based tool that is specifically designed and dedicated for Client to support the customer. The Agent Dashboard can be easily deployed across the customer service, collections and finance/treasury teams as access is role and permissions based. It is easily self-administered by the Client through an intuitive online administration interface. The Agent Dashboard provides Client's staff the ability to:

- View payments in real-time
- Accept customer payments (Manual, leveraging customers wallet and/or with use of Secure Service)
- Cancel payments in real time (such as customer errors)
- Search for payments and payment attempts in any status
- Suspend and block payment methods
- View and download standard reports including deposits and reconciliation reports
- Robust reporting
- File management
- Manage staff access with role-based permissions
- View bills and suppress paper on customer's behalf
- Open cases/tickets and track status through completion
- Create and deliver, outbound IVR, text and email message campaigns
- Late payment reminders/disconnect notices

	<p>1.1.5 Account Validation</p> <ul style="list-style-type: none"> • Real time API with Tyler Incode- Biller to provide link and user name/password combination and use standard API in place with Tyler Incode • Biller will provide a daily CIF (customer information reoccurring payments) <p>1.1.6 Payment Remittance</p> <ul style="list-style-type: none"> • Paymentus will send a real time payment notification to Tyler Incode System for all payments regardless of channel origin • Paymentus will also provide a daily posting file of all payments made for that day. Recommendation is to be used as a back up to the API or for posting in other systems <p>1.1.7 Ebill presentment</p> <ul style="list-style-type: none"> • We will work with partner data prose to display all ebils via our API that we have with data prose • As this is an API it is an on demand call to display latest bill we do not store these bills 	
Total Due		

ASSUMPTIONS: The parties recognize that the following restraints and assumptions are applied to this SOW:

- 3.1 Staffing issues will be resolved between Client and the Paymentus Project Managers. Both Parties will make every reasonable effort to maintain stable project staffing for the life of the project and minimize disruption to the project;
- 3.2 Client will strive to make a reasonable effort to minimize the impact of competing initiatives within the organization that may have a negative impact to the project. If this cannot occur, then:
 - 3.2.1 Client will define an escalation path which defines who can resolve resource allocation conflicts, determine the priority of the conflicting work, and communicate with the affected Parties, including the Project Managers of both Parties;
 - 3.2.2 Paymentus will make every effort to work around any conflicting priorities. Depending on the length of time the resource is not available and task the conflict occurs on, this could result in a delay in the project schedule;
 - 3.2.3 Impacts and/or changes to project resources by either party are the responsibility of that same party to replace and provide knowledge transfer that will mitigate the risk of the resource loss.
- 3.3 Prompt decision-making and problem resolution will be required to achieve an on-time project completion. It is expected that most decisions ad/r problems will be resolved within five (5) business days (or to a mutually agreed to timeframe). Reasonable efforts will be made to meet the resource loss.
- 3.4 Both parties will ensure Project Team members are available for meetings, workshops, discussions and conference calls upon request with reasonable notice. Project Team members will respond to information requests, within a reasonable time, not to exceed five (5) business days unless agreed by the parties , in order to minimize delays in the project.

4. **RESPONSIBILITIES OF THE PARTIES.** Each of the Parties will have the responsibilities set forth below:

- 4.1 **Client Responsibilities** The following must be performed by Client in order for Paymentus to perform the Work. Client shall:
 - 4.1.1 Establish a Project Team that contains representatives inclusive of both the business and IT resources and that have the time, resources, and expertise to carry out their respective tasks and responsibilities;
 - 4.1.2 Designate a Project Manager who will manage the efforts of Client's Project Team and/or staff and coordinate activities with the Paymentus Project manager;
 - 4.1.3 Cause Client's Project Manager or designee to participate in scheduled (e.g. weekly or as required) status meetings with the Paymentus Project Manager;
 - 4.1.4 Review current business practices, and consider and/or adopt new business practices as needed;
 - 4.1.5 Provide timely responses to critical issues raised by the Paymentus Project Manager;
 - 4.1.6 Provide requested information and complete the forms required to establish a merchant account for funds settlement within five (5) business days of Paymentus' request;
 - 4.1.7 Timely perform testing as required including functional testing, CIS integration testing and user acceptance testing and promptly provide the documented test results to Paymentus;
 - 4.1.8. Provide the URLs of CIS for both a UAT environment and production environment and whitelist IPs as requested by Paymentus;
 - 4.1.9 Extract data from Clients' CIS and provide Paymentus with the required data in Paymentus' Customer Information File standard format, where CIF is used;

4.1.10 Take the lead in coordinating support from Client's CIS vendor and any other third-party vendor where Client holds the primary relationship (e.g. bill print). This includes the application-programming interface ("API") and all exchanges of data. Any related fees charged by the CIS or third party vendor are the responsibility of Client;

4.1.11 Provide access to PDFs for each individual bill, or alternatively assess to the bill print provider's API, where Client requires a bill image display to be accessible from the Paymentus solution. Any API related fees are the responsibility of Client;

4.1.12 Cause Client representatives to attend scheduled training sessions; and

4.1.13 Provide signoff on UAT and GO LIVE confirming Client has completed all testing activities.

4.2 **Paymentus Responsibilities:** Paymentus will do the following:

4.2.1.1 Maintain project communications with Client's Project Manager;

4.2.2 Manage the efforts of the Paymentus staff and coordinate Paymentus activities with Client's Project Manager;

4.2.3 Conduct regular (e.g. weekly or as required) telephone status report conversations with the Client's Project Manager;

4.2.4 Participate in weekly reviews with Client's project team. Participation can be waived by mutual agreement;

4.2.5 Provide timely responses to critical issues raised by Client's Project Manager;

4.2.6 Prepare and submit a status report that includes activities planned for the current month and an update to both the Project Schedule and the action item list;

4.2.7 Resolve deviations from the Project Schedule;

4.2.8 Monitor the project to ensure that support resources are available as scheduled;

4.2.9 Coordinate and perform the configuration of the Paymentus solution;

4.2.10 Provide Client with one (1) production and one (1) UAT (User Acceptance Testing) environment;

4.2.11 Establish a SFTP site for file transfer, where applicable; and

4.2.12 Train Client representatives on the Paymentus solution.

5. COMPENSATION AND PAYMENT TERMS FOR IMPLEMENTATION SERVICES:

5.1 **Compensation.** The rates for Professional Services in connection with this SOW shall be charged at a blended rate of \$250.00 per hour and the project is estimated to cost a total of [\$ 0.00] ("SOW Fees"). [Client will receive a credit to be applied towards the final payment for Implementation Fees in the amount of \$20,000.00 ("SOW Credit"). To the extent that there is an SOW Credit remaining upon the completion of the work required to be performed under this SOW ("Work"), such SOW Credit shall expire, as it is the intent of the parties that it only apply to this SOW].

5.2 **Payment Terms.** Client shall be invoiced for 50% (fifty percent) of the SOW Fees upon execution of this SOW. The balance of the SOW Fees, less the SOW Credit (plus any additional amounts agreed to be paid under the Change Management Process described in Section 5 below) shall be invoiced by Paymentus upon Acceptance of the completed Work, and shall be due thirty (30) days following the invoice date.

6. **CHANGE MANAGEMENT.** Either Party may desire to change the scope of the Services following execution of an SOW. If so, the Party will submit a written change order request in the form of Exhibit A-1 to the other Party describing such change in appropriate detail (a "Change Order Request"). At that time one of the following will occur:

6.1 **No material changes in cost or delivery dates.** If the Work described on a Change Order Request does not require either Party to incur any additional material costs or expenses and will not cause a delay in the delivery of the Work, then the Parties will sign the Change Order Request accepting the modification to the description of the Work within ten (10) business days of the Party's receipt of the Change Order Request, and the resulting document which has been signed by

the authorized representative of each of the Parties shall then become a "Change Order" which acts as an enforceable modification of this SOW.

6.2 Delivery of an estimate of impact if Costs or Delivery Dates will be impacted. If the requested changes described on a Change Order Request will result in additional material costs or expenses, or will impact the delivery dates for the Deliverables or completion of the Work, then Paymentus shall in good faith provide Client with a written, high-level, non-binding assessment of such costs, expenses and the time that will be required to perform the modifications required by the Change Order ("Estimate" or "Proposed Change Order"), which Estimate shall be delivered within ten (10) days of Paymentus' receipt of the Change Order Request. Client will notify Paymentus within ten (10) days of receipt of the Estimate whether Client desires to proceed, and if so, Client will document this decision by signing the Proposed Change Order which shall be in the form of Exhibit A-1 to this SOW. Paymentus' implementation of a Change Order shall not delay the performance of Services and/or the delivery of Deliverables not reasonably affected by the Change Order Request.

7. ACCEPTANCE OF WORK.

Upon completion of the Work, Paymentus will notify Client ("Completion Notice") that Client can commence acceptance testing to verify that the relevant Work complies with the Work description and specifications set forth or referenced in this Statement of Work. Client shall test the Work and shall provide written notice to the Paymentus Project Manager within ten (10) business days of the date of the "Completion Notice" ("Testing Period") either that (i) Client has accepted the Work ("Acceptance"), or (ii) that Client has identified defects or bugs in the Work that need to be corrected ("Correction Notice"). Following Paymentus' receipt of a Correction Notice, the Parties will promptly work together to correct all identified defects in the Work, including having the Client demonstrate the defect to Paymentus upon request. Once the identified defects in the Work have been corrected, Paymentus will issue a second Completion Notice to Client and above process shall be repeated until the Work is Accepted. If no notice is provided by Client following the applicable Testing Period, the Work shall be deemed to be accepted.

8. TERM OF THIS SOW: The term of this SOW shall begin on the SOW Effective Date and shall continue through Acceptance of the Services and Paymentus' receipt of final payment. This SOW shall not be amended except through a fully executed Change Order pursuant to Section 6 above.

9. LOCATION OF PERFORMANCE OF THE WORK. Paymentus will perform the Work remotely.

10. ESCALATION APPROACH FOR DISPUTES UNDER THIS SOW. In the event there is a dispute by the Parties in connection with the Work, or one of the parties believes that the other party is not cooperating in a timely manner in connection with this SOW (either a "Dispute"); the Parties agree to take the following steps:

10.1 Process for Escalations:

10.1.1 Escalation Level 1. The complaining party must first address the issue by having a meeting within two (2) business days of request by either party between the representatives of each of the parties identified as Escalation Level 1 below;

10.1.2 Escalation Level 2. If the Dispute is not resolved to the reasonable satisfaction of the complaining party as the result of Escalation Level 1, then such party may request a meeting within two (2) more business days, which meeting shall be attended by the representatives of each Party identified as Escalation Level 2 below.

10.1.3 Escalation Level 3. Finally, if either party believes that the Dispute has still failed to be properly resolved upon the completion of Escalation Level 2, such Party may request a meeting with the representatives of each the Parties identified in the below Escalation Chart as Escalation Level 3 below. At the conclusion of the third meeting, if the Dispute has not been resolved and the complaining Party believes that it results in a material breach, then the complaining Party must give notice of material breach as required by the terms of the MSA.

10.2 **Escalation Participants.** The designees for each of the Parties that will participate in the above-described escalation process are as follows:

Paymentus:

Escalation Level 1	Escalation Level 2
<p>Pantelis Mamouzellos Senior Manager, Client Services Email: pmamouzellos@paymentus.com Phone: 980-206-9091</p>	<p>Lori Hogg Vice President, Customer Success Email: lhogg@paymentus.com</p>

Client:

Escalation Level 1	Escalation Level 2	Escalation Level 3
<Insert Name>	<Insert Name>	<Insert Name>
<Insert Title>	<Insert Title>	<Insert Title>
Email: <Insert Email>	<Insert Email>	<Insert Email>
Phone: <Insert Phone>	<Insert Phone>	<Insert Phone>

IN WITNESS WHEREOF, the parties have caused this Statement of Work to be executed by their duly authorized representatives as of the last of the signature dates below.

CLIENT:

By: _____
 Name: _____
 Title: _____
 Date: _____

PAYMENTUS CORPORATION:

By: _____
 Name: _____
 Title: _____
 Date: _____

CASITAS MUNICIPAL WATER DISTRICT

MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: MICHAEL FLOOD, GENERAL MANAGER

SUBJECT: WEST AND EAST OJAI AVENUE PIPELINE REPLACEMENT,
SPECIFICATION NO. 19-411, AUTHORIZE GENERAL MANAGER TO
ENTER INTO AN AGREEMENT WITH THE CITY OF OJAI FOR CONDUIT
INSTALLATION AND REIMBURSEMENT

DATE: MAY 10, 2023

RECOMMENDATION:

- Authorize the General Manager to enter into an Agreement with the City of Ojai for Conduit Installation and Reimbursement

BACKGROUND:

The West and East Ojai Avenue Pipeline Replacement project, Specification No. 19-411, includes installation of approximately 5,610 feet of 8-inch water line in Ojai Avenue in several segments between Bristol Road and Gridley Road. The City of Ojai (City) requested the inclusion of a 2-inch conduit to facilitate future installation of fiber optic cable from South Montgomery Street to Park Road.

Design costs were \$8,540 and the bid item for the conduit was \$171,970, for a total of \$180,510. To date, the City has paid \$4,148, resulting in a balance of \$176,362. The attached Administrative Report and Agreement is scheduled to be presented to City Council as a Consent Item at their meeting of May 9, 2023.

FINANCIAL IMPACT:

The budget for fiscal year (FY) 2022-23 includes funds for the West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411. The City's payment will reimburse CFD 2013-1 for these expenses.

Attachment: Administrative Report
Conduit Installation and Reimbursement Agreement



Administrative Report

CONSENT ITEM

TO: HONORABLE CITY COUNCIL

FROM: James Vega, City Manager
Lindy Palmer, Interim Public Works Director

DATE REPORT PREPARED: April 28, 2023

MEETING DATE: May 9, 2023

SUBJECT: Conduit Installation & Reimbursement Agreement with Casitas Municipal Water District – Installation of Fiber Optic Conduit

Recommendation

That the City Council:

1. Authorize the City Manager to enter into Agreement No. PW 2023-12 with Casitas Municipal Water District for the Installation of a Fiber Optic Conduit from South Montgomery Street to Park Road; and
2. Authorize allocating an additional \$80,510 from Fund 31 Reserve Balance towards the construction and design of the Installation of a Fiber Optic Conduit from South Montgomery Street to Park Road.

Discussion

Casitas Municipal Water District (District) is currently constructing a pipeline replacement project relating to water pipelines located on a portion of Ojai Avenue, known as the West and East Ojai Avenue Replacement, Specification No. 19-411 (Pipeline Project). The City Council had requested a partnership with the District to concurrently install approximately 5,525 lateral feet of fiber optic conduit and pull boxes adjacent to the water pipeline along South Montgomery Street to Park Road. The City Council had approved including \$100,000 in the City's Capital Improvement Project budget towards this project. The District has agreed to enter into an agreement to oversee the installation of the conduit at the sole cost and expense of the City, as requested by the City.

Fiber optic cable supports high bandwidth and is known to be twenty times faster than regular cable. Advantages of fiber optic include, increased speed and connectivity during peak internet traffic, unlikely prone to power outages, and fiber optic remains underground. As of March, a portion of the conduit was installed and completed. The engineer's estimate for the fiber optic construction was \$100,000; however the lowest bid came in to the District at \$171,970, from Burns Pacific Construction (BPC). The District executed an agreement with BPC, for the installation of

the Conduit Project in an amount not-to-exceed \$171,970. The design costs were originally estimated at \$8,296, 50% of which was paid by the City. The actual task order issued to the design engineer was \$8,540. The total remaining balance for the City is shown below:

Construction + Design	Design (50% Paid)	Remaining Balance
\$180,510	(\$4,148)	\$176,362

Any necessary and future change orders to the Conduit project shall require the City’s prior written approval.

Fiscal Impact

The City will make periodic payments up to a maximum of the reimbursement amount not-to-exceed \$176,362. Funding is available in Capital Improvement Project Fund Account No. 031-1110-0147-000, however, an appropriation/balance transfer from Fund 31 Fund Balance will be needed in the amount of \$76,362 to cover the remaining amount.

Submitted by Lindy Palmer
Interim Public Works Director

James Vega
City Manager

Attachments:

- A – Conduit Installation and Reimbursement Agreement - CMWD

CONDUIT INSTALLATION AND REIMBURSEMENT AGREEMENT

This Conduit Reimbursement Agreement (“**Agreement**”) is made and entered into as of May 11, 2023 by and between the CASITAS MUNICIPAL WATER DISTRICT, a municipal water district formed and authorized pursuant to the Municipal Water District Act of 1911 (Water Code §71000 et seq.) (“**District**”), and the CITY OF OJAI (“**City**”). District and City are referred to herein collectively as the “**Parties**.”

RECITALS

A. The District is currently engaged in a pipeline replacement project relating to water pipelines located on a portion of Ojai Avenue, known as the West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411 (“**Pipeline Project**”).

B. City has requested that the District concurrently install approximately 5,525 lateral feet of fiber optic conduit and pull boxes adjacent to the water pipeline along a portion of the Pipeline Project from South Montgomery Street to Park Road (“**Conduit Project**”) as shown in the drawings attached and labelled Exhibit A (10 sheets). District has agreed to contract and oversee the installation of such conduit at the sole cost and expense of City.

C. District has contracted with the engineer and general contractor identified in Paragraph 1.b. below for the design and installation of the Conduit Project. A portion of the Conduit Project has already been installed and completed.

D. This Agreement is for purposes of memorializing the terms and conditions of the Parties’ agreement as set forth below.

NOW THEREFORE, in consideration of the premises and the mutual promises and covenants herein contained, City and District hereby agree as follows:

1. Installation of Conduit. Subject to the City’s payment of the Reimbursement Amount (as defined below), District shall construct the entire Conduit Project in accordance with the following:

a. District shall be responsible for obtaining all applicable permits, inspections, easements, dedications, and other approvals necessary to complete the Project.

b. District has executed Agreements (the “**Agreements**”) from: (i) Water Works Engineers, LLC for engineering services relating to the design of the Conduit Project at an estimated cost of \$8,540 pursuant to that certain Task Order dated April 23, 2020 and (ii) Burns-Pacific Construction Inc. for the installation of the Conduit Project at an estimated cost of \$171,970.00 pursuant to that certain Proposal dated January 26, 2022. The amounts payable by District under the Agreements shall be referred to herein as the “**Reimbursement Amount**.”

c. District shall complete the Conduit Project in compliance with (i) the Bids, (ii) all applicable governmental codes, regulations, and ordinances, and (iii) all District standards and general construction requirements.

2. **Change Orders.** Any necessary change orders to the Conduit Project shall require the City's prior written approval which shall not be unreasonably withheld. Written plans relating to any proposed change order shall be submitted to the City in such detail as the City may reasonably require. Any increase in the Reimbursement Amount related to a change order shall be borne solely by the City.

3. **Inspection.** During the construction of the Conduit Project, City shall have the right to conduct inspections at any time without prior notice. District, at City's cost and expense, shall make such reasonable modifications as City may require. Upon completion of the Conduit Project, City shall conduct a final inspection and provide District with its written approval of the Conduit Project.

4. **City's Reimbursement Obligation.** City shall make periodic payments up to a maximum of the Reimbursement Amount (as the same may be increased by approved change order or City request) within thirty (30) days after receipt of a written invoice from the District detailing the work performed and charges incurred for such work. Concurrently with the execution of this Agreement, City shall pay District the sum of \$176,362.00, representing charges incurred for that portion of the Conduit Project which have already been completed.

5. **Ownership and Maintenance.** All of the improvements constructed on the Conduit Project shall be the sole property of the City after payment in full to Casitas, and the City shall be solely responsible for all repair and maintenance of such improvements.

6. **Delivery of Plans.** Upon completion of the Project, District shall provide City with a copy of the as-built plans and record drawings for the Conduit Project.

7. **Indemnity.** Following City's approval of the Conduit Project, City shall indemnify, defend, and hold District harmless from any and all claims, lawsuits, losses, damages, liens, judgments, penalties, reasonable attorney and consultant fees, expenses and liabilities to the extent involving, arising from or attributable to the construction or use of the Conduit Project and related improvements. If any action or proceeding is brought against District by reason of the foregoing matters, City shall, upon written notice, defend the same at City's sole expense by counsel reasonably satisfactory to District, and District shall cooperate with City in such defense. District need not have first paid any such claim in order for the foregoing indemnification provisions to apply.

8. **Notices.** All notices provided for in this Agreement shall be deemed to have been duly given via email as follows:

If to District:

Casitas Municipal Water District
Michael Flood, General Manager, mflood@casitaswater.com
Julia Aranda, Engineering Manager, jaranda@casitaswater.com

With a copy to:

Arnold LaRochelle Mathews VanConas & Zirbel LLP
Dennis McNulty, General Counsel, dmcnulty@atozlaw.com

If to City:

James Vega, City Manager, james.vega@ojai.ca.gov

Lindy Palmer, Interim Public Works Director, lindy.palmer@ojai.ca.gov

9. Attorney’s Fees. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party in any proceeding to resolve such action or dispute shall be entitled to have and recover from the other party or parties all costs and expenses, including but limited to attorneys’ fees, incurred in such proceedings and in the collection of any judgment rendered as a result of such proceedings.

10. Entire Agreement. This Agreement contains the entire agreement between the parties relating to the subject matter hereof. Any oral representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing, signed by the party to be charged.

11. Counterparts/Electronic Signatures. This Agreement may be executed in several counterparts and, as executed, shall constitute one agreement which shall be binding upon all the parties hereto, notwithstanding that all of the parties may not be signatory to the original or to the same counterpart. Any signature on this Agreement transmitted electronically, via facsimile or email shall have the full force and binding effect under the law as would an original signature.

IN WITNESS WHEREOF, District and City have caused this Agreement to be executed by their duly authorized representatives effective as of the day and year above written.

DISTRICT:

CITY:

CASITAS MUNICIPAL WATER
DISTRICT

THE CITY OF OJAI

By: _____
Michael Flood, General Manager

By: _____

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: RINCON BACKCOUNTRY ROAD CULVERT INSTALLATIONS, SPECIFICATION NO. 23-459
DATE: 05/10/2023

RECOMMENDATION:

Approve and file the Notice of Exemption for the Rincon Backcountry Road Culvert Installations Project.

BACKGROUND:

During the storm events between January 8-9, 2023, the District experienced damages to critical infrastructure. The President has signed a federal major disaster declaration for California Severe Winter Storms, Flooding, Landslides, and Mudslides (DR-4683-CA) to provide federal financial assistance to agencies that incurred damages during this event. The Board of Directors approved the Designation of Applicant's Agent Resolution for the Casitas Municipal Water District for consideration on February 8, 2023.

The damage to the Rincon Backcountry Road which traverses the west perimeter of Lake Casitas serves as an access for District to maintain the Rincon Main and related facilities as well as emergency vehicles for relevant emergency access needs.

To comply with the California Environmental Quality Act (CEQA) and FEMA requirements, a Notice of Exemption is needed for installation of two culverts each within a blueline stream. An application prepared by Provost & Pritchard is attached which details the justification for a Categorical Exemption for the overall project.

FUNDING SOURCE:

The budget for fiscal year 2022-23 does not include funding for the project. FEMA reimbursement for 75 percent of project costs will be pursued.

Attachment:

- CEQA Notice of Exemption

Notice of Exemption**Appendix E**

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: _____

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency

Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Finance Committee

(this meeting was held telephonically and in-person)

DATE: May 5, 2023
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Finance Committee Meeting of May 4, 2023 at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Neil Cole
Director Richard Hajas
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Chief Financial Officer, Janyne Brown
Executive Administrator, Rebekah Vieira
2. **Public Comments.**
None
3. **Board/Management comments.**
None
4. **Review of the draft Casitas MWD Fiscal Year 2024 Budget**
GM Flood went over the Committee memo and provided a PowerPoint presentation to the Committee that included scenarios requested from the Committee at the Special Finance Committee Meeting of April 19th.

Director Cole asked questions about the City of Ventura's in-District demand numbers.

Director Hajas indicated that an adjusted three-year average of water demand (11,236 AF) be used along with scenarios for no water rate increase and an 8.0% water rate increase.

The Committee directed staff to bring back a revised budget to the Committee at the Regular May meeting.



Casitas Municipal Water District
State Water Project - Interconnect Project Costs
As of 4/30/23

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	123,668	-	123,668
527	State Water Interconnect - Carpinteria to Casitas	2,589,443	1,462,807	4,052,250
606	State Water Interconnect - Ventura to Casitas	249,242	-	<u>249,242</u>
Project(s) Cost To Date:				<u><u>4,425,160</u></u>



**Casitas Municipal Water District
Adjudication Charge Summary Report**

	2020 July	2020 August	2020 September	2020 October	2020 November	2020 December	2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	YTD
Revenue	(48,685)	(48,893)	(48,945)	(49,160)	(49,090)	(48,787)	(49,013)	(48,754)	(48,737)	(49,088)	(48,639)	(46,304)	(584,095)
Expenses													-
Legal	-	26,378	15,228	-	29,451	4,917	4,625	14,288	1,344	32,955	15,958	23,411	168,555
Other Pro Fees	-	-	-	-	-	-	20,322	14,782	-	-	7,813	82,257	125,175
Bank Fees/ Bad Debt	-	-	-	-	130	-	-	-	-	-	-	-	130
Net Total	(48,685)	(22,515)	(33,717)	(49,160)	(19,509)	(43,870)	(24,066)	(19,684)	(47,393)	(16,133)	(24,868)	59,364	(290,234)
Cash Collected	948	2,630	44,674	48,421	47,746	50,454	48,260	46,160	52,298	46,680	49,070	46,673	484,014
Cash Disbursed	-	(26,378)	(15,228)	(0)	(29,573)	(4,917)	(24,955)	(29,070)	(1,344)	(32,955)	(23,771)	(63,445)	(251,637)
Accounts Payable	-	-	-	-	(8)	-	8	-	-	-	(0)	(42,224)	(42,224)
Accounts Receivable	47,737	46,263	4,271	738	1,344	(1,667)	754	2,594	(3,561)	2,408	(431)	(369)	100,081
Net Total	48,685	22,515	33,717	49,160	19,509	43,870	24,066	19,684	47,393	16,133	24,868	(59,364)	290,235
	2021 July	2021 August	2021 September	2021 October	2021 November	2021 December	2022 January	2022 February	2022 March	2022 April	2022 May	2022 June	YTD
Revenue	(48,514)	(48,430)	(48,489)	(48,520)	(48,464)	(48,355)	(48,545)	(48,400)	(48,345)	(48,018)	(48,499)	(48,384)	(1,165,058)
Expenses													-
Legal	-	1,908	12,847	9,838	24,067	38,114	-	54,949	46,935	140,549	23,364	23,200	544,326
Other Pro Fees	-	10,122	5,718	13,835	22,554	27,345	45,786	20,995	14,643	32,509	3,525	40,547	362,753
Bank Fees/ Bad Debt	-	-	-	-	-	-	-	-	-	-	-	366	496
Net Total	(48,514)	(36,400)	(29,925)	(24,847)	(1,843)	17,104	(2,759)	27,545	13,233	125,040	(21,610)	15,729	(257,482)
Cash Collected	50,335	46,498	49,795	48,266	47,348	49,062	48,507	46,747	49,424	49,471	47,847	38,475	1,055,791
Cash Disbursed	(32,144)	(22,110)	(18,564)	(23,673)	(46,621)	(65,459)	(45,786)	(75,944)	(61,578)	(173,058)	(27,233)	(50,036)	(893,842)
Accounts Payable	32,144	10,079	-	-	-	(0)	(0)	-	-	0	(0)	(18,525)	(18,525)
Accounts Receivable	(1,821)	1,932	(1,306)	253.23	1,115	(707)	38	1,652	(1,079)	(1,453)	995	14,356	114,058
Net Total	48,514	36,400	29,925	24,847	1,843	(17,104)	2,759	(27,545)	(13,233)	(125,040)	21,610	(15,729)	257,483
	2022 July	2022 August	2022 September	2022 October	2022 November	2022 December	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	YTD
Revenue	(48,398)	(48,148)	(48,782)	(48,086)	(47,956)	(47,524)	(48,058)	(47,688)	(47,608)	(157)	-	-	(1,597,462)
Expenses													-
Legal	-	5,074	14,677	9,730	3,297	9,242	2,154	20,342	3,836	-	-	-	612,677
Other Pro Fees	-	-	-	-	-	-	-	-	-	25,034	-	-	387,787
Bank Fees/ Bad Debt	-	-	-	-	-	-	-	-	-	-	-	-	496
Net Total	(48,398)	(43,074)	(34,104)	(38,356)	(44,659)	(38,282)	(45,904)	(27,347)	(43,771)	24,877	-	-	(596,501)
Cash Collected	50,433	47,420	46,609	48,163	48,583	50,058	47,867	48,288	48,508	41,620	402	-	1,533,742
Cash Disbursed	(13,303)	(10,296)	(14,677)	(9,730)	(3,297)	(66,922)	(2,154)	(11,156)	(3,836)	(25,034)	-	-	(1,054,246)
Accounts Payable	13,303	5,221	-	-	-	0	-	-	-	-	-	-	0
Accounts Receivable	(2,035)	728	2,173	(77)	(627)	55,146	191	(9,785)	(900)	(41,463)	(402)	-	117,005
Net Total	48,398	43,074	34,104	38,356	44,659	38,282	45,904	27,347	43,771	(24,877)	-	-	596,501
Note: Data as of 5/01/2023	-	-	-	-	-	-	-	-	-	-	-	-	479,496



**Casitas Municipal Water District
CFD 2013-1 Improvement Fund - Series B**

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series B (1)+(2)+(3)
2017 Subtotal	42,658,223.98	24,046.16	(36,886,093.06)	
TOTAL	42,658,223.98	24,046.16	(36,886,093.06)	5,796,177.08
2018 Subtotal	-	77,279.16	-	
TOTAL	42,658,223.98	101,325.32	(36,886,093.06)	5,873,456.24
2019 Subtotal	-	102,268.61	(1,486,814.43)	
TOTAL	42,658,223.98	203,593.93	(38,372,907.49)	4,488,910.42
2020 Subtotal	-	15,749.88	(4,404,999.69)	
TOTAL	42,658,223.98	219,343.81	(42,777,907.18)	99,660.61
2021 Subtotal	-	2.16	(99,662.60)	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17
2022 Subtotal	-	-	-	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17
2023 Subtotal	-	-	-	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17

Casitas Municipal Water District

CFD 2013-1 Improvement Fund - Series C

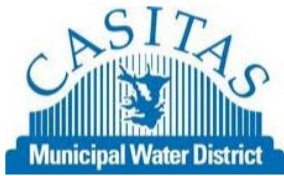
	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series C (1)+(2)+(3)
2019 Subtotal	13,570,000.00	12,284.84	-	
TOTAL	13,570,000.00	12,284.84	-	13,582,285
2020 Subtotal	-	48,026.34	(1,362,971.53)	
TOTAL	13,570,000.00	60,311.18	(1,362,971.53)	12,267,339.65
2021 Subtotal	-	671.83	(4,812,722.59)	
TOTAL	13,570,000.00	60,983.01	(6,175,694.12)	7,455,288.89
2022 Subtotal	-	50,765.59	(3,708,377.36)	
TOTAL	13,570,000.00	111,748.60	(9,884,071.48)	3,797,677.12
2023 January		11,900.39	(404,631.59)	Project Reimbursement (Dec 2022)
February		11,090.90	(139,903.42)	Project Reimbursement (Jan 2023)
March		10,151.16	(221,789.13)	Project Reimbursement (Feb 2023)
April		10,928.48	(445,840.16)	Project Reimbursement (Mar 2023)
May				
June				
July				
August				
September				
October				
November				
December				
2022 Subtotal		44,070.93	(1,212,164.30)	
TOTAL	13,570,000.00	155,819.53	(11,096,235.78)	2,629,583.75

Summary of Expenses

CFD 2013-1 Improvement Fund - Series B&C

Purchase of Ojai System	34,481,628.00
Extension Contract	366,371.55
Meter Cost	2,038,093.51
Received Project reimbursements:	17,087,712.50
	53,973,805.56

Total funds remaining for improvement Series B:	0.17
Total funds remaining for improvement Series C:	2,629,583.75
Total Funds Remaining	2,629,583.92
Received Project reimbursements:	17,087,712.50
Projects Cost YTD:	17,112,483.37
Projects Pending Reimbursement:	24,770.87
Total Funds Remaining less pending Reimbursement:	2,604,813.05



Casitas Municipal Water District
CFD 2013 - 1 Projects to be reimbursed to CMWD To Date
As of 4/30/2023

Project No:	Project Name:	Costs
400	Ojai System Masterplan	375,336
420	Sunset Place Pipeline Replacement	785,031
421	Cuyama, Palomar and El Paseo Roads Pipeline Replacement	2,170,277
422	South San Antonio Street and Crestview Drive Pipeline	89,258
423	West and East Ojai Avenue Pipeline Replacement	2,811,193
424	Running Ridge Zone Hydraulic Improvement	451,282
425	Well Rehabilitation Replacement	1,597,203
426	Valve & Appurtenance Replacement	1,136,797
427	Fairview Pipeline Replacement	527,850
428	Mutual Wellfield Pipeline	167,657
429	Grand Ave Pipeline	56,651
430	Signal Booster Zone Hydraulic Improvements	165,699
431	Emily Street Pipeline Replacement	1,055,085
432	Casitas-Ojai System Interties	78,159
522	Ojai Arc Flash Study	119,839
611	Mutual Replacement Well	438,973
411	Replace San Antonio #3 Well	29,760
506	Ojai SCADA UPS Units	11,448
509	Hypochlorite Tanks OS	24,187
511	Ojai Wellfield Cla-Vals	4,274
512	Well Monitoring Upgrades 07/2018	1,521
514	Ojai Wellfield Mag Meters 07/2018	18,877
433	Ojai 12" pipeline replac	2,015,232
434	Heidelberger PP Ret. Wal	148,381
435	Plesant Ave/Daily Rd Pip	62,645
436	OWS Tank/Valt Fall Impro	23,274
437	Wellvield VFDs	436,715
438	Lion St PL/ Fairview Conn	762,333
646	OWS Arbolada Tank	64,982
673	Mutual Well #7	1,451,304
674	San Antonio Filter Upgrade	26,265
705	Heidelberger Pump Plant Fire Flow	-
706	Wellfield Eqpt & Hardware	4,995
Project(s) Cost To Date:		<u>17,112,483</u>



Consumption Report

Water Sales FY 2022-2023 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2022/ 2023	2021/ 2022
													Total	Total
AD Ag-Domestic	346	425	398	280	128	21	19	26	11	-	-	-	1,652	2,074
MAD Ag-Domestic Multi	15	15	16	12	7	1	3	1	1	-	-	-	71	83
AG Ag	218	260	237	183	91	8	8	25	6	-	-	-	1,034	1,390
C Commercial	125	120	106	72	46	28	26	28	27	-	-	-	577	630
DI Interdepartmental	22	7	6	3	1	1	1	4	1	-	-	-	46	87
F Fire	0	0	0	0	-	-	0	-	0	-	-	-	0	0
I Industrial	1	1	2	1	1	1	1	1	1	-	-	-	11	14
OT Other	28	32	25	20	15	8	6	6	8	-	-	-	149	161
R Residential	239	226	242	197	131	95	74	81	81	-	-	-	1,366	1,560
RM Residential Multi	33	33	32	26	22	19	15	17	16	-	-	-	214	232
RS - P Resale Pumped	46	57	119	97	67	41	34	1	18	-	-	-	480	557
RS - G Resale Gravity	64	164	174	141	128	132	93	15	15	-	-	-	927	2,551
TE Temporary	3	3	2	1	1	1	0	0	0	-	-	-	13	10
Total	1,141	1,342	1,359	1,034	638	356	281	205	185	-	-	-	6,541	9,350
CMWD	950	1,160	1,160	869	527	277	220	138	115	-	-	-	5,416	8,130
OJAI	191	183	199	165	110	79	60	67	70	-	-	-	1,125	1,220
Total 2021 / 2022	1,666	1,692	1,655	1,098	1,050	492	343	654	700	711	930	1,076	N/A	12,067



**Casitas Municipal Water District
Revenue & Expense Report
For the Month Ending, February 28th, 2023**

% of the Year Completed: 66.67%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2023	Prior Year to Date Balance FY2022
Water Sales	9,835,923	156,359	5,094,582	6,856,089
Water Standby	5,783,364	472,754	3,779,169	3,795,542
Water Delinquency & Penalties	101,295	16,423	509,757	725,093
Water Other	16,930	525	16,260	9,525
Recreation- Operations	4,185,489	263,183	2,191,421	2,249,310
Recreation- Water Park	801,350	1,320	348,090	540
Miscellaneous Operational	44,040	250	2,501	104,336
Subtotal Operating Revenue (d)	20,768,391	910,814	11,941,780	13,740,435
Miscellaneous Non-Operational	743,911	82,249	465,693	235,638
Grants/ Reimbursements	850,000	19,923	29,239	425,334
Taxes & Assessments	6,830,685	-	4,327,091	3,911,454
Miscellaneous	-	-	-	-
Subtotal Non-Operating Revenue (e)	8,424,596	102,171	4,822,024	4,572,426
Total Revenue (d+e)	29,192,987	1,012,985	16,763,803	18,312,860

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget Encumbered (b+c)/(a)
-	4,741,341	51.80%	51.80%
-	2,004,195	65.35%	65.35%
-	(408,462)	503.24%	503.24%
-	670	96.04%	96.04%
-	1,994,068	52.36%	52.36%
-	453,260	43.44%	43.44%
-	41,539	5.68%	5.68%
-	8,826,611	57.50%	57.50%
-	278,218	62.60%	62.60%
-	820,761	3.44%	3.44%
-	2,503,594	63.35%	63.35%
-	-	0.00%	0.00%
-	3,602,572	57.24%	57.24%
-	12,429,184	57.42%	57.42%

Expenses

Administration	1,190,106	114,938	1,098,179	1,014,689
Board of Directors	251,492	11,581	76,606	86,765
District Maintenance	677,303	55,456	376,810	395,370
Electrical Mechanical	3,196,280	187,375	2,101,132	1,352,449
Engineering	1,436,349	77,876	916,349	873,488
Fisheries	624,151	46,956	339,621	349,951
General O&M	604,746	46,447	412,115	-
Human Resources	546,993	22,289	453,430	425,793
Information Technology	428,239	33,073	261,451	245,254
Management	1,663,455	104,637	758,573	703,591
Pipeline	1,735,866	98,593	953,484	1,007,629
Recreation - Operations / Maint. / PR / Water Pk	4,917,067	300,656	2,646,034	2,270,851
Retirees	352,760	27,772	223,304	281,597
Safety / Garage	273,169	18,010	196,119	176,561
Utilities Maintenance	888,866	60,672	627,660	678,023
Water Conservation - P/R	757,637	42,671	403,721	421,747
Water Quality- Lab	913,535	53,505	515,879	471,598
Water Treatment	2,094,999	143,491	1,489,188	1,346,887
Total Operating Expenses (f)	22,553,013	1,445,996	13,849,653	12,102,243
Net, Operating gain/(loss) (d-f)	(1,784,622)	(535,182)	(1,907,874)	1,638,192
Net, total gain/(loss) (d+e-f)	6,639,974	(433,011)	2,914,150	6,210,617

24,312	67,616	92.28%	94.32%
-	174,886	30.46%	30.46%
8,444	292,049	55.63%	56.88%
70,999	1,024,149	65.74%	67.96%
75,167	444,833	63.80%	69.03%
-	284,530	54.41%	54.41%
-	192,631	68.15%	68.15%
-	93,563	82.89%	82.89%
11,996	154,792	61.05%	63.85%
7,450	897,432	45.60%	46.05%
74,225	708,157	54.93%	59.20%
24,544	2,246,489	53.81%	54.31%
-	129,456	63.30%	63.30%
158	76,893	71.79%	71.85%
1,321	259,885	70.61%	70.76%
581	353,335	53.29%	53.36%
45,038	352,618	56.47%	61.40%
198,778	407,033	71.08%	80.57%
543,012	8,160,347	61.41%	63.82%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
Debt Service				
CFD 2013-1	2,807,933	1,143,531	2,328,546	2,343,689
Mira Monte	-	-	0	28
USBR- Dam Safety Loan	77,228	-	77,228	-
State Water Project	1,135,687	84,089	1,033,918	894,910
Total Debt Service	4,020,848	1,227,620	3,439,692	3,238,627

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	479,387	82.93%	82.93%
-	(0)	0.00%	0.00%
-	(0)	100.00%	100.00%
-	101,769	91.04%	91.04%
-	581,156	85.55%	85.55%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2023	Prior Year to Date Balance
Capital				
Administration	-	-	-	-
Board of Directors	-	-	-	-
District Maintenance	43,500	-	12,000	9,399
Electrical Mechanical	273,200	8,865	106,288	23,185
Engineering	3,580,000	453,898	1,890,515	1,625,149
Engineering- CFD	6,350,000	211,194	2,302,005	2,124,365
Fisheries	-	-	-	-
General O&M	-	-	-	-
Information Technology	-	-	-	-
Management	-	-	-	-
Pipeline	208,500	-	972	13,943
Recreation - Operations / Maint. / PR / Water Pk	112,500	10,125	203,947	193,481
Recreation - Aquatic Play Structure	-	79,217	1,424,879	-
Retirees	-	-	-	-
Safety / Garage	252,708	-	68,072	51,330
Utilities Maintenance	196,075	-	101,540	79,683
Water Conservation - P/R	-	-	-	-
Water Quality- Lab	124,572	-	48,940	25,762
Water Treatment	222,200	-	219,548	132,704
Total Capital	11,363,255	763,298	6,378,707	4,279,000

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	31,500	27.59%	27.59%
183,561	(16,648)	38.90%	106.09%
3,336,533	(1,647,048)	52.81%	146.01%
3,067,120	980,876	36.25%	84.55%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	207,528	0.47%	0.47%
2,830	(94,277)	181.29%	183.80%
1,311,256	(2,736,135)	0.00%	0.00%
-	-	0.00%	0.00%
-	184,636	26.94%	26.94%
11,416	83,119	51.79%	57.61%
-	-	0.00%	0.00%
-	75,632	39.29%	39.29%
3,566	(915)	98.81%	100.41%
7,916,282	(2,931,733)	56.13%	125.80%

Camp Chaffee Temporary Pump Station (8/10)	105,000
Grant App. Services 2022 Urban Drought Communities- Interconnect Project (10/12)	34,260
Grant App. Services 2022 Urban Drought Communities- VRBO (10/12)	13,500
Dam Intake Structure Anodes Replacement (10/26)	48,000
Pipeline Yard Paving (2/23)	65,000
Eng. Manager Promotion (3/22)	5,950
Water Rate Study Consultant (4/12)	98,775
LCRA Aquatic Play Structure (4/12)	150,000
Board Approved unbudgeted items	520,485
Net assets, End of year	
(Total Revenue-Total Expenses-Total Debt Service-Total Capital-Unbudgeted Items)	(9,264,614) (2,423,928) (6,904,249) (1,307,010)

	Beginning of Fiscal Year Balance	Year to Date Balance
General Fund Balance	7,389,328	6,943,304
U.S Bank Investments	9,912,550	10,583,845
U.S Bank Money Market Account	986,964	35,928
LAIF	483	484
County of Ventura Investment (COVI)	3,066	3,071
CFD-2013-1 Improvement Bond	6,819,665	3,276,133
Total Reserves	25,112,056	20,842,765

February Summary

- Revenue compared to budget is significantly lower due to decreases in consumption mainly attributable to weather.
- Operating expenses increase year over year primarily due to the cost of chemicals and power purchased for pumping.
- Majority of the capital expenses relating to CFD 2013-1 include the West and East Ojai Ave Pipeline replacement project and mutual well #7.
- The Engineering capital expense line item include approx. \$258k in damages sustained from the January 2023 storm. The rest of Engineering capital expenses relate to the Ventura- Santa Barbara County intertie project, District paving, and the Rincon generator project.

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>							
<u>NON DEPARTMENTAL</u>							
WATER SALES	9,835,923	156,358.68	5,094,581.55	6,856,089.03	0.00	4,741,341.45	51.80
WATER SERVICES	16,930	525.00	16,260.00	9,525.00	0.00	670.00	96.04
WATER STANDBY	5,783,364	472,754.15	3,779,168.64	3,795,541.85	0.00	2,004,195.36	65.35
WATER DELINQUENCY	101,295	16,423.08	509,757.21	725,093.34	0.00	(408,462.21)	503.24
WATER REVENUE OTHER	461,888	82,248.75	321,401.13	54,689.60	0.00	140,486.87	69.58
CAPITAL FACILITIES	44,040	250.00	2,084.74	103,390.31	0.00	41,955.26	4.73
INTEREST	282,023	0.00	145,456.51	182,787.85	0.00	136,566.49	51.58
TAXES & ASSESSMENTS	2,640,736	0.00	1,646,462.65	1,524,166.44	0.00	994,273.35	62.35
OTHER GOVT. AGENCIES	867,481	19,922.72	38,296.02	433,759.20	0.00	829,184.98	4.41
MISCELLANEOUS REVENUES	146,641	0.00	240,543.73	143,064.70	0.00	(93,902.73)	164.04
TOTAL NON DEPARTMENTAL	20,180,321	748,482.38	11,794,012.18	13,828,107.32	0.00	8,386,308.82	58.44
<u>RECREATION - OPERATIONS</u>							
RECREATION PARK	4,040,053	254,148.48	2,087,534.84	2,135,387.48	0.00	1,952,518.16	51.67
RECREATION-CONCESSION	145,436	8,998.60	103,753.22	112,781.21	0.00	41,682.78	71.34
RECREATION OTHER	0	35.70	133.25	1,141.01	0.00	(133.25)	0.00
TOTAL RECREATION - OPERATIONS	4,185,489	263,182.78	2,191,421.31	2,249,309.70	0.00	1,994,067.69	52.36
<u>RECREATION - WATER PARK</u>							
RECREATION-CONCESSION	9,348	0.00	5,288.17	0.00	0.00	4,059.83	56.57
RECREATION-WATER PARK	792,002	1,320.00	342,801.50	540.00	0.00	449,200.50	43.28
TOTAL RECREATION - WATER PARK	801,350	1,320.00	348,089.67	540.00	0.00	453,260.33	43.44
TOTAL REVENUES	25,167,160	1,012,985.16	14,333,523.16	16,077,957.02	0.00	0.00	56.95

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>							
<u>RETIREES</u>							
Benefits	352,760	27,772.16	223,303.98	281,596.91	0.00	129,456.20	63.30
TOTAL RETIREES	352,760	27,772.16	223,303.98	281,596.91	0.00	129,456.20	63.30
<u>BOARD OF DIRECTORS</u>							
Salaries	130,693	6,970.24	37,247.22	38,851.62	0.00	93,445.98	28.50
Benefits	80,658	4,351.53	34,344.41	45,460.61	0.00	46,313.97	42.58
Services & Supplies	40,140	259.03	5,014.55	2,453.12	0.00	35,125.45	12.49
TOTAL BOARD OF DIRECTORS	251,492	11,580.80	76,606.18	86,765.35	0.00	174,885.40	30.46
<u>MANAGEMENT</u>							
Salaries	701,029	54,560.64	459,192.92	415,199.27	0.00	241,835.58	65.50
Benefits	173,674	27,686.47	146,917.99	130,506.66	0.00	26,755.54	84.59
Services & Supplies	788,753	22,389.70	152,461.65	153,643.38	7,450.00	628,840.85	20.27
Services & Supplies-W.O.	0	0.00	0.00	4,241.55	0.00	0.00	0.00
TOTAL MANAGEMENT	1,663,455	104,636.81	758,572.56	703,590.86	7,450.00	897,431.97	46.05
<u>HUMAN RESOURCES</u>							
Salaries	157,687	12,090.40	103,772.19	99,523.24	0.00	53,914.41	65.81
Benefits	35,836	4,105.14	33,238.81	30,698.02	0.00	2,596.78	92.75
Services & Supplies	353,470	6,093.51	316,418.75	295,571.94	0.00	37,051.25	89.52
TOTAL HUMAN RESOURCES	546,992	22,289.05	453,429.75	425,793.20	0.00	93,562.44	82.90
<u>INFORMATION TECHNOLOGY</u>							
Salaries	252,075	20,138.19	165,271.68	159,522.79	0.00	86,803.52	65.56
Benefits	85,151	9,413.10	70,843.35	64,509.61	0.00	14,307.81	83.20
Services & Supplies	91,013	3,521.22	25,335.79	21,221.68	11,995.87	53,680.84	41.02
TOTAL INFORMATION TECHNOLOGY	428,239	33,072.51	261,450.82	245,254.08	11,995.87	154,792.17	63.85
<u>WATER CONSERVATION</u>							
Salaries	452,684	29,942.00	250,322.44	265,094.13	0.00	202,361.56	55.30
Benefits	147,077	12,117.21	95,923.28	105,426.53	0.00	51,154.17	65.22
Services & Supplies	157,875	611.57	57,474.99	51,226.05	581.00	99,819.01	36.77
TOTAL WATER CONSERVATION	757,636	42,670.78	403,720.71	421,746.71	581.00	353,334.74	53.36
<u>FISHERIES</u>							
Salaries	435,261	26,352.19	225,788.63	232,119.08	0.00	209,472.17	51.87
Benefits	133,818	10,371.31	89,126.59	90,382.72	0.00	44,690.92	66.60
Services & Supplies	55,073	10,232.13	24,705.84	27,448.77	0.00	30,366.66	44.86
TOTAL FISHERIES	624,151	46,955.63	339,621.06	349,950.57	0.00	284,529.75	54.41
<u>ADMINISTRATION SERVICES</u>							
Salaries	797,588	62,265.52	515,913.96	457,213.40	0.00	281,673.72	64.68
Benefits	271,406	27,679.02	219,645.08	176,021.71	0.00	51,761.25	80.93
Services & Supplies	720,990	24,993.73	439,847.91	372,234.30	24,311.60	256,829.99	64.38
Other Operating Expenses	(522,650)	0.00	0.00	0.00	0.00	(522,650.00)	0.00
TOTAL ADMINISTRATION SERVICES	1,267,334	114,938.27	1,175,406.95	1,005,469.41	24,311.60	67,614.96	94.66

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>WAREHOUSE</u>							
Salaries	0	0.00	0.00	5,243.14	0.00	0.00	0.00
Benefits	0	0.00	0.00	1,364.67	0.00	0.00	0.00
Services & Supplies	0	0.00	0.00	2,611.65	0.00	0.00	0.00
TOTAL WAREHOUSE	0	0.00	0.00	9,219.46	0.00	0.00	0.00
<u>GARAGE</u>							
Salaries	12,399	0.00	463.21	7,869.14	0.00	11,935.52	3.74
Benefits	4,792	99.31	864.29	2,634.83	0.00	3,927.85	18.04
Services & Supplies	47,612	1,884.17	48,892.38	43,291.79	157.52	1,437.90	103.02
Services & Supplies-W.O.	252,708	0.00	68,005.62	49,940.09	0.00	184,702.50	26.91
TOTAL GARAGE	317,511	1,983.48	118,225.50	103,735.85	157.52	199,127.97	37.28
<u>SAFETY</u>							
Salaries	124,584	10,207.84	89,192.41	72,541.92	0.00	35,391.14	71.59
Benefits	46,987	4,638.75	39,231.96	37,158.84	0.00	7,754.89	83.50
Services & Supplies	36,793	1,179.53	17,474.51	13,064.41	0.00	19,317.99	47.49
Services & Supplies-W.O.	0	0.00	66.82	1,390.39	0.00	66.82	0.00
TOTAL SAFETY	208,363	16,026.12	145,965.70	124,155.56	0.00	62,397.20	70.05
<u>ENGINEERING</u>							
Salaries	896,070	46,112.32	517,641.24	409,695.85	0.00	378,428.36	57.77
Benefits	264,775	22,814.75	187,388.14	175,693.37	0.00	77,386.47	70.77
Services & Supplies	275,505	8,949.01	211,319.12	288,098.70	75,167.42	10,982.04	103.99
Salaries - Work Orders	0	21,830.99	55,003.51	133,238.68	0.00	55,003.51	0.00
Benefits - Work Orders	0	2,028.28	5,820.43	33,829.76	0.00	5,820.43	0.00
Services & Supplies-W.O.	9,930,000	547,233.31	3,991,759.79	3,582,445.28	6,403,653.00	465,412.79	104.69
TOTAL ENGINEERING	11,366,349	648,968.66	4,968,932.23	4,623,001.64	6,478,820.42	81,403.94	100.72
<u>WATER QUALITY - LAB</u>							
Salaries	373,081	27,783.83	241,461.40	240,633.48	0.00	131,619.88	64.72
Benefits	157,903	14,848.47	120,846.46	109,244.42	0.00	37,056.20	76.53
Services & Supplies	382,550	10,872.62	153,571.21	121,719.98	45,037.58	183,941.70	51.92
Salaries - Work Orders	0	2,147.34	4,341.01	0.00	0.00	4,341.01	0.00
Benefits - Work Orders	0	159.30	322.83	0.00	0.00	322.83	0.00
Services & Supplies-W.O.	124,572	132.67	49,209.41	25,761.77	0.00	75,362.25	39.50
TOTAL WATER QUALITY - LAB	1,038,106	55,944.23	569,752.32	497,359.65	45,037.58	423,316.19	59.22
<u>UTILITIES MAINTENANCE</u>							
Salaries	424,620	32,896.89	305,743.45	352,184.38	0.00	118,876.95	72.00
Benefits	187,329	16,557.21	141,834.31	155,830.09	0.00	45,494.74	75.71
Services & Supplies	276,917	11,218.30	180,082.22	170,008.54	1,320.85	95,513.93	65.51
Salaries - Work Orders	0	7,520.44	12,124.93	0.00	0.00	12,124.93	0.00
Benefits - Work Orders	0	820.58	1,298.44	0.00	0.00	1,298.44	0.00
Services & Supplies-W.O.	196,075	218.01	101,912.58	79,683.03	11,415.69	82,746.73	57.80
TOTAL UTILITIES MAINTENANCE	1,084,941	69,231.43	742,995.93	757,706.04	12,736.54	329,208.98	69.66

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>ELECTRICAL MECHANICAL</u>							
Salaries	630,225	61,371.52	444,773.73	426,271.13	0.00	185,451.46	70.57
Benefits	227,798	20,964.16	168,117.21	184,052.60	0.00	59,680.71	73.80
Services & Supplies	2,338,258	105,038.89	1,488,240.69	742,125.12	70,999.15	779,018.16	66.68
Salaries - Work Orders	0	3,535.84	9,081.51	0.00	0.00	(9,081.51)	0.00
Benefits - Work Orders	0	270.72	695.17	0.00	0.00	(695.17)	0.00
Services & Supplies-W.O.	273,200	7,356.19	101,730.00	23,184.59	183,560.64	(12,090.64)	104.43
TOTAL ELECTRICAL MECHANICAL	3,469,481	198,537.32	2,212,638.31	1,375,633.44	254,559.79	1,002,283.01	71.11
<u>DIST MAINT - PIPELINE</u>							
Salaries	602,626	16,321.12	367,490.28	447,742.61	0.00	235,135.54	60.98
Benefits	234,080	17,490.24	168,235.93	195,045.58	0.00	65,844.20	71.87
Services & Supplies	899,160	64,781.27	417,758.20	364,841.24	74,224.80	407,176.50	54.72
Salaries - Work Orders	0	56,022.05	73,659.28	0.00	0.00	(73,659.28)	0.00
Benefits - Work Orders	0	5,260.98	6,975.31	0.00	0.00	(6,975.31)	0.00
Services & Supplies-W.O.	208,500	1,526.07	2,727.73	13,942.50	0.00	205,772.27	1.31
TOTAL DIST MAINT - PIPELINE	1,944,365	161,401.73	1,036,846.73	1,021,571.93	74,224.80	833,293.92	57.14
<u>WATER TREATMENT</u>							
Salaries	821,521	67,102.89	579,375.10	554,831.04	0.00	242,146.18	70.52
Benefits	310,778	29,882.08	250,984.11	271,226.08	0.00	59,793.94	80.76
Services & Supplies	962,701	46,506.03	658,828.79	520,830.34	198,777.91	105,093.80	89.08
Salaries - Work Orders	0	398.05	7,612.32	0.00	0.00	(7,612.32)	0.00
Benefits - Work Orders	0	43.18	740.21	0.00	0.00	(740.21)	0.00
Services & Supplies-W.O.	222,200	15.37	219,808.86	132,703.56	3,566.43	(1,175.29)	100.53
TOTAL WATER TREATMENT	2,317,200	143,947.60	1,717,349.39	1,479,591.02	202,344.34	397,506.10	82.85
<u>OPERATIONS - MAINTENANCE</u>							
Salaries	282,981	15,846.73	157,435.24	174,563.59	0.00	125,545.56	55.63
Benefits	114,945	8,957.20	83,221.27	84,293.19	0.00	31,723.75	72.40
Services & Supplies	279,377	30,651.58	252,474.13	1,029,737.35	8,444.35	18,458.52	93.39
Salaries - Work Orders	0	8,449.18	11,755.81	0.00	0.00	(11,755.81)	0.00
Benefits - Work Orders	0	646.70	902.26	0.00	0.00	(902.26)	0.00
Services & Supplies-W.O.	43,500	545.48	12,759.66	9,399.43	0.00	30,740.34	29.33
TOTAL OPERATIONS - MAINTENANCE	720,803	65,096.87	518,548.37	1,297,993.56	8,444.35	193,810.10	73.11
<u>GENERAL O&M</u>							
Salaries	446,957	30,556.90	288,304.94	0.00	0.00	158,652.31	64.50
Benefits	145,410	13,991.84	119,115.12	0.00	0.00	26,294.40	81.92
Services & Supplies	12,379	1,898.38	4,695.23	0.00	0.00	7,683.77	37.93
Salaries - Work Orders	0	6,693.34	9,960.77	0.00	0.00	(9,960.77)	0.00
Benefits - Work Orders	0	1,102.20	1,605.78	0.00	0.00	(1,605.78)	0.00
TOTAL GENERAL O&M	604,746	54,242.66	423,681.84	0.00	0.00	181,063.93	70.06
<u>RECREATION - OPERATIONS</u>							
Salaries	1,316,712	99,623.89	816,694.16	766,045.34	0.00	500,017.84	62.03
Benefits	424,911	37,634.98	309,431.57	321,741.23	0.00	115,479.81	72.82
Services & Supplies	286,343	30,437.17	217,194.03	158,519.60	7,002.64	62,145.83	78.30
Other Operating Expenses	522,650	0.00	0.00	0.00	0.00	522,650.00	0.00

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
Salaries - Work Orders	0	0.00	0.00	130.48	0.00	0.00	0.00
Benefits - Work Orders	0	0.00	0.00	9.98	0.00	0.00	0.00
TOTAL RECREATION - OPERATIONS	2,550,616	167,696.04	1,343,319.76	1,246,446.63	7,002.64	1,200,293.48	52.94
<u>RECREATION - MAINTENANCE</u>							
Salaries	589,949	47,411.68	367,715.73	312,765.59	0.00	222,233.27	62.33
Benefits	128,700	15,103.32	114,156.58	101,683.93	0.00	14,543.80	88.70
Services & Supplies	482,370	31,248.89	312,489.82	282,062.47	3,052.33	166,827.85	65.41
Services & Supplies-W.O.	112,500	10,124.70	199,733.02	193,340.47	2,830.00	(90,063.02)	180.06
TOTAL RECREATION - MAINTENANCE	1,313,519	103,888.59	994,095.15	889,852.46	5,882.33	313,541.90	76.13
<u>RECREATION - PUBLIC REL</u>							
Salaries	137,733	0.00	4,546.16	42,333.43	0.00	133,186.64	3.30
Benefits	34,944	583.13	5,152.80	14,387.68	0.00	29,791.03	14.75
Services & Supplies	122,800	11,374.73	104,368.33	84,560.71	7,340.78	11,090.89	90.97
TOTAL RECREATION - PUBLIC REL	295,477	11,957.86	114,067.29	141,281.82	7,340.78	174,068.56	41.09
<u>RECREATION - WATER PARK</u>							
Salaries	676,364	18,233.76	251,972.72	101,737.64	0.00	424,390.88	37.25
Benefits	89,128	5,004.78	49,827.87	52,264.52	0.00	39,299.70	55.91
Services & Supplies	104,463	3,999.82	92,484.47	32,749.06	7,148.40	4,829.63	95.38
Services & Supplies-W.O.	0	0.00	4,214.44	0.00	0.00	(4,214.44)	0.00
TOTAL RECREATION - WATER PARK	869,954	27,238.36	398,499.50	186,751.22	7,148.40	464,305.77	46.63
TOTAL EXPENDITURES	33,993,489	2,130,076.96	18,997,030.03	17,274,467.37	7,148,037.96	7,848,420.80	76.91
REVENUE OVER/(UNDER) EXPENDITURES	(8,826,329)	(1,117,091.80)	(4,663,506.87)	(1,196,510.35)	(7,148,037.96)	(7,848,420.80)	133.82

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>SUMMARY OF EXPENSES</u>							
SALARIES	9,709,438	672,669.50	5,953,355.44	5,555,566.89	0.00	3,756,082.84	61.32
BENEFITS	3,650,546	298,361.54	2,454,889.88	2,427,592.27	0.00	1,195,656.00	67.25
SERVICES & SUPPLIES	9,270,250	474,964.95	5,634,957.21	5,008,066.65	543,012.20	3,092,280.44	66.64
SALARIES-WORK ORDERS	0	106,597.23	183,539.14	133,369.16	0.00 (183,539.14)	0.00
BENEFITS-WORK ORDERS	0	10,331.94	18,360.43	33,839.74	0.00 (18,360.43)	0.00
SERVICES & SUPPLIES - W.O.	<u>11,363,255</u>	<u>567,151.80</u>	<u>4,751,927.93</u>	<u>4,116,032.66</u>	<u>6,605,025.76</u>	<u>6,301.09</u>	<u>99.94</u>
TOTAL EXPENDITURES	33,993,489	2,130,076.96	18,997,030.03	17,274,467.37	7,148,037.96	7,848,420.80	76.91

Non-Budgeted Items Log Sheet - FY 2023

Approval Date	Item	Budgeted Amount	Actual Amount	Notes	Grant Potential (Y or N)
10-Aug-22	Camp Chaffee Temporary Pump Station	\$ 105,000.00			N
12-Oct-22	Grant Application Services 2022 Urban Drought Communities-Interconnect Project	\$ 34,260.00			N
12-Oct-22	Grant Application Services 2022 Urban Drought Communities-Interconnect Project	\$ 13,500.00			N
26-Oct-22	Dam Intake Structure Anodes Replacement	\$ 48,000.00			Y
22-Feb-23	Pipeline Yard Paving	\$ 65,000.00			N
22-Mar-23	Eng Manager promotion	\$ 5,950.00			N
12-Apr-23	Water Rate Study Consultant	\$ 98,775.00			N
12-Apr-23	LCRA Aquatic Play Structure	\$ 150,000.00			N
	Total	\$ 520,485.00	\$ -		

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
04/30/23**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$828,404	2.875%	8/2/2016	7.71%	404
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$971,550	2.700%	5/10/2017	9.04%	790
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$714,140	3.300%	5/25/2016	6.64%	361
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$474,040	2.925%	11/20/2017	4.41%	1802
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$744,458	5.400%	5/9/2016	6.93%	1063
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$412,684	3.375%	7/14/2016	3.84%	128
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$450,773	2.710%	11/20/2017	4.19%	2082
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,384,375	2.125%	7/6/2010	22.19%	1074
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,361,088	2.625%	5/25/2016	12.66%	486
*TB	US Treasury Note	912828WE6	11/15/2023	\$723,061	\$657,126	2.750%	12/13/2013	6.11%	195
*TB	US Treasury Note	912796YW3	5/4/2023	\$977,579	\$999,660	4.510%	11/1/2022	9.30%	4
*TB	US Treasury Note	912796ZE2	5/11/2023	\$741,356	\$749,130	4.580%	2/9/2023	6.97%	11
Total in Gov't Sec. (11-00-1055-00&1065)				\$11,648,710	\$10,747,428			99.97%	
Total Certificates of Deposit:				\$0	\$0			0.00%	
**	LAIF as of 4/31/2023: (11-00-1050-00)		N/A	\$484	\$484	1.36%	Estimated	0.00%	
***	COVI as of 4/31/2023: (11-00-1060-00)		N/A	\$3,071	\$3,071	1.50%	Estimated	0.03%	
TOTAL FUNDS INVESTED				\$11,652,265	\$10,750,983			100.00%	
Total Funds Invested last report				\$11,652,265	\$10,726,662				
Total Funds Invested 1 Yr. Ago				\$10,682,511	\$9,965,602				
****	CASH IN BANK (11-00-1000-00) EST.			\$6,573,148	\$6,573,148				
****	CASH IN Custody Money Market			\$50,933	\$50,933				
TOTAL CASH & INVESTMENTS				\$18,276,346	\$17,375,064				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$19,273,403	\$18,680,060				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.