

# Board Meeting Agenda

Russ Baggerly, Director  
Richard Handley, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT  
November 10, 2010  
4:30 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments.
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
  - a. Minutes of the October 13, 2010 Board Meeting.
  - b. Recommend approval of a purchase order to Coastal Copy in the amount of \$6,200 for the purchase of a Kyocera copy machine for the Park Services Office. This is a partially unbudgeted expense.
  - c. Resolution delegating authority to the General Manager to act on behalf of the District in matters relating to the CSAC Excess Insurance Authority.

RECOMMENDED ACTION: Adopt Consent Agenda

5. Bills
6. Committee/Manager Reports
  - a. Finance Committee Minutes
  - b. Recreation Committee Minutes

7. Recommend approval of a purchase order to The Fence Factory in the amount of \$26,452 for the Robles Canal Ranch Road Fence and Access Gates.

RECOMMENDED ACTION: Motion approving recommendation

8. Discussion and direction to staff regarding the election for the ACWA Health Benefits Authority Board of Directors.

RECOMMENDED ACTION: Direction to staff or motion approving selection.

9. Recommend appointing a voting delegate for the ACWA General Session on December 1 and if necessary, December 2.

RECOMMENDED ACTION: Motion appointing delegate

10. Consideration for General Manager and one Board Member to participate in a charter workshop for the Matilija Dam Fine Sediment Removal to be held December 10<sup>th</sup> and subsequent meetings as necessary.

RECOMMENDED ACTION: Direction to Staff

11. Discussion regarding board meeting dates in November and December.

RECOMMENDED ACTION: Direction to Staff

12. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Recreation Area Report for September.
- c. Notice from National Weather Service regarding La Nina.
- d. News Articles
- e. Investment Report

13. Closed session

Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Casitas Municipal Water District v. United States.

14. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
October 13, 2010

A meeting of the Board of Directors was held October 13, 2010 at Casitas' Office, Oak View, California. Directors Handley, Kaiser, Word, and Baggerly were present. Director Hicks was absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, Bob Krimmer. There were two staff members and two members of the public in attendance. President Handley led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum reported that he was contacted by Kelly of AWA and they have requested holding another water district tour as they did last year. The tour will be on November 23<sup>rd</sup> and they will be at the Treatment Plant and Dam from 2:30 – 3:30. They had 30 people on a waiting list from last year.

On Monday night I gave a talk to the Oak View Cert meeting. I have spoken to our supervisory and management staff here and encourage our staff to be involved in cert and to be prepared at home to be ready and able to come to work. On October 18<sup>th</sup> there is a meeting at the Oxnard Marriott from 2 – 5 p.m. regarding the Freeman Diversion Fish Passage. A meeting is scheduled for tomorrow with Mary Lou Cotton and Susan Rundgren to discuss Palmdale purchase. This may not come around for us. Saturday I am leaving to go to DC for the trial and not be back in town until Nov. 1<sup>st</sup>.

3. Board of Director comments.

Director Word mentioned cancelling the Water Resources Committee. Mr. Wickstrum added that Water Resources and the Personnel Committee will be cancelled. Directors Word and Kaiser will provide dates for the Finance Committee meeting. Director Word then informed the board that the City of Ventura approved the annexing of 800 acres of Canada Largo. There is an issue of water availability. He added that the City is our largest customer taking a third of our water.

Director Kaiser provided his report from his attendance at the ACWA conference. The Casitas case was one of the issues that were discussed. He also learned that Water Districts are exempt from state wage and hour laws. AB 1924 on invasive species is to eradicate and avoid the transport of invasive species. Yorba Linda Water District experienced a loss of many home and there are homeowner lawsuits stating there was not adequate water available to fight the fire. If the case is successful it may have implications for other water districts. They are seeking support for an amicus brief.

Director Baggerly provided his report from the ACWA conference and information on what was discussed regarding the takings case. It will be very interesting what happens.

4. Consent Agenda ADOPTED

- a. Minutes of the September 22, 2010 Board Meeting.
- b. Recommend approval of a purchase order to S & J Supply in the amount of \$78,621.98 for the purchase of iron flex couplings for the Oak View Reservoir No. 2 project seismic retrofit.
- c. Recommend approval of an expenditure of \$6,500 for the replacement of sewage pump grinders for the Coyote Ramp restrooms.
- d. Resolution approving, as a responsible agency under CEQA, the Senior Canyon Mutual Water Company Pipeline Project.

The Consent Agenda was offered by Director Word, seconded by Director Baggerly and approved by the following roll call vote:

AYES:	Directors:	Baggerly, Word, Kaiser, Handley
NOES:	Directors:	None
ABSENT:	Directors:	Hicks

Resolution is numbered 10-31.

5. Bills APPROVED

Director Word questioned #6134 a repair to the utility truck and asked about the age of the vehicle and when it is scheduled for replacement. Mr. Wickstrum explained this is our large pipeline maintenance truck which had a major problem with oil seals that blew out. It is not on a schedule to be replaced.

On the motion of Director Word, seconded by Director Kaiser and passed the Bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING

- a. Water Resources Committee Minutes
- b. Recreation Committee Minutes

On the motion of Director Baggerly, seconded by Director Word and passed, the Committee/Manager Reports were approved for filing.

7. Resolution awarding a contract to Lightning Fence Co Inc. in the amount of \$106,904 for the Fence Upgrade. ADOPTED

President Handley mentioned a call from Sue Williamson and that she would like to know if the design includes passage for wildlife. Mr. Wickstrum explained that a drawing was posted showing sections that would be left as four strand fence as it is now. There will be about 1,200 feet of fencing that will be left as four strand in ten different locations. These locations are not readily accessible to the public of vehicles towing boats. Most of the deer I have noticed over the past few months are to the north of the event area and I see them going up the tree line back up that canyon. The four strand sections will allow the wildlife to get through. A lot of the fencing has been shredded by the public gaining access. We had one entry that showed tracks so a truck and or a boat got in. This is a concern of water quality and the fence is 50 years old. Mr. Wickstrum suggested Sue visit with Park Services Manager Carol Belser at the lake to view the map and the fence area. Director Word asked what was decided regarding the color of the fence. Mr. Wickstrum explained it would be a brown coating. Director Word then commented that it was less than budgeted.

The resolution was offered by Director Kaiser, seconded by Director Word and passed by the following roll call vote:

AYES:	Directors:	Baggerly, Word, Kaiser, Handley
NOES:	Directors:	None
ABSENT:	Directors:	Hicks

Resolution is numbered 10-32.

8. Recommend approval of a purchase order to Chaulk Mound Trout Ranch in the amount of \$58,140 for the purchase of rainbow trout, pending water quality report results. APPROVED

Director Kaiser brought up the issue that he has seen individuals using several poles at a time in violation of Department of Fish & Game. He suggested that we request some enforcement action by DFG so everybody would abide by the regulations.

On the motion of Director Baggerly, seconded by Director Word and passed, the above recommendation was approved.

9. Recommend approval of the adjustment to the Watershed Coordinator funding. APPROVED

Mr. Wickstrum explained that this had to be brought back to the board because we lost three participants from the cost sharing so our portion went from \$1,778 to \$2,667. This will be reevaluated at the end of three years.

On the motion of Director Kaiser, seconded by Director Baggerly and passed, the above recommendation was approved.

10. Recommend approval to change banking institutions from Bank of America to Rabobank, N.A. for General Fund, Accounts Payable Fund, Payroll Fund, Visa Fund and Money Market Investing.

APPROVED

On the motion of Director Word, seconded by Director Kaiser and passed, the above recommendation was approved.

11. Recommendation to approve the submitted Reserve Statement continuing to build additional Un-Restricted and Un-Designated reserves.

APPROVED

On the motion of Director Baggerly, seconded by Director Kaiser and passed, the above recommendation was approved.

12. Ordinance prescribing a system of business administration.

ADOPTED

The Ordinance was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote.

AYES:	Directors:	Baggerly, Word, Kaiser, Handley
NOES:	Directors:	None
ABSENT:	Directors:	Hicks

Ordinance is numbered 10-02.

13. Recommend approval for the execution of an agreement to transfer the District's email service to Google Apps.

APPROVED

On the motion of Director Kaiser, seconded by Director Word and passed, the above recommendation was approved.

14. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Letter of appreciation from AWA.
- c. News Articles
- d. Investment Report

Mr. Wickstrum suggested discussing the meeting schedule for November and December at the next meeting and suggested holding one meeting in December on the 15<sup>th</sup>.

15. Adjournment

President Handley adjourned the meeting at 5:05 p.m.

Signature \_\_\_\_\_

CASITAS MUNICIPAL WATER DISTRICT  
Interdepartmental Memo

DATE: October 20, 2010

TO: Steve Wickstrum, General Manager

FROM: Carol Belser, Park Services Manager

SUBJECT: Consideration for the Board of Directors to approve an expenditure of \$6,200 for a copy machine

---

**Recommendation:**

It is recommended that the Board approve an expense of approximately \$6,200 to purchase a new Kyocera TASKalfa 250CI copy machine from Coastal Copy for the Park Services office.

**Background:**

The current fiscal year's Recreation budget 11-5-62-5012-00 includes \$2,500 in funds to lease a copy machine for one year. The lease approach was initially favored over a purchase because technology changes so quickly and it seemed logical to lease a machine that will need to be upgraded after about 5 years.

**Analysis:**

In investigating the price for a 5 year lease (standard term), through the District's Purchaser, it became evident that a purchase would be more cost effective because it is \$2,000 less over the five year period than the cost of leasing. Upgrading after a five year period is still an option whether we lease or own the machine.

The recommended adjustment to the budget totals \$3,700. This amount will allow staff to purchase the desired copier. Service and repair costs remain the same for leased or purchased machines. Service and repair will be based on a per copy rate of \$.012 for black and white and \$.079 for color copies under a separate budget item. Service includes all service, parts, labor, travel, toner, drums & inspections.

The existing copier will be moved into either the Water Adventure office or the Reservation office.



CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: November 3, 2010

TO: Board of Directors

FROM: Assistant to General Manager, Rebekah Vieira

Re: Resolution Designating a Representative for CSAC Excess Insurance Authority

**RECOMMENDATION:**

It is recommended that the Board of Directors adopt the resolution designating the General Manager as the Official Designated Representative who is authorized to officially act on behalf of and enter into agreements with the CSAC Excess Insurance Authority.

**BACKGROUND:**

CSAC Excess Insurance Authority (Authority) is the entity that provides Excess Workers' Compensation coverage for Casitas. The Authority has requested that participating Districts adopt a resolution designating a representative who may act on behalf of or enter into agreements with the Authority with the exception of those agreements that must be approved the Board of Directors.

**Conclusion:**

It is requested that the Board of Directors consider the resolution for adoption designating the General Manager as the Official Designated Representative.

If there are any questions in regard to this matter, please do not hesitate to discuss any and all questions with me.

**CASITAS MUNICIPAL WATER DISTRICT**

**RESOLUTION DELEGATING AUTHORITY TO THE GENERAL MANAGER TO  
ACT ON BEHALF OF THE CASITAS MUNICIPAL WATER DISTRICT BOARD  
OF DIRECTORS**

**WHEREAS**, the CSAC Excess Insurance Authority (Authority) has determined that it is necessary for each member of the authority to delegate to a person(s) or position(s) authority to act on the member's behalf in matters relating to the member and the authority; and

**WHEREAS**, except as to those actions that must be approved by the Board of Directors, such delegation of authority is necessary in order to carry out the purposes and functions of the Authority with its members; and

**WHEREAS**, in order to ensure a person(s) or position(s) is delegated with authority to act on the member's behalf in matters relating to the member and the Authority, action by the member's governing body is necessary; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of Casitas Municipal Water District, the General Manager is hereby appointed to act in all matters relating to the member and the Authority.

**PASSED AND ADOPTED** by the Board of Directors of Casitas Municipal Water District this 10<sup>th</sup> day of November, 2010, by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

\_\_\_\_\_  
President, Board of Directors

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Directors

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000203	A/P Checks:	006286-006386
	A/P Draft to P.E.R.S.	102013
	A/P Draft to State of CA	102012
	A/P Draft to I.R.S.	102011
	Void:	006292, 006350
000204	A/P Checks:	006387-006488
	A/P Draft to P.E.R.S.	110303
	A/P Draft to State of CA	103102, 110302
	A/P Draft to I.R.S.	103101, 110301
	Void:	006444, 006484, 006485

The above numbered checks, have been duly audited are hereby certified as correct.

 11/3/10  
\_\_\_\_\_  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature


\_\_\_\_\_  
Signature

**CASITAS MUNICIPAL WATER DISTRICT**  
**Payable Fund Check Authorization**  
**Checks Dated 10/8/10-11/3/10**  
**Presented to the Board of Directors For Approval November 10, 2010**

Check	Payee		Description	Amount
000203	Payables Fund Account	# 14479-01153	Accounts Payable Batch 102210	\$164,961.78
000204	Payables Fund Account	# 14479-01153	Accounts Payable Batch 110310	\$352,501.44
				\$517,463.22
000205	Payroll Fund Account	# 14477-01154	Estimated Payroll 11/18/10	\$115,000.00
000206	Payroll Fund Account	# 14477-01154	Estimated Payroll 12/2/10	\$115,000.00
				\$230,000.00
			Total	\$747,463.22

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000203-000206 have been duly audited is hereby certified as correct.

 11/3/10  
 \_\_\_\_\_  
 Denise Collin, Accounting Manager

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

CERTIFICATION

Payroll disbursements for the pay period ending 10/16/10  
Pay Date of 10/21/10  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 10/18/10  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 10/30/10  
Pay Date of 11/04/10  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 11/1/10  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

11/03/2010 1:30 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE:10/08/2010 THRU 11/03/2010

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK					
	C-CHECK	V	10/14/2010			006292		
	C-CHECK	V	10/20/2010			006350		
	C-CHECK	V	11/03/2010			006444		
	C-CHECK	V	11/03/2010			006484		
	C-CHECK	V	11/03/2010			006485		

\* \* T O T A L S \* \*

	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	5	0.00	0.00	0.00
BANK:	TOTALS:		5	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01153	I-Sep, Oct 10 RUSS BAGGERLY Reimburse for ACWA Conf	R	10/08/2010	1,033.71		006286		1,033.71
00059	I-S1655174001 COASTAL PIPCO Critical Chlorine Parts, TP	R	10/08/2010	153.56		006287		153.56
00126	I-Sep 10 CAROLE ILES Reimburse Expenses 9/10	R	10/08/2010	53.81		006288		53.81
00937	I-100810 Geoff Mosdale Advance for Mussel Summit Oct 21 & 22	R	10/08/2010	357.56		006289		357.56
00226	I-100710 UNITED STATES POSTAL SERVICE Replenish Postage Machine	R	10/08/2010	500.00		006290		500.00
01100	I-100810 ROBERT WEINERTH Advance for Mussel Summit Oct 21 & 22	R	10/08/2010	417.56		006291		417.56
01441	I-29270 ADVANTAGE TELECOM, INC Monthly LCRA Phone Charges	R	10/14/2010	681.09		006293		681.09
01985	I-095101ER AFLAC/FLEX ONE Service Fee 4/10	R	10/14/2010	102.00		006294		102.00
00029	I-871697 AMERICAN TOWER CORP Tower Rent, Red Mtn, Rincon Pk	R	10/14/2010	1,141.53		006295		1,141.53
00021	I-101310 AWA OF VENTURA COUNTY Waterwise Breakfast 10/21/10	R	10/14/2010	80.00		006296		80.00
00821	I-636858 BEST BEST & KRIEGER LLP Matter #8235600001 9/10 I-636859 Matter #82356.00002	R R	10/14/2010 10/14/2010	193.00 3,864.92		006297 006297		4,057.92
01616	I-101110 FRED BRENEMAN PD 10/3/10-10/16/10	R	10/14/2010	391.00		006298		391.00
01165	I-1211335 CARL WARREN & COMPANY Professional Services	R	10/14/2010	479.05		006299		479.05
01018	I-0910000346376 Consolidated Disposal Services Acct#309104300067	R	10/14/2010	1,120.00		006300		1,120.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00122	BILL HICKS							
I-Sep 10	Reimburse Mileage 9/10	R	10/14/2010	120.50		006301		120.50
02122	Dawne Hilyard							
I-100410	Waterpark Fee Refund	R	10/14/2010	48.00		006302		48.00
00131	JCI JONES CHEMICALS, INC							
I-485390	Chlorine for TP, CM#485534	R	10/14/2010	729.24		006303		
I-485395	Chlorine for TP, CM#485532	R	10/14/2010	1,587.60		006303		2,316.84
00834	NEXTEL COMMUNICATIONS							
I-425958314107	LCRA Cell Phones	R	10/14/2010	1,335.91		006304		1,335.91
	Also, 37 Phones Upgraded							
01381	ONTRAC							
I-6934381	Refrigerated Sample to Biovir	R	10/14/2010	4.02		006305		4.02
00756	STATE BOARD OF EQUALIZATION							
I-101210	Use Tax 7/1/10-9/3010	R	10/14/2010	1,504.00		006306		1,504.00
	Acct#15300115							
01666	AT & T							
I-000001668266	T-1 Line for Internet	R	10/15/2010	357.32		006307		357.32
01707	AIRGAS SPECIALTY PRODUCTS							
I-131172244	Ammonium Hydroxide for TP	R	10/20/2010	2,788.00		006308		2,788.00
00010	AIRGAS WEST							
I-103560278	First Aid Kits, O & M	R	10/20/2010	264.96		006309		
I-103572787	Electrode for 4M PP Repair	R	10/20/2010	37.08		006309		302.04
00836	AMERICAN RED CROSS							
I-POS4001000001728	ARC CPR Certs, LCRA	R	10/20/2010	56.00		006310		56.00
00022	AMERICAN WATER WORKS ASSOC.							
I-7000266129	Algae Manual for Water Quality	R	10/20/2010	172.50		006311		172.50
01703	ARNOLD, BLEUEL, LAROCHELLE,							
I-30396	Matter No: 5088-001 9/10	R	10/20/2010	6,301.00		006312		6,301.00
00018	AT & T MOBILITY							
I-829434088X10142010	PT Wildlife Biologist Cell	R	10/20/2010	7.03		006313		7.03

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00030	B&R TOOL AND SUPPLY CO							
	I-1219516000101 Truck Mounted Tool Box, Maint	R	10/20/2010	465.91		006314		
	I-1220613000101 Blades for Cutter, Pipelines	R	10/20/2010	58.49		006314		
	I-1220614000101 Lube Aerosol, Safety Glasses	R	10/20/2010	15.40		006314		
	O & M Customer Service							
	I-1220681000101 Drain Cleaning Machine, Maint	R	10/20/2010	550.41		006314		
	I-1220922000101 Chisel for 4M PP Concrete Work	R	10/20/2010	35.57		006314		
	I-1220964000101 Tools for 4M PP Repair Work	R	10/20/2010	45.43		006314		
	I-1221039000101 Regulator for LCRA Maint Shop	R	10/20/2010	46.90		006314		1,218.11
00679	BAKERSFIELD PIPE & SUPPLY INC							
	I-S1628905001 NH3 Mix Pump Check Valve, TP	R	10/20/2010	266.89		006315		
	I-S1631601003 Piping for Santa Ana Creek	R	10/20/2010	380.01		006315		646.90
00031	BIG T's FREIGHTLINER, INC.							
	I-1202720036 Back Up Light for Eq#88, Pump	R	10/20/2010	111.79		006316		111.79
00032	BIOVIR LABORATORIES, INC							
	I-101883 Giardia/Crypto Testing 9/15/10	R	10/20/2010	395.83		006317		395.83
02074	Brown Armstrong							
	I-001116170 Year End 09/10 Audit Services	R	10/20/2010	2,665.34		006318		2,665.34
09907	CARUS PHOSPHATES, INC.							
	I-SLS10006297 Freight for Inv#SLS10006303	R	10/20/2010	978.04		006319		
	I-SLS10006303 Orthopolyphosphate for TP	R	10/20/2010	19,619.40		006319		20,597.44
00055	CASITAS BOAT RENTALS							
	I-001254 Gas for Boats at LCRA	R	10/20/2010	586.80		006320		
	I-093010 Cafe Pass Reimbursement	R	10/20/2010	1,517.31		006320		2,104.11
00068	CCI Central Mail and Shipping							
	I-11720 Sealant for Postage Machine	R	10/20/2010	105.37		006321		105.37
00511	Community Memorial Hospital							
	I-ST2102730020IN Drug Tests	R	10/20/2010	217.00		006322		217.00
00061	COMPUWAVE							
	I-SB02064926 Microsoft Win7 Upgrade Licence	R	10/20/2010	173.20		006323		173.20
01018	Consolidated Disposal Services							
	I-0910000346229 Acct#309104110364	R	10/20/2010	2,254.00		006324		2,254.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01018	Consolidated Disposal Services I-0910000346275 Acct#309104110685	R	10/20/2010	114.55		006325		114.55
01483	CORVEL CORPORATION Bill Review I-644255821 I-C00202824393 Claim#03-01792	R	10/20/2010	1,485.15		006326		1,585.15
01135	DALEY & HEFT LLP Slipp241, Claim#1521353LF I-37316 8/3/10-8/31/10	R	10/20/2010	1,222.06		006327		1,222.06
00488	ELECTRONIC SYSTEMS TECHNOLOGY Modem Repair, Telemetry I-4827	R	10/20/2010	347.85		006328		347.85
01139	EMBLEM ENTERPRISES, INC. Casitas Logo Patches I-473041	R	10/20/2010	188.92		006329		188.92
00090	ENVIRONMENTAL RESOURCE ASSOC Performance Evaluation Samples I-595248	R	10/20/2010	263.92		006330		263.92
00093	FEDERAL EXPRESS Ship CD to Auditors I-725152525	R	10/20/2010	15.88		006331		15.88
00013	FERGUSON ENTERPRISES INC Filter for Drinking Fountain I-6538420	R	10/20/2010	16.31		006332		16.31
00099	FGL ENVIRONMENTAL Colilert-2000 QT Test, WQ I-009390A Wet Chemistry Analysis, WQ I-009394A Metals, Total-Mn Test, WQ I-009582A Wet Chemistry Testing. Lab I-009583A	R	10/20/2010	29.00		006333		251.65
00719	FIRST AMERICAN CORELOGIC, INC Realquest Subscription I-12959865	R	10/20/2010	125.00		006334		125.00
00101	FISHER SCIENTIFIC Covers for Pump Plant I-5857385 PH Meter for Water Quality I-5907087	R	10/20/2010	49.45		006335		758.26
01614	FORBESS CONSULTING GROUP, INC Asbestos Sampling, LCRA Ofc I-7005	R	10/20/2010	292.50		006336		292.50
00104	FRED'S TIRE MAN Tires for Eq#37, LCRA Maint I-153578 Tires for Eq#37, LCRA Maint I-153593 Tires for Eq#81, Pipeline Util I-153618	R	10/20/2010	686.96		006337		1,808.57

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00106	FRONTIER PAINT							
I-F135819	Paint for Hand Rails, Fish Ldr	R	10/20/2010	15.07		006338		
I-F136214	Paint for LCRA PSO Office	R	10/20/2010	71.08		006338		
I-V58291	Paint for Hand Rails, Fish Ldr	R	10/20/2010	15.07		006338		101.22
00485	FRUIT GROWERS SUPPLY COMPANY							
I-90624239	Safety Glasses for Dist Maint	R	10/20/2010	44.95		006339		44.95
01280	FRY'S ELECTRONICS, INC.							
I-3490172	Speakers for LCRA Maint	R	10/20/2010	16.30		006340		
I-3514288	Power Strip, Speakers, Maint	R	10/20/2010	52.18		006340		
I-3514297	Power Strips for Computer Room	R	10/20/2010	43.48		006340		111.96
02118	G3LA, LLC							
I-092910	Water Conservation Training	R	10/20/2010	200.00		006341		200.00
01898	Eric Grabowski							
I-101410	Safety Boot Purchase	R	10/20/2010	87.93		006342		87.93
00115	GRAINGER, INC							
I-9360733373	Conduit Elbows for Proj 124	R	10/20/2010	66.16		006343		
I-9364084161	New Door Handle, Engineering	R	10/20/2010	65.19		006343		131.35
01052	HARBOR FREIGHT							
I-01580455	Utility Pump, Cable Ties for District Maintenance	R	10/20/2010	52.97		006344		52.97
00127	INDUSTRIAL BOLT & SUPPLY							
I-00114471	Nuts & Bolts for Pump Plant	R	10/20/2010	562.62		006345		562.62
00872	Irrisoft, Inc.							
I-3337	Weather Station Signal Svrcs	R	10/20/2010	79.00		006346		79.00
00935	PETER M. KAISER							
I-Oct 10	Reimburse ACWA Conf Expense	R	10/20/2010	36.13		006347		
I-Sep 10	Reimburse ACWA Conf	R	10/20/2010	555.11		006347		591.24
00140	LAB SAFETY SUPPLY, INC							
I-1016214489	PPE Tools, E & M	R	10/20/2010	245.18		006348		245.18
00151	MEINERS OAKS ACE HARDWARE							
I-401585	Supplies for Waterpark	R	10/20/2010	91.22		006349		
I-401800	Supplies, Faucet Repair, Lab	R	10/20/2010	18.42		006349		
I-401802	Sledge and Blade for TP	R	10/20/2010	44.23		006349		
I-402056	Tubing for Wiper Fluid Lines	R	10/20/2010	4.81		006349		
	Eq# 28 & Eq# 29							
I-402464	Bleach Pump Maint, TP	R	10/20/2010	31.41		006349		
I-402499	Galvanized Trash Cans, Maint	R	10/20/2010	546.92		006349		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-402621	Gloves for District Maint	R	10/20/2010	5.89		006349		
I-402649	Chalk for Fish Ladder	R	10/20/2010	7.77		006349		
I-402655	Soap, Lightbulbs for TP	R	10/20/2010	46.50		006349		
I-402888	Paint for Fencing, LCRA	R	10/20/2010	34.70		006349		
I-403064	Supplies for LCRA Maint	R	10/20/2010	46.04		006349		
I-403566	Metal Covers for E & M	R	10/20/2010	16.04		006349		
I-403639	Supplies for Dist Maint	R	10/20/2010	21.00		006349		
I-403719	Gopher Traps, Dist Office	R	10/20/2010	11.23		006349		
I-403761	Valve Box, Pruner, LCRA Maint	R	10/20/2010	53.36		006349		
I-403890	Nuts & Screws for Dist Maint	R	10/20/2010	9.30		006349		
I-404100	Supplies for Fascia Ojai PP	R	10/20/2010	32.73		006349		
I-404246	Saw, Pruning Blade, Maint	R	10/20/2010	30.34		006349		
I-404410	Paint Supplies, LCRA Mgr Ofc	R	10/20/2010	20.18		006349		
I-K03411	Repair Door Lock in B Camp	R	10/20/2010	35.80		006349		1,107.89
00980	MISCO							
I-CF7774	Chlorine Analyzer Maint, TP	R	10/20/2010	215.59		006351		215.59
00163	OFFICE DEPOT							
I-535807681001	Ink Cartridges	R	10/20/2010	114.44		006352		114.44
00912	OJAI BUSINESS CENTER, INC							
I-6131	UPS Shipping	R	10/20/2010	146.05		006353		146.05
01464	OJAI PRINT WORKS							
I-1327	Sweatshirts for Hosts	R	10/20/2010	740.43		006354		740.43
00161	OJAI VALLEY CHAMBER OF							
I-109404	Business & Shopping Map Ad	R	10/20/2010	220.00		006355		220.00
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-89953	Uniform for APSO	R	10/20/2010	299.31		006356		
I-90098	Uniform Alterations, LCRA APSO	R	10/20/2010	47.63		006356		
I-92499	Uniforms for LCRA Maintenance	R	10/20/2010	194.85		006356		541.79
02126	John Pavelko							
I-101810	Irrigation Controller Rebate	R	10/20/2010	350.00		006357		350.00
00988	PLUMBERS WAREHOUSE							
C-P945991	Credit in Full Inv#2739941	R	10/20/2010	35.96CR		006358		
I-2739941	Valves for Dist Maint	R	10/20/2010	35.96		006358		
I-2745361	Closet Kits for S/A Restroom	R	10/20/2010	43.43		006358		43.43

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01439	PRECISION POWER EQUIPMENT							
I-1478	Service Weed Trimmer, Maint	R	10/20/2010	60.00		006359		60.00
00033	ROBERT SKEELS & CO.							
I-30227	Lock for Computer Server Room	R	10/20/2010	562.07		006360		562.07
00313	ROCK LONG'S AUTOMOTIVE							
I-41998	Lube & Oil Change, Eq#43	R	10/20/2010	115.28		006361		115.28
01105	SEARS COMMERCIAL ONE							
I-T853409	Portable Pressure Washer, Maint	R	10/20/2010	216.49		006362		216.49
01345	MIKE SHIELDS							
I-101810	Safety Boot Purchase	R	10/20/2010	95.89		006363		95.89
02003	Sostre & Associates							
I-1352	Website CMS Fee	R	10/20/2010	149.00		006364		149.00
00223	STOCK BUILDING SUPPLY							
I-4502489400	Ceiling Tiles for Dist Office	R	10/20/2010	52.39		006365		52.39
00597	T Surgery Center, Inc.							
I-072010	Claim#03-01792, DOS 7/20/10	R	10/20/2010	974.26		006366		974.26
01662	TYLER TECHNOLOGIES, INC.							
I-172332	Consumption Acre Feet Report	R	10/20/2010	1,082.50		006367		
I-2081	Annual Backflow Module Maint	R	10/20/2010	1,563.00		006367		2,645.50
00251	VENTURA COUNTY STAR							
I-1016331	E & M Help Wanted Ad	R	10/20/2010	500.00		006368		500.00
00255	VENTURA REGIONAL SANITATION							
I-093010	Haul Solids to Landfill, TP	R	10/20/2010	267.96		006369		267.96
01283	Verizon Wireless							
I-0911470398	Netbook Computer, Wireless Svc	R	10/20/2010	1,524.77		006370		1,524.77
00663	WAXIE SANITARY SUPPLY							
I-72222182	Sunscreen Towelettes for WQ	R	10/20/2010	42.24		006371		42.24
00270	WELLS FARGO BANK							
I-100810	Tool Kit for LCRA Maint	R	10/20/2010	357.79		006372		
I-100810A	Wrench Kit for LCRA Maint	R	10/20/2010	259.49		006372		
I-100810B	Batteries for UPS at Robles	R	10/20/2010	298.77		006372		
I-100810C	Algae Toxin Test Kit	R	10/20/2010	160.00		006372		
I-100810D	Monthly Credit Card Charges	R	10/20/2010	1,885.40		006372		
I-102010	Advance on Credit Card	R	10/20/2010	3,000.00		006372		5,961.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00489	STEVE WICKSTRUM I-Sep 10 Reimburse Mileage 9/10	R	10/20/2010	148.50		006373		148.50
00124	ICMA RETIREMENT TRUST - 457 457 CATCH UP	R	10/20/2010	423.08		006374		
	I-DCI201010180342 DEFERRED COMP FLAT	R	10/20/2010	2,203.86		006374		
	I-DI%201010180342 DEFERRED COMP PERCENT	R	10/20/2010	128.30		006374		2,755.24
01960	Moringa Community I-MOR201010180342 PAYROLL CONTRIBUTIONS	R	10/20/2010	16.75		006375		16.75
00985	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	10/20/2010	423.08		006376		
	I-DCN201010180342 DEFERRED COMP FLAT	R	10/20/2010	4,328.90		006376		
	I-DN%201010180342 DEFERRED COMP PERCENT	R	10/20/2010	42.77		006376		4,794.75
00180	S.E.I.U. - LOCAL 721 I-UND201010180342 UNION DUES	R	10/20/2010	610.50		006377		610.50
00230	UNITED WAY I-UWY201010180342 PAYROLL CONTRIBUTIONS	R	10/20/2010	45.00		006378		45.00
1	Gerald R Handfield I-000201010200345 TS Refund	R	10/20/2010	35.00		006379		35.00
1	Jacqueline Wegerbauer I-000201010200343 TS Rfnd	R	10/20/2010	5.50		006380		5.50
1	Jacqueline Wegerbauer I-000201010200344 TS Rfnd	R	10/20/2010	5.50		006381		5.50
01985	AFLAC/FLEX ONE I-102210 Reimbursed Medical 2010	R	10/22/2010	1,394.50		006382		1,394.50
01985	AFLAC/FLEX ONE I-387360ER Service Fee Invoice	R	10/22/2010	96.00		006383		96.00
09027	DALE GODFREY I-102110 Advance for Seminar 10/28/10	R	10/22/2010	155.44		006384		155.44
00131	JCI JONES CHEMICALS, INC I-486515 Chlorine for TP, CM#486633	R	10/22/2010	1,587.60		006385		1,587.60

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00138	L.A. THOMPSON CONSTRUCTION, INC							
I-0982	Haul Solids to Landfill, TP	R	10/22/2010	460.00		006386		
I-0984	Haul/Disposal Fee-Dam Debris	R	10/22/2010	1,612.25		006386		
I-0992	Haul/Disposal-Dam Debris	R	10/22/2010	1,250.60		006386		3,322.85
00091	ERNST & YOUNG LLP							
I-US0130317146	Client#60028334 Acctg Srvcs	R	10/26/2010	1,136.00		006387		1,136.00
00215	SOUTHERN CALIFORNIA EDISON							
I-102110	Acct#2237011044	R	10/26/2010	24.17		006388		
I-102210	Acct#2266156405	R	10/26/2010	186.20		006388		
I-102210A	Acct#2157697889	R	10/26/2010	2,489.95		006388		
I-102210B	Acct#2312811532	R	10/26/2010	39.75		006388		2,740.07
00718	TRI-COUNTIES TRAINING SEMINAR							
I-102510	Regulatory Update Seminar	R	10/26/2010	300.00		006389		300.00
00263	JIM WEBER							
I-102510	Safety Boot Purchase	R	10/26/2010	115.00		006390		115.00
00274	JAMES WORD							
I-Aug 10	Reimburse Mileage 8/10	R	10/26/2010	12.00		006391		
I-Jul 10	Reimburse Mileage 7/10	R	10/26/2010	95.50		006391		
I-Jun 10	Reimburse Mileage 6/10	R	10/26/2010	85.00		006391		
I-May 10	Reimburse Mileage 5/10	R	10/26/2010	36.00		006391		
I-Oct 10	Reimburse Mileage 10/10	R	10/26/2010	63.00		006391		
I-Sep 10	Reimburse Mileage 9/10	R	10/26/2010	104.00		006391		395.50
00276	RON YOST							
I-102510	Safety Boot Purchase	R	10/26/2010	115.00		006392		115.00
02123	Active Packing & Gaskets, Inc.							
I-28717	Pump Packing for OVPP #1 Pump	R	11/03/2010	396.05		006393		396.05
01985	AFLAC/FLEX ONE							
I-102910	Reimburse Medical 2010	R	11/03/2010	75.00		006394		75.00
00010	AIRGAS WEST							
I-103138064	Cylinder Rentals, Pipelines	R	11/03/2010	38.97		006395		
I-103565684	Oxygen for Eq#46, TP Welding	R	11/03/2010	21.43		006395		60.40
00011	ALERT COMMUNICATIONS							
I-101000847101	Call Center 11/10	R	11/03/2010	189.10		006396		189.10



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00417	APPLIED INDUSTRIAL TECHNOLOGY I-85979978 Ball Bearings for OVPP Unit#1	R	11/03/2010	198.95		006397		198.95
01666	AT & T I-000001685976 Local, Regional, Long Distance	R	11/03/2010	750.42		006398		
	I-000001709888 T-1 Lines Acct#C602222128777	R	11/03/2010	894.52		006398		1,644.94
00020	AVENUE HARDWARE, INC I-38297 Snap Key Chain for Pipelines	R	11/03/2010	2.70		006399		2.70
00030	B&R TOOL AND SUPPLY CO I-1220966000101 Socket Set for Pump Plant	R	11/03/2010	91.32		006400		
	I-1221285000101 Cutting Wheels for Robles	R	11/03/2010	14.94		006400		
	I-1221490000101 Safety Glasses, Distribution	R	11/03/2010	26.11		006400		132.37
01153	RUSS BAGGERLY I-Oct 10 Reimburse Mileage 10/10	R	11/03/2010	48.50		006401		48.50
00548	Lisa Barbee I-Oct 10 Reimburse Expenses 10/28/10	R	11/03/2010	832.41		006402		832.41
01616	FRED BRENEMAN I-102610 PD 10/17/10-10/30/10	R	11/03/2010	391.00		006403		391.00
00054	CA DEPARTMENT OF PUBLIC HEALTH I-1130724 DPH Water System Fees	R	11/03/2010	11,236.66		006404		11,236.66
01165	CARL WARREN & COMPANY I-1231206 Professional Services	R	11/03/2010	693.55		006405		693.55
01843	COASTAL COPY I-311314 Copier Usage District Office	R	11/03/2010	81.03		006406		81.03
00059	COASTAL PIPCO I-S1658480001 Repair Kit, Pressure Regulator	R	11/03/2010	83.97		006407		83.97
01055	Neil Cole I-Sep 10 Reimburse Mileage 9/10	R	11/03/2010	45.00		006408		45.00
00061	COMPUWAVE I-SB02065340 Toner Cartridges for Stock	R	11/03/2010	378.40		006409		
	I-SB02065411 Toner and Drums, LCRA	R	11/03/2010	633.45		006409		1,011.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00062	CONSOLIDATED ELECTRICAL							
I-9009630626	Electrical Supplies, Telemetry	R	11/03/2010	204.50		006410		
I-9009631140	Conduit for Robles	R	11/03/2010	1,245.21		006410		
I-9009631230	Conduit for Robles	R	11/03/2010	116.73		006410		1,566.44
01588	CONSULTING WEST ENGINEERS							
I-CMWD1005	Engineering Services, 4M PP	R	11/03/2010	2,875.00		006411		2,875.00
01483	CORVEL CORPORATION							
I-644353301	Bill Review	R	11/03/2010	89.74		006412		
I-644688651	Bill Review	R	11/03/2010	135.61		006412		225.35
01764	CSG Systems, Inc.							
I-68105	UB Mailing 9/27/10	R	11/03/2010	1,256.84		006413		1,256.84
01135	DALEY & HEFT LLP							
I-37063	Claim#1521353-LF	R	11/03/2010	1,984.38		006414		1,984.38
00740	DELL MARKETING L.P.							
I-XF45M15M3	Computer for District Maint	R	11/03/2010	896.95		006415		896.95
00081	DELTA LIQUID ENERGY							
I-23203832	Fill Propane Tank, LCRA Office	R	11/03/2010	47.29		006416		
I-23203833	Fill Propane Tank, Maintenance	R	11/03/2010	142.10		006416		189.39
02134	Department of Fish and Game							
I-110110	Permit for 11/23 Fish Delivery	R	11/03/2010	44.50		006417		
I-110110A	Permit for 12/22 Fish Delivery	R	11/03/2010	44.50		006417		89.00
00085	DON'S INDUSTRIAL SUPPLIES, INC							
I-343965	Hose Assembly, Eq#111, TP	R	11/03/2010	39.33		006418		39.33
02130	John Farrar							
I-101910	Irrigation Controller Rebate	R	11/03/2010	304.44		006419		304.44
00093	FEDERAL EXPRESS							
I-726763133	Ship to Marzulla	R	11/03/2010	48.06		006420		48.06
00099	FGL ENVIRONMENTAL							
I-009650A	Colilert-2000 QT Analysis	R	11/03/2010	29.00		006421		
I-009950A	Wet Chemistry-NO3 Analysis	R	11/03/2010	40.30		006421		
I-010021A	Colilert-2000 QT Analysis	R	11/03/2010	54.00		006421		
I-010025A	Wet Chemistry-NO3 Analysis	R	11/03/2010	43.00		006421		
I-010176A	Colilert-2000 QT Analysis	R	11/03/2010	54.00		006421		
I-010461A	Metals, Total-Mn Analysis	R	11/03/2010	70.00		006421		
I-010462A	Colilert-2000 QT Analysis	R	11/03/2010	54.00		006421		
I-010687A	Colilert-2000 QT	R	11/03/2010	29.00		006421		373.30

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00101	FISHER SCIENTIFIC							
I-6930836	Culture Tubes for Lab	R	11/03/2010	111.73		006422		111.73
01614	FORBESS CONSULTING GROUP, INC							
I-7032	Prepare Asbestos Report, LCRA	R	11/03/2010	120.00		006423		120.00
00104	FRED'S TIRE MAN							
I-153511	Replace 4 Tires, Eq#27, LCRA	R	11/03/2010	649.33		006424		
I-153705	Tires for Eq#54, LCRA Dump Trk	R	11/03/2010	1,276.79		006424		
I-153719	Tires for Eq#37, LCRA Maint	R	11/03/2010	167.75		006424		
I-153720	Replace 2 Tires, Eq#25, WQ	R	11/03/2010	326.83		006424		
I-153876	Flat Repair, Eq#34, LCRA	R	11/03/2010	15.00		006424		
I-154029	Flat Repair, Eq#111, TP Backhoe	R	11/03/2010	20.00		006424		
I-154050	Flat Repair, Eq#104, TP Bobcat	R	11/03/2010	20.00		006424		2,475.70
00106	FRONTIER PAINT							
I-F137089	Paint for Distribution RR	R	11/03/2010	65.52		006425		
I-V59103	Paint for Handrails at Canal	R	11/03/2010	15.07		006425		80.59
01280	FRY'S ELECTRONICS, INC.							
I-3525657	Power Strip for LCRA Maint	R	11/03/2010	30.44		006426		30.44
00522	TROY GARST							
I-102710	T4 Certification Renewal	R	11/03/2010	140.00		006427		
I-102710A	Course Registration Fee	R	11/03/2010	50.00		006427		190.00
00216	THE GAS COMPANY							
I-102710	Acct#00801443003	R	11/03/2010	465.46		006428		
I-102710A	Acct#18231433006	R	11/03/2010	65.73		006428		531.19
09027	DALE GODFREY							
I-Oct 10	Reimburse Expenses Oct 10	R	11/03/2010	50.00		006429		50.00
00115	GRAINGER, INC							
I-9371000143	Ladder for Treatment Plant	R	11/03/2010	127.14		006430		
I-9376140134	Heat Shrink Kit for Robles	R	11/03/2010	54.13		006430		181.27
00121	HACH COMPANY							
I-6956092	Lab Testing Supplies	R	11/03/2010	151.01		006431		151.01
00369	HARRINGTON INDUSTRIAL PLASTICS							
C-01365645A	Correct Inv#01365645	R	11/03/2010	0.01CR		006432		
I-01365645	Hanna Calibration Solutions	R	11/03/2010	159.47		006432		159.46

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02135	John Hook Irrigation Controller Rebate	R	11/03/2010	345.01		006433		345.01
00125	IDEXX DISTRIBUTION CORP Lab Testing Supplies	R	11/03/2010	134.46		006434		134.46
00126	CAROLE ILES Reimburse Mileage 10/10	R	11/03/2010	42.19		006435		42.19
00127	INDUSTRIAL BOLT & SUPPLY Anchor Bolts for Fish Ladder	R	11/03/2010	84.05		006436		84.05
01022	KELLY CLEANING Janitorial Service, LCRA	R	11/03/2010	280.00		006437		280.00
00360	LESLIE'S POOL SUPPLIES, INC Chemicals for Waterpark	R	11/03/2010	30.95		006438		
	I-142258573 I-142258574 Pool Chemicals for Waterpark	R	11/03/2010	326.25		006438		357.20
01270	SCOTT LEWIS Reimburse Expenses 10/10	R	11/03/2010	1,023.46		006439		1,023.46
00328	LIGHTNING RIDGE T-Shirts for E/M Crew	R	11/03/2010	116.59		006440		
	I-6577 I-6578 I-6593 T-Shirts and Caps for O & M CS Sweatshirts for LCRA Maint	R	11/03/2010	160.59		006440		
		R	11/03/2010	542.46		006440		819.64
02131	Alan Maulhardt Irrigation Controller Rebate	R	11/03/2010	274.92		006441		274.92
02129	Tracy Medeiros Safety Boot Purchase	R	11/03/2010	115.00		006442		115.00
00151	MEINERS OAKS ACE HARDWARE Gloves for Fisheries	R	11/03/2010	14.09		006443		
	I-402457 I-403593 I-403716 I-404461 I-404519 I-404717 I-404760 I-404764 I-404898 I-404920 I-404921 I-405062 I-405337 I-405432 Glue and Soap for Pipelines Supplies for S/A Bridge Batteries for Distribution Parts for Server Room Door Blade for District Maintenance Bolts & Screws for Ferric Tank Parts for Gatehouse Plant Box Keys Made for 4M PP Measuring Tape, Broom, PL Bolts & Screws for S/A Bridge Plywood for District Maint Bolts & Screws for S/A Bridge Sand Paper for Dist Maint	R	11/03/2010	8.64		006443		
		R	11/03/2010	45.64		006443		
		R	11/03/2010	20.43		006443		
		R	11/03/2010	5.03		006443		
		R	11/03/2010	6.27		006443		
		R	11/03/2010	24.53		006443		
		R	11/03/2010	9.24		006443		
		R	11/03/2010	9.68		006443		
		R	11/03/2010	45.97		006443		
		R	11/03/2010	7.32		006443		
		R	11/03/2010	25.86		006443		
		R	11/03/2010	4.24		006443		
		R	11/03/2010	5.83		006443		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-405579	Filler & Sand Paper, Dst Maint	R	11/03/2010	10.76		006443		
I-405613	Concrete Mix for LCRA Maint	R	11/03/2010	36.70		006443		
I-405699	Restroom Cleaning Supplies, PL	R	11/03/2010	34.47		006443		
I-405975	Measuring Tape, Telemetry	R	11/03/2010	8.65		006443		
I-406140	Lopper, Pruner, Primer, LCRA	R	11/03/2010	54.93		006443		
I-406238	Lumber for New Flatbed, Eq#37	R	11/03/2010	45.88		006443		424.16
00370	MICHL GAUGE SALES & SERVICE							
I-40899	Repair Backflow Tester, Dist	R	11/03/2010	80.00		006445		
I-40902	Service Gauge for Pipelines	R	11/03/2010	18.00		006445		98.00
00834	NEXTEL COMMUNICATIONS							
I-425958314108	Monthly Cell Phone Chrgs, LCRA	R	11/03/2010	958.15		006446		958.15
01950	Nexus IS, Inc							
I-JC613815	Smartnet Contract, Router T/P	R	11/03/2010	121.00		006447		121.00
00163	OFFICE DEPOT							
I-537778387001	Office Supplies	R	11/03/2010	100.98		006448		
I-537778527001	Office Supplies	R	11/03/2010	4.29		006448		105.27
00160	OILFIELD ELECTRIC CO, INC							
I-2008128	Fan Motor Unit#2 Upper Ojai PP	R	11/03/2010	481.30		006449		481.30
01570	Ojai Auto Supply LLC							
I-186589	Shock for Eq#81, Pipelines	R	11/03/2010	32.45		006450		
I-186655	Battery Acid for Prssure Washr	R	11/03/2010	14.60		006450		
I-187574	Bulb for Eq#23, TP	R	11/03/2010	5.38		006450		52.43
00165	OJAI LUMBER CO, INC							
I-102610	Concrete for 4M PP	R	11/03/2010	63.16		006451		
I-2402998	Rebar for 4M PP	R	11/03/2010	7.13		006451		
I-2403149	Concrete for 4M PP	R	11/03/2010	42.11		006451		
I-2403182	Concrete for 4M PP	R	11/03/2010	16.84		006451		129.24
00170	OXNARD AUTO ELECTRIC COMPANY							
I-110127	Pole Pruner for LCRA Maint	R	11/03/2010	592.20		006452		592.20
10072	PERMACOLOR, INC							
I-263916	Coat Pipe Spools, Pump Plants	R	11/03/2010	245.53		006453		245.53
01275	RAYMOND S PIERSON MD							
I-092110	DOS 9/21/10 Claim#03-01792	R	11/03/2010	1,219.93		006454		1,219.93

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-4655	Inspect Gas Tanks, LCRA	R	11/03/2010	208.00		006455		
I-4656	Inspect Gas Tanks, Main Yard	R	11/03/2010	208.00		006455		416.00
00033	ROBERT SKEELS & CO.							
I-30663	Lock for T/P Doors	R	11/03/2010	516.35		006456		516.35
00313	ROCK LONG'S AUTOMOTIVE							
I-000447	Bulb for Eq#28, LCRA Maint	R	11/03/2010	14.02		006457		
I-253	Service/Repair Eq#29, LCRA	R	11/03/2010	623.25		006457		
I-258	Lube & Oil Change, Eq#39, LCRA	R	11/03/2010	103.28		006457		
I-282	Service/Repair Eq#54	R	11/03/2010	739.89		006457		
I-288	Repair/Svc Eq#34, LCRA Truck	R	11/03/2010	269.22		006457		
I-414	Repair Door, Eq#54, LCRA	R	11/03/2010	141.04		006457		
I-41428	Bulb for Eq#27, LCRA Truck	R	11/03/2010	30.70		006457		
I-417	Repair Steering, Eq#26, LCRA	R	11/03/2010	74.59		006457		
I-479	Inspect Brakes, Wiper Blades,	R	11/03/2010	69.53		006457		
	EQ#30, E & M							
I-484	Lube & Oil Change, Eq#22, E&M	R	11/03/2010	67.37		006457		2,132.89
01109	SALVADOR LOERA TRANSPORTATION							
I-13635	Sand for Reclaim Residual Beds	R	11/03/2010	540.62		006458		
I-13695	Sand & Base for Main Yard	R	11/03/2010	446.76		006458		
I-13728	Sand for Sludge Beds	R	11/03/2010	537.30		006458		
I-13888	Sand for Sludge Beds, TP	R	11/03/2010	543.87		006458		2,068.55
02132	David Scharf M.D.							
I-090810	DOS 9/8/10, Claim#08-66146	R	11/03/2010	1,451.31		006459		1,451.31
00213	SERVICEMASTER COMMERCIAL							
I-24911	Janitorial Srvcs, Dist Office	R	11/03/2010	1,032.00		006460		1,032.00
02117	Mitchel U Silverman M.D.							
I-100610	DOS 10/6/10, Claim#08-66146	R	11/03/2010	500.00		006461		500.00
	Patient Acct#32842							
00215	SOUTHERN CALIFORNIA EDISON							
I-102810	Acct#2210507034	R	11/03/2010	13,209.10		006462		13,209.10
00048	STATE OF CALIFORNIA							
I-110110	State Water Plan Payment	R	11/03/2010	204,009.00		006463		204,009.00
00223	STOCK BUILDING SUPPLY							
I-4507318300	Lumber to Make Signs, LCRA	R	11/03/2010	42.63		006464		
I-4512087800	Epoxy for 4M PP	R	11/03/2010	23.77		006464		
I-4513496200	Lumber for Partitions, LCRA	R	11/03/2010	300.37		006464		
I-4513498300	Bungee Cords for LCRA Maint	R	11/03/2010	11.07		006464		377.84

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01147	SUPERIOR GATE SYSTEMS							
I-2223	Replace Olive St Gate Rollers	R	11/03/2010	410.00		006465		
I-2240	Repair Wire in Maint Yard Gate	R	11/03/2010	85.00		006465		495.00
01959	The Wharf							
I-69074	FR Rated Work Pants, E & M	R	11/03/2010	335.58		006466		335.58
02121	Kristi Troyna							
I-CMWD1	Grant Writing Services, LCRA	R	11/03/2010	798.00		006467		798.00
01662	TYLER TECHNOLOGIES, INC.							
I-177078	1099 Misc and W-2 Forms	R	11/03/2010	368.57		006468		
I-177187	UB Online Fees	R	11/03/2010	153.00		006468		521.57
10011	VENTURA CONCRETE CUTTING							
I-1693	Cut concrete vault, Rin Bal Res	R	11/03/2010	440.00		006469		440.00
00257	VENTURA RIVER COUNTY WATER							
I-103110	Acct#03-50100A	R	11/03/2010	27.84		006470		
I-103110A	Acct#05-37500A	R	11/03/2010	64.68		006470		92.52
00258	VENTURA STEEL, INC							
I-108067	Stainless Steel Plates, PP	R	11/03/2010	198.44		006471		198.44
01362	WARREN DISTRIBUTING, INC							
I-253963	Aeration Compressor Filters	R	11/03/2010	57.59		006472		
I-487975	Aeration Compressor Filters	R	11/03/2010	230.36		006472		
I-487976	Aeration Compressor Filters	R	11/03/2010	24.06		006472		312.01
00630	WESCO							
I-685540	Light Fixtures for Casitas #1	R	11/03/2010	438.42		006473		438.42
01500	WORKRITE							
I-0517457	Arc Flash Clothing, E & M	R	11/03/2010	980.59		006474		980.59
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201011020354	457 CATCH UP	R	11/03/2010	423.08		006475		
I-DCI201011020354	DEFERRED COMP FLAT	R	11/03/2010	2,203.86		006475		
I-DI%201011020354	DEFERRED COMP PERCENT	R	11/03/2010	128.30		006475		2,755.24
01960	Moringa Community							
I-MOR201011020354	PAYROLL CONTRIBUTIONS	R	11/03/2010	16.75		006476		16.75

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN201011020354 457 CATCH UP	R	11/03/2010	423.08		006477		
	I-DCN201011020354 DEFERRED COMP FLAT	R	11/03/2010	4,328.90		006477		
	I-DN%201011020354 DEFERRED COMP PERCENT	R	11/03/2010	42.77		006477		4,794.75
00180	S.E.I.U. - LOCAL 721							
	I-UND201011020354 UNION DUES	R	11/03/2010	610.50		006478		610.50
00230	UNITED WAY							
	I-UWY201011020354 PAYROLL CONTRIBUTIONS	R	11/03/2010	45.00		006479		45.00
1	Dianne Garnette							
	I-000201010270346 UB Refund	R	11/03/2010	32.49		006480		32.49
1	Alfred V Morgan							
	I-000201010270347 UB Refund	R	11/03/2010	13.98		006481		13.98
1	David P Cramer							
	I-000201010280348 TS Refund	R	11/03/2010	70.00		006482		70.00
1	Gary Calhoun							
	I-000201010280349 UB Refund	R	11/03/2010	22.38		006483		22.38
1	Robert Meckauer							
	I-000201010280351 UB Refund	R	11/03/2010	0.07		006486		0.07
1	Gina Lee Warren							
	I-000201010280350 UB Refund	R	11/03/2010	0.01		006487		0.01
1	Wachovia Mortgage							
	I-000201010290353 UB Refund	R	11/03/2010	4.47		006488		4.47
00128	INTERNAL REVENUE SERVICE							
	I-T1 201010180342 Federal Withholding	D	10/20/2010	17,972.29		102001		
	I-T3 201010180342 FICA Withholding	D	10/20/2010	18,355.00		102001		
	I-T4 201010180342 Medicare Withholding	D	10/20/2010	4,704.96		102001		41,032.25
00187	CALPERS							
	I-PER201010180342 PERS EMPLOYEE PORTION	D	10/20/2010	9,519.62		102003		
	I-PRR201010180342 PERS EMPLOYER PORTION	D	10/20/2010	10,137.97		102003		19,657.59
00049	STATE OF CALIFORNIA							
	I-T2 201010180342 State Withholding	D	10/20/2010	7,081.81		102012		7,081.81



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 201010280352	Federal Withholding	D	10/31/2010	287.46		103101		
I-T3 201010280352	FICA Withholding	D	10/31/2010	324.22		103101		
I-T4 201010280352	Medicare Withholding	D	10/31/2010	75.82		103101		687.50
00049	STATE OF CALIFORNIA							
I-T2 201010280352	State Withholding	D	10/31/2010	77.37		103102		77.37
00128	INTERNAL REVENUE SERVICE							
I-T1 201011020354	Federal Withholding	D	11/03/2010	19,426.71		110301		
I-T3 201011020354	FICA Withholding	D	11/03/2010	17,657.54		110301		
I-T3 201011030355	FICA Withholding	D	11/03/2010	23.44		110301		
I-T4 201011020354	Medicare Withholding	D	11/03/2010	4,799.42		110301		
I-T4 201011030355	Medicare Withholding	D	11/03/2010	5.48		110301		41,912.59
00049	STATE OF CALIFORNIA							
I-T2 201011020354	State Withholding	D	11/03/2010	7,629.79		110302		7,629.79
00187	CALPERS							
I-PER201011020354	PERS EMPLOYEE PORTION	D	11/03/2010	9,550.63		110303		
I-PER201011030355	PERS EMPLOYEE PORTION	D	11/03/2010	7.66		110303		
I-PER201011030356	PERS EMPLOYEE PORTION	D	11/03/2010	4.27		110303		
I-PRR201011020354	PERS EMPLOYER PORTION	D	11/03/2010	10,170.31		110303		
I-PRR201011030355	PERS EMPLOYER PORTION	D	11/03/2010	12.45		110303		19,745.32

\* \* T O T A L S \* \*

	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	198	379,639.00	0.00	379,639.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	137,824.22	0.00	137,824.22
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	206	517,463.22	0.00	517,463.22
BANK: AP	TOTALS:		206	517,463.22	0.00	517,463.22
REPORT TOTALS:			211	517,463.22	0.00	517,463.22

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2010/11  
 July 1, 2010-October 31, 2010**

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/8/10	Gerardo Herrera	Renew T2 Certification	\$ 110.00
7/8/10	Gerardo Herrera	Safety Boot Purchase	\$ 115.00
7/14/10	Scott Lewis	College Tuition (Spring Term)	\$ 1,514.27
7/14/10	Scott Lewis	Airfare to CMWD 7/12-7/16	\$ 427.40
7/14/10	Scott Lewis	CA Fish & Game Scientific Permits	\$ 268.50
		Roundtrip Personal Vehicle Mileage-SHRM-	
7/22/10	Rebekah Vieira	San Diego 6/27-6/30	\$ 139.20
7/22/10	Ron Yost	Possessory Tax (Dam Tender House)	\$ 515.10
8/11/10	Scott Lewis	Lodging CMWD 7/12-7/16	\$ 351.96
8/11/10	Scott Lewis	Fish Sampling Equipment	\$ 137.70
8/11/10	Scott Lewis	Car Rental 7/12-7/16	\$ 538.32
8/11/10	Scott Lewis	Computer Repair	\$ 196.99
9/1/10	Carol Belser	Advance for CPO Course	\$ 201.48
9/1/10	Dale Godfrey	Advance for CPO Course	\$ 152.53
9/1/10	Willis Hand	Safety Boot Purchase	\$ 104.95
9/8/10	Scott Lewis	Airfare to CMWD 8/23-8/27	\$ 532.80
9/8/10	Scott Lewis	Lodging CMWD 8/23-8/27	\$ 351.96
9/8/10	Scott Lewis	Car Rental 8/23-8/27	\$ 174.60
9/8/10	Scott Lewis	Airfare to CMWD 9/13-9/17	\$ 362.80
9/8/10	Rebekah Vieira	Hoses for LCRA Maintenance	\$ 105.43
9/16/10	Aaron Wall	Advance for World Waterpark Assn Conf	\$ 2,186.00
9/22/10	John Parlee	Safety Boot Purchase	\$ 102.83
9/22/10	Luke Soholt	Safety Boot Purchase	\$ 115.00
9/29/10	Lisa Kolar	Safety Boot Purchase	\$ 108.25
9/29/10	Brian Taylor	Safety Boot Purchase	\$ 115.00
9/29/10	Brian Taylor	CDPH Treatment II Courses	\$ 247.00
9/29/10	Aaron Wall	Food, Gift Cards for End of Season Party	\$ 258.39
10/6/10	Troy Garst	Safety Boot Purchase	\$ 115.00
10/6/10	Scott Lewis	Lodging CMWD 9/13-9/17	\$ 351.96
10/6/10	Scott Lewis	Car Rental 9/13-9/17	\$ 320.44
10/8/10	Russ Baggerly	Lodging ACWA Conf 9/29-10/1	\$ 570.30
10/8/10	Russ Baggerly	Car Rental ACWA Conf 9/29-10/1	\$ 325.85
10/8/10	Geoff Mosdale	Advance for Mussel Summit 10/21-10/22	\$ 357.56
10/8/10	Rob Weinerth	Advance for Mussel Summit 10/21-10/22	\$ 417.56
10/20/10	Pete Kaiser	Lodging ACWA Conf 9/29-10/1	\$ 462.26
10/22/10	Dale Godfrey	Advance for PAPA Seminar 10/28-10/29	\$ 155.44
10/26/10	Jim Weber	Safety Boot Purchase	\$ 115.00
10/26/10	Ron Yost	Safety Boot Purchase	\$ 115.00

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: October 25, 2010  
TO: Board of Directors  
FROM: Accounting Manager, Denise Collin  
Re: Finance Committee Meeting of October 25, 2010

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Kaiser and Director Word  
Staff – Denise Collin
2. **Public comments.**  
None.
3. **Board/Management comments.**  
None.
4. **Review of the Financial Statement and Consumption Report.**  
The Committee reviewed the Financial Statement and Consumption Report. Discussion of Late Fees – Resale resulted in a request for further information and documentation by Director Word and Director Kaiser from Denise Collin.  
  
The Committee discussed the drop in consumption for September and expects October to continue the downward trend considering this past wet month.  
  
It was noted that Recreation - Boat Fees were down from last year but clearly were anticipated and on Budget.
5. **Leak Relief request from Louie Scheckwitz.**  
The Committee reviewed the Leak Relief request from Mr. Scheckwitz. It was determined that the meter of that parcel had been granted Relief within the past five years and no further Relief could be granted. The Committee suggests Mr. Scheckwitz look to the owner of the property for monetary compensation.

6. **Update on the move from Bank of America to Rabobank.**

Denise Collin advised the Committee that paperwork is being processed to open new accounts and that a timeline has been established with Rabobank to make a smooth transition.

7. **Consideration for approval of the purchase of a copy machine at Lake Casitas Recreation Area instead of a lease.**

The Finance Committee reviewed the Memorandum from the Park Services Manager and will forward the request to the Board for approval.

CASITAS MUNICIPAL WATER DISTRICT

Inter-Office Memorandum

DATE: November 1, 2010  
TO: Board of Directors  
FROM: Park Services Manager, Carol Belser  
RE: Recreation Committee Meeting of November 1, 2010

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. Roll Call. Directors Kaiser and Hicks  
Staff – PSM Carol Belser, PSO Weinerth, PSO Wall, APSO Mosdale
2. Public Comments. None.
3. Board/Management Comments. None.
4. Mussel Summit Update Report. PSO Weinerth and APSO Mosdale reported on the Dreissenid Mussel Summit they attended October 21 and 22, 2010 in Sacramento held by the University of California Agricultural and Natural Resources. Attendees included leading experts in fields of invasive species, fisheries management and vessel inspections. Over 100 representatives were in attendance including people from the Bureau of Reclamation, Cal Fish and Game, state and city managers, directors from special districts and park managers from within California.

Casitas Staff were invited as guest speakers and covered the Casitas Invasive Species Handbook and vessel inspection protocols. Afterwards, there was a question and answer panel. Three reoccurring themes were discussed. First, how to obtain funding for invasive species programs. Second, how to get lakes that are doing very little or no vessel inspections to implement an invasive species program. Third, how to get lakes to standardize their policies and protocols.

Notable items were that State Parks' Lake Perris in only 15 miles from infested waters and has managed to keep mussels out with boat inspections while still allowing 400 boats a day in during their busy season. Clear Lake also gave a 20-minute report on how their inspection process is flawed and how management has not limited or restricted recreation activity at Clear Lake. Several lakes in California including San Luis County and Santa Barbara are working together to honor each lakes' tags. Staff reported that our Vessel Survey has been updated to obtain information on the last two lakes a vessel had visited as recommended during the Summit discussion.

Director Kaiser asked if the pending AB 1929 was discussed. PSO Weinerth said they touched on it very briefly but did not discuss it. He added that the Department of Fish and Game mentioned that they have enforcement shortcomings. ASPO Mosdale mentioned Casitas' staff are often asked by neighboring lakes for information on the management of invasive species. He suggested that we may want consider a business plan to recoup staff time and resources.

5. Preliminary Review of the Water Adventure End of Season Report, PSO Wall gave an overview of the draft 2010 Water Adventure Season end report. He reported that overall the season went very well even though there were challenges. These included implementing the “no food” in the Water Adventure policy, that we had lost our concessionaire and our full time Aquatic Coordinator was out for the entire season. Director Kaiser asked about attendance and it was confirmed that weekends usually sell out. He then asked if staff had considered a mid-week admission price reduction. PSO Wall stated that he would like to consider a cost savings packet for mid-week and Water Adventure tickets that include parking. The final draft of the report will be brought before the Board for discussion in the near future.

6. Incidents and Comments. PSM Belser reviewed the log of incidents in the Recreation Area over the past month. Directors Hicks and Kaiser inquired about alcohol related occurrences and if staff had seen any correlation of increase since Lake Piru had banned alcohol. Staff reported that we had not seen a direct relationship; although there had been an increase in customers asking if alcohol is allowed in the Recreation Area.

The meeting adjourned at 9:32 a.m.

---

---

CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM

---

---

**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** TODD EVANS & LARRY CHAVEZ  
**SUBJECT:** AWARD CONSTRUCTION CONTRACT- ROBLES CANAL RANCH ROAD FENCE & ACCESS GATES SPEC 10-342  
**DATE:** NOVEMBER 04, 2010

---

**RECOMMENDATION:**

It is recommended that the Board of Directors accept the proposal submitted by the lowest responsible bidder and award a purchase order contract for the **Robles Canal Ranch Road Fence & Access Gates** in the amount of **\$26,452**. It is further recommended that the President of the Board authorize staff to proceed with the administration of the contract.

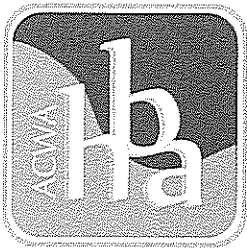
**BACKGROUND AND DISCUSSION:**

The canal road has a few locations where there are intersections. The project occurs at the intersection with Ranch Road. Currently, this intersection has two manual cattle gates that are easily bypassed. This project will replace these gates with two automatic gates and supplement chain link fencing.

This modification will keep the adjacent land owners from accessing the road with ATVs and create a safer environment for Casitas employees who will not have to exit their vehicles during night operations at the Robles Diversion Dam.

The District received three bids. Bids were opened at 11:00 am on Wednesday November 15th, 2010. The lowest responsible bidder was **The Fence Factory** with a bid of **\$26,452**.

The FY 2010-11 Budget allocated \$85,000 for the fence and gate project.



**ACWA  
Health Benefits  
Authority**

**IT'S TIME TO VOTE!**



**ACWA Health Benefits Authority  
Board of Directors**

**ELECTION FORMS ENCLOSED**

**Please take a moment to cast your vote**

**Ballots to be received during the period of  
October 25, 2010 to November 23, 2010**

**Please use the enclosed envelope  
and do not return them to the ACWA HBA office**

*Thank you for your continuing participation  
and engagement in the ACWA HBA plans*



ASSOCIATION OF CALIFORNIA WATER AGENCIES  
HEALTH BENEFITS AUTHORITY

**BALLOT - PAGE A**

This Ballot is to vote on the selection of the HBA Board of Directors as provided in Article III, Section 8 of the HBA Bylaws Amended and Restated as of June 1, 2010. For this election to be valid, the HBA Inspectors of Election must receive properly completed Ballots during the Balloting Period from no less than 20% of the HBA Membership.

This entire Ballot is comprised of two separate pages, Page A and Page B. Please follow the instructions below to ensure that your Ballot is properly cast and valid.

1. **Ballot Page A - fill in the information block indicating your Agency name and address.**
2. **Ballot Page A - must be signed by the designated Agency Representative (the General Manager or other person that was appointed by the Agency).**
3. **Ballot Page B - mark your selection for Directors according to each geographical area. Do not place your signature or Agency name on Ballot Page B.**
4. **Place the entire Ballot comprised of both Ballot Page A and Ballot Page B in the envelope provided. The entire Ballot must be received by the HBA's Inspector of Election during the Balloting Period which begins on October 25, 2010, and ends at 5:00 P.M. on November 23, 2010. The sealed envelope containing the entire Ballot may be mailed or hand-delivered to:**

Bruce McLaughlin, HBA Inspector of Election  
Braun Blaising McLaughlin, P.C.  
915 L Street, Suite 1270  
Sacramento, CA 95814

<b>This information block must be completed in order for this Ballot to be valid.</b>	
Agency name	
Agency address	
Agency representative (printed)	
Agency representative (signature)	

**The Ballots shall be counted publicly by the Inspectors of Election at 10:00 A.M. on December 9, 2010 at:**

Braun Blaising McLaughlin, P.C.  
915 L Street, Suite 1270  
Sacramento, CA 95814

ASSOCIATION OF CALIFORNIA WATER AGENCIES  
HEALTH BENEFITS AUTHORITY

**BALLOT - PAGE B**

Mark your selection for Directors according to each geographical area. Do not place your signature or Agency name on this Ballot Page B.

Northern region - Agency with less than 20 participating employees

Vote for no more than 1 nominee

Rick Gilmore, Byron-Bethany Irrigation District

Northern region -- general

Vote for no more than 2 nominees

E.G. "Jerry" Gladbach, ACWA JPIA (bio included)

Bette Boatman, Contra Costa WD (bio included)

Southern - Agency with less than 20 participating employees

Vote for no more than 1 nominee

Robert Wilson, La Habra Heights CWD (bio included)

Southern region -- general

Vote for no more than 2 nominees

Merle Aleshire, Valley Center MWD (bio included)

Robert Moore, South Coast WD

Randall Reed, Cucamonga Valley WD

Howard Williams, Vista ID (bio included)

## **E.G. "Jerry" Gladbach**

2749 Hillcrest Place / Valencia, CA 91354  
Phone: (661) 297-2200 / Email: [ejglad@aol.com](mailto:ejglad@aol.com)

## **EXPERIENCE / COMMITMENT / DEDICATION**

### **PROFESSIONAL / COMMUNITY EXPERIENCE**

#### **ACWA – Joint Powers Insurance Authority**

<i>Executive Committee</i>	2006 – present
	2002 – 2003
<i>Chair, Building and Property Ad Hoc Committee</i>	2008 – present
<i>Chair, Liability Sub-Committee</i>	2007 – present
<i>Board of Directors</i>	2002 – present

#### **Association of California Water Agencies (ACWA)**

<i>President</i>	2004 – 2005
<i>Vice President</i>	2002 – 2003
<i>Chair, Region 8</i>	1998 – 2001
<i>Board of Directors</i>	1998 – present
<i>Chair, Energy Committee</i>	1982 – 1989
	2006 – 2007

#### **Castaic Lake Water Agency**

<i>Board of Directors</i>	1985 – present
<i>President</i>	1987 – 1990
<i>Chair, Water Resources Committee</i>	2003 – present
<i>Chair, Finance, Administration, PR Committee</i>	1991 – 2002

#### **LAFCO – Los Angeles**

<i>Chair</i>	2006 – present
<i>First Vice-Chair</i>	2005 – 2006
<i>Commissioner</i>	2002 – present
<i>Alternate Commissioner</i>	2001 – 2002

#### **California Association of LAFCOs**

<i>Treasurer</i>	2008 – present
<i>Member, Board of Directors</i>	2005 – present

**Water Education Foundation, Board of Directors** 1987 – 2009

**Los Angeles Department of Water and Power**

*Leadership in Engineering, Management, Environmental Planning / retired after 35 years*

**Past Member, United States EPA Groundwater Task Force**

**Past Advisor to U.S. Commission on Water Quality**

**Past Member, Advisory Committee, California Polytechnic State University,**

*San Luis Obispo, Civil and Environmental Engineering*

**Professional Engineer, Registered in California**

**Life Member, American Society of Civil Engineers**

**Master of Science Degree in Civil Engineering / Water Resources**

### **PERSONAL**

*Married with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley over 40 years and have been devoted to community service for that entire period.*



*Bette Boatmun, Director, Division 4*

Bette Boatmun was elected to the Contra Costa Water District Board of Directors in 1974, representing Pittsburg, Antioch, and the northeast portion of Concord. She served as president of the Board of Directors from 1990 to 1992, and vice president from 1981 to 1989. She is the former executive director of the YWCA of Contra Costa County, and continues to be active in a number of community organizations, including the Concord American Association of University Women, Sons of Italy, and Soroptomist International. She is a member of the Board of Directors for the Kennedy King Scholarship Foundation and Gallery Concord. In 2002 and 2003, she was president of the Association of California Water Agencies (ACWA), a statewide organization that represents approximately 90 percent of the water delivered in California, and is past chair of ACWA Region 5. She currently holds chair positions on the Governing Board of East County Water Management Association and the Contra Costa Special Districts' Association and is past chair of the Sanitation & Water Agencies of Contra Costa County. In March 2001, Ms. Boatmun was honored as the California State Assembly's "Woman of the Year" for the 11th Assembly District.

Ms. Boatmun has a Bachelor of Science degree from Russell Sage College, Troy, New York, and a Master of Education from Holy Names College, Oakland, California. She was a teacher in public schools in California and New York and a consultant for the Job Corps.



ROBERT C. WILSON

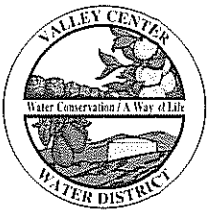
CANDIDATE FOR DIRECTOR TO THE BOARD OF A.C.W.A. HEALTH BENEFIT  
AUTHORITY

I would like to introduce myself. My Name is Robert C. Wilson. I have lived in California for over the past sixty years and my wife Cheryl and I have lived in La Habra Heights for the past 35 years. I have been a Director on the board of the La Habra Heights County Water District for the past 12 years.

In my professional career I worked for the Santa Fe Springs Fire Department for over 35 years, The last eight years as Fire Chief. As Fire Chief I was responsible for a department of over 100 employees in 6 divisions. As Fire Chief I was also responsible for a 12 million dollar budget. I also hold A California teaching credential and was on the faculty of Rio Hondo Collage in Whittier California.

With over 40 years of municipal government experience I feel that expericnce will be helpful as a board member.

Thanking you in advance for your support.



# VALLEY CENTER WATER DISTRICT

A Public Agency Organized July 12, 1954

Board of Directors  
Gary A. Broomell  
President  
Robert A. Polito  
Vice President  
Merle J. Aleshire  
Director  
Charles W. Stone, Jr.  
Director  
Randy D. Haskell  
Director

## AN OPEN LETTER TO ACWA HBA MEMBERS IN SUPPORT OF ELECTING

### Merle Aleshire, HBA Board of Directors

**Valley Center Municipal Water District** is proud to support and endorse the election of **Dr. Merle J. Aleshire** to the newly forming ACWA Health Benefits Authority Board of Directors.

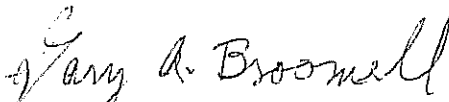
This endorsement is made with the confidence that Merle will bring a wealth of local water agency, ACWA, ACWA - JPIA and real-world private sector experience to the new ACWA HBA Board.

In his 13 years on the VCMWD Board, Merle has been an active leader and contributor to our issues and initiatives. Beyond his local role, Merle has served as ACWA Region 10 Chair and Vice Chair, member of the ACWA Board of Directors, and most recently as a member of the ACWA – JPIA Executive Committee.

Prior to coming to the water world, Merle worked for over 33 years as an aerospace executive and was very active in civic affairs, including the local elementary school board, Boys and Girls Club, March of Dimes and Boy Scouts.

***As is born out by his attached candidate statement, Merle understands water, ACWA, business and giving back to the community. Most critically for the issue at hand, Merle understands the principles and keys to operating insurance risk pools which is now a central part of the ACWA HBA operation and responsibility.***

Hopefully as an ACWA HBA member, you will see the wisdom of putting Merle's experience and directly related expertise to work helping the new ACWA HBA deal with the future health care challenges for ACWA and its member agencies.

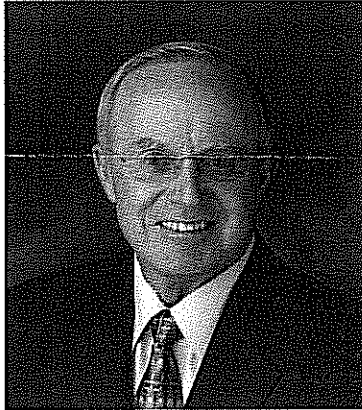
  
**Gary A. Broomell**  
President, Board of Directors

  
**Gary Arant**  
General Manager

## CANDIDATE STATEMENT: ACWA-HBA Board of Directors

### **Merle J. Aleshire, Ph.D.**

My background has required me to develop skills that I believe can help guide the new ACWA-Health Benefits Authority. The ACWA-HBA is a joint powers risk sharing pool that will face significant challenges with the new federal health care program. My goal will be to help provide comprehensive health care options for all of our agencies at the most affordable cost.



I currently serve on the Board of Directors for the Valley Center Municipal Water District. I am past Chairman of Region 10 for the Association of California Water Agencies (ACWA) that includes agencies throughout San Diego and Orange Counties. As the Region Chair, I also served on the Board of Directors for ACWA.

Most recently, I served for six years on the Executive Committee for the ACWA-Joint Powers Insurance Authority (JPIA). ACWA-JPIA is also a risk sharing pool that provides property, liability and workers compensation insurance to nearly 300 water agencies and irrigation districts throughout California. This prior service with the ACWA-JPIA risk sharing pool provides me with directly related experience to serve the ACWA-Health Benefits Authority.

I am a retired aerospace executive after 33 years in research, development and senior management positions for the General Dynamics Corporation. I conducted various studies for the Department of Defense and published numerous papers on weapon systems and space vehicles. I was an original developer of the Tomahawk Cruise Missile.

My civic duties have included; President of the Escondido Union School District Board of Education, President of the Boys & Girls Club, Board of Directors for the March of Dimes, Vice Chairman of the Palomar Council of the Boy Scouts of America, President of the Association of Resident Owners in Hidden Meadows and a founding member of the Hidden Meadows Community Foundation.

I have degrees in electrical engineering, mathematics, digital processes & control systems, leadership and human behavior. I own and operate a grain farm in Illinois. I am also a private pilot with hobbies of hunting, fishing, golfing and outdoor activities.

My technical education and many years in research & development required me to develop skills required to solve difficult problems. These skills plus my previous experience with risk sharing pools is the expertise I offer to ACWA-HBA. I believe that will be most important as we work through the many complexities in implementing the new federal health care legislation.

I am asking for your support.

***Merle Aleshire***



## HOWARD WILLIAMS BIO

Howard Williams has served on the Vista Irrigation District Board of Directors since July 31, 1991. He is currently serving his fourth term as Board President. In addition to serving as Board President, Mr. Williams has been VID's representative to the San Diego County Water Authority since 1994. He serves as chair of the District's Warner Ranch Committee and is also a member of the Fiscal Policy Committee.

From 1983 to 1989, Mr. Williams served as Vice-President of Communications of the Southern California Physicians Insurance Exchange, a physician-owned medical malpractice insurance company. Mr. Williams has a degree in journalism from the University of Southern California, and is an award-winning trailblazer in television editorials. He worked for 25 years in United Press International, television and newspapers and won an Emmy for his on-air editorials at Channel 2 in Los Angeles. Williams is also a member of the Palomar Airport Advisory Committee.







## CUCAMONGA VALLEY WATER DISTRICT

---

10440 Ashford Street  
Rancho Cucamonga, CA 91730-2799  
(909) 987-2591 Fax (909) 476-8032

ROBERT A. DeLOACH  
*Secretary / General Manager-CEO*

October 15, 2010

Steve Wickstrum  
Casitas MWD  
1055 Ventura Ave.  
Oak View, CA 93022

Dear Steve Wickstrum,

On July 27, 2010 the Cucamonga Valley Water District (CVWD) Board of Directors unanimously voted to support President Randall Reed's nomination for the Association of California Water Agencies Health Benefits Authority (ACWA/HBA).

President Randall Reed has a strong interest in issues concerning ACWA/HBA. His leadership and background experience make him an excellent choice to represent ACWA/HBA. We believe he will make an excellent candidate to serve on the HBA Board of Directors. Attached is his candidate statement, which details his many achievements and demonstrates his ability to provide solid consistent leadership to the Health Benefits Authority.

You should be receiving your ballot shortly from ACWA/HBA, when you do we urge you and your Board of Directors to support President Randall Reed by putting a check by his name. Should you have any questions regarding this information please contact me at (909) 987-2591.

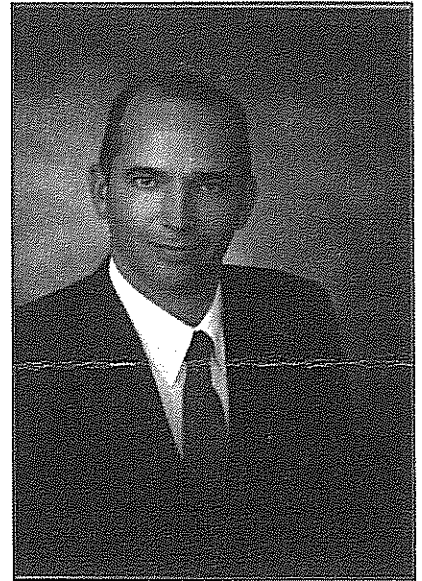
Respectfully,

A handwritten signature in black ink, appearing to read "Robert A. DeLoach", written over a horizontal line.

Robert A. DeLoach  
General Manager/CEO

Randall Reed  
Candidate Statement  
Association of California Water Agencies–Health Benefit Authority

---



Hello,

My name is Randall Reed and I am a candidate for the position on the Association of California Water Agencies, Health Benefit Authority (ACWA/HBA) Board of Directors.

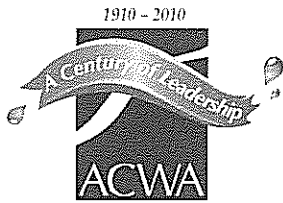
The cost of health care benefits are continuing to rise and managing these cost is critical for water agencies throughout the state. As a member of the HBA I will work diligently to oversee the plans, rates, and budgets of the ACWA/HBA to ensure our membership's needs are met.

I was elected to the Board of Directors in November 2003 and I am currently serving in the capacity as President. My years of experience serving on the CVWD Board of Directors, Finance Committee has provided me with a solid foundation to provide the oversight and expertise that this position requires.

Professionally, I have worked over the past 15 years in the wastewater management field as an electrical and instrumentation supervisor. I have a Bachelor of Arts degree in Information Management Systems from California State University San Bernardino and have been an active member in the Association of California Water Agencies, California Special Districts and the California Water Environment Association.

I believe my experience and leadership qualify me as an excellent candidate to represent the vast diversity of water agencies throughout the state. I look forward to the opportunity to work with and serve each of our member organizations.

*Randall James Reed*



Vision for the Future

Association of California  
Water Agencies

Association of California Water Agencies  
910 K Street, Suite 100,  
Sacramento, California 95814-3577  
916.441.4545 FAX 916.325.4849

Hall of the States  
400 N. Capitol St., N.W., Suite 357 South,  
Washington, D.C. 20001-1512  
202.434.4760 FAX 202.434.4763  
www.acwa.com

## MEMORANDUM

**TO:** ACWA Public Agency Members  
General Managers and Board Presidents

**CC:** ACWA Board of Directors

**FROM:** Paul Kelley, ACWA President  
Randy Record, ACWA Vice President

**DATE:** October 29, 2010

**SUBJECT:** General Session Membership Meeting at ACWA's 2010 Fall Conference

There will be a General Session Membership Meeting of the ACWA membership at ACWA's 2010 Fall Conference in Indian Wells, California, on Wednesday, December 1. The purpose of this meeting is to conduct a vote by the membership on proposed amendments to the bylaws recommended by the ACWA Board of Directors, at its meeting of September 24. The proposed bylaws amendments are attached hereto. The bylaws amendments represent a comprehensive modernization of the bylaws.

Earlier this year President Paul Kelley convened a Decision-Making Workgroup (DMWG) to recommend changes to the ACWA Bylaws as well as certain operating procedures. The DMWG generated a report with recommendations for amendments. The ACWA Board of Directors reviewed the DMWG's recommendations on May 21 and forwarded their report and recommendations to Legal Affairs Committee Chair Scott Shapiro, who created a Legal Affairs Committee Workgroup (LACW) consisting of Paul Bartkiewicz, Jim Ciampa, Dan Hentschke, Art Kidman, Robert Maddow, Mary Aileen Matheis, Jeanne Zolezzi, himself, and committee staff liaison Whitnie Henderson. The LACW developed a comprehensive modernization of the bylaws that addresses: (1) the report created by the DMWG, (2) ambiguities in, and the poor organization of, the existing bylaws as identified by the LACW, and (3) other appropriate policy issues identified by ACWA staff, ACWA leadership, and the LACW.

In response, the LACW created three successive drafts, which were then reviewed by ACWA leadership and management, the entire Legal Affairs Committee, the DMWG, and the ACWA Board of Directors.

The attached draft makes changes in six primary areas: (1) qualifications for Board members, (2) role of the executive director, (3) issues regarding meetings and minutes, (4) role of the Board of Directors, (5) clarification of issues not previously addressed or addressed ambiguously, and (6) reorganization of bylaws to put similar items together.

Regarding qualifications for Board members, the Board proposes that the president and vice president of ACWA be limited to a member of the governing body of a member agency and be qualified at the time of his/her election, but not necessarily throughout term. This will allow for continuity of leadership even where a member agency board member loses an election for the member agency board. For committee chairs and region chairs/vice chairs, the Board proposes these board members be limited to officers, employees, governing body members, and representatives of member agencies. The Board recommends that the bylaws provide that these board members must remain qualified throughout their term of office, but where they are no longer qualified, they may be reappointed once re-qualified.

For the role of the executive director, which was not previously clearly defined, the Board has provided a detailed list of duties and authorities, including: the executive director is hired and terminated by the Board of Directors; the Board sets performance expectations for the executive director; the executive committee performs an annual evaluation of the executive director and determines compensation, but both the compensation and the results of the annual evaluation must be reported to the Board of Directors; and the executive director handles all hiring and firing of ACWA staff.

The Board has recommended changes to the sections of the bylaws dealing with the meetings and the distribution of meeting materials, including: clarification that executive committee meetings are open to the entire Board of Directors; special meetings of the Board and of the executive committee may be called with 48 hours and 24 hours notice, respectively, when called with electronic notice (fax or e-mail); written minutes of all meetings are to be distributed promptly to the entire Board of Directors; the executive director has the duty to make information available to the entire Board for special meetings; and the executive committee is to be consulted by the president before calling a special meeting of Board.

The amended bylaws provide significant guidance on the role of the Board of Directors and its ability to delegate power including: retaining the authority to override the exercise of any authority previously delegated by the Board, but cannot override those authorities otherwise delegated by the bylaws; all authorities may be delegated by the Board of Directors, in writing, except for five authorities which the Board of Directors must perform: (1) hiring and firing of the executive director, (2) setting of performance expectations for the executive director, (3) reviewing the annual performance evaluation and compensation provided for the executive director by the executive committee, (4) adopting the budget, and (5) setting of dues for the membership.

Finally, a number of changes were made to the bylaws to address ambiguities and to put similar items together for better organization.

The Board of Directors recommends adoption of these bylaws amendments through a vote of the membership. Scott Shapiro, chair of the legal affairs committee, is available in advance of the meeting of the membership to answer any questions you may have (916-520-5234) and will also provide a brief overview of these changes during the General Session Membership Meeting before the item is called for a vote.

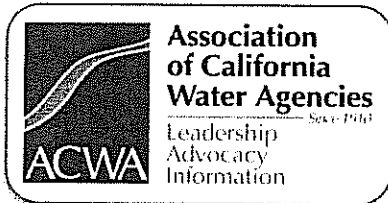
In order to expedite the sign-in process of the voting delegates from each agency, each member agency may designate one individual to cast the vote on behalf of the agency. **Please have the enclosed proxy form signed by the individual who will be attending the General Session to vote on behalf of your agency, and return it by fax (916-554-2350) or e-mail (donnap@acwa.com) at your earliest convenience, but no later than November 30.** If there is a last minute change of delegate, please let us know before the meeting date by contacting ACWA's Executive Assistant/Clerk of the Board, Donna Pangborn, at 916-441-4545 or donnap@acwa.com. If necessary, completed forms can be hand-carried to the conference. However, in order to vote, this form must be on file with ACWA prior to close of business on Tuesday, November 30.

If you have any questions, do not hesitate to contact us by telephone or e-mail.

dgp

Enclosures:

1. General Session Membership Meeting – Agenda, December 1, 2010
2. General Session Membership Meeting – Minutes, December 2, 2009
3. Proposed ACWA Bylaws Amendments
4. Current ACWA Bylaws
5. Proxy Form



**PROXY FORM**

**ASSOCIATION OF CALIFORNIA WATER AGENCIES  
GENERAL SESSION MEMBERSHIP MEETING**

**WEDNESDAY, DECEMBER 1, 2010**

***And, if necessary, Thursday, December 2, 2010***

***(Please return proxy form as soon as possible, but no later than COB on Tuesday, November 30, 2010.)***

**TO:** Donna Pangborn, Executive Assistant/Clerk of the Board

**FAX:** 916-554-2350

**E-MAIL:** [donnap@acwa.com](mailto:donnap@acwa.com)

The person designated below will be attending the ACWA General Session Membership Meeting on **Wednesday, December 1, 2010**, and, if necessary, on **Thursday, December 2, 2010**, as our voting delegate.

Signature of Delegate: \_\_\_\_\_

Printed Name of Delegate: \_\_\_\_\_

Member Agency: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

**BYLAWS OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES**

**ARTICLE I – GENERAL**

**Section 1. Name.** The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

**Section 2. Principal Office.** The principal office for the transaction of business of the Association is located at 910 K Street, Suite 100, Sacramento, California; provided, however, that the Board of Directors may change the location of the principal office by resolution and without amendment of these bylaws.

**Section 3. Purposes.** The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

**ARTICLE II – MEMBERSHIP AND DUES**

**Section 1. Membership.**

- A. **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in subsection (B) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association.
- B. **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life

membership in the Association without payment of dues or assessments. All past presidents of the Association shall be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.

- C. **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

**Section 2. Dues.** The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

**Section 3. Liability of Members.** No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member; and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

### ARTICLE III – OFFICERS

#### Section 1. President and Vice President.

- A. **General.** The president and vice president of the Association shall be officers of the Association. At the time of their election the president and vice president shall each be a member of the governing body of a member agency of the Association. The president and vice president shall be elected by the members of the Association at its fall conference in each odd-numbered year, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- B. **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by



the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting ex officio member of each committee, but shall not be an ex officio member of the Nominating Committee or the region boards.

The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

- C. **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Board of Directors of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president.

## **Section 2. Executive Director and Treasurer.**

- A. **General.** The executive director and treasurer of the Association shall also be officers of the Association. The executive director and treasurer shall be appointed by and hold office at the pleasure of the Board of Directors of the Association. The offices of the executive director and treasurer may be combined by the Board of Directors.
- B. **Executive Director.** The executive director shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; and (5) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director, with the assistance of the treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- C. **Treasurer.** The treasurer shall report to and act under the direction of the executive director. The treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

**Section 3. Bonds.** The Board of Directors shall require fidelity bonds to be furnished for all officers and/or employees handling the finances of the Association in such amounts as it shall deem desirable or necessary, said bond, or bonds, to be approved by the Board of Directors and premiums paid by the Association.

## ARTICLE IV – BOARD OF DIRECTORS

**Section 1. Membership.** The Board of Directors shall consist of:

- A. The Association president and vice president.
- B. The chair and vice chair of each region.
- C. The chair of each standing committee.
- D. The most immediate active, affiliated past president.
- E. The vice president of the ACWA/Joint Powers Insurance Authority.
- F. The members of the Council of Past Presidents, who will be non-voting members.

**Section 2. Term of Office.** The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. The term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

**Section 3. Attendance Requirement.** Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

**Section 4. Regular Meetings.** Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

**Section 5. Special Meetings.** Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except that mentioned in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

**Section 6. Meeting Requirements and Quorums.** Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters.

**Section 7. Alternates.** Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

**Section 8. Vacancies for Standing Committee Chairs and Vice Chairs.** Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

**Section 9. Duties, Authorities, and Delegation.** Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director; (2) set performance expectations for the executive director; (3) receive a report on executive director compensation, and an annual evaluation of the executive director prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

**Section 10. Council of Past Presidents.** There shall be a Council of Past Presidents composed of all past presidents of the Association. Past presidents shall serve on the council until each no longer wishes to serve. The president and/or executive director, with approval of the Board of Directors, may assign specific responsibilities to the council from time to time.

## ARTICLE V – REGIONS

### Section 1. Boundaries of Each Region.

- A. There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- B. A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in (A) above, as well as others deemed by the Board of Directors to be relevant to the decision.

### Section 2. Officers.

- A. The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region by September 30, or the preceding Friday if September 30 falls on a weekend, of odd-numbered years. By resolution of the region board, the region board may choose to maintain a board of fewer than five to seven members. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. ACWA staff shall verify the legitimacy of the ballots.
- B. The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the ACWA Board of Directors.
- C. Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term pursuant to the next sentence. The region board, by resolution, may adopt more stringent criteria for the qualifications of its board members.
- D. Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position as described in the previous sentence shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly

designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

**Section 3. Nominating Committees.** There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year. The nominating committee shall announce its nominations for chair, vice chair, and region board members by August 1 of an election year. All regions must complete the election process by September 30 of the election year, or the preceding Friday if the September 30 falls on a weekend.

**Section 4. Meetings.** The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission.

**Section 5. Workgroups.** Workgroups may be appointed by the region chair as needed.

**Section 6. Rules.** Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association.

## ARTICLE VI – EXECUTIVE COMMITTEE

**Section 1. Membership.** There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active affiliated past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

### **Section 2. Powers.**

- A. The Executive Committee has authority to: (1) act pursuant to authority delegated to it; and (2) act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that except as described in subsection (B) of this paragraph no action of the Executive Committee is binding on the Board of Directors unless authorized or approved by the Board. The Executive Committee shall perform such other duties and assume such other responsibilities as are referred to it by the president. The Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee

(such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such authorized actions shall be ratified by the Board of Directors at its next meeting.

- B. Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) setting of the compensation for the executive director and the treasurer and reporting that compensation to the Board; (2) performing an annual review of the executive director and reporting on that review to the Board; (3) reviewing and approving employee classification and compensation levels as are recommended by the executive director; (4) establishing personnel policies for the conduct and behavior of employees; and (5) such other actions as may be requested by the executive director in support of his or her oversight of all other personnel matters.

**Section 3. Reporting.** The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

**Section 4. Meetings.** The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail; or (2) upon 24 hours' notice with notice provided by electronic means. Any meeting, regular or special, may be held in person or by telephone conference, web video conference or other electronic video screen communication or electronic transmission. The meetings of the Executive Committee shall be open to all members of the Board of Directors, but may be closed to others at the discretion of the Executive Committee.

**Section 5. Minutes.** The minutes of the Executive Committee meetings shall be kept by the executive director at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director.

## ARTICLE VII – STANDING COMMITTEES

**Section 1. Qualification.** In order to serve on any ACWA standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the

appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

**Section 2. Term of Office.** The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs, who serve on the Board of Directors, shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

**Section 3. Meetings.** Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

**Section 4. Communications Committee.** There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among members of the Association. The committee shall consist of no more than 40 individuals. Of that number, at least one individual shall be from each region.

**Section 5. Energy Committee.** There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one representative from each region.

**Section 6. Federal Affairs Committee.** There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting members of the Association, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one and no more than five individuals from each region.

**Section 7. Finance Committee.** There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as ex officio members, the Finance Committee chair, one member of the region board from each of the Association's 10 regions (either chair or vice chair), and one additional representative from each region with experience in financial matters.

**Section 8. Groundwater Committee.** There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one representative from each region.

**Section 9. Insurance and Personnel Committee.** There shall be an Insurance and Personnel Committee whose duty it shall be to review, on a regular basis, all group insurance program offerings, make recommendations to the Board of Directors regarding annual contract renewal of all group employee benefit plans, retirement issues, and other personnel and administrative issues pertinent to the management of members of the Association. The committee shall consist of at least one and no more than two individuals from each region; at least one from each region must represent a member enrolled in multiple plan offerings through the Association.

**Section 10. Legal Affairs Committee.** There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to members of the Association, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the members of the Association and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 35 and 45 attorneys, each of whom shall be, or act as, counsel for a member of the Association, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. Further, there shall be at least one representative from each region on the committee.

**Section 11. Local Government Committee.** There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one and no more than three individuals from each region.

**Section 12. State Legislative Committee.** There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting members of the Association and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's legislative program. The committee shall consist of at least one and no more than four individuals from each region. There shall be at least one person representing each of the following types of agencies: (1) California water districts; (2) county water districts; (3) irrigation districts; and (4) municipal water districts. The representatives of the above types of agencies shall be a representative from the regions.



**Section 13. Water Management Committee.** There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one and no more than four individuals from each region.

**Section 14. Water Quality Committee.** There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested members of the Association to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one individual from each region.

### **ARTICLE VIII – SPECIAL COMMITTEES**

**Section 1. Nominating Committee.** There shall be a Nominating Committee consisting of five or more persons appointed by the president prior to the Association's fall conference in each odd-numbered year. Not later than 48 hours prior to the election of officers of the Association, the nominating committee shall publish its nominations for the offices of president and vice president of the Association. Additional nominations may be made by any member of the Association for candidates for the office of president and vice president.

**Section 2. Membership Committee.** There shall be a Membership Committee whose duty it shall be to make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership. The committee shall assist staff in developing membership recruitment and retention programs and review and make recommendations to the Finance Committee regarding an equitable dues structure.

**Section 3. Other Committees and Task Forces.** Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

### **ARTICLE IX – MEETINGS OF MEMBERS**

**Section 1. Regular Meetings.** Regular meetings of the members of the Association shall be held at the Association's conferences at such times as may be determined by the Board of Directors to conduct necessary business.

**Section 2. Special Meetings.** Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request. The executive director shall cause notice to be given to all members of the Association, which notice shall state the place, date, and time of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting.

**Section 3. Voting.** Each member of the Association shall be entitled to one vote that shall be cast by its authorized representative. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any representative.

**Section 4. Amendment of Bylaws.** These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

**Section 5. Quorums.** The presence of 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business.

**Section 6. Amendments, Revisions, and Resolutions.** Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director at least 30 days prior to the first day of such meeting. The executive director shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association at least five days prior to presentation at such meeting. The 30-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 3 and 4 of this Article.

**Section 7. Nominations for Officers from the Floor.** Additional nominations and seconds, if any, for candidates for the office of president and vice president (as provided for in the last sentence of Article 8, Section 1) will be made from the floor, during the election of the officers of president and vice president, by a member of the Association. Such nominations and seconds must be supported by a resolution of the governing body of the member making and seconding such nomination.

## ARTICLE X – MISCELLANEOUS

**Section 1. Conduct of Meetings.** All meetings of the Association shall be conducted in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

**Section 2. Funds.** The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the treasurer and paid out by checks or other electronic means, which

shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

**Section 3. Definitions.** As used in these bylaws, the term “notice provided by electronic means” shall refer to notice given by fax or e-mail.

# Casitas Municipal Water District

## Monthly Cost Analysis

### 2010/2011



11/04/2010

	<u>Marzula &amp; Marzula</u> <i>11-5-21-5049-12</i>	<u>Operation of Robles</u> <i>11-5-??-????-14</i>	<u>Fisheries</u> <i>11-5-28-50??-??</i>	<u>Project Name Fish Passage</u>	<u>Cost of the Fish Passage</u>
2003/2004	0.00	132,143.20	6,066.93		
2004/2005	0.00	298,006.35	39,124.63		8,079,888.06
2005/2006	274,270.75	144,052.92	93,406.52		0.00
2006/2007	194,409.73	110,707.78	188,651.75		114,790.04
2007/2008	21,111.90	117,299.80	272,644.56		0.00
2008/2009	1,207.75	88,201.00	307,739.00		0.00
2009/2010	<u>216,797.47</u>	<u>124,874.54</u>	<u>342,756.94</u>		0.00

**Expenditures**

July	0.00	3,089.39	20,641.01		
August	330.76	12,596.61	23,810.79		
September	2,095.70	17,788.10	24,170.55		
October	0.00	11,471.05	26,679.43		
November	0.00	0.00	0.00		
December	0.00	0.00	0.00		
January	0.00	0.00	0.00		
February	0.00	0.00	0.00		
March	0.00	0.00	0.00	<b>Less: Grants</b>	
April	0.00	0.00	0.00	CA Coastal Conservancy	-1,750,000.00
May	0.00	0.00	0.00	CA Dept of Fish & Game	-1,500,000.00
June	0.00	0.00	0.00	CA Dept of Fish & Game	-1,000,000.00
				Pacific States Marine	-8,988.86
				(Timber Debris Fence)	
				Pacific States Marine	-18,980.00
				(Vaki Shroud)	

<b>Total Cost YTD</b>	<u>2,426.46</u>	<u>44,945.15</u>	<u>95,301.78</u>	<b>Total Cost TD</b>	<u>8,194,678.10</u>
				<b>Less: Grant Funding</b>	<u>-4,277,968.86</u>
<b>Total Project Cost</b>	<u>710,224.06</u>	<u>1,060,230.74</u>	<u>1,345,692.11</u>	<b>Total Project Cost</b>	<u>3,916,709.24</u>

**Total: Operation of Robles, Fisheries and Fish Passage** **6,322,632.09**

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: October 5, 2010  
 TO: Steve Wickstrum, General Manager  
 FROM: Carol Belser, Park Services Manager  
 SUBJECT: Recreation Area Monthly Report for September 2010

Visitation Comparison

The following is a comparison of visitations for September:

	Sept. 2009	Sept. 2010	August 2010
Visitor Days	55,380	52,108	114,756
Camps	4,837	5,620	9,845
Cars	13,845	13,027	28,689
Boats	408	430	585
Kayaks & Canoes	3	8	7

	Revenue Operations
Sept. 2009	\$147,570.66
Sept. 2010	\$149,449.25
% Change	1.3

Fiscal Year to Date Visitation	
2009/2010	254,132
2010/2011	264,040
% Change	3.899

Activities and Upcoming Events

The Casitas Water Adventure ended the 2010 season on September 6<sup>th</sup>. Adult Water Exercise extended through September 17 while the remainder of the water chemicals lasted.

The Annual Pirate Festival was held Saturday and Sunday September 18 and 19. Attendance was reported at 1,556. Revenue to the District totaled \$11,353.71.

The final astronomy night of the season was held September 5<sup>th</sup> with about 100 people in attendance.

Cross Country was held September 18<sup>th</sup> included 33 high school teams competing.

Boating/Fishing

There were 17 cables sold for new inspections, 10 vessel re-inspections, 647 boats were retagged.

Four boats failed the first inspection. Angler's Choice held a night tournament on August 7<sup>th</sup>. Moonlight Fishing by boat was held September 18<sup>th</sup> with 17 boats participating. Shoreline night fishing was held September 16, 17 and 18.

### Incidents

Several incidents occurred resulting in emergency services calls. One possible DUI and illegal use of controlled substance was handled by the Ventura County sheriff. There were a total of 28 body contact reports (all on September 5<sup>th</sup>) with one citation issued.

G:\WPDOCS\REPORTS\MONTH\2010\Sept.2010.doc

## EL NIÑO/SOUTHERN OSCILLATION (ENSO) DIAGNOSTIC DISCUSSION

issued by

CLIMATE PREDICTION CENTER/NCEP/NWS

4 November 2010

**ENSO Alert System Status: La Niña Advisory**

**Synopsis: La Niña is expected to last at least into the Northern Hemisphere spring 2011.**

La Niña continued during October 2010, as indicated by below-average sea surface temperatures (SSTs) across most of the equatorial Pacific Ocean (Fig. 1). The weekly Niño SST index values remained nearly unchanged, and were all  $-1.4^{\circ}\text{C}$  at the end of the month (Fig. 2). The subsurface heat content (average temperatures in the upper 300m of the ocean, Fig. 3) also changed little during October, and remained well below-average in association with a shallower-than-average thermocline across the central and eastern Pacific (Fig. 4). Convection remained enhanced over Indonesia and suppressed over the western and central equatorial Pacific (Fig. 5). This pattern was linked to a continuation of enhanced low-level easterly trade winds and anomalous upper-level westerly winds over the western and central equatorial Pacific. Collectively, these oceanic and atmospheric anomalies reflect the ongoing La Niña.

Consistent with nearly all ENSO forecast models (Fig. 6), La Niña is expected to last at least into the Northern Hemisphere spring 2011. A large majority of models also predict La Niña to become a strong episode (defined by a 3-month average Niño-3.4 index of  $-1.5^{\circ}\text{C}$  or colder) by the November-January season before gradually weakening. A few of the models, including the NCEP Climate Forecast System (CFS), suggest that La Niña could persist into the Northern Hemisphere summer 2011. However, no particular outcome is favored beyond the Northern Hemisphere spring due to large model disagreement and lower model skill during the period.

Likely La Niña impacts during November 2010-January 2011 include suppressed convection over the central tropical Pacific Ocean, and enhanced convection over Indonesia. Expected impacts in the United States include an enhanced chance of above-average precipitation in the Pacific Northwest, Northern Rockies (along with a concomitant increase in snowfall), and Ohio Valley, while below-average precipitation is most likely across the south-central and southeastern states. An increased chance of below-average temperatures is predicted for coastal and near-coastal regions of the northern West Coast, and a higher possibility of above-average temperatures is expected for much of the southern and central U.S. (see [3-month seasonal outlook](#) released on October 21<sup>st</sup>, 2010).

This discussion is a consolidated effort of the National Oceanic and Atmospheric Administration (NOAA), NOAA's National Weather Service, and their funded institutions. Oceanic and atmospheric conditions are updated weekly on the Climate Prediction Center web site ([El Niño/La Niña Current Conditions and Expert Discussions](#)). Forecasts for the evolution of El Niño/La Niña are updated monthly in the [Forecast Forum](#) section of CPC's Climate Diagnostics Bulletin. The next ENSO Diagnostics Discussion is scheduled for 9 December 2010. To receive an e-mail notification when the monthly ENSO Diagnostic Discussions are released, please send an e-mail message to: [ncep.list.enso-update@noaa.gov](mailto:ncep.list.enso-update@noaa.gov).

Climate Prediction Center  
National Centers for Environmental Prediction  
NOAA/National Weather Service  
Camp Springs, MD 20746-4304

## Casitas district seeking federal funds for water diversion

By Zeke Barlow

Sunday, October 24, 2010

Lawyers for Casitas Municipal Water District are making their case in a Washington, D.C., courtroom this week as to why the federal government should write the district a \$87.3 million check.

The fight in the U.S. Federal Claims court centers on whether the federal government should compensate Casitas for water the district had to provide for the endangered steelhead trout.

It's a case that is garnering attention from water managers across the West as they wait to see how the issue over who owns water rights plays out.

"It would be a revolutionary change in water law in California" if Casitas wins, said John Echeverria, a Vermont Law School professor who is working with the Natural Resources Defense Council on the case.

Casitas was mandated by the federal government to build a \$9 million fish ladder on the Ventura River so steelhead trout could get around the Robles Diversion, which sends water from the river to Lake Casitas, where it is stored and later sold. Part of the mandate was that enough water went down the ladder so the steelhead can use it.

In court, Casitas' attorney, Roger Marzulla, is arguing that because the government told the district it had to divert water that Casitas owns, it should be reimbursed for it.

"That is a permanent loss of water supply," Marzulla said in an interview. He estimates it costs \$25,000 per acre foot to divert the 3,284 acre feet of water required because of the steelhead.

What Judge John Paul Wiese will decide is whether Casitas has the rights to the water or whether the public does.

Casitas won a victory in the case in 2008 when a three-judge panel ruled the government did take the water, not merely regulate it. That decision allowed the current hearing to move forward.

"Either way, it's precedent setting," David Breemer, a lawyer for the property rights firm Pacific Legal Foundation, said of the case so far. Breemer, as well as nearly a dozen water districts across the West, have filed briefs in the case.



If Casitas wins, it could have ramifications for other fish protected by the Endangered Species Act.

"The federal government is going to have its hands tied when it seeks to take water from people and give it to fish," he said.

The district, which supplies water to most of Ventura, has spent about \$600,000 on the case so far. The court proceedings are scheduled to end this week and Wiese likely won't make a decision for a few months.

Regardless of the outcome, Echeverria said the case is likely to go through a series of appeals.



© 2010 Scripps Newspaper Group — Online

## Casitas Municipal Water District

*When attendance at the lake decreased, the rates for usage increased, and recent rule changes have discouraged some locals from visiting the Marina Café. Why not encourage usage by lowering the daily rate and making the Café more accessible?*

**Bob McDonald**

The rule for the Marina Café is that if you are only visiting the Café you will buy a special pass for \$15 at the gate worth \$15 at the Café. This allows people who only wish to visit the Café to enter without the expense of the entrance fee. Pedestrians enter the lake free, so one way of improving concession access would be to locate a pedestrian gate that is closer to the Café.

**John Drury**

First off, I love the Marina Café and nothing will stop me from getting to their amazing Chili Verde! But, it is a little confusing. Most people don't know that if you pay the entry fee, you also can use it as a credit toward your food purchase. So I think it's a fair deal, but people need to be aware of the credit. We gotta find a way to let the locals know about the program.

**Mary Bergen**

The primary purpose of Casitas is to provide water

for residents and business; a cost-effective system is necessary to maintain our communities, open spaces and agricultural lands. The Lake Casitas Recreation Area is a valuable recreational resource, an independent unit that legally must be financially self-supporting. Casitas needs to promote local use. Few people know that the entrance fee is reimbursed with the purchase of food at the Café. Casitas needs to advertise that fact.

*Would you ever consider having a "local rate" for entry into Casitas that would encourage locals to use the facility more throughout the year?*

**Bob McDonald**

Absolutely! I think a cheaper rate for locals would be terrific. Lake Casitas is a great place to have in our back yard and I think that to the extent feasible the district should lower the barriers for locals to enjoy it. That includes a locals' discount and other local incentives. Possibly have several "free for locals" days throughout the year.

**John Drury**

The local rate is \$100 a year. That's way better than paying the \$10 to \$15 a day! I really think it comes down to getting the "rate awareness" out as much as

possible. Again, need to find a way to promote the rates, etc., etc.

**Mary Bergen**

I would consider having a local rate. And I would support other measures (e.g., free days, kids' events) to encourage locals to use the Recreation Area.

*Casitas is one of few remaining recreational lakes in California that does not allow swimming or any type of bodily contact. Do you think the possibility of increased revenue could outweigh potential drawbacks (increased noise, garbage, etc.) to allowing bodily contact with the lake and everything that it entails (water skiing, jet skiing, etc.)?*

**Bob McDonald**

Lake Casitas is a domestic water supply reservoir and requires caution with regard to water quality. A careful balance must be struck between protecting drinking water quality and recreational use. I believe the question should be revisited and that if the risks are found to be low that the water quality will be adversely affected by bodily contact then those activities should be allowed.

**John Drury**

Public swimming in the

lake is not a good idea due to all the other issues that come along with it.

**Mary Bergen**

The existing treatment facilities are designed for existing conditions. Additional treatment necessitated by body contact would be expensive, resulting in increased user fees at the lake and higher water rates. New activities would have to be carefully managed as some uses (e.g., water skiing, fishing and wildlife viewing) are incompatible. New activities would also involve new liabilities.

*The Lake Casitas Store was closed earlier this year due to issues with the CMVD and the concessionaire, Norm Smith. Since then, the store has been closed, and there has been no replacement. Was the board's decision to terminate Smith's contract made too hastily and without proper consideration?*

**Bob McDonald**

It's unfortunate about the cancellation of Mr. Smith's contract. I believe the Board had little choice in the matter given the situation. As far as a new store concessionaire, the issue is that the U.S. Bureau of Reclamation is trying to exercise its control over a local right to have concessions at the lake and won't allow a new

contract. This, in my opinion, is the bigger concern here! We need to keep local control!

**John Drury**

From what I heard, it was mutual. Either way, the store needs to open and get some revenue for the lake and the kids need a place to buy marshmallows so let's get that store open!

**Mary Bergen**

It is unfortunate that this long-standing relationship was terminated. But because the decision involves contracts and other legalities and I am not privy to the details, I am not comfortable commenting on the board's decision. I understand that Casitas has proposed operating agreements, but the Bureau of Reclamation has not given the necessary approval. If elected, I will work with the Board to complete negotiations with the BOR.

*Open question.*

**Bob McDonald**

I am licensed as a professional civil engineer with 18 years of experience including 11 years as a water district engineer. I'm also licensed with the State as a water treatment and a water distribution system operator. Through my experience and the relationships that I've developed over the

past 18 years I plan on serving Casitas Municipal Water District with knowledge, commitment and leadership! Visit my website to find out more at [www.bobmcdonald4waterboard.com](http://www.bobmcdonald4waterboard.com).

**John Drury**

In closing, I'd like to thank everyone for giving me the chance to run for Casitas Municipal Water Board. I've been coming to Lake Casitas since I was little kid and now come with my own wife and kids. Whether it be camping, fishing or going to the water park, I realize the importance of taking care of this special place. I think that I can help preserve the important elements and also help in promoting the great recreational benefits that Lake Casitas provides to us.

**Mary Bergen**

All our water is local. It needs to be carefully managed to maintain our way of life. As a farmer and biologist with a background in water quality and governmental systems, I will bring a unique combination of technical, financial and management skills to the board. I will focus on the budget to assure that the district is run efficiently and provide thoughtful input into issues facing the board.

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
11/04/10**

Type of Invest	Institution	CUSIP	Date of Maturity	Amount of Deposit	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity	Weighed Average Days to Maturity
*TB	Federal Home Loan Bank	3133XS4S40	09/16/11	\$726,316	\$721,000	3.490%	07/01/10	5.72%	312	18
*TB	Federal Home Loan Bank	3133XSP930	12/13/13	\$743,750	\$751,842	2.956%	07/01/10	5.96%	1119	67
*TB	Federal Home Loan Bank	3133XWNB10	06/12/15	\$729,603	\$750,316	2.775%	07/01/10	5.95%	1658	99
*TB	Federal Home Loan Bank	3133XWW470	03/09/12	\$707,315	\$707,441	1.116%	06/30/10	5.61%	485	27
*TB	Federal Home Loan Bank	3134A4VG60	11/17/15	\$807,683	\$813,967	4.750%	07/19/10	6.46%	1813	117
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/13	\$766,605	\$770,658	3.783%	07/01/10	6.11%	1043	64
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/14	\$739,907	\$754,250	2.849%	07/01/10	5.98%	1344	80
*TB	Federal Home Loan MTG Corp	3137EACE70	09/21/12	\$723,646	\$722,533	2.066%	06/30/10	5.73%	677	39
*TB	Federal Home Loan MTG Corp	3137EACF40	12/15/11	\$706,398	\$706,342	1.116%	06/30/10	5.60%	401	22
*TB	Federal Natl MTG Assn	31398AYY20	09/16/14	\$739,123	\$754,467	2.858%	07/01/10	5.98%	1392	83
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/18	\$1,055,030	\$1,105,501	1.326%	07/06/10	8.77%	2771	243
*TB	US Treasury Notes	912828JW10	12/31/13	\$709,352	\$720,727	1.487%	04/01/10	5.72%	1137	65
*TB	US Treasury Notes	912828LZ10	11/30/14	\$718,129	\$735,987	2.080%	07/01/10	5.84%	1466	86
*TB	US Treasury Notes	912828MB30	12/15/12	\$709,707	\$710,990	1.115%	06/30/10	5.64%	761	43
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/20	\$1,041,021	\$1,098,382	1.342%	07/01/10	8.71%	3311	288
*TB	US Treasury Notes	912828ML10	12/31/11	\$707,191	\$705,852	0.992%	06/30/10	5.60%	417	23
	Accrued Interest (Interest paid at time of purchase)			\$58,062	\$75,892					
	<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>			<b>\$12,388,838</b>	<b>\$12,606,147</b>			<b>76.83%</b>		
*CD	CD -			\$0	\$0	0.000%		0.00%		
	<b>Total Certificates of Deposit: (11.13506)</b>			<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>		
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$1,669,451</b>	<b>\$1,669,451</b>	0.56%	Estimated	<b>10.17%</b>		
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,132,191</b>	<b>\$2,132,191</b>	1.41%	Estimated	<b>12.99%</b>		
	<b>TOTAL FUNDS INVESTED</b>			<b>\$16,190,480</b>	<b>\$16,407,789</b>			<b>100.00%</b>		
	Total Funds Invested last report			\$16,180,787	\$16,315,017					
	Total Funds Invested 1 Yr. Ago			\$15,157,176	\$15,157,176					
****	<b>CASH IN BANK (11-00-1000-00) EST</b>			<b>\$553,001</b>	<b>\$553,001</b>					
	<b>CASH IN Western Asset Money Marke</b>			<b>\$59,508</b>	<b>\$59,508</b>	0.470%				
	<b>TOTAL CASH &amp; INVESTMENTS</b>			<b>\$16,802,988</b>	<b>\$17,020,297</b>					
	TOTAL CASH & INVESTMENTS 1 YR AGO			\$15,319,345	\$15,319,345					

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.