

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

August 26, 2015

3:00 P.M.

1055 Ventura Avenue
Oak View, CA 93022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes of July 22, 2015 Meeting.
 - b. Minutes of August 12, 2015 Meeting.
 - c. Recommendation to determine Unit #86 as surplus.
6. Bills
7. Resolution awarding a contract to Milner-Villa Consulting in the amount of \$32,900 to prepare and deliver the 2015 Urban Water Management Plan

RECOMMENDED ACTION: Adopt Resolution

8. Resolution opposing legislation of a Public Goods Charge on Water.

RECOMMENDED ACTION: Adopt Resolution
9. Recommend approval of a purchase order contract to BC Rincon, Inc. in the not to exceed amount of \$25,000 to pave a portion of the Upper Ojai 3(M) Road.

RECOMMENDED ACTION: Motion approving recommendation
10. Recommend approval of a purchase order contract to Clark Engineering Construction in the not to exceed amount of \$65,000 to repair the bonnet of Intake Gate #8.

RECOMMENDED ACTION: Motion approving recommendation
11. Recommend approval of a purchase order contract to California Centrifugal Pump in the amount of \$25,522 to perform pump maintenance and add one pump stage to Pump #4 of the Ventura Avenue No. 1 Pump Plant.

RECOMMENDED ACTION: Motion approving recommendation
12. Recommend approval of a purchase order contract to Demaria Electrical Motor Services in the amount of \$12,347 to recondition the motor of Pump #4 of the Ventura Avenue No. 1 Pump Plant.

RECOMMENDED ACTION: Motion approving recommendation
13. Review and determination of Park Services Officer Status.
 - a. Presentation by Park Services Manager
 - b. Board Discussion and Direction

RECOMMENDED ACTION: Direction to Staff
14. Verbal report on the Ojai Valley 4(M) Pump Plant Noise Abatement.
15. Information Items:
 - a. Finance Committee Minutes.
 - b. Personnel Committee Minutes.
 - c. Investment Report.
16. Closed Session
 - a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State

Water Company v. Casitas Municipal Water District. Case Number:
56-2013-00433986-CU-WM-VTA.

- b. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Native Electrical Construction, Inc. v. Casitas Municipal Water District. Case Number: 56-2014-00457255-CU-BC-VTA.
 - c. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: one)
 - d. Public Employee Performance Evaluation (Govt. Code Sec. 54957)
Title: General Manager
17. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
July 22, 2015

A meeting of the Board of Directors was held July 22, 2015 at the District office in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Bergen, Kaiser, Baggerly, Word and Hicks were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were five staff members and nine members of the public in attendance. President Bergen led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

Randy Mitchell addressed the board regarding his daughter being assaulted by a district employee while working as a lifeguard. He expressed concern that the general manager did not act in a responsive manner by having the park manager get involved. Mr. Mitchell mentioned an accusation that was brought against him as a result of the reporting of this incident. Mr. Mitchell explained that his daughter is missing out on six weeks of pay that she was counting on and that the adult employee should have been removed from the work site. He felt this showed a lack of concern for his daughter's safety. He suggested that the board should not injure his daughter further by withholding compensation that is owed to her.

2. General Manager comments.

Mr. Wickstrum reported that the lake will receive a treatment on Thursday for algae control. He informed the board of a meeting with Senator Feinstein's representative regarding the drought and also discussions on infrastructure funding and Matilija Dam.

3. Board of Director comments.

Director Word mentioned the young woman on the Casitas Rowing team who had received a full ride scholarship for rowing. The Gillettes should be congratulated for their program and it is good to see someone benefitting so greatly from the program.

Director Baggerly asked if others would be attending the August 13th quagga workshop and to let the clerk know so it can be noticed in the event that there may be a quorum in attendance. Directors Baggerly and Word expressed interest in attending.

4. Board of Director Verbal Reports on Meetings Attended.

Director Hicks mentioned his attendance at the water issues meeting on Tuesday. Santa Paula has 1.5 million acre feet in their aquifer. There was discussion on the Selleck issue in Thousand Oaks and they were not ready for the media storm but it has all been settled.

President Bergen mentioned her attendance at the GSA meeting which will be discussed later in the meeting.

5. Consent Agenda ADOPTED

a. Minutes of June 24, 2015 Meeting.

On the motion of Director Baggerly, seconded by Director Kaiser, the Consent Agenda was adopted by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

6. Bills APPROVED

Director Hicks questioned the refund to Rincon Island Limited. Ms. Collin explained that they had a meter that was not registering correctly, they were overcharged and we had to refund them.

On the motion of Director Hicks, seconded by Director Kaiser, the bills were approved by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Review of the staff report on the Pump Plant Noise Remediation.

Neil Cole provided a brief staff report, stating that over two years ago, at the request of neighbors, staff looked to find ways to reduce noise to meet the noise levels from the county general plan standards. To date, motor girdles have been installed; there is a sound panel cover on upper Ojai pump plant, Advanced Engineering Acoustics has conducted sound tests and the neighbors had their own consultant, Meridian who has done their own sound test. Those reports are part of your agenda package. There is a typo in the Advanced Engineering report. For information on June 12, 2015, in the third paragraph it should be noted as 11:13 a.m., not p.m. Dr. Hale reported that we are under the county's standards at the nearest residence.

Director Baggerly suggested that the county numbers are a planning limit and questioned if they could be relied upon as a noise limit.

Chris Hanson, with Meridian discussed their study and a quick audio clip of the sound was played. He agreed that the noise has been reduced but suggested that tonal sound of a higher frequency is still of concern and subjective annoyance.

Lou Preiczner who lives next to the plant expressed appreciation for the efforts but explained that the annoying, high pitch noise is still there.

Orpheo McCord handed out copies of correspondence regarding the noise issue. He also thanked the board for their efforts but expressed that progress to remedy the situation has moved slow and unfortunately a high pitch sound still remains. He suggested that Acoustiblok should have been used and suggested that perhaps the fifty year old pumps are having maintenance issues. He asked that a remedy be found once and for all as the frequencies cause stress and anxiety.

Director Baggerly was compelled to defend constituents and added that the County of Ventura noise policies in the general plan are used for new development. The policies and programs are the only thing that has authority. Policy is what they use for new discretionary development. Use 2.16.24 leq for day, evening and night noise generation but this is for noise generators that are proposed to be located to noise sensitive use. Both of these uses are already in existence. County policies are arbitrary in this instance. He suggested that 2.16.211 is the one we could look at and incorporate noise control measures standard for indoor and outdoor noise. He added that if noise level is over 60 it is a violation of the policy and needs to be fixed.

President Bergen added that it is clear the high frequency noise is annoying but we are limited in what we can do to fix the problem. A sound wall won't work, enclosing the pumps in a house installing air conditioning and may be just as annoying. We have to operate the facility. What can we do in addition? We have spent a lot of time and money on this. What can we do about it that does not cause another problem or cost so much money it is not fair to the rest of the district. She added it may not be fixable.

Mr. Wickstrum suggested that Acoustiblok be contacted and bring it back for consideration. Director Word and President Bergen expressed that they would want assurances that it would work on the higher frequency before expending additional funds.

8. Resolution fixing a tax rate for Fiscal Year 2015-2016 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax. ADOPTED

The Resolution was offered by Director Word, seconded by Director Baggerly and adopted by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 15-29

9. Recommend approval of a purchase order in the amount of \$5,000.00 to Incode for modification for additional consumption history to be provided for customer access on the internet. APPROVED

On the motion of Director Word, seconded by Director Baggerly, the above recommendation was approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen
NOES: Directors: None
ABSENT: Directors: None

10. Recommend approval of a payment to CalPERS in the amount of \$161,892.00 for unfunded Accrued Liability per GASB 68. APPROVED

On the motion of Director Baggerly, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen
NOES: Directors: None
ABSENT: Directors: None

11. Recommend approval of a purchase order in the amount of \$6,375.00 for the purchase of five jet toilets. APPROVED

On the motion of Director Baggerly, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen
NOES: Directors: None
ABSENT: Directors: None

12. Resolution adopting the conservation surcharge. ADOPTED

The resolution was offered by Director Word, seconded by Director Baggerly and adopted by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 15-30

13. Groundwater Sustainability Agency

- a. Recommend approval of a Waiver of Conflict of Interest for Representation related to the GSA Formation. APPROVED

On the motion of Director Baggerly, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen
NOES: Directors: None
ABSENT: Directors: None

b. Discussion on Groundwater Sustainability Agency formation progress.

The Board discussed the formation progress for the GSA. At the last GSA meeting there was discussion on voting options and the possibility of including Ag and Mutuals into the GSA. Russ McGlothlin provided a model JPA that might work as a framework. This will be a lengthy process.

14. Discussion regarding scheduling a date for a Board Workshop on the Rate Study.

The board discussed holding a workshop on the rate study on Wednesday, August 19th at 3:00 p.m.

15. Information Items:

- a. Finance Committee Minutes.
- b. Water Consumption Report.
- c. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- d. Investment Report.

On the motion of Director Kaiser, seconded by Director Hicks, the information items were approved by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

President Bergen moved the meeting to closed session at 4:35 p.m. with Mr. Mathews announcing the four closed session items.

16. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State Water Company v. Casitas Municipal Water District. Case Number: 56-2013-00433986-CU-WM-VTA.
- b. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Santa Barbara Channelkeeper v. State Water Resources Control Board, et al. Case Number: CPF-14-513875. Cross Complaint filed by City of San Buenaventura v. Casitas Municipal Water District, et al.
- c. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: one)
- d. Public Employee Performance Evaluation (Govt. Code Sec. 54957)
Title: General Manager

President Bergen moved the meeting back into open session at 6:13 p.m. with Mr. Mathews reporting that the Board on a 4-1 vote authorized general counsel to initiate litigation. There were no other matters to report.

17. Discussion and possible recommendation for approval of modification to the General Manager's compensation. Tabled

18. Adjournment

President Bergen adjourned the meeting at 6:15 p.m.

Russ Baggerly, Secretary

Minutes of the Casitas Municipal Water District
Board Meeting Held
August 12, 2015

A meeting of the Board of Directors was held August 12, 2015 at the District office in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Bergen, Baggerly, Word and Hicks were present. Director Kaiser was absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and three members of the public in attendance. President Bergen led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

Randy Mitchell informed the board that it has been almost seven weeks since the incident at the water park and they have not been informed regarding actions you intend to take. Our daughter was forced out of her job and your General Manager did not deal with it appropriately and do his job. Our daughter did her job and did not do anything wrong. We expect an end to the investigation soon so our daughter can go on with her life. Do the right thing and pay her. When can she expect to be compensated?

Director Baggerly responded that the board wants to find a resolution to this as well; he explained that we can't respond to your comments today because of the Brown Act. We are not ignoring you.

Brian Holly spoke to the board regarding the high frequency noise issue on Reeves Road at the 4(M) Pump Plant. He explained that he had reached out to Acoustiblok and they seemed to think that high frequency is one of the easiest to mitigate and there might be a quick and easy solution. He provided the board with an email he had sent to them earlier in the day adding that Acoustiblok feels they can solve the problem and there should not be a high cost. Director Baggerly replied that since this is not on the agenda we cannot respond but he thanked Mr. Holly for bringing it forward and suggested that this be on the next agenda and every additional agenda until this is solved.

2. General Manager comments.

Mr. Wickstrum informed the board that construction has started on the hypolimnetic aeration system and we hope to get oxygen in the water right away. Right now we are bordering on high turbidity and the upper gate has a bad flavor profile. The tank is to be delivered middle of next week. He then informed the board that we are continuing to ask the State Water Resources Control Board questions on the Ag use reporting. Additionally we received a notice of violation and request for information as a result of not meeting the 32% conservation standard. We are putting together our response to the state. One of the only areas that we don't do that they are asking about is patrols. If we patrol, it is only when we are following up on a public report. This was a decision that was made quite some time ago with our policy direction. We will send the response to the state and if they order us to do something I will bring it back to the board.

Director Word asked was not the intent to draw a comparison between 2013 and 2015 and how do we account for, or how do they reconcile, that we didn't have the same users in 2013. Mr. Wickstrum explained that they don't care; they are just looking at numbers. President Bergen added we are unique and the low population is a factor. Most of the agencies with high conservation targets have low populations. I am hoping they will be reasonable when they come back and see that we have done conservation for a long time.

3. Board of Director comments.

Director Baggerly mentioned that he and Director Word will be attending the Quagga Mussel workshop at United. Director Baggerly added that the Office of Emergency Services is requesting comments on the hazard mitigation plan in he suggested that we include our new policy for decontamination for hot water wash and our concerns of public agencies using the Santa Clara watershed area. Mr. Wickstrum suggested that they include invasive species.

Director Baggerly then mentioned that there will be an oversight meeting on Matilija Dam in September and he asked for a report to be brought to the board prior to the meeting. Director Baggerly then mentioned that he would like a report from the full conservation team from Ron to Larry on what they are doing and how they think they are doing. Director Baggerly then reported that the plan for the OBGMA is moving along slowly but methodically.

4. Board of Director Verbal Reports on Meetings Attended.

President Bergen reported on her attendance at the Ventura River Sub-basin GSA meeting yesterday. They are most likely to get a grant for mediation. They have decided to have two additional seats in addition to the five agencies; one would be for Ag and the other for environmental. There was discussion on weighted voting but it will require more discussion.

5. Consent Agenda Tabled

- a. Minutes of July 22, 2015 Meeting.

President Bergen stated that this item is being tabled as they were not ready.

6. Bills APPROVED

Director Word questioned the bill for restroom cleaning and if it covered one month. Mr. Wickstrum explained this is for some thorough cleaning of the shower houses and would check on the period it covered.

On the motion of Director Word, seconded by Director Baggerly, the bills were approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Bergen

NOES: Directors: None
ABSENT: Directors: Kaiser

7. Recommend approval of a purchase order to Consulting West in the not to exceed amount of \$35,000 for electrical engineering services for the upgrade of Avenue 1 Pump Plant's main service switchgear. APPROVED

On the motion of Director Baggerly, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Bergen
NOES: Directors: None
ABSENT: Directors: Kaiser

8. Recommend approval of the policy and procedures for Alternative Decontamination for Aquatic Species. APPROVED

Mr. Wickstrum provided an updated copy of the policy and went over a few changes that had been requested by staff.

On the motion of Director Baggerly, seconded by Director Hicks, the above recommendation as amended was approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Bergen
NOES: Directors: None
ABSENT: Directors: Kaiser

9. Information Items:

- a. Water Resources Committee Minutes
- b. Recreation Committee Minutes.
- c. Lake Casitas Recreation Report for May, 2015,
- d. Lake Casitas Recreation Report for June, 2015.
- e. Water Consumption Report.
- f. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- g. Investment Report.

On the motion of Director Word, seconded by Director Baggerly, the Information Items were approved by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Bergen
NOES: Directors: None
ABSENT: Directors: Kaiser

President Bergen moved the meeting to closed session at 3:38 p.m.

10. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State

Water Company v. Casitas Municipal Water District. Case Number: 56-2013-00433986-CU-WM-VTA.

- b. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Native Electrical Construction, Inc. v. Casitas Municipal Water District. Case Number: 56-2014-00457255-CU-BC-VTA.
- c. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: one)

President Bergen moved the meeting to open session at 4:07 p.m. with Mr. Mathews stating that the Board met with General Counsel and Special Counsel for discussion on 10 a and there is no action to report. A status update was provided on 10 b and there was discussion with general counsel with nothing to report on 10 c.

11. Adjournment

President Bergen adjourned the meeting at 4:09 p.m.

Russ Baggerly, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Interdepartmental Memo

DATE: 8/21/2015

TO: Denise Collin
Accounting Manager

FROM: Tim Lawson
Maintenance Foreman

SUBJECT: Surplus Unit #86

When I started as the Maintenance Foreman at Lake Casitas the water truck, Unit 86, was in very bad shape. Employees were reluctant to drive it considering it to be unsafe to operate. I drove it and agreed with their assessment. At that time, the old waste disposal truck, Unit # 89, was parked in the upper yard for the purpose of having the tank from Unit 86 mounted on it. I contacted Brian Taylor and he changed the tank over to unit #89.

Currently, Unit 86 is parked in the Trailer Storage lot, stripped down. It is no longer useful to the District since Unit 89 is now utilized as our water truck. Please implement the procedure for Unit 86 to be surplus.

Thank you.

CERTIFICATION

Payroll disbursements for the pay period ending 08/15/15
Pay Date of 08/20/15
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 8/19/15
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature


A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000587 A/P Checks: 021519-021531
A/P Draft to P.E.R.S.
A/P Draft to State of CA
A/P Draft to I.R.S.
Voids:

000588 A/P Checks: 021532-021628
A/P Draft to P.E.R.S. 081953
A/P Draft to State of CA 081952
A/P Draft to I.R.S. 081951
Void: 021585

The above numbered checks,
have been duly audited are hereby
certified as correct.


Denise Collin, Accounting Manager


Signature

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 8/13/15-8/19/15
Presented to the Board of Directors For Approval August 26, 2015

Check	Payee			Description	Amount
000587	Payables Fund Account	#	9759651478	Accounts Payable Batch 081315	\$24,235.71
000588	Payables Fund Account	#	9759651478	Accounts Payable Batch 081915	\$222,122.54
					\$246,358.25
000589	Payroll Fund Account	#	9469730919	Estimated Payroll 9/3/15	\$180,000.00
					\$180,000.00
				Total	\$426,358.25

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000587-000589 have been duly audited is hereby certified as correct.



 Denise Collin, Accounting Manager

8/19/15

 Signature

 Signature

 Signature

VENDOR SET: 01 Casitas Municipal Water D
BANK: * ALL BANKS
DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	8/19/2015			021585		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00		
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	0.00	0.00	0.00
BANK: *		TOTALS:	1	0.00	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01153	RUSS BAGGERLY Reimburse Mileage 7/15	R	8/13/2015	51.75		021519		51.75
02764	Bill Hahn's Automotive Install Power Outlet, #41, LCRA	R	8/13/2015	335.16		021520		
	Retrofit Eq#41, LCRA Truck	R	8/13/2015	9,449.32		021520		
	Oil Change, Eq#47 LCRA Truck	R	8/13/2015	111.81		021520		
	Oil Change Eq#41, LCRA Truck	R	8/13/2015	111.81		021520		
	Oil Change Eq#47 LCRA Truck	R	8/13/2015	111.81		021520		
	Oil Change, Eq#41 LCRA Truck	R	8/13/2015	111.81		021520		
	Retrofit Truck #47, LCRA Truck	R	8/13/2015	9,535.34		021520		19,767.06
01616	FRED BRENEMAN 8/2/15-8/15/15	R	8/13/2015	391.00		021521		391.00
00208	CareIQ DOS 5/28/15 Claim#15-19309	R	8/13/2015	120.00		021522		
	DOS 6/12/15 Claim#15-19309	R	8/13/2015	120.00		021522		
	DOS 6/23/15 Claim#15-19309	R	8/13/2015	120.00		021522		
	DOS 6/25/15 Claim#15-19309	R	8/13/2015	120.00		021522		480.00
00511	Community Memorial Hospital DOS 3/23/15 Claim#15-19914	R	8/13/2015	469.26		021523		469.26
01483	CORVEL CORPORATION Bill Review	R	8/13/2015	354.42		021524		
	Bill Review	R	8/13/2015	9.50		021524		
	Bill Review	R	8/13/2015	9.50		021524		373.42
02544	Department of Justice Fingerprinting	R	8/13/2015	128.00		021525		128.00
02755	Vincent Godinez Safety Boots	R	8/13/2015	170.00		021526		
	DMV Class A Exam	R	8/13/2015	71.00		021526		241.00
00126	CAROLE ILES Reimburse Mileage 7/15	R	8/13/2015	42.26		021527		42.26
01270	SCOTT LEWIS Reimburse Expenses 7/15	R	8/13/2015	106.15		021528		106.15
02724	Michael Moler Reimburse Mileage 7/15	R	8/13/2015	179.40		021529		179.40

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0215	SOUTHERN CALIFORNIA EDISON I-080415c Acct#2210505426	R	8/13/2015	1,724.46		021530		1,724.46
1101	REBEKAH VIEIRA I-Jul 15 Reimburse Expenses 7/15	R	8/13/2015	281.95		021531		281.95
2033	Abbot Industrial Supplies I-44468 Trash Bags for LCRA	R	8/19/2015	1,582.94		021532		1,582.94
0010	AIRGAS USA LLC I-9929138771 Cylinder Rental for Pipelines	R	8/19/2015	60.23		021533		60.23
0029	AMERICAN TOWER CORP I-1972879 Tower Rent, Red Mtn, Rincon Pk	R	8/19/2015	1,767.17		021534		1,767.17
0014	AQUA-FLO SUPPLY I-807153 PVC Parts for Sewer Cleanout	R	8/19/2015	186.01		021535		186.01
0840	AQUA-METRIC SALES COMPANY I-0057220 2 3" Meters for Pipelines	R	8/19/2015	2,595.39		021536		2,595.39
1666	AT & T I-000006878685 T-1 Line, 8310001729783 I-000006880459 T-1 Lines, 8310002969306	R R	8/19/2015 8/19/2015	357.32 1,092.91		021537 021537		1,450.23
0018	AT & T MOBILITY I-829434088X08142015 PT Wildlife Biol Monthly Cell	R	8/19/2015	11.43		021538		11.43
0020	AVENUE HARDWARE, INC I-58435 Barb Wire Fence Tool, DM I-58454 JB Weld Epoxy for TP I-58489 Filament Tape, Rincon PP I-60984 Hardware for Staff Gauge, Dam	R R R R	8/19/2015 8/19/2015 8/19/2015 8/19/2015	41.55 13.45 9.14 11.93		021539 021539 021539 021539		76.07
0030	B&R TOOL AND SUPPLY CO I-1908870106 Wrench for O&M CS	R	8/19/2015	57.45		021540		57.45
0821	BEST BEST & KRIEGER LLP I-753871 Matter#823560002 7/15	R	8/19/2015	455.60		021541		455.60
0208	CareIQ I-070615 DOS 7/6/15 Claim#15-19309 I-070715 DOS 7/7/15 Claim#15-19309	R R	8/19/2015 8/19/2015	120.00 120.00		021542 021542		240.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00055	CASITAS BOAT RENTALS I-Jul 15 Cafe Passes Reimburse Cafe Passes	R	8/19/2015	2,106.84		021543		2,106.84
00055	CASITAS BOAT RENTALS I-Jul 15 Gas Gas for Boats at LCRA	R	8/19/2015	1,366.60		021544		1,366.60
02100	Clean Lakes, Inc. I-4866 Algae Treatment of Lake	R	8/19/2015	6,600.00		021545		6,600.00
01843	COASTAL COPY I-620899 Copier Usage, LCRA I-621092 Copier Usage Dist Office	R R	8/19/2015 8/19/2015	92.10 215.48		021546 021546		307.58
00062	CONSOLIDATED ELECTRICAL I-9009718243 Electrical Tape for E&M	R	8/19/2015	302.94		021547		302.94
02771	Core-Rosion Products I-C2015332 Gear Box for Braun Mixer, TP	R	8/19/2015	720.32		021548		720.32
00719	CORELOGIC INFORMATION SOLUTION I-81562908 Realquest Subscription	R	8/19/2015	137.50		021549		137.50
01483	CORVEL CORPORATION I-693485911 Bill Review I-693599931 Bill Review	R R	8/19/2015 8/19/2015	9.50 9.50		021550 021550		19.00
01131	COUNTY OF VENTURA I-073015 IRWM Program Services	R	8/19/2015	5,000.00		021551		5,000.00
02214	CS-amsco I-10444 10" APCO Check Valves, PP	R	8/19/2015	10,776.20		021552		10,776.20
01001	CUSTOM PRINTING I-134823 Frequent Visitor Forms	R	8/19/2015	403.13		021553		403.13
02034	D.K. Mechanical I-3082 Service/Repair #88, Pump Truck	R	8/19/2015	1,127.91		021554		1,127.91
01764	DataProse, LLC C-4346 Tax on Credit I-DP1501978 UB Mailing Jul 15	R R	8/19/2015 8/19/2015	3.75CR 1,250.02		021555 021555		1,246.27
02480	David Taussig & Associates, In I-1507196 Project 15-00115000 7/15	R	8/19/2015	2,193.41		021556		2,193.41

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00740	DELL MARKETING L.P. I-XJR6R4KK6 Computer for Warehouse	R	8/19/2015	962.28		021557		962.28
10085	ELIFEGUARD, INC. C-60342a Accrue Use Tax D-60342a Accrue Use Tax I-60342 Lifeguard Supplies	R R R	8/19/2015 8/19/2015 8/19/2015	63.88CR 63.88 989.78		021558 021558 021558		989.78
00095	FAMCON PIPE & SUPPLY I-171618 Meter Parts for Warehouse	R	8/19/2015	4,650.45		021559		4,650.45
00093	FEDERAL EXPRESS I-512769762 Shipping for Management	R	8/19/2015	43.72		021560		43.72
00136	FEDEX OFFICE I-50030029501 Paper for Backflow Forms	R	8/19/2015	21.48		021561		21.48
00013	FERGUSON ENTERPRISES INC #1083 I-0522469 Pump for Chem Feeds, TP	R	8/19/2015	520.25		021562		520.25
00713	FLUID MANUFACTURING I-44191 Shower Coin Box Parts	R	8/19/2015	445.31		021563		445.31
00104	FRED'S TIRE MAN I-84543 Oil Change #50, Engineering I-84554 Oil Change, Wiper Blades #35	R R	8/19/2015 8/19/2015	36.45 65.47		021564 021564		101.92
00106	FRONTIER PAINT I-F0206688 Paint for LCRA Restroom	R	8/19/2015	94.04		021565		94.04
01280	FRY'S ELECTRONICS, INC. I-6020058 Computer Items for Depts	R	8/19/2015	257.43		021566		257.43
00107	FULLER PAINT & GLASS I-99791 Lead Test Kit, Casitas Dam	R	8/19/2015	42.08		021567		42.08
00109	G&S BUILDING SUPPLIES, INC I-812405 Coupling, Tool for Air Vac Line	R	8/19/2015	18.58		021568		18.58
02720	Garda CL West, Inc. I-10128492 Armored Truck Fees 8/15	R	8/19/2015	567.10		021569		567.10
00115	GRAINGER, INC C-9809272496 Rebuild Kit Returned I-9789814820 Batteries for 4MPP Exit Lights I-9808661715 Reservoir Circulation Pumps TP I-9808676697 Rebuild Kit I-9809185375 Angle Staff Gauge for Dam	R R R R R	8/19/2015 8/19/2015 8/19/2015 8/19/2015 8/19/2015	128.56CR 25.21 1,300.79 128.56 120.94		021570 021570 021570 021570 021570		

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-9809272504	Rebuild Kit for ASCO Valve TP	R	8/19/2015	85.36		021570		
I-9817224836	Vacuum Pump for Lab	R	8/19/2015	304.98		021570		1,837.28
00746	GREEN THUMB INTERNATIONAL							
I-481569	Plants for LCRA Fair Booth	R	8/19/2015	75.38		021571		
I-481583	Plants for LCRA Fair Booth	R	8/19/2015	388.62		021571		
I-481624	Plants, Weed Killer, Dst Garden	R	8/19/2015	31.19		021571		
I-481646	Plants for Dist Garden	R	8/19/2015	170.55		021571		
I-481719	Plants for Dist Garden	R	8/19/2015	17.39		021571		
I-481720	Plants for Dist Garden	R	8/19/2015	39.44		021571		722.57
00121	HACH COMPANY							
I-9495865	LDO Probe TP	R	8/19/2015	4,332.18		021572		
I-9502150	Chloramine Reagents for WQ	R	8/19/2015	94.75		021572		
I-9510968	Chloramine Reagents for WQ	R	8/19/2015	49.08		021572		4,476.01
002748	Hanna Instruments							
C-436036a	Accrue Use Tax	R	8/19/2015	97.50CR		021573		
D-436036a	Accrue Use Tax	R	8/19/2015	97.50		021573		
I-436036	Replace WQ Meter, Fisheries	R	8/19/2015	1,300.00		021573		1,300.00
001052	HARBOR FREIGHT TOOLS USA, INC							
I-0498255	Water Pump for Waterpark	R	8/19/2015	69.86		021574		
I-719969	Parts for TP Light Fixtures	R	8/19/2015	45.06		021574		114.92
000369	HARRINGTON INDUSTRIAL PLASTICS							
I-01389305	Chem Feed Pumps for TP	R	8/19/2015	579.81		021575		579.81
000596	HOME DEPOT							
I-4914183	Safety Glasses for LCRA Maint	R	8/19/2015	67.51		021576		
I-6652733	Self Closing Stop Valves, LCRA	R	8/19/2015	412.16		021576		479.67
000872	Irrisoft, Inc.							
I-5588	ET Weather Station Services	R	8/19/2015	79.00		021577		79.00
0010131	JCI JONES CHEMICALS, INC							
I-663626	Chlorine for TP, CM#663690	R	8/19/2015	1,770.00		021578		
I-664024	Chlorine for TP, CM#664116	R	8/19/2015	1,770.00		021578		
I-664025	Chlorine for TP, CM#664115	R	8/19/2015	899.94		021578		4,439.94
002684	Jeff's Marine Service							
I-1115	Outboard Motor Service, Dam	R	8/19/2015	391.15		021579		391.15

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02203	KEYT TV							
I-2643282	Waterpark Ads	R	8/19/2015	1,240.00		021580		1,240.00
00360	LESLIE'S POOL SUPPLIES, INC							
I-142364579	Pool Chemicals for Waterpark	R	8/19/2015	503.27		021581		503.27
00145	MAGNUM FENCE & SECURITY, INC.							
I-5140	Ties for Barb Wire, Dist Maint	R	8/19/2015	10.00		021582		10.00
00280	MCCARTY & SONS TOWING, INC							
I-45486	Tow #68 to Repair Shop	R	8/19/2015	220.00		021583		220.00
00151	MEINERS OAKS ACE HARDWARE							
I-671991	Spraypaint, Discs for Pipeline	R	8/19/2015	34.19		021584		
I-673539	Steel Sheets for Fisheries	R	8/19/2015	18.57		021584		
I-676785	Paint Supplies, Ave 1 PP	R	8/19/2015	29.91		021584		
I-677012	Jump Starters for #41 & #47	R	8/19/2015	200.43		021584		
I-677055	Chain Link, Spray Paint, DM	R	8/19/2015	28.72		021584		
I-677109	Respirator, Trim Head. WP	R	8/19/2015	65.88		021584		
I-677131	Oil, LED Bulbs, Sandbelt, Maint	R	8/19/2015	74.27		021584		
I-677308	Showerheads, Caution Tape	R	8/19/2015	65.51		021584		
I-677436	Concrete, Lumber for for DM	R	8/19/2015	197.24		021584		
I-677452	Drill Bit for Pump Plants	R	8/19/2015	12.71		021584		
I-677506	Rebar for Dela Garrique Gate	R	8/19/2015	45.04		021584		
I-677523	Misc Hardware for LCRA Maint	R	8/19/2015	135.91		021584		
I-677955	Tape, Kit, Ziplocs for WP	R	8/19/2015	37.49		021584		
I-677964	Goggles, Flashlights for WP	R	8/19/2015	40.56		021584		
I-678180	Impact Driver Set, Blade, PL	R	8/19/2015	31.97		021584		
I-678181	Posts for Fence Repair, Canal	R	8/19/2015	54.71		021584		
I-678607	Batteries, Rule Tape for PL	R	8/19/2015	34.22		021584		
I-678819	Barb Wire for Dist Maint	R	8/19/2015	121.44		021584		
I-K77654	Wood for Storage Shelves, PL	R	8/19/2015	391.63		021584		1,620.40
01673	MICRO SPECIALIST							
I-080515	Microscope Camera for WQ	R	8/19/2015	1,525.18		021586		1,525.18
02185	Oasis Technology Inc.							
I-0806151	Server Hard Drive for TP	R	8/19/2015	353.04		021587		353.04
00163	OFFICE DEPOT							
I-782958697001	Office Supplies	R	8/19/2015	40.80		021588		
I-782958697002	Office Supplies	R	8/19/2015	5.84		021588		
I-782958861001	Office Supplies	R	8/19/2015	31.71		021588		
I-784580721001	Office Supplies	R	8/19/2015	50.80		021588		129.15

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01570	Ojai Auto Supply LLC							
C-347800	Credit Inv#347210	R	8/19/2015	10.75		021589		
C-348830	Credit Inv#348828	R	8/19/2015	9.00		021589		
I-347210	Door Hinges for EQ#54	R	8/19/2015	166.16		021589		
I-348359	Hose for Chains on Eq#53	R	8/19/2015	14.15		021589		
I-348828	Battery for Welder, #129	R	8/19/2015	63.24		021589		
I-348955	Filter for Diesel Pump, LCRA	R	8/19/2015	50.53		021589		
I-349043	Adapters, Couplers for Maint	R	8/19/2015	30.90		021589		
I-349086	Ignition Lock Cylinder, #37	R	8/19/2015	64.49		021589		
I-349125	Sealants for LCRA Maint	R	8/19/2015	48.32		021589		418.04
00884	OJAI TERMITES & PEST CONTROL, I							
I-072815	Yellow Jacket Nest Destroyed	R	8/19/2015	225.00		021590		225.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-17552	Cust#20594	R	8/19/2015	166.08		021591		
I-17627	Cust#52921	R	8/19/2015	55.36		021591		221.44
01627	OSCAR'S TREE SERVICE							
I-11717	Tree Service at LCRA	R	8/19/2015	950.00		021592		
I-11723	Tree Service at LCRA	R	8/19/2015	950.00		021592		
I-11724	Tree Service at LCRA	R	8/19/2015	950.00		021592		2,850.00
00178	PARADISE CHEVROLET							
I-652269	Door Sill Plate Set #54	R	8/19/2015	51.67		021593		
I-652283	Brake Handle for #38, Maint	R	8/19/2015	30.09		021593		81.76
00042	PSR ENVIRONMENTAL SERVICE, INC							
I-7215	Leak Detection Cert, LCRA	R	8/19/2015	910.00		021594		
I-7220	Gas Tank Inspection, Main Yard	R	8/19/2015	210.00		021594		
I-7221	Gas Tank Inspection, LCRA	R	8/19/2015	210.00		021594		1,330.00
02767	Pueblo Water Resources, Inc.							
I-201592	Mira Monte Well Assessment	R	8/19/2015	5,130.00		021595		5,130.00
02706	Radio Activity							
C-0081315a	Accrue Use Tax	R	8/19/2015	67.13		021596		
D-0081315a	Accrue Use Tax	R	8/19/2015	67.13		021596		
I-0081315	Base Station Radio for LCRA	R	8/19/2015	895.00		021596		895.00
01686	RAFTELIS FINANCIAL CONSULTANTS							
I-CACA150206	Water Rate Study	R	8/19/2015	5,847.50		021597		5,847.50

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00313	ROCK LONG'S AUTOMOTIVE							
I-15725	Oil Change #8 E&M Truck	R	8/19/2015	136.80		021598		136.80
02756	SC Fuels							
I-0379081	Gas & Diesel for LCRA	R	8/19/2015	4,156.62		021599		4,156.62
01240	SENSUS USA							
I-ZA16004307	Sensus Support 9/15-9/16	R	8/19/2015	1,906.93		021600		1,906.93
01536	SHERWIN-WILLIAMS							
I-24440	Hand Rail Paint, Ave 2 PP	R	8/19/2015	74.91		021601		74.91
02003	Sostre Enterprises Inc.							
I-2902	CMS Fee, Website Hosting	R	8/19/2015	249.00		021602		249.00
02703	Sunbelt Rentals							
I-54189891001	Air Tamper Rental, PL	R	8/19/2015	223.71		021603		223.71
01696	SUPERIOR MACHINE							
I-3030	Machine Services, Rincon PP	R	8/19/2015	100.00		021604		100.00
00221	SWISHER HYGIENE							
I-509800300309	TP for LCRA	R	8/19/2015	967.50		021605		
I-6H02002477	TP & RR Cleaning for LCRA	R	8/19/2015	973.95		021605		
I-6H02002478	Restroom Cleaning LCRA	R	8/19/2015	720.00		021605		
I-6H02023126	Restroom Cleaning LCRA	R	8/19/2015	240.80		021605		
I-6H02023127	Restroom Cleaning LCRA	R	8/19/2015	266.60		021605		
I-6H02043418	Restroom Cleaning, LCRA	R	8/19/2015	266.60		021605		
I-6H02043419	Restroom Cleaning, LCRA	R	8/19/2015	360.00		021605		3,795.45
02527	Traffic Technologies LLC							
I-18667	Paint for Dam Entrance	R	8/19/2015	27.54		021606		27.54
01662	TYLER TECHNOLOGIES, INC.							
I-025130920	Onsite UB Assist-Allocations	R	8/19/2015	1,250.00		021607		1,250.00
00225	UNDERGROUND SERVICE ALERT							
I-720150091	167 New Tickets	R	8/19/2015	250.50		021608		250.50
00185	Univar USA Inc							
I-LA152373	Bulk Chemicals for Waterpark	R	8/19/2015	2,351.47		021609		2,351.47
00825	USA BLUEBOOK							
I-712326	Lab Testing Supplies	R	8/19/2015	78.35		021610		78.35

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01510	UTILITY SUPPLY GROUP							
C-40989a	Accrue Use Tax	R	8/19/2015	75.75CR		021611		
D-40989a	Accrue Use Tax	R	8/19/2015	75.75		021611		
I-40989	Camp Site Pedestal Heads	R	8/19/2015	1,162.82		021611		1,162.82
02760	Los Angeles Truck Centers LLC							
I-XS3543	Repair #68, Dump Truck	R	8/19/2015	494.62		021612		494.62
09955	VENTURA WHOLESALE ELECTRIC							
I-191962	Ave 2 Electrical Upgrade	R	8/19/2015	209.73		021613		209.73
01396	VULCAN MATERIALS COMPANY							
I-70852566	Cold Mix Asphalt, Pipelines	R	8/19/2015	545.37		021614		545.37
02583	WageWorks							
I-125AI0412459	FSA Monthly Admin Fee 7/15	R	8/19/2015	86.40		021615		86.40
01362	WARREN DISTRIBUTING, INC							
I-390478	Fluids for Vehicles	R	8/19/2015	200.79		021616		200.79
00663	WAXIE SANITARY SUPPLY							
I-75415300	Janitorial Supplies, LCRA	R	8/19/2015	1,102.94		021617		
I-75415300a	Correct Inv#75415300	R	8/19/2015	0.09		021617		
I-75415608	Janitorial Supplies, LCRA	R	8/19/2015	165.95		021617		1,268.98
00630	WESCO							
I-061977	Electrical Parts, 4M Reservior	R	8/19/2015	664.90		021618		664.90
00271	WEST COAST AIR CONDITIONING							
I-S67286	New Condensate Pump, LCRA	R	8/19/2015	250.00		021619		250.00
00276	RON YOST							
I-Aug 15	Property Tax Bill Damtender	R	8/19/2015	557.87		021620		557.87
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201508181007	457 CATCH UP	R	8/19/2015	521.74		021621		
I-DCI201508181007	DEFERRED COMP FLAT	R	8/19/2015	2,540.22		021621		
I-DI%201508181007	DEFERRED COMP PERCENT	R	8/19/2015	134.71		021621		3,196.67
01960	Moringa Community							
I-MOR201508181007	PAYROLL CONTRIBUTIONS	R	8/19/2015	16.75		021622		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201508181007	457 CATCH UP	R	8/19/2015	864.53		021623		
I-DCN201508181007	DEFERRED COMP FLAT	R	8/19/2015	4,567.85		021623		
I-DN%201508181007	DEFERRED COMP PERCENT	R	8/19/2015	319.30		021623		5,751.68

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00180	S.E.I.U. - LOCAL 721							
	I-COP201508181007 SEIU 721 COPE	R	8/19/2015	12.00		021624		
	I-UND201508181007 UNION DUES	R	8/19/2015	710.50		021624		
	I-UND201508181008 UNION DUES	R	8/19/2015	50.25		021624		772.75
01400	STATE DISBURSEMENT UNIT							
	I-CS4201508181007 Payroll Deduction 10-D000121	R	8/19/2015	818.57		021625		818.57
00230	UNITED WAY							
	I-UWY201508181007 PAYROLL CONTRIBUTIONS	R	8/19/2015	60.00		021626		60.00
1	Kenneth N Olivares							
	I-000201508061005 TS Refund	R	8/19/2015	140.00		021627		140.00
1	Kenneth M Lawson							
	I-000201508141006 TS Refund	R	8/19/2015	7.00		021628		7.00
00128	INTERNAL REVENUE SERVICE							
	I-T1 201508181007 Federal Withholding	D	8/19/2015	30,088.80		081951		
	I-T1 201508181008 Federal Withholding	D	8/19/2015	1,483.45		081951		
	I-T3 201508181007 FICA Withholding	D	8/19/2015	29,810.58		081951		
	I-T3 201508181008 FICA Withholding	D	8/19/2015	1,746.82		081951		
	I-T4 201508181007 Medicare Withholding	D	8/19/2015	7,193.06		081951		
	I-T4 201508181008 Medicare Withholding	D	8/19/2015	408.54		081951		70,731.25
00049	STATE OF CALIFORNIA							
	I-T2 201508181007 State Withholding	D	8/19/2015	9,639.06		081952		
	I-T2 201508181008 State Withholding	D	8/19/2015	394.73		081952		10,033.79
00187	CALPERS							
	I-PBB201508181007 PERS BUY BACK	D	8/19/2015	66.87		081953		
	I-PEB201508181007 PEBRA EMPLOYEES PORTION	D	8/19/2015	1,441.27		081953		
	I-PEB201508181008 PEBRA EMPLOYEES PORTION	D	8/19/2015	94.35		081953		
	I-PER201508181007 PERS EMPLOYEE PORTION	D	8/19/2015	9,889.33		081953		
	I-PER201508181008 PERS EMPLOYEE PORTION	D	8/19/2015	343.42		081953		
	I-PRB201508181007 PEBRA EMPLOYER PORTION	D	8/19/2015	1,438.25		081953		
	I-PRB201508181008 PEBRA EMPLOYER PORTION	D	8/19/2015	94.15		081953		
	I-PRR201508181007 PERS EMPLOYER PORTION	D	8/19/2015	10,298.76		081953		
	I-PRR201508181008 PERS EMPLOYER PORTION	D	8/19/2015	360.15		081953		24,026.55

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 8/13/2015 THRU 8/19/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
-------------	------	--------	------------	----------------	----------	----------	--------------	--------------

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	109	141,566.66	0.00	141,566.66
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	104,791.59	0.00	104,791.59
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

VENDOR SET:	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
01	AP	TOTALS:	112	246,358.25	0.00	246,358.25
BANK: AP	TOTALS:		112	246,358.25	0.00	246,358.25

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: August 26, 2015

TO: Board of Directors

CC: Steve Wickstrum, General Manager

FROM: Ron Merckling, Public Affairs/Resource Manager

RE: Award contract to complete 2015 UWMP

RECOMMENDATION:

Staff recommends Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsible and responsive bidder and award the contract to complete Casitas wholesale 2015 Urban Water Management Plan (UWMP) to Milner-Villa Consulting in the amount of \$32,900. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

BACKGROUND AND DISCUSSION:

FIRM AMOUNT

Milner-Villa Consulting \$32,900
Erler & Kalinowski, Inc. \$69,000
ARCADIS U.S., Inc. \$49,770

The FY 2015-16 Water Conservation budget includes \$50,000 to complete an UWMP.

UWMPs are exempt from CEQA per Water Code 10652 Section 15282(w).

The plan needs to meet all State requirements and procedures as outlined in Section 10610 et seq. of the California Water Code (Water Code) to include the Urban Water Management Planning Act. The Act requires UWMPs to be updated every five years, in years ending with a "5" or "0". Water suppliers providing water to more than 3,000 customers or more than 3,000 acre-feet per year (AFY) must prepare, adopt and submit a Plan to Department of Water Resources (DWR). A water agency, such as Casitas, serving less than 3,000 direct urban customers and less than 3,000 acre-feet per year to urban customers is not considered a Retail Water Agency per definition in the Water Conservation Act of 2009 and would then only be required to complete a Wholesale Water Agency plan. A UWMP describes the adequacy and reliability of all water supplies for existing and future customers, and are required to be considered for grant funding and to receive drought assistance from the State. The plan should also meet all relevant updated statues to include Assembly Bill 2067 that mandates that all 2015 UWMPs be submitted to the California Department of Water Resources (DWR) by July 1, 2016.

**CASITAS MUNICIPAL WATER DISTRICT
RESOLUTION AWARDED A CONTRACT
TO COMPLETE A WHOLESALE 2015 UWMP**

WHEREAS, the District invited bids from qualified contractors for the above-referenced project, and

WHEREAS, the completion of a Wholesale UWMP will be Casitas regulatory obligations as an urban water supplier and provide Casitas to continue to be eligible for State grants and loans, and

WHEREAS, the District received three bids, with the lowest responsive bid submitted by Milner-Villa Consulting in the sum of \$32,900, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. 1. That the bid from Milner-Villa Consulting in the amount of \$32,900 be accepted to complete Casitas' Wholesale 2015 UWMP per specifications outlined in the Request per Proposal that satisfy all State regulatory requirements for the completion of the plan.
2. That staff is hereby authorized and directed to proceed with the administration of the contract.

ADOPTED this day of August 26, 2015.

Mary Bergen, President
Casitas Municipal Water District

ATTEST:

Russ Baggerly, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM

TO: BOARD OF DIRECTORS
FROM: STEVE WICKSTRUM, GENERAL MANAGER
SUBJECT: POSITION ON THE PROPOSED PUBLIC GOODS CHARGE FOR WATER.
DATE: AUGUST 21, 2015

RECOMMENDATION:

It is recommended that the Board of Directors resolve its position to oppose the State's action to legislate a public goods charge for water and forward this opposition to its State legislators.

BACKGROUND:

On August 19, 2015, the Association of California Water Agencies (ACWA) delivered an mass email to California water agencies to alert of an impending action by the State Legislature to propose a "Public Goods Charge" (PGC) or other tax on water bills. The charge or tax could be framed as a "drought response" measure that would generate funds to assist disadvantaged communities. ACWA's position is to oppose the public goods charge and ACWA is urging California water agencies to express their opposition to a bill that may be rushed through in the last weeks of the legislative session.

The ACWA position statement is attached for further understanding of the bill and reasons to consider opposing the bill. ACWA has also asked that water agencies adopt a resolution in opposition to a public goods charge on water.

In some opinions the use of a PGC can be a positive alternative funding mechanism to the use of GO bonds, providing a less expensive funding mechanism for local projects. The PGC would need to be justified in light of Prop 218, which has been recognized as a problem for agencies funding non-cost –of-service projects, such as funding water projects in disadvantaged communities somewhere in the State.

The real issue at this time is the potential for a bill to be passed without full public vetting of the bill. So many questions on the implementation of the PGC – who pays, how much, where does the funding go? A funding program that is likely to impact all water customers and water agencies in the State should be fully vetted and supported by those who implement and those who pay. This type of action should not be hidden as a trailer bill that lacks full disclosure and transparency.

This item was discussed at the Finance Committee meeting of August 21, 2015, and moved to the Board for a determination of position.

If you have any questions in this regard, please do not hesitate to ask.
CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION IN OPPOSITION TO A PUBLIC GOODS CHARGE ON WATER

RESOLUTION NO. 15-__

WHEREAS, proposals to impose a public goods charge or similar permanent statewide tax on water could emerge in the near future; and

WHEREAS, a public goods charge or other permanent tax on water bills is not the appropriate mechanism to fund water solutions or address water quality and water supply problems faced by some disadvantaged communities; and

WHEREAS, assessing a public goods charge would unfairly penalize local water agencies that have already made, and continue to make, investments in water management programs and infrastructure and would make it more difficult and costly for local water agencies to fund critical local water efficiency and supply projects; and

WHEREAS, according to a recent report by the Public Policy Institute of California, local water agencies are spending more than \$25 billion a year on local water-related programs, projects and infrastructure, and those investments have prepared them to respond to the current drought and have shielded the state's economy from the drought's most severe impacts over the past four years; and

WHEREAS, while there is a clear need to fund sensible long-term solutions and assist disadvantaged communities that do not have safe drinking water, a tax on water bills paid by a subset of Californians is not the solution;

WHEREAS, local water managers are best suited to identify ways to spend locally-generated revenues at their respective agencies; an additional tax on water bills paid in order to send money to Sacramento, where a portion will be carved out to fund another layer of administration, is not efficient and is not an appropriate solution or sound policy; and

NOW, THEREFORE, BE IT RESOLVED that the Casitas Municipal Water District opposes any effort by the state Legislature to impose a statewide public goods charge or other tax on water bills; and

BE IT FURTHER RESOLVED that the Casitas Municipal Water District opposes the use of the budget trailer bill process or other last-minute attempt to circumvent the appropriate

legislative policy committee process to advance policy issues without full disclosure and transparency; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to our state legislative representatives and key members of the Administration.

Adopted this 26th day of August, 2015.

Mary Bergen, President
Casitas Municipal Water District

ATTEST:

Russ Baggerly, Secretary
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: AWARD 3M RESERVOIR ROAD PAVING PROJECT
DATE: AUGUST 13, 2015

RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to issue a Purchase Order Contract to BC Rincon Inc. for a not to exceed amount of \$25,000 to pave the upper portion of the Upper Ojai 3(M) Reservoir Road.

BACKGROUND AND DISCUSSION:

Casitas issued a Notice Inviting Bids to pave the Upper Ojai 3(M) Pump Plant access road. This road is shared by several neighbors and there is a desire of the neighbors for Casitas to participate in the repair costs. The road is badly deteriorated. To date the neighbors have not been able to agree to either cost share with Casitas for the work described in the Notice Inviting Bids or to enter into a separate contract for the work. Casitas' share of the cost for this work is less than \$13,000. The road waork was originally included in the 3(M) Pump Plant Electrical Upgrade Project.

The Upper Ojai 3(M) Reservoir Road is also badly deteriorated. Casitas delayed paving the steep, upper portions of this road until after the reservoir coating project was completed. The contractor has now completed all of their work on the coating project. Casitas staff is proposing to use BC Rincon Inc. to pave the road in order to complete this work before the rainy season. BC Rincon Inc., the low bidder for the Upper Ojai 3(M) Pump Plant paving project, has agreed to maintain the same unit costs that were bid in the Upper Ojai 3(M) Pump Plant project for the Upper Ojai 3(M) Reservoir Road project.

Casitas received four bids for the Upper Ojai 3(M) Pump Plant access road. The bid results are

<u>FIRM</u>	<u>Unit Cost/ton of AC</u>	<u>Unit Cost/ton of base</u>	<u>Lump Sum cost for grinding</u>
BC Rincon	\$94.09	\$21.33	\$3780.00
Quality Paving	\$109.50	\$25.31	\$4350.00
Toro Enterprises	\$110.00	\$30.55	\$9400.00
Century Paving	\$113.95	\$32.37	\$11,690.00

The FY 2015-16 Capital Budget does not include this work. Paving of the road was included in the proposed budget for the Ojai East Reservoir which was deleted from the budget. The project is categorically exempt from CEQA per Section 15301.

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: OPERATIONS & MAINTENANCE MANAGER
FROM: TREATMENT PLANT SUPERVISOR
SUBJECT: INTAKE GATE #8 BONNET REPAIR
DATE: AUGUST 20, 2015

RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to sign a purchase order with Clark Engineering Construction for a not to exceed amount of \$65,000 for the removal, repair and reinstallation of the intake gate valve #8 bonnet.

BACKGROUND AND DISCUSSION:

A significant portion of the water delivered from Casitas reservoir is utilized for domestic purposes and water quality is of the utmost importance. The existing dam intake structure consists of nine inlet ports which allow for selective removal of water from various lake elevations. The gate valve located at intake port #8 has a compromised exterior water packing/bonnet and is currently inoperable. Current drought conditions and the resulting lake level have exposed the existing intake port #8 enabling repair of the gate valve; the intent of the project is to return the intake gate #8 valve to original specifications.

The project was advertised through F.W. Dodge and on the District's web site. Three bidders completed the mandatory job walk and submitted proposals.

Firm	Base Price (remove and replace bonnet)
Clark Engineering Con.	\$50,400
Irwin Industries.	\$65,900
MMC Inc.	\$68,400

Additional expenses will be incurred beyond the base price on a time and material basis; these costs are associated with the required machine shop repairs to return the bonnet to its original operating condition. The bonnet condition (and requisite repairs) can only be assessed after it has successfully been removed from the intake structure.

The work required to remove, repair, and replace the intake gate #8 valve bonnet is specialized work. Clark Engineering Construction has performed multiple projects for Casitas throughout the past couple years and has demonstrated quality workmanship; district staff are confident in their ability to accomplish the above task. Clark has an active contractor's license and is registered with the Department of Industrial Relations.

FUNDING:

Funding for this project is included in the FY 2015-16 capital budget in the amount of \$45,000. This project is potentially \$15,000 - \$20,000 over budget based upon current engineering estimates.

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: GENERAL MANAGER
FROM: E&M SUPERVISOR
SUBJECT: ADDING ADDITIONAL STAGE AND MACHINING TO PUMP #4 AT
AVE 1 PUMP PLANT
DATE: AUGUST 18, 2015

Recommendation

It is recommended that the Board of Directors approve a Purchase Order contract to California Centrifugal Pump for the amount of \$25,522.00 plus any applicable freight and sales tax to add an additional stage and related work repairs to Pump #4 at Ave 1 Pump Plant.

Discussion

Recently Casitas requested quotes to add an additional stage to Pump #4 at Ave 1 Pump Plant. The contractor that was approved to start the project could not meet their obligations, due to necessary additional paperwork. The contractor's agent responded in an email that they could no longer participate in this project. Casitas again sent requests for RFQ's to pump and motor companies. California Centrifugal Pump responded and can complete necessary work as specified by Casitas. For FY 15-16 this is an unbudgeted item and so a request for use of reserve funds is needed to complete this project.

The purchase order is a "not to exceed amount" for any labor and materials. Upon disassembly and inspection additional costs (machine work and materials) may be incurred due to normal wear and tear to impellers, bowels, shafts and bearings or unforeseen abnormalities. This is based on a proposal from California Centrifugal Pump dated August 10, 2015.



Engineered Rotating Equipment Specialists

California Centrifugal Pump

2150 East 37th Street
Vernon, California 90058
Tel. (323) 231-2345
Fax. (323) 231-2525

Monday, August 10, 2015

Casitas Municipal Water District

Job Site: Ave 1 Pump Plant

Attn: Neil Cole

Phone#:

Cell#:

Subject: Repair Estimate

Equipment: Goulds 18 BHC-4 Vertical Pump

CCP Job #:

California Centrifugal Pump (CCP) is pleased to offer the following shop estimate for the above subject equipment. This estimate is based on parts that would need to be replaced and workscope to be performed. CCP's quotation is as follows.

Field Service to Remove Pump Labor

- Loosen Mechanical Seal set screws
- Separate the coupling from the motor
- Remove pump base bolts and lift the pump up with porta powers at suction and discharge flanges
- Remove pump and load on truck to transport to CCP shop

Field Service to Install Pump Labor

- Transport pump to jobsite
- Install pump
- Check motor rotation
- Install coupling and set pump lift
- Set Mechanical seal
- Test run pump

Shop Labor

- Disassemble complete
- Clean and inspect all components.
- Beadblast / sandblast all applicable parts.
- Write proposed workscope
- Dynamically balance rotor
- Assemble pump complete using customers supplied part to make a 5 stage pump
- Touch up coating
- Prep for shipment and deliver to customer

New Parts

Qty.	Description
1	Pump Can Gasket

Total Field Service Labor...\$8,027.50
Total Shop Labor.....\$17,022.50
Total New Parts.....\$472.50
Total Repair Cost.....\$25,522.50

This price does not include the bearings and wear rings or repairs need, this will be determined after inspection of all parts.

Quotation Notes:

- FOB: Customer Site
- CCP Standard Terms and Conditions apply
- Parts pricing does not include any applicable freight and sales tax. This would be charged in addition to the price listed above at the time of invoicing as applicable
- Quotation is valid for 30 days from the date listed on the first page.

If there are any questions or if I can be of assistance please do not hesitate to contact me in either my office (323) 321-2345 or you may reach me on my cell phone at (714) 984-4200.

Regards,
Bob Medlen
Sales Representative

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: GENERAL MANAGER
FROM: E&M SUPERVISOR
SUBJECT: REPAIR MOTOR ON UNIT#4 AT AVE 1 PUMP PLANT
DATE: AUGUST 18, 2015

Recommendation

Authorize General Manager to sign a purchase order contract with Demaria Electric Motor Services, Inc. for the amount of \$12,347.00 plus tax to recondition unit #4's motor at Ave 1 Pump Plant.

Discussion

Recently Casitas requested quotes to add an additional stage and related work to unit #4 at Ave 1 Pump Plant, part of the scope of work was to repair the motor. The contractor that was approved to start the project could not meet their obligations, due to necessary additional paperwork. The contractor's agent responded in an email that they could no longer participate in this project. Casitas will move in a different direction to complete the work. Casitas again sent requests for RFQ's to pump and motor companies. Demaria Electric Motor Services can complete the motor reconditioning in a timely fashion as we have used them on past projects. For FY 15-16 this is an unbudgeted item and so a request for the use of reserve funds is needed to complete repairs.

The purchase order is a "not to exceed amount" for labor, materials and any additional machine work received in a proposal from Demaria Electrical Services July 15, 2015.



DEMARIA ELECTRIC MOTOR SERVICES, INC.

7048 Marcelle Street, Paramount, CA 90723

(562) 663-9000 Fax (562) 663-9100

July 15, 2015

Eric Behrendt
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022

TOTAL
9847.00
TAP

RE: Quote to Recondition 300 HP Vertical Motor

Dear Mr. Behrendt,

I am pleased to quote you the reconditioning of one each 300 Horse Power, Frame L509VP24, 1190 RPM, 2300 Volt, 1.15 Service Factor, Design B, Type KS, WP1 vertically built electric motor manufactured by General Electric. Below I have listed, for your review, the work scope that will be used and related pricing.

1. Pick up motor from the job site and transport to our shop.
2. The motor will be disassembled and inspected. Any visual problems found with the motor will be photographed and noted on the job repair card.
3. The stator and rotor will be steam cleaned and baked. The parts will be cleaned and painted.
4. The rotor will be growler tested. Mechanical dimensions will be taken and recorded of the rotor, rotor shaft, bearing housings, upper bearing mount and stator frame. All findings will be recorded and any discrepancies found will be reported.
5. Balance all rotating parts to half of API 610 7th addition.
6. Check the upper and lower bearing housing oil cavities for oil leaks. Report findings.
7. Test stator windings. Windings will be tested to the latest version of NETAs ATS or MTS standards. Report findings.
8. Inspect and test bearing and winding temperature sensors and space heaters. Report findings.
9. Install new bearings. The lower bearing is a 6219Z C/3. The upper bearing or bearings is to be quoted after the motor has been disassembled, bearing size noted and quantity checked. The upper bearing or bearings will be listed separately at the quoted pricing and will be listed as "not to exceed". Once the cost of the bearings has been determined, I will adjust the quoted charges to reflect actual and final charges for the upper bearing or bearings.
10. Assemble motor. During the assembly the motor, the mounting face and register fit that is used to concentrically align the motor to the pump will be checked for run outs. All run outs will be corrected to less than .002". Test run motor for one hour. During the test run, we will monitor and record the volts and amps per phase, bearing and winding temperatures, vibration and frequencies of the bearings inner and outer races, balls and cage.
11. Paint motor.
12. Return the motor to the job site.
13. Furnish all reports of the repairs preformed to the motor.

REPLACE?

CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM

TO: BOARD OF DIRECTORS
FROM: STEVE WICKSTRUM, GENERAL MANAGER
SUBJECT: DETERMINATION OF PARK SERVICE OFFICER STATUS
DATE: AUGUST 21, 2015

RECOMMENDATION:

It is recommended that the Board of Directors move to classify the Park Services Officer as sworn limited peace officer and direct staff to seek assistance in the development of the policies and training necessary to accompany the assigned classification.

BACKGROUND:

By Ordinance 14-01, the Board established the rules and regulations for public use of the Lake Casitas Recreation Area, but more important to the current subject, established that certain powers are delegated from the Board to the General Manager and redelegated to the Park Services Manager for the purpose of management control, and redelegated by the Park Services Manager to Casitas personnel (Section 2.1). The Board is the authority to make a change, as deemed appropriate, in the designated powers that are delegated to the Park Services Officers.

Section 2.1.1 of Ordinance 14-01 empowers the Park Services Officers to enforce within the Park all of the provisions of the Ordinance, California Administrative Code Title 14, relating to Fish and Game regulations, and the California State Boating Law. There exists an uncertainty with staff as to their legal status and statutory authority to enforce the Ordinance. The assessment by Dr. Ron Martinelli has provided his direct observation and conclusion that the staff are confused about their legal status and that the District does need to clarify this confusion.

Attached to this Board Agenda item is the memorandum from the Park Services Manager (dated August 6, 2015) that provides her analysis and summary to justify the classification of the Casitas Park Services Officers to a sworn limited peace officer status. The memorandum is based on the assessment that has been performed by Mr. Ron Martinelli, Ph.D. and is not to be restated by me in this memorandum. I do support the need to clarify our Park Service Officers legal status, provide them the appropriate policies and training to safely accomplish their assigned responsibilities, and to provide the best public safety service possible to our visiting public. I support the recommendation provided by the Park Services Manager.

MEMORANDUM

TO: Steve Wickstrum, General Manager
From: Carol Belser, Parks Services Manager
RE: Martinelli Study Findings July 8, 2015
Date: August 6, 2015

BACKGROUND:

The Lake Casitas Recreation Area Park Services Manager identified a cause for concern over the amount and intensity of customer related crimes and incidents occurring in the Recreation Area. One of the concerns identified was the apparent disconnect between the Park Services Officer job description and the Park Services Officer authority to address issues in the park.

ANALYSIS:

After this concern was expressed to Human Resources and the General Manager, the District hired a consulting firm, Martinelli and Associates Inc., to assess the lake operations in relation to the following variables and provide professional guidance:

- 1) The requirements to enforce CMWD Ordinance 14-01.
- 2) The customers of the Lake Casitas Recreation.
- 3) The requirements of the Bureau of Reclamation.
- 4) The current job descriptions of the Park Services Officers, specifically the level of authority for enforcement afforded to them under the current Ordinance and the training and equipment provided.

The Martinelli findings reported that immediate changes are needed and by default there are three options.

- 1) PSO Status Quo. Doing nothing is not actually an option because the original concern and subsequent findings that the PSO job description is in conflict with Ordinance 14-01 illustrate that the Status Quo is a point of confusion as to whether PSO staff have legal authority to uphold Ordinance 14-01 and issue citations. PSO staff require and deserve clear, articulated answers as to their legal authority to perform their duties for CMWD.
- 2) PSO - Limited Peace Officer Status. Immediately update Casitas Ordinance 14-01 to make it clear that Park Services Officers are limited peace officers with legal authority to enforce the rules and regulations of CMWD 14-01. Implement the new policy by:

- a) Beginning an immediate plan to update Ordinance 14-01, policies and job description.
 - b) Providing training and tools.
- 3) PSO Civilian Employee Status. Immediately update job descriptions to clearly state that Park Services Officers are civilian employees with no legal authority to uphold Casitas Ordinances. This means no authority to stop, detain or ask for information to cite customers for Ordinance violations. PSOs are to be instructed to observe and report only. Report means that infractions and offenses are to be reported to local or federal law enforcement agencies. Implement the new policy by:
- a) Changing uniforms, equipment, job descriptions and policies accordingly.
 - b) Clearly stating that action taken by PSOs to enforce Ordinance 14-01 will be considered to be citizens' arrests.

NOTE: No-one will be eligible to receive Qualified Immunity. Not only the PSOs but their supervisors, manager, General Manager and Board members may be held personally responsible for PSO actions to enforce Casitas' laws.

SUMMARY:

While the California Water Code, Article 1, Section 71660 gives Casitas authority by ordinance to set rules and regulation and impose infractions and misdemeanors, that authority does not automatically give any District individual employee enforcement authority. Only California Peace Officers or Limited Peace Officers are authorized to arrest and detain. An arrest or detainment is required to enforce CMWD Ordinance violations, other than for parking, e.g. for a citation to be issued to a person observed swimming in the lake, the person must be questioned and provide proof of personal information. Legally this is considered detainment and upon issuance of a citation is considered an arrest.

Once direction is given by the Board for option 2 or 3, the process will immediately begin toward implementation. In addition to the above listed changes, Janet Linsalato SEIU 721 will be consulted and involved in job description updates and to meet and confer. Maintaining Emergency Medical Response certifications and protocols for first response will remain aligned with training and equipment.

A Powerpoint presentation has been prepared the objective being to provide the Board with additional information to aid in the decision making process. The recommendation of the Park Services Manager is option #2 as referenced above and as recommended by Dr. Martinelli.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee

DATE: August 21, 2015
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Finance Committee Meeting of August 21, 2015, at 0930 hours

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Peter Kaiser and Director Jim Word
General Manager, Steve Wickstrum
Accounting Manager, Denise Collin
2. **Public comments.** None.
3. **Board/Management comments.**
The General Manager has had several items brought to him after the preparation of the Finance Committee agenda. These items are:
 - a) Repair of pump motor on Unit #4 at the Ventura Avenue No.1 Pump Plant – to be moved forward to the Board;
 - b) Add an additional pump stage to Unit #4 at the Ventura Avenue No.1 Pump Plant – to be moved forward to the Board;
 - c) A request by the Association of California Water Agencies for opposition to developing legislation that will formulate a “Public Goods Charge” that would be place on water use - to be moved forward to the Board.
4. **Review of the Financial Statement for May 2015.**
The Committee heard a brief overview from Denise Collin. A discussion about the water sales revenue representing monthly readings rather than the bi-monthly reading schedule of the prior year.
5. **Review of the Water Consumption for May 2015.**
The Committee reviewed the water consumption numbers for June 2015. A discussion about the water volume that is metered in a one month reading rather than the bi-monthly reading schedule of the prior year.
6. **Discussion regarding the recommendation to surplus Unit #86 which was previously used as a water truck.**
The Committee was informed of the request to surplus the 1984 2-ton truck and chassis that is no longer of use to the District. This item is to be moved to the Board for consideration and direction as surplus equipment.
7. **Discussion regarding a contract to BC Rincon in the not to exceed amount of \$25,000 to pave a portion of the Upper Ojai 3(M) reservoir.**
The Committee was informed that Casitas has received a bid to pave the road. This project was put off until the completion of reservoir coating project. This item is to be moved to the Board for consideration and direction.
8. **Discussion on the Water Rate Workshop of August 19, 2015.**

The Committee discussed in general the content of the Raftelis presentation on water rates.

9. **Discussion regarding a contract for surveillance cameras for the Lake Casitas Recreation Area gate.**

The Committee was informed that a new camera system has been requested by staff. Staff are in the process of obtaining three bids for the project.

10. **Request for temporary assistance in administration due to increased customer service and phone related activities.**

Denise Collin described the current elevated workloads that are resulting from customer calls regarding water quality questions, allocation questions, and new monthly billing. A temporary employee is requested for a period of approximately three months. Move forward with the hiring of a temporary employee.

11. **Discussion regarding the Casitas Dam Intake Gate #8 Bonnet project.**

Staff has sought three bids to perform repairs to the intake gate bonnet. The intake gate is exposed at the current lake level. The award of this project will be moved to the Board for consideration and direction.

CASITAS MUNICIPAL WATER DISTRICT
MINUTES
Personnel Committee

DATE: August 21, 2015
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira
Re: Committee Meeting of August 10, 2015, at 4:30 p.m.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Direct Mary Bergen and Director Jim Word
General Manager, Steve Wickstrum
Assistant to General Manager, Rebekah Vieira
John Parlee, Janet Linsalato, SEIU
2. **Public comments.**
None
3. **Board/Management comments.**
The Committee was informed that there were no Cost of Living increases this year as the CPI had not increased over last year.
4. **Discussion regarding recruitments.**
The new Civil Engineer has been hired and started last week. A meeting was held today regarding the job description for a Scada Technician due to a pending retirement. There is work being done on job descriptions for an additional Conservation position and the Safety position. Job descriptions will be created for the other additions to staff.
5. **Information regarding Anthem's announcement to Acquire Cigna.**
No changes in our current plans are expected as a result of this possible acquisition. It required federal approval and is expected to take a year or more.
6. **Discussion regarding the ACWA/JPIA Incentive Application for a 4% Decrease on Anthem Premiums.**
Due to some changes in underwriting requirements, Anthem has informed us that we may be eligible for the incentive rates which include a 4% discount on Anthem premiums. An application will be completed and forwarded to ACWA/JPIA for consideration.
7. **Request from CSDA for input regarding CalPERS to decide between the Flexible Glide Path and the Blended Glide Path risk mitigation strategies.**
A representative from CSDA met with the General Manager and was interested in seeing if the District had any input regarding CalPERS pending decision on risk mitigation strategies. A November 2014 report stated that the CalPERS fund was at risk and without action it would likely fall well below 100% funding levels and possibly drop below 50% funding over the next 20 to 30 years. CalPERS has changed their planned rate of return from 7.5% to between six and 6.5 percent. The Flexible Glide Path will increase employer and employee contribution rates and reduce the discount rate only after a great investment year; it uses part of the investment gain to offset the reduction in the discount rate by applying funds to the unfunded liabilities. This Flexible Glide Path has the potential to cost employers

slightly less but may not bring the fund to 100% funding. The Blended Glide Path has checkpoints every four years and is designed to have a gradual lowering of risk over time; it is likely to have a greater impact on employer contributions but is almost guaranteed to result in full funding. We will continue to review this issue as it progresses.

8. **Employee Recognition for the Third Quarter, 2015**

The following employees will receive recognition resolutions in the third quarter: Ron Yost 33 years, Susan McMahon 29 years, Brian Taylor 27 years, Kevin Nguyen 14 years and Ron Merckling 12 years.

9. **Policy Revisions**

Unfortunately due to vacation schedules there is not an update at this time.

10. **Consortium Trainings Scheduled for this Fiscal Year.**

Casitas has received the invoice for the Liebert Cassidy Whitmore Employment Relations Consortium and had input on the scheduling of five full days of training on a wide variety of topics such as supervisory skills, performance management, employment law update, Leaves of absence, fact finding and others. Training will be scheduled either in Ventura or Santa Barbara counties.

11. **ACWA/JPIA meeting on September 3rd for area benefits administrators.**

A meeting has been scheduled to be held at Casitas for area benefits administrators who participate in the ACWA/JPIA.

12. **ACWA/JPIA 2016 Benefits Renewal**

A few of the highlights of the benefits renewals were shared with the committee. The PPO rates will have a 7.94% aggregate increase with the JPIA Executive Committee approving the potential use of approximately 2.87 million from reserves to subsidize the 2016 PPO rates. The Anthem Blue Cross HMO will reflect a 1.48% aggregate decrease. Kaiser will renew with a 2.31% increase in Southern California. Dental will renew with a 2.74% aggregate decrease. There are no changes in life and vision. Anthem will be introducing Castlight software for the Anthem PPO plans in September. This software is meant to help employees become engaged healthcare consumers as they can use the software for information on quality and costs before making a decision on their care.

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
08/20/15**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,375,131	\$1,361,880	1.625%	10/03/2012	7.08%	1374
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$995,279	2.840%	06/18/2014	5.18%	3367
*TB	Federal Home Loan Bank	3133802D8	11/23/2022	\$1,477,575	\$1,485,371	2.400%	11/19/2014	7.72%	2613
*TB	Federal Home Loan Bank	313380A98	08/14/2024	\$126,966	\$129,777	2.500%	07/03/2014	0.67%	3234
*TB	Federal Home Loan Bank	313380S73	10/11/2022	\$699,720	\$696,815	2.430%	08/11/2014	3.62%	2571
*TB	Federal Home Loan Bank	313381ST3	01/17/2023	\$250,346	\$251,601	1.500%	09/08/2014	1.31%	2667
*TB	Federal Home Loan Bank	313381TA3	01/17/2023	\$277,619	\$280,158	2.240%	09/08/2014	1.46%	2667
*TB	Federal Farm CR Bank	3133EAZM3	07/24/2023	\$1,658,682	\$1,697,358	2.380%	09/16/2014	8.83%	2854
*TB	Federal Farm CR Bank	3133EED31	04/28/2025	\$2,990,322	\$2,973,520	2.800%	06/02/2015	15.46%	3488
*TB	Federal Farm CR Bank	3133EEXPO	01/28/2021	\$735,820	\$734,985	1.990%	06/17/2015	3.82%	1958
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$688,852	\$674,671	5.625%	01/16/2013	3.51%	2091
*TB	Federal Home Loan MTG Corp	3134A4VG8	11/17/2015	\$704,777	\$707,672	4.750%	06/17/2015	3.68%	87
*TB	Federal Home Loan Bank	3134G34R8	07/23/2021	\$513,841	\$514,446	2.000%	12/02/2014	2.68%	2133
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$861,335	2.500%	07/03/2014	4.48%	3310
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$686,681	\$689,796	1.375%	03/12/2012	3.59%	445
*TB	Federal National Assn	3136G0K67	04/09/2021	\$192,000	\$191,142	2.000%	12/02/2014	0.99%	2029
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,082,472	\$1,095,290	5.125%	01/03/2012	5.70%	807
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$679,857	\$677,141	2.375%	09/08/2014	3.52%	2303
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,153,099	\$1,150,436	1.375%	07/06/2010	5.98%	1045
*TB	US Treasury Notes	912828LZ10	01/15/2020	\$1,137,781	\$1,156,850	2.125%	07/01/2010	6.02%	1585
*TB	US Treasury Bond	912828WE6	11/15/2023	\$769,281	\$808,092	2.750%	12/13/2013	4.20%	2965

Accrued Interest

\$96,293

Total in Gov't Sec. (11-00-1055-00&1065)

\$19,028,626

\$19,229,909

99.99%

Total Certificates of Deposit: (11.13506)

\$0

\$0

0.00%

** LAIF as of: (11-00-1050-00)

N/A

\$447

\$447

0.26%

Estimated

0.00%

*** COVI as of: (11-00-1060-00)

N/A

\$966

\$966

0.34%

Estimated

0.01%

TOTAL FUNDS INVESTED

\$19,030,039

\$19,231,321

100.00%

Total Funds Invested last report

\$19,029,997

\$19,162,230

Total Funds Invested 1 Yr. Ago

\$18,204,904

\$18,435,440

**** CASH IN BANK (11-00-1000-00) EST.

\$4,222,655

\$4,222,655

CASH IN Western Asset Money Market

\$1,670

\$1,670

0.01%

TOTAL CASH & INVESTMENTS

\$23,254,364

\$23,455,646

TOTAL CASH & INVESTMENTS 1 YR AGO

\$22,809,516

\$23,040,052

*CD CD - Certificate of Deposit

*TB TB - Federal Treasury Bonds or Bills

** Local Agency Investment Fund

*** County of Ventura Investment Fund

Estimated interest rate, actual not due at present time.

**** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.