

Minutes of the Casitas Municipal Water District
Board Planning Day Held
January 5, 2008

A Board Planning meeting of the Board of Directors was held January 5, 2008 at Casitas' Office, Oak View, California. Directors Baggerly, Word, Hicks, Handley and Kaiser were present. Also present were Steve Wickstrum, General Manager, and Rebekah Vieira, Clerk of the Board

1. Public comments.

None

2. Board of Director comments.

Director Kaiser mentioned that he had attended the astronomy night at the lake and it was good show.

3. Election of Officers

The election of officers is as follows:

President: Jim Word
Vice President: Bill Hicks
Secretary: Richard Handley
Assistant Secretary: Pete Kaiser

On the motion of Director Baggerly, seconded by Director Kaiser and passed, the election of officers was approved.

President Word thanked Director Baggerly and accepted his third time as President. He asked for information from each director regarding what their priorities of the year should be.

Director Baggerly's priorities are immediate action to make a decision on the Quagga mussel, finishing up the Matilija Conduit agreement, Sr. Canyon and San Antonio Creek spreading ground grant implementation, drought contingency, conservation class memorandum of understanding, allocation review, and agreement on the Teague watershed, the RMP and seismic retrofit payment with the Bureau. We also need to look at the water rate model for the year. A goal for the district to try to reduce the 1,300 acre feet per year water loss in our system and find water within our boundaries, and a conjunctive use with other water agencies.

Director Hicks' priorities are to fix the pipeline over the Rincon, develop a drought allocation program before we get into one, update the water park and

add something to it, the RMP, the agreement with the City and the Quagga mussel.

Director Handley's main concern is the Quagga mussel. The latest article states it is getting more serious around the state. We need to create a step by step process of when we may close the lake to outside boats.

Director Kaiser's priorities are the screens at the diversion canal so it will do its job so we have the ability to divert as much water legally that we can. In regards to the Quagga mussel we need to look at some idea of parking to keep boats at our lake to keep the commerce at our lake. We have to provide for that to look at the restriction from outside. We may need to add cleaning stations. We need to maintain a good PR with the press and public with good positive information and maintain a positive image.

President Word has four priorities. The first, is the water rate model. If we don't have the rate structure set with the proper rate model then a lot of these will not happen and we won't have income that we need. Second, Matilija Conduit is an issue that I hope we haven't underestimated this. After working on this for five years we are where we were five years ago. Third is the Quagga mussel, it is an issue we have to deal with. Fourth is the RMP. The Board will be rating each of the priorities and these will be compiled and discussed at a later meeting.

4. Determination of the Five Committees, selection of the Chair and Vice Chair and setting the meeting schedules for Water Resources, Recreation, Personnel, Finance and Executive Committees.

The 2008 Committees are as follows:

Recreation Committee (Kaiser/Hicks) – First Monday at 4:30 p.m. at Lake Casitas

Finance Committee (Kaiser/Word) – Fourth Friday at 9:00 a.m. at the District

Water Resources (Baggerly/Handley) – Third Wednesday at 4:30 p.m. at the District

Executive Committee (Word/Hicks) – Third Tuesday at 9:00 a.m. at the District

Personnel Committee (Handley/Baggerly) – First Thursday at 4:30 p.m. at the District

On the motion of Director Kaiser, seconded by Director Handley and passed the above committee members were selected and the dates and times of the meetings were decided.

5. Discussion and approval of meetings that will be considered authorized meetings for the Board.

Outside Affiliation Approvals for 2008

These affiliations and meetings are considered approved for the attendance of any Board Member for any meeting without additional Board Action. These meetings are considered paid meetings for Board attendance.

Ventura County Special District Association – Pete Kaiser
California Special District Association – All
Association of Water Agencies – all can attend. Hicks on board/Word alternate.
Association of California Water Agencies – Region 8 Baggerly & Wickstrum, all can attend.

ACWA Legislative Committee Liaison – Ron Merckling
American Water Works Association – Steve Wickstrum
National Parks & Recreation Association – Brian Roney
California Park & Recreation Society – Brian Roney
National Notary Association – Rebekah Vieira
Society of Human Resource Management – Rebekah Vieira
CALPELRA – Rebekah Vieira
Greater Ventura Chamber of Commerce – Jim Word
Ojai Chamber of Commerce – Pete Kaiser/ Rich Handley as alternate
State Water Contractors – Steve Wickstrum
American Fisheries – Scott Lewis
Salmonid Restoration Foundation – Scott Lewis/Russ Baggerly
OBGMA – Russ Baggerly/Rich Handley
LAFCO – as needed
Ventura County Regional Energy Alliance – Pete Kaiser/Rich Handley alternate

Board Attendance approved when dealing with Casitas Business:

Matilija Dam Removal Meetings – Russ Baggerly/Pete Kaiser
Matilija Conduit – Negotiator Jim Word and Russ Baggerly
Bureau of Reclamation – Jim Word/Pete Kaiser all want to be notified
State/Federal Legislative Committee meetings – Ron Merckling/others as needed
Agenda Meetings – President
Watershed Coalition of Ventura County – Russ Baggerly
Ventura River Watershed Council – Russ Baggerly/Rich Handley as alternate.
Safety ad hoc committee items will be heard in Personnel Committee.

On the motion of Director Baggerly, seconded by Director Hicks and passed the above affiliations were approved.

6. Discussion of memberships and conferences.

Mr. Wickstrum reported there had been concern regarding the Park Rangers Association and that it appeared to be more directed towards sworn officers but there is a lot of educational material provided. President Word added that we need to get away from the connotation that they are rangers. We need to get the word Rangers off the trucks. We need to maintain the relationship with

the sheriff and that the Park Services Officers do not have Peace Officer status. Director Hicks agreed that Ranger should be dropped. Director Kaiser suggested that in busy months perhaps contract security could be obtained. The Rangers Association will remain on the resolution for approval at the next board meeting.

Regarding conferences, President Word said the General Manager can assign attendance and approve conferences. He added that employees should be expected to report back to the General Manager on their attendance.

7. Attorney selection and authorization of agreement.

Director Hicks and Director Handley were under the impression that the entire board would be interviewing the candidates. President Word explained that the Executive Committee conducted the interview and John Mathews was the best for the job. Director Kaiser added that the hiring of the attorney is at the pleasure of the General Manager and we should move forward, bring on new counsel and get them up to date. Director Baggerly added that the Rules of Conduct state the General Manager hires the attorneys with the approval of the Board.

On the motion of Director Kaiser, seconded by Director Baggerly and passed the attorney selection and authorization of an agreement was approved.

8. Closed Session

Public Employee Performance Evaluation (Govt. Code Sec. 54957)
Title: General Manager

President Word moved the meeting to closed session at 11:00 a.m. President Word returned the meeting to open session at 11:15 a.m. stating that no action was taken during closed session.

Secretary