



## Board of Directors

Russ Baggerly, Director  
Angelo Spandrio, Director  
Brian Brennan, Director

Pete Kaiser, Director

### CASITAS MUNICIPAL WATER DISTRICT Meeting to be held at the

The meeting will be held via teleconference.  
To attend the meeting please call  
US Toll Free (888) 788-0099 or (877) 853-5247  
Enter Meeting ID 910 9447 8837#

May 13, 2020 @ 3:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. AGENDA CONFIRMATION
4. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
5. CONSENT AGENDA
  - 5.a. Approval of the Minutes of the May 1, 2020 Special Board Meeting.

[5 1 20 Special Meeting Minutes.pdf](#)

- 5.b. Approval of Minutes from the April 24, 2020 Special Board Meeting.  
[4 24 20 Special Meeting Minutes.pdf](#)
- 5.c. Approval of the Minutes of the April 17, 2020 Special Board Meeting.  
[4 17 20 Special Meeting Minutes.pdf](#)
- 5.d. Approval of the Accounts Payable Report for 3/12/2020 to 3/25/2020.  
[AP Report March 12 to March 25 2020.pdf](#)
- 5.e. Approval of the Accounts Payable Report for 3/26/2020 to 4/8/2020.  
[AP Report March 26 to April 8 2020.pdf](#)
- 5.f. Approval of the Accounts Payable Report for 4/9/2020 to 4/29/2020.  
[AP Report April 9 to April 29 2020.pdf](#)

6. ACTION ITEMS

- 6.a. Review of the FY 2021 Casitas MWD Water Supply Assessment and approval of the General Manager recommendations contained therein.
  - 6. a. i. Consideration of a Resolution adopting a Stage 2 Water Condition and other drought related actions for FY 2021, or
  - 6. b. ii. Consideration of a Resolution adopting a Stage 3 Water Condition and other drought related actions for FY 2021.  
[FY 2021 Water Supply Assessment 050620-2.pdf](#)  
[Board Memo with Resolution Stage 2 Water Condition Declaration 051320.pdf](#)  
[Resolution Stage 3 Water Condition Declaration 051320.pdf](#)
- 6.b. Discussion and approval of possible extension of the Casitas MWD Emergency Declaration.  
[Board Memo on District Emergency Declaration Extension 051320-1.pdf](#)  
[Final Casitas MWD Emergency Declaration and Orders - COVID-19 Outbreak 051320.pdf](#)
- 6.c. Authorize a Professional Services Agreement with Annette Ayala for cultural resources monitoring services for Emily Street and Cañada Street Pipeline Replacement, Specification No. 19-418, for a fee not to exceed \$17,514.00.  
[BM\\_Native\\_American\\_Proposal Acceptance.pdf](#)  
[Annette\\_Proposal.pdf](#)  
[Native America\\_Annette\\_Agreement.pdf](#)
- 6.d. Review and approve Attachment A, First Amendment to the October 7, 2011 Lake Casitas Recreation Area Management Agreement Contract 11-LC-20-0216 (Attachment B), for inclusion of an Open Space agreement between Casitas Municipal Water District and the United States Department of the Interior Bureau of Reclamation.

[March.2020Cover Memo.Open Space Management.pdf](#)  
[Attach A. March 2020 DRAFT Amendment\\_OpenSpaceLands \(2\).pdf](#)  
[Attach.B.Recreation Management Agreement 10 07 2011 \(7\).pdf](#)  
[Attach.C.1978.Interim.Open.Space \(5\).pdf](#)  
[Exhibit A 12.2019.Open Space Lands Site Map \(1\) \(2\).pdf](#)

- 6.e. Consider amending the August 28, 2019 Ojai Wine Festival Event Agreement for the Event scheduled for June 14, 2020, and reschedule it for June 11, 2023.  
[Board.Reschedule.June.2020.Wine Festival.Memo \(3\).pdf](#)  
[Wine Fest Amendment2020 \(2\).pdf](#)  
[Wine Fest Agreement.2020.2021.2022 \(2\).pdf](#)

- 6.f. Resolution Setting the Fiscal Year 2020-21 Budget Hearing for June 24, 2020.  
[Reso budget hearing 2020 2021.pdf](#)

7. INFORMATION ITEMS

- 7.a. Special Water Resources Committee Minutes  
[Special Water Resources Minutes 050620.pdf](#)

- 7.b. Special Finance Committee Minutes  
[Special Finance Minutes 040920.pdf](#)

- 7.c. Consumption Report for March 2020.  
[Consumption 2019 - 2020 \(1\).pdf](#)

8. GENERAL MANAGER COMMENTS

9. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

10. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

11. CLOSED SESSION

- 11.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

12. ADJOURNMENT

Minutes of the Casitas Municipal Water District  
Special Board Meeting Held  
May 1, 2020

A special meeting of the Board of Directors was held May 1, 2020. The meeting was held via teleconference.

1. CALL TO ORDER

The meeting was called to order by President Baggerly at 10:00 a.m.

2. ROLL CALL

Directors Kaiser, Spandrio, Baggerly are present. Director Brennan arrived at 10:01 a.m. Also present are General Manager Flood, Assistant General Manager Dyer, Executive Administrator Vieira and Counsel Mathews, CFO Collin, Engineering Manager Aranda. Also attending were Mark Hildebrand, Consultant and Larry Elshere as member of the public.

3. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

None

4. ACTION ITEMS

4.a. Discussion of an possible action on the Fiscal Year 2021-2021 City of Ventura Groundwater Adjudication Billing Surcharge.

Rate Consultant Mark Hildebrand provided his presentation and options. Representatives of the City of Ventura requested that a decision on this be delayed.

On the motion of Director Kaiser to do option 2, seconded by Director Spandrio, the above item was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Baggerly  
NOES: Directors: Brennan  
ABSENT: Directors: None

4.b. Review of proposals and possible award of District auditor services.

On the motion of Director Brennan to select WNDE, seconded by Director Kaiser the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly

NOES: Directors: None  
ABSENT: Directors: None

- 4.c. Review of revisions and approve extension of the Casitas MWD Emergency Declaration to May 15, 2020.

On the motion of Director Spandrio, seconded by Director Brennan, the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

- 4.d. Authorize the General Manager to execute the Letter of Agreement and Service Agreement with the US Bureau of Reclamation (USBR) for Evaluation of Hollow Jet Valve at casitas Dam in the amount of \$110,000.00.

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

- 4.e. Approval of the purchase of alternative replacement fish screens for the Robles Fish Passage Facility in the amount of \$464,000.00 (Plus tax and shipping) from Elgin Separation Solutions/Norris Screen & Mfg.

On the motion of Director Spandrio, seconded by Director Kaiser the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

## 5. GENERAL MANAGER COMMENTS

Mr. Flood reported that there have been requests to allow folks in to the LCRA. The managers are continuing to have daily meetings with discussion on public health orders and the ever evolving actions of the state. We are look to what is going on with state facilities with regarding to opening up at the lake. We will talk about the park closure at the Tuesday Recreation meeting. With the new order we will continue to operate as we have with good distancing between employees and small grouping of working units. We are open for phone calls three days a week and continue to respond to emergency situations as we normally do. We are continuing to gather supplies which

are critical for opening back up. We have hand sanitizer in stock and cloth masks should be in soon. We will have procedures in place on how to deal with them and add it to the IIPP so everyone understands how they are supposed to use them. We are working on the district emergency response plan to add in a section on pandemic response. Water is still flowing into the lake, about 18-20 cfs.

6. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Kaiser commends staff for formulating a logical process for potential reopening in the future. We don't want the unintended consequences of fragmented openings.

Director Baggerly thanked our staff for what they have done to keep district moving in a positive direction. It is tough to work from home, worry about colleagues and make sure individuals stay safe. They have done a great job and they all deserve our thanks.

President Baggerly moved the meeting to closed session at 11:26 a.m.

7. CLOSED SESSION

7.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Baggerly moved the meeting back into open session at 12:17 with Mr. Mathews reporting that the Board met with general and special counsel and there were no actions to report.

8. ADJOURNMENT

President Baggerly adjourned the meeting at 12:18 p.m.

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Angelo Spandrio, Secretary

Minutes of the Casitas Municipal Water District  
Special Board Meeting Held  
April 24, 2020

A special meeting of the Board of Directors was held April 24, 2020. The meeting was held via teleconference.

1. CALL TO ORDER

The meeting was called to order by President Baggerly at 10:00 a.m.

2. ROLL CALL

Directors Kaiser, Spandrio, Baggerly are present. Director Brennan arrived at 10:06 a.m. Also present are General Manager Flood, Assistant General Manager Dyer, Executive Administrator Vieira and Counsel Mathews, CFO Collin, Engineering Manager Aranda. Public included Larry Elshere.

3. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

None

4. ACTION ITEMS

4.a. Approve Resolution for Quagga/Zebra Mussel Infestation Prevention Fee Grant Program Application and Funding Agreement Resolution.

The Resolution was offered by Director Spandrio with the correction to the Secretary, seconded by Director Kaiser, the above item was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Baggerly  
NOES: Directors:  
ABSENT: Directors: Brennan

Director Brennan arrives at 10:06 a.m.

4.b. Authorize the General Manager to issue a Task Order to Rincon Consultants, Inc. for biological and paleontological resources monitoring services during construction for Emily and Canada Street Pipeline Replacement, Specification No, 19-418, for a fee not to exceed \$60,197.

On the motion of Director Brennan, seconded by Director Kaiser the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

- 4.c. Approval of the purchase of alternative replacement fish screens for the Robles Fish Passage Facility in the amount of \$170,000.00 (Plus tax & Shipping) from Elgin Separation Solutions/Norris Screen & Mfg.

On the motion of Director Brennan to authorize purchase of all of the screens, seconded by Director Kaiser and approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

5. GENERAL MANAGER COMMENTS

Mr. Flood reported that the morning meetings with the managers are continuing and we are discussion how we are going to reopen. PPE is the critical path. There is a special Recreation Committee meeting on Tuesday. State Parks remain closed to vehicular traffic. We anticipate the water supply assessment to be on a future board agenda. The City of Ventura is moving forward with their assessment and they are recommending a stage 2.

6. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

President Baggerly moved the meeting to closed session at 10:25 a.m.

7. CLOSED SESSION

7.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Baggerly moved the meeting back into open session at 11:03 a.m. with Mr. Mathews reporting that the Board met with general and special counsel and there were no actions to report.

8. ADJOURNMENT



President Baggerly adjourned the meeting at 11:05 a.m.

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Angelo Spandrio, Secretary

Minutes of the Casitas Municipal Water District  
Special Board Meeting Held  
April 17, 2020

A special meeting of the Board of Directors was held April 17, 2020. The meeting was held via teleconference.

1. CALL TO ORDER

The meeting was called to order by President Baggerly at 10:00 a.m.

2. ROLL CALL

Directors Kaiser, Spandrio, Brennan and Baggerly are present. Also present are General Manager Flood, Assistant General Manager Dyer, Executive Administrator Vieira and Counsel Mathews, Engineering Manager Aranda.

3. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

None

4. ACTION ITEMS

- 4.a. Authorize the General Manager to approve and sign an agreement with V & A Consulting Engineers, Inc. (V&A) for pipeline condition assessment services for Marion R. Walker Water Treatment Plant for a fee not to exceed \$55,972.

On the motion of Director Kaiser, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly  
NOES: Directors:  
ABSENT: Directors:

5. GENERAL MANAGER COMMENTS

Mr. Flood reported that the morning meetings with the managers are continuing and we are discussion how we are going to reopen. PPE is the critical path. There is a special Recreation Committee meeting on Tuesday. State Parks remain closed to vehicular traffic. We anticipate the water supply assessment to be on a future board agenda. The City of Ventura is moving forward with their assessment and they are recommending a stage 2.

6. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION

54954.2(a).

Director Kaiser reported on a study where scientists are saying we are in a mega drought. Director Brennan added he saw it and it is good science and data. We are moving in the right direction in diversifying our ability to get water.

Director Baggerly reported on the April 8 OBGMA meeting held via Zoom and the OBGMA decided not accept the grant but to pay as they go for the Groundwater Sustainability plan.

7. CLOSED SESSION

Tabled

7.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

There was no closed session.

8. ADJOURNMENT

President Baggerly adjourned the meeting at 10:22 a.m.

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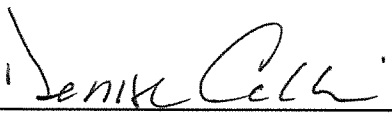
Angelo Spandrio, Secretary

CASITAS MUNICIPAL WATER DISTRICT  
 Payable Fund Check Authorization  
 Checks Dated 03/12/2020-03/25/2020  
 Presented to the Board of Directors For Approval <sup>May 13</sup> April 3, 2020

Check	Payee		Description	Amount
000953	Payables Fund Account	# 9759651478	Special Request Due to COVID-19	\$3,000,000.00
			Accounts Payable Batch 031820	\$628,065.23
			Accounts Payable Batch 032520	<u>\$807,910.07</u>
			Total Expenses	\$1,435,975.30
			Total Money Left from Check 000953	<u>\$1,564,024.70</u>
000954	Payroll Fund Account	# 9469730919	Special Payroll Requirement	
			Estimated Payroll 04/05/2020-05/16/2020	\$700,000.00

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000953-000954 have been duly audited is hereby certified as correct.

 3/27/20  
 \_\_\_\_\_  
 Denise Collin, Chief Financial Officer

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000953	A/P Checks:	37489-37601
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	07488,037506,037512,037513,037514,037535,037545,037546,037547,037556

000953	A/P Checks:	037602-037669
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	037638

*Denise Collin 3/27/20*  
Denise Collin, Chief Financial Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 03/21/20  
Pay Date of 03/26/20  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 3/23/20  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	3/18/2020			037488		
C-CHECK	VOID CHECK	V	3/18/2020			037506		
C-CHECK	VOID CHECK	V	3/18/2020			037512		
C-CHECK	VOID CHECK	V	3/18/2020			037513		
C-CHECK	VOID CHECK	V	3/18/2020			037514		
C-CHECK	VOID CHECK	V	3/18/2020			037535		
C-CHECK	VOID CHECK	V	3/18/2020			037545		
C-CHECK	VOID CHECK	V	3/18/2020			037546		
C-CHECK	VOID CHECK	V	3/18/2020			037547		
C-CHECK	VOID CHECK	V	3/18/2020			037556		
C-CHECK	VOID CHECK	V	3/25/2020			037638		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:				
11 VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		11	0.00	0.00	0.00
BANK:	TOTALS:	11	0.00	0.00	0.00

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 202003121685	State Withholding	D	3/12/2020	10.59		000019		10.59
00128	INTERNAL REVENUE SERVICE							
I-T1 202003121685	Federal Withholding	D	3/12/2020	93.91		000020		
I-T3 202003121685	FICA Withholding	D	3/12/2020	119.20		000020		
I-T4 202003121685	Medicare Withholding	D	3/12/2020	27.88		000020		240.99
00187	CALPERS							
I-PEB202003121685	PEPRA EMPLOYEES PORTION	D	3/12/2020	135.94		000021		
I-PRB202003121685	PEBRA EMPLOYER PORTION	D	3/12/2020	140.67		000021		276.61
00128	INTERNAL REVENUE SERVICE							
I-T1 202003231687	Federal Withholding	D	3/25/2020	35,160.91		000022		
I-T3 202003231687	FICA Withholding	D	3/25/2020	38,716.42		000022		
I-T4 202003231687	Medicare Withholding	D	3/25/2020	9,054.68		000022		82,932.01
00187	CALPERS							
I-PBB202003231687	PERS BUY BACK	D	3/25/2020	130.46		000023		
I-PBP202003231687	PERS BUY BACK	D	3/25/2020	161.96		000023		
I-PEB202003231687	PEPRA EMPLOYEES PORTION	D	3/25/2020	9,171.76		000023		
I-PEM202003231687	PERS EMPLOYEE PORTION MGMT	D	3/25/2020	2,584.52		000023		
I-PER202003231687	PERS EMPLOYEE PORTION	D	3/25/2020	6,188.96		000023		
I-PRB202003231687	PEBRA EMPLOYER PORTION	D	3/25/2020	9,491.04		000023		
I-PRR202003231687	PERS EMPLOYER PORTION	D	3/25/2020	10,878.72		000023		38,607.42
00049	STATE OF CALIFORNIA							
I-T2 202003231687	State Withholding	D	3/25/2020	13,504.01		000024		13,504.01
04696	Advance Solar Control Tinting							
I-3309	Tinting Boardroom Door- ENG	R	3/18/2020	400.00		037484		400.00
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-665987	Wall Thermostat - EM	R	3/18/2020	53.57		037485		53.57
09569	ALLCABLE							
I-4014077	Supplies - IT	R	3/18/2020	374.70		037486		374.70
03044	Amazon Capital Services							
I-13PY-33HD-96V6	Ergonomic Mouse - ENG	R	3/18/2020	96.47		037487		
I-179P-L49J-JN9Q	Lens Cleaning Tissues - IT	R	3/18/2020	58.86		037487		
I-19C4-CHJJ-MGYG	Conference Phones - IT	R	3/18/2020	428.98		037487		
I-1GQ1-TH3K-F4CD	Office Supplies - DO	R	3/18/2020	65.36		037487		
I-1LDL-NGXJ-LK1Q	Manhole Cover - LCRA	R	3/18/2020	418.28		037487		
I-1LWC-7YQF-CXX3	Modem 56K & Compact KVN - TP	R	3/18/2020	105.20		037487		
I-1MMM-NDCL-6FWN	Keyboard - ADM	R	3/18/2020	51.47		037487		
I-1MXV-X3QN-WGP7	Honeywell Docking - ENG	R	3/18/2020	2,037.74		037487		
I-1MXV-X3QNRP3F	Ergonomic Mouse - ADM	R	3/18/2020	46.57		037487		



3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-1P3H-9N1Y-J6QF	Adapter & Replacement for Fluk	R 3/18/2020	38.47		037487		
	I-1QLH-M4YG-1TPY	Pin Base - LCRA	R 3/18/2020	126.56		037487		
	I-1WGX-746R-RG4Y	Relay Remote Control - LCRA	R 3/18/2020	21.32		037487		
	I-1WVJ-KTRJ-HFLV	Enabler Kit - ENG	R 3/18/2020	368.38		037487		
	I-1YH6-YL6L-MLLX	Windshield Washer - GARAGE	R 3/18/2020	41.10		037487		3,904.76
00836	I-22260782	AMERICAN RED CROSS Waterfron Skills - LCRA	R 3/18/2020	21.00		037489		21.00
00029	I-3248116	AMERICAN TOWER CORP Tower Rent-Red Mtn Rincon Peak	R 3/18/2020	2,102.62		037490		2,102.62
00417	I-7018434176	APPLIED INDUSTRIAL TECHNOLOGY Goldspec Bearing - TP	R 3/18/2020	57.83		037491		57.83
00014	I-SI1498505	AQUA-FLO SUPPLY By Pass Parts - PL	R 3/18/2020	136.89		037492		
	I-SI1502459	PVC Nipple & PVC Cement - EM	R 3/18/2020	57.55		037492		194.44
00380	I-16603A	ARCADE GLASS CO. Replace Glass Front Window-ENG	R 3/18/2020	913.09		037493		913.09
01703	I-57417	ARNOLD LAROCHELLE MATTHEWS Metter # 5088-016 01/20	R 3/18/2020	14,197.55		037494		
	I-57418	Metter # 5088-001 01/20	R 3/18/2020	10,504.73		037494		24,702.28
01666	I-000014447756	AT & T Local, Regional, Long Distance	R 3/18/2020	1,208.46		037495		1,208.46
00018	I-287290467941X03102	AT & T MOBILITY Acct#287290467941	R 3/18/2020	244.07		037496		244.07
04254	I-20-010	Automation Services, LLC Offsite Robles Work - PL	R 3/18/2020	4,200.00		037497		4,200.00
04624	I-528.1-1	B&K Valves & Equipment, Inc. Crispin 16" Check Valves - ENG	R 3/18/2020	18,120.21		037498		
	I-606.1-1	Packing Rep 30" Valve - PL	R 3/18/2020	3,923.20		037498		22,043.41
00679	I-S2687631.001	BAKERSFIELD PIPE & SUPPLY INC 20" & 28" Gaskets - TP	R 3/18/2020	515.43		037499		
	I-S2693148.001	18" Coupling & 18" Gaskets -EM	R 3/18/2020	935.87		037499		
	I-S2695331.001	Seal Tape - UT	R 3/18/2020	63.39		037499		1,514.69

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01295	BSN CONSTRUCTION Asphalt Patching - ENG	R	3/18/2020	52,142.17		037500		52,142.17
00494	C.D. LYON CONSTRUCTION, INC. OVM & CGM Improvements - ENG	R	3/18/2020	138,814.97		037501		138,814.97
02593	Cal-Coast Machinery Brush hog Repair - LCRA	R	3/18/2020	54.91		037502		54.91
00208	CareIQ 1102WC180000002 DOS 08/22/19	R	3/18/2020	113.90		037503		
	I-6/14122911-1 1102WC180000002 DOS 10/31/19	R	3/18/2020	133.86		037503		
	I-6/14122920-1 1102WC180000002 DOS 11/13/19	R	3/18/2020	133.86		037503		
	I-6/14122952-1 1102WC180000002 DOS 10/25/19	R	3/18/2020	133.86		037503		
	I-6/14129918-1 1102WC180000001 DOS 12/04/19	R	3/18/2020	61.09		037503		
	I-6/14248124-1 1102WC200000005 DOS 12/24/19	R	3/18/2020	205.00		037503		
	I-6/14248125-1 1102WC200000005 DOS 12/30/19	R	3/18/2020	205.00		037503		
	I-6/14248127-1 1102WC200000005 DOS 01/02/20	R	3/18/2020	205.00		037503		
	I-6/14248129-1 1102WC200000005 DOS 01/07/20	R	3/18/2020	205.00		037503		
	I-6/14314412-1 1102WC180000001 DOS 02/12/20	R	3/18/2020	179.09		037503		1,575.66
00055	CASITAS BOAT RENTALS Gas For Boats - LCRA	R	3/18/2020	628.01		037504		628.01
04678	Cla-Val, Soundcast, Griswold C Main Valve Rebuild 2" 90-01	R	3/18/2020	1,249.22		037505		
	I-791558 Main Valve Rebuild Vent 1 8"	R	3/18/2020	961.36		037505		
	I-791559 Main Valve Rebuild Saddle Ln8"	R	3/18/2020	1,628.07		037505		
	I-791561 Main Valve Rebuild Cuyama 2"	R	3/18/2020	941.96		037505		
	I-791563 Main Valve Rebuild Cuyama 6"	R	3/18/2020	1,330.31		037505		
	I-791564 Main Valve Rebuild Cuyama 4"	R	3/18/2020	1,185.84		037505		
	I-791565 Main Valve Rebuild Vent 16"	R	3/18/2020	2,772.36		037505		
	I-791566 Main Valve Rebuild Vent 12"	R	3/18/2020	1,970.77		037505		
	I-791568 Main Valve Rebuild Vent 16"	R	3/18/2020	2,547.47		037505		
	I-791569 Main Valve Rebuild Vent 12"	R	3/18/2020	2,073.00		037505		
	I-791570 Main Valve Rebuild San Ant 6"	R	3/18/2020	841.67		037505		
	I-791571 Main Valve Rebuild Uper Ojai6"	R	3/18/2020	1,772.67		037505		
	I-791574 Main Valve Rebuild Uper Ojai2"	R	3/18/2020	1,820.64		037505		
	I-791575 Main Valve Rebuild S Vent 8"	R	3/18/2020	1,653.33		037505		
	I-791576 Main Valve Rebuild Country 8"	R	3/18/2020	1,836.51		037505		
	I-791577 Main Valve Rebuild Uper Ojai4"	R	3/18/2020	1,547.16		037505		
	I-791578 Main Valve Rebuild 8"	R	3/18/2020	1,746.62		037505		
	I-791579 Main Valve Rebuild Ojai Val 8"	R	3/18/2020	1,691.71		037505		
	I-791580 Main Valve Rebuild - Travel	R	3/18/2020	1,142.00		037505		30,712.67
	I-791581							

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01843	COASTAL COPY							
I-899765	Copier Usage - WHS	R	3/18/2020	56.47		037507		
I-900027	Copier Usage - DO	R	3/18/2020	762.74		037507		819.21
00061	COMPUWAVE							
I-SB02094641	Dell Performance Dock - ADM	R	3/18/2020	267.22		037508		
I-SB02094710	HP Laserjet Pro - ADM	R	3/18/2020	513.73		037508		
I-SB02094741	HPJET pro MFP - PR	R	3/18/2020	457.96		037508		1,238.91
00062	CONSOLIDATED ELECTRICAL							
I-9009-404379	Light Fixture - ENG	R	3/18/2020	93.60		037509		93.60
00719	CORELOGIC INFORMATION SOLUTION							
I-82011805	Realquest Subscription	R	3/18/2020	137.50		037510		137.50
01483	CORVEL CORPORATION							
I-6/14081603-1	1102WC200000005 DOS 10/15-11-4	R	3/18/2020	4,164.36		037511		
I-6/14093250-1	1102WC200000005 DOS 10/31/19	R	3/18/2020	9.50		037511		
I-6/14096844-1	1102WC180000002 DOS 10/29/19	R	3/18/2020	9.50		037511		
I-6/14096924-1	1102WC200000005 DOS 11/04/19	R	3/18/2020	9.50		037511		
I-6/14118916-1	1102WC180000002 DOS 08/22/19	R	3/18/2020	9.50		037511		
I-6/14122911-1	1102WC180000002 DOS 10/31/19	R	3/18/2020	9.50		037511		
I-6/14122920-1	1102WC180000002 DOS 11/13/19	R	3/18/2020	9.50		037511		
I-6/14122952-1	1102WC180000002 DOS 10/25/19	R	3/18/2020	9.50		037511		
I-6/14128040-1	1102WC180000001 DOS 11/13/19	R	3/18/2020	16.06		037511		
I-6/14128179-1	1102WC200000005 DOS 11/06/19	R	3/18/2020	9.50		037511		
I-6/14129918-1	1102WC180000001 DOS 12/4/19	R	3/18/2020	9.50		037511		
I-6/14131401-1	1102WC200000005 DOS 11/06/19	R	3/18/2020	9.50		037511		
I-6/14137372-1	1102WC200000005 DOS 10/28/19	R	3/18/2020	9.50		037511		
I-6/14156276-1	1102WC180000002 DOS 11/27/19	R	3/18/2020	9.50		037511		
I-6/14161968-1	1102WC180000002 DOS 12/04/19	R	3/18/2020	9.50		037511		
I-6/14162712-1	1102WC180000001 DOS 12/27/19	R	3/18/2020	393.74		037511		
I-6/14248124-1	1102WC200000005 DOS 12/24/19	R	3/18/2020	9.50		037511		
I-6/14248125-1	1102WC200000005 DOS 12/30/19	R	3/18/2020	9.50		037511		
I-6/14248127-1	1102WC200000005 DOS 01/02/20	R	3/18/2020	9.50		037511		
I-6/14248129-1	1102WC200000005 DOS 01/07/20	R	3/18/2020	9.50		037511		
I-6/14278707-1	1102WC180000001 DOS 01/27/20	R	3/18/2020	9.50		037511		
I-6/14279524-1	1102WC180000001 DOS 01/27/20	R	3/18/2020	37.35		037511		
I-6/14288540-1	1102WC180000001 DOS 01/22/20	R	3/18/2020	9.50		037511		
I-6/14291244-1	1102WC180000002 DOS 01/28/20	R	3/18/2020	9.50		037511		
I-6/14303458-1	1102WC180000001 DOS 02/27/20	R	3/18/2020	81.24		037511		
I-6/14307040-1	1102WC180000001 DOS 02/27/20	R	3/18/2020	37.52		037511		
I-6/14307042-1	1102WC180000001 DOS 02/27/20	R	3/18/2020	62.55		037511		
I-6/14314412-1	1102WC180000001 DOS 02/12/20	R	3/18/2020	9.50		037511		
I-C00206080456	Claim 1102WC200000005	R	3/18/2020	1,481.30		037511		
I-C00206082424	Claim 1102WC180000002	R	3/18/2020	338.40		037511		
I-C00206083102	Claim 1102WC180000001	R	3/18/2020	120.00		037511		
I-C00206090363	Claim 1102WC180000001	R	3/18/2020	832.80		037511		

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
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 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

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	I-C00206100095	Claim 1102WC180000002	R 3/18/2020	498.00		037511		
	I-C00206103207	Claim 1102WC180000001	R 3/18/2020	400.00		037511		
	I-C00206169941	Calim 1102WC200000005	R 3/18/2020	837.38		037511		
	I-C00206171752	Claim 1102WC180000001	R 3/18/2020	576.00		037511		10,076.20
00079	I-250104176	DANIELS TIRE SERVICE Tires - Units 89	R 3/18/2020	824.15		037515		824.15
01764	I-DP2000445	DataProse, LLC UB Mailing 01/20	R 3/18/2020	3,378.36		037516		3,378.36
00076	I-7002-1	DEKREEK TECHNICAL SERVICES OWS, CMWD PLC & SCADA - EM	R 3/18/2020	12,408.00		037517		12,408.00
00662	I-P36557	Diamond A Equipment Blades - Unit 281	R 3/18/2020	58.93		037518		58.93
00086	I-1117	E.J. Harrison & Sons Inc Acct#500139629	R 3/18/2020	462.69		037519		462.69
00086	I-1509	E.J. Harrison & Sons Inc Acct#500766090	R 3/18/2020	539.02		037520		539.02
00095	I-S100023206.001	FAMCON PIPE & SUPPLY Hand Pump - UT	R 3/18/2020	226.83		037521		
	I-S100023211.001	Orange Hydrant Bags - UT	R 3/18/2020	107.25		037521		
	I-S100023437.001	Flange Valve - PL	R 3/18/2020	1,045.69		037521		
	I-S100023472.001	Valve, Gasket & Flange - PL	R 3/18/2020	694.44		037521		
	I-S100023513.001	Quart Pipe Lube - EM	R 3/18/2020	290.38		037521		
	I-S100023810.001	Flange, Tapt - PL	R 3/18/2020	54.70		037521		2,419.29
00093	I-6-949-84469	FEDERAL EXPRESS Shipment - ADM/ENG	R 3/18/2020	86.46		037522		86.46
00013	I-0708773	FERGUSON ENTERPRISES INC Check Valve - EM	R 3/18/2020	1,221.48		037523		1,221.48
00099	I-002009A	FGL ENVIRONMENTAL THM/HAA Monitoring 02/07/20	R 3/18/2020	792.00		037524		
	I-002305A	Manganese Monitoring 02/14/20	R 3/18/2020	145.00		037524		
	I-002402A	OVS Well Field - VOC 02/19/20	R 3/18/2020	600.00		037524		1,537.00
00101	I-2431467	FISHER SCIENTIFIC Sodium Bisulfite - LAB	R 3/18/2020	290.81		037525		
	I-4480731	Electrode PH - LAB	R 3/18/2020	529.76		037525		
	I-4825218	Conductivity Standar - LAB	R 3/18/2020	123.37		037525		943.94

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
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 DATE RANGE: 3/12/2020 THRU 3/25/2020

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00106	FRONTIER PAINT							
I-F0256302	Base Paint - WP	R	3/18/2020	46.62		037526		
I-F0256345	Super Spec Low Lustre - WP	R	3/18/2020	189.45		037526		236.07
00115	GRAINGER, INC							
I-9466279776	Vomit Bag First Aid - WP	R	3/18/2020	63.35		037527		63.35
00121	HACH COMPANY							
I-11827417	Shroud Kit - TP	R	3/18/2020	89.03		037528		
I-11875403	Portable Parallel Analyzer-LAB	R	3/18/2020	3,726.24		037528		3,815.27
04699	Herald Printing, Ltd							
I-200074011	Hard Hat Decals - SAFETY	R	3/18/2020	164.00		037529		164.00
00596	HOME DEPOT							
I-5280179	Backpack Blower - WP	R	3/18/2020	464.09		037530		464.09
00894	HOSE-MAN, INC.							
I-5269938-0001-05	PVC Hose - LCRA	R	3/18/2020	258.06		037531		
I-5270039-0001-05	2" Adapter - LCRA	R	3/18/2020	31.70		037531		
I-5270081-0001-05	Coupler - LCRA	R	3/18/2020	26.70		037531		
I-5270260-0001-05	3" Adapter - LCRA	R	3/18/2020	27.40		037531		343.86
00125	IDEXX DISTRIBUTION CORP							
I-3061423256	Sample Vessels - LAB	R	3/18/2020	187.20		037532		187.20
00127	INDUSTRIAL BOLT & SUPPLY							
I-207844-1	Washers & Hax Cap - EM	R	3/18/2020	263.77		037533		263.77
09910	J.W. ENTERPRISES							
I-310717	CT Pumping - SIGNAL RES.	R	3/18/2020	78.75		037534		
I-310718	CT Pumping - FAIRVIEW RES	R	3/18/2020	78.75		037534		
I-320708	CT Pumping - AVE 1PP	R	3/18/2020	78.75		037534		
I-320709	CT Pumping - VILLANOVA	R	3/18/2020	78.75		037534		
I-320710	CT Pumping - OVPP	R	3/18/2020	78.75		037534		
I-320711	CT Pumping - 4M PP	R	3/18/2020	78.75		037534		
I-320712	CT Pumping - GRAND AVE	R	3/18/2020	78.75		037534		
I-320713	CT Pumping - 4M RES	R	3/18/2020	78.75		037534		
I-320714	CT Pumping - SA PLANT	R	3/18/2020	157.50		037534		
I-320715	CT Pumping - UPPER OJAI RES	R	3/18/2020	78.75		037534		
I-320716	CT Pumping - 3M PUMP	R	3/18/2020	78.75		037534		
I-320719	CT Pumping - CASITAS DAM	R	3/18/2020	78.75		037534		
I-320720	CT Pumping - RINCON TANK	R	3/18/2020	78.75		037534		
I-320721	CT Pumping - BATES RES.	R	3/18/2020	78.75		037534		1,181.25

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

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00131	JCI JONES CHEMICALS, INC							
I-814629	Chlorine - TP, CM 814643	R	3/18/2020	899.94		037536		
I-814630	Chlorine TP, CM 814642	R	3/18/2020	1,650.00		037536		2,549.94
02808	Jess Ranch Fish Hatchery							
I-2120	Triploid Trout - LCRA	R	3/18/2020	12,750.00		037537		12,750.00
01022	KELLY CLEANING & SUPPLIES, INC							
I-45296532	Janitorial Service 03/20-LCRA	R	3/18/2020	280.00		037538		280.00
00667	Kennedy/Jenks Consultants, Inc							
I-136769	Water Quality/Evaluate DBP	R	3/18/2020	11,096.25		037539		
I-136879	Casitas/VTA SWP Pre Design	R	3/18/2020	2,020.78		037539		13,117.03
04200	Lauterbach & Associates, Inc.							
I-14519	TP Bldg Design - ENG	R	3/18/2020	10,864.33		037540		
I-14520	San Antonio Bldg Const - ENG	R	3/18/2020	10,290.00		037540		21,154.33
01270	SCOTT LEWIS							
I-Feb 20	Reimburse Expenses 02/20	R	3/18/2020	2,878.85		037541		
I-Jan 20	Reimburse Expenses 01/20	R	3/18/2020	2,602.57		037541		5,481.42
00328	LIGHTNING RIDGE							
I-2282002	Uniform Shirt - LCRA	R	3/18/2020	223.19		037542		223.19
00329	MCMASTER-CARR SUPPLY CO.							
I-36269652	Steel Wire Cloth - MAINT	R	3/18/2020	257.80		037543		257.80
00151	MEINERS OAKS ACE HARDWARE							
I-914245	Scrub Brush - FISH	R	3/18/2020	11.30		037544		
I-915153	Pipe & Couple - UT	R	3/18/2020	10.20		037544		
I-915418	Chain Coil	R	3/18/2020	252.54		037544		
I-915692	Disc Flap - LCRA	R	3/18/2020	75.03		037544		
I-915876	Pine, Screen & Brace - MAINT	R	3/18/2020	169.95		037544		
I-916038	Viper ADA Toilet - LCRA	R	3/18/2020	266.99		037544		
I-916352	Caulk & Rule Tape - UT	R	3/18/2020	73.64		037544		
I-916415	Hammer & PaintBrsh - PL	R	3/18/2020	40.06		037544		
I-916428	Gloves - TP	R	3/18/2020	45.01		037544		
I-916478	Cement, #4 Rebar - LCRA	R	3/18/2020	241.54		037544		
I-916756	Lysol - LCRA	R	3/18/2020	21.43		037544		
I-916865	LED Bulbs - TP	R	3/18/2020	50.17		037544		
I-916866	Glue & Plunger - TP	R	3/18/2020	55.53		037544		
I-916942	Connector & Plugs - EM	R	3/18/2020	65.69		037544		
I-916947	PaintBrsh & Roller Covr - WP	R	3/18/2020	42.28		037544		
I-916968	Connector - EM	R	3/18/2020	11.71		037544		
I-916993	Clamp & Tape - EM	R	3/18/2020	5.74		037544		
I-917025	Bolts & Screws - MAINT	R	3/18/2020	64.94		037544		
I-917032	Wax - LCRA	R	3/18/2020	13.64		037544		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-917037	Tape, Bolts & Screws - LCRA	R	3/18/2020	72.01		037544		
I-917072	Ties Cables - LCRA	R	3/18/2020	30.23		037544		
I-917195	Dryconcrete - PL	R	3/18/2020	41.70		037544		
I-917204	Heat Gun - EM	R	3/18/2020	43.91		037544		
I-917264	Flex Tape - TP	R	3/18/2020	15.67		037544		
I-917426	Trap Yellow Jacket - LCRA	R	3/18/2020	66.40		037544		
I-917429	Elbow - LCRA	R	3/18/2020	3.09		037544		
I-917503	Saw Blades - LCRA	R	3/18/2020	53.40		037544		
I-917504	Carburetor Cleaners - LCRA	R	3/18/2020	16.27		037544		
I-917558	Windex & Tape - LCRA	R	3/18/2020	18.67		037544		
I-917603	Bolts & Screws - ENG	R	3/18/2020	41.72		037544		
I-917746	Coveralls Poly - MAINT	R	3/18/2020	12.08		037544		
I-917842	Pliers - LCRA	R	3/18/2020	16.57		037544		
I-917854	PVC Nipple - LCRA	R	3/18/2020	0.97		037544		
I-917929	Sanding Discs - LCRA	R	3/18/2020	8.77		037544		
I-917949	Bolt - EM	R	3/18/2020	11.67		037544		
I-917951	Cleaning & Disinfectants - WP	R	3/18/2020	7.80		037544		
I-917959	Bolts - MAINT	R	3/18/2020	8.57		037544		
I-918017	Wire Rope - FISH	R	3/18/2020	5.06		037544		
I-918483	Gloves - UT	R	3/18/2020	27.86		037544		
I-918512	Paint - FISH	R	3/18/2020	5.85		037544		
I-918587	Acrylic Sheet - MAINT	R	3/18/2020	3.93		037544		
I-918600	Insect Repellent - EM	R	3/18/2020	9.75		037544		
I-918628	Hand Trowel - UT	R	3/18/2020	7.79		037544		
I-918676	Pice Strap - MAINT	R	3/18/2020	66.09		037544		
I-K12581	Sprypaint - UT	R	3/18/2020	19.48		037544		2,132.70
03724	Michael K. Nunley & Associates							
I-6699	Signal Tank & PS DOB - ENG	R	3/18/2020	15,001.59		037548		
I-6700	OWS Trasmision Study - ENG	R	3/18/2020	3,942.85		037548		
I-6702	Heidelberger Tank & Pump - ENG	R	3/18/2020	8,947.54		037548		
I-6703	Mutual Well #7 Equipment - ENG	R	3/18/2020	9,389.48		037548		
I-6717	Fish Screen Alternative - ENG	R	3/18/2020	295.63		037548		
I-6718	Fish Screen Prototype - ENG	R	3/18/2020	2,577.32		037548		
I-6719	Robles Diversion Comm Eval-ENG	R	3/18/2020	182.83		037548		
I-6720	Robles Prototype EvaluationENG	R	3/18/2020	10,492.35		037548		
I-6764	Running Ridge Zone Improv -ENG	R	3/18/2020	7,705.80		037548		58,535.39
03444	Mission Linen Supply							
I-511965405	Uniform Pants - PL	R	3/18/2020	32.50		037549		
I-511965406	Uniform Pants - MAINT	R	3/18/2020	27.00		037549		
I-511965407	Uniform Pants - UT	R	3/18/2020	27.79		037549		
I-511965410	Uniform Pants - TP	R	3/18/2020	35.98		037549		
I-512014668	Uniform Pants - PL	R	3/18/2020	32.50		037549		
I-512014669	Uniform Pants - MAINT	R	3/18/2020	27.00		037549		
I-512014670	Uniform Pants - UT	R	3/18/2020	27.79		037549		
I-512014672	Uniform Pants - TP	R	3/18/2020	35.98		037549		246.54

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03701	MNS Engineers, Inc.							
I-74365	Kunkle St Valve Survey - ENG	R	3/18/2020	6,790.00		037550		
I-74368	Wellfield Pipe Replace - ENG	R	3/18/2020	682.50		037550		
I-74370	Rincon PP Relocate Design-ENG	R	3/18/2020	2,515.00		037550		
I-74372	Groham Well #1 Design - ENG	R	3/18/2020	97.75		037550		
I-74584	Sunset Pipeline Replace - ENG	R	3/18/2020	688.30		037550		
I-74588	Rincon PP Relocate Desig-ENG	R	3/18/2020	430.00		037550		
I-74589	Canada & Emily PL - ENG	R	3/18/2020	10,770.00		037550		
I-74591	LCRA Sewer Implementation -ENG	R	3/18/2020	1,500.00		037550		23,473.55
00149	MRC Global							
I-4472512001	Blk Cs Blind Flg - EM	R	3/18/2020	42.88		037551		42.88
03480	National Outdoor Furniture, In							
I-3971-3768	Lounge Chaird - WP	R	3/18/2020	5,920.00		037552		5,920.00
03508	NTT Industrial Supply, Inc.							
I-5177	Hydraulic Fittings - PL	R	3/18/2020	356.45		037553		356.45
00163	OFFICE DEPOT							
I-447851017001	Office Supplies - DO	R	3/18/2020	819.79		037554		
I-447862014001	Stamp, Dispenser Tape - DO	R	3/18/2020	45.54		037554		
I-447862015001	Office Chair - ADM	R	3/18/2020	399.01		037554		
I-447862016001	Chairmat - DO	R	3/18/2020	284.20		037554		
I-449048756001	Binders - ADM	R	3/18/2020	53.06		037554		
I-449053239001	Dividers & Tape - DO	R	3/18/2020	10.75		037554		
I-450260081001	Envelope & Three-Hole Punch-DO	R	3/18/2020	71.65		037554		
I-450676939001	Binders - ADM	R	3/18/2020	70.74		037554		
I-450681037001	Office Supplies - DO	R	3/18/2020	69.50		037554		
I-451544413001	Office Supplies - DO	R	3/18/2020	70.12		037554		1,894.36
01570	Ojai Auto Supply							
I-483172	Radiator - Unit 38	R	3/18/2020	298.71		037555		
I-484112	Lamp - Unit 17	R	3/18/2020	10.06		037555		
I-484548	Battery - Unit 14	R	3/18/2020	123.91		037555		
I-485261	V-Belt - Unit 83	R	3/18/2020	35.68		037555		
I-485524	Grease Cart - Unit 10	R	3/18/2020	33.89		037555		
I-485565	Battery - GARAGE	R	3/18/2020	232.78		037555		
I-485836	Lamp - MAINT	R	3/18/2020	3.63		037555		
I-486266	Elect Battery - UT	R	3/18/2020	15.78		037555		
I-486441	Rearview Mirror - Unit 29	R	3/18/2020	5.92		037555		
I-486463	Cable Bushing - Unit 15	R	3/18/2020	13.80		037555		
I-486513	Spark Plugs - LCRA	R	3/18/2020	11.29		037555		
I-486639	Wiper Blade - Unit 50	R	3/18/2020	47.05		037555		
I-486741	Lamp - Unit 80	R	3/18/2020	23.88		037555		
I-486754	Wiper Blades & Lamp - Unit 15	R	3/18/2020	55.72		037555		
I-486758	Lamp - Unit 15	R	3/18/2020	10.39		037555		922.49



VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 3/12/2020 THRU 3/25/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00912 I-15177	OJAI BUSINESS CENTER, INC USP Ground - LAB	R	3/18/2020	73.36		037557		73.36
00165 I-2002-962999 I-2003-963706	OJAI LUMBER CO, INC Painting - MAINT Holder - MAINT	R R	3/18/2020 3/18/2020	25.86 21.32		037558 037558		47.18
00602 I-52555	OJAI TRUE VALUE Clorox - LAB	R	3/18/2020	33.54		037559		33.54
00168 I-300035163 I-300035249	OJAI VALLEY NEWS Hearing Notice - LCRA Hearing Notice - LCRA	R R	3/18/2020 3/18/2020	20.00 16.00		037560 037560		36.00
00169 I-21955	OJAI VALLEY SANITARY DISTRICT Cust # 20594	R	3/18/2020	287.25		037561		287.25
00169 I-22029	OJAI VALLEY SANITARY DISTRICT Cust # 52921	R	3/18/2020	57.45		037562		57.45
01627 I-14961	OSCAR'S TREE SERVICE Removal Of 2 Pine Trees -MAINT	R	3/18/2020	2,700.00		037563		2,700.00
04734 I-6/14093250-1	Pacific Inpatient Physicians 1102WC20000000 DOS 10/31/19	R	3/18/2020	94.68		037564		94.68
10072 I-2002068	PERMACOLOR, INC Coat 8" Pipe Spool - EM	R	3/18/2020	136.25		037565		136.25
00188 I-031220	PETTY CASH Replenish Petty Cash - DO	R	3/18/2020	431.00		037566		431.00
00686 I-0160120	POLLARD WATER Captor - ENG	R	3/18/2020	167.31		037567		167.31
02833 I-95451439	Praxair, Inc Liquid Oxigen - TP	R	3/18/2020	2,350.70		037568		2,350.70
01439 I-9391	PRECISION POWER EQUIPMENT Hems - TP	R	3/18/2020	47.39		037569		47.39
10042 I-9700 I-9701	PSR ENVIRONMENTAL SERVICE, INC Gas Tank Inspection - DO Gas Tank Inspection - LCRA	R R	3/18/2020 3/18/2020	230.00 230.00		037570 037570		460.00

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04735	Pueblo Surgery Center I-6/14278707-1	R	3/18/2020	2,698.64		037571		2,698.64
03554	J. Harris Industrial Water Tre Water Softner Service - WP I-1784947	R	3/18/2020	141.75		037572		141.75
01114	Quality Equipment & Spray C-453199b D-453199a I-453199	R R R	3/18/2020 3/18/2020 3/18/2020	274.41CR 274.41 4,002.32		037573 037573 037573		4,002.32
00306	Rincon Consultants, Inc. Mutual Wellfield Tree Survey I-19346	R	3/18/2020	3,656.00		037574		3,656.00
00313	ROCK LONG'S AUTOMOTIVE I-28149 I-28688	R R	3/18/2020 3/18/2020	574.10 584.20		037575 037575		1,158.30
02475	Rutan & Tucker, LLP I-860689	R	3/18/2020	35,040.00		037576		35,040.00
02837	Sam Hill & Sons, Inc. I-3234	R	3/18/2020	32,514.15		037577		32,514.15
02756	SC Fuels I-1589526-IN I-159598-IN	R R	3/18/2020 3/18/2020	623.94 3,620.62		037578 037578		4,244.56
04709	Scheinberg Orthopedic Group I-6/14128040-1 I-6/14279524-1	R R	3/18/2020 3/18/2020	343.01 726.86		037579 037579		1,069.87
00215	SOUTHERN CALIFORNIA EDISON I-031220	R	3/18/2020	12,420.71		037580		12,420.71
02703	Sunbelt Rentals I-98839705-0001	R	3/18/2020	668.13		037581		668.13
01147	SUPERIOR GATE SYSTEMS I-4292 I-4293	R R	3/18/2020 3/18/2020	225.00 130.00		037582 037582		355.00
01964	Surface Pump Inc. I-0138839-IN	R	3/18/2020	1,773.35		037583		1,773.35

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

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02643	Take Care by WageWorks							
I-10496687	Reimburse Med/Dep Care	R	3/18/2020	211.86		037584		
I-10500759	Reimburse Med/Dep Care	R	3/18/2020	225.64		037584		437.50
02778	Traffic Management, Inc.							
I-601832	Changeable Message Signs - ENG	R	3/18/2020	2,300.00		037585		2,300.00
02527	Traffic Technologies LLC							
I-33820	Engineer Tape - MAINT	R	3/18/2020	62.39		037586		62.39
00364	TRI-COUNTY OFFICE FURNITURE							
I-145447	Working Desk - IT	R	3/18/2020	378.08		037587		
I-145723	Bookcase - PR	R	3/18/2020	1,089.66		037587		
I-145724	Hanging File & Chair - ENG	R	3/18/2020	1,136.25		037587		
I-145725	Ergonomics Tray - ENG	R	3/18/2020	1,072.51		037587		3,676.50
03393	Upper Ventura River Groundwater							
I-153	Biannual Reg. Fee 01/20-06/20	R	3/18/2020	7,331.01		037588		7,331.01
10011	VENTURA CONCRETE CUTTING							
I-8625	gring For Plate - PL	R	3/18/2020	750.00		037589		750.00
02635	Ventura Emergency Physicians							
I-6/14288540-1	1102WC180000001 DOS 01/22/20	R	3/18/2020	173.57		037590		173.57
00253	VENTURA HYDRAULIC & MACHINE							
I-172820	Repair Gas Hydro Pump - PL	R	3/18/2020	2,911.07		037591		2,911.07
04732	Ventura Orthopedics Medical Gr							
I-6/14096844-1	1102WC180000002 DOS 10/29/19	R	3/18/2020	12.65		037592		12.65
09955	VENTURA WHOLESALE ELECTRIC							
I-260431	Parts For Camara Installation	R	3/18/2020	705.55		037593		705.55
00247	County of Ventura							
I-030220	Encroachment Permits	R	3/18/2020	350.00		037594		350.00
03758	County of Ventura - Fleet Serv							
I-9117-2001	Bit Inspection - GAR	R	3/18/2020	8,139.90		037595		8,139.90
01283	Verizon Wireless							
I-9849719205	Monthly Cell Charges - DO	R	3/18/2020	4,119.18		037596		
I-9849719673	Monthly Cell Charges - LCRA	R	3/18/2020	607.43		037596		4,726.61

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01396	VULCAN CONSTRUCTION MATERIALS Asphalt Concrete Dump - PL	R	3/18/2020	500.00		037597		500.00
02583	WageWorks FSA Monthly Admin Fee	R	3/18/2020	175.00		037598		175.00
02854	Water Works Engineers, LLC Ave 1 PP Improvements - ENG	R	3/18/2020	11,047.80		037599		11,047.80
00330	WHITE CAP CONSTRUCTION SUPPLY Cement Boots & Gloves -LCRA	R	3/18/2020	71.59		037600		71.59
04724	WM Corporate Services, Inc AC Pipe Disposal - PL	R	3/18/2020	249.12		037601		249.12
00010	AIRGAS USA LLC Welding Supplies - PL	R	3/25/2020	527.68		037602		527.68
00012	ALL-PHASE ELECTRIC SUPPLY CO. Wire For Ave 2 - TP	R	3/25/2020	728.61		037603		728.61
	I-5665-666511 Security Camaras & Access -ENG	R	3/25/2020	1,018.39		037603		1,747.00
03044	Amazon Capital Services Rain Jacket - LCRA	R	3/25/2020	53.57		037604		53.57
	I-1GGR-LRHM-9KMQ Tailgate Bezel Trim - Unit 13	R	3/25/2020	25.98		037604		25.98
	I-1H4N-6YXP-W3VK Battery Backup - FISH	R	3/25/2020	61.66		037604		61.66
	I-1HJH-7LWP-RTP9 Counter Chairs - LCRA	R	3/25/2020	317.34		037604		317.34
	I-1QVH-L3KD-DGLM Battery Module - EM	R	3/25/2020	896.50		037604		896.50
	I-1YCX-RGC1-FFL4 Mini Fridge Stand - MGMT	R	3/25/2020	81.84		037604		1,436.89
01666	AT & T Acct#9391035541	R	3/25/2020	494.05		037605		494.05
03429	AT&T Acct#8310009376326	R	3/25/2020	1,302.40		037606		1,302.40
03429	AT&T Acct#8310009376372	R	3/25/2020	1,302.40		037607		1,302.40
04254	Automation Services, LLC Robles Div.Transmitter - ENG	R	3/25/2020	2,512.20		037608		2,512.20
00030	B&R TOOL AND SUPPLY CO SDS Drill Bit - MAINT	R	3/25/2020	81.78		037609		81.78
	I-1900943600 Pry Bar - UT	R	3/25/2020	169.76		037609		169.76
	I-1900943601 Socket set & Hammer - UT	R	3/25/2020	138.89		037609		390.43

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00679	BAKERSFIELD PIPE & SUPPLY INC I-2700258.001 Gasket - EM	R	3/25/2020	73.40		037610		73.40
00860	Big Red Crane Company, Inc. I-7882 Crane With Operator - PL	R	3/25/2020	787.50		037611		787.50
04737	Brad Bishoff I-891439 Camping Cancellation - LCRA	R	3/25/2020	25.00		037612		25.00
04738	Jason Bond I-890308 Camping Cancellation - LCRA	R	3/25/2020	190.00		037613		190.00
00208	CareIQ I-6/14131401-1 1102WC200000005 DOS 11/06/19 I-6/14156276-1 1102WC180000002 DOS 11/27/19 I-6/14161968 1102WC180000002 DOS 12/04/19	R R R	3/25/2020 3/25/2020 3/25/2020	51.01 133.86 135.70		037614 037614 037614		320.57
03021	Central Communications I-000016-356-891 Call Center 2/20	R	3/25/2020	112.17		037615		112.17
04678	Cla-Val, Soundcast, Griswold C I-791560 Main Valve Rebuild Libby PR 6" I-791562 Main Valve Rebuild Mont & Cuy6 I-791572 Main Valve Rebuild San Ant 8" I-791573 Main Valve Rebuild San Antonio	R R R R	3/25/2020 3/25/2020 3/25/2020 3/25/2020	1,541.57 2,187.24 2,333.95 6,733.67		037616 037616 037616 037616		12,796.43
00062	CONSOLIDATED ELECTRICAL I-9009-405099 Timing Relay - EM I-9009-405191 Freigh Assoc With PO 26446	R R	3/25/2020 3/25/2020	294.37 400.57		037617 037617		694.94
02480	David Taussig & Associates, In I-2002146 D19-00115 CFD Tax Admin	R	3/25/2020	2,935.50		037618		2,935.50
00086	E.J. Harrison & Sons Inc I-2162 Acct#1C00054240	R	3/25/2020	394.22		037619		394.22
00095	FAMCON PIPE & SUPPLY I-S100023619.001 Vac Valve - PL I-S100024118.001 Manhole Hook - UT I-S100024190.001 Ball Corp & Saddle - PL I-S100024233.001 Meter Boxes - WH I-S100024362.001 Gasket & 501 Rings - UT I-S100024499.001 Flat Gate - EM	R R R R R R	3/25/2020 3/25/2020 3/25/2020 3/25/2020 3/25/2020 3/25/2020	5,871.94 176.96 315.32 7,400.25 345.35 1,474.69		037620 037620 037620 037620 037620 037620		15,584.51

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01614 I-12571	FORBESS CONSULTING GROUP, INC Mold Inspection - ADM	R	3/25/2020	940.00		037621		940.00
00104 I-123454	FRED'S TIRE MAN Tires - Unit 50	R	3/25/2020	538.32		037622		538.32
04739 I-892243	Hector Garcia Camping Cancellation - LCRA	R	3/25/2020	65.00		037623		65.00
00115 I-9474195329	GRAINGER, INC Hip Waders - TP	R	3/25/2020	85.80		037624		85.80
00746 I-512781	GREEN THUMB INTERNATIONAL PLants For DO Garden - PR	R	3/25/2020	31.97		037625		31.97
00121 I-11881689	HACH COMPANY Total Chlorine Reagent - TP	R	3/25/2020	1,182.73		037626		1,182.73
04740 I-892852 I-892905	Jeffrey Hernandez Camping Cancellation - LCRA Camping Cancellation - LCRA	R R	3/25/2020 3/25/2020	65.00 65.00		037627 037627		130.00
04730 I-170	Hildebrand Consulting, LLC Water Cost Rate Study - MGMT	R	3/25/2020	9,030.00		037628		9,030.00
02940 I-1164457	Holliday Rock Co, Inc. Concrete For Camp F RR - LCRA	R	3/25/2020	842.61		037629		842.61
00596 I-7484668	HOME DEPOT Dewalt Batteries - MAINT	R	3/25/2020	138.35		037630		138.35
00894 I-5270443-0001-05	HOSE-MAN, INC. Parts, Tools for Highlining-UT	R	3/25/2020	2,265.36		037631		2,265.36
03506 I-27020	ISCO Machinery, Inc. Dump Truck Rental - PL	R	3/25/2020	5,765.00		037632		5,765.00
02344 I-37439A	Janitek Cleaning Solutions Floor Care Service - ADM	R	3/25/2020	250.00		037633		250.00
02658 I-1493974	Liebert Cassidy Whitmore Metter# CA182-00001 02/20	R	3/25/2020	1,167.00		037634		1,167.00

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01829	MAC'S AUTO UPHOLSTERY							
I-25161	Repair Seat - Unit 15	R	3/25/2020	409.29		037635		409.29
02129	Tracy Medeiros							
I-031920	1102-WC180000001 03/07-03/20	R	3/25/2020	2,129.42		037636		2,129.42
00151	MEINERS OAKS ACE HARDWARE							
I-9118883	Tape - LAB	R	3/25/2020	53.61		037637		
I-915157	Wire Steel Galv - FISH	R	3/25/2020	8.39		037637		
I-917217	Steel Sheets - FISH	R	3/25/2020	48.21		037637		
I-917593	Paint & Concrete - LCRA	R	3/25/2020	79.88		037637		
I-917890	Plywood - LCRA	R	3/25/2020	142.83		037637		
I-917957	Gloves & Plywood - MAINT	R	3/25/2020	151.34		037637		
I-918043	Bolts & Screws - LCRA	R	3/25/2020	26.99		037637		
I-918090	Plywood - LCRA	R	3/25/2020	357.12		037637		
I-918144	Air Plugs - LCRA	R	3/25/2020	3.50		037637		
I-918296	Rooto Drain Acid - LCRA	R	3/25/2020	23.26		037637		
I-918337	Wire Brush & Tape Measure - UT	R	3/25/2020	289.78		037637		
I-918380	Terminal Kit & Cable - LCRA	R	3/25/2020	70.67		037637		
I-918397	Switch - LCRA	R	3/25/2020	5.36		037637		
I-918598	2 pt Barb Wire - LCRA	R	3/25/2020	151.25		037637		
I-918627	Adapters & Valve Press - UT	R	3/25/2020	311.81		037637		
I-918685	Ear Plugs - FISH	R	3/25/2020	18.05		037637		
I-918687	Disinfectant - FISH	R	3/25/2020	10.73		037637		
I-918868	Hose Adapter - EM	R	3/25/2020	28.93		037637		1,781.71
03444	Mission Linen Supply							
I-512064139	Uniform Pants - TP	R	3/25/2020	35.98		037639		
I-512113690	Uniform Pants - PL	R	3/25/2020	35.98		037639		71.96
03701	MNS Engineers, Inc.							
I-74369	Timber Cutoff Wall - ENG	R	3/25/2020	2,767.50		037640		
I-74373	Pleasant/Daly Design Serv -ENG	R	3/25/2020	11,087.50		037640		
I-74585	74368	R	3/25/2020	4,775.00		037640		
I-74586	Timber Cutoff Wall - ENG	R	3/25/2020	210.00		037640		
I-74587	Grand Ave PL Optimization -ENG	R	3/25/2020	5,477.50		037640		
I-74590	Pleasant/Daly Design Serv -ENG	R	3/25/2020	11,585.00		037640		35,902.50
00625	OfficeTeam							
I-55284930	Water Quality Temp 02/07/20	R	3/25/2020	594.00		037641		
I-55507276	Water Quality Temp 03/06/20	R	3/25/2020	594.00		037641		
I-55555723	Water Quality Temp 03/13/20	R	3/25/2020	594.00		037641		1,782.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00160	OILFIELD ELECTRIC CO, INC							
I-11791	Rincon PP Elect Upgrade - ENG	R	3/25/2020	483,376.43		037642		
I-11828	Rincon PP Elect Upgrade - ENG	R	3/25/2020	50,102.33		037642		533,478.76
04741	Netzahualcoytl Ortega							
I-886789	Camping Cancellation - LCRA	R	3/25/2020	71.00		037643		
I-894159	Camping Cancellation - LCRA	R	3/25/2020	71.00		037643		142.00
01627	OSCAR'S TREE SERVICE							
I-14962	Mutual Well Tree Trimming -ENG	R	3/25/2020	950.00		037644		950.00
02187	Pitney Bowes Inc							
I-1015204459	Quarterly Postage Maint - ADM	R	3/25/2020	112.61		037645		112.61
00627	PORT SUPPLY							
I-8737	Rain Gear - TP	R	3/25/2020	265.17		037646		265.17
01439	PRECISION POWER EQUIPMENT							
I-187358	Line - MAINT	R	3/25/2020	62.50		037647		
I-190354	Oil & Chain - TP	R	3/25/2020	46.51		037647		
I-9393	PL 40 Loppers - MAINT	R	3/25/2020	107.74		037647		216.75
04708	Renaissance Imaging Medical As							
I-6/14137372-1	1102WC200000005 DOS 10/28/19	R	3/25/2020	12.06		037648		12.06
00313	ROCK LONG'S AUTOMOTIVE							
I-28801	Engine Oil - Unit 73	R	3/25/2020	216.80		037649		
I-28827	Trace Electrical Short-Unit 28	R	3/25/2020	375.00		037649		591.80
04742	Emily Rodriguez							
I-891809	Camping Cancellation - LCRA	R	3/25/2020	55.00		037650		
I-891814	Camping Cancellation - LCRA	R	3/25/2020	55.00		037650		110.00
01109	SALVADOR LOERA TRANSPORTATION							
I-15907	Road Base - LCRA	R	3/25/2020	525.00		037651		525.00
00608	SMITH PIPE & SUPPLY INC.							
I-3552459a	Tax Invoice 3552459	R	3/25/2020	90.68		037652		90.68
00215	SOUTHERN CALIFORNIA EDISON							
I-032420	Acct#2266156405	R	3/25/2020	290.86		037653		
I-032520	Acct#2237011044	R	3/25/2020	11.31		037653		302.17



3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02703	Sunbelt Rentals							
I-98838199-0001	Mini Excavator Rental - MAINT	R	3/25/2020	601.09		037654		601.09
01147	SUPERIOR GATE SYSTEMS							
I-4298	Reactivated Timer - MAINT	R	3/25/2020	130.00		037655		130.00
02643	Take Care by WageWorks							
I-10516976	Reimburse Med/Dep Care	R	3/25/2020	25.00		037656		
I-10520004	Reimburse Med/Dep Care	R	3/25/2020	526.74		037656		
I-10525984	Reimburse Med/Dep Care	R	3/25/2020	49.76		037656		601.50
00317	TIERRA CONTRACTING INC							
I-011020	Vta St. Water Line Replace-ENG	R	3/25/2020	13,816.80		037657		13,816.80
03529	Trench Plate Rental Co.							
I-RI20001721	Trench Plate rental - PL	R	3/25/2020	638.40		037658		638.40
04725	Ventura County Medical Center							
I-6/14128179-1	1102WC200000005 DOS 10/28/20	R	3/25/2020	36.44		037659		36.44
01396	VULCAN CONSTRUCTION MATERIALS							
I-72515862	Dump Fees - PL	R	3/25/2020	250.00		037660		250.00
00270	Wells Fargo Bank							
I-022420a	Spring Conference - PR	R	3/25/2020	549.00		037661		
I-022420b	Spring Conference - PR	R	3/25/2020	549.00		037661		1,098.00
00826	STAN WHISENHUNT DBA							
I-6366	10,000 Brochures - LCRA	R	3/25/2020	1,238.00		037662		1,238.00
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10012066969	Broom & Locks - UT	R	3/25/2020	472.61		037663		472.61
04010	CALIFORNIA STATE DISBURSEMENT							
I-CS5202003231687	20000001181291	R	3/25/2020	386.30		037664		386.30
02823	Franchise Tax Board							
I-G08202003231687	STATE TAX GARNISHMENT	R	3/25/2020	500.00		037665		500.00
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202003231687	DEFERRED COMP FLAT	R	3/25/2020	425.00		037666		
I-DI%202003231687	DEFERRED COMP PERCENT	R	3/25/2020	87.55		037666		512.55

3/27/2020 8:34 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/12/2020 THRU 3/25/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN202003231687 457 CATCH UP	R	3/25/2020	499.23		037667		
	I-DCN202003231687 DEFERRED COMP FLAT	R	3/25/2020	5,622.10		037667		
	I-DN%202003231687 DEFERRED COMP PERCENT	R	3/25/2020	505.78		037667		6,627.11
00180	S.E.I.U. - LOCAL 721							
	I-COP202003231687 SEIU 721 COPE	R	3/25/2020	45.00		037668		
	I-UND202003231687 UNION DUES	R	3/25/2020	757.25		037668		802.25
1	BROKAW, JOHN							
	I-000202003201686 US REFUND	R	3/25/2020	222.27		037669		222.27

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	175	1,301,316.76	0.00	1,301,316.76
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	135,571.63	0.00	135,571.63
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			181	1,436,888.39	0.00	1,436,888.39
BANK: AP		TOTALS:	181	1,436,888.39	0.00	1,436,888.39
REPORT TOTALS:			181	1,436,888.39	0.00	1,436,888.39

Void check #37063, Reissued on check #37493 (\$913.09)  
1,435,975.30

CASITAS MUNICIPAL WATER DISTRICT  
 Payable Fund Check Authorization  
 Checks Dated 03/26/2020-04/08/2020  
 Presented to the Board of Directors For Approval <sup>May 13</sup> April 17, 2020

Check	Payee	Description	Amount
000953	Payables Fund Account # 9759651478	Special Request Due to COVID-19	\$3,000,000.00
		Previous Expenses Approved by the Bord of Director on 04/09/20	<u>(\$1,435,975.30)</u>
		Beginning Balance of Period	<u>\$1,564,024.70</u>
		Accounts Payable Batch 040120	\$149,286.62
		Accounts Payable Batch 040820	<u>\$510,747.05</u>
		Total Expenses	\$660,033.67
		Total Money Left from Check 000953 as 04/08/20	<u>\$903,991.03</u>
000954	Payroll Fund Account # 9469730919	Special Payroll Requirement	
		Estimated Payroll 04/05/2020-05/16/2020	\$700,000.00

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000953-000954 have been duly audited is hereby certified as correct.

Denise Collin 5/14/20  
 Denise Collin, Chief Financial Officer

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Batch

4/1/2020	A/P Checks:	37670-037738
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	
		037705,037706

4/8/2020	A/P Checks:	37739-037938
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	037820

Denise Collin 5/4/20  
 Denise Collin, Chief Financial Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 04/04/20  
Pay Date of 04/09/20  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 4/9/2020  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

4/08/2020 5:14 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 3/26/2020 THRU 4/08/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/01/2020			037705		
C-CHECK	VOID CHECK	V	4/01/2020			037706		
C-CHECK	VOID CHECK	V	4/08/2020			037820		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	0.00	0.00	0.00
BANK:	TOTALS:		3	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 202004061696	Federal Withholding	D	4/08/2020	37,015.69		000025		
I-T3 202004061696	FICA Withholding	D	4/08/2020	40,393.30		000025		
I-T4 202004061696	Medicare Withholding	D	4/08/2020	9,446.80		000025		86,855.79
00187	CALPERS							
I-PBB202004061696	PERS BUY BACK	D	4/08/2020	130.46		000026		
I-PBP202004061696	PERS BUY BACK	D	4/08/2020	161.96		000026		
I-PEB202004061696	PEPRA EMPLOYEES PORTION	D	4/08/2020	9,775.78		000026		
I-PEM202004061696	PERS EMPLOYEE PORTION MGMT	D	4/08/2020	2,816.55		000026		
I-PER202004061696	PERS EMPLOYEE PORTION	D	4/08/2020	6,665.19		000026		
I-PRB202004061696	PEBRA EMPLOYER PORTION	D	4/08/2020	10,116.11		000026		
I-PRR202004061696	PERS EMPLOYER PORTION	D	4/08/2020	11,750.30		000026		41,416.35
00049	STATE OF CALIFORNIA							
I-T2 202004061696	State Withholding	D	4/08/2020	14,417.10		000027		14,417.10
04743	Richard Acton							
I-881838	Camping Cancellation - LCRA	R	4/01/2020	123.00		037670		123.00
03044	Amazon Capital Services							
I-179P-L49J-C4X9	Rugged Case - TP	R	4/01/2020	20.31		037671		
I-1FP1-NYG7-373T	Camera - PR	R	4/01/2020	696.05		037671		
I-1FP1-NYG7-4JQ3	Control Unit Assy - LCRA	R	4/01/2020	377.51		037671		
I-1TDK-GF44-Q9MX	Printer Cable - UT	R	4/01/2020	21.43		037671		
I-1W7H-FNWM-JF1J	Welding Gun Accessory - MAINT	R	4/01/2020	25.71		037671		1,141.01
04534	Applied Technology Group, Inc.							
I-INV0000019316	MDS Radios - TP	R	4/01/2020	10,950.18		037672		10,950.18
00014	AQUA-FLO SUPPLY							
I-SI1507330	PVC Pipe - MAINT	R	4/01/2020	321.70		037673		
I-SI1508534	Sewer Pipe - UT	R	4/01/2020	61.82		037673		
I-SI1508987	Gloves - UT	R	4/01/2020	69.31		037673		
I-SI1508988	Gloves - UT	R	4/01/2020	34.65		037673		
I-SI1508989	Knee Guard - UT	R	4/01/2020	53.72		037673		
I-SI1510102	PVC Cement - UT	R	4/01/2020	23.16		037673		
I-SI1510103	Hat & Bypass Prumer - UT	R	4/01/2020	58.38		037673		
I-SI1510104	Hedge Shear - UT	R	4/01/2020	60.06		037673		682.80
01703	ARNOLD LAROCHELLE MATTHEWS							
I-57685	Metter # 5088-016	R	4/01/2020	13,032.00		037674		
I-57686	Metter # 5088-001	R	4/01/2020	9,216.00		037674		22,248.00

4/08/2020 5:14 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02179 I-1897	Art Street Interactive Reservation Sys.Hosting/Maint	R	4/01/2020	542.15		037675		542.15
01666 I-000014521392	AT & T Acct#9391062398	R	4/01/2020	108.67		037676		108.67
03429 I-0497304502	AT&T Acct#8310006908483	R	4/01/2020	1,044.17		037677		1,044.17
04202 I-031820	AT&T Acct#296003321	R	4/01/2020	114.80		037678		114.80
00679 I-S2699679.001 I-S2700265.001	BAKERSFIELD PIPE & SUPPLY INC Tape - UT Gaskets - EM	R R	4/01/2020 4/01/2020	13.82 65.77		037679 037679		79.59
00724 I-040120	BUREAU OF RECLAMATION Ltr of Agreement 19-WC-20-5506	R	4/01/2020	25,000.00		037680		25,000.00
00055 I-001580	CASITAS BOAT RENTALS Oil & Filter - Unit 138	R	4/01/2020	175.25		037681		175.25
01843 I-901706	COASTAL COPY Copier Usage - LCRA	R	4/01/2020	146.84		037682		146.84
00061 I-SB02094662 I-SB02094689	COMPUWAVE Cisco Smartnet - IT Computer Harddrives - IT	R R	4/01/2020 4/01/2020	527.00 441.78		037683 037683		968.78
00062 I-9009-405709	CONSOLIDATED ELECTRICAL Gel Cap - UT	R	4/01/2020	70.99		037684		70.99
00081 I-30817	DELTA LIQUID ENERGY Propane - TP	R	4/01/2020	402.70		037685		402.70
04744 I-880999	Jeri Dipley Camping Cancellation - LCRA	R	4/01/2020	321.00		037686		321.00
04745 I-903217	Isaiah Douglas Camping Cancellation - LCRA	R	4/01/2020	30.00		037687		30.00
00086 I-2141	E.J. Harrison & Sons Inc Acct#1C00053370	R	4/01/2020	241.91		037688		241.91



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00099	FGL ENVIRONMENTAL							
I-002304A	Lake Nutrient Monitoring 02/14	R	4/01/2020	1,472.00		037689		
I-002312A	Nitrate Monitoring 02/18/20	R	4/01/2020	43.00		037689		
I-002781A	Nitrate Monitoring 02/27/20	R	4/01/2020	43.00		037689		
I-003362A	OWS-San Antonio TP Mn 03/09/20	R	4/01/2020	70.00		037689		1,628.00
00101	FISHER SCIENTIFIC							
I-5432588	Nitrile Gloves - LAB	R	4/01/2020	42.32		037690		42.32
04746	Robin Fishman							
I-891538	Camping Cancellation - LCRA	R	4/01/2020	161.00		037691		161.00
00106	FRONTIER PAINT							
I-F0256640	Paint - PL	R	4/01/2020	15.51		037692		
I-F0256641	Paint - PL	R	4/01/2020	49.08		037692		64.59
01280	FRY'S ELECTRONICS, INC.							
I-7553930	Computer Supplies - IT	R	4/01/2020	175.91		037693		175.91
00115	GRAINGER, INC							
I-9479341902	Clamp on Bucket Forks - PL	R	4/01/2020	1,287.00		037694		1,287.00
00121	HACH COMPANY							
I-11887754	Nitrite Chemkey - LAB	R	4/01/2020	128.54		037695		
I-11888933	Chemkey Reagent - LAB	R	4/01/2020	56.72		037695		185.26
04747	Jennifer Harrison							
I-893889	Camping Cancellation - LCRA	R	4/01/2020	159.00		037696		159.00
04730	Hildebrand Consulting, LLC							
I-179	Water Cost Rete Study - MGMT	R	4/01/2020	3,360.00		037697		3,360.00
00596	HOME DEPOT							
C-2192980	Volt Max Return	R	4/01/2020	214.41CR		037698		
C-5210353	Backpack Blower Return	R	4/01/2020	288.50CR		037698		
I-2121996	Dewalt 3 Speed Impact - MAINT	R	4/01/2020	106.67		037698		
I-2193608	Galvanized T Post Clips - LCRA	R	4/01/2020	20.14		037698		
I-2361407	DeWalt Cut Off - MAINT	R	4/01/2020	403.30		037698		
I-2753579	5' Steel T Post - LCRA	R	4/01/2020	234.88		037698		262.08
04736	Idea Upholstery							
I-030420	Truck Seat Head Linen -Unit 16	R	4/01/2020	900.00		037699		900.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00131	JCI JONES CHEMICALS, INC							
I-815849	Chlorine - TP, CM 815865	R	4/01/2020	1,650.00		037700		1,650.00
01161	LAKE CASITAS MARINA CAFE							
I-121219	Employee Appreciation Event	R	4/01/2020	1,351.00		037701		1,351.00
00328	LIGHTNING RIDGE							
I-3052001	Uniform - UT/PL/MAINT	R	4/01/2020	305.87		037702		
I-3052004	Polo Shirt - ENG	R	4/01/2020	26.92		037702		332.79
01829	MAC'S AUTO UPHOLSTERY							
I-25137	Repair Seat - Unit 42	R	4/01/2020	475.85		037703		475.85
00151	MEINERS OAKS ACE HARDWARE							
I-918240	Lysol & MR Clean - PL	R	4/01/2020	20.14		037704		
I-918481	Adapter & Brass - TP	R	4/01/2020	4.95		037704		
I-918570	Waterproof Silicone - MAINT	R	4/01/2020	10.70		037704		
I-918609	Gloves & Kitchen Bags - TP	R	4/01/2020	43.94		037704		
I-918812	1/2' ACX - LCRA	R	4/01/2020	304.40		037704		
I-918814	Goof Off Remover - EM	R	4/01/2020	32.67		037704		
I-918979	Wood - LCRA	R	4/01/2020	33.33		037704		
I-919056	Lattice Panel - LCRA	R	4/01/2020	61.24		037704		
I-919138	Cement & Elbow - LCRA	R	4/01/2020	74.73		037704		
I-919161	Saw Hole - LCRA	R	4/01/2020	15.59		037704		
I-919245	Concrete - LCRA	R	4/01/2020	39.38		037704		
I-919351	Cooler & Wire Brush - UT	R	4/01/2020	55.57		037704		
I-919356	Flashlight - MAINT	R	4/01/2020	19.92		037704		
I-919362	Line Trimer - LCRA	R	4/01/2020	15.00		037704		
I-919370	Battery & Tape - MAINT	R	4/01/2020	40.89		037704		
I-919382	Tape & Wire Brush - UT	R	4/01/2020	33.27		037704		
I-919384	Paintbrushes & Caution Tape-UT	R	4/01/2020	55.59		037704		
I-919422	Adapter & D Fir - LCRA	R	4/01/2020	38.07		037704		
I-919456	Wood - LCRA	R	4/01/2020	2.78		037704		
I-919482	Brush - UT	R	4/01/2020	7.79		037704		
I-919496	Bolts & Screws - LCRA	R	4/01/2020	20.08		037704		
I-919519	Single Cut Key - MAINT	R	4/01/2020	18.62		037704		
I-919544	Paint - LCRA	R	4/01/2020	35.93		037704		
I-919586	Plywood - LCRA	R	4/01/2020	41.68		037704		
I-919713	Gloves & Kneepads - UT	R	4/01/2020	51.79		037704		
I-919774	PP Exterior - MAINT	R	4/01/2020	32.13		037704		
I-920137	Heater & Extension Cord - EM	R	4/01/2020	75.75		037704		1,185.93
03724	Michael K. Nunley & Associates							
I-6740	Ojai Sys Water Replacement-ENG	R	4/01/2020	10,985.00		037707		10,985.00

4/08/2020 5:14 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/26/2020 THRU 4/08/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03444	Mission Linen Supply							
I-512064135	Uniform Pants - PL	R	4/01/2020	28.71		037708		
I-512064136	Uniform Pants - MAINT	R	4/01/2020	27.00		037708		
I-512064137	Uniform Pants - UT	R	4/01/2020	28.56		037708		
I-512113688	Uniform Pants - UT	R	4/01/2020	28.56		037708		
I-512113689	Uniform Pants - Maint	R	4/01/2020	27.00		037708		139.83
04748	Michelle Mitchell							
I-892866	Camping Cancellation - LCRA	R	4/01/2020	109.00		037709		109.00
03845	Oakridge Geoscience, Inc.							
I-048.008-01	DLG & Rice Bridge - ENG	R	4/01/2020	880.00		037710		880.00
00163	OFFICE DEPOT							
I-460217534001	Office Supplies - DO	R	4/01/2020	1,822.39		037711		1,822.39
01570	Ojai Auto Supply							
I-487730	Socket Star - LCRA	R	4/01/2020	6.96		037712		
I-487926	Slide Terminal - EM	R	4/01/2020	3.50		037712		10.46
00165	OJAI LUMBER CO, INC							
I-203-965224	Wood - LCRA	R	4/01/2020	69.11		037713		69.11
00884	OJAI TERMITE & PEST CONTROL, I							
I-201365	Monthly Rodent Service - MAINT	R	4/01/2020	75.00		037714		75.00
00602	OJAI TRUE VALUE							
I-52569	Key Tage - EM	R	4/01/2020	5.76		037715		5.76
00686	POLLARD WATER							
I-0160121	Dechlor PCCP Shutdown - ENG	R	4/01/2020	2,439.94		037716		2,439.94
00627	PORT SUPPLY							
I-6351790	Bimini Top for Pacangler -LCRA	R	4/01/2020	311.00		037717		
I-6364976	Ultima Bimini Kit - LCRA	R	4/01/2020	487.95		037717		
I-6390108	Rain Gear - TP	R	4/01/2020	420.49		037717		1,219.44
04749	Ryan Powell							
I-893856	Camping Cancellation - LCRA	R	4/01/2020	69.00		037718		69.00
02767	Pueblo Water Resources, Inc.							
I-2020-23	Replacement Well Project-ENG	R	4/01/2020	4,410.00		037719		4,410.00

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/26/2020 THRU 4/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04750	Nick Ramirez							
I-878677	Camping Cancellation - LCRA	R	4/01/2020	137.00		037720		137.00
00306	Rincon Consultants, Inc.							
I-18298	Tree Survey Emily Canada - ENG	R	4/01/2020	3,276.28		037721		
I-19663	Ayers Crk. Pipeline Design-ENG	R	4/01/2020	1,134.17		037721		
I-19746	Tree Survey Emily Canada - ENG	R	4/01/2020	296.25		037721		4,706.70
04162	Roque Rivera							
I-778259	Camping Cancellation - LCRA	R	4/01/2020	247.00		037722		247.00
04751	Mollie Ryan							
I-893906	Camping Cancellation - LCRA	R	4/01/2020	69.00		037723		69.00
02756	SC Fuels							
I-1603898-IN	Gas - DO	R	4/01/2020	4,082.13		037724		4,082.13
04752	John Simmons							
I-892164	Camping Cancellation - LCRA	R	4/01/2020	199.00		037725		199.00
00215	SOUTHERN CALIFORNIA EDISON							
I-032620	Acct#2157697889	R	4/01/2020	1,014.78		037726		
I-032820	Acct#2210507034	R	4/01/2020	8,562.99		037726		
I-033120	Acct#2210503702	R	4/01/2020	6,195.82		037726		15,773.59
00216	Southern California Gas Co.							
I-032620a	Acct#18231433006	R	4/01/2020	277.48		037727		
I-032620b	Acct#00801443003	R	4/01/2020	460.96		037727		738.44
02950	Stantec Consulting Services In							
I-1636107	Comprehensive Water Res. Plan	R	4/01/2020	7,001.50		037728		7,001.50
02703	Sunbelt Rentals							
I-98832837-0001	Manlift Rental - ENG	R	4/01/2020	576.68		037729		576.68
02643	Take Care by WageWorks							
I-10548115	Reimburse Med/Dep Care	R	4/01/2020	10.00		037730		10.00
02840	Techstone Inc.							
I-14639	Texture Blend - LCRA	R	4/01/2020	63.23		037731		63.23
02008	Tomar Construction Inc.							
I-03/25/20	District Office Remodel - ENG	R	4/01/2020	9,096.30		037732		
I-030520	District Office Remodel - ENG	R	4/01/2020	2,706.93		037732		11,803.23

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02527	Traffic Technologies LLC							
I-33944	No Day Use Sign - LCRA	R	4/01/2020	418.07		037733		418.07
04753	Angela Trujillo							
I-887452	Camping Cancellation - LCRA	R	4/01/2020	85.00		037734		85.00
01396	VULCAN CONSTRUCTION MATERIALS							
I-72515863	Dump Fees - PL	R	4/01/2020	250.00		037735		250.00
00663	WAXIE SANITARY SUPPLY							
I-78969777	Trash Can & Liners - DO	R	4/01/2020	565.63		037736		
I-78985889	Janitorial Supplies - DO	R	4/01/2020	1,329.34		037736		
I-78985952	Janitorial Supplies - DO	R	4/01/2020	115.53		037736		2,010.50
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-50012589516	Water Pumps - PL	R	4/01/2020	1,326.05		037737		1,326.05
04420	Crystal Zamecnik							
I-884402	Camping Cancellation - LCRA	R	4/01/2020	189.00		037738		189.00
04307	ALLIED INDUSTRIES INC.							
I-7931	Market Balls - ENG	R	4/08/2020	1,197.42		037739		1,197.42
03044	Amazon Capital Services							
I-17TQ-3H1Q-1NT3	Multi-Meter Fuse - EM	R	4/08/2020	87.00		037740		
I-17TQ-3H1Q-477N	Seat Cover - Unit 19	R	4/08/2020	62.68		037740		
I-17WD-LKFL-MYHX	Safety Harnesses - EM	R	4/08/2020	1,230.00		037740		
I-1FCG-TW69-6676	Aritats Mens Workhog - EM	R	4/08/2020	495.89		037740		
I-1FGQ-PCJP-YVWH	Work Gloves - EM	R	4/08/2020	62.00		037740		
I-1GJD-NWP4-71N7	Liftall Latch Kit - UT	R	4/08/2020	18.71		037740		
I-1HJH-7LWP-GXGK	Uniform Shirts - LCRA	R	4/08/2020	313.04		037740		
I-1PHQ-7GGN-9CTH	Pocket Folders - TP	R	4/08/2020	18.73		037740		
I-1PYT-94T3-GFTQ	Office Supplies - LCRA	R	4/08/2020	139.55		037740		2,427.60
01666	AT & T							
I-000014525930	Acct#9391064013	R	4/08/2020	21.04		037741		21.04
04254	Automation Services, LLC							
I-20-022	SCADA Programming Support -ENG	R	4/08/2020	420.00		037742		420.00
00030	B&R TOOL AND SUPPLY CO							
I-1900943960	Ballon Light - PL	R	4/08/2020	3,401.67		037743		
I-1900944030	Gloves - TP	R	4/08/2020	300.24		037743		3,701.91

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04755	Norma Barajas							
I-883620	LCRA Cancellation - COVID19	R	4/08/2020	114.00		037744		114.00
04643	Ronald Baran							
I-895055	LCRA Cancellation - COVID19	R	4/08/2020	275.00		037745		275.00
04756	Randy Beaty							
I-885548	LCRA Cancellation - COVID19	R	4/08/2020	120.00		037746		120.00
04757	Jason Beck							
I-886061	LCRA Cancellation - COVID19	R	4/08/2020	123.00		037747		123.00
04758	Cynthia Billalva							
I-878659	LCRA Cancellation - COVID19	R	4/08/2020	109.00		037748		109.00
00032	BIOVIR LABORATORIES, INC							
I-BVL581	Giardia/Crypton Test 03/19/20	R	4/08/2020	358.23		037749		358.23
04759	Michael Bjorge							
I-886649	LCRA Cancellation - COVID19	R	4/08/2020	309.00		037750		309.00
04760	Michael Bott							
I-887195	LCRA Cancellation - COVID19	R	4/08/2020	159.00		037751		159.00
03066	Dawn Brady							
I-882154	LCRA Cancellation - COVID19	R	4/08/2020	549.00		037752		549.00
03059	Brenntag Pacific Inc.							
I-BPI38173	Chlorine for Ojai Sys. - TP	R	4/08/2020	1,338.14		037753		1,338.14
02718	Rex Burningham							
I-893832	LCRA Cancellation - COVID19	R	4/08/2020	123.00		037754		123.00
00494	C.D. LYON CONSTRUCTION, INC.							
I-040120	OMV & CGM Improvements - ENG	R	4/08/2020	21,944.51		037755		21,944.51
04761	Maria Cabrera							
I-878606	LCRA Cancellation - COVID19	R	4/08/2020	144.00		037756		144.00
00463	Cal-Coast Machinery							
I-607248	Tractor Rental - MAINT	R	4/08/2020	3,212.09		037757		
I-607251	Tractor Rental - MAINT	R	4/08/2020	2,462.09		037757		5,674.18

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04762	Mike Camarano							
I-892251	LCRA Cancellation - COVID19	R	4/08/2020	158.00		037758		158.00
03702	Cannon Corporation							
I-71672	Rice Bridge Replacement - ENG	R	4/08/2020	3,912.50		037759		
I-71673	De La Garrigue Bridge Rep -ENG	R	4/08/2020	2,088.50		037759		
I-71675	Tank Standar Details - ENG	R	4/08/2020	2,539.00		037759		8,540.00
00055	CASITAS BOAT RENTALS							
I-Mar 20	Gas For Boats - LCRA	R	4/08/2020	370.86		037760		370.86
03867	Michael Catalano							
I-842396	LCRA Cancellation - COVID19	R	4/08/2020	119.00		037761		119.00
04763	Monica Cenicerros							
I-880490	LCRA Cancellation - COVID19	R	4/08/2020	432.00		037762		432.00
00117	CERTEX USA, INC							
I-10800285-00	Quagga Cable Kits - LCRA	R	4/08/2020	5,387.50		037763		5,387.50
04764	Gracie Cervantes							
I-883623	LCRA Cancellation - COVID19	R	4/08/2020	114.00		037764		114.00
04765	Jacqueline Cervantes							
I-882750	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037765		79.00
03171	Mindy Chandler							
I-882030	LCRA Cancellation - COVID19	R	4/08/2020	258.00		037766		258.00
04766	Jessica Clark							
I-888390	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037767		79.00
01843	COASTAL COPY							
I-901873	Copier Usage - WHS	R	4/08/2020	56.47		037768		
I-902772	Copier Usge - DO	R	4/08/2020	733.73		037768		790.20
00059	COASTAL PIPCO							
I-S2091699.001	Ball Valves - TP	R	4/08/2020	974.06		037769		974.06
04767	Tonie Coleman							
I-880402	LCRA Cancellation - COVID19	R	4/08/2020	139.00		037770		139.00
04466	Condition Monitoring Services,							
I-CASM092419	All Test Trsining - EM	R	4/08/2020	4,250.00		037771		4,250.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-6/14316378-1	1102WC180000001 DOS 02/18/20	R	4/08/2020	10.31		037772		
I-6/14318237-1	1102WC180000001 DOS 08/07/19	R	4/08/2020	9.50		037772		19.81
04768	Gloria Cuellar							
I-885858	LCRA Cancellation - COVID19	R	4/08/2020	114.00		037773		114.00
01001	CUSTOM PRINTING							
I-156622	Regular Envelopes - ADM	R	4/08/2020	425.68		037774		
I-156625	Business Cards - UT	R	4/08/2020	403.82		037774		829.50
01764	DataProse, LLC							
I-3P48173	COVID-19 Insert - ADM	R	4/08/2020	444.00		037775		
I-DP2001168	UB Mailing 02/20	R	4/08/2020	3,383.75		037775		3,827.75
04769	Scott Davis							
I-889838	LCRA Cancellation - COVID19	R	4/08/2020	99.00		037776		99.00
04770	Robert Day							
I-892338	LCRA Cancellation - COVID19	R	4/08/2020	249.00		037777		
I-892431	LCRA Cancellation - COVID19	R	4/08/2020	249.00		037777		498.00
03026	Christine De La Torre							
I-878467	LCRA Cancellation - COVID19	R	4/08/2020	438.00		037778		
I-878471	LCRA Cancellation - COVID19	R	4/08/2020	219.00		037778		
I-878508	LCRA Cancellation - COVID19	R	4/08/2020	261.00		037778		
I-880116	LCRA Cancellation - COVID19	R	4/08/2020	224.00		037778		1,142.00
00081	DELTA LIQUID ENERGY							
I-084093	Propane - LCRA	R	4/08/2020	237.39		037779		
I-084094	Propane - LCRA	R	4/08/2020	278.53		037779		515.92
04771	Gina Diaz							
I-887694	LCRA Cancellation - COVID19	R	4/08/2020	144.00		037780		144.00
04772	Gustavo Diaz							
I-890083	LCRA Cancellation - COVID19	R	4/08/2020	158.00		037781		158.00
03592	Monica Diaz							
I-878656	LCRA Cancellation - COVID19	R	4/08/2020	288.00		037782		288.00
03910	DoiT International USA, INC							
I-IN204000439	Google Apps 03/20	R	4/08/2020	1,440.00		037783		1,440.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04773	Evan Dorn							
I-878378	LCRA Cancellation - COVID19	R	4/08/2020	69.00		037784		69.00
04774	Amy Davis Eastman							
I-889601	LCRA Cancellation - COVID19	R	4/08/2020	330.00		037785		330.00
04775	Alayne Edie							
I-892375	LCRA Cancellation - COVID19	R	4/08/2020	189.00		037786		189.00
04776	Mike Eleopoulos							
I-893895	LCRA Cancellation - COVID19	R	4/08/2020	259.00		037787		259.00
04626	Debbie Emma							
I-891995	LCRA Cancellation - COVID19	R	4/08/2020	129.00		037788		129.00
04777	Luis Alberto Escobar-Pena							
I-878583	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037789		79.00
04778	Naydelin Escorcica							
I-892418	LCRA Cancellation - COVID19	R	4/08/2020	237.00		037790		237.00
00095	FAMCON PIPE & SUPPLY							
I-S100023000.001	8" Cla-Val - ENG	R	4/08/2020	7,212.56		037791		
I-S100025023.001	Flap Gate - MAINT	R	4/08/2020	1,598.03		037791		8,810.59
04779	Roxane Fenton							
I-878374	LCRA Cancellation - COVID19	R	4/08/2020	69.00		037792		69.00
00099	FGL ENVIRONMENTAL							
I-002988A	Nitrate Monitoring 03/03/20	R	4/08/2020	61.00		037793		61.00
00101	FISHER SCIENTIFIC							
I-6205547	Petri Dishes & Ethanol - LAB	R	4/08/2020	129.86		037794		
I-6205548	Hand Soap - LAB	R	4/08/2020	42.58		037794		172.44
04780	Catalina Flores							
I-878842	LCRA Cancellation - COVID19	R	4/08/2020	137.00		037795		137.00
01614	FORBESS CONSULTING GROUP, INC							
I-12624	Tanks Lead Paint Testing - ENG	R	4/08/2020	3,290.00		037796		3,290.00
02710	Ford of Ventura Inc							
I-6068687/3	Suspension & Steering - Unit 4	R	4/08/2020	4,964.88		037797		4,964.88

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00104	FRED'S TIRE MAN							
I-123818	Oil Filters/Change - Unit 45	R	4/08/2020	48.61		037798		48.61
04781	Andrea Gaona							
I-882584	LCRA Cancellation - COVID19	R	4/08/2020	342.00		037799		
I-882596	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037799		421.00
04782	Helen Garcia							
I-878518	LCRA Cancellation - COVID19	R	4/08/2020	792.00		037800		
I-878542	LCRA Cancellation - COVID19	R	4/08/2020	396.00		037800		1,188.00
04783	Marissa Garcia							
I-878573	LCRA Cancellation - COVID19	R	4/08/2020	141.00		037801		141.00
04634	GHD Inc							
I-138752	DO Electrical - ENG	R	4/08/2020	5,682.06		037802		5,682.06
04784	Ashley Gonzales							
I-884748	LCRA Cancellation - COVID19	R	4/08/2020	137.00		037803		137.00
04785	John Gonzales							
I-878556	LCRA Cancellation - COVID19	R	4/08/2020	586.00		037804		586.00
00115	GRAINGER, INC							
I-9483347515	Safety Storage Cabinets - PL	R	4/08/2020	2,109.61		037805		2,109.61
04786	Alexis Grussing							
I-893767	LCRA Cancellation - COVID19	R	4/08/2020	123.00		037806		123.00
04787	Adriana Gutierrez							
I-888868	LCRA Cancellation - COVID19	R	4/08/2020	175.00		037807		175.00
04788	Veronica Gutierrez							
I-878569	LCRA Cancellation - COVID19	R	4/08/2020	169.00		037808		
I-878611	LCRA Cancellation - COVID19	R	4/08/2020	114.00		037808		
I-879074	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037808		362.00
00121	HACH COMPANY							
I-11900966	Monochloramine Chem Keys - TP	R	4/08/2020	202.41		037809		202.41
04789	Steven Hamilton							
I-893825	LCRA Cancellation - COVID19	R	4/08/2020	161.00		037810		161.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04790	Marie Hammond							
I-889592	LCRA Cancellation - COVID19	R	4/08/2020	129.00		037811		129.00
04791	Sam Hashemi							
I-873429	LCRA Cancellation - COVID19	R	4/08/2020	129.00		037812		129.00
04792	Jose Reyes Hernandez							
I-903029	LCRA Cancellation - COVID19	R	4/08/2020	207.00		037813		207.00
03956	James Hinde							
I-893762	LCRA Cancellation - COVID19	R	4/08/2020	194.00		037814		194.00
04793	Jennifer Hollywood							
I-898637	LCRA Cancellation - COVID19	R	4/08/2020	161.00		037815		161.00
04794	Shawn Hudson							
I-888348	LCRA Cancellation - COVID19	R	4/08/2020	161.00		037816		161.00
00127	INDUSTRIAL BOLT & SUPPLY							
I-209002-1	Hex Cap & Washer - EM	R	4/08/2020	98.01		037817		98.01
04598	IRJ Engineers, Inc							
I-0018394	Wellfield VDF Study - ENG	R	4/08/2020	900.00		037818		900.00
09910	J.W. ENTERPRISES							
I-321703	CT Pumping - AVE 1 PP	R	4/08/2020	76.50		037819		
I-321704	CT Pumping - VILLANOVA	R	4/08/2020	76.50		037819		
I-321705	CT Pumping - OVPP	R	4/08/2020	76.50		037819		
I-321706	CT Pumping - 4M PP	R	4/08/2020	76.50		037819		
I-321707	CT Pumping - GRAND AVE	R	4/08/2020	76.50		037819		
I-321708	CT Pumping - 4M RES	R	4/08/2020	76.50		037819		
I-321709	CT Pumping - SA PLANT	R	4/08/2020	153.00		037819		
I-321710	CT Pumping - UPPER OJAI RES	R	4/08/2020	76.50		037819		
I-321711	CT Pumping - 3M PUMP	R	4/08/2020	76.50		037819		
I-321712	CT Pumping - SIGNAL RES.	R	4/08/2020	76.50		037819		
I-321713	CT Pumping - FAIRVIEW RES	R	4/08/2020	76.50		037819		
I-321714	CT Pumping - CASITAS DAM	R	4/08/2020	76.50		037819		
I-321715	CT Pumping - RINCON TANK	R	4/08/2020	76.50		037819		
I-321716	CT Pumping - BATES RES.	R	4/08/2020	76.50		037819		1,147.50
04795	Jay Jacobs							
I-890430	LCRA Cancellation - COVID19	R	4/08/2020	129.00		037821		129.00

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02344 I-3754A	Janitek Cleaning Solutions Janitorial Service - DO	R	4/08/2020	2,123.67		037822		2,123.67
00131 I-817120 I-817121	JCI JONES CHEMICALS, INC Chlorine - TP, CM817133 Chlorine - TP	R R	4/08/2020 4/08/2020	299.98 3,100.00		037823 037823		3,399.98
04796 I-889756	Jim Keppler LCRA Cancellation - COVID19	R	4/08/2020	189.00		037824		189.00
04147 I-886892	Jay Klug LCRA Cancellation - COVID19	R	4/08/2020	249.00		037825		249.00
04797 I-888769	Debra Knudson LCRA Cancellation - COVID19	R	4/08/2020	161.00		037826		161.00
04798 I-886055	John Krieger LCRA Cancellation - COVID19	R	4/08/2020	123.00		037827		123.00
04799 I-895039	Ruben Landeros LCRA Cancellation - COVID19	R	4/08/2020	79.00		037828		79.00
04800 I-890424	Kimber Liesch LCRA Cancellation - COVID19	R	4/08/2020	567.00		037829		567.00
04693 I-889578	John Linville LCRA Cancellation - COVID19	R	4/08/2020	258.00		037830		258.00
04801 I-893734	Simone Lojeck LCRA Cancellation - COVID19	R	4/08/2020	198.00		037831		198.00
04802 I-884240	Angela Lopez LCRA Cancellation - COVID19	R	4/08/2020	129.00		037832		129.00
04803 I-883631	Angie Lopez LCRA Cancellation - COVID19	R	4/08/2020	137.00		037833		137.00
04804 I-878668	Jose Lopez LCRA Cancellation - COVID19	R	4/08/2020	109.00		037834		109.00
03537 I-883060	George Lozano LCRA Cancellation - COVID19	R	4/08/2020	137.00		037835		137.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04805	Chris Luzuriaga							
I-892317	LCRA Cancellation - COVID19	R	4/08/2020	189.00		037836		189.00
03892	Brandi Macias							
I-878427	LCRA Cancellation - COVID19	R	4/08/2020	402.00		037837		402.00
04806	Alyssa Maria							
I-882849	LCRA Cancellation - COVID19	R	4/08/2020	307.00		037838		307.00
04807	Cindy Martinez							
I-878665	LCRA Cancellation - COVID19	R	4/08/2020	137.00		037839		137.00
04808	Irene Martinez							
I-881292	LCRA Cancellation - COVID19	R	4/08/2020	322.00		037840		322.00
04809	Irene Martinez							
I-883039	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037841		79.00
04811	Juan Carlos Martinez							
I-889364	LCRA Cancellation - COVID19	R	4/08/2020	348.00		037842		348.00
04810	Juan Martinez							
I-885972	LCRA Cancellation - COVID19	R	4/08/2020	99.00		037843		99.00
04812	Juanita Martinez							
I-878479	LCRA Cancellation - COVID19	R	4/08/2020	720.00		037844		857.00
I-878581	LCRA Cancellation - COVID19	R	4/08/2020	137.00		037844		
04813	Vincent Martinez							
I-032220	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037845		79.00
04815	Antonio Mateos							
I-891740	LCRA Cancellation - COVID19	R	4/08/2020	327.00		037846		327.00
04814	Victor Matos							
I-891212	LCRA Cancellation - COVID19	R	4/08/2020	309.00		037847		309.00
04816	Elizabeth Mayen							
I-820486	LCRA Cancellation - COVID19	R	4/08/2020	69.00		037848		69.00
02129	Tracy Medeiros							
I-040620	1102WC180000001 03/21-04/03	R	4/08/2020	2,129.42		037849		2,129.42

4/08/2020 5:14 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/26/2020 THRU 4/08/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00151	MEINERS OAKS ACE HARDWARE							
I-918700	Masking Tape - LCRA	R	4/08/2020	12.55		037850		
I-918858	Cleaner - EM	R	4/08/2020	15.98		037850		
I-918975	Ridgid Copper - LCRA	R	4/08/2020	113.90		037850		
I-919120	ABS Pipe & Adapters - LCRA	R	4/08/2020	135.75		037850		
I-919494	Viper ADA Toilet - LCRA	R	4/08/2020	263.26		037850		
I-920336	Tank Sprayers - LCRA	R	4/08/2020	65.47		037850		
I-920337	Rebar - LCRA	R	4/08/2020	58.52		037850		665.43
03724	Michael K. Nunley & Associates							
I-6822	Heibelberger Tank & Pump - ENG	R	4/08/2020	360.50		037851		
I-6823	Mutual Well #7 Equipment - ENG	R	4/08/2020	14,300.93		037851		
I-6831	Signal Tank & PS DOB - ENG	R	4/08/2020	10,660.30		037851		
I-6858	Fish Screen Prototype - ENG	R	4/08/2020	4,385.69		037851		
I-6859	Robles Diversion Co., Eval-ENG	R	4/08/2020	1,862.20		037851		
I-6860	Robles Prototype EvaluationENG	R	4/08/2020	8,583.24		037851		
I-6876	Running Ridge Zone Improv -ENG	R	4/08/2020	7,940.65		037851		48,093.51
04817	Adam Michie							
I-883711	LCRA Cancellation - COVID19	R	4/08/2020	138.00		037852		138.00
04818	Michael Miller							
I-878405	LCRA Cancellation - COVID19	R	4/08/2020	1,122.00		037853		1,122.00
04819	Robert Miller							
I-887878	LCRA Cancellation - COVID19	R	4/08/2020	123.00		037854		123.00
03444	Mission Linen Supply							
I-512161223	Uniform Pants - PL	R	4/08/2020	28.71		037855		
I-512161224	Uniform Pants - MAINT	R	4/08/2020	27.00		037855		
I-512161225	Uniform Pants - UT	R	4/08/2020	28.56		037855		
I-512161227	Uniform Pants - TP	R	4/08/2020	35.98		037855		120.25
03701	MNS Engineers, Inc.							
I-74707	Wellfield Pipe Replace - ENG	R	4/08/2020	1,937.50		037856		
I-74708	Timber Cutoff Wall - ENG	R	4/08/2020	4,360.00		037856		
I-74709	Grand Ave PL Optimization -ENG	R	4/08/2020	3,020.00		037856		
I-74710	Rincon PP Relocated Design-ENG	R	4/08/2020	4,025.00		037856		
I-74711	Canada & Emily PL - ENG	R	4/08/2020	380.00		037856		
I-74712	Groham Well #1 Design - ENG	R	4/08/2020	190.00		037856		
I-74713	Plesant/Daly Design Serv -ENG	R	4/08/2020	5,009.25		037856		
I-74714	LCRA Sewer Implementation -ENG	R	4/08/2020	3,780.00		037856		22,701.75

VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 3/26/2020 THRU 4/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04820	Eliseo Mondragon							
I-893743	LCRA Cancellation - COVID19	R	4/08/2020	228.00		037857		228.00
04821	Antonio Morales							
I-888510	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037858		79.00
04822	Misael Morales							
I-891544	LCRA Cancellation - COVID19	R	4/08/2020	109.00		037859		109.00
04823	Casey Morris							
I-894787	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037860		79.00
01157	MURCAL, INC.							
I-69373	Pressure Switch - EM	R	4/08/2020	469.93		037861		469.93
04824	Ryan Murphy							
I-889470	LCRA Cancellation - COVID19	R	4/08/2020	85.00		037862		85.00
04825	Robert Musgrove							
I-894290	LCRA Cancellation - COVID19	R	4/08/2020	85.00		037863		85.00
04826	Jorge Najera							
I-886957	LCRA Cancellation - COVID19	R	4/08/2020	38.00		037864		38.00
04827	Maribel Nash							
I-882265	LCRA Cancellation - COVID19	R	4/08/2020	297.00		037865		297.00
04828	Jim Nesbitt							
I-893874	LCRA Cancellation - COVID19	R	4/08/2020	85.00		037866		85.00
01882	OJAI BASIN GROUNDWATER							
I-033120	Quartely Pumping Fee	R	4/08/2020	7,040.00		037867		7,040.00
00165	OJAI LUMBER CO, INC							
I-2003-965384	Plywood - LCRA	R	4/08/2020	121.24		037868		
I-2003-966487	Plywood - LCRA	R	4/08/2020	23.53		037868		
I-2003-966492	White Alex Plus Caulk - LCRA	R	4/08/2020	11.54		037868		156.31
00168	OJAI VALLEY NEWS							
I-300035490	Spring 2020 AD - PR	R	4/08/2020	475.00		037869		475.00
04829	Carolyn Olsen							
I-893571	LCRA Cancellation - COVID19	R	4/08/2020	47.00		037870		47.00

4/08/2020 5:14 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/26/2020 THRU 4/08/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04830	Cristine Ortiz							
I-888371	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037871		79.00
04831	Patty Ortiz							
I-894202	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037872		79.00
01627	OSCAR'S TREE SERVICE							
I-14967	Risk Reduction Trees By Founta	R	4/08/2020	14,200.00		037873		14,200.00
04832	Wayne Park							
I-892619	LCRA Cancellation - COVID19	R	4/08/2020	168.00		037874		168.00
04833	Stacy Payne							
I-883496	LCRA Cancellation - COVID19	R	4/08/2020	159.00		037875		159.00
02187	Pitney Bowes Inc							
I-1015195606	Ink & Cleaning Kit - ADM	R	4/08/2020	284.18		037876		284.18
01439	PRECISION POWER EQUIPMENT							
I-9392	Service Utility Generator - UT	R	4/08/2020	85.00		037877		
I-9394	Weed Eater Line - MAINT	R	4/08/2020	62.50		037877		147.50
04834	John Price							
I-876309	LCRA Cancellation - COVID19	R	4/08/2020	849.00		037878		849.00
04835	Marlena Price							
I-888528	LCRA Cancellation - COVID19	R	4/08/2020	189.00		037879		189.00
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-9739	Gas Tank Inspection - DO	R	4/08/2020	230.00		037880		
I-9740	Gas Tank Inspection - LCRA	R	4/08/2020	230.00		037880		460.00
09872	QUEST DIAGNOSTICS							
I-6/14316378-1	1102WC180000001 DOS 02/18/20	R	4/08/2020	37.05		037881		37.05
00788	QUINN COMPANY							
I-WON10013582	Troubleshoot SA Generator - EM	R	4/08/2020	988.94		037882		988.94
04836	Oscar Ramirez							
I-892751	LCRA Cancellation - COVID19	R	4/08/2020	258.00		037883		258.00
00306	Rincon Consultants, Inc.							
I-19658	Robles Prog. Permits - ENG	R	4/08/2020	6,416.93		037884		6,416.93



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04837	Catherine Robbins							
I-887758	LCRA Cancellation - COVID19	R	4/08/2020	261.00		037885		
I-891842	LCRA Cancellation - COVID19	R	4/08/2020	261.00		037885		522.00
04838	Gloria Rodriguez							
I-878564	LCRA Cancellation - COVID19	R	4/08/2020	137.00		037886		
I-878715	LCRA Cancellation - COVID19	R	4/08/2020	144.00		037886		281.00
04839	Jannett Romo							
I-885536	LCRA Cancellation - COVID19	R	4/08/2020	79.00		037887		79.00
04840	Patty Rosales-Luis							
I-878538	LCRA Cancellation - COVID19	R	4/08/2020	137.00		037888		
I-878551	LCRA Cancellation - COVID19	R	4/08/2020	137.00		037888		274.00
04841	Lazaro Rosas							
I-890281	LCRA Cancellation - COVID19	R	4/08/2020	175.00		037889		175.00
02475	Rutan & Tucker, LLP							
I-863082	Acct#029518-0003 02/20	R	4/08/2020	19,965.00		037890		19,965.00
03958	Sanger Samples							
I-885455	LCRA Cancellation - COVID19	R	4/08/2020	388.00		037891		388.00
04842	Juan Sanchez							
I-888667	LCRA Cancellation - COVID19	R	4/08/2020	318.00		037892		318.00
04843	Michael See							
I-887004	LCRA Cancellation - COVID19	R	4/08/2020	159.00		037893		159.00
04042	SFX PTO							
I-877803	LCRA Cancellation - COVID19	R	4/08/2020	5,305.00		037894		5,305.00
00872	Smart Rain							
I-6324	Weather Station Signal	R	4/08/2020	79.00		037895		79.00
04844	Mitsy Snow							
I-889321	LCRA Cancellation - COVID19	R	4/08/2020	69.00		037896		69.00
02961	Roni Snow							
I-875972	LCRA Cancellation - COVID19	R	4/08/2020	123.00		037897		123.00
04845	Silvina Snow							
I-875953	LCRA Cancellation - COVID19	R	4/08/2020	246.00		037898		246.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00215	SOUTHERN CALIFORNIA EDISON							
I-040220	Acct#2210505426	R	4/08/2020	1,605.94		037899		
I-040220b	Acct#2210502480	R	4/08/2020	66,317.68		037899		
I-040420	Acct#2237789169	R	4/08/2020	16.80		037899		
I-040420b	Acct#2269631768	R	4/08/2020	28.11		037899		
I-042720	Acct#2312811532	R	4/08/2020	304.27		037899		68,272.80
02950	Stantec Consulting Services In							
I-1636776	Casitas Master Plan - ENG	R	4/08/2020	13,247.31		037900		
I-1636778	Comprehensive Water Res. Plan	R	4/08/2020	18,432.61		037900		31,679.92
02703	Sunbelt Rentals							
I-99438102-0001	Scissor Lift Rental - LCRA	R	4/08/2020	417.21		037901		417.21
01696	SUPERIOR MACHINE							
I-4302	Machine Pipe Groove - EM	R	4/08/2020	110.00		037902		110.00
02643	Take Care by WageWorks							
I-10564336	Reimburse Med/Dep Care	R	4/08/2020	25.00		037903		
I-10598951	Reimburse Med/Dep Care	R	4/08/2020	25.00		037903		50.00
04846	Laurie Tena							
I-888425	LCRA Cancellation - COVID19	R	4/08/2020	123.00		037904		123.00
04847	Walter Thomas							
I-893775	LCRA Cancellation - COVID19	R	4/08/2020	123.00		037905		123.00
04848	Martha Torres							
I-890349	LCRA Cancellation - COVID19	R	4/08/2020	158.00		037906		158.00
01662	TYLER TECHNOLOGIES, INC.							
I-025-290509	UB Monthly Online Fee 04/20	R	4/08/2020	153.00		037907		153.00
00225	UNDERGROUND SERVICE ALERT							
I-320200092	CAS01 New Ticket Charges	R	4/08/2020	140.35		037908		
I-dbs20191332	Regulatory Costs - ENG	R	4/08/2020	157.24		037908		297.59
04849	Hilario Urcino							
I-889846	LCRA Cancellation - COVID19	R	4/08/2020	109.00		037909		109.00
10011	VENTURA CONCRETE CUTTING							
I-8704	Core Drip Restroom - LCRA	R	4/08/2020	445.00		037910		445.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00246	VENTURA COUNTY AIR POLLUTION Permit - SA Plant Generator-EM	R	4/08/2020	623.00		037911		623.00
04732	Ventura Orthopedics Medical Gr 1102WC180000001 DOS 08/07/19	R	4/08/2020	119.09		037912		119.09
00257	VENTURA RIVER WATER DISTRICT Acct#05-37500A	R	4/08/2020	47.67		037913		
	I-033120b Acct#03-50100A	R	4/08/2020	10.00		037913		57.67
00247	County of Ventura Encroachment Permits	R	4/08/2020	350.00		037914		350.00
04850	Phillip Veronica LCRA Cancellation - COVID19	R	4/08/2020	728.00		037915		728.00
04851	Fernando Villar LCRA Cancellation - COVID19	R	4/08/2020	198.00		037916		198.00
03737	Omar Viveros LCRA Cancellation - COVID19	R	4/08/2020	79.00		037917		
	I-893132 LCRA Cancellation - COVID19	R	4/08/2020	79.00		037917		
	I-893147 LCRA Cancellation - COVID19	R	4/08/2020	79.00		037917		237.00
04852	Crystal Vulich LCRA Cancellation - COVID19	R	4/08/2020	85.00		037918		85.00
00663	WAXIE SANITARY SUPPLY Janitorial Supplies - DO	R	4/08/2020	691.82		037919		
	I-79034811 Janitorial Supplies - DO	R	4/08/2020	263.58		037919		
	I-79034815 Janitorial Supplies - DO	R	4/08/2020	44.70		037919		1,000.10
00330	WHITE CAP CONSTRUCTION SUPPLY Saftey Vest - ENG	R	4/08/2020	109.18		037920		109.18
03882	Emily Wilson LCRA Cancellation - COVID19	R	4/08/2020	170.00		037921		170.00
04853	Lisa Wilson LCRA Cancellation - COVID19	R	4/08/2020	123.00		037922		123.00
04854	Amanda Wright LCRA Cancellation - COVID19	R	4/08/2020	139.00		037923		139.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04855	Jeff Zarate LCRA Cancellation - COVID19	R	4/08/2020	249.00		037924		249.00
04856	Cathy Zavala LCRA Cancellation - COVID19	R	4/08/2020	182.00		037925		182.00
04857	Julianna Zubiata LCRA Cancellation - COVID19	R	4/08/2020	621.00		037926		621.00
04010	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	4/08/2020	386.30		037927		386.30
02823	Franchise Tax Board STATE TAX GARNISHMENT	R	4/08/2020	500.00		037928		500.00
00124	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT	R	4/08/2020	425.00		037929		
	I-DI%202004061696 DEFERRED COMP PERCENT	R	4/08/2020	90.96		037929		515.96
00985	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	4/08/2020	499.23		037930		
	I-DCN202004061696 DEFERRED COMP FLAT	R	4/08/2020	5,647.10		037930		
	I-DN%202004061696 DEFERRED COMP PERCENT	R	4/08/2020	411.17		037930		6,557.50
00180	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R	4/08/2020	45.00		037931		
	I-UND202004061696 UNION DUES	R	4/08/2020	774.00		037931		819.00
1	SCARLETT, DAVID UB REFUND	R	4/08/2020	28.11		037932		28.11
1	SUMMER CONSTRUCTION UB REFUND	R	4/08/2020	292.50		037933		292.50
1	UNION ENGINEERING CO UB REFUND	R	4/08/2020	328.56		037934		328.56
1	UNION ENGINEERING CO UB REFUND	R	4/08/2020	328.56		037935		328.56
1	HUGHES, DAVID & DESI UB REFUND	R	4/08/2020	14.26		037936		14.26

4/08/2020 5:14 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/26/2020 THRU 4/08/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-000202003311694							
	KARIYAKARAWANA , NIR UB REFUND	R	4/08/2020	30.16		037937		30.16
1	I-000202003311693							
	LEON, SALLY UB REFUND	R	4/08/2020	14.75		037938		14.75

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		266	517,591.43	0.00	517,591.43
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		3	142,689.24	0.00	142,689.24
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:		0			
	VOID DEBITS		0.00		
	VOID CREDITS		0.00		
			0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			269	660,280.67	0.00	660,280.67
BANK: AP		TOTALS:	269	660,280.67	0.00	660,280.67
REPORT TOTALS:			269	660,280.67	0.00	660,280.67

Void Check #34383, Reissued on Check # 37722 (\$247.00)  
 \$ 660,033.67

SELECTION CRITERIA

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VENDOR SET: 01-Casitas Mun Water Dist  
 VENDOR: ALL  
 BANK CODES: Include: AP  
 FUNDS: All

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CHECK SELECTION

CHECK RANGE: 000000 THRU 999999  
 DATE RANGE: 3/26/2020 THRU 4/08/2020  
 CHECK AMOUNT RANGE: 0.00 THRU 9,999,999.99  
 INCLUDE ALL VOIDS: YES

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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
 PRINT G/L: NO  
 UNPOSTED ONLY: NO  
 EXCLUDE UNPOSTED: YES  
 MANUAL ONLY: NO  
 STUB COMMENTS: NO  
 REPORT FOOTER: NO  
 CHECK STATUS: NO  
 PRINT STATUS: \* - All

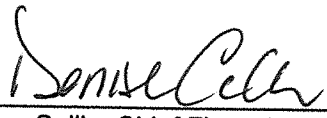
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CASITAS MUNICIPAL WATER DISTRICT  
Payable Fund Check Authorization  
Checks Dated 04/09/2020-04/29/20  
Presented to the Board of Directors For Approval May 13, 2020

Check	Payee		Description	Amount
000953	Payables Fund Account	# 9759651478	Special Request Due to COVID-19	\$3,000,000.00
			Previous Expenses Approved by the Board of Directors on 04/09/20	(\$1,435,975.30)
			Previous Expenses Approved by the Board of Directors on 04/17/20	(\$660,033.67)
			Beginning Balance of Period	<u>\$903,991.03</u>
			Accounts Payable Batch 041520	\$1,702,067.16
			To Be Replenish to AP	<u>(\$798,076.13)</u>
000955	Payable Fund Account	# 9759651478	Accounts Payable Batch 041520	\$798,076.13
000956	Payable Fund Account	# 9759651478	Accounts Payable Batch 042220	\$533,152.91
000957	Payable Fund Account	# 9759651478	Accounts Payable Batch 042920	\$483,736.47
				\$1,814,965.51
000958	Payroll Found Account	# 9469730919	Estimated Payroll 06/04/20	\$220,000.00

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000953, 000955-000958 have been duly audited is hereby certified as correct.

 5/4/2020  
Denise Collin, Chief Financial Officer

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000953 &	A/P Checks:	37939-037963
000955	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	
000956	A/P Checks:	37964-38172
	A/P Draft to P.E.R.S	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	038082
000957	A/P Checks:	38173-38318
	A/P Draft to P.E.R.S	
	A/P Draft to State of CA	
	A/P Draft to I.R.S	
	Voids:	038244,038245,038246,038247,038248,038249,038319

Denise Collin 5/4/2020  
 Denise Collin, Chief Financial Officer

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Signature

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Signature

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Signature



CERTIFICATION

Payroll disbursements for the pay period ending 04/18/20  
Pay Date of 04/23/20  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 4/20/20  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

4/29/2020 4:54 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00328	C-CHECK VOID CHECK	V	4/22/2020			038082		
04990	C-CHECK LIGHTNING RIDGE LIGHTNING RIDGE Susan Lyons	VOIDED V	4/29/2020			038244		465.15CR
04991	C-CHECK Susan Lyons Lisa Marinoff	VOIDED V	4/29/2020			038245		395.00CR
04100	C-CHECK Lisa Marinoff Estela Martinez	VOIDED V	4/29/2020			038246		79.00CR
04992	C-CHECK Estela Martinez Kevin Matherly	VOIDED V	4/29/2020			038247		158.00CR
04224	C-CHECK Kevin Matherly Lucy Maynez	VOIDED V	4/29/2020			038248		189.00CR
	C-CHECK Lucy Maynez VOID CHECK	VOIDED V	4/29/2020			038249		342.00CR
		V	4/29/2020			038319		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	8	VOID DEBITS VOID CREDITS	0.00	
TOTAL ERRORS:	0	1,628.15CR	1,628.15CR	0.00

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
BANK:	TOTALS:	8	1,628.15CR	0.00	0.00
		8	1,628.15CR	0.00	0.00

4/29/2020 4:54 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
	I-T1 202004201699 Federal Withholding	D	4/22/2020	36,069.19		000028		
	I-T3 202004201699 FICA Withholding	D	4/22/2020	39,952.42		000028		
	I-T4 202004201699 Medicare Withholding	D	4/22/2020	9,343.76		000028		85,365.37
00187	CALPERS							
	I-PBB202004201699 PERS BUY BACK	D	4/22/2020	130.46		000029		
	I-PBP202004201699 PERS BUY BACK	D	4/22/2020	161.96		000029		
	I-PEB202004201699 PEPRA EMPLOYEES PORTION	D	4/22/2020	9,679.56		000029		
	I-PEM202004201699 PERS EMPLOYEE PORTION MGMT	D	4/22/2020	2,709.25		000029		
	I-PER202004201699 PERS EMPLOYEE PORTION	D	4/22/2020	6,701.11		000029		
	I-PRB202004201699 PEBRA EMPLOYER PORTION	D	4/22/2020	10,016.56		000029		
	I-PRR202004201699 PERS EMPLOYER PORTION	D	4/22/2020	11,663.02		000029		41,061.92
00049	STATE OF CALIFORNIA							
	I-T2 202004201699 State Withholding	D	4/22/2020	13,992.18		000030		13,992.18
00793	LOS ANGELES REGIONAL WATER							
	I-040920 401 Application Fee - Robles	R	4/10/2020	1,949.00		037939		1,949.00
00010	AIRGAS USA LLC							
	I-9969219520 Welding Supplies - PL	R	4/15/2020	251.62		037940		251.62
01602	ANGELUS BLOCK CO., INC.							
	I-VT00230991 Cap - LCRA	R	4/15/2020	21.87		037941		
	I-VT00231250 Type-S Specmix - LCRA	R	4/15/2020	15.87		037941		37.74
00014	AQUA-FLO SUPPLY							
	I-SI1509346 Rubber Repair Kit - LCRA	R	4/15/2020	94.75		037942		94.75
01666	AT & T							
	I-000014581056 Acct#9391051740	R	4/15/2020	1,252.85		037943		1,252.85
00018	AT & T MOBILITY							
	I-287290467941X0410 Acct#287290467941	R	4/15/2020	243.86		037944		243.86
00756	BOARD OF EQUALIZATION							
	I-033120 Use Tax Return 15300115	R	4/15/2020	390.00		037945		390.00
02480	David Taussig & Associates, In							
	I-2003266 D19-00115 CFD Tax Admin	R	4/15/2020	618.00		037946		618.00
00095	FAMCON PIPE & SUPPLY							
	I-S100024846.001 12' Romac - PL	R	4/15/2020	1,004.93		037947		
	I-S100025015.001 2" Bug Screen - PL	R	4/15/2020	264.91		037947		
	I-S100025137.001 90 Street ell - PL	R	4/15/2020	148.01		037947		1,417.85

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04860	I-884674							
	Mei Fanghue LCRA Cancellation - COVID19	R	4/15/2020	5,022.00		037948		5,022.00
00099	I-002311A I-002403A I-003972A							
	FGL ENVIRONMENTAL Reservoir SOC 02/18/20	R	4/15/2020	148.00		037949		
	OWS Wells 02/19/20	R	4/15/2020	115.00		037949		
	Nitrate Monitoring 03/19/20	R	4/15/2020	43.00		037949		306.00
00106	I-F0256633							
	FRONTIER PAINT Paint for Shop - PL	R	4/15/2020	193.24		037950		193.24
02720	I-10558950							
	Garda CL West, Inc. Armored Truck Service	R	4/15/2020	753.26		037951		753.26
00151	I-919646 I-920709 I-920741 I-921039 I-921042							
	MEINERS OAKS ACE HARDWARE RR Hardware - LCRA	R	4/15/2020	221.58		037952		
	Velcro & Tape - LCRA	R	4/15/2020	17.24		037952		
	Silicone - FISH	R	4/15/2020	7.87		037952		
	Base - MAINT	R	4/15/2020	29.18		037952		
	Bolts & Screws - MAINT	R	4/15/2020	6.95		037952		282.82
00165	I-2004-968651							
	OJAI LUMBER CO, INC FL Tube - MAINT	R	4/15/2020	11.57		037953		11.57
00947	I-041520							
	CITY OF OJAI Water Well Permit - ENG	R	4/15/2020	870.00		037954		870.00
00197	I-359977815							
	ROTO-ROOTER PLUMBERS Drain Clean Out - MAINT	R	4/15/2020	3,324.38		037955		3,324.38
02688	I-15203							
	Safe-Entry Technical Service PL Air Monitors - PL	R	4/15/2020	1,411.42		037956		1,411.42
02756	I-1607661-IN							
	SC Fuels Gas & Diesel - LCRA	R	4/15/2020	2,961.60		037957		2,961.60
00215	I-041020							
	SOUTHERN CALIFORNIA EDISON Acct#2397969643	R	4/15/2020	18,733.33		037958		18,733.33
00048	I-040120							
	STATE OF CALIFORNIA State Water Plan Payment	R	4/15/2020	1,646,144.00		037959		1,646,144.00
09465	I-040920							
	TRAVIS AGRICULTURAL CONSTRUCTI Robles Prototype Backspray-ENG	R	4/15/2020	1,668.22		037960		1,668.22

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
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 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01283	Verizon Wireless							
	I-981816396 Monthly Cell Charges - DO	R	4/15/2020	4,625.08		037961		
	I-9851816864 Monthly Charges - LCRA	R	4/15/2020	521.73		037961		5,146.81
02515	Water Quality Solutions, Inc.							
	I-303 Water Quality Analysis Casitas	R	4/15/2020	8,005.00		037962		8,005.00
00663	WAXIE SANITARY SUPPLY							
	I-79019823 Gloves & Spry Bottle - LCRA	R	4/15/2020	977.84		037963		977.84
04862	Lucino Albor							
	I-878675 LCRA Cancellation - COVID19	R	4/22/2020	144.00		037964		144.00
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
	I-5665-666642 Motor Lead Splicing - EM	R	4/22/2020	593.40		037965		
	I-5665-667093 Monitor Fir SA#4 - ENG	R	4/22/2020	462.24		037965		1,055.64
04863	Ramon Alvarado							
	I-889296 LCRA Cancellation - COVID19	R	4/22/2020	79.00		037966		79.00
03044	Amazon Capital Services							
	I-11DM-VQ9F-KK6W Containers - GARAGE	R	4/22/2020	62.46		037967		
	I-17WD-LFKL-FPJP Color Rinbbon ink - SAFE	R	4/22/2020	136.78		037967		
	I-1CGV-LK1F-CNTJ Void Stamp - ADM	R	4/22/2020	28.92		037967		
	I-1H1X-1WNN-196H Gannon Box Teeth - LCRA	R	4/22/2020	67.41		037967		
	I-1KQW-DPHQ-6MYM Stamp - ADM	R	4/22/2020	23.57		037967		
	I-1ML3-PMT3-2WWW DBI Sala Exofit Vest - TP	R	4/22/2020	577.82		037967		
	I-1NHH-46QG-CDJD Gasket - FISH	R	4/22/2020	15.61		037967		
	I-1R3Y-FCVX-66KC Disposable Masks - LCRA	R	4/22/2020	53.61		037967		966.18
00836	AMERICAN RED CROSS							
	I-22264998 American Red Cross Certs -LCRA	R	4/22/2020	1,189.00		037968		1,189.00
00029	AMERICAN TOWER CORP							
	I-3271116 Tower Rent-Red Mtn Rincon Peak	R	4/22/2020	2,102.62		037969		2,102.62
04864	Daniel Angel							
	I-894370 LCRA Cancellation - COVID19	R	4/22/2020	69.00		037970		69.00
04534	Applied Technology Group, Inc.							
	I-INV0000019411 MDS Radios - TP	R	4/22/2020	12,343.33		037971		12,343.33
00014	AQUA-FLO SUPPLY							
	I-SI1510517 3" Backflow Rebuild Kit - LCRA	R	4/22/2020	391.57		037972		
	I-SI1515520 Sewer Pipe & Coupling-Unit 150	R	4/22/2020	38.53		037972		430.10

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
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 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01323 I-2003159	ARGO CHEMICAL INC Ammonia Solution - TP	R	4/22/2020	3,494.57		037973		3,494.57
04865 I-880275	Amelia Arias LCRA Cancellation - COVID19	R	4/22/2020	308.00		037974		308.00
01703 I-57757	ARNOLD LAROCHELLE MATTHEWS Meter #5088-023 03/20	R	4/22/2020	42.00		037975		42.00
04866 I-894063	William Ashe LCRA Cancellation - COVID19	R	4/22/2020	69.00		037976		69.00
01666 I-000014589875	AT & T Local, Regional, Long Distance	R	4/22/2020	1,216.20		037977		1,216.20
01666 I-000014643162	AT & T Acct#9391035541	R	4/22/2020	494.05		037978		494.05
03429 I-1123223503	AT&T Acct#8310009376372	R	4/22/2020	1,302.40		037979		1,302.40
03429 I-9841563508	AT&T Acct#8310009376326	R	4/22/2020	1,302.40		037980		1,302.40
04867 I-889245	Renee Ayala LCRA Cancellation - COVID19	R	4/22/2020	79.00		037981		79.00
04624 I-566.1-1	B&K Valves & Equipment, Inc. 12" Crispin Check Valve - ENG	R	4/22/2020	8,276.81		037982		8,276.81
00030 I-1900944029	B&R TOOL AND SUPPLY CO Gloves - TP	R	4/22/2020	33.36		037983		
I-1900944353	Gloves - TP	R	4/22/2020	154.08		037983		
I-1900944446	Gloves - SAFETY	R	4/22/2020	96.44		037983		
I-1900944447	Spray Bottles - SAFETY	R	4/22/2020	258.60		037983		542.48
04868 I-841254	Scott Bailey LCRA Cancellation - COVID19	R	4/22/2020	315.00		037984		315.00
04869 I-883694	Rene Barajas LCRA Cancellation - COVID19	R	4/22/2020	114.00		037985		114.00
04870 I-881120	Cynthia Barbosa LCRA Cancellation - COVID19	R	4/22/2020	47.00		037986		47.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
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 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04871 I-892703	Karla Barron LCRA Cancellation - COVID19	R	4/22/2020	218.00		037987		218.00
04872 I-893281 I-893295	David Barroso LCRA Cancellation - COVID19 LCRA Cancellation - COVID19	R R	4/22/2020 4/22/2020	603.00 201.00		037988 037988		804.00
04873 I-896345	Eva-Maria Barthel LCRA Cancellation - COVID19	R	4/22/2020	79.00		037989		79.00
04874 I-894946	Mayra Bernal LCRA Cancellation - COVID19	R	4/22/2020	158.00		037990		158.00
03713 I-893910	Stephanie Blough LCRA Cancellation - COVID19	R	4/22/2020	85.00		037991		85.00
03059 I-BPI41836	Brenntag Pacific Inc. Chlorine for Ojai Sys. - TP	R	4/22/2020	490.79		037992		490.79
01295 I-5287	BSN CONSTRUCTION Asphalt Patching - ENG	R	4/22/2020	19,085.00		037993		19,085.00
04875 I-890033	Charles Butler LCRA Cancellation - COVID19	R	4/22/2020	169.00		037994		169.00
00463 I-613063	Cal-Coast Machinery Tractor Rental - MAINT	R	4/22/2020	2,462.09		037995		2,462.09
03702 I-72117	Cannon Corporation Tank Standar Detail - ENG	R	4/22/2020	8,355.65		037996		8,355.65
04876 I-882752	Heather Carlos LCRA Cancellation - COVID19	R	4/22/2020	137.00		037997		137.00
00511 I-94050	Centers for Family Health Drug Screening - LCRA/WP	R	4/22/2020	405.00		037998		405.00
03021 I-000016-632-431	Central Communications Call Center 03/20	R	4/22/2020	69.75		037999		69.75
00117 I-10802545-00	CERTEX USA, INC Boom Truck Service - Unit 87	R	4/22/2020	273.17		038000		273.17

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

## A/P HISTORY CHECK REPORT

PAGE: 7

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04877	Diane Cervantes LCRA Cancellation - COVID19	R	4/22/2020	395.00		038001		395.00
04764	Gracie Cervantes LCRA Cancellation - COVID19	R	4/22/2020	114.00		038002		114.00
04878	Jaime Clark LCRA Cancellation - COVID19	R	4/22/2020	69.00		038003		69.00
00061	COMPUWAVE Battery Backups - ADM	R	4/22/2020	434.36		038004		
	I-SB02094781 Vyberpower LCD - ENG	R	4/22/2020	144.79		038004		
	I-SB02094876 Additional VPN Licenses - IT	R	4/22/2020	472.00		038004		1,051.15
00062	CONSOLIDATED ELECTRICAL Parts For PP PLC Work - EM	R	4/22/2020	427.50		038005		427.50
00719	CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	4/22/2020	137.50		038006		137.50
02722	D&H Water Systems C12 System Annual Maints Kits	R	4/22/2020	6,802.22		038007		6,802.22
03014	Marisela Delgadillo LCRA Cancellation - COVID19	R	4/22/2020	338.00		038008		
	I-878473 LCRA Cancellation - COVID19	R	4/22/2020	169.00		038008		507.00
04037	Rosa Delgadillo LCRA Cancellation - COVID19	R	4/22/2020	522.00		038009		
	I-878457 LCRA Cancellation - COVID19	R	4/22/2020	169.00		038009		691.00
04879	Manuel Delgado LCRA Cancellation - COVID19	R	4/22/2020	137.00		038010		137.00
02544	Department of Justice Fingerprinting - LCRA/WP	R	4/22/2020	422.00		038011		422.00
04880	Meghan Dochniak LCRA Cancellation - COVID19	R	4/22/2020	218.00		038012		218.00
04881	Karissa Dolinsky LCRA Cancellation - COVID19	R	4/22/2020	85.00		038013		85.00



4/29/2020 4:54 PM

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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04882 I-896962	Shannon Duran LCRA Cancellation - COVID19	R	4/22/2020	99.00		038014		99.00
00086 I-1505	E.J. Harrison & Sons Inc Acct#500546088	R	4/22/2020	769.06		038015		769.06
00086 I-2161	E.J. Harrison & Sons Inc Acct#1C00054230	R	4/22/2020	2,248.60		038016		2,248.60
00086 I-27870	E.J. Harrison & Sons Inc Acct#1C00114748	R	4/22/2020	60.00		038017		60.00
00086 I-27985	E.J. Harrison & Sons Inc Acct 1C00053370	R	4/22/2020	241.91		038018		241.91
00086 I-28006	E.J. Harrison & Sons Inc Acct#1C00054240	R	4/22/2020	394.22		038019		394.22
04883 I-890428	Britany Ek LCRA Cancellation - COVID19	R	4/22/2020	109.00		038020		109.00
04720 I-891832	Maria Elias LCRA Cancellation - COVID19	R	4/22/2020	201.00		038021		201.00
04884 I-892788	Sharron Elkin LCRA Cancellation - COVID19	R	4/22/2020	282.00		038022		282.00
04885 I-889493	Priscilla Evans LCRA Cancellation - COVID19	R	4/22/2020	209.00		038023		209.00
00095 I-S100025161.001	FAMCON PIPE & SUPPLY 4" Air Vac Vento - PL	R	4/22/2020	5,228.44		038024		5,228.44
00099 I-002989A	FGL ENVIRONMENTAL Plant Effluent DBP 03/03/20	R	4/22/2020	448.00		038025		448.00
00101 I-6344946 I-7511970	FISHER SCIENTIFIC Tryptic Soy Broth - LAB Accumet PH/ATC Electrode - LAB	R R	4/22/2020 4/22/2020	35.75 208.94		038026 038026		244.69
04886 I-893773	Robert Fisher LCRA Cancellation - COVID19	R	4/22/2020	85.00		038027		85.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
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 DATE RANGE: 4/09/2020 THRU 4/29/2020

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04887	Carolyn Flores							
I-878438	LCRA Cancellation - COVID19	R	4/22/2020	144.00		038028		
I-878562	LCRA Cancellation - COVID19	R	4/22/2020	99.00		038028		243.00
00104	FRED'S TIRE MAN							
I-123370	Oil Change - Unit 12	R	4/22/2020	111.89		038029		
I-123708	Flat Tire - Unit 84	R	4/22/2020	30.00		038029		141.89
04888	Adella Garcia							
I-878425	LCRA Cancellation - COVID19	R	4/22/2020	137.00		038030		137.00
04783	Marissa Garcia							
I-878512	LCRA Cancellation - COVID19	R	4/22/2020	564.00		038031		564.00
04889	Taylor Garibaldi							
I-893749	LCRA Cancellation - COVID19	R	4/22/2020	79.00		038032		79.00
02835	Global Equipment Co., Inc.							
I-115790769	Fire Proof Safe - EM	R	4/22/2020	571.90		038033		571.90
04890	Denise Gonzales							
I-886069	LCRA Cancellation - COVID19	R	4/22/2020	114.00		038034		114.00
04891	Mayra Alatorre Gonzales							
I-902155	LCRA Cancellation - COVID19	R	4/22/2020	79.00		038035		79.00
00115	GRAINGER, INC							
I-9501221726	HDPE Sheet - PL	R	4/22/2020	743.09		038036		743.09
02217	Greg Rents							
I-15792	Propane - Unit 287	R	4/22/2020	17.84		038037		17.84
04892	Nicole Guzman							
I-887901	LCRA Cancellation - COVID19	R	4/22/2020	114.00		038038		114.00
00121	HACH COMPANY							
I-11917703	C12 Reagent Powder - LAB	R	4/22/2020	132.62		038039		132.62
04893	Jed Harrington							
I-896976	LCRA Cancellation - COVID19	R	4/22/2020	99.00		038040		
I-896988	LCRA Cancellation - COVID19	R	4/22/2020	47.00		038040		146.00
04894	Jessica Hastert							
I-896917	LCRA Cancellation - COVID19	R	4/22/2020	99.00		038041		99.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03561 I-878460	Clara Hatfield LCRA Cancellation - COVID19	R	4/22/2020	224.00		038042		224.00
04895 I-889367	Monica Hernandez LCRA Cancellation - COVID19	R	4/22/2020	99.00		038043		99.00
04896 I-883083	David Hobert LCRA Cancellation - COVID19	R	4/22/2020	274.00		038044		274.00
00596 I-4683134	HOME DEPOT Gutter Screw - LCRA	R	4/22/2020	68.53		038045		68.53
00894 I-5270816-0001-05	HOSE-MAN, INC. Hose Adapter - UT	R	4/22/2020	116.03		038046		116.03
00125 I-3062717452	IDEXX DISTRIBUTION CORP Quanti-tray - LAB	R	4/22/2020	324.26		038047		324.26
04897 I-879229	Don Iosue LCRA Cancellation - COVID19	R	4/22/2020	2,139.00		038048		2,139.00
04898 I-892732	Cheyenne Irigoyen LCRA Cancellation - COVID19	R	4/22/2020	99.00		038049		99.00
04058 I-887190	Daniel Jacquez LCRA Cancellation - COVID19	R	4/22/2020	144.00		038050		144.00
04899 I-887182	Jeanette Jacquez LCRA Cancellation - COVID19	R	4/22/2020	144.00		038051		144.00
04900 I-887188	Manuel Jacquez LCRA Cancellation - COVID19	R	4/22/2020	144.00		038052		144.00
02808 I-2175	Jess Ranch Fish Hatchery Triploid Trout - LCRA	R	4/22/2020	12,750.00		038053		12,750.00
04901 I-884246 I-88428	Rebecca Johnson LCRA Cancellation - COVID19 LCRA Cancellation - COVID19	R R	4/22/2020 4/22/2020	129.00 129.00		038054 038054		258.00
04902 I-894222	Jeffrey Johnston LCRA Cancellation - COVID19	R	4/22/2020	74.00		038055		74.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

## A/P HISTORY CHECK REPORT

PAGE: 11

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04903	Mark Jones LCRA Cancellation - COVID19	R	4/22/2020	79.00		038056		79.00
04904	Emily Julian LCRA Cancellation - COVID19	R	4/22/2020	99.00		038057		99.00
01022	KELLY CLEANING & SUPPLIES, INC Janitorial Service 04/20-LCRA	R	4/22/2020	45.00		038058		45.00
00667	Kennedy/Jenks Consultants, Inc Water Quality/Evaluate DBP Casitas/VTA SWP Pre Design	R R	4/22/2020 4/22/2020	1,700.00 26,645.00		038059 038059		28,345.00
04905	Tan Lai LCRA Cancellation - COVID19	R	4/22/2020	79.00		038060		79.00
04859	Language Line Service, Inc Document Translation - ADM/ENG	R	4/22/2020	898.41		038061		898.41
04200	Lauterbach & Associates, Inc. TP Bldg Design - ENG San Antonio Bldg Cons - ENG	R R	4/22/2020 4/22/2020	7,380.00 7,980.00		038062 038062		15,360.00
04906	Rebecca Lemos LCRA Cancellation - COVID19	R	4/22/2020	282.00		038063		282.00
04907	Darlene Lemus LCRA Cancellation - COVID19	R	4/22/2020	158.00		038064		158.00
04908	Nellie Lindsay LCRA Cancellation - COVID19	R	4/22/2020	209.00		038065		209.00
04909	Justin Llamas LCRA Cancellation - COVID19	R	4/22/2020	99.00		038066		99.00
04910	Patty Llamas LCRA Cancellation - COVID19	R	4/22/2020	198.00		038067		198.00
04911	Abilio Lopez LCRA Cancellation - COVID19	R	4/22/2020	169.00		038068		169.00
04912	Robert Lopez LCRA Cancellation - COVID19	R	4/22/2020	364.00		038069		364.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 4/09/2020 THRU 4/29/2020

## A/P HISTORY CHECK REPORT

PAGE: 12

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04032	MA LABS							
	I-WR5813 Win10 Pro SCADA Workstation	R	4/22/2020	1,404.42		038070		
	I-WR5814 Win10 Pro SCADA Workstation	R	4/22/2020	153.80		038070		1,558.22
04913	Karin Mabery							
	I-889094 LCRA Cancellation - COVID19	R	4/22/2020	85.00		038071		85.00
04914	Jennifer MacDonald							
	I-885414 LCRA Cancellation - COVID19	R	4/22/2020	47.00		038072		47.00
04915	Paul MacMillan							
	I-894627 LCRA Cancellation - COVID19	R	4/22/2020	158.00		038073		158.00
04916	Isaac Mares							
	I-889908 LCRA Cancellation - COVID19	R	4/22/2020	79.00		038074		79.00
04917	Alfredo Martin							
	I-888507 LCRA Cancellation - COVID19	R	4/22/2020	189.00		038075		189.00
04918	Carol Martin							
	I-889077 LCRA Cancellation - COVID19	R	4/22/2020	85.00		038076		85.00
04919	Paulina Martinez							
	I-890353 LCRA Cancellation - COVID19	R	4/22/2020	158.00		038077		158.00
04920	Tony Mauri							
	I-886474 LCRA Cancellation - COVID19	R	4/22/2020	134.00		038078		134.00
04921	Megan McComas							
	I-892883 LCRA Cancellation - COVID19	R	4/22/2020	141.00		038079		141.00
02129	Tracy Medeiros							
	I-04/16/20 1102WC180000001 04/04-04/17/20	R	4/22/2020	2,129.42		038080		2,129.42
00151	MEINERS OAKS ACE HARDWARE							
	C-921061 Single Cut Key CR - MAINT	R	4/22/2020	3.88CR		038081		
	I-902617 Serity Bit Set - IT	R	4/22/2020	23.39		038081		
	I-904822 Snap Links - PL	R	4/22/2020	17.05		038081		
	I-905760 Adapter & Power Control - MINT	R	4/22/2020	35.09		038081		
	I-907336 Brass Hex Bushing - LCRA	R	4/22/2020	35.90		038081		
	I-907781 Fence Bracket - MAINT	R	4/22/2020	17.84		038081		
	I-907794 Caster Plate & Angle - MAINT	R	4/22/2020	22.18		038081		
	I-908327 Knife & Weldable Sheet - FISH	R	4/22/2020	27.10		038081		
	I-908879 Cable Tie & Gloves - IT	R	4/22/2020	21.22		038081		
	I-909198 Bolts & Screws - FISH	R	4/22/2020	11.56		038081		
	I-910085 Staple & Bulb LED - LCRA	R	4/22/2020	39.96		038081		
	I-920255 Brush Cleaner - UT	R	4/22/2020	14.41		038081		
	I-920279 12*20 Tarp & Rope - PL	R	4/22/2020	42.43		038081		

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-920540							
	I-920799	R	4/22/2020	56.16		038081		
	I-921122	R	4/22/2020	43.44		038081		
	I-921289	R	4/22/2020	64.43		038081		
	I-921389	R	4/22/2020	36.73		038081		
	I-921459	R	4/22/2020	21.83		038081		
	I-921722	R	4/22/2020	67.72		038081		
	I-921824	R	4/22/2020	70.07		038081		
		R	4/22/2020	71.11		038081		735.74
03769	Sonia Melendez							
	I-878527	R	4/22/2020	274.00		038083		274.00
04922	Jose Mendoza							
	I-894178	R	4/22/2020	198.00		038084		198.00
04923	Kelly Merriman							
	I-896939	R	4/22/2020	99.00		038085		99.00
04924	Matt Merriman							
	I-896911	R	4/22/2020	99.00		038086		99.00
03724	Michael K. Nunley & Associates							
	I-6862	R	4/22/2020	5,980.00		038087		5,980.00
03444	Mission Linen Supply							
	I-512207188	R	4/22/2020	28.71		038088		
	I-512207189	R	4/22/2020	27.00		038088		
	I-512207190	R	4/22/2020	28.56		038088		
	I-512207192	R	4/22/2020	35.98		038088		
	I-512255668	R	4/22/2020	28.71		038088		
	I-512255669	R	4/22/2020	27.00		038088		
	I-512255670	R	4/22/2020	28.56		038088		
	I-512255672	R	4/22/2020	35.98		038088		
	I-512301407	R	4/22/2020	28.71		038088		
	I-512301408	R	4/22/2020	27.00		038088		
	I-512301409	R	4/22/2020	28.56		038088		
	I-512301411	R	4/22/2020	35.98		038088		360.75
03701	MNS Engineers, Inc.							
	I-74924	R	4/22/2020	8,062.50		038089		
	I-74925	R	4/22/2020	752.50		038089		
	I-74927	R	4/22/2020	2,817.50		038089		
	I-74928	R	4/22/2020	645.00		038089		
	I-74929	R	4/22/2020	1,025.00		038089		
	I-74930	R	4/22/2020	8,042.50		038089		21,345.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04925	I-880186	Adriana Molina LCRA Cancellation - COVID19	R	4/22/2020	201.00	038090		201.00
04926	I-888538	John Morales LCRA Cancellation - COVID19	R	4/22/2020	137.00	038091		137.00
04927	I-892268	Jessica Mueller LCRA Cancellation - COVID19	R	4/22/2020	128.00	038092		128.00
04928	I-895195	Carmen Munoz LCRA Cancellation - COVID19	R	4/22/2020	109.00	038093		109.00
04929	I-894636 I-894928	Lourdes Munoz LCRA Cancellation - COVID19 LCRA Cancellation - COVID19	R R	4/22/2020 4/22/2020	215.00 215.00	038094 038094		430.00
04930	I-884633	Connie Murillo LCRA Cancellation - COVID19	R	4/22/2020	98.00	038095		98.00
04931	I-882946	Jason Murtha LCRA Cancellation - COVID19	R	4/22/2020	47.00	038096		47.00
04932	I-892280	Jaime Navarro LCRA Cancellation - COVID19	R	4/22/2020	99.00	038097		99.00
04933	I-893483	Eva Negrette LCRA Cancellation - COVID19	R	4/22/2020	114.00	038098		114.00
04934	I-888059	Rodger Obcamp LCRA Cancellation - COVID19	R	4/22/2020	249.00	038099		249.00
00625	I-55623903 I-55660310 I-55688607	OfficeTeam Water Quality Temp 03/21-03/27 Water Quality Temp 03/28-04/03 Water Quality Temp 04/04-04/10	R R R	4/22/2020 4/22/2020 4/22/2020	594.00 594.00 594.00	038100 038100 038100		1,782.00
01570	I-487722 I-488909 I-488980	Ojai Auto Supply Gloves - ADM V-Belt - WP 20" Fit Blade - GARAGE	R R R	4/22/2020 4/22/2020 4/22/2020	53.60 11.34 22.93	038101 038101 038101		87.87
00912	I-15205 I-15205b	OJAI BUSINESS CENTER, INC Refrigerated Ssmple - LAB UPS Ground - TP	R R	4/22/2020 4/22/2020	77.67 42.10	038102 038102		119.77

4/29/2020 4:54 PM

A/P HISTORY CHECK REPORT

VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 4/09/2020 THRU 4/29/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00165	OJAI LUMBER CO, INC							
	I-2002-962910							
	I-2003-965224							
	Doug Fir - LCRA	R	4/22/2020	82.90		038103		
	Wood - LCRA	R	4/22/2020	69.11		038103		152.01
00884	OJAI TERMITE & PEST CONTROL, I							
	I-201893							
	Monthly Rodent Service - MAINT	R	4/22/2020	75.00		038104		75.00
00168	OJAI VALLEY NEWS							
	I-300035588							
	Ad Press Release - PR	R	4/22/2020	315.00		038105		315.00
00169	OJAI VALLEY SANITARY DISTRICT							
	I-22033							
	Cust #20594	R	4/22/2020	287.25		038106		287.25
00169	OJAI VALLEY SANITARY DISTRICT							
	I-22107							
	Cust # 52921	R	4/22/2020	57.45		038107		57.45
00947	CITY OF OJAI							
	I-041620							
	Encroachment Permits	R	4/22/2020	2,844.00		038108		2,844.00
04935	Araceli Orozco							
	I-889102							
	LCRA Cancellation - COVID19	R	4/22/2020	158.00		038109		158.00
03173	Annette Ortiz							
	I-888423							
	LCRA Cancellation - COVID19	R	4/22/2020	141.00		038110		141.00
04936	Noee Ortiz							
	I-887192							
	LCRA Cancellation - COVID19	R	4/22/2020	144.00		038111		144.00
04937	Sabra Ottaviano							
	I-895534							
	LCRA Cancellation - COVID19	R	4/22/2020	169.00		038112		169.00
04938	Angela Pallan							
	I-889298							
	LCRA Cancellation - COVID19	R	4/22/2020	79.00		038113		79.00
03031	Chris Passmore							
	I-889910							
	LCRA Cancellation - COVID19	R	4/22/2020	201.00		038114		201.00
04939	Carolanne Perez							
	I-878430							
	LCRA Cancellation - COVID19	R	4/22/2020	321.00		038115		321.00
04940	John Polek							
	I-896400							
	LCRA Cancellation - COVID19	R	4/22/2020	559.00		038116		559.00



4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04941	Jeff Polzin							
I-879863	LCRA Cancellation - COVID19	R	4/22/2020	169.00		038117		169.00
04942	Rosalva Porras							
I-898427	LCRA Cancellation - COVID19	R	4/22/2020	158.00		038118		158.00
00627	PORT SUPPLY							
I-6417882	Ladderback Seat - Unit 136	R	4/22/2020	337.83		038119		
I-6423683	Seat - Unit 136	R	4/22/2020	214.46		038119		552.29
03968	Praetorian Digital: PoliceOne							
I-010134-8296	Police Training - LCRA	R	4/22/2020	1,130.00		038120		1,130.00
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-9733	Sump Alarm Service - GAR	R	4/22/2020	265.00		038121		265.00
02767	Pueblo Water Resources, Inc.							
I-2020-35	Replcement Well Project-ENG	R	4/22/2020	1,470.00		038122		1,470.00
00788	QUINN COMPANY							
I-PC010388340	Key - LCRA	R	4/22/2020	37.95		038123		37.95
00635	RAIN FOR RENT							
I-1473499	Robles Fish BS Water SupplyENG	R	4/22/2020	3,522.44		038124		3,522.44
04943	Sofia Razo							
I-878776	LCRA Cancellation - COVID19	R	4/22/2020	150.00		038125		150.00
04944	Cristina Rea							
I-892642	LCRA Cancellation - COVID19	R	4/22/2020	158.00		038126		158.00
04945	Robert Reyes							
I-878416	LCRA Cancellation - COVID19	R	4/22/2020	783.00		038127		
I-878449	LCRA Cancellation - COVID19	R	4/22/2020	261.00		038127		
I-878454	LCRA Cancellation - COVID19	R	4/22/2020	338.00		038127		1,382.00
00306	Rincon Consultants, Inc.							
I-19747	Running Ridge Zone Improv -ENG	R	4/22/2020	3,269.50		038128		
I-20447	Running Ridge Zone Improv - EN	R	4/22/2020	274.50		038128		
I-20448	Ayers Crk. Pipeline Design-ENG	R	4/22/2020	164.97		038128		
I-20449	Tree Plan Pleaseant & Daly-ENG	R	4/22/2020	5,601.88		038128		
I-20450	Grand Ave Arborist Service-ENG	R	4/22/2020	9,722.79		038128		
I-20451	Tree Survey Emily Canada - ENG	R	4/22/2020	1,165.00		038128		
I-20466	Robles Prog. Permits - ENG	R	4/22/2020	36,827.12		038128		57,025.76

4/29/2020 4:54 PM

A/P HISTORY CHECK REPORT

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04946 I-893409	David Ring LCRA Cancellation - COVID19	R	4/22/2020	109.00		038129		109.00
04731 I-969751	Robert Lee Wisma Junior Ranger Talk - LCRA	R	4/22/2020	200.00		038130		200.00
00313 I-28941	ROCK LONG'S AUTOMOTIVE Oil & Filter Change - Unit 59	R	4/22/2020	183.00		038131		183.00
04500 I-878532	Edward Rodriguez LCRA Cancellation - COVID19	R	4/22/2020	149.00		038132		149.00
04947 I-878650	Leticia Roldan LCRA Cancellation - COVID19	R	4/22/2020	357.00		038133		357.00
04948 I-890043	Steve Romero LCRA Cancellation - COVID19	R	4/22/2020	201.00		038134		201.00
00310 I-58428	Ron Turley Associates, Inc. Annual Maintenance Agreement	R	4/22/2020	3,150.00		038135		3,150.00
04949 I-889480	Andy Rosas LCRA Cancellation - COVID19	R	4/22/2020	79.00		038136		79.00
02475 I-865041	Rutan & Tucker, LLP Acct#029518-0003 03/20	R	4/22/2020	9,138.75		038137		9,138.75
04633 I-116895	SafeVision Safety Glasses - SAFETY	R	4/22/2020	193.05		038138		193.05
04950 I-882273	Francis Salud LCRA Cancellation - COVID19	R	4/22/2020	189.00		038139		189.00
04951 I-883692	Louie Santiesteban LCRA Cancellation - COVID19	R	4/22/2020	114.00		038140		114.00
04952 I-879870	Joshua Sifuentes LCRA Cancellation - COVID19	R	4/22/2020	201.00		038141		201.00
04418 I-887001	Brent Simpson LCRA Cancellation - COVID19	R	4/22/2020	159.00		038142		159.00
00215 I-042220	SOUTHERN CALIFORNIA EDISON Acct#2266156405	R	4/22/2020	577.23		038143		577.23

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04953	Dale Spaulding							
I-883647	LCRA Cancellation - COVID19	R	4/22/2020	99.00		038144		
I-883652	LCRA Cancellation - COVID19	R	4/22/2020	79.00		038144		178.00
02950	Stantec Consulting Services In							
I-16421.43	Casitas Master Plan - ENG	R	4/22/2020	5,401.50		038145		
I-1642335	Comprehensive Water Plan	R	4/22/2020	6,857.25		038145		12,258.75
04250	Shanon Sulkowski							
I-894726	LCRA Cancellation - COVID19	R	4/22/2020	129.00		038146		129.00
04954	Matthew Thompson							
I-891481	LCRA Cancellation - COVID19	R	4/22/2020	69.00		038147		69.00
00317	TIERRA CONTRACTING INC							
I-020520	Vta St Water Line Replace-ENG	R	4/22/2020	33,375.87		038148		33,375.87
03001	TimeClock Plus							
I-533737	TimeClock Plus Maint - LCRA	R	4/22/2020	1,940.58		038149		1,940.58
04955	Pascual Totozintle							
I-901674	LCRA Cancellation - COVID19	R	4/22/2020	228.00		038150		228.00
02527	Traffic Technologies LLC							
I-33996	Closed Signs - LCRA	R	4/22/2020	627.11		038151		
I-34006	Decals & Signs - LCRA	R	4/22/2020	147.08		038151		774.19
01662	TYLER TECHNOLOGIES, INC.							
I-025-289994	Maintenance Contracts - ADM	R	4/22/2020	1,813.42		038152		1,813.42
04956	Kevin Urcino							
I-892429	LCRA Cancellation - COVID19	R	4/22/2020	79.00		038153		79.00
04957	Diederik Van Der Ryst							
I-892885	LCRA Cancellation - COVID19	R	4/22/2020	79.00		038154		79.00
00258	VENTURA STEEL, INC							
I-235706	SQ Tube - Unit 150	R	4/22/2020	62.85		038155		62.85
09955	VENTURA WHOLESALE ELECTRIC							
I-252214	RT Enc - EM	R	4/22/2020	32.31		038156		32.31
03758	County of Ventura - Fleet Serv							
I-9117-2003	BIT Inspection - GAR	R	4/22/2020	1,289.75		038157		1,289.75

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04958	Megan Vessels LCRA Cancellation - COVID19	R	4/22/2020	99.00		038158		99.00
04959	Randy Villa LCRA Cancellation - COVID19	R	4/22/2020	411.00		038159		411.00
02583	WageWorks FSA Monthly Admin Fee	R	4/22/2020	175.00		038160		175.00
02854	Water Works Engineers, LLC Matilija Pipeline Replacement	R	4/22/2020	5,301.39		038161		
	I-10472 Dam Drainage Lmps - ENG	R	4/22/2020	7,710.70		038161		
	I-10549 Matilija Pipeline Replacement	R	4/22/2020	25,698.65		038161		38,710.74
00663	WAXIE SANITARY SUPPLY Hand Sanitizer - ADM	R	4/22/2020	69.76		038162		
	I-79034734 Hand Sanitizer - ADM	R	4/22/2020	57.73		038162		
	I-79044589 Hand Sanitizer - ADM	R	4/22/2020	57.73		038162		185.22
04960	Karen Whitmer LCRA Cancellation - COVID19	R	4/22/2020	69.00		038163		69.00
04961	Monica Zuniga LCRA Cancellation - COVID19	R	4/22/2020	99.00		038164		99.00
04010	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	4/22/2020	386.30		038165		386.30
02823	Franchise Tax Board STATE TAX GARNISHMENT	R	4/22/2020	500.00		038166		500.00
00124	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT	R	4/22/2020	425.00		038167		
	I-DI%202004201699 DEFERRED COMP PERCENT	R	4/22/2020	92.35		038167		517.35
00985	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	4/22/2020	499.23		038168		
	I-DCN202004201699 DEFERRED COMP FLAT	R	4/22/2020	5,647.10		038168		
	I-DN%202004201699 DEFERRED COMP PERCENT	R	4/22/2020	522.53		038168		6,668.86
00180	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R	4/22/2020	45.00		038169		
	I-UND202004201699 UNION DUES	R	4/22/2020	774.00		038169		819.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-000202004201697							
	DOMBROWIK, WYKK Refu AR REFUND	R	4/22/2020	306.00		038170		306.00
1	I-000202004201698							
	POWER, GREGORY Refun AR REFUND	R	4/22/2020	102.00		038171		102.00
01703	I-57756							
	ARNOLD LAROCHELLE MATTHEWS Metter # 5088-001 03/20	R	4/22/2020	10,521.21		038172		10,521.21
00004	I-0642954							
	ACWA JOINT POWERS INSURANCE AU Health Insurance 04/20	R	4/29/2020	173,255.73		038173		173,255.73
04962	I-886534							
	Chanhda Agcaoili LCRA Cancellation - COVID19	R	4/29/2020	218.00		038174		218.00
00010	I-9100278637							
	AIRGAS USA LLC Refill Oxygen & Acetylene - UT	R	4/29/2020	200.48		038175		200.48
03044								
	Amazon Capital Services Accrue Use Tax	R	4/29/2020	20.32CR		038176		
	C-1RCX-LRNR-3RMWb Accrue Use Tax	R	4/29/2020	50.87CR		038176		
	I-16JG-4JGC-36HX Liquid Soap - UT	R	4/29/2020	45.03		038176		
	I-19QR-GGPY-39JX Snacks - TP	R	4/29/2020	280.30		038176		
	I-19QR-GGPY-39JXa Accrue Use Tax	R	4/29/2020	20.32		038176		
	I-1JMQ-RFRY-9PMY Replacement Lamp - FISH	R	4/29/2020	103.90		038176		
	I-1M41-KTNK-PXPY Adapters - EM	R	4/29/2020	35.34		038176		
	I-1RCX-LRNR-3RMW Snacks - TP	R	4/29/2020	701.64		038176		
	I-1RCX-LRNR-3RMWa Accrue Use Tax	R	4/29/2020	50.87		038176		
	I-1VC3-XFYR-11C9 BueDEF - GARAGE	R	4/29/2020	283.14		038176		1,449.35
00417	I-7018786064							
	APPLIED INDUSTRIAL TECHNOLOGY Coupling - EM	R	4/29/2020	66.24		038177		66.24
00014	I-SI1518580							
	AQUA-FLO SUPPLY Coupling - UT	R	4/29/2020	8.41		038178		8.41
00840	I-INV0077422							
	AQUA-METRIC SALES COMPANY Sensus Meters & Parts - UT	R	4/29/2020	21,492.52		038179		21,492.52
04963	I-881925							
	Eric Armstrong LCRA Cancellation - COVID19	R	4/29/2020	2,713.00		038180		2,713.00
02179	I-1917							
	Art Street Interactive Reservation Sys. Hosting/Maint	R	4/29/2020	542.15		038181		542.15

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T I-000014663571 Acct#9391062398	R	4/29/2020	108.67		038182		108.67
01666	AT & T I-000014668143 Acct#9391064013	R	4/29/2020	21.04		038183		21.04
00018	AT & T MOBILITY I-287294256431X04102 Acct#287294256431	R	4/29/2020	874.32		038184		874.32
03429	AT&T I-1319684501 Acct#8310006908483	R	4/29/2020	1,044.17		038185		1,044.17
04202	AT&T I-041820 Acct#296003321	R	4/29/2020	48.15		038186		48.15
00030	B&R TOOL AND SUPPLY CO I-1900943961 Drive Socket Set - UT I-1900944448 Paint Marker - UT I-1900944665 Gloves - TP	R R R	4/29/2020 4/29/2020 4/29/2020	187.65 74.67 154.08		038187 038187 038187		416.40
04044	David Barajas I-884792 LCRA Cancellation - COVID19	R	4/29/2020	207.00		038188		207.00
04964	Jennifer Barreto I-891368 LCRA Cancellation - COVID19	R	4/29/2020	99.00		038189		99.00
04965	Dan Baughman I-896593 LCRA Cancellation - COVID19	R	4/29/2020	60.00		038190		60.00
04966	Richard Bebo I-892817 LCRA Cancellation - COVID19	R	4/29/2020	152.00		038191		152.00
04967	Iris Bell I-889913 LCRA Cancellation - COVID19 I-891684 LCRA Cancellation - COVID19	R R	4/29/2020 4/29/2020	114.00 228.00		038192 038192		342.00
05025	Best Buy Business Advantage Ac I-4483166 Portable Hard Drive - TP	R	4/29/2020	301.68		038193		301.68
04968	Tim Binder I-881961 LCRA Cancellation - COVID19	R	4/29/2020	872.00		038194		872.00
04111	Roadpost, Inc. I-BU01212533 Sant Phones Service - TP	R	4/29/2020	109.60		038195		109.60

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04969	I-892796	Wanda Boardman LCRA Cancellation - COVID19	R	4/29/2020	498.00	038196		498.00
04970	I-880335	Ronald Brackett LCRA Cancellation - COVID19	R	4/29/2020	855.00	038197		855.00
04971	I-886085	Shari Bray LCRA Cancellation - COVID19	R	4/29/2020	642.00	038198		642.00
04972	I-886299	Stacie Bray LCRA Cancellation - COVID19	R	4/29/2020	1,005.00	038199		1,005.00
03512	I-886787	Sheila Brohammer LCRA Cancellation - COVID19	R	4/29/2020	561.00	038200		561.00
04754	I-PQ92CVR	Bunnin Chevrolet Of Santa Paul Flasher - LCRA	R	4/29/2020	199.08	038201		199.08
03918	I-891245	John Burmeister LCRA Cancellation - COVID19	R	4/29/2020	141.00	038202		141.00
04973	I-896677	Rodney Burton LCRA Cancellation - COVID19	R	4/29/2020	321.00	038203		321.00
04974	I-888129	Guillermo Cabrera LCRA Cancellation - COVID19	R	4/29/2020	114.00	038204		114.00
03702	I-72046 I-72113	Cannon Corporation Grand & Lion PL Design - ENG Rice Bridge Replacement - ENG	R R	4/29/2020 4/29/2020	37,916.80 3,682.93	038205 038205		41,599.73
00208	I-6/14351896-1 I-6/14361775-1 I-6/14364075-1	CareIQ 1102WC180000001 DOS 02/25/20 1102WC180000002 DOS 11/11/19 1102WC180000001 DOS 02/14/20	R R R	4/29/2020 4/29/2020 4/29/2020	130.52 133.86 133.16	038206 038206 038206		397.54
09907	I-SLS 10082545	CARUS PHOSPHATES, INC. Blended Phosphate - TP	R	4/29/2020	22,818.04	038207		22,818.04
04975	I-890169 I-891298	George Casillas LCRA Cancellation - COVID19 LCRA Cancellation - COVID19	R R	4/29/2020 4/29/2020	316.00 156.00	038208 038208		472.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00511	Centers for Family Health							
	I-6/13991217-2 1102WC200000003 DOS 09/11/19	R	4/29/2020	92.53		038209		
	I-6/14087583-2 1102WC200000004 DOS 11/08/19	R	4/29/2020	92.53		038209		185.06
04976	Joseph Childress							
	I-887891 LCRA Cancellation - COVID19	R	4/29/2020	137.00		038210		137.00
01843	COASTAL COPY							
	I-904588 Copier Usage - LCRA	R	4/29/2020	146.84		038211		
	I-905173 Copier Usage - WHS	R	4/29/2020	56.47		038211		203.31
04977	Harvey Cohon							
	I-893255 LCRA Cancellation - COVID19	R	4/29/2020	123.00		038212		123.00
03511	Community Memorial Hospital/Sa							
	I-6/14343454-1 1102WC180000001 DOS 01/22/20	R	4/29/2020	708.09		038213		708.09
01483	CORVEL CORPORATION							
	I-6/13991217-2 1102WC200000003 DOS 09/11/19	R	4/29/2020	2.26		038214		
	I-6/14087583-2 1102WC200000004 DOS 11/08/19	R	4/29/2020	4.88		038214		
	I-6/14343454-1 1102WC180000001 DOS 01/22/20	R	4/29/2020	14.47		038214		
	I-6/14351896-1 1102WC180000001 DOS 02/25/20	R	4/29/2020	9.50		038214		
	I-6/14352701-1 1102WC180000001 DOS 03/02/20	R	4/29/2020	1,197.50		038214		
	I-6/14357358-1 1102WC180000001 DOS 03/10/20	R	4/29/2020	9.50		038214		
	I-6/14361775-1 1102WC180000002 DOS 11/11/19	R	4/29/2020	9.50		038214		
	I-6/14362105-1 1102WC180000001 DOS 03/02/20	R	4/29/2020	368.58		038214		
	I-6/14364075-1 102WC180000001 DOS 02/14/20	R	4/29/2020	9.50		038214		
	I-C00206193757 Claim 1102WC200000006	R	4/29/2020	25.00		038214		
	I-C00206198000 Claim 1102WC180000001	R	4/29/2020	378.00		038214		2,028.69
03756	County Fire Protection							
	I-20-24022 Extinguisher Repair - EM	R	4/29/2020	200.24		038215		200.24
04092	Jacquilyne Cox							
	I-891506 LCRA Cancellation - COVID19	R	4/29/2020	274.00		038216		274.00
04433	Cesar Cruz							
	I-881970 LCRA Cancellation - COVID19	R	4/29/2020	60.00		038217		60.00
04978	Dathan Dedman							
	I-894311 LCRA Cancellation - COVID19	R	4/29/2020	137.00		038218		137.00
00740	DELL MARKETING L.P.							
	I-10388926715 Laptop & Monitor - IT	R	4/29/2020	2,086.42		038219		2,086.42



4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00086	E.J. Harrison & Sons Inc Acct#500766090	R	4/29/2020	1,506.43		038220		1,506.43
00086	E.J. Harrison & Sons Inc Acct#500139629	R	4/29/2020	2,663.81		038221		2,663.81
04025	Jackie Elizarraras LCRA Cancellation - COVID19	R	4/29/2020	99.00		038222		99.00
04979	Jeff Ennis LCRA Cancellation - COVID19	R	4/29/2020	338.00		038223		338.00
04980	Jose Esquivel LCRA Cancellation - COVID19	R	4/29/2020	114.00		038224		114.00
00013	FERGUSON ENTERPRISES INC 2" Air Valve - EM	R	4/29/2020	746.97		038225		746.97
00099	FGL ENVIRONMENTAL Lake Nutrient Monitoring 03/24	R	4/29/2020	1,472.00		038226		1,576.00
	Nitrate Monitoring 03/26/20	R	4/29/2020	43.00		038226		
	Nitrate Monitoring 04/02/20	R	4/29/2020	61.00		038226		
04858	Fiona Hutton & Associates, Inc PR Consulting Services - PR	R	4/29/2020	15,536.25		038227		15,536.25
00104	FRED'S TIRE MAN Tires - Unit 19	R	4/29/2020	597.50		038228		791.11
	Oil Change - Unit 12	R	4/29/2020	141.78		038228		
	Oil Change - Unit 57	R	4/29/2020	51.83		038228		
04467	General Pump Company, Inc. San Antonio Well #4 Rehab- ENG	R	4/29/2020	38,177.58		038229		38,177.58
04981	Chris Gonzalez LCRA Cancellation - COVID19	R	4/29/2020	137.00		038230		137.00
04982	Annette Grace LCRA Cancellation - COVID19	R	4/29/2020	790.00		038231		790.00
04983	Ayrian Gridiron LCRA Cancellation - COVID19	R	4/29/2020	95.00		038232		95.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

## A/P HISTORY CHECK REPORT

PAGE: 25

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04984	George Griffin LCRA Cancellation - COVID19	R	4/29/2020	159.00		038233		159.00
04985	Alfredo Hernandez LCRA Cancellation - COVID19	R	4/29/2020	114.00		038234		114.00
04986	Jennifer Hobert LCRA Cancellation - COVID19	R	4/29/2020	137.00		038235		137.00
00596	HOME DEPOT End Cap - LCRA	R	4/29/2020	23.79		038236		
	I-1822509 Alum Gutter - LCRA	R	4/29/2020	316.79		038236		
	I-4900327 Microwave & Mini Fridge - ADM	R	4/29/2020	364.20		038236		
	I-9611933 Spray Bottle - SAF	R	4/29/2020	63.93		038236		768.71
00127	INDUSTRIAL BOLT & SUPPLY ATR Plain & Hex Nut - EM	R	4/29/2020	20.95		038237		20.95
04987	Tim English LCRA Cancellation - COVID19	R	4/29/2020	79.00		038238		79.00
03596	Margaret Kearns LCRA Cancellation - COVID19	R	4/29/2020	446.00		038239		
	I-884622 LCRA Cancellation - COVID19	R	4/29/2020	288.00		038239		734.00
04988	Jeff Kiesendahl LCRA Cancellation - COVID19	R	4/29/2020	99.00		038240		99.00
04989	Lisa Leggette LCRA Cancellation - COVID19	R	4/29/2020	411.00		038241		
	I-891248 LCRA Cancellation - COVID19	R	4/29/2020	137.00		038241		548.00
01270	SCOTT LEWIS Reimburse Expenses 03/20	R	4/29/2020	4,670.79		038242		4,670.79
02658	Liebert Cassidy Whitmore Meter # CA182-00001 03/20	R	4/29/2020	645.00		038243		645.00
00329	MCMaster-CARR SUPPLY CO. CR Shipping Invoice 37198535	R	4/29/2020	136.00CR		038250		
	I-37198535 Wire Cloth - MAINT	R	4/29/2020	394.59		038250		258.59
04993	Kelly McNaughten LCRA Cancellation - COVID19	R	4/29/2020	274.00		038251		274.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04994	Dawn McReynolds							
	I-886390 LCRA Cancellation - COVID19	R	4/29/2020	119.00		038252		
	I-886392 LCRA Cancellation - COVID19	R	4/29/2020	119.00		038252		238.00
04689	MDJ Management							
	I-042420 Mutual Building Rehab - ENG	R	4/29/2020	30,241.46		038253		30,241.46
00151	MEINERS OAKS ACE HARDWARE							
	I-919756 Gasket - FISH	R	4/29/2020	9.27		038254		
	I-919794 Paint Supplies - LCRA	R	4/29/2020	175.32		038254		
	I-920782 Spray Paint - FISH	R	4/29/2020	24.38		038254		
	I-920994 Plywood & Bolts - MAINT	R	4/29/2020	81.20		038254		
	I-921222 PaintBrush & Paint - TP	R	4/29/2020	40.97		038254		
	I-921267 Paint & Supplies - TP	R	4/29/2020	41.96		038254		
	I-921713 Paint - TP	R	4/29/2020	62.10		038254		
	I-922082 Tube Heat - LCRA	R	4/29/2020	10.90		038254		
	I-922225 Material for Meter Inspection	R	4/29/2020	39.14		038254		
	I-922383 Supplies for Sampling - IAB	R	4/29/2020	27.26		038254		
	I-922483 Bags & Duct Tape - EM	R	4/29/2020	34.31		038254		546.81
04995	Lidia Mendoza							
	I-887456 LCRA Cancellation - COVID19	R	4/29/2020	685.00		038255		685.00
03444	Mission Linen Supply							
	I-512345840 Uniform Pants - PL	R	4/29/2020	28.71		038256		
	I-512345841 Uniform Pants - MAINT	R	4/29/2020	27.00		038256		
	I-512345842 Uniform Pants - UT	R	4/29/2020	28.56		038256		
	I-512345844 Uniform Pants - TP & PL	R	4/29/2020	35.98		038256		120.25
04996	Casandra Moise							
	I-891625 LCRA Cancellation - COVID19	R	4/29/2020	201.00		038257		
	I-896669 LCRA Cancellation - COVID19	R	4/29/2020	146.00		038257		
	I-896758 LCRA Cancellation - COVID19	R	4/29/2020	99.00		038257		446.00
04997	Adriana Montano							
	I-892694 LCRA Cancellation - COVID19	R	4/29/2020	274.00		038258		274.00
04998	Larry Morris							
	I-893213 LCRA Cancellation - COVID19	R	4/29/2020	189.00		038259		189.00
04999	Marc Mumby							
	I-892943 LCRA Cancellation - COVID19	R	4/29/2020	189.00		038260		189.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

PAGE: 27

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05000 I-893930	Allen Norcross LCRA Cancellation - COVID19	R	4/29/2020	189.00		038261		189.00
00625 I-55715593	OfficeTeam Water Quality Temp 04/11-04/17	R	4/29/2020	594.00		038262		594.00
00165 I-2004-967874	OJAI LUMBER CO, INC Hardie Cedarmill Siding - LCRA	R	4/29/2020	337.74		038263		337.74
05001 I-880936	Nathan Ovendale LCRA Cancellation - COVID19	R	4/29/2020	573.00		038264		573.00
05002 I-880958	Andrew Park LCRA Cancellation - COVID19	R	4/29/2020	790.00		038265		790.00
05003 I-8979745	Claire Perez LCRA Cancellation - COVID19	R	4/29/2020	109.00		038266		109.00
05004 I-893854	Gilbert Pitt LCRA Cancellation - COVID19	R	4/29/2020	189.00		038267		189.00
02928 I-PJI-0135793-A	Playcore Wisconsin, Inc. d/b/a Camp B & Spec Events PIP - ENG	R	4/29/2020	57,013.30		038268		57,013.30
04940 I-896388	John Polek LCRA Cancellation - COVID19	R	4/29/2020	304.00		038269		304.00
00627 I-6447603	PORT SUPPLY Rain Gear Jacket - ADM	R	4/29/2020	420.49		038270		420.49
05005 I-889473	Matt Portenstein LCRA Cancellation - COVID19	R	4/29/2020	199.00		038271		199.00
02833 I-96343248	Praxair, Inc Liquid Oxigen - TP	R	4/29/2020	2,362.63		038272		2,362.63
01439 I-9395	PRECISION POWER EQUIPMENT Repair On Blower - MAINT	R	4/29/2020	79.07		038273		79.07
04735 I-6/14352701-1	Pueblo Surgery Center 1102WC180000001 DOS 03/02/20	R	4/29/2020	2,698.64		038274		2,698.64
05006 I-892371	Raoul Quema LCRA Cancellation - COVID19	R	4/29/2020	282.00		038275		282.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05007	Sharon Reed LCRA Cancellation - COVID19	R	4/29/2020	137.00		038276		137.00
05008	Asia Ricks LCRA Cancellation - COVID19	R	4/29/2020	198.00		038277		198.00
00313	ROCK LONG'S AUTOMOTIVE Check Engine Performance - 38	R	4/29/2020	150.00		038278		
	I-29011 Oil Change - Unit 47	R	4/29/2020	129.23		038278		
	I-29021 Oil Service - Unit 41	R	4/29/2020	1,781.08		038278		2,060.31
05009	Julio Saldana LCRA Cancellation - COVID19	R	4/29/2020	79.00		038279		79.00
05010	Giovanni Sanchez LCRA Cancellation - COVID19	R	4/29/2020	201.00		038280		201.00
04077	Laura Santor LCRA Cancellation - COVID19	R	4/29/2020	141.00		038281		141.00
02756	SC Fuels Gas - DO	R	4/29/2020	2,128.97		038282		2,128.97
04709	Scheinberg Orthopedic Group 1102WC180000001 DOS 03/02/20	R	4/29/2020	700.98		038283		700.98
04105	Catherine Schureman LCRA Cancellation - COVID19	R	4/29/2020	159.00		038284		159.00
05011	Alejandra Servin LCRA Cancellation - COVID19	R	4/29/2020	228.00		038285		228.00
05012	Troy Shipp LCRA Cancellation - COVID19	R	4/29/2020	213.00		038286		213.00
05013	Michael Skall LCRA Cancellation - COVID19	R	4/29/2020	161.00		038287		161.00
00215	SOUTHERN CALIFORNIA EDISON Acct#2157697889	R	4/29/2020	782.94		038288		
	I-042420b Acct#2237011044	R	4/29/2020	12.48		038288		
	I-042820 Acct#2210507034	R	4/29/2020	1,739.42		038288		2,534.84

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
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 DATE RANGE: 4/09/2020 THRU 4/29/2020

## A/P HISTORY CHECK REPORT

PAGE: 29

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00216	Southern California Gas Co.							
	I-042420b Acct#00801443003	R	4/29/2020	461.59		038289		
	I-042620a Acct#18231433006	R	4/29/2020	84.90		038289		546.49
05014	Tammy Spears							
	I-897602 LCRA Cancellation - COVID19	R	4/29/2020	201.00		038290		201.00
02202	Stanley Pest Control							
	I-235990 Monthly Pest Control - WP	R	4/29/2020	170.00		038291		170.00
05015	Karlotta Sumida							
	I-891342 LCRA Cancellation - COVID19	R	4/29/2020	158.00		038292		158.00
05016	Dale Sutiff							
	I-893057 LCRA Cancellation - COVID19	R	4/29/2020	159.00		038293		159.00
05017	Diane Sweeting							
	I-900061 LCRA Cancellation - COVID19	R	4/29/2020	109.00		038294		109.00
03950	Jaime Tabares							
	I-895843 LCRA Cancellation - COVID19	R	4/29/2020	76.00		038295		76.00
02643	Take Care by WageWorks							
	I-10632535 Take Care by WageWorks	R	4/29/2020	5.00		038296		
	I-10674525 Reimburse Med/Dep Care	R	4/29/2020	292.27		038296		297.27
05018	Susan Tapia							
	I-878536 LCRA Cancellation - COVID19	R	4/29/2020	137.00		038297		
	I-878547 LCRA Cancellation - COVID19	R	4/29/2020	137.00		038297		
	I-889170 LCRA Cancellation - COVID19	R	4/29/2020	137.00		038297		411.00
05019	Ailish Tasker							
	I-884461 LCRA Cancellation - COVID19	R	4/29/2020	720.00		038298		720.00
01512	TRENCH SHORING COMPANY							
	I-RI20008417 Traffic Plate Rental - PL	R	4/29/2020	638.40		038299		638.40
00364	TRI-COUNTY OFFICE FURNITURE							
	I-146185 Bookcase - ENG	R	4/29/2020	3,009.46		038300		
	I-146186 Bookcase - FR	R	4/29/2020	1,695.09		038300		4,704.55
03174	Dana Turner-Webb							
	I-886337 LCRA Cancellation - COVID19	R	4/29/2020	548.00		038301		548.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05020	Marylou Valdez LCRA Cancellation - COVID19	R	4/29/2020	141.00		038302		141.00
01291	Ventura County Star Public Notice Outage - PR	R	4/29/2020	403.32		038303		403.32
09955	VENTURA WHOLESALE ELECTRIC Electrical Supplies - ENG	R	4/29/2020	121.22		038304		121.22
00250	COUNTY OF VENTURA CUPA Permits - GARAGE	R	4/29/2020	3,376.35		038305		
	I-IN0200258 Business Plan - TP	R	4/29/2020	4,359.84		038305		7,736.19
05021	Ruben Villa LCRA Cancellation - COVID19	R	4/29/2020	316.00		038306		316.00
00663	WAXIE SANITARY SUPPLY Janitorial Supplies - DO	R	4/29/2020	43.93		038307		
	I-79093081 Bath Tissue - LCRA	R	4/29/2020	87.86		038307		131.79
05022	Thomas Weist LCRA Cancellation - COVID19	R	4/29/2020	139.00		038308		139.00
00270	Wells Fargo Bank Toner - MGMT	R	4/29/2020	91.58		038309		
	I-041020a Consortium Membership - MGMT	R	4/29/2020	300.00		038309		
	I-041020b COVID-19 Conference - MGMT	R	4/29/2020	150.00		038309		
	I-041020c Hand Sanitizer - ADM	R	4/29/2020	643.50		038309		1,185.08
05023	Ann Whitfield LCRA Cancellation - COVID19	R	4/29/2020	90.00		038310		90.00
05024	Danielle Zgrabik LCRA Cancellation - COVID19	R	4/29/2020	194.00		038311		194.00
00328	LIGHTNING RIDGE Junior Ranger Camp Shirts-LCRA	R	4/29/2020	465.15		038312		465.15
04990	Susan Lyons LCRA Cancellation - COVID19	R	4/29/2020	395.00		038313		395.00
04991	Lisa Marinoff LCRA Cancellation - COVID19	R	4/29/2020	79.00		038314		79.00

4/29/2020 4:54 PM

VENDOR SET: 01 Casitas Municipal Water D  
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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04100	Estela Martinez							
I-893985	LCRA Cancellation - COVID19	R	4/29/2020	158.00		038315		158.00
04992	Kevin Matherly							
I-893913	LCRA Cancellation - COVID19	R	4/29/2020	189.00		038316		189.00
04224	Lucy Maynez							
I-898332	LCRA Cancellation - COVID19	R	4/29/2020	342.00		038317		342.00
00270	Wells Fargo Bank							
C-020920j	Lodging - MGMT	R	4/29/2020	2,021.76CR		038318		
C-111019	CR Containers - MAINT	R	4/29/2020	3,821.28CR		038318		
I-011020	Breakroom Supplies - MGMT	R	4/29/2020	72.18		038318		
I-020920g	Lunch For Board Meeting 01/18	R	4/29/2020	68.97		038318		
I-020920h	Lodging - MGMT	R	4/29/2020	1,010.88		038318		
I-020920i	Lunch For Boaed Meeting 01/25	R	4/29/2020	49.23		038318		
I-031120a	Lunch Board Meeting 02/10/20	R	4/29/2020	61.55		038318		
I-031120b	Parts For Generator - EM	R	4/29/2020	207.82		038318		
I-031120c	Breakroom Supplies - MGMT	R	4/29/2020	72.18		038318		
I-041020e	Hand Sanitizer Dispenser - ADM	R	4/29/2020	384.64		038318		
I-041020f	Sanitizer Dispenser - DO	R	4/29/2020	659.38		038318		
I-041020g	Wipes - DO	R	4/29/2020	683.87		038318		
I-041020h	Wipes - DO	R	4/29/2020	395.92		038318		
I-041020o	Tissue - DO	R	4/29/2020	426.01		038318		
I-041020p	Trigger Sprayer - DO	R	4/29/2020	70.02		038318		
I-041020q	Hard Drive - EM	R	4/29/2020	428.98		038318		
I-041020r	Virtual Host License - EM	R	4/29/2020	3,878.06		038318		
I-121119	Cla-Val Conference - EM	R	4/29/2020	225.00		038318		
I-121119g	Finance Charge - MGMT	R	4/29/2020	51.48		038318		
I-121119h	Concrete Crack Monitoring -ENG	R	4/29/2020	77.87		038318		
I-121119i	Loding for Confrence - PR	R	4/29/2020	195.22		038318		
I-121119j	Cla-Val Conference - PL	R	4/29/2020	225.00		038318		3,401.22
1	BROWN, TAMANIE							
I-000202004271700	Refun AR REFUND	R	4/29/2020	51.00		038320		51.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	374	2,578,537.07	0.00	2,578,537.07
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	140,419.47	0.00	140,419.47
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0



4/29/2020 4:54 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/09/2020 THRU 4/29/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
			377	2,718,956.54		0.00		2,718,956.54
BANK: AP	TOTALS:		377	2,718,956.54		0.00		2,718,956.54
REPORT TOTALS:			377	2,718,956.54		0.00		2,718,956.54

Money Left From Check # 000953

(903,991.03)

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1,814,965.51

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2018/19  
July 1, 2019-June 30, 2020**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/3/2019	Gonzalo Carbajal-Ramirez	D2 Certification Fee	125.00
7/3/2019	Scott Lewis	Airfare to CMWD 5/15-5/17	704.00
7/3/2019	Scott Lewis	Hotel 5/15-5/17	179.48
7/3/2019	Scott Lewis	Car Rental 5/15-5/17	277.84
7/3/2019	Scott Lewis	Airfare to CMWD 6/9-6/14	539.99
7/3/2019	Scott Lewis	Hotel 6/9-6/14	547.45
7/3/2019	Jordan Switzer	Lab Analyst Grade 1 Fee	120.00
7/3/2019	Jordan Switzer	Water Treatment Course Fee	163.53
7/10/2019	Brian Brennan	Reimburse Mileage 6/19	156.8
7/10/2019	Scott Lewis	Airfare Change Fee	197.4
7/10/2019	Scott Lewis	Car Rental 6/9-6/14	416.17
7/10/2019	Scott Lewis	Hotel 6/14-6/15	148.97
7/10/2019	Traci Ozuna	Craft Supplies for Jr. Ranger Program	182.20
7/25/2019	Stuart Birdsey	Thermal Paper	271.49
7/25/2019	Luis Mejia	Trucking School Training	295.00
7/25/2019	Gustavo Muro Jr.	Hotel for ESRI Conference	827.46
7/25/2019	Dylan Palmer	Safety Boot Stipend	102.31
7/31/2019	Joe Evans	Portable Radios	134.01
7/31/2019	Chelbi Kelley	Hotel for Audit Water Course	160.27
7/31/2019	Chelbi Kelley	Mileage for Audit Water Course	135.72
7/31/2019	Scott MacDonald	D4 Certification Renewal	105.00
7/31/2019	Greg Romey	Lunch For Safety Trainings	373.29
7/31/2019	Brian Taylor	CEU Reimbursement	125.00
8/7/2019	Lindsay Cao	CEWA Renewal Fee	192.00
8/7/2019	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
8/14/2019	Kevin Champlin	Safety Boot Stipend	170.00
8/14/2019	Ramiro Garcia	Safety Boot Stipend	170.00
8/14/2019	Vincent Godinez	Safety Boot Stipend	170.00
8/14/2019	Gerardo Herrera	Safety Boot Stipend	170.00
8/14/2019	Eric Lara	Safety Boot Stipend	170.00
8/14/2019	Mario Mariscal	Safety Boot Stipend	170.00
8/14/2019	Levi Maxwell	Safety Boot Stipend	170.00
8/14/2019	Luis Mejia	Safety Boot Stipend	170.00
8/14/2019	David Pope	Safety Boot Stipend	170.00
8/14/2019	David Pope	Reimburse Mileage 8/19	230.84
8/14/2019	David Pope	Hotel for Pesticide Exam	200.93
8/14/2019	Edgar Ramos	Safety Boot Stipend	170.00
8/14/2019	Michael Robles	Safety Boot Stipend	170.00
8/14/2019	Luke Soholt	County Possessory Taxes for Dam Tender House	424.23
8/14/2019	Brian Taylor	Safety Boot Stipend	170.00
9/4/2019	Kevin Champlin	Water Treatment Book	140.00
9/4/2019	Greg Romey	AC Pipe Wrap	101.29
9/4/2019	Greg Romey	Vehicle Taxes	201.00
9/4/2019	Greg Romey	Utility Cabinet	144.39
9/4/2019	Greg Romey	Trackers for Keys	171.60
9/11/2019	Michael Robles	Distribution Course Fee	163.53
9/18/2019	Gonzalo Carbajal-Ramirez	Water Treatment Course Fee	162.53
9/18/2019	Scott Lewis	Airfare to CMWD 8/18-8/30	587.99
9/18/2019	Scott Lewis	Hotel 8/18-8/30	1132.88
9/18/2019	Scott Lewis	Car Rental 8/18-8/30	732.89
9/18/2019	Scott Lewis	Airport Parking	195.00
10/3/2019	David Pope	Hotel for DPR Pesticide Test	133.28
10/9/2019	Brian Brennan	Reimburse Mileage 9/19	162.40
10/9/2019	Joel Cox	Advance for Sensus Conference	138.00
10/9/2019	Eric Lara	Advance for Sensus Conference	888.00

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2018/19  
July 1, 2019-June 30, 2020**

10/9/2019	Edgar Ramos	Advance for Sensus Conference	888.00
10/16/2019	Greg Romey	Advance for ASSP Training	1565.92
10/16/2019	Greg Romey	Waste Disposal Reimbursement	428.92
11/7/2019	Denise Collin	Reimburse Mileage 9/19	199.41
11/7/2019	Greg Romey	ASSP Membership Fee	230.00
11/7/2019	Brian Taylor	Hotel For AWWA Conference	529.86
11/13/2019	Brian Brennan	Reimburse Mileage 10/19	133.40
11/13/2019	Corban Suggs	Hotel For Sensus Conference	736.83
11/21/2019	Carol Belser	CPRS Job Listing	100.00
11/21/2019	Joel Cox	Hotel For Sensus Conference	814.83
11/27/2019	Greg Romey	Reimburse Mileage 11/19	151.38
11/27/2019	Greg Romey	Hotel For CalOES Training	205.56
12/4/2019	John Simon	Safety Boot Stipend	170.00
12/11/2019	Joe Martinez III	WIT III Training Advance	570.38
12/11/2019	Scott Lewis	Office Chairs + Supplies	183.82
12/11/2019	Scott Lewis	Fisheries Supplies	125.12
12/11/2019	Scott Lewis	Car Rental	1235.36
12/11/2019	Scott Lewis	Airport Parking	255.00
12/11/2019	Scott Lewis	Airfare to CMWD	589.99
12/11/2019	Corban Suggs	Reimburse Maileage 11/19-11/20	118.32
12/11/2019	Michael Shields	O&M Crew Meal @ Robles	131.33
12/18/2019	Brian Brennan	Hotel For ACWA	580.55
12/18/2019	Brian Brennan	Reimburse Mileage 11/19	113.66
12/18/2019	Kevin Nguyen	Windows 10 Licenses	249.76
12/26/2019	Gerardo M Herrera	Luncheon Reimbursement	168.20
12/16/2019	Gerardo M Herrera	Reimbursement of Class Expenses	311.00
12/26/2019	Peter M Kaiser	Reimburse Mileage 01/14/19-11/13/19	176.32
12/26/2019	Vincent Godinez	Reimbursement of Class Expenses	190.00
1/2/2020	Scott MacDonald	T4 Certification Fee	105.00
1/16/2020	Eric Lara	D1 & T1 Certification Fee	200.00
1/21/2020	Diana Impeartrice	Conference Advance	549.70
1/22/2020	Scott Lewis	Hotel 12/4-12/15	793.06
1/22/2020	Scott Lewis	Airfare Change Fee	233.01
1/22/2020	Scott Lewis	Hotel 12/15-12/19	393.40
1/22/2020	Scott Lewis	Rental Car 12/4-12/19	1188.43
1/22/2020	Scott Lewis	Airport Parking	239.00
1/22/2020	Scott Lewis	Fall Tuition	2001.86
1/29/2020	Joel Cox	T4 Certification Fee	105.00
1/29/2020	Joel Cox	T4 Continuing Education Package	125.00
2/12/2020	Anthony Albanez	Safety Boot Stipend	170.00
2/12/2020	Eric Behrendt	Safety Boot Stipend	170.00
2/12/2020	Scott Byron	Safety Boot Stipend	170.00
2/12/2020	Lindsay Cao	Safety Boot Stipend	170.00
2/12/2020	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
2/12/2020	Virgil Clary	Safety Boot Stipend	170.00
2/12/2020	Joel Cox	Safety Boot Stipend	170.00
2/12/2020	Alvin Domingo	Safety Boot Stipend	170.00
2/12/2020	Todd Evans	Safety Boot Stipend	170.00
2/12/2020	Ramiro Garcia	Safety Boot Stipend	170.00
2/12/2020	Vincent Godinez	Safety Boot Stipend	170.00
2/12/2020	Eric Grabowski	Safety Boot Stipend	170.00
2/12/2020	Ken Grinnell	Safety Boot Stipend	170.00
2/12/2020	Willis Hand	Safety Boot Stipend	170.00
2/12/2020	Grerardo M Herrera	Safety Boot Stipend	170.00
2/12/2020	Joe Martinez III	Cal Park Ranger Conference Advance	734.67
2/12/2020	Joe Martinez III	Fuel Reimbursment for Conf.	134.00

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2018/19  
July 1, 2019-June 30, 2020**

2/12/2020	Eric Lane	Safety Boot Stipend	170.00
2/12/2020	Eric Lara	Safety Boot Stipend	170.00
2/12/2020	Tim Lawson	Safety Boot Stipend	170.00
2/12/2020	Ivan Lopez	Safety Boot Stipend	170.00
2/12/2020	Scott MacDonald	Safety Boot Stipend	170.00
2/12/2020	Mario Mariscal	Safety Boot Stipend	170.00
2/12/2020	Ian McMahon	Safety Boot Stipend	170.00
2/12/2020	Tracy Medeiros	Safety Boot Stipend	170.00
2/12/2020	Luis Mejia	Safety Boot Stipend	170.00
2/12/2020	Gustavo Muro Jr.	Safety Boot Stipend	170.00
2/12/2020	Curtis Orozco	Safety Boot Stipend	170.00
2/12/2020	David Pope	Safety Boot Stipend	170.00
2/12/2020	Edgar Ramos	Safety Boot Stipend	170.00
2/12/2020	William Reeder	Safety Boot Stipend	170.00
2/12/2020	Michael Robles	Safety Boot Stipend	170.00
2/12/2020	Steven Sharp	Safety Boot Stipend	170.00
2/12/2020	Luke Soholt	Safety Boot Stipend	170.00
2/12/2020	Stephen Sulkowski	Cal Park Ranger Conference Advance	734.67
2/12/2020	Jordan Switzer	Safety Boot Stipend	170.00
2/12/2020	Brian Taylor	Safety Boot Stipend	170.00
2/12/2020	Cameron Tindle	Safety Boot Stipend	170.00
2/26/2020	Scot Byron	Hotel for Cla-val	220.16
2/26/2020	Julie Howard	CPRS Conference Advance	908.00
2/26/2020	Chelbi Kelley	AWWA Conference Advance	611.10
3/18/2020	Scott Lewis	Fisheries Supplies	107.60
3/18/2020	Scott Lewis	Hotel 02/07-02/09	181.72
3/18/2020	Scott Lewis	Air Fair Change	125.00
3/18/2020	Scott Lewis	Car Rental	1318.43
3/18/2020	Scott Lewis	Airport Parking	270.00
3/18/2020	Scott Lewis	Airfare to CMWD	463.40
3/18/2020	Scott Lewis	Airfare to CMWD	475.40
3/18/2020	Scott Lewis	Printer & Toner	665.95
3/18/2020	Scott Lewis	Hotel 01/23-02/07	1126.58
4/29/2020	Scott Lewis	Hotel 03/02-03/11	769.58
4/29/2020	Scott Lewis	Fisheries Supplies	164.74
4/29/2020	Scott Lewis	Hote 03/11-03/13	188.44
4/29/2020	Scott Lewis	Rental Car	853.12
4/29/2020	Scott Lewis	Airport Parking	180.00
4/29/2020	Scott Lewis	Air Fair to CMWD	463.40
4/29/2020	Scott Lewis	Hotel 03/16-03/23	740.40
4/29/2020	Scott Lewis	Hotel 03/23-03-27	247.50
4/29/2020	Scott Lewis	Airport Parking	180.00

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

# MEMORANDUM

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TO: Board of Directors  
From: Michael L. Flood, General Manager  
RE: FY 2021 Casitas Water Supply and Demand Assessment  
Date: May 5, 2020

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## 1. BACKGROUND

In accordance with the direction provided in the Water Efficiency and Allocation Program, adopted April 24, 2019, specifically Section 5.2 entitled “*Water Resource Conditions and Actions*,” the Board of Directors are to receive an assessment of local water supplies, water demands, and current effectiveness of water demand reduction measures. The information in the assessment may necessitate the consideration and direction from the Board of Directors for further actions to preserve water supply for the future.

## 2. ANNUAL EVENT SUMMARY

The annual event summary is to provide insight to unusual events that have occurred within the boundary of the Casitas Municipal Water District that would not otherwise be directly reported in the content of the assessment. The key events are as follows:

- a) The Casitas Municipal Water District has continued to cope with the demands of the acquisition of the Ojai Water System. The acquisition transferred to Casitas the operations and maintenance of the Ojai Water System including six groundwater wells in the Ojai Groundwater Basin which have an ongoing goal of maximizing the use of groundwater for that system through both maintenance and planning for future improvements.
- b) The Thomas Fire of December 2017 has had a continuing effect on District operations primarily centered on the control of turbidity in Lake Casitas for water quality purposes and negative impacts to the operation of the Robles Fish Passage facility though in a lesser degree than in previous years. Recent water quality impacts are currently being analyzed by a consultant.
- c) A groundwater adjudication commenced in the Ojai Valley area through an amended cross complaint filed with the California Superior Court on September 21, 2018. This action included not only Casitas but also many public and private water users in the Ojai Valley. This is of special significance to the District due to its operation of seven groundwater wells in addition to its right to divert water from the Ventura River. There would likely be no impact on water supply for the next twelve months but the District may need to divert funding from other needs in order to cope with increased legal costs. A special pass-through fee is currently being considered by the Board to cover this cost.

- d) The District embarked on the development of a Comprehensive Water Resources Plan in early 2019 and a draft version is near completion. This document is expected to identify supply-gap scenarios and may result in alterations to District policy such as Casitas' Water Efficiency Allocation Plan (WEAP).

### 3. ASSESSMENTS

The assessments are to be considered in the implementation of a Stage and the demand reduction measures for FY 2020-21.

#### WEATHER CONDITIONS.

During the period of 2012 through 2020, the Ventura River watershed has been in an extreme to moderate drought condition with less than average rainfall amounts (Table 1) that had been insufficient to cause the restoration of local water resources. Rainfall totals during the 2020 winter season were below the long-term average rainfall for Matilija and Casitas Dam locations and have had a neutral impact to water supplies in the early months of the year.

Table 1 – Rainfall Totals for Matilija Dam and Casitas Dam (inches)

Water Year	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Avg.
<b>Matilija Dam</b>	36.54	40.28	14.21	11.85	14.76	17.57	13.35	31.98	16.75	37.54	16.46	25.23
<b>Casitas Dam</b>	31.13	35.99	15.11	10.99	9.90	11.65	11.07	30.75	9.89	24.77	13.93	20.87

The winter storms of 2020 can be described as moderate in effect. The annual rainfall total during the period of October 1, 2019 to April 15, 2020, at Matilija Dam and Casitas Dam are 16.46 and 13.93 inches respectively.

#### WATER RESOURCES.

The primary water resources within the Casitas MWD district boundaries are collectively the groundwater basins of the Ventura River, Ojai and Upper Ojai, and the surface water storage at Lake Casitas.

**Groundwater Basins.** The winter of 2020 brought some recovery to the local groundwater basins within Casitas' district boundaries. The rainfall events caused continued flashy peak flows with moderate amounts of debris and silt from the highly burned Ventura River watershed.

The Upper Ventura River groundwater levels have seen an overall decline since April of 2019. The recent data presented by the Ventura River Water District illustrates that while groundwater levels came to within six feet of the normal April 1 average, they are still short of being completely full (see April 1, 2020 VRWD Drought Status Chart). The storage in the Upper Ventura River Basin would likely continue to allow groundwater pumpers to minimize their use of Lake Casitas supply over the next twelve months.

The Ojai groundwater basin is a primary water source for the Ojai Valley's urban and agricultural water demands. The basin's groundwater storage recovered an approximate 15-foot rise in water elevation recorded at a key well in the basin since November of 2019. The Ojai basin Groundwater

Management Agency has reported that the Ojai basin has risen to an estimated storage of 57,600 acre-feet (72% capacity) by April 2020 and is continuing to rise.

**Surface Water Storage.** Lake Casitas is the primary source of water supply for the Casitas Municipal Water District. Its construction in the 1950's was as a supplemental supply to local groundwater and as a primary source for areas that do not have groundwater. Figure 1 presents the annual high-low water storage fluctuations that Lake Casitas has experience since 1970. Lake Casitas storage was last at full storage capacity in May 2006 and has since been in a declining storage trend due to drought conditions, evaporation, environmental conditions, and water use.

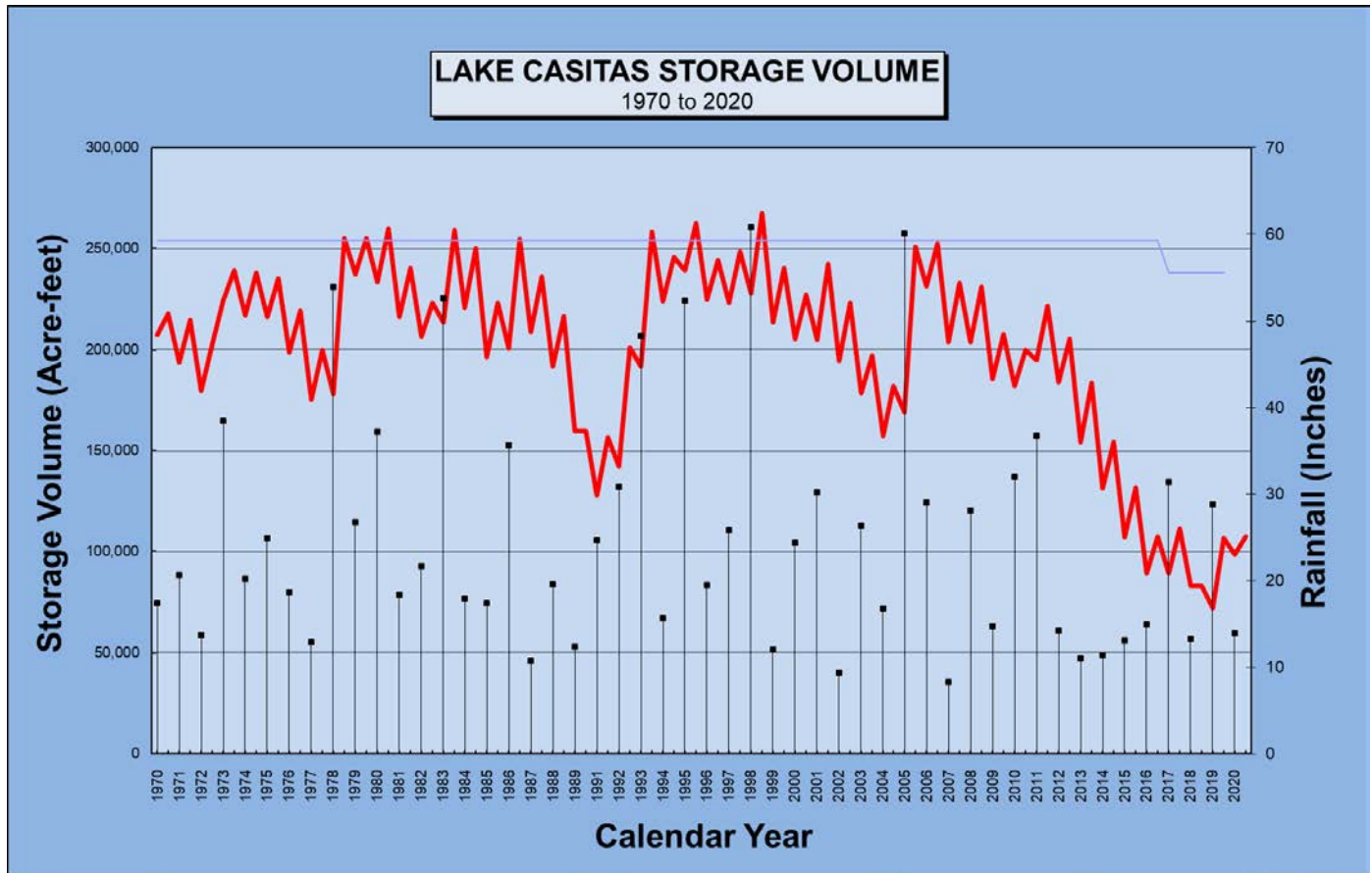


Figure 1 – Lake Casitas Storage Volume and Rainfall Trend (1970 to April 2020)

On January 1, 2018, Casitas officially changed the storage table based on the bathymetric survey conducted at Lake Casitas. The volume stored at each designated percentage specified in the Water Efficiency and Allocation Program (WEAP) is changed to reflect the data provided by the bathymetric survey as follows:

Table 2 – WEAP Stages and Lake Casitas Volumes

<b>Stage</b>	<b><u>Stage 1</u></b>	<b><u>Stage 2</u></b>	<b><u>Stage 3</u></b>	<b><u>Stage 4</u></b>	<b><u>Stage 5</u></b>
<b>Percent Storage</b>	100%	50%	40%	30%	25%
<b>Volume (Acre-feet)</b>	237,975	118,988	95,190	71,393	59,494

The Lake Casitas storage volume was 106,742 acre-feet on April 10, 2019. Current volume as of April 13, 2020 is 105,192 acre-feet.

In consideration of an April 2020 start point of approximately 105,000 Acre-feet of storage in Lake Casitas, applying evaporation, no runoff additions to storage, and comparing three rates of water demands, Figure 2 illustrates the time for Lake Casitas to reach a particular level. This chart illustrates that with the given demand rates, no additional rainfall and runoff, the District could reach Stage 3 in five to nine months, Stage 4 in fifteen months to two years, and Stage 5 in twenty-two months to just over three years.

Looking forward to the changes of Lake Casitas storage during the remainder of 2020, based on 2019 water demands and estimated evaporation, Lake Casitas is projected to decline to approximately a 95,000 acre-foot capacity by December of 2020.

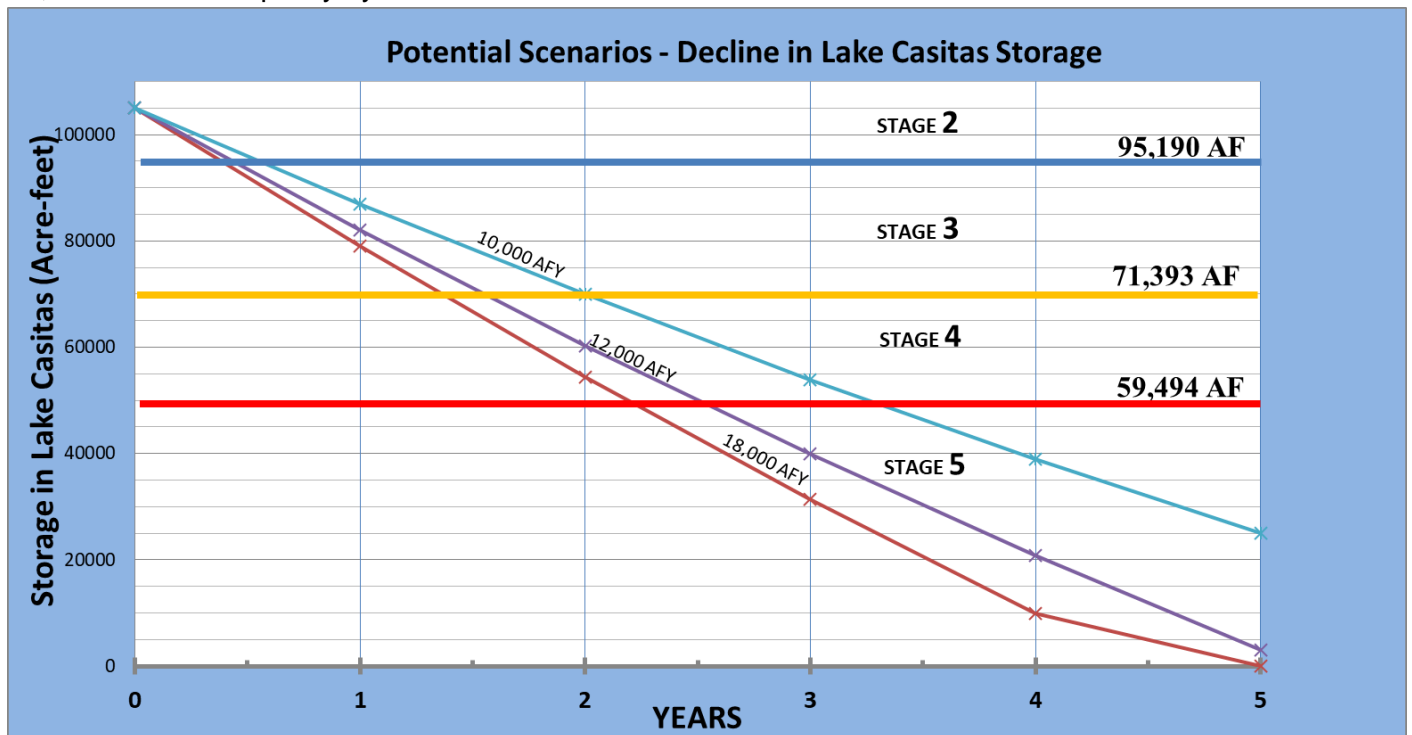


Figure 2 – Hypothetical Decline in Lake Casitas Storage with No Rainfall or Runoff.

**WATER DEMAND**

In FY 2013-14, the Casitas water demands from Lake Casitas peaked to 20,417 acre-feet, while Lake Casitas was still in a Stage 1 condition. In April 2014, the State’s Drought Emergency Declaration raised the public awareness to the on-going drought throughout California, the severe conditions in the State Water Project and Central Valley Project, and the growing scarcity of water for agriculture and communities statewide.

In April 2015, Lake Casitas storage declined to fifty percent of its storage capacity and the Casitas Board of Directors declared that a Stage 2 condition existed for the Lake Casitas supply. In doing so, the Board of Directors initiated Stage 2 mandatory water demand reduction requirements with the further adoption of a revised Water Efficiency and Allocation Plan (WEAP). A key element of the WEAP was the assignment of individual water allocations for residential, commercial and agricultural



beneficial water uses, and the assignment of a conservation penalty for water use that was in exceedance of the assigned water allocation.

In June 2016, the Casitas Board of Directors declared that a Stage 3 condition exists as Lake Casitas continued to decline to 100,000 acre-feet of water in storage. The Stage 3 declaration implemented a conservation surcharge of \$5.00 per unit and limited the available for new water use to 10 acre-feet per fiscal year. In April 2017, the Casitas Board of Directors continued the Stage 3 declaration, pending possible further decline of Lake Casitas storage to a Stage 4 level.

From December 2018 through February 2019, the Casitas Board of Directors considered the possibility of a Stage 4 declaration but decided to forego the declaration based on the strong conservation response from the community (near a Stage 5 level) combined with rainfall that had been adding significant supply volume to Lake Casitas.

A Stage 3 declaration was left in place for the 2020 Fiscal Year.

**Water Demand Response.** A critical function of the WEAP is to manage water supplies in such a manner that prevents Lake Casitas from reaching a minimum pool condition through the implementation of water demand response measures – the assignment of individual water allocations and the implementation of a conservation surcharge for water use in excess of the allocation.

Since FY 2013-14, the demand on the Lake Casitas supply has continued to decline (Table 3) in response to the WEAP, water resource changes by large customers, and the heightened customer awareness of water resource conditions. The estimated water delivery in FY 2018-19 is an indication of the continuance of the decline in water delivery from Lake Casitas.

Table 3 – Water Deliveries from the Lake Casitas Supply

Fiscal Year	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20 (Estimated)
Lake Casitas Water Deliveries (AF)	20,417	17,339	15,662	13,200	12,322	9,340	8,500
% below 2013-14 Delivery	0	15	23	35	40	54	58
Declared Stage	1	1	2	3	3	3	3

Each of the listed periods since FY2015 exhibit the water demand reduction resulting from the public outreach, the conservation surcharge, and the effects of the State’s 2014 drought declaration. (Note that the amounts in Table 3 are registered at the Marion Walker Treatment Plant and don’t include system losses thus will differ from amounts reported on the District’s Monthly Consumption Reports).

**Conservation Penalty.** The District has implemented a conservation penalty for water use in excess of the individual customer’s Staged allocation. The funds resulting from the conservation penalty are to be applied toward new water supply projects and the water conservation efforts of the District.

In September 2015, and for the remainder of FY 2015-16, the residential water used in excess of the monthly allocation was billed as a conservation penalty at the rate of \$1.00 per unit. Effective July 1, 2016, and continued into FY 2018-19, the conservation penalty was increased to \$5.00 and the allocation reduced an additional 10 percent for the Stage 3 condition.

**Revenue.** The Revenue and Expense Report for July 1, 2020 through February 28, 2020, indicates that Allocation penalties collected through February 2020 for all residential accounts equates to roughly 260 Acre-Feet of overuse in this category. This is a slight increase from 2019 wherein penalties had been collected on approximately 240 Acre-Feet of overuse.

**Growth.** The service area of the District is experiencing extremely slow growth. Most requests that Casitas receives are related to expansions of residential housing construction. The slow growth rate is indicative of the information illustrated in Table 4. During the past eight years, Casitas has installed twenty-three meters and issued 29.76 acre-feet of water allocation. On the average, less than three meters have been installed per year and new or additional allocation assignments have been less than four acre-feet per year.

In 2017, Casitas acquired the Ojai Water System in which Casitas has addressed residential and multi-dwelling projects that were in progress at the time of the system acquisition.

Table 4 – Water Service and Allocation Assignments by Casitas (CY 2012-2019)

Calendar Year	No. of Meters Issued	Allocation Issued (AF)
2012	3	2.22
2013	1	1.88
2014	6	9.85
2015	1	1.27
2016	3	2.08
2017	3	5.54
2018	0	0
2019	6	6.92
2020	2	0.17

**4. POLICY AND PROGRAMS IN PLACE.**

**Resolution Adopting Management Priorities of Casitas Municipal Water District, Resolution No. 93-12.** On March 10<sup>th</sup>, 1993, the Casitas Board of Directors resolved by Resolution No. 93-12 (1) that Casitas shall manage Lake Casitas and its water supplies so that it can provide back up to other water systems and meet its direct customer demands during droughts without running the lake dry.

**Water Waste Prohibition Ordinance.** (Casitas Ordinance 15-02). This Ordinance established water waste prohibitions and identified actions against violations of the Ordinance. Casitas staff has been actively engaged with the public reports of water waste.

**Water Conservation Program.** Since 1992, Casitas has actively assisted water customers throughout the district with fixture retrofits, irrigation surveys, residential and institutional water use surveys, provision of water conservation materials to local schools, public workshops and presentations on a wide variety of water conservation topics, public messaging, and financing assistance for water well improvements. The Water Conservation Program has partnered with other Ventura County agencies to obtain grants for additional water conservation measures. The Water

Conservation Department has also adjusted staffing levels as needed during drought to provide increased customer assistance with meeting conservation targets.

**Water Efficiency and Allocation Program (WEAP).** The WEAP is the key water management tool for long-term drought response and water demand. The WEAP was originally adopted by the Board of Directors in January 1992 and recently revised in April 2019. The WEAP is the backbone to the Casitas Urban Water Management Plan. A critical element of the WEAP implementation is to cause water demands to be commensurate to the declared Stage of Lake Casitas.

**State of California.** On April 7, 2017, Governor Brown lifted the January 17, 2014 drought declaration, leaving in place water waste prohibitions and requirements for continuing development of urban and agricultural water use standards to promote continued water conservation (Executive Order B-40-17). The State is developing new regulations to continue the conservation measures as well as measures to hold all water users accountable for their water use.

**Water Security Projects.** The Casitas Municipal Water District is committed to investigating and implementing opportunities to expand water supply availability.

State Water Interties – The Casitas Municipal Water District is diligently pursuing the development of the infrastructure and agreements needed for the exchange of State water between Calleguas, the City of Ventura, Casitas, United, and other parties and due consideration of the fiscal impacts and funding methods of the project. This is an opportunity for regional collaboration to address common water supply reliability needs of entirety of Ventura County. Additionally, Casitas and Carpinteria Valley Water District are pursuing grant funding to increase the size of a current intertie connection as well as build pump stations to move State Water Project water into Casitas' system. The preliminary schedule for final completion of these projects is five to eight years.

Ojai Well Field Rehabilitation – This project is intended to restore the production of the Ojai Well Field wells and also drill one replacement well. This is expected to be completed within by the end of this year.

Comprehensive Water Resources Plan - While not specifically a water security project, Casitas has hired a consultant to analyze current water resources and develop a plan that will support the development of appropriately-sized projects. One primary component is a refreshed analysis of the safe yield of Lake Casitas, taking into account possible climate change aspects. A final draft of the plan is nearly complete.

## **RECOMMENDED WEAP ACTIONS**

The following are the staff recommendations for WEAP actions to be considered for adoption by the Board of Directors at the May 13, 2020 Board Meeting:

### **Customer Demand Reduction Measures**

1. **Revise the declaration to Stage 2.** The level of Lake Casitas is roughly the same as it was twelve months ago. Through their demonstrated water use over the past three years, the District's customers have shown that they are willing to conserve at level greater than what the

District has required. Water conservation is a way of life for the District's customers and they have proven they understand that reality. The enforcement of the Water Waste Prohibition Ordinance should continue during Stage 2 under the current system of public notification of waste. Conservation staff will continue to work with customers to help them understand and implement conservation measures. The system for allocation assignment and billing will continue under Stage 2, until such time that the Board makes a different determination. The Board reviews consumption and hydrology information monthly thus it can respond quickly to changes in customer conservation behavior.

2. **Implement Stage 2 reduced water allocations.** If the water demand reduction measures are not being met during the course of FY 2020-21, the conservation penalty should be increased and the Board should consider a return to Stage 3.
3. **Landscape watering restriction.** Continue with current water use restrictions of no landscape watering between the hours of 10AM and 6PM.

### **Penalties and Rates.**

1. **Consider and implement Conservation Penalty for water use in excess of allocation.** Reduce the current conservation penalty to \$2.50 for each unit of water that is over the monthly allocation assignment for all classifications of service. Return to \$5.00/units only if it is determined that water demand reduction is not being attained. Direct staff to work with customers that are repetitively in excess of the allocation assignments.
2. **Continue planned rates for revenue stabilization and cost of service.** The Board has adopted water rates to achieve revenue stabilization and cost of service that became effective July 1, 2017 and continue for the following four fiscal years. A new rate study will be completed later in 2020.
3. **Provide a leak-relief program**  
The Board should consider implementing a leak-relief program. This will assist customers who have excellent conservation histories the ability to get relief from unusual situations that cause penalties to be assessed.

### **Issuance of Additional Allocations**

1. **Continue to set an annual allocation limit for new or existing water service connections.** Adhere to the Board's prior direction to limit the volume of water to be allocated to new service connections or requests for additional allocation. Based on the Growth section above, a limit of 10 acre-feet per fiscal year appears to be a reasonable approach.

### **Communications**

1. **Communicate the Stage 2 Condition.** Stage 2 is identified as a condition of a water shortage warning. The current demand for Lake Casitas supply is fifty percent of the current 20,000 acre-foot safe yield of Lake Casitas (Table 3) which is compliant with the Stage 5 demand reduction target. The conservation message is working very well at this point in time. The Board of Directors may consider at any time however to move to a particular Stage based on a number of factors including conservation response, supply forecasts, current supply, etc.

2. **Continue the public information campaign.** Despite the Governor's 2017 action in declaring the end of the California drought, local water users have continued to conserve. The local resale agencies also recognize that their water supplies are subject to sufficient rainfall and they may have to rely again on Lake Casitas under continuing drought conditions. Casitas needs to continue the messaging of local water supply reliability, water supply project status, and responsible water use. This can be done through newsletters, website and social media posts, and public workshops. The District's pending Comprehensive Water Resources Plan will also help to communicate the issues of water supply reliability.
3. **Provide regular briefings, publish monthly consumption report.** A part of this task is being accomplished by staff as a requirement of the State Water Resources Control Board. The billing system provides each customer a monthly status on their water use and the application of conservation surcharges.

### **Modification of the WEAP.**

No modification of the WEAP is being considered as part of this assessment.

Modifications are expected later this year as a result of the Comprehensive Water Resources Plan.

# MEMORANDUM

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TO: Board of Directors  
From: Michael L. Flood, General Manager  
RE: **Resolution Declaring Stage 2 Water Supply Condition at Lake Casitas**  
Date: May 9, 2020

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## RECOMMENDATION:

The Board of Directors adopt a resolution declaring a Stage 2 Water Supply Condition exists for the Lake Casitas water supply and provide direction to staff to implement specific actions in accordance with the Casitas MWD Water Efficiency and Allocation Program (WEAP).

## BACKGROUND:

On April 27, 2016, the Board of Directors adopted a resolution declaring that a Stage 3 water supply condition existed for the Lake Casitas water supply. Three categories of specific actions were identified to be part of the declaration:

Category 1: Communication and Outreach – this included intensification of public outreach focused on alerting the public to the existence of a Stage 3 water supply condition and that mandatory water use reductions were in place. Budget development to support outreach efforts was also part of this category.

Category 2: New Service Connections & Allocations - Direction to staff to bring back a recommendation on either a moratorium or controlled issuance of new water service connections and allocations.

Category 3: Specific Actions to Support Conservation – This involved a list of specific actions involving allocation adjustments, landscape irrigation limitations and conservation penalties.

The Stage 3 condition was affirmed by the Board of Directors in both the 2017, 2018, and 2019 fiscal years.

During the 2019 winter season, the level in Lake Casitas saw a recovery in to nearly 45% of full during the winter season.

Despite a dry 2020 winter season, as of April 2020 the level in Lake Casitas remains at a similar level of April 2019 of roughly 106,000 Acre-Feet.

DISCUSSION:

The WEAP provides the Board of Directors full discretion to determine what water supply condition Stage to declare in response to a drought emergency and is contained primarily in Section 5.4. This includes (but is not limited to) the water level of Lake Casitas, the measured response to the call for conservation, and changes to water resource conditions.

The Fiscal Year 2021 Water Supply Assessment Memo provided during the May 13, 2020 Board Meeting went into more detail on the current and future status of Lake Casitas over the next several months and the recommended actions for the coming fiscal year.

The attached resolution contains the specific recommended actions that the Board of Directors should consider in relation to a the declaration of Stage 2 Lake Casitas water supply condition for the 2021 fiscal year.

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CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 20-

RESOLUTION DECLARING A  
STAGE 2 WATER SUPPLY CONDITION  
FOR ALL CASITAS CUSTOMERS

WHEREAS, on April 26, 2016 the Board of Directors of the Casitas Municipal Water District adopted Resolution 16-09 declaring that a Stage 3 water supply condition did exist at Lake Casitas, and

WHEREAS, as of April 2020, Lake Casitas storage is approximately 45% of its full capacity of 237,975 Acre-Feet, and

WHEREAS, the 2020 Water Supply Assessment produced by Casitas MWD's General Manager predicts that, depending on conditions, Lake Casitas might remain above 40% of full capacity prior to the end of the 2021 fiscal year, and

WHEREAS, the Casitas Water Efficiency and Allocation Program adopted on April 24, 2019 identifies a range of forty (40) to fifty (50) percent of storage available in Lake Casitas as the possible Stage 2 condition and subject to water demand reduction measures to preserve the Lake Casitas water supply during a continuation of the drought; and

WHEREAS, Article X, Section 2 of the California Constitution declares that the general welfare requires that water resources be put to beneficial use, that waste or unreasonable use or unreasonable method of use of water be prevented and that conservation of water be fully exercised with a view to the reasonable and beneficial use thereof; and

WHEREAS, California Water Code, Section 375, authorizes a water supplier to adopt and enforce a comprehensive water conservation program to reduce water consumption and conserve water supplies; and

WHEREAS, California Water Code, Section 71611 provides that a district may sell water under its control, without preference, to cities, other public corporations and agencies, and persons, within the district for use within the district.

WHEREAS, California Water Code Section 71640 authorizes the governing body of a municipal water district to restrict the use of district water during any emergency caused by drought, or other threatened or existing water shortage, and may prohibit the wastage of



district water or the use of district water during such periods for any purpose other than household uses or such other restricted uses as the district determines to be necessary, and may prohibit use of district water during such periods for specific uses which it finds to be nonessential; and

WHEREAS, California Water Code Section 71642 authorizes the governing body of a municipal water district to find the existence or threat of a drought emergency or other threatened or existing water shortage, and that finding is prima facie evidence of the fact or matter so found, and such fact or matter shall be presumed to continue unchanged unless and until a contrary finding is made by the board by resolution or ordinance; and

WHEREAS, pursuant to Water Code section 71641 and Government Code section 6061, the [District] must publish in a newspaper of general circulation any ordinance setting forth the restrictions, prohibitions, and exclusions determined to be necessary under Water Code section 71640 within 10 days after its adoption; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1) Pursuant to Water Code section 71642, and for the reasons set forth herein, the Board continues with the determination of the existence or threat of a drought emergency or other water shortage condition; and

2) Pursuant to California Water Code Section 71611 and under the authority of Water Code Section 71640, any water that is delivered from Lake Casitas and the Casitas distribution system that is used outside the District boundaries is considered an unreasonable use and an unreasonable method of use; and

3) Casitas hereby declares that a Stage 2 water supply condition exists within the service area of the Casitas Municipal Water District; and

4) The Board of Directors hereby directs staff to take the following actions that are described in the 2019 Water Efficiency and Allocation Program for a Stage 2 condition in Lake Casitas, in the specified time, that include:

- a) Effective upon adoption of this Resolution:
  - i. Continue with the Stage 1 and Stage 2 measures; and
  - ii. Continue the public information campaign within Casitas Municipal Water District that reduced water use within allocated amounts is mandatory during Stage 2 water supply conditions.

- iii. Continue measures to inform and educate all water users within Casitas Municipal Water District as to methods for achieving the reduction in water use.
- iv. Maintain the current level of public outreach in relation to a specific Stage 2 message.
- v. Review the current budget including staffing requirements to support water conservation and public outreach efforts.

b) Effective July 1, 2020, implement the following Stage 2 actions and measures:

- i. Increase the allocation of every customer by ten (10) percent to the Stage 1 allocation amount; and
- ii. Reduce the conservation penalty to \$2.50 per unit for all water usage exceeding monthly allocations for residential customers and annual allocations for all other customers; and
- iii. Restrict landscape irrigation watering to the hours of 6PM to 10AM; and
- iv. Place a limit of ten (10) Acre-Feet of new allocation assignments for the 2021 Fiscal Year.

5) The Stage 2 water supply condition shall be presumed to continue unchanged unless and until a contrary finding is made by the Board by resolution or ordinance.

ADOPTED this 13th day of May, 2020.

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Russ Baggerly, President  
Casitas Municipal Water District

ATTEST:

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Angelo Spandrio, Secretary  
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 20-

RESOLUTION DECLARING A  
STAGE 3 WATER SUPPLY CONDITION  
FOR ALL CASITAS CUSTOMERS

WHEREAS, on April 26, 2016 the Board of Directors of the Casitas Municipal Water District adopted Resolution 16-09 declaring that a Stage 3 water supply condition did exist at Lake Casitas, and

WHEREAS, as of April 2020, Lake Casitas storage is approximately 45% of its full capacity of 237,975 Acre-Feet, and

WHEREAS, the 2020 Water Supply Assessment produced by Casitas MWD's General Manager predicts that, depending on conditions, Lake Casitas might remain above 40% of full capacity prior to the end of the 2021 fiscal year, and

WHEREAS, the Casitas Water Efficiency and Allocation Program adopted on April 24, 2019 identifies a range of forty (40) to fifty (50) percent of storage available in Lake Casitas as the possible Stage 2 condition and subject to water demand reduction measures to preserve the Lake Casitas water supply during a continuation of the drought; and

WHEREAS, Article X, Section 2 of the California Constitution declares that the general welfare requires that water resources be put to beneficial use, that waste or unreasonable use or unreasonable method of use of water be prevented and that conservation of water be fully exercised with a view to the reasonable and beneficial use thereof; and

WHEREAS, California Water Code, Section 375, authorizes a water supplier to adopt and enforce a comprehensive water conservation program to reduce water consumption and conserve water supplies; and

WHEREAS, California Water Code, Section 71611 provides that a district may sell water under its control, without preference, to cities, other public corporations and agencies, and persons, within the district for use within the district.

WHEREAS, California Water Code Section 71640 authorizes the governing body of a municipal water district to restrict the use of district water during any emergency caused by drought, or other threatened or existing water shortage, and may prohibit the wastage of

district water or the use of district water during such periods for any purpose other than household uses or such other restricted uses as the district determines to be necessary, and may prohibit use of district water during such periods for specific uses which it finds to be nonessential; and

WHEREAS, California Water Code Section 71642 authorizes the governing body of a municipal water district to find the existence or threat of a drought emergency or other threatened or existing water shortage, and that finding is prima facie evidence of the fact or matter so found, and such fact or matter shall be presumed to continue unchanged unless and until a contrary finding is made by the board by resolution or ordinance; and

WHEREAS, pursuant to Water Code section 71641 and Government Code section 6061, the [District] must publish in a newspaper of general circulation any ordinance setting forth the restrictions, prohibitions, and exclusions determined to be necessary under Water Code section 71640 within 10 days after its adoption; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1) Pursuant to Water Code section 71642, and for the reasons set forth herein, the Board continues with the determination of the existence or threat of a drought emergency or other water shortage condition; and

2) Pursuant to California Water Code Section 71611 and under the authority of Water Code Section 71640, any water that is delivered from Lake Casitas and the Casitas distribution system that is used outside the District boundaries is considered an unreasonable use and an unreasonable method of use; and

3) Casitas hereby declares that a Stage 3 water supply condition exists within the service area of the Casitas Municipal Water District; and

4) The Board of Directors hereby directs staff to take the following actions that are described in the 2019 Water Efficiency and Allocation Program for a Stage 3 condition in Lake Casitas, in the specified time, that include:

- a) Effective upon adoption of this Resolution:
  - i. Continue with the Stage 1, Stage 2, and Stage 3 measures; and
  - ii. Continue the public information campaign within Casitas Municipal Water District that reduced water use within allocated amounts is mandatory during Stage 3 water supply conditions.

- iii. Continue measures to inform and educate all water users within Casitas Municipal Water District as to methods for achieving the reduction in water use.
- iv. Maintain the current level of public outreach in relation to a specific Stage 3 message.
- v. Review the current budget including staffing requirements to support water conservation and public outreach efforts.

b) Effective July 1, 2020, implement the following Stage 3 actions and measures:

- i. Decrease the allocation of every customer by ten (10) percent to the Stage 3 allocation amount; and
- ii. Maintain the conservation penalty to \$5.00 per unit for all water usage exceeding monthly allocations for residential customers and annual allocations for all other customers; and
- iii. Restrict landscape irrigation watering to the hours of 6PM to 10AM; and
- iv. Place a limit of ten (10) Acre-Feet of new allocation assignments for the 2021 Fiscal Year.

5) The Stage 3 water supply condition shall be presumed to continue unchanged unless and until a contrary finding is made by the Board by resolution or ordinance.

ADOPTED this 13th day of May, 2020.

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Russ Baggerly, President  
Casitas Municipal Water District

ATTEST:

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Angelo Spandrio, Secretary  
Casitas Municipal Water District

# MEMORANDUM

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TO: Board of Directors  
From: Michael L. Flood, General Manager  
RE: **Review of revisions and approve extension of the Casitas MWD  
Emergency Declaration.**  
Date: May 8, 2020

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## RECOMMENDATION:

The Board of Directors adopt the revised Emergency Declaration and Order with changes as noted.

## BACKGROUND:

On March 19, 2020, the Governor of the State of California issued Executive Order # N-33-20 placing a 'stay-at-home' order for all people in California.

Executive Order # N-33-20 is to remain in place until further notice and is currently in force.

On March 21, 2020, during a Special Board Meeting, the Board of Directors adopted an Emergency Declaration and Order related to the 2020 COVID-19 Outbreak with the provision that it remain in place for thirty days or until the Board acted to either extend or terminate the declaration.

On March 29, 2020, the Center for Disease Control (CDC) extended its COVID-19 health guidelines through April 30, 2020.

On April 16, 2020, the CDC released its Guidelines for Opening Up American Again which includes a '14-day downward trajectory' baseline for multiple phases and public health precautions similar to the COVID-19 health guidelines.

On April 20, 2020, the County of Ventura extended its Stay-Well-At-Home order to May 15, 2020.

On May 7, 2020, the County of Ventura revised and extended its Stay-Well-At-Home order to May 31, 2020.

The Casitas MWD Emergency Declaration and Order is currently set to expire on May 15, 2020.

DISCUSSION:

In light of the State of California current ‘stay-at-home’ order being expected to remain in place for the foreseeable future combined with the CDC guidelines being based on 14-day downward trends, and the ongoing possibility of 14-day quarantine of essential personnel through actions of Ventura County public health officials, it is recommended that the Board of Directors extend the Casitas MWD Emergency Declaration and Order until further notice with changes as noted below.

Modifications to the Casitas MWD Emergency Declaration and Order:

1. Conservation penalties, delinquency fees and penalties are suspended for one additional month (June 2020).
2. General Manager spending discretion of \$250,000.00 has been removed.
3. The Emergency Declaration and Order will remain in place until further action by the Board to modify or terminate it.

# AN EMERGENCY DECLARATION AND ORDER OF THE CASITAS MUNICIPAL WATER DISTRICT BOARD OF DIRECTORS RELATED TO THE 2020 COVID-19 OUTBREAK

May 13, 2020

The Board of Directors of the Casitas Municipal Water District hereby declares that a District emergency condition exists in relation to the COVID-19 outbreak in light of the following facts:

- On March 4, 2020, the Governor of the State of California declared a state of emergency exists in the State of California related to the COVID-19 outbreak.
- On March 12, 2020, the County of Ventura Public Health Department declared a local health emergency exists in Ventura County related to the COVID-19 outbreak.
- On March 13, 2020, the President of the United States of America declared a state of emergency exists in the United States of America related to the COVID-19 outbreak.
- On March 19, 2020, the Governor of the State of California issued Executive Order # N-33-20 placing a ‘stay-at-home’ order for all people in California.
- During the ongoing provisions of Federal, State and local public health authorities, issues of COVID-19 exposure, transmission, testing, and possible quarantine of individuals has led to uncertainty for the ongoing availability status of District staff members, consultants, and vendors.
- The District’s core functions must be maintained for the health and safety of the community under any and all conditions including the COVID-19 outbreak.
- With the assumed ongoing coordination of District Staff with Ventura County Office of Emergency Services staff, the Casitas Municipal Water



District Incident Command Center has been initialized as per the Casitas Municipal Water District Emergency Response Plan.

- District customers will be spending more time in their homes during the COVID-19 outbreak leading to additional water use possibly past their current Stage 3 allocations.
- District customers may need additional time to pay their water bills without the fear of late fees and penalties.
- District staff continues to discuss, analyze and execute operational adjustments that have led to the need to consider expanded staff discretion.
- Additional staff discretion needs also to be considered to meet the uncertainties of the ongoing COVID-19 outbreak which includes the ongoing possibility of the 14-day quarantine of essential personnel.

Further, as a result of this emergency declaration, the Board of Directors orders:

1. All Conservation Penalties identified in the Casitas MWD Water Efficiency Allocation Plan are hereby suspended for the billing periods of February, March, April, May and June 2020.
2. All billing delinquency fees and penalties identified in the Casitas MWD Rates and Regulations are hereby waived for the billing periods of February, March, April, May and June 2020.
3. All water service shutoffs for non-payment are hereby suspended until further notice.
4. The General Manager or his designee may adjust District staffing, in his sole discretion, to meet the needs of the District and to ensure the health, safety, and ongoing availability of all Casitas MWD employees. This includes,

where the General Manager or his designee deems appropriate, use of paid administrative leave, work-from-home arrangements, and needed additional budgetary payroll discretion to meet the needs of the District and its employees during this Casitas-declared emergency.

5. All standing Board of Directors meetings will be held on the days and times as per the normal Casitas MWD schedule.
6. All standing Board of Directors Committee meetings will be held on the days and times as per the normal Casitas MWD schedule.
7. Board and Committee meetings shall be noticed and held pursuant to Government Code Section 54956 but shall be subject to Governor Newsom's Executive Orders N-25-20 and N-29-20.
8. The General Manager or his designee may exercise discretion as to the ongoing operation of the Lake Casitas Recreation Area up to, and including, its partial or full closure for the duration of Casitas-declared emergency.
9. The General Manager or his designee shall take into account the ongoing needs of the Lake Casitas Recreation Area Camp Hosts in relation to a full or partial closure.
10. The General Manager shall apply a 5% pay differential, as deemed necessary.

This emergency declaration shall remain in place unless acted upon by the Board of Directors to modify or terminate it.

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH ANNETTE AYALA FOR CULTURAL RESOURCES MONITORING SERVICES FOR EMILY STREET AND CAÑADA STREET PIPELINE REPLACEMENT, SPECIFICATION NO. 19-418  
**DATE:** MAY 13, 2020

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**RECOMMENDATION**

Authorize a Professional Services Agreement with Annette Ayala for cultural resources monitoring services for Emily Street and Cañada Street Pipeline Replacement, Specification No. 19-418, for a fee not to exceed \$17,514.00.

**BACKGROUND AND DISCUSSION**

The 2018 Ojai Water System Condition Based Assessment and Ojai Water System (OWS) identified several projects necessary to improve the system for capacity and condition needs. The existing water mains along Cañada Street and Emily Street are undersized and approaching the end of their service life. This project will replace approximately 2,300 linear feet (LF) of pipe on Cañada Street, Emily Street, Eucalyptus Street and Summer Street with new 8-inch PVC pipe. The construction contract was awarded to Granite Construction in February 2020.

The Mitigated Negative Declaration for the Ojai Water System Improvements adopted by the Board in April 2019 includes environmental mitigation measures, including Native American monitoring during construction. At the District's request, Annette Ayala, a monitor approved by the City of Ojai, provided a proposal to perform Native American monitoring services during construction of the project.

**BUDGET IMPACT**

The FY 2019-20 Budget allocated \$624,000 for the Emily and Canada Street Pipeline Replacement project. Funds in the amount of \$500,000 are requested in the FY 2020-21 budget to complete the project.

**Attachments:** Proposal from Annette Ayala dated April 30, 2020  
Professional Service Agreement with Annette Ayala

## Project Proposal

Company name: Annette Ayala

Date : 04/30/2020

Project Name: Emily and Canada St Pipeline Replacement Spec. No. 19-428

Project locations: Several locations along Emily St and Canada St

Estimated project time frame: 3 months May 2020- July 2020

Estimated hours per day: 6 (six hours)

Estimated days per month: 13 days (twenty days)

Hourly wage: \$70 (seventy dollars per hour)

Estimated mileage round trip: 35 miles (thirty five miles)

Estimate total: 78 hours per month @ \$70 per hour times 3 months (est 234 hours)= \$16,380

Mileage: 35 miles per day for 60 days @ \$.54 per mile = \$1,134

TOTAL including mileage: \$17,514 (seventeen thousand, five hundred and fourteen dollars)

Company Name : Annette Ayala

Mailing address. : 188 S.Santa Rosa St Ventura, CA 93001

Phone number : 805-515-9844

Email. : [annetteayala78@yahoo.com](mailto:annetteayala78@yahoo.com)

Thank you,



Annette Ayala



**AGREEMENT BETWEEN  
THE CASITAS MUNICIPAL WATER DISTRICT &  
ANNETTE AYALA CULTURAL CONSULTANT  
FOR  
NATIVE AMERICAN CULTURAL MONITORING SERVICES**

**THIS AGREEMENT** is made and entered into this 13th day of May in the year 2020 by and between the **CASITAS MUNICIPAL WATER DISTRICT**, herein designated as the **District**, and **Annette Ayala Cultural Consultant**, herein designated as the **Consultant**. Together, District and Consultant shall be referred to herein as Parties.

**WITNESSETH**

**WHEREAS**, the District requested a proposal for Cultural Resources Monitoring Services for the District Ojai Water System pipeline replacement projects; and

**WHEREAS**, the Consultant submitted a proposal dated April 30, 2020 to provide Cultural Resources Monitoring Services during construction for Emily and Canada Street Pipeline Replacement; and hourly rate for the cultural resources monitoring services; and

**WHEREAS**, Consultant is well qualified to complete the requested cultural resources monitoring services; and

**WHEREAS**, District desires to retain and Consultant is willing to provide the services requested; and

**NOW, THEREFORE**, in consideration of the recitals above and their mutual promises, obligations, valuable consideration and covenants herein contained, the Parties hereby agree to abide by the following:

1. **TERM OF AGREEMENT**. The term of this Agreement shall be from the date this Agreement is made and entered into, as first written above, until the completion of all services by the Consultant and acceptance of those services and materials by the District or December 31, 2020.

2. DATA FURNISHED BY District. For the purpose of aiding Consultant in the performance of its obligations under this Agreement, District agrees to furnish Consultant with existing information which District has available and which Consultant may request. Consultant shall apply reasonable caution in its use and interpretation of the data and shall promptly advise District of any suspected inaccuracies or omissions in the data that has been furnished, or may be furnished during the project. Consultant shall have no liability for defects in the Services attributable to Consultant's reliance upon or use of As Built drawings, furnished by District or third parties retained by District.

3. SCOPE OF SERVICES.

The scope of services is included in the Consultant's proposal attached as Exhibit A.

4. FEE FOR SERVICES. The District shall pay to the Consultant on a completed task basis for services requested by the District. The completed task unit cost shall be stated in the scope of work agreed to by the Parties and attached as Exhibit A. The task unit cost for services shall be the fully loaded cost and shall include all overhead costs, material costs and miscellaneous costs.

The total fee for services shall not exceed \$17,514 without the prior written consent of the District.

5. DELIVERABLES. The format, completion and delivery of work products shall be provided in the scope of work for work attached as Exhibit A.

6. PAYMENT OF COMPENSATION. Compensation shall be billed monthly in increments based on the percentage of each task completed.

7. CHARGES FOR REVIEW OF BILLS. The Consultant shall not charge District for questions of billings under this Agreement. The Consultant shall answer all questions about billings to the satisfaction of District.

8. NO INTEREST, NO ATTORNEYS' FEES. No interest shall be charged on bills and each party will bear their own attorneys' fees and costs for any lawsuit or arbitration or other dispute resolution methodology arising out of this project.

9. CHANGES. Consultant shall provide services as required by this Agreement without modification or changes to the hourly rate or any other extra compensation, excepting only changes authorized by a written change order signed by District and Consultant. Any change in the total compensation allowed for performance under this Agreement shall be accomplished only by such a change order. Accordingly, no course of conduct or dealings between the parties, nor express or implied acceptance of alterations or additions to the work, and no claim that District has been unjustly enriched by any alteration or addition to work, whether or not there is, in fact, any unjust enrichment to the work, shall be the basis

of any claim to any increase in the total compensation provided for in this Agreement. Should District request a change in the services covered by this Agreement, Consultant shall not expend any time or money for the change until a written change order is prepared and signed by District and Consultant. Should Consultant expend time or funds without an executed change order, all costs therefore shall be the sole responsibility of Consultant. Once a change order is prepared and signed by both parties, it shall constitute a final settlement of all matters relating to the change which is the subject of the change order, including, but limited to, all direct and indirect costs associated with such change and any and all adjustments to the fee due the Consultant and the work schedule.

10. PROJECT SCHEDULE. Consultant understands the importance of accurate and timely completion of the required tasks. The project schedule in the scope of work as agreed to by the Parties shall be maintained and Consultant shall keep the District informed of project status on a regular basis.
  
11. RESPONSIBILITY OF Consultant.
  - a) Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all testing, analysis, inspection, reports, designs and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, promptly correct any Consultant errors, omissions, or other deficiencies in its analysis, inspection, testing, reports, designs, and other services; to the extent such corrections are not attributable to change in project description or data modification by District.
  - b) Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement and the negotiated scope of work for each Task Order. Approval by District of analyses, inspection, testing, reports, designs and incidental work or materials furnished hereunder shall not in any way relieve Consultant of responsibility for the technical adequacy of its work. Neither District's approval or acceptance of, nor payment for, any of Consultant's services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
  - c) Consultant shall be and remain liable in accordance with applicable California law for damages to District caused by Consultant's negligent performance of any of the services furnished under this Agreement.

12. PERSONNEL. District requires the following project team members to work directly with the District until completion of the project. Consultant shall inform District immediately if any of the following personnel or staff listed in the proposal become unavailable for any reason prior to completion of their tasks:

<u>Name</u>	<u>Role</u>
Annette Ayala	Principal-in-Charge

In the event a change in any of the above-named personnel or staff listed in the proposal becomes necessary, Consultant shall promptly submit to the District the name and qualifications of the proposed replacement person(s). Consultant and District will then agree upon the selection of the replacement person(s) whose qualifications and expertise shall be at least equal to the person replaced. The penalty for replacement of personnel without permission of Casitas will be ten percent (10%) of the gross of the contract. Consultant agrees not to request an increase in the per-hour fee or any other compensation for such a change in personnel.

13. INSURANCE.

- a) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, all insurance required by any governmental agency having jurisdiction to require particular insurance of Consultant or its subcontractors in connection with or related to the assessment services to be performed under this Agreement.
- b) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, workers' compensation insurance, including occupational disease provisions, as required by the laws of the State of California and employer's general liability insurance for all labor employed by them, directly or indirectly, in the performance of this Agreement.
- c) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, public liability and property damage insurance naming United States Bureau of Reclamation, District, their officers, directors, employees, agents and volunteers as additional insured, insuring against liability and claims for damages because of bodily injury, sickness or disease, death or injury to or destruction of tangible property arising out of or resulting from any work performed under this Agreement, whether such work is performed by Consultant or a subconsultant or by anyone directly or indirectly employed by them, or by anyone else for whose acts any of them may be liable. Such insurance shall include all major divisions of coverage and be on a comprehensive basis, including: (a) premises/operations; (b) independent contractor's protection; (c) products included in operations; (d) contractual (including Consultant's indemnity obligations for tort liability under this Agreement); (e) owned, non-owned and hired motor vehicles and other mobile equipment; and (f) broad form property damage endorsement, including completed operations. The limits of liability for such insurance shall be not less than \$1,000,000 per occurrence for public liability and \$1,000,000 per occurrence for property damage. Such insurance shall be issued by a responsible carrier or carriers acceptable to District. All such insurance shall be written on an occurrence basis and shall be primary and noncontributory. Consultant shall cause each of its subcontractors to procure, pay for and maintain in full force and effect during the course of this Agreement, public liability and property damage insurance reasonably satisfactory to District and naming United States Bureau of Reclamation, District, their officers, directors, employees, agents and volunteers as additional



insured with respect to claims arising out of operations performed on behalf of Consultant for the consulting services covered by this Agreement.

**The United States Bureau of Reclamation, District, their officers, directors, employees, agents and volunteers are to be covered as insureds as respects:** liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the United States Bureau of Reclamation, District, their officers, directors, employees, agents and volunteers.

- d) Worker's Compensation Insurance - by his signature hereunder, Consultant certifies that he is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and he will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall maintain, and shall cause all subcontractors he may employ to maintain, adequate workers compensation insurance under the laws of the State of California for all labor employed by them, directly or indirectly, in the execution of the work. The Consultant and all subcontractors shall file with the District certification of such workers compensation insurance prior to beginning any work under this Agreement.

- e) Prior to the commencement of performance of any work under this Agreement, Consultant and its subconsultants shall furnish District with certificates of insurance in form and substance satisfactory to the District evidencing all of the insurance coverage required by paragraphs a. through c. above. All policies and certificates of insurance required under paragraphs a. through c. above shall expressly provide for no less than 30 days prior written notice to District in the event of a cancellation, non-renewal or expiration of the coverage.

14. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold United States Bureau of Reclamation, District, their officers, directors, employees, agents and volunteers, harmless from all loss, liability and expense from all third party tort claims and demands or liability if and to the extent caused by negligence or willful misconduct of Consultant, its subconsultants and employees whether such claims, demands or liability are caused by Consultant, Consultant's agents or employees, or subconsultants employed by Consultant, their agents or employees, or products installed on the project by Consultant or its subconsultant, excepting such loss, liability or expense as may be caused by District's negligence or willful misconduct. Such indemnification shall extend to claims, demands or liability for injury, death or damage to property arising after completion of the project as well as during the work's progress. The foregoing indemnification shall apply, without limitation, to bodily injury and property damage

claims as well as to stop notices and monetary claims for labor, materials or equipment furnished in the performance of the professional services covered by this Agreement. In the event such liability, claims, actions, causes of action or demands are caused by the joint or concurrent negligence of more than one party, such liability shall be borne by each party in proportion to its own fault. The duty to defend shall not apply to professional liability claims.

15. ASSIGNMENT. Neither party may assign this Agreement or any payments due under this Agreement, either voluntarily or involuntarily, without the prior written consent of the other party. If and to the extent any assignment is authorized, it shall not be effective until the assignee signs a written agreement to be bound by all of the provisions of this Agreement, nor shall it relieve the assignor of its obligations under this Agreement unless the written consent to the assignment expressly states that the assignor shall be relieved.
16. TERMINATION. The District may, by written notice to Consultant, suspend or discontinue the performance of all work pursuant to this Agreement, and may terminate this Agreement, with or without cause after 15 calendar day's written notice from the date of mailing. In the event of a termination without cause, Consultant will be entitled to a reasonable portion of the lump sum fee for its services rendered prior to the effective date of the notice, but Consultant shall have no claim against District for loss of anticipated profits or other payment on account of services not yet performed and which are not thereafter performed by Consultant. In the event of a termination without cause, Consultant will submit a final invoice to District for all services rendered prior to termination within a reasonable time, not to exceed 45 days of the effective date of such notice. Any bills received after the expiration of the 45-day period need not be paid by the District.
17. OWNERSHIP OF DOCUMENTS. All plans, studies, sketches, reports, test data, and drawings, prepared by or for either party pursuant to this Agreement including copyright ownership shall be the property of District when Consultant has been compensated for all undisputed billings in accordance with this Agreement, whether the work for which they are prepared be executed or not. Upon completion of all work under this Agreement, or in the event this Agreement is terminated prior to completion of all such work, all documents, plans, specifications, drawings pertaining to the facility, and all other material provided to assist Consultant in performing under this Agreement shall be delivered forthwith to District. However, nothing shall prevent Consultant from using intellectual property developed under this contract in other works. All documents, including, but not limited to, drawings, specifications, and computer software prepared by Consultant pursuant to this Agreement are instruments for service specific to this project. They are not intended nor represented to be suitable for reuse by District or others on extensions of the project or on any other project. Any reuse without the prior written verification or adaptation by District for the specific purpose intended shall be at District's sole risk.
18. GOVERNING LAW; PLACE OF SUIT. This Agreement is to be governed by and construed in accordance with the laws of the State of California. Any lawsuit arising out of this Agreement shall be filed and prosecuted exclusively in Ventura County, California Superior Court.

19. SUBCONTRACTS. District has entered into this Agreement in order to receive the services of Consultant. The provisions of the Agreement shall equally apply to any subcontractor of Consultant. Consultant shall include in all subcontracts a clause making the terms of this Agreement binding upon the subcontract.
  
20. MONTHLY BILLINGS. Contractor shall not bill District more often than monthly during the term of this Agreement. Invoices shall fully define the work component completed for each Task Order, the hours spent on each task, the budget for each person in terms of cost and hours, the pay rate for the person assigned, the percentage of the task completed in terms of actual work remaining, and costs remaining until completion of the task at the time of billing. Each invoice shall also contain a purchase order number and Task Order number assigned and the invoice shall state the billing period. The invoice will be paid within thirty (30) days after the approval by the District Board of Directors.
  
21. ENTIRE AGREEMENT. This Agreement constitutes the whole Agreement between the Parties hereto with respect to the subject matter hereof, and neither party nor any of its agents or employees has made any representation except as specifically provided herein. Neither of the parties in executing or performing this Agreement is relying upon any statement or information to whomsoever made or given directly or indirectly, verbally or in writing by any individual or corporation except as specifically provided herein. The Agreement may not be modified or altered except in writing signed by both parties.
  
22. OPINIONS OF COST AND SCHEDULE. Consultant's opinions on cost and schedule shall be made on the basis of available information and Consultant's expertise and qualifications as a professional. Consultant does not warrant or guarantee that its opinions on cost or schedule of current and future levels and events will not vary from Consultant's estimates or forecasts or from actual outcomes.
  
23. NOTICES. All communication, notices, and demands of any kind which either party hereto may be required or may desire to give to or serve upon the other party may be given or served by manual delivery to such party or an office thereof or by enclosing it in a sealed envelope and depositing it in the United State mail, postage prepaid, registered, and addressed to the respective parties as follows:

To District:  
Michael L. Flood, General Manager  
Casitas Municipal Water District  
1055 Ventura Avenue  
Oak View, CA 93022  
805.649.2251

To Consultant:  
Annette Ayala, Principal in Charge  
Cultural Consultant  
188 S.Santa Rosa St  
Ventura, CA 93001  
805.515.9844

The effective date of all hand-delivered notices shall be the date of delivery. The effective date of all mailed notices shall be the second day following the deposit in the mail.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed the day and year first above written.

**ATTEST:**

**CASITAS MUNICIPAL WATER DISTRICT**

\_\_\_\_\_  
Secretary,  
Casitas Municipal Water District

By: \_\_\_\_\_  
Casitas Municipal Water District

**APPROVED AS TO FORM:**

\_\_\_\_\_  
John M. Matthews, Attorney  
Arnold LaRochelle Mathews VanConas & Zirbel LLP

**Annette Ayala**  
**Cultural Consultant**

By: Annette Ayala \_\_\_\_\_

Title: CRM/ Owner \_\_\_\_\_

## CASITAS MUNICIPAL WATER DISTRICT

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**TO:** BOARD OF DIRECTORS

**FROM:** CAROL BELSER, PARK MANAGER

**RE:** **OPEN SPACE AGREEMENT BETWEEN CASITAS MUNICIPAL WATER DISTRICT AND UNITED STATES OF AMERICA DEPARTMENT OF THE INTERIOR BUREAU OF RECLAMATION**

**DATE:** March 13, 2020

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### **RECOMMENDATION**

It is recommended that the Board review and approve Attachment A, First Amendment to the October 7, 2011 Lake Casitas Recreation Area Management Agreement Contract 11-LC-20-0216 (Attachment B), for inclusion of an Open Space agreement between Casitas Municipal Water District and the United States Department of the Interior Bureau of Reclamation.

### **BACKGROUND**

The United States Department of the Interior Bureau of Reclamation (Reclamation) entered into an agreement with Casitas Municipal Water District (District) Contract 8-07-20-L0530 “Interim Agreement Between the United States of America and Casitas Municipal Water District for Management of Ventura River Open Space Lands” in 1978, (Attachment C). Over the years, Reclamation and the District have intended to update the interim agreement and have had numerous discussions without conclusion.

Separately, but interrelated to the 1978 interim agreement, the District established rules and regulations in Ordinance 81-2 “An Ordinance of the Casitas Municipal Water District Establishing Rules and Regulations for the Management of the Charles M. Teague Memorial Watershed” (Attachment D). The 81-2 Ordinance, is antiquated and discussion for recommended updates will go before the Recreation Committee and then the Board. While the Board adopted Ordinance 81-2, refers to the water shed lands as “Charles M. Teague Memorial Watershed” the Bureau of Reclamation have no record of the US government adopting or approving any name to the lands other than project lands and open space. The conflicting name can be cleared up in the updated Ordinance establishing Rules and Regulations of the lands.

Reclamation contracts with the US Forest Service for law enforcement activities, and the District’s Recreation Department staff regularly patrol the lands and provide Reclamation with on-site real time information such as with the Thomas Fire and subsequent damage repair. District staff are also in regular communication with Ventura County and US Forest Service law enforcement branches on situations and issues related to the open space lands.

## DISCUSSION

At the August 9, September 13, and October 11, 2019 Executive Committee meetings, a “July draft”, “September draft” and “October draft” (respectively) were reviewed and staff received and communicated the Committee’s comments to the Bureau of Reclamation. Reclamation staff and Solicitor updated the drafts from their Fresno and Sacramento offices. The Executive Committee approved the October 2019 draft and it was on its way to the Board for final approval. However, right before the October 2019 draft was reviewed by the Casitas Board, Reclamation’s Solicitor revised the map (Exhibit A in the Open Space Agreement) and updated the document to reference all elements pertaining to Open Space that is listed in the Lake Casitas Recreation Area Management Agreement Contract 11-LC-20-0216 for clarification.

The March 2020 draft has been provided to the District by Reclamation staff and it has been approved by Reclamation’s Solicitor. The March draft has been reviewed and approved by the Executive Committee at their March 13, 2020 meeting, and also approved by District counsel. Once it is approved by the Board, it will go to Reclamation’s Regional Director for review and signature. Attachment A, as presented is an agreement that is compatible with the District’s responsibility, resources and authority.

### Attachments:

- A) First Amendment to the Management Agreement Between the United States of America and Casitas Municipal Water District for the Administration, Operation, Maintenance and Development of Recreation Uses and Facilities at Lake Casitas to include Management of the Open Space Lands
- B) Recreation Management Agreement Contract No. 11-LC-20-0216
- C) Interim Agreement Between the United States of America and Casitas Municipal Water District for Management of Ventura River Open Space Lands Contract No. 8-07-20-L0530

**March 2020 Draft**

**UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF RECLAMATION**

**Ventura River Project, State of California**

FIRST AMENDMENT TO CONTRACT 11-LC-20-0216  
THE MANAGEMENT AGREEMENT BETWEEN THE UNITED STATES OF AMERICA  
AND CASITAS MUNICIPAL WATER DISTRICT FOR THE ADMINISTRATION,  
OPERATION, MAINTENANCE, AND DEVELOPMENT OF RECREATION USES AND  
FACILITIES AT LAKE CASITAS  
TO INCLUDE MANAGEMENT OF THE CASITAS OPEN SPACE LANDS

**THIS FIRST AMENDMENT transfers to Casitas Municipal Water District (District) the administrative authority to manage the Casitas Open Space Lands at Lake Casitas, hereinafter referred to as the “Open Space Lands” as shown and depicted in Exhibit A (map).**

WITNESSETH THAT:

WHEREAS, the United States and the District entered into a “*Management Agreement for the Administration, Operation, Maintenance, and Development of recreation Uses and Facilities at Lake Casitas*” Contract No. 11-LC-20-0216, dated October 7, 2011, hereinafter called the Existing Management Agreement; and

WHEREAS, Reclamation has acquired certain additional lands or interests in land to protect the quality of water in Lake Casitas (hereinafter referred to as the "Open Space Lands"), as shown in Exhibit A; and

WHEREAS, by its execution this Agreement terminates Contract No. 8-07-20-L0530, “*Interim Agreement between the United States of America and Casitas Municipal Water District for Management of Ventura River Open Space Lands*”; and

WHEREAS, the District and Reclamation wishes to amend the long-term Existing Management Agreement to include the management of the Open Space Lands.

WHEREAS, this amendment applies only to the Open Space Lands. All other terms and conditions of the Existing Management Agreement shall remain in full force and effect, subject to the terms and conditions therein written.

**NOW, THEREFORE** the United States and the District agree as follows:

**1. Article 1, DEFINITIONS, is hereby amended as follows:**

- o. "Resource Management Plan" means all plans applicable to the Reservoir Area and Open Space Lands prepared in accordance with Title XXVIII of PL 102-575 and Reclamation's Resource Management Plan Guidebook.

**Article 1, DEFINITIONS, is hereby added as follows:**

- v. "Fire Management Plan" means a strategic plan that defines a program to manage open space land and prescribed fires and documents the fire management program in the approved land use plan. The plan may be supplemented by operational plans such as preparedness plans, preplanned dispatch plans, prescribed fire plans, and prevention plans.
- w. "Management of the Open Space Lands" means to administer, operate, maintain, and develop that portion of the "Open Space Lands" identified in Exhibit A; including management of resources and conditions as is constant with the Resource Management Plan.

**2. Article 2, TRANSFER OF RESPONSIBILITY, is hereby amended as follows:**

The United States hereby transfers to the District, subject to the provisions of this Agreement, and the District hereby accepts responsibility for Management of the Reservoir Area and Open Space Lands.

**3. Article 4, ADMINISTRATION, OPERATION, MAINTENANCE, AND DEVELOPMENT, is hereby amended as follows:**

The District will be responsible for the Management of the Reservoir Area and Open Space Lands in accordance with the following:

- a. The District will, within the limits of its authority, adopt and enforce rules and regulations for public conduct within the Reservoir Area and Open Space Lands as are necessary and desirable to protect the health and safety of persons using the Reservoir Area, for the preservation of law and order, and for the protection of resources, lands and Recreation Facilities. Said rules and regulations will be consistent with regulations promulgated by Reclamation in 43 CFR Part 423 and Part 429 and other applicable Federal, State and District laws, rules, regulations, and policies currently in place or as may be amended or adopted in the future. The District has adopted and



implemented rules, regulations, and ordinances for the Reservoir Area and Open Space Lands as provided for under 43 CFR 423.3(a) (2) and 423.3(c).

- b. The District will ensure that land use of the Reservoir Area and Open Space Lands will conform to all applicable Federal laws, rules, regulations, policies, and Executive Orders. Where variations exist in Federal laws, rules, orders, regulations, and policies, the most stringent will be the required standard. Where, State laws, and/or regulations are more stringent, but do not conflict with Federal policy, law, and/or regulations, and the State's will be the required standard.
- c. The District may rely on the Ventura County Sheriff's Department, California Highway Patrol, and/or other law enforcement agencies to enforce applicable Federal and State laws and local rules, regulations, and assist as necessary the enforcement of ordinances adopted pursuant to Article 4(a) within the Reservoir Area and Open Space Lands, to maintain and preserve law and order, and protect recreation facilities, resources and lands.
- h. In the event that human remains are found within the Reservoir Area or Open Space Lands then the responsible Reclamation Area Manager shall be immediately notified and provisions of the Native American Grave Protection and Repatriation Act (25 U.S.C. 3001 et seq.) and Reclamation's Directives and Standards for the Inadvertent Discovery of Human Remains on Reclamation Lands (LND 07-01) shall be followed.
- i. The collection of prehistoric or historic artifacts (Paleontology) from Reservoir Area or Open Space Lands must be approved by Reclamation. The unauthorized excavation of such items is prohibited by the Archaeological Resources Protection Act (ARPA) (16 U.S.C. 470aa et seq.). Planned collections of such items are subject to Reclamation's issuance of a permit pursuant to ARPA. Any archaeological or historical items removed from the Reservoir Area or Open Space Lands, including items collected and turned in by members of the public, shall be assessed by Reclamation to determine whether they constitute federal museum property. If so, they will be managed by Reclamation in a manner consistent with 36 CFR Part 79, the Curation of Federally-Owned and Administered Archaeological Collections.

**Article 4, ADMINISTRATION, OPERATION, MAINTENANCE, AND DEVELOPMENT, is hereby added as follows:**

- 1. The District shall perform work, within their available resources, and as approved by Reclamation's authorized representative, to reasonably monitor the Open Space Lands in order to minimize or prevent trespassing, dumping, and unauthorized public access for the purpose of protecting water quality in the reservoir. Such work may include, but not be

limited to: field patrol by the District Park Rangers, field sampling of waters for invasive species, clearing vegetation, mowing fire breaks, debris removal, boundary fence repair, and other related Open Space Lands watershed management practices. Any Reclamation cost share funding for these activities is subject to the availability of funds and congressional appropriations.

- m. The District shall not construct any structures or facilities on the Open Space Lands without written approval from Reclamation. The District shall not be responsible for the permanent removal of existing structures, outbuildings, gates, fencing, and equipment within the Open Space Lands. The District shall coordinate with Reclamation, in advance, of the need for any such clearances and permits. The District will ensure all environmental clearances and permits are secured prior to commencement of construction activities Reclamation reserves the right to approve any construction activity related to such clearance or permit prior to the District taking any action contemplated by such clearances or permits.

**4. Article 7, RESOURCE MANAGEMENT PLAN, is hereby amended as follows:**

- a. The Management of the Reservoir Area and Open Space Lands by the District will be in accordance with the Reclamation approved RMP and Final Environmental Impact Statement and Record of Decision at Lake Casitas for the Reservoir Area. Any authorization given by Reclamation or the District for any activity related to the Reservoir Area or Open Space Lands shall include a provision requiring compliance with said RMP.

**5. Article 10, ACCIDENT REPORTING, is hereby amended as follows:**

The District will ensure adequate safety, fire, medical and search and rescue procedures are developed and in place to adequately respond, suppress, or cooperate in the investigation, or cooperate in the investigation by the agency having jurisdiction of, all accidents involving death, serious injury or property damage, hazardous material spills or other incidents of a serious nature within the Reservoir Area and Open Space Lands. The District will make an initial verbal report on such incidents to Reclamation's designated representative within one working day of knowledge of the incident. The District will submit a written report to Reclamation's designated representative within 4 calendar days of the verbal notice of any of the above incident or occurrence.

**6. Article 15, PROTECTION OF NATURAL RESOURCES, is hereby amended as follows:**

Reclamation and the District agree to take all reasonable measures to minimize sedimentation and erosion; protect land and water resources; prevent and suppress fire; protect against introduction and spreading of noxious weeds and other pests detrimental to natural values, agriculture or public health and safety; and will cooperate in soil and water conservation, and fish and wildlife enhancement practices at the Reservoir Area and Open Space Lands.

**7. Article 19, UNAUTHORIZED USE, is hereby amended as follows:**

The District will take all reasonable measures necessary to identify, investigate, and resolve incidents of unauthorized use of the Reservoir Area and Open Space Lands, or unauthorized encroachment within the Reservoir Area and Open Space Lands. This includes any legal actions necessary to prevent or prosecute such unauthorized use provided that any such action by the District cannot bind the United States in a manner either to payment of money or any other form or commitment. Subject to the foregoing, Reclamation hereby delegates to the District the right to bring action in the District's name in order to protect each party's interests, and carry out their responsibilities in connection therewith. Resolution of boundary disputes shall be the responsibility of Reclamation. The District will notify Reclamation's designated representative of boundary disputes or unauthorized incidents within 10 calendar days of discovery.

**8. Article 20, RESERVATIONS, is hereby amended as follows:**

The District's management of the Reservoir Area and Open Space Lands is subject to the following conditions and reservations:

- a. Existing land uses, rights, or interests within the Reservoir Area and Open Space Lands, and lawfully held by Reclamation or persons or entities not party to this Agreement.
- b. The right of Reclamation, its assigns, employees and agents, to enter upon the Reservoir Area and Open Space Lands on official business without charge, for the purpose of enforcing, protecting, and exercising the rights of Reclamation and the District, and also to protect the rights of those not party to this Agreement.

- c. The right of Reclamation, the District, and their agents, employees, assigns, contractors, lessees, or permittees, to remove from the Reservoir Area and Open Space Lands, any and all materials necessary for the construction, operation, and maintenance of Project works and facilities. All such removal activities shall not occur or encroach on developed sites without mutual agreement of the parties hereto.
- d. Except in emergency situations, as defined in this Agreement, Reclamation's designated representative will give written notice to the District's designated representative 30 calendar days prior to the exercise of the above rights.

**9. Article 23, EXAMINATION OF RECORDS, is hereby amended as follows:**

- b. Reclamation's designated representative may at any time request an independent audit of the District's financial activities for Reservoir Area and Open Space Lands. Such independent audit shall be performed at the cost of Reclamation. Any discrepancies found during such audits shall be corrected by the responsible party.

**10. Article 33, FIRE PREVENTION, PROTECTION, AND SUPPRESSION, is hereby added as follows:**

- a. The District will follow, to the greatest extent practical, the then current Fire Management Plan for Lake Casitas Recreation Area and the Open Space Lands, which may be updated or replaced to reflect current conditions.

**11. Article 34. SIGNATORIES**

IN WITNESS WHEREOF, the parties hereto have executed this FIRST Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Casitas Municipal Water District

United States of America  
Department of the Interior

By \_\_\_\_\_

By \_\_\_\_\_

President  
Board of Directors

Regional Director  
Mid-Pacific Region  
Bureau of Reclamation

**United States  
Department of the Interior  
Bureau of Reclamation**

---

**Ventura River Project  
California**

**MANAGEMENT AGREEMENT**

**Between**

**THE UNITED STATES OF AMERICA and  
CASITAS MUNICIPAL WATER DISTRICT**

**for the**

**ADMINISTRATION, OPERATION, MAINTENANCE, AND DEVELOPMENT OF  
RECREATION USES AND FACILITIES**

**at**

**Lake Casitas**

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF RECLAMATION  
Ventura River Project, California

**MANAGEMENT AGREEMENT AMONG THE UNITED STATES OF AMERICA, AND  
CASITAS MUNICIPAL WATER DISTRICT  
FOR THE ADMINISTRATION, OPERATION, MAINTENANCE, AND  
DEVELOPMENT OF RECREATION USES AND FACILITIES AT LAKE CASITAS**

<u>Article No.</u>	<u>Table of Contents</u>	<u>Page No.</u>
	Preamble	1
1	Definitions	3
2	Transfer of Responsibility	7
3	Term of Agreement	7
4	Administration, Operation, Maintenance, and Development	7
5	Contingent on Appropriations or Allotment of Funds	10
6	Fees and Revenues	11
7	Resource Management Plan	12
8	Law Enforcement Reporting	13
9	Risk and Damages/ Hold Harmless	13
10	Accident Reporting	13
11	Hazardous Materials, Recycling, and Waste Reduction	14
12	Pest Control	16
13	Debris and Waste Removal	16
14	Variation in Water Level	17
15	Protection of Natural Resources	17
16	Consumptive Use of Water by the District	17
17	Management of Personal Property	18
18	Third Party Agreements, Concession Contracts, Special Use, and Right-of-Use	19
19	Unauthorized Use	22
20	Reservations	23
21	Title to Land, Improvements, Equipment, and Restoration	24
22	Review of Administration, Operation, Maintenance, and Development	25
23	Examination of Records	26
24	Recreation Use Data Report	26
25	Miscellaneous Provisions	27
26	Notice of Cure/ Dispute Resolution	28
27	Modification of Agreement	28
28	Termination	29
29	Designated Representatives/ Notices	29
30	Severability	30
31	Officials or Employees Not to Benefit	30

32	Survivor Clause	30
	Signature Page	31

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Exhibit A	Lake Casitas Reservoir Area Map
Exhibit B	Environmental Requirements
Exhibit C	Equal Opportunity Requirements
Exhibit D	Title VI, Civil Rights Act of 1964
Exhibit E	Non-Expendable Government Property Requirements
Exhibit F	Reclamation Manual/ Directives and Standards LND 02 and LND 04-02 Concession Management by Non-Federal Partners
Exhibit G	Department of the Interior, Department Manual



1 UNITED STATES  
2 DEPARTMENT OF THE INTERIOR  
3 BUREAU OF RECLAMATION  
4 **Ventura River Project, California**

5 **MANAGEMENT AGREEMENT BETWEEN THE UNITED STATES OF AMERICA**  
6 **AND CASITAS MUNICIPAL WATER DISTRICT**  
7 **FOR THE ADMINISTRATION, OPERATION, MAINTENANCE, AND**  
8 **DEVELOPMENT OF RECREATION USES AND FACILITIES AT LAKE CASITAS**  
9

10 THIS AGREEMENT, made as of this 7<sup>th</sup> day of October 2011,

11 pursuant to Act of Congress June 17, 1902 (32 Stat. 388) and acts amendatory thereof and  
12 supplementary thereto, collectively known and referred to as Federal Reclamation Laws,  
13 particularly the Federal Water Project Recreation Act of July 9, 1965, Public Law 89-72 (79  
14 Stat. 213), as amended particularly by Title XXVIII of the Reclamation Recreation  
15 Management Act of October 30, 1992, Public Law(102-575 (106 Stat. 4690-4693), by and  
16 between the United States of America acting by and through the Regional Director, Mid-  
17 Pacific Region, Bureau of Reclamation, or his duly authorized representative hereinafter  
18 styled "Reclamation" and the Casitas Municipal Water District, a non-federal entity, and a  
19 political subdivision originally known as the Ventura River Municipal Water District and  
20 duly organized and operating pursuant to the California Municipal Water District Act of  
21 1911 and amendments thereto, with its principal place of business in Oak View, California,  
22 acting by and through the President of the Board or his duly authorized representatives,  
23 hereinafter styled the "District".

24 WITNESSETH THAT:

25 WHEREAS, the United States has constructed the Ventura River Project pursuant  
26 to Act of Congress (Public Law 423, 84<sup>th</sup> Cong., 2d session) approved March 1, 1956, for  
27 irrigation, for furnishing water for municipal and domestic use, and for providing incidental

28 recreation and fish and wildlife benefits, as defined by the report submitted to Congress by the  
29 Secretary of the Interior entitled, "Ventura River Project, California, Feasibility Report." (H.  
30 Doc. No. 222, 84<sup>th</sup> Cong., 1<sup>st</sup> Sess.), and;

31 WHEREAS, the United States has contracted with the District pursuant to Contract No.  
32 14-06-200-5257 "Contract between United States and Ventura River Municipal Water District  
33 Providing for the Construction of a Storage and Conveyance System," dated March 7, 1956,  
34 (Repayment Contract) for repayment of federal costs incurred in construction of the Ventura  
35 River Project, for operation and maintenance of Project Works, including said Dams and  
36 Reservoir, related conveyance and distribution systems, appurtenances, and minimum basic  
37 recreational facilities for the accommodation of the visiting public at the Casitas Dam and  
38 reservoir, and;

39 WHEREAS, during the term of the Repayment Contract up to date, the District by and  
40 through the Repayment Contract and District Resolution No. 104 dated June 27, 1956, agreed to  
41 operate and maintain the minimum basic recreation facilities provided by the United States in  
42 constructing the Ventura River Project. Also during this same time period, the District  
43 developed additional Recreational Facilities within the Reservoir Area to accommodate the  
44 visiting public, and has continued its management of such facilities, and;

45 WHEREAS, the United States has transferred to the District, as the local responsible  
46 entity to provide for the care, operation, and maintenance at District's own expense, the entire  
47 Ventura River Project by letters of transfer dated November 17, 1958 and August 28, 1959 under  
48 the signature of Mr. B.P. Bellport, Regional Director, Mid-Pacific Region, and;

49 WHEREAS, California Water Code, Chapter 3, Article 1, Recreation and Electrical  
50 Power, §71660 (added by Stats. 1963, c.156, p.823, § 1 and amended thereafter) provides

51 authority to municipal water districts to construct, maintain, improve, and operate public  
52 recreational facilities appurtenant to facilities operated or contracted to be operated by the district  
53 and by ordinance provide regulations binding upon all persons to govern the use of such  
54 facilities, including reasonable charges for the use thereof, and;

55 WHEREAS, in the view of Reclamation, the Repayment Contract does not provide for  
56 administration, operation, maintenance, and development of recreation at Lake Casitas other than  
57 the minimum basic recreation facilities, while in the view of the District the Repayment  
58 Contract does provide for such.

59 WHEREAS, the Parties agree that it is deemed to be in the best interest of Reclamation  
60 and the District that the operation, maintenance, and development of recreation at Lake Casitas  
61 by the District continue as provided in this Agreement, and

62 WHEREAS, Reclamation and the District desire to enter into a management agreement  
63 for the recreation resources at Ventura River Project in accordance with existing law, and;

64 **NOW, THEREFORE**, it is agreed as follows:

65

66 **I. DEFINITIONS**

67 When used herein, unless otherwise distinctly expressed or manifestly incompatible with  
68 the intent hereof, the terms

69 (a) "Appropriation or Allotment of Funds" means any appropriated funds  
70 provided to the District from the Federal government without regard to the authorization for such  
71 funds or the manner in which they were transferred.

72 (b) "Commercial Filming" means a license issued by Reclamation for use of  
73 the Reservoir Area such as commercial filming, recording of television productions, feature

74 movies or commercials and the revenues from such activities will be collected and expended  
75 pursuant Public Law 106-206 (Commercial Filming on Public Lands Act).

76 (c) "Concession" is a non-Federal commercial business that supports  
77 appropriate public recreational uses and provides facilities, goods, or services for which revenues  
78 are collected.

79 (d) "Concessionaire" means an entity contracted by the District through a  
80 Third Party Agreement for a specific Concession related services and facilities

81 (e) "Fiscal year" means Districts annual period, from July 1 of one calendar  
82 year to June 30 of the next calendar year, on which the District bases its budget.

83 (f) "Good Repair" means maintaining functional use and longevity of  
84 facilities and equipment through use of appropriate actions including, but not limited to,  
85 controlled maintenance, standard operating procedures, maintenance manuals; meeting Federal,  
86 State and applicable local health department standards; meeting public safety needs and  
87 standards; and maintaining facilities in a safe, neat, clean, and well kept condition.

88 (g) "Hazardous Material" means (1) any substance, pollutant, or contaminant  
89 listed as hazardous under the Comprehensive Environmental Response, Compensation, and  
90 Liability Act (CERCLA), 42 U.S.C. Section 9601 (14) and (33); (2) oil as defined by the Clean  
91 Water Act, 33 U.S.C. Section 1321 (a) and the Oil Pollution Act, 33 U.S.C. Section 2701 (23);  
92 (3) thermal pollution, refuse, garbage, sewage effluent, industrial waste, mine or mill tailings,  
93 mineral salts, pesticides, and other solid waste, and (4) any other substance regulated as  
94 hazardous or toxic under Federal, State, local, or Tribal law.

95 (h) "Integrated Pest Management Plan" refers to a plan which is systematic  
96 and environmentally compatible to maintain pest populations within economically and  
97 environmentally tolerable levels.

98 (i) "Management of the Reservoir Area" means to administer, operate,  
99 maintain, and develop that portion of the Reservoir Area identified in Exhibit A – Area Map;  
100 including management of resources, conditions and recreation opportunities and Recreation  
101 Facilities, and keep Recreation Facilities and associated equipment in Good Repair and usable  
102 working condition

103 (j) "Mutually Agree" means all parties' designated duly authorized  
104 representatives are in agreement on a proposed action. Such agreements shall be in writing.

105 (k) "NEPA" means the National Environmental Policy Act 42 USC || 4321, et.  
106 seq.

107 (l) "Project" means the Ventura River Project as set forth in the report  
108 submitted to the Congress as by the Secretary of the Interior entitled, "Ventura River Project  
109 California, Feasibility Reports" (H. Doc No. 222, 84<sup>th</sup> Congress, 1<sup>st</sup> Sess).

110 (m) "Recreation Facilities" means those facilities constructed or installed at  
111 the Reservoir Area for recreational use by the public or for support of such recreational use. Said  
112 facilities may include, but are not limited to, buildings and other structures (such as park  
113 headquarters, park store and maintenance shops), campgrounds, picnic grounds, boat docks and  
114 ramps, electrical lines, water systems, roads, trails, parking areas, sewer systems, signs, trash  
115 facilities, boundary and interior fencing.

116 (n) "Reservoir Area" means all lands withdrawn or acquired in the name of  
117 the United States as shown on Exhibit A for the Project, as lands comprising the Casitas

118 Reservoir for management of recreation and Recreation Facilities and those waters in Lake  
119 Casitas that are subject to the water rights held by the District, except for lands covered by  
120 Casitas Dam.

121 (o) "Resource Management Plan" means all plans applicable to the Reservoir  
122 Area prepared in accordance with Title XXVIII of Public Law 102-575 and Reclamation's  
123 Resource Management Plan Guidebook.

124 (p) "Revenues" means all receipts derived from entry and other use fees  
125 which the District is permitted to collect pursuant to their authority under this Agreement;  
126 including, but not limited to fees, charges, tolls, and rents, charged by the District for public  
127 recreation use and concessionaire agreements issued or administered by the District.

128 (q) "Rights-of-Use" means various land use or resource management  
129 documents or instruments including, but not limited to, license agreements, contracts, Rights-of-  
130 Way, easements, leases, permits, and other rights of use issued or granted by Reclamation on,  
131 over, across or under the Reservoir Area.

132 (r) "Service Contracts" are third party contracts issued by the District for  
133 services such as trash removal, janitorial, pest control, and construction projects, which assist the  
134 District in the operation, maintenance, and development of the Reservoir Area.

135 (s) "Special Use Fees" means a fee, charged to Concessionaires or third  
136 parties by the District for special uses of the Reservoir Area for special events such as fairs and  
137 festivals, and concessions, which the District is permitted to collect pursuant to their authority  
138 under this Agreement.

139 (t) "Special Use" are the temporary use of specific Recreation Facilities of  
140 the Reservoir Area as a venue which does not require any change in the condition of Reservoir

141 Area lands, including but not limited to fairs, festivals, concerts, group gatherings, wedding,  
142 reunions, fishing tournaments and boating events, fundraisers, and all other recreation activities  
143 and amenities as described in the Resource Management Plan.

144 (u) "Third Party Agreements" means agreements and contracts, including  
145 Special Use contracts or permits, Concession contracts and Service Contracts, issued by the  
146 District to another entity to provide recreation related services and facilities for the Reservoir  
147 Area other than Commercial Filming and Rights-of-Use.

148

## 149 **2. TRANSFER OF RESPONSIBILITY**

150 The United States hereby transfers to the District, subject to the provisions of this  
151 Agreement, and the District hereby accepts responsibility for Management of the Reservoir Area.

152

## 153 **3. TERM OF AGREEMENT**

154 The term of this Agreement will be 25 year(s) from the date first written above, unless  
155 terminated sooner as provided herein. Two years prior to expiration of this Agreement, the  
156 parties shall, in good faith, commence negotiation of a new Management Agreement.

157

## 158 **4. ADMINISTRATION, OPERATION, MAINTENANCE, AND DEVELOPMENT**

159 The District will be responsible for the Management of the Reservoir Area in accordance  
160 with the following:

161 (a) The District will, within the limits of its authority, adopt and enforce rules  
162 and regulations for public conduct within the Reservoir Area as are necessary and desirable to  
163 protect the health and safety of persons using the Reservoir Area, for the preservation of law and

164 order, and for the protection of resources, lands and Recreation Facilities. Said rules and  
165 regulations will be consistent with regulations promulgated by Reclamation in 43 Code of  
166 Federal Regulations, Part 423 and Part 429 and other applicable Federal, State and District laws,  
167 rules, regulations, and policies currently in place or as may be amended or adopted in the future.  
168 The District has adopted and implemented rules, regulations, and ordinances for the Reservoir  
169 Area as provided for under 43 CFR 423.3(a) (2) and 423.3(c).

170 (b) The District will ensure that land use of the Reservoir Area will conform  
171 to all applicable Federal laws, rules, regulations, policies, and Executive Orders. Where  
172 variations exist in Federal laws, rules, orders, regulations, and policies, the most stringent will be  
173 the required standard. Where, State laws, and/or regulations are more stringent, but do not  
174 conflict with Federal policy, law, and/or regulations, and the State's will be the required  
175 standard.

176 (c) The District may rely on the Ventura County Sheriff's Department,  
177 California Highway Patrol, and/or other law enforcement agencies to enforce applicable Federal  
178 and State laws and local rules, regulations, and assist as necessary the enforcement of ordinances  
179 adopted pursuant to Article 4(a) within the Reservoir Area, to maintain and preserve law and  
180 order, and protect recreation facilities, resources and lands.

181 (d) Any Recreation Facilities to be developed by the District shall be  
182 developed in accordance with the RMP, the Final Environmental Impact Statement and Record  
183 of Decision at Lake Casitas or any subsequent revisions or subsequent environmental  
184 documentation. The District shall be responsible for conducting all work on such facilities,  
185 unless otherwise directed by Reclamation.



186 (e) The District will be responsible for the full cost of any and all  
187 development, replacement, or alterations of Recreation Facilities for which cost sharing has not  
188 been negotiated. Reclamation shall review and approve all development plans, including, but not  
189 limited to replacement and alterations before construction begins. The District shall coordinate  
190 with Reclamation, in advance, of the need for any such clearances and permits. The District will  
191 ensure all environmental clearances and permits are secured prior to commencement of  
192 construction activities. Reclamation reserves the right to approve any construction activity  
193 related to such clearance or permit prior to the District taking any action contemplated by such  
194 clearances or permits. The District will submit all development plans to Reclamation for its  
195 approval prior to construction. Reclamation will not unreasonably withhold its approval.

196 (f) As provided in Public Law 89-72, as amended, Reclamation may enter  
197 into a multi-year development program with the District for the design and construction of new  
198 Recreation Facilities and the upgrade and rehabilitation of the existing Recreation Facilities  
199 within the Reservoir Area. At Reclamation's discretion, Reclamation may cost share with the  
200 District any activities under the development program no more than the maximum allowed by  
201 Federal law.

202 (g) Cultural resources will be investigated prior to the implementation of any  
203 development activities or surface disturbing actions. District personnel will coordinate with  
204 Reclamation to ensure that compliance with section 106 of the National Historic Preservation  
205 Act (NHPA) (16 U.S.C 470f), and implementing regulations at 36 CFR Part 800, is completed  
206 prior to project implementation. The management of cultural resources located within the  
207 Reservoir Area shall be consistent with Reclamation's Cultural Resources Management Policy  
208 (LND P01) and Cultural Resources Directives and Standards (LND 02-01).

209 (h) In the event that human remains are found within the Reservoir Area then  
210 the responsible Reclamation Area Manager shall be immediately notified and provisions of the  
211 Native American Grave Protection and Repatriation Act (25 U.S.C. 3001 et seq.) and  
212 Reclamation's Directives and Standards for the Inadvertent Discovery of Human Remains on  
213 Reclamation Lands (LND 07-01) shall be followed.

214 (i) The collection of prehistoric or historic artifacts (Paleontology) from  
215 Reservoir Area must be approved by Reclamation. The unauthorized excavation of such items is  
216 prohibited by the Archaeological Resources Protection Act (ARPA) (16 U.S.C. 470aa et seq.).  
217 Planned collections of such items are subject to Reclamation's issuance of a permit pursuant to  
218 ARPA. Any archaeological or historical items removed from the Reservoir Area, including  
219 items collected and turned in by members of the public, shall be assessed by Reclamation to  
220 determine whether they constitute federal museum property. If so, they will be managed by  
221 Reclamation in a manner consistent with 36 CFR Part 79, the Curation of Federally-Owned and  
222 Administered Archaeological Collections.

223 (j) Reclamation may provide technical assistance to the District. Such  
224 assistance will be subject to cost sharing in accordance with subdivision (g) of Article 4 above.

225 (k) Reclamation may, at its discretion in situations where the District's  
226 operating costs exceed collections by 50 percent or more provide operating revenue by way of a  
227 cost-share arrangement as authorized by federal law and Reclamation policy.

228

## 229 **5. CONTINGENT ON APPROPRIATIONS OR ALLOTMENT OF FUNDS**

230 The expenditure of any money and the performance of any work by Reclamation as  
231 provided for by the terms of this Agreement is made contingent on Congress making the

232 necessary appropriations or the allotment of funds and shall be contingent upon such  
233 appropriation or allotment being made. The failure of Congress to appropriate funds or the  
234 absence of any allotment of funds shall not impose any liability on Reclamation. If the  
235 appropriations and allocations necessary for either party to carry out this Agreement are not  
236 made for any Fiscal year, the parties hereto agree to cooperate to reach a temporary course of  
237 action. If the non-appropriation or non-allocation of the necessary funds on behalf of either party  
238 becomes chronic, the other party may give notice of termination of this Agreement pursuant to  
239 Article 28.

240

241 **6. FEES AND REVENUES**

242 (a) Public recreation entrance and Special Use fees will be set in accordance  
243 with the fee schedule established by the District and in accordance with Reclamation rules,  
244 regulations or guidelines. The District will have the right to collect Revenues derived from  
245 Third Party Agreements, as provided in this Agreement, for activities within the Reservoir Area.  
246 The District is authorized to develop Third Party Agreements for Special Uses and set and  
247 collect Special Use Fees for such events. Not less than 100 percent of the Revenues and Special  
248 Use Fees that are collected by the District shall remain at the District and available for the  
249 expenditure by the District, without further appropriation, until expended for Management of the  
250 Reservoir Area.

251 (b) The District will maintain accounting records for the requirements of the  
252 Agreement and shall furnish to Reclamation a copy of the State required Comprehensive Annual  
253 Financial Report within thirty (30) days of its completion, but no later than January 15th of the  
254 calendar year.

255 (c) Reclamation reserves the right to establish and collect fees for Rights-of-  
256 Use pursuant to Public Law 102-575 (Title 28) Section 2805 (a)(1)(A), and establish and collect  
257 Commercial Filming Fees pursuant Public Law 106-206 (Commercial Filming on Public Lands  
258 Act), as amended. Fees collected or recovered by Reclamation under the Commercial Filming  
259 on Public Lands Act shall be available for expenditure by the Secretary, without further  
260 appropriation, at the site where collected. All costs recovered shall remain available until  
261 expended at the Reservoir Area.

262 (d) The District shall assist Reclamation by informing an applicant to  
263 complete the appropriate Right-of-Use authorization application form (7-2540 or SF-299) and  
264 submit the form to Reclamation with the application fee.

265 (e) The District may also collect fees in association with the District's on-site  
266 management, services, and resources that are associated with Reclamation's issuance of Right-  
267 of-Use and Commercial Filming licenses. Fees collected by the District shall remain at the  
268 District.

269

## 270 **7. RESOURCE MANAGEMENT PLAN**

271 (a) The Management of the Reservoir Area by the District will be in accordance  
272 with the Reclamation approved RMP and Final Environmental Impact Statement and Record of  
273 Decision at Lake Casitas for the Reservoir Area. Any authorization given by Reclamation or the  
274 District for any activity related to the Reservoir Area shall include a provision requiring  
275 compliance with said RMP.

276 (b) Consistent with Article 4 (d) and 7 (a), the District has the discretion on  
277 whether or not to implement actions described in the RMP.

278 **8. LAW ENFORCEMENT - REPORTING**

279 At Reclamation's request, the District will exchange law enforcement information with  
280 Reclamation's designated Regional Special Agent (RSA). District personnel and the designated  
281 RSA will collaborate in the exchange of law enforcement information related to the Reservoir  
282 Area. The extent and detail of information will be defined on a case-by-case basis. The RSA is  
283 available to provide resources and expertise as applicable and necessary to address violations of  
284 federal laws, at no cost to the District.

285

286 **9. RISK AND DAMAGES / HOLD HARMLESS**

287 (a) The parties hereto will each be responsible and liable only for the  
288 negligent acts or omissions of their respective employees to the extent provided by law.  
289 However, nothing in this contract will be construed to be an admission of fault or liability, and  
290 nothing will limit the defenses and immunities legally available to each party against each other  
291 and third parties.

292 (b) Notwithstanding Article 9(a) above, the District agrees to indemnify and  
293 hold harmless the United States, its employees, contractors, agents, and assigns from any loss or  
294 damage and from any liability on account of personal injury, property damage, or claims for  
295 personal injury or death arising from the District's activities under this Agreement, except for  
296 negligent acts or omissions of or by any employee of the United States in the course of his  
297 employment under this Agreement.

298

299 **10. ACCIDENT REPORTING**

300 The District will ensure adequate safety, fire, medical and search and rescue procedures  
301 are developed and in place to adequately respond, suppress, or cooperate in the investigation, or  
302 cooperate in the investigation by the agency having jurisdiction of, all accidents involving death,  
303 serious injury or property damage, hazardous material spills or other incidents of a serious nature  
304 within the Reservoir Area. The District will make an initial verbal report on such incidents to  
305 Reclamation's designated representative within one working day of knowledge of the incident.  
306 The District will submit a written report to Reclamation's designated representative within 4  
307 calendar days of the verbal notice of any of the above incident or occurrence.

308

309 **11. HAZARDOUS MATERIALS, RECYCLING AND WASTE REDUCTION**

310 (a) The District shall not allow contamination or pollution of any federal  
311 lands, waters or facilities by its employees or agents. The District shall also take reasonable  
312 precautions to prevent such contamination or pollution by third parties. Substances causing  
313 contamination or pollution shall include but are not limited to hazardous materials, thermal  
314 pollution, refuse, garbage, sewage effluent, industrial waste, petroleum products, mine tailings,  
315 mineral salts, misused pesticides, pesticide containers, or any other pollutants.

316 (b) The District shall comply with all applicable Federal, State, and local laws  
317 and regulations, and Reclamation policies and directives and standards, existing or hereafter  
318 enacted or promulgated, concerning any hazardous material that will be used, produced,  
319 transported, stored, or disposed of on or in the federal lands, water or facilities.

320 (c) Upon discovery of any event which may or does result in contamination or  
321 pollution of the federal lands, waters or facilities, the District shall immediately undertake all  
322 measures necessary to protect public health and the environment, including measures necessary

323 to contain or abate any such contamination or pollution and shall report such discovery and full  
324 details of the actions taken to Reclamation's authorized representative. Reporting shall be within  
325 a reasonable time period but shall not exceed 24 hours from the time of discovery if it is an  
326 emergency and the first working day following discovery in the event of a non-emergency. An  
327 emergency is any situation that requires immediate action to reduce or avoid endangering public  
328 health and safety or the environment.

329 (d) If violation of the provisions of this Article occurs and the District does  
330 not take immediate corrective action as determined by Reclamation's authorized representative,  
331 the District may be subject to remedies imposed by Reclamation's authorized representative,  
332 which may include termination of this Agreement.

333 (e) The District shall be responsible for any response, action or corrective  
334 measure necessary to protect public health and the environment or to restore Reservoir Area  
335 lands waters, or Recreation Facilities that are adversely affected as a result of such violation, and  
336 for all costs, penalties or other sanctions that are imposed for violation of any Federal, State,  
337 local or Tribal laws and regulations concerning hazardous material.

338 (f) The District shall defend, indemnify, protect and hold Reclamation  
339 harmless from and against any costs, expenses, claims, damages, demands, or other liability  
340 arising from or relating to the District's violation of this Article.

341 (g) The District agrees to include the provisions contained in paragraphs (a)  
342 through (f) of this Article in any Third Party Agreement it may enter into pursuant to this  
343 Agreement.

344 (h) Reclamation agrees to provide information necessary for the District,  
345 using reasonable diligence, to comply with the provisions of this Article.

346 (i) The District will develop and implement a recycling and waste reduction  
347 plan for the Reservoir Area. Said plan and implementation will be included in the budget and  
348 activity work plans.

349

350 **12. PEST CONTROL**

351 (a) The District shall take steps to prevent the introduction and spread of, and  
352 to otherwise control undesirable plants and animals, as defined by the Districts Integrated Pest  
353 Management Plan (IPM), submitted and approved by Reclamation's authorized representative,  
354 directly associated with use of the Reservoir Area. The District shall submit an updated IPM to  
355 Reclamation as pesticide use changes by District operations or by revised regulatory  
356 requirements.

357 (b) Programs for the control of these undesirable plants and animals in the  
358 Reservoir Area will incorporate the District's IPM as may be amended, and shall be consistent  
359 with Reclamation's regulations and policies concerning such programs.

360 (c) The District agrees to include the provisions contained in paragraphs (a)  
361 through (b) of this Article in any Third Party Agreements it may enter into pursuant to this  
362 Agreement.

363

364 **13. DEBRIS AND WASTE REMOVAL**

365 The District shall notify the public of the presence of hazards and floating debris within  
366 the Reservoir Area as directed by California State Revised Statutes or Administrative Code. The  
367 District will provide litter control and trash removal in all areas where public recreation use is  
368 permitted. The District will properly dispose of all waste, discarded or abandoned items, and



369 debris generated by use of the Reservoir Area. Said waste, discarded or abandoned items and  
 370 debris will be disposed of properly. Reclamation will cooperate and assist the District in the  
 371 removal of debris, discarded or abandoned items and waste within the Reservoir Area in the  
 372 event of an extraordinary or catastrophic occurrence.

373

374 **14. VARIATION IN WATER LEVEL**

375 The Project purposes and local hydrology will determine future variations of water level  
 376 in the Reservoir Area, and that neither Reclamation nor the District make any assurance of  
 377 Reservoir Area water level to accommodate recreational use.

378

379 **15. PROTECTION OF NATURAL RESOURCES**

380 Reclamation and the District agree to take all reasonable measures to minimize  
 381 sedimentation and erosion; protect land and water resources; prevent and suppress fire; protect  
 382 against introduction and spreading of noxious weeds and other pests detrimental to natural  
 383 values, agriculture or public health and safety; and will cooperate in soil and water conservation,  
 384 and fish and wildlife enhancement practices at the Reservoir Area.

385

386 **16. CONSUMPTIVE USE OF WATER BY DISTRICT**

387 When the District, Concessionaire and other holders of Third Party Agreement furnishes  
 388 water to the public, it will furnish only suitably treated, wholesome and sanitary water which  
 389 meets appropriate Federal, State, and local health standards. Reclamation does not warrant the  
 390 quality of the available water supplies as to their suitability either for domestic purposes or for  
 391 human consumption.

392

393 **17. MANAGEMENT OF PERSONAL PROPERTY**

394 (a) Reclamation personal property is property provided at Reclamation's  
395 expense for performance of this Agreement (as of the date of this Agreement, no personal  
396 property has been identified that Reclamation issued to the District) including, but not limited to,  
397 property provided by the following methods:

398 (1) Reclamation furnished personal property is property that is trans-  
399 ferred from Reclamation's stocks, or purchased directly by Reclamation, and delivered into the  
400 District's custody for performance of this Agreement. Title to Reclamation furnished personal  
401 property remains with Reclamation.

402 (2) District-acquired Reclamation personal property is property  
403 purchased or fabricated by the District at a cost of \$5,000 or more; the cost of which is  
404 reimbursable by Reclamation pursuant to this Agreement. Title to personal property purchased  
405 by the District upon reimbursement of the cost thereof by Reclamation in whole or in part, vests  
406 in Reclamation on its delivery by the supplier. Title to personal property drawn from the  
407 District's stocks or stores or fabricated by the District vests in Reclamation upon reimbursement  
408 of the cost thereof by Reclamation in whole or in part.

409 (b) The District may purchase personal property and equipment and replace it,  
410 if necessary, during the term of this Agreement to the extent deemed necessary by the District.  
411 The District must receive Reclamation's advance written approval for such purchases and may  
412 also seek reimbursement for such expenditures.

413 (c) The District will meet the basic requirements prescribed in Exhibit E of  
414 this Agreement to establish and maintain control over Reclamation personal property in its  
415 possession.

416 (d) The District will return to Reclamation all Reclamation-titled personal  
417 property that becomes excess to the performance requirements of this Agreement.

418

419 **18. THIRD PARTY AGREEMENTS, CONCESSION CONTRACTS, SPECIAL USE,**  
420 **AND RIGHTS-OF-USE**

421  
422 The District shall not issue any other form of permission to use the Reservoir Area except  
423 as expressly provided herein.

424 (a) The District may issue and administer Third Party Agreements, such as  
425 Concessions, Special Use and Service Contracts, to persons or associations for the purpose of  
426 providing appropriate and necessary services, goods, and facilities for the use of the visiting  
427 public consistent with the intent and conditions of this Agreement and in accordance with any  
428 current or future planning documents.

429 (b) The District shall submit all Concession contracts prior to solicitation to  
430 Reclamation for its review and approval. Reclamation shall not unreasonably withhold such  
431 approval. Reclamation will obtain review and comment by the District on all Commercial  
432 Filming license applications prior to Reclamations review and approval. The Third Party  
433 Agreements shall contain language subjecting the rights and privileges there under to all terms,  
434 conditions, exceptions, and reservations in this Agreement; shall recognize the right of para-  
435 mount use of the Reservoir Area for Project purposes; and shall hold harmless and indemnify  
436 Reclamation and the District, its officers, agents, employees, contractors, and assigns from any  
437 loss or damage and from any liability on account of injury, damage or death due to construction,

438 operation and maintenance activities related to Project purposes and any other terms and  
439 conditions at Reclamation's discretion. The District will require all Concessionaires and other  
440 holders of Third Party Agreements operating within the Reservoir Area to carry adequate  
441 liability and property damage insurance. Said insurance will be of sufficient amount to cover, as  
442 a minimum, the District's liability under its governmental liability statutes and will be consistent  
443 with the services and facilities provided and the potential for injury or damage to life and  
444 property. Reclamation will be named as an additional insured on all such insurance, and a  
445 certificate of insurance will be provided to the District by the Concessionaires and other holders  
446 of Third Party Agreements to ensure that the insurance is in effect.

447 (c) No Third Party Agreement issued by the District as provided in subsection  
448 (a) above shall purport to transfer or convey any interest in Reservoir Area land and water or any  
449 Recreation Facilities; and, the right given to the District to enter into such Third Party  
450 Agreements shall not be construed as a right to grant or convey an interest in Reservoir Area  
451 land and water, or any Recreation Facilities. No assignment or transfer of a Third Party  
452 Agreement or interest therein, whether as security or otherwise, shall be effective until such  
453 assignment or transfer has been reviewed and approved in writing by the District and  
454 Reclamation. All Concession contracts issued by the District must comply with Reclamation's  
455 Concession Management Policy and Directive and Standards, as may be amended from time-to-  
456 time, attached as Exhibit F.

457 (d) Third Party Agreements issued by the District shall also provide that in the  
458 event of the termination of this Agreement, such agreements shall simultaneously terminate. In  
459 the event of termination of this Agreement and at Reclamation's discretion, Reclamation may  
460 issue a new Concession contract that is in compliance with the Concessions Management Policy

461 and Directives and Standards. In the event this Agreement is terminated, the District shall pay to  
462 Reclamation the pro-rated unexpended portion of any fees or rents paid to the District by such  
463 Concessionaires or other holders of Third Party Agreements as appropriate

464 (e) The term for a Third Party Agreement may not extend beyond the term of  
465 this Agreement. Reclamation will work with the District to determine reasonable lengths of  
466 term.

467 (f) Concessionaires and other holders of Third Party Agreements, shall be  
468 required to comply with all applicable provisions of Federal, State, and local laws, rules and  
469 regulations, Executive Orders, and Reclamation Policies, in force now or as may be promulgated  
470 or changed in the future. Any such Right-of-Use shall not compete or interfere with the Districts  
471 management of the Reservoir Area or the primary purposes of the Project.

472 (g) In accordance with the Concession Management Policy and Directives and  
473 Standards, and the Recreation Management Policy (LND P04, as amended), the District shall not  
474 issue, or allow to be issued, directly or through the actions of its Concessionaires or other holders  
475 of Third Party Agreements, any forms of agreements that allow for the development of privately  
476 owned exclusive uses, such as, but not limited to, cabin sites; mobile homes or travel trailer sites;  
477 private boat docks; ski clubs; boat clubs; or, the issuance of livestock grazing permits.

478 (h) Only Reclamation may issue Rights-of-Use for land use and resource  
479 management within the Reservoir Area.

480 (1) Reclamation will, prior to approval of any Rights-of-Use, provide  
481 the District a copy of any Rights-of-Use application for review and comment by the  
482 District. The District shall review any such application and make written comment to  
483 Reclamation including whether the District concurs with the application. Reclamation

484 will consider the written comments of the District during the approval process and, if  
485 applicable, incorporate them into the rights-of-use. Reclamation shall include in each  
486 Right-of-Use reasonable measures to protect Recreation Facilities, or repair of damages  
487 which may occur to Recreation Facilities and a provision that holder of any such Rights-  
488 of-Use indemnifies and holds harmless the District, its employees, agents, and assigns  
489 from any loss or damage and from any liability on account of personal injury, property  
490 damage, or claims for personal injury or death arising out of the land use or resource  
491 management granted by Reclamation, except for any such Rights-of-Use issued to the  
492 District. Any Special Use Fees collected by the District shall be consistent with the  
493 provisions of Article 6 of this Agreement.

494 (2) As permitted by law or regulation, administrative fees incurred by  
495 Reclamation and the District for miscellaneous costs associated with the review of  
496 Rights-of-Use applications and ongoing administrative expenses incurred may be charged  
497 by Reclamation. Such administrative fees will be collected by Reclamation and the  
498 District's share of the costs will be reimbursed to the District from such fees by  
499 Reclamation. The value of the Rights-of-Use is based on the appraised value of such use  
500 as determined by Reclamation. The payment for the value of such Rights-of-Use will be  
501 collected by Reclamation only.

502

503 **19. UNAUTHORIZED USE**

504 The District will take all reasonable measures necessary to identify, investigate, and  
505 resolve incidents of unauthorized use of the Reservoir Area, or unauthorized encroachment  
506 within the Reservoir Area. This includes any legal actions necessary to prevent or prosecute

507 such unauthorized use provided that any such action by the District cannot bind the United States  
508 in a manner either to payment of money or any other form or commitment. Subject to the  
509 foregoing, Reclamation hereby delegates to the District the right to bring action in the District's  
510 name in order to protect each party's interests, and carry out their responsibilities in connection  
511 therewith. Resolution of boundary disputes shall be the responsibility of Reclamation. The  
512 District will notify Reclamation's designated representative of boundary disputes or  
513 unauthorized incidents within 10 calendar days of discovery.

514

515 **20. RESERVATIONS**

516 The District's management of the Reservoir Area is subject to the following conditions  
517 and reservations:

518 (a) Existing land uses, rights, or interests within the Reservoir Area and  
519 lawfully held by Reclamation or persons or entities not party to this Agreement.

520 (b) The right of Reclamation, its assigns, employees and agents, to enter upon  
521 the Reservoir Area on official business without charge, for the purpose of enforcing, protecting,  
522 and exercising the rights of Reclamation and the District, and also to protect the rights of those  
523 not party to this Agreement.

524 (c) The right of Reclamation, the District, and their agents, employees,  
525 assigns, contractors, lessees, or permittees, to remove from the Reservoir Area, any and all  
526 materials necessary for the construction, operation, and maintenance of Project works and  
527 facilities. All such removal activities shall not occur or encroach on developed sites without  
528 mutual agreement of the parties hereto.

529 (d) Except in emergency situations, as defined in this Agreement,  
530 Reclamation's designated representative will give written notice to the District's designated  
531 representative 30 calendar days prior to the exercise of the above rights.

532

533 **21. TITLE TO LAND, IMPROVEMENTS, EQUIPMENT AND RESTORATION**

534 (a) Permanent structures and improvements constructed on the Reservoir Area  
535 lands and water which were funded, or partially funded, by the United States shall remain the  
536 property of the United States.

537 (b) The District will keep a current and accurate property record/inventory of  
538 all Recreation Facilities, structures and improvements installed or constructed within the  
539 Reservoir Area and all equipment purchased with federal Appropriations or Allotment of Funds  
540 for use at the Reservoir Area pursuant to this Agreement.

541 (c) Property, equipment, and supplies acquired with federal Appropriations or  
542 Allotment of Funds pursuant to this Agreement will be managed in accordance with Exhibit E.

543 (d) The District shall keep a current and accurate inventory of any structures  
544 and improvements installed or constructed solely at its own expense or at the expense of its  
545 contractors, concessionaires and permittees and shall provide Reclamation such inventory within  
546 30 days of completion of such installation or construction, so that Reclamation inventory records  
547 can be maintained accordingly. Upon termination of this Agreement, Reclamation may  
548 purchase, at the Cost Less Depreciation value, those facilities determined necessary for the future  
549 operation and maintenance of the Reservoir Area, provided the facilities were exclusively  
550 constructed and financed by the District its contractors, concessionaires or permittees.



551 (e) For a period of 120 days after termination of this Agreement or such  
552 longer period as may be determined by Reclamation to be reasonable, the District, its  
553 contractors, concessionaires or permittees, shall have the privilege, at their sole cost or expense,  
554 of salvaging and/or removing Recreation Facilities that were exclusively financed, constructed or  
555 installed by the District, its contractors, concessionaires or permittees, that are determined by  
556 Reclamation to be unnecessary for continued Management of the Reservoir Area. After the  
557 expiration of such period, the title to all remaining District financed, constructed or installed  
558 Recreation Facilities shall vest in the United States. The District, its contractors, concessionaires  
559 and permittees shall restore the land occupied by such removed Recreation Facilities to its  
560 original condition as determined to be satisfactory to Reclamation.

561

562 **22. REVIEW OF ADMINISTRATION, OPERATION, MAINTENANCE, AND**  
563 **DEVELOPMENT**

564

565 The parties will meet annually or more often if requested by either party, to review and  
566 inspect the Reservoir Area regarding compliance with this agreement. The purpose of these  
567 reviews and inspections are to ensure that administration, operation, maintenance, and  
568 development procedures are adequate; to identify and correct deficiencies and problems; and to  
569 ensure the administration of the Reservoir Area is in accordance with the intended purposes.  
570 Reviews will include, but are not necessarily limited to: monitoring items if identified in the  
571 RMP and Environmental Impact Statement for Lake Casitas or other such Plans; health and  
572 safety; appropriate use of the Reservoir Area lands and water; land interests and resources; and  
573 inspections of Recreation Facilities and operations, including third party Concession contracts or  
574 permits, and basic Service Contracts, within the Reservoir Area. Deficiencies and problems  
575 within the Reservoir Area will be corrected in a timely manner in accordance with the terms of

576 this Agreement. Conclusions and recommendations based upon such reviews and inspections  
577 will provide direction for, and possible modification of the administration, operation,  
578 maintenance, and development responsibilities pursuant to this Agreement.

579

580 **23. EXAMINATION OF RECORDS**

581 (a) The District agrees that Reclamation shall have the right to examine and to  
582 access any pertinent books, documents, papers, and records of the District and/or third party  
583 entities involving transactions related to this Agreement.

584 (b) Reclamation's designated representative may at any time request an  
585 independent audit of the District's financial activities for Reservoir Area. Such independent  
586 audit shall be performed at the cost of Reclamation. Any discrepancies found during such audits  
587 shall be corrected by the responsible party.

588 (c) Reclamation's designated representative may at any time request an  
589 independent audit or examination of records of third party Concession contract, permits or other  
590 service contracts. Such independent audit or examination of records shall be performed at the  
591 cost of Reclamation. Any discrepancies found during such audits shall be corrected by the  
592 responsible party.

593

594 **24. RECREATION USE DATA REPORT**

595 On January 15 of each year, the District will furnish to Reclamation's designated  
596 representative an annual summary of recreation related visitor uses at the Reservoir Area for the  
597 then Fiscal Year. Reclamation will provide the forms for this report, which is currently titled  
598 "Recreation Use Data Report".

599

600 **25. MISCELLANEOUS PROVISIONS**

601 (a) The District, its contractors, concessionaires or permittees shall comply  
602 with the Environmental Requirements set forth in Exhibit B attached hereto and incorporated  
603 herein.

604 (b) The District, its contractors, concessionaires or permittees shall comply  
605 with the Equal Opportunity requirements set forth in Exhibit C and Title IV of the Civil Rights  
606 Act of 1964 set forth in Exhibit D attached hereto and incorporated herein.

607 (c) The District, its contractors, concessionaires or permittees, shall perform  
608 this Agreement consistent with Reclamation's federal Indian trust responsibilities as set forth in  
609 Exhibit G, entitled "Departmental Manual Part 512, Chapter 2, Departmental Responsibilities for  
610 Indian Trust Resources", attached hereto and incorporated herein.

611 (d) Reclamation, at the request of the District, shall provide information on  
612 property boundaries and Rights-of-Use on Reservoir Area lands and water within the Reservoir  
613 Area.

614 (e) The parties hereto understand and agree that the various terms and  
615 conditions within this Agreement apply to the Agreement as a whole, and are not to be narrowly  
616 defined within the specific Article under which a given term or condition is located.

617 (f) Each party hereto will provide to the other party any additional reports or  
618 information which may be reasonably requested.

619 (g) Any activity deemed to be illegal on the Reservoir Area and water will be  
620 cause for immediate action under Articles 26 and 28 of this Agreement.

621

622 **26. NOTICE OF CURE/ DISPUTE RESOLUTION**

623 (a) Reclamation may provide notice of any non-compliance with the terms  
624 and conditions of this Agreement. Notification of non-compliance shall be in writing, giving a  
625 90-day period of time in which the non-compliant act or omission shall be corrected.

626 (b) In the event the District disagrees with Reclamation's direction regarding  
627 any corrective action, Reclamation and the District shall attempt to reach mutual agreement on  
628 such action within 90 days, or such longer period as may be Mutually Agreed to by the parties  
629 hereto, as necessary to address any notice of non-compliance. Each party shall present its  
630 proposed action to the Director of the Mid-Pacific Region of the Bureau of Reclamation. If  
631 within 90 calendar days after submitting such proposal to the Director, there is still no mutual  
632 agreement on the proposed action, Reclamation's proposed action shall take precedent. Should  
633 this occur, both parties shall have the right to terminate this Agreement after notice in writing as  
634 set forth in Article 28.

635 (c) If any substantial or persistent non-compliance is not corrected within the  
636 specified time the following remedies are available: Reclamation may close all or part of the  
637 Reservoir Area, Reclamation may temporarily suspend Management of the Reservoir Area, or  
638 terminate the Agreement after notice in writing of such intent, in accordance with Article 28.

639

640 **27. MODIFICATION OF AGREEMENT**

641 This Agreement may be modified, amended, or superseded at any time during its term as  
642 Mutually Agreed by the parties hereto.

643

644

645 **28. TERMINATION**

646 (a) This Agreement will terminate and all rights and obligations of the parties  
647 under this Agreement will cease under the following conditions:

648 (1) Upon expiration of the term of this Agreement, as provided in Article  
649 3; or

650 (2) 90 days after receipt of a written notice of termination as provided in  
651 Article 28; or

652 (b) If the U.S. Congress fails to provide adequate funding to enable  
653 Reclamation to carry out its respective obligations under this Agreement, either party may give  
654 written notice that this Agreement shall terminate on a certain date at least 180 days after the  
655 date of notice.

656 (c) For conditions other than those expressed in (a) and (b) herein,  
657 Reclamation or the District will give the other party at least 180 days written notice of the intent  
658 to terminate this Agreement.

659

660 **29. DESIGNATED REPRESENTATIVES / NOTICES**

661 The parties hereto agree the designated representatives for administration of this  
662 Agreement are as follows, or as may be further delegated in writing by the following:  
663 Reclamation - Area Manager, South Central California Area Office, Bureau of Reclamation,  
664 1243 N Street, Fresno, California 93721 and Manager, Casitas Municipal Water District, 1055  
665 Ventura Ave. Oak View, CA 93022. Any written notice, demand, or request, as required or  
666 authorized by this Agreement, will be properly given if delivered by hand, or by mail, postage  
667 prepaid, to the other party as above listed. All parties hereto are responsible for notifying all

668 affected parties of any subsequent change of address, organizational changes, responsibility  
669 adjustments, and other related changes, as they take place.

670

671 **30. SEVERABILITY**

672 Each provision of this Agreement shall be interpreted in such a manner as to be valid  
673 under applicable law, but if any provision of this Agreement shall be deemed or determined by  
674 competent authority to be invalid or prohibited hereunder, such provision shall be ineffective and  
675 void only to the extent of such invalidity or prohibition, but shall not be deemed ineffective or  
676 invalid as to the remainder of such provision or any other remaining provision, or this Agreement  
677 as a whole.

678

679 **31. OFFICIALS OR EMPLOYEES NOT TO BENEFIT**

680 No member or delegate of Congress shall be admitted to any share or part of any contract  
681 or agreement made, entered into, or accepted by or on behalf of the United States, or to any  
682 benefit to arise thereupon.

683

684 **32. SURVIVOR CLAUSE**

685 Terms and conditions that require action by the District or its Concessionaires, or other  
686 holders of Third Party Agreements, agents or assigns as authorized under Articles 18 and 25 of  
687 this Agreement may survive the termination of this Agreement when they are deemed by  
688 Reclamation to be for the benefit of the United States.

689

690 IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the first date  
691 written above.

692

693 Casitas Municipal Water District

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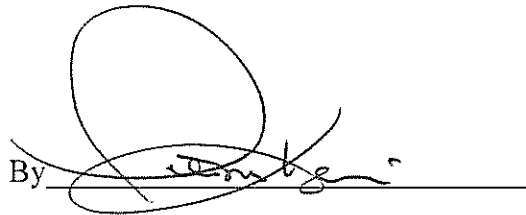
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By 

President  
Board of Directors

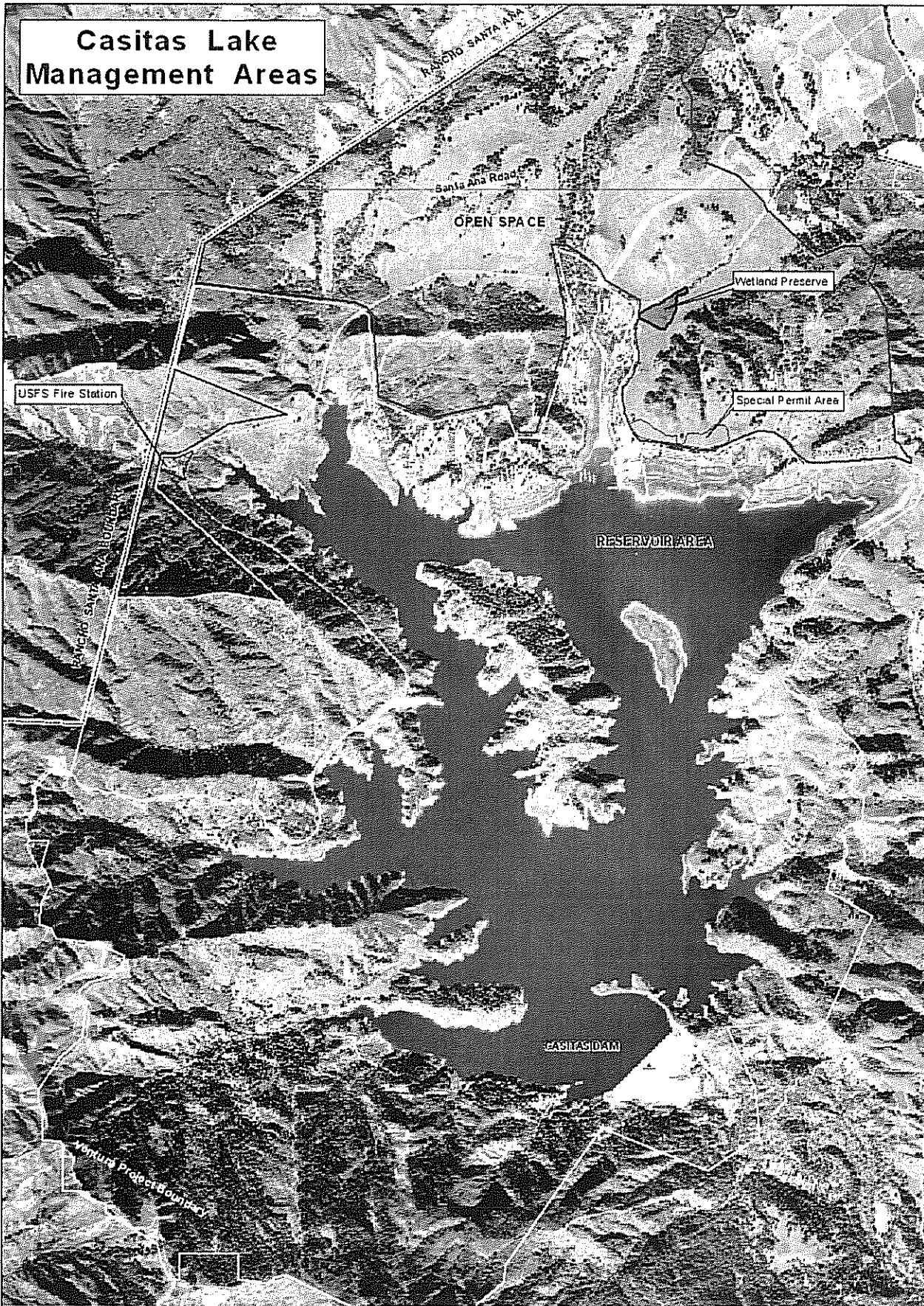
United States of America  
Department of the Interior







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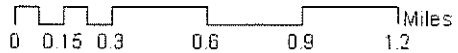
Director - Mid-Pacific Region,  
Bureau of Reclamation

**TOP**

# Casitas Lake Management Areas



-  USFS Fire Station Lease
-  Open Space "Title IV Lands"
-  Special Permit Area
-  Casitas Reservoir Lands - Vertura River Project
-  Rancho Santa Ana Boundary
-  Wetland\_Preserve



**RECLAMATION**  
*Managing Water in the West*



## EXHIBIT B

## ENVIRONMENTAL REQUIREMENTS

706  
707  
708  
709710 **1.1 Introduction**

711 All Actions taking place on federal property must comply with the National Environmental  
712 Policy Act (NEPA) and associated laws and regulations as amended. The District shall integrate  
713 NEPA processes with other planning at the earliest possible time to insure that planning and  
714 decisions reflect environmental values, to avoid delays later in the process and to head off  
715 potential conflicts (40 CFR 1501.2).

716 Actions must be consistent with the following:

717 **1.1.1 Laws and regulations**

718 Fish and Wildlife Coordination Act  
(PL 85-624, as amended)  
719 Endangered Species Act  
720 (PL 93-205, as amended)  
721 Migratory Bird Treaty Act  
722 (16 USC 703-711)  
723 Section 404 of the Clean Water Act  
724 (PL 92-500, as amended; 33 USC § 1344; 40 CFR Part 230)  
725 Cultural Resources Compliance  
726 (PL89-665, as amended; 36 CFR Part 800)  
727 Indian Trust Asset Policy and Guidance  
728 Guidance for Implementing Indian Sacred Sites  
729 (EO 13007)  
730 Environmental Justice  
731 (EO 12898)  
732 Quality of Information  
733 (PL 106-554)

734 **1.1.2 Resource Management Plan (RMP)**735 **1.1.3 Reclamation Policies**

736

737 **1.2 When is Environmental Documentation Necessary?**

738 Environmental documentation is needed if maintenance or other project includes one of the  
739 following:

- 740 • Ground disturbance
- 741 • Change in capacity
- 742 • Change in purpose
- 743 • New construction – Reclamation must receive notification in advance of modifications to  
744 determine whether environmental documentation is required.

745 Routine maintenance not involving one of the above criteria does not require environmental  
746 documentation.

747

### 748 **1.3 How to choose the appropriate documentation**

749 Consultation with Reclamation at the earliest planning stages and throughout the planning  
750 process is necessary to ensure the appropriate level of environmental documentation and to avoid  
751 unnecessary delay. The District will analyze the project as a whole; the evaluations should not  
752 be compartmentalized.

### 753 **1.4 Categorical Exclusions**

754 Categorical Exclusions (CE) shall be prepared for minor projects, which involve one of four  
755 criteria listed in Section 1.2 above and satisfy one of the following criteria under Interior 516  
756 DM 2, Appendix 2.

#### 757 **1.4.1 Categories**

758 Reclamation's current categories for CEs, as of the date of execution of this agreement,  
759 are listed below.

760 The project:

- 761 • Has no significant effect on the quality of the human environment (should be answered  
762 last);
- 763 • Has no highly controversial environmental effects and does not involve unresolved  
764 conflicts concerning alternative uses of available resources;
- 765 • Has no significant impacts on public health or safety;
- 766 • Has no significant impacts on natural resources or unique geographic characteristics such  
767 as historic or cultural resources; park, recreation or refuge lands; or other ecologically  
768 significant or critical areas;
- 769 • Has no highly uncertain or potentially significant environmental effects and does not  
770 involve unique or unknown environmental risks;
- 771 • Does not establish a precedent for future action and does not represent a decision in  
772 principle about future actions with potentially significant environmental effects;
- 773 • Has no direct relationship with other actions with individually insignificant but  
774 cumulatively significant environmental effects;
- 775 • Has no significant impacts on properties listed or eligible for listing in the National  
776 Register of Historic Places (National Register);
- 777 • Has no significant impacts on species listed or proposed to be listed on the List of  
778 Endangered or Threatened Species, and has no significant impacts on designated Critical  
779 habitat for these species;
- 780 • Does not threaten to violate Federal, state, local, or tribal law or requirements imposed  
781 for protection of human environment;
- 782 • Does not effect Indian Trust Assets (ITAs);
- 783 • Does not have a disproportionately high or adverse effect on low income or minority

- 784 populations,
- 785 • Does not limit access to or ceremonial use of Indian sacred sites on Federal lands by
- 786 Indian religious practitioners and does not significantly or adversely affect the physical
- 787 integrity of such sacred sites; or
- 788 • Does not contribute to the introduction, continued existence, or spread of noxious weeds
- 789 or non-native invasive species known to occur in the area and does not contribute to
- 790 actions that may promote that introduction, range, or growth of such species.
- 791

#### 792 ***1.4.2 Preparing the CE***

793 In determining whether the action qualifies for a CE, fill out the Categorical Exclusion Checklist

794 (CEC). This checklist is required on all Reclamation actions whose impacts are small that an

795 Environmental Assessment (EA) or Environmental Impact Statement (EIS) is not required. If all

796 answers on the CEC are “no” then the action meets the requirements of a CE. If any answers are

797 marked “yes,” then an EA is required to determine the significance of the action. If any items on

798 the checklist are marked “unknown,” then the project requires additional knowledge from

799 research or consultants. If the impacts are already known or expected to be significant, then

800 prepare an EIS.

801

802 The final CE should contain the following elements:

- 803 • The project description and purpose
- 804 • Photos and maps (including a topographic map)
- 805 • The CE checklist
- 806 • Impacts, Minor Mitigation, Avoidance Strategy, Constraints
- 807

### 808 **1.5 Environmental Assessment/FONSI**

809

#### 810 ***1.5.1 Environmental Assessment***

811 In the event that a Finding of No Significant Impact (FONSI) is the appropriate Environmental

812 documentation, a combined Environmental Assessment (EA) should be prepared, addressing the

813 issues significant under NEPA. The State will obtain concurrence from Reclamation that an EA

814 is the appropriate level of documentation prior to initiating the EA.

815 The draft EA will be reviewed and approved by Reclamation prior to circulation to the public or

816 agencies outside Reclamation and the State. After public circulation has been completed and

817 Reclamation as has agreed to the responses to comments received, a draft FONSI will be

818 submitted with the final EA for signature by Reclamation.

819 **1.5.1.1** Depending on the complexity of the project, the following actions may be appropriate:

- 820 • Joint environmental documentation with State, local, and tribal agencies
- 821 • Scoping (public, inter/intra-agency)
- 822 • News releases through newspapers, newsletters, and the Internet
- 823 • Sending the draft EA to the public for comments
- 824 • Public meetings

- 825 • Sending the final EA and FONSI to the public
- 826 • Consultation and coordination with other agencies
- 827 • Public meeting on the draft
- 828 • Supplementing previous EAs and FONSI
- 829 • Adoption of an EA

830 **1.5.1.2** An EA should include the following:

- 831 • A Cover Sheet, Summary, Table of Contents, and list of Preparers
- 832 • Purpose and Need: a brief objective description
- 833 • Proposed Action and All Alternatives: must contain a “no action” alternative, present the
- 834 action then discuss all reasonable alternatives in detail. Examples of details to include
- 835 are: photographs; area to be disturbed; location with a legal description and map; amount
- 836 of ownership lands to be affected; information on water and wastewater quantities,
- 837 wastewater disposal plans, water conservation measures, and additional items as needed.
- 838 • Affected Environment and Environmental Consequences: shows the effects and
- 839 consequences of the action, should show both beneficial and adverse impacts in the long-
- 840 and short-run also irreversible and irretrievable impacts and the impacts that would occur
- 841 under the no action
- 842 • Consultation and Coordination: includes coordination with other agencies who have any
- 843 interest in or jurisdiction over the project; includes field reviews and public involvement
- 844 activities, permits and approvals
- 845 • Attachments/Appendices as necessary: (a) compliance with environmental statutes, (b)
- 846 list of environmental commitments, (c) list of preparers, (d) bibliography, (e) distribution
- 847 list

## 848 **1.5.2 FONSI**

849 A FONSI is a document by a federal agency briefly presenting the reasons why an action, not  
 850 otherwise categorically excluded, will not have a significant effect on the human environment  
 851 and for which an EIS therefore will not be prepared (40 CFR 1508).

## 853 **1.6 Environmental Impact Statement**

854 An Environmental Impact Statement (EIS) will be prepared for projects which involve  
 855 substantial or controversial impacts. An EIS is more detailed than an EA. It usually involves a  
 856 more complex action or project that requires more extensive public involvement and review  
 857 processes.

### 858 **1.6.1 Environmental Impact Statement**

859 The EIS process involves more formal notification to the public for public involvement. The  
 860 environmental document discusses a full range of alternatives for accomplishing the proposed  
 861 project.

862 **1.6.1.1** The following notices must be associated with the EIS:

- 863 • Notice of Intent to prepare an EIS (NOI)-describe the action and alternatives; list

- 864 proposed timeline, scoping meetings; and give contact information
- 865 • Notice of Scoping Meetings is given through publication in the Federal Register and in
- 866 local newspapers
- 867 • Notice of Public Information Meetings will be noticed in local newspapers
- 868 • Notice of Availability and Public Hearing will be published in the Federal Register and in
- 869 local newspapers

870 **1.6.1.2** Content of the EIS:

- 871 • All requirements detailed in section 1.5.1.2
- 872 • Alternatives: Alternatives presented in the EIS must be reasonable. Reasonable
- 873 alternatives include those that are practical or feasible from the technical or economic
- 874 standpoint and using common sense rather than simply desirable from the standpoint of
- 875 the applicant. All reasonable alternatives must be rigorously explored and for
- 876 alternatives that were eliminated from detailed study, include a brief explanation for the
- 877 elimination.
- 878 • A preferred alternative should be identified and explained in such language that it may be
- 879 extracted from the document to stand alone as a separate document.
- 880 • No Action Alternative-represents the projection of the future of the current situation. For
- 881 O&M studies, the no action alternative assumes continuing current O&M activities with
- 882 no change.

883 **1.6.1.3** A minimum time line for the NEPA process is as follows (Reclamation may extend

884 limits):

- 885 • The **minimum** period between the notice of a hearing and the actual hearing is 15 days
- 886 (40 CFR 1506.6 (c) (2)).
- 887 • The **minimum** period for public review of the Draft EIS (DEIS) or any supplements is 45
- 888 days (40 CFR 1506.10 (c) and (d), 516 DM 4.26A).
- 889 • The **minimum** period between EPA's Federal Register notice and issuing the Record of
- 890 Decision (ROD) is 30 days (40 CFR 1506.10 (b) (2)).

891 The recommended time line for the process is 30 days between the Notice of Availability and the

892 Public Hearing and 15 days between the Public Hearing and the closing of comments.

893

894 **1.6.2 Record of Decision**

895 The Draft Record of Decision for Reclamation signature will contain:

- 896 • The decision, the alternatives considered, and the preferred alternative from the EIS
- 897 • The environmentally preferred alternative
- 898 • The factors considered for each alternative
- 899 • Whether or not all practicable means to avoid or minimize environmental harm for the
- 900 alternative selected have been adopted, and if not, why. A summary of environmental
- 901 commitments may be necessary.
- 902 • Any monitoring and enforcement program established to ensure that identified mitigation

- 903 measures are accomplished
- 904 • A brief commentary on the Final EIS (FEIS)
- 905 • An explanation of how the community involvement in the NEPA process may have
- 906 influenced the final decision.
- 
- 907 • A statement that there will be no impacts to the Indian Trust Assets (ITAs), or a
- 908 statement explaining the impacts and any unresolved ITA issues.
- 909

910 ***1.7 Supplemental Environmental Documentation***

911 If a change in environmental status occurs, it must be addressed in subsequent documents. For

912 example, if a new endangered species enters the area, the appearance and effects to a species

913 must be added in subsequent documents.

914 **1.6.3.1** Environmental changes affecting projects being developed under a programmatic EIS

915 will be addressed using a project specific EA/IS with a FONSI or a Categorical Exclusion as

916 appropriate.

917 **1.6.3.2** Environmental changes affecting projects being developed under a project specific

918 environmental document will be addressed in a Letter Supplement discussing the changes,

919 impacts, and mitigation which may be required.

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## EXHIBIT C

## EQUAL OPPORTUNITY REQUIREMENTS

948 During the performance of this Agreement, the District agrees as follows:  
949

950 1. The District will not discriminate against any employee or applicant for employment  
951 because of race, color, age, religion, sex, or national origin. The District will take affirmative  
952 action to ensure that applicants are employed, and that employees are treated during employment  
953 without regard to their race, color, age, religion, sex, or national origin. Such action shall  
954 include, but not be limited to, the following: Employment, upgrading, demotion, or transfer;  
955 recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of  
956 compensation; and selection for training, including apprenticeship. The District agrees to post in  
957 conspicuous places, available to employees and applicants for employment, notices to be  
958 provided by the United States setting forth the provisions of this Equal Opportunity clause.  
959

960 2. The District will, in all solicitations or advertisements for employees placed by or in  
961 behalf of the District, state that all qualified applicants will receive consideration for employment  
962 without regard to race, color, age, religion, sex, or national origin.  
963

964 3. The District will send to each labor union or representative of workers with which it  
965 has a collective bargaining agreement or other contract or understanding, a notice, to be provided  
966 by the United States, advising the labor union or workers representative of the District's  
967 commitments under this Equal Opportunity clause and shall post copies of the notice in  
968 conspicuous places available to employees and applicants for employment.  
969

970 4. The District will comply with all provisions of Executive Order No. 11246 of  
971 September 24, 1965, as amended, and of the rules, regulations, and relevant orders of the  
972 Secretary of Labor.  
973

974 5. The District will furnish all information and reports required by said amended  
975 Executive Order and by the rules, regulations, and orders of the Secretary of Labor, or pursuant,  
976 thereto, and will permit access to its books, records, and accounts by the United States and the  
977 Secretary of Labor for purposes of investigation to ascertain compliance with such rules,  
978 regulations, and orders.  
979

980 6. In the event of the District's noncompliance with the Equal Opportunity clause of this  
981 Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled,  
982 terminated, or suspended, in whole or in part, by the United States and the District may be  
983 declared ineligible for further Government contracts in accordance with procedures authorized in  
984 said amended Executive Order, and such other sanctions may be imposed and remedies invoked  
985 as provided in said Executive Order, or by rules, regulations, or order of the Secretary of Labor,  
986 or as otherwise provided by law.  
987

988 7. The District will include the provisions of paragraphs 1) through 6) in every  
989 subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of

990 Labor issued pursuant to Section 204 of said amended Executive Order, so that such provisions  
991 will be binding upon each subcontractor or vendor. The District will take such action with  
992 respect to any subcontract or purchase order the United States may direct as a means of enforcing  
993 such provisions, including sanctions for noncompliance: provided, however, that in the event the  
994 District becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a  
995 result of such direction by the United States, the District may request the United States to enter  
996 into such litigation to protect the interests of the United States.

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1000 CERTIFICATION OF NONSEGREGATED FACILITIES  
1001

1002 The term segregated facilities means: any waiting rooms, work areas, restrooms and  
1003 washrooms, restaurants or eating areas, time clocks, locker rooms, storage areas, dressing areas,  
1004 parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing  
1005 facilities provided for employees which are segregated by explicit directive or are in fact  
1006 segregated on the basis of race, creed, color, or national origin, because of habitat, local custom,  
1007 or otherwise. The District certifies that it does not maintain or provide for its employees any  
1008 segregated facilities at any of its establishments, and that it does not and will not permit its  
1009 employees to perform their services at any location under its control where segregated facilities  
1010 are maintained. The District agrees that a breach of this certification is a violation of the Equal  
1011 Opportunity Clause in this contract. The District agrees that (except where it has obtained  
1012 identical certification from proposed subcontractors for specific time periods) it will obtain  
1013 identical certification from proposed subcontractors prior to the award of subcontractors  
1014 exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause,  
1015 and that it will retain such certification in its files.

1016  
1017 NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.  
1018



## EXHIBIT D

## TITLE VI, CIVIL RIGHTS ACT OF 1964

1. The District agrees that it will comply with Title VI of the Civil Rights Act of July 2, 1964 (78 Stat. 241), and all requirements imposed by or pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the grounds of race, color, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the District receives financial assistance from the United States and hereby gives assurance that it will immediately take any measures to effectuate this Agreement.

2. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the District by the United States, this assurance obligates the District; or in the case of any transfer of such property or structure is used for a purpose involving the provision of similar service or benefits. If any personal property is so provided, this assurance obligates the District for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the District for the period during which the Federal financial assistance is extended to it by the United States.

3. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the District by the United States, including installment payments after such date on account of arrangements for Federal financial assistance which were approved before such date. The District recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall reserve the right to seek judicial enforcement of this assurance. This assurance is binding on the District, its successors, transferees, and assignees.

## EXHIBIT E

## NONEXPENDABLE GOVERNMENT PROPERTY REQUIREMENTS

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1067  
1068 1. Nonexpendable government property is equipment which is complete in itself and  
1069 does not ordinarily lose its identity or become a component part of another piece of  
1070 equipment when put into use. Nonexpendable Government property includes the  
1071 following:

1072  
1073 a. Any single item, having a useful life of 1 year or more, which is acquired at a  
1074 cost of, or valued at \$5000 or more;

1075  
1076 b. Sensitive items identified in Article 5 below, regardless of acquisition cost;

1077  
1078 c. All office furnishings and furniture.  
1079

1080 2. For each item of nonexpendable United States property, the District is required to  
1081 maintain an individual item record which will adequately satisfy the requirements set  
1082 forth in Article 17 of this Agreement. In establishing and maintaining control over  
1083 United States' property, the District will include, at the minimum, the following  
1084 information in their property accounting system:

1085  
1086 a. Contract number

1087 b. Name of item

1088 c. Manufacturer's name

1089 d. Manufacturer's model number

1090 e. Manufacturer's serial number

1091 f. Acquisition document reference and date

1092 g. Guarantee and warranty lapse date

1093 h. Location

1094 i. Unit price  
1095

1096 3. Accessory and component equipment that is attached to, part of, or acquired for use  
1097 with a specific item or equipment must be recorded on the record of the basic item. Any  
1098 accessory or component item that is not attached to, part of, or acquired for use with a  
1099 specific item of equipment must be recorded separately. Useable accessory or  
1100 component items that are permanently removed from items of Government property must  
1101 also be separately recorded.  
1102

1103 4. The unit price of each item of government property must be contained in the District's  
1104 property control system. The District's quantitative inventory record must contain the  
1105 unit prices. The supplementary records containing this information must be identified  
1106 and recognized as a part of the unit price of the item (less discount).  
1107

1108 5. Firearms, museum property, motor vehicles and heavy equipment are sensitive items  
1109 of nonexpendable property which shall be included in the District's property  
1110 accountability system, even if the original acquisition cost is under \$5000.  
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## EXHIBIT F

## RECLAMATION MANUAL

## Policy LND P02

**Subject:** Concessions Management

**Purpose:** Sets forth the policy for planning, development, management, and operation of concessions at Reclamation projects.

**Authority:** Reclamation Act of 1902, as amended and supplemented; the Reclamation Project Act of 1939; and the Federal Water Project Recreation Act of 1965, as amended.

**Contact:** Land, Recreation, and Cultural Resources Office, D-5300

### 1. Concessions Management Policy.

A. **Stewardship.** Reclamation and its Districts will ensure that concessions are planned, developed, and managed to meet public needs, are compatible with the natural and cultural resources, and provide a variety of services which are consistent with authorized project purposes.

B. **Authorization of Concessions.** Based on the principles contained in this policy, Reclamation will authorize concessions which establish or continue to provide necessary and appropriate facilities and services.

### 2. Definition.

A. **Concession.** A concession is a non-Federal commercial business that supports appropriate public recreation uses and provides facilities, goods, or services for which revenues are collected. A concession involves the use of the Federal estate and usually involves the development of real property improvements.

### 3. Concessions Principles. The following principles guide the planning, development, and management of concessions:

A. Concessions will provide quality recreation facilities and services accessible to persons with disabilities, and appropriate visitor goods and services at reasonable rates.

B. Concession operations will provide for the protection, conservation, and preservation of natural, historical, and cultural resources.

C. Commercial facilities and services will be planned and developed through a commercial services planning and public involvement process, in cooperation with other public agencies.

1200  
 1201 D. Concessionaires will be provided with opportunities for a reasonable profit and may  
 1202 be compensated for Reclamation-approved improvements that will remain the property of  
 1203 the United States.

1204  
 1205 E. Reclamation will ensure fair competition in the awarding of concessions contracts and  
 1206 will not allow preferential rights of renewal.

1207  
 1208 F. Exclusive use of the Federal estate will not be allowed and existing exclusive use will  
 1209 be removed as soon as possible.

1210  
 1211 G. Concessions will comply with applicable Federal, State, and local laws.

1212  
 1213 **4. Supporting Directives and Standards and Guidelines.** Implementation of the Concessions  
 1214 Management Policy is accomplished through the use of the Reclamation Manual Directives and  
 1215 Standards, and Guidelines.

- 1216 • *Concessions Management by the Bureau of Reclamation, LND 04-01.*  
 1217 • *Concessions Management by Non-Federal Partners, LND 04-02.*  
 1218 • *Concessions Management Guidelines.*

1219  
 1220 (154) 3/4/02  
 1221 Supersedes (73) 4/3/98  
 1222

**RECLAMATION MANUAL**  
**Directives and Standards LND 04-02**

1223  
1224

1225 **Subject:** Concessions Management by Non-Federal Partners

1226  
1227 **Purpose:** Establishes minimum approval standards for all new, modified, or renewed non-  
1228 Federal concession contracts.

1229  
1230 **Authority:** Reclamation Act of 1902, as amended and supplemented; the Reclamation Project  
1231 Act of 1939; and the Federal Water Project Recreation Act of 1965, as amended.

1232  
1233 **Contact:** Land, Recreation, and Cultural Resources Office, D-5300

1234  
1235

1236 **1. Non-Federal Partners.** Reclamation may transfer to non-Federal partners the responsibility to  
1237 develop and manage public recreation areas and concession services. Transferred areas are  
1238 managed by a partner under Federal authorities, the partner's authorities, specific contracts, and  
1239 agreements with Reclamation. Well-planned and -managed concessions on the Federal estate are  
1240 of mutual interest to Reclamation and its partners. Reclamation is responsible for continuous  
1241 management oversight of Districts and their concessions operations.

1242  
1243 **2. Compliance With Directives and Standards.** New concession contracts issued by Districts  
1244 must comply with these directives and standards. Existing concession contracts issued by  
1245 Districts must, at the first opportunity, be brought into compliance with these directives and  
1246 standards. If a concession contract is amended or terminated because of contract default or for  
1247 other reasons and a subsequent concession contract is issued by the non-Federal partner, the  
1248 subsequent concession contract must be in compliance with these directives and standards.

1249  
1250 **3. Definitions.**

1251  
1252 **A. Concession.** A concession is a non-Federal commercial business that supports  
1253 appropriate public recreation uses and provides facilities, goods, or services for which  
1254 revenues are collected. A concession involves the use of the Federal estate and usually  
1255 involves the development of real property improvements.

1256  
1257 **B. Exclusive Use.** Exclusive use is any use that excludes other appropriate public  
1258 recreation use or users for extended periods of time. Exclusive use includes, but is not  
1259 limited to, boat docks, cabins, trailers, manufactured or mobile homes, structures, or  
1260 amenities that are determined by Reclamation to be exclusive use.

1261  
1262 **C. Federal Estate.** The Federal land and water areas under the primary jurisdiction of the  
1263 Department of the Interior, Bureau of Reclamation.

1264  
1265 **D. Fixed Assets.** Fixed assets are any structures, fixtures, or capital improvements  
1266 permanently attached to the Federal estate.  
1267

1268 E. **Improvement.** An addition to real property that increases its value or utility or that  
 1269 enhances its appearance.

1270  
 1271 F. **Management Agreement.** A management agreement is a binding contract between  
 1272 Reclamation and a partner to provide public recreation opportunities and concession  
 1273 services on the Federal estate.

1274  
 1275 G. **Non-Federal Partner.** A non-Federal partner is a non-Federal public entity that  
 1276 manages recreation and other resources through a contractual agreement with  
 1277 Reclamation.

1278  
 1279 H. **Total Benefits to the Government.** Total benefits include:

1280  
 1281 (1) **Direct Returns.** These are fees generated by authorized concession contracts  
 1282 and paid directly to the managing entity or to the United States Treasury.

1283 (2) **Direct Benefits.** These are fees paid into a contractually designated special  
 1284 account for resource and capital improvements that directly benefit the public in  
 1285 the area of operations where the fees are collected.

1286 (3) **Indirect Benefits.** These are services performed by the concessionaire that  
 1287 benefit the public or improvements made to the Federal estate by the  
 1288 concessionaire.

1289  
 1290 **4. District Agreements.**

1291  
 1292 A. **Third-Party Concession Agreements.** Third-party concession agreements are  
 1293 agreements between the non-Federal District and another entity to provide concession  
 1294 related services and facilities.

1295  
 1296 (1) **Agreement Standards.** Any concession contract, including a contract renewal  
 1297 or modification, issued by the non-Federal District must meet the requirements of  
 1298 these Concessions Management Directives and Standards.

1299 (2) **Contract Approval.** Before issuing or renewing a non-Federal concession  
 1300 contract, the contract must be approved by Reclamation.

1301 (3) **Stand In Stead Conditions.** All concession contracts must state that  
 1302 Reclamation will not stand instead for the District should the management  
 1303 agreement expire or be terminated. At Reclamation's discretion, Reclamation may  
 1304 issue a new concession contract that is in compliance with Reclamation Manual  
 1305 (RM), *Concessions Management by Reclamation*, LND 04-01. Reclamation will  
 1306 not issue a new contract until all exclusive use has been removed.

1307  
 1308 B. **Review and Evaluation.** All management agreements will require Reclamation to  
 1309 conduct annual concession operation reviews and evaluations. Reclamation may also  
 1310 conduct unplanned reviews, as necessary. If a review identifies operational or  
 1311 administrative deficiencies in the operation of a concession, a timetable must be  
 1312 established by the area office to correct these deficiencies.  
 1313

1314 C. **Exclusive Use.** New, renewed, or modified management agreements and concession  
 1315 contracts will include clauses that prohibit new exclusive use and require that existing  
 1316 exclusive use be phased out. When existing concession contracts issued by the partner are  
 1317 modified or renewed, Reclamation and the partner must establish a timetable in the  
 1318 concession contract that phases out existing exclusive use before the expiration of the  
 1319 contract. This timetable must be established before the concession contract is resubmitted  
 1320 to Reclamation for approval. The concessionaire and a person hired to guard the  
 1321 concessionaires investment may reside on the Federal estate, with the written approval of  
 1322 Reclamation.

1324 D. **Disposition of Fees.** Unless State or local laws direct how concession fees paid to the  
 1325 partner will be used, the following will apply: (1) fees will be returned to the area to  
 1326 provide for operation, maintenance, and replacement of recreation facilities and new  
 1327 facility development; (2) any excess fees (profit) will be returned to Reclamation and  
 1328 disposed of according to RM, *Crediting of Incidental Revenues*, PEC 03-01.

1330 E. **Statistical Data.** Each year, the District will be required to provide Reclamation with  
 1331 the information specified in Reclamation's Recreation Use Data Report. Other  
 1332 information may be required, as necessary. This information will provide an accurate  
 1333 inventory of facilities. The report will also contain other data about the District's  
 1334 recreation and concession operations on the Federal estate.

1336 5. **Concessions Planning.** Concession development will adhere to the concessions principles  
 1337 listed in RM, *Concessions Management* (LND P02), will be based on appropriate plans  
 1338 developed by the partner or Reclamation, and will be approved by the Regional Director or  
 1339 delegate. Reclamation can provide direction and assistance in the process, as necessary, to  
 1340 accomplish effective commercial services planning.

1342 6. **Concessions Contracting.** The following items will be addressed in all new and renewed  
 1343 concessions contracts issued by non-Federal partners.

1345 A. **Sale and Transfer.** The sale and transfer of existing concessions must be approved  
 1346 according to the management agreement and reported to Reclamation in a timely manner.

1348 B. **Contract Language.** The partner will develop and use contract language that  
 1349 complies with all applicable Federal laws, rules, regulations, and Executive Orders.  
 1350 Reclamation can provide examples of standard contract structure and language.

1352 C. **Length of Term.** The term for a concession may not exceed the term of the  
 1353 management agreement between Reclamation and the partner. In general, terms should  
 1354 be as short as possible and based on the new investment required as determined by a  
 1355 financial feasibility evaluation.

1357 D. **Subconcessions.** All subconcessions must meet the terms and conditions of the prime  
 1358 concession contract. The partner must approve all subconcessions and notify Reclamation  
 1359 in advance of any authorization that needs Reclamation approval. Generally,



1360 subconcessions are discouraged in order to keep operations under single management.  
1361

1362 **E. Concessions Building and Improvement Program.** All designs and construction  
1363 must comply with applicable Federal, State, and local environmental and historic  
1364 preservation laws and regulations and building code requirements. In areas where no  
1365 State or local construction standards exist, Reclamation may provide appropriate  
1366 standards. Where required and before construction, building permits must be obtained  
1367 from local authorities by the concessionaire. All facilities will be harmonious in form,  
1368 line, color, and texture with the surrounding landscape.  
1369

1370 **F. Operation and Maintenance Plan.** Concessionaires will prepare an annual operation  
1371 and maintenance plan, which must be approved by the partner. The concession contract  
1372 must clearly state what the plan will contain. Reclamation can provide examples of such  
1373 plans for the partner and the concessionaire.  
1374

1375 **G. Reimbursement for Fixed Assets.**  
1376

1377 (1) A right to reimbursement may exist when a concessionaire places  
1378 Reclamation-approved fixed assets on the Federal estate. Title to fixed assets must  
1379 be established in the concession contract. Reimbursement of a concessionaire for  
1380 fixed assets is the responsibility of the partner. The method for determining the  
1381 amount of reimbursement and the method of payment will be specifically  
1382 addressed in the concession contract between the partner and the concessionaire.  
1383

1384 (2) In the event the partner's agreement with Reclamation expires or is terminated  
1385 without a commitment by both Reclamation and the partner to enter into another  
1386 agreement, all the concessionaires' fixed assets and personal property must be  
1387 removed from the Federal estate unless Reclamation decides to issue a new  
1388 concessions contract and decides to retain the fixed assets. [See paragraph 4A(3).]  
1389 The partner will be responsible for ensuring that the concession area is returned in  
1390 a condition satisfactory to Reclamation.  
1391

1392 (3) It must be clearly stated that no financial obligation or risk will reside in the  
1393 Federal Government for reimbursement for fixed assets or personal property as a  
1394 result of the partner awarding a concession contract. All new concession contracts  
1395 issued by the partner will address rights for reimbursement to the concessionaire  
1396 for fixed assets. Interests in a concessionaire's fixed assets may not extend beyond  
1397 the term of the management agreement. In addition, the concession contract must  
1398 provide appropriate language regarding interests in fixed assets and methods of  
1399 reimbursement, if any, to the concessionaire by the partner.  
1400

1401 **H. Area of Operation.** Each concession contract will authorize and define only the  
1402 physical area necessary to conduct the business activities allowed by the contract.  
1403 Concession boundaries must be surveyed by the partner and easily recognizable by the  
1404 visiting public.  
1405

- 1406 I. **Additional Facilities or Services.** Any proposal for expansion of facilities or services  
1407 must be reviewed by Reclamation and approved by the partner before the expansion takes  
1408 place.  
1409
- 1410 J. **Exclusive Use.** The contract must state that no new facility, service, or site determined  
1411 by Reclamation to be exclusive use will be allowed. New, renewed, or modified  
1412 concession contracts issued by the partner will include clauses that establish a timetable  
1413 for phasing out existing exclusive use before the contract expires.  
1414
- 1415 K. **Reclamation Rights.** All concession contracts must be subject to the rights of  
1416 Reclamation and its agents to use the subject lands and waters for project purposes.  
1417
- 1418 L. **Termination of Concession Contract.** Concession contracts will acknowledge the  
1419 right of Reclamation to terminate, for cause, any concession contract authorized by a  
1420 non-Federal partner.  
1421
- 1422 M. **Total Benefits.** The partner will establish and recover fair benefits, including direct  
1423 return and direct and indirect benefits, for the uses, rights, and privileges granted by a  
1424 concession contract. For disposition of fees, see paragraph 4D.  
1425
- 1426 N. **Rates and Merchandise.** Rates charged by concessionaires for services, food,  
1427 lodging, and merchandise will be based on charges for comparable facilities, services,  
1428 and merchandise provided by the private sector in similar situations. The partner must  
1429 approve the rates requested by concessionaires.  
1430
- 1431 O. **Concessions Safety Program.** Concessionaires are responsible for providing and  
1432 ensuring a safe and healthful environment for both the visiting public and employees by  
1433 developing, implementing, and administering health, safety, and educational programs to  
1434 ensure that concession areas are managed in compliance with Federal, State, and local  
1435 laws, rules, and regulations.  
1436
- 1437 P. **Environmental Compliance.** Concession contracts will address all activities with  
1438 potential environmental impacts resulting from the release of hazardous materials to the  
1439 environment including, but not limited to, the following: pesticides, herbicides, sewage  
1440 effluents, petroleum products, and liquid waste (gray water). Concessionaires are  
1441 required to follow all applicable Federal, State, and local laws, rules, and regulations  
1442 related to hazardous substance use, storage, and disposal. Application for and acquisition  
1443 of all required certifications and permits are the responsibility of the concessionaire.  
1444
- 1445 Q. **Food Sanitation.** Concessionaires' food services will comply with Federal, State, and  
1446 local food handling and sanitation regulations.  
1447
- 1448 R. **Advertising and Signs.** The Reclamation logo or name, along with the non-Federal  
1449 partner logo or name, will be displayed at all concession entrances used by the public.  
1450 Outdoor signs or other forms of advertising on the Federal estate must be approved by

1451 Reclamation before they are displayed.

1452

1453 **S. Sale of Personal Property.** The sale of personal property other than the approved  
1454 concessions inventory is prohibited on the Federal estate. No party will be permitted to  
1455 sell personal property, including vehicles, manufactured or mobile homes, house trailers,  
1456 travel trailers, boats, or personal water craft, on the Federal estate.

1457

1458 **T. Utility Services Provided by Reclamation.** The fee charged for utility services  
1459 provided by Reclamation will be based on the recovery of full operating and replacement  
1460 costs for utility capital investments and comparable utility rates. Utility services include,  
1461 but are not limited to, electricity, power, water, waste disposal, gas, and communication  
1462 systems.

1463

1464 **U. Insurance Program.** Concessionaires must have and maintain an appropriate  
1465 insurance policy that will indemnify the United States and meet applicable State  
1466 requirements. All liability policies will provide that the insurance company will have no  
1467 right of subrogation against the United States and must provide that the United States is  
1468 named as an additional insured. The partner may establish similar requirements itself, but  
1469 it must provide Reclamation with a copy of the insurance certificate that identifies the  
1470 above conditions.

1471

1472 **V. System of Recordkeeping.** Financial reports and records necessary for management  
1473 and oversight of concessions must be maintained and available to the partner and to  
1474 Reclamation upon request. At a minimum, each concessionaire will complete  
1475 Reclamation's Annual Financial Report form(s).

1476

## 1477 7. Concessions Administration.

1478

1479 **A. Annual Review and Evaluation.** All concession agreements issued by the non-  
1480 Federal partner will require Reclamation and the non-Federal partner to conduct annual  
1481 concession reviews and evaluations. The review should identify problems, solutions, and  
1482 a timetable for resolving the problems in a written report. The non-Federal partner must  
1483 ensure that any operational or administrative deficiencies noted by the review are  
1484 corrected in accordance with the established timetable.

1485

1486 **B. Nonprofit Organizations.** In certain circumstances, it may be suitable for cooperative  
1487 associations or nonprofit organizations to sell goods or provide visitor services to meet  
1488 the goals and objectives of both Reclamation and the partner. These associations and  
1489 organizations must be approved by the partner if the cooperating association operates  
1490 within a concession or elsewhere on the Federal estate. The cooperating association will  
1491 be responsible for maintaining its accounting system, and the system cannot be combined  
1492 with a concessionaire's annual financial report. Nonprofit organizations will also be given  
1493 very clear instructions identifying the type of business they are authorized to conduct and  
1494 the types of goods and services they may provide. All organizations must provide written  
1495 proof of their nonprofit status to Reclamation and the partner.

1496

1497 **C. Employment of Reclamation Personnel or Family Members<sup>(1)</sup>.** Reclamation  
 1498 employees or family members may not be owners, partners, board members, corporate  
 1499 officers, general managers, or employees of any business providing commercial services  
 1500 on the Federal estate, nor may they have any financial interest in such a company.  
 1501 Ownership of stock shares traded in a recognized open market is not considered a  
 1502 financial interest under these directives and standards. Reclamation employees are further  
 1503 prohibited from using their public office for private or family gain. A Reclamation  
 1504 employee involved in preparing specifications, awarding a contract, or administering a  
 1505 concession may not be involved in that activity if the employee or a family member is  
 1506 involved in any phase or operation of that concession. Any Reclamation employee or  
 1507 family member responsible for any phase of a concession contract will be excused from  
 1508 duties related to the concession contract if the employee or a family member is involved  
 1509 in competing for the contract or if the Reclamation employee may benefit financially  
 1510 from the awarding of the contract.  
 1511  
 1512

1513 <sup>1</sup>Guidance on this issue should be obtained from an ethics counselor in the servicing Reclamation  
 1514 Personnel/Human Resources Office.  
 1515

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1516  
 1517  
 1518 (159) 4/29/02  
 1519 Supersedes (74) 4/3/98  
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## EXHIBIT G

**Department of the Interior  
Departmental Manual**

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**Effective Date:** 12/01/95

**Series:** Intergovernmental Relations

**Part 512:** American Indian and Alaska Native Programs

**Chapter 2:** Departmental Responsibilities for Indian Trust Resources

**Originating Office:** Office of American Indian Trust

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**512 DM 2**

1. **Purpose.** This Chapter establishes the policies, responsibilities, and procedures for operating on a government-to-government basis with federally recognized Indian tribes for the identification, conservation, and protection of American Indian and Alaska Native trust resources to ensure the fulfillment of the Federal Indian Trust Responsibility.

2. **Policy.** It is the policy of the Department of the Interior to recognize and fulfill its legal obligations to identify, protect, and conserve the trust resources of federally recognized Indian tribes and tribal members, and to consult with tribes on a government-to-government basis whenever plans or actions affect tribal trust resources, trust assets, or tribal health and safety.

3. **Responsibilities.**

A. **Heads of bureaus and offices** are responsible for identifying any impact of Departmental plans, projects, programs or activities on Indian trust resources. Department officials shall:

(1) Establish procedures to ensure that the activities of Departmental organizations impacting upon Indian trust resources are explicitly addressed in planning, decision, and operational documents;

(2) Ensure that bureaus and offices consult with the recognized tribal government whose trust resource, asset, or health and safety is potentially affected by the proposed action, plan, or activity;

(3) Remove procedural impediments to working directly and effectively with tribal governments;

(4) Provide drafts of all procedures or amendments to procedures developed pursuant to this Chapter to the Office of American Indian Trust for review and comment; and,

1588  
 1589 (5) Designate a senior staff member to serve as liaison between the bureau or office and the  
 1590 Office of American Indian Trust.  
 1591

1592 **B. Office of American Indian Trust** is responsible for ensuring compliance with the  
 1593 procedures and requirements under this Chapter. The Office of American Indian Trust will serve  
 1594 as the Department's liaison and initial point of contact on all matters arising under this Chapter.  
 1595 All procedures and amendments to procedures shall be submitted by Departmental bureaus and  
 1596 offices to the Office of American Indian Trust for review and comment. After such review and  
 1597 comment, the procedures and amendments to procedures will be transmitted to the Assistant  
 1598 Secretary - Indian Affairs for final approval.  
 1599

1600 **C. Assistant Secretary - Indian Affairs** is responsible for approving bureau and office  
 1601 procedures, or amendments thereto, developed pursuant to this Chapter.  
 1602

#### 1603 4. Procedures.

1604  
 1605 **A. Reports.** As part of the planning process, each bureau and office must identify any  
 1606 potential effects on Indian trust resources. Any effect must be explicitly addressed in the  
 1607 planning/decision documents, including, but not limited to, Environmental Assessments,  
 1608 Environmental Impact Statements, and/or Management Plans prepared for the project or activity.  
 1609 The documentation shall:

- 1610 (1) Clearly state the rationale for the recommended decision; and
- 1611 (2) Explain how the decision will be consistent with the Department's trust responsibility.

1612  
 1613 **B. Consultation.** In the event an evaluation reveals any impacts on Indian trust resources,  
 1614 trust assets, or tribal health and safety, bureaus and offices must consult with the affected  
 1615 recognized tribal government(s), the appropriate office(s) of the Bureau of Indian Affairs, the  
 1616 Office of the Solicitor, and the Office of American Indian Trust. Each bureau and office within  
 1617 the Department shall be open and candid with tribal government(s) during consultations so that  
 1618 the affected tribe(s) may fully evaluate the potential impact of the proposal on trust resources and  
 1619 the affected bureau(s) or office(s), as trustee, may fully incorporate tribal views in its decision-  
 1620 making processes. These consultations, whether initiated by the tribe or the Department, shall be  
 1621 respectful of tribal sovereignty. Information received shall be deemed confidential, unless  
 1622 otherwise provided by applicable law, regulations, or Administration policy, if disclosure would  
 1623 negatively impact upon a trust resource or compromise the trustee's legal position in anticipation  
 1624 of or during administrative proceedings or litigation on behalf of tribal government(s).  
 1625  
 1626  
 1627

1628 12/01/95 #3049  
 1629 Replaces 05/23/95 #3040  
 1630  
 1631  
 1632  
 1633



CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 78-39

A RESOLUTION DIRECTING EXECUTION OF AN INTERIM AGREEMENT BETWEEN UNITED STATES OF AMERICA AND CASITAS MUNICIPAL WATER DISTRICT FOR MANAGEMENT OF VENTURA RIVER OPEN SPACE LANDS

BE IT RESOLVED by the Board of Directors of Casitas Municipal Water District that the General Manager and Chief Engineer of this District is hereby directed to execute on behalf of the District the "Interim Agreement Between United States of America and Casitas Municipal Water District for Management of Ventura River Open Space Lands." A copy of said Interim Agreement is on file in the District office and identified as Contract No. 8-07-20-L0530.

PASSED AND ADOPTED this 26th day of April, 1978.

*Clyde A. Campbell*  
\_\_\_\_\_  
President, Casitas  
Municipal Water District

ATTEST:

*L R Whelan*  
\_\_\_\_\_  
Secretary-Treasurer, Casitas  
Municipal Water District

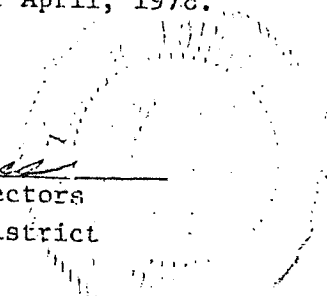
STATE OF CALIFORNIA) ) ss.  
COUNTY OF VENTURA )

I, Anita E. Snodgrass, Clerk of the Board of Directors of Casitas Municipal Water District, certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of said Board of Directors held on the 26th day of April, 1978, by the following vote:

AYES: Directors: Campbell, Whelan, Hansen, Coultas  
NOES: Directors: None  
ABSENT: Directors: Walker

IN WITNESS WHEREOF I have signed my name and affixed the official seal of the Casitas Municipal Water District this 27th day of April, 1978.

*Anita E. Snodgrass*  
\_\_\_\_\_  
Clerk of the Board of Directors  
Casitas Municipal Water District





- ACT. INFO.
- OFFICE
- AGENT
- ADMIN
- ENGINEER
- O & M
- PARK
- \_\_\_\_\_
- FILE



United States Department of the Interior  
BUREAU OF RECLAMATION

MID-PACIFIC REGIONAL OFFICE  
2800 COTTAGE WAY  
SACRAMENTO, CALIFORNIA 95825

MAY 16 1978

IN REPLY  
REFER TO: MP-420  
780.

Mr. Robert N. McKinney  
General Manager and Chief Engineer  
Casitas Municipal Water District  
Post Office Box 37  
Oak View, California 93022

Dear Mr. McKinney:

Enclosed is one original copy of the Interim Agreement for management of open space lands at Lake Casitas, Contract No. 8-07-20-L0530, which I have executed today on behalf of the United States.

Sincerely yours,

M. A. Gatino  
Acting Regional Director

Enclosure

RECEIVED  
 CASITAS MUNICIPAL  
 WATER DISTRICT  
 APR 10 1978  
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UNITED STATES  
 DEPARTMENT OF THE INTERIOR  
 BUREAU OF RECLAMATION  
 Ventura River Project, California

INTERIM AGREEMENT BETWEEN THE UNITED STATES OF AMERICA AND CASITAS MUNICIPAL WATER DISTRICT FOR MANAGEMENT OF VENTURA RIVER OPEN SPACE LANDS

THIS AGREEMENT, made this 16th day of May, 1978, in accordance with the Act of June 17, 1902 (32 Stat. 388), and acts amendatory thereof or supplementary thereto, particularly Title IV of the Act of October 27, 1974 (88 Stat. 1493) entitled, "Casitas Reservoir Open Space, California," all collectively hereinafter referred to as Federal Reclamation Laws, by and between THE UNITED STATES OF AMERICA acting by and through its Department of the Interior, hereinafter styled the "United States," represented by the officer executing this instrument on its behalf which officer, his successor and his duly authorized representative are hereinafter severally called the "Contracting Officer," and the CASITAS MUNICIPAL WATER DISTRICT, a political subdivision duly organized and operating under the laws of the State of California, acting by and through its Board of Directors and hereinafter styled the "Casitas."

WITNESSETH, THAT:

WHEREAS, the United States has acquired certain lands or interests in lands for the construction, operation and maintenance of the Ventura River Project (Project) as authorized by the Act of March 1, 1956 (70 Stat. 32) entitled, "Ventura River Project"; and

WHEREAS, Casitas is currently operating the Project and managing those Project lands pursuant to Contract No. 14-06-200-5257 between Casitas and the United States; and

WHEREAS, it is in the public interest to protect the quality of the water stored in Lake Casitas; and

WHEREAS, the United States will acquire certain additional lands or interests in land to protect the quality of water in Lake Casitas and to serve other purposes (hereinafter referred to as "open space lands"); and

WHEREAS, the United States and Casitas are negotiating a long-term management agreement for the open space lands; and

WHEREAS, the United States and Casitas wish Casitas to undertake the management of open space lands prior to execution of said long-term agreement.

NOW, THEREFORE, the United States and Casitas agree as follows:

TERM OF AGREEMENT

1. This agreement will remain in force and effect until such time as the United States and a non-Federal public body have executed a long-term management agreement for the open space lands.

TRANSFER OF MANAGEMENT OF OPEN SPACE LANDS

2. Casitas shall assume management of each parcel or group of parcels of open space lands shown on Drawing No. 767-208-241, attached hereto and marked Exhibit "A", upon receipt of a written

notice of transfer from the Contracting Officer respecting that parcel or group of parcels. Said notice shall not be given for any parcel or group of parcels until the United States has satisfied all its obligations to the former owner of that parcel excepting the right of USE AND OCCUPANCY reserved, as permitted pursuant to Title IV of the Act of October 27, 1974 (88 Stat. 1493); Provided, That should such right of USE AND OCCUPANCY be reserved, the notice of transfer will set forth the terms and conditions applicable to such reservation.

MANAGEMENT OF OPEN SPACE LANDS

3. (a) Casitas shall manage each parcel of open space lands, transferred as stated in Article 2 hereof, for which a right of USE AND OCCUPANCY was reserved, in accordance with the terms and conditions set forth in the notice of transfer relating to that parcel and in accordance with the Management Guidelines, as amended, a copy of which is attached hereto as Exhibit "B" and incorporated herein by reference.

(b) Casitas shall manage each parcel or groups of parcels of open space lands, transferred as stated in Article 2 hereof, where no rights were reserved, in accordance with the Management Guidelines, as amended, and to prevent trespassing, vandalism, and other acts which are detrimental to the United States and contrary to the intent of said Title IV of the Act of October 27, 1974 (88 Stat. 1493).

RESERVATIONS

4. The privileges herein granted to Casitas are subject to:

(a) Existing rights, privileges, or interests in the lands shown on Exhibit "A" to which the title of the United States may be subject, and Casitas agrees not to interfere with such rights, privileges, or interests.

(b) Existing easements and rights-of-way; and easements or rights-of-way which may be acquired by the United States.

(c) The right of properly authorized officers, assignees, agents, employees, permittees, and lessees of the United States to enter upon the lands described herein without charge for the purpose of enforcing, protecting, and exercising the rights reserved to the United States and protecting the rights vested in those not party to this agreement except that reasonable notice will be given to Casitas prior to said officers, assignees, agents, employees, permittees, and lessees entering said open space lands.

TITLE TO LAND, IMPROVEMENTS AND RESTORATION

5. Casitas shall not construct any structures or facilities on open space lands without written approval of the Contracting Officer.

PREPARATION AND ADMINISTRATION OF CONTRACTS, ETC.,  
RELATING TO THE REAL PROPERTY OF THE UNITED STATES

6. (a) For the purposes of this agreement, definitions of the following terms are:

(1) AN EASEMENT is an instrument which grants an estate in the land and is not revocable except as may be provided in the instrument. Rights of way for roads, transmission lines, pipelines, and like uses, are granted by an easement.

(2) A LEASE is an instrument by which lands and tenements are conveyed for a number of years or at will. Leases may be used to convey lands for grazing, agricultural, commercial and other uses.

(3) A PERMIT, LICENSE, OR CONTRACT is an instrument granting authority to do an act or acts on lands without conveying an interest therein. It is an instrument giving a personal privilege which is temporary and revocable.

(b) When the United States receives a request for a permit, license, or contract for use of the open space lands transferred to Casitas for management, it shall forward the request, together with any comments which may be pertinent, to Casitas. Notice of referral shall be sent to the applicant without comment. The applicant also should be told that further information regarding the application will emanate from Casitas and all subsequent inquiries concerning the application should be sent direct to Casitas.

(c) Subject to the provisions of (d) below, Casitas may grant or deny permits, licenses and contracts to use the open space lands transferred to it for management. Casitas will send the Bureau a copy of each permit, license, and contract granted. Casitas will not grant any permits, licenses, or contracts that involve the installation and

construction of structures on the open space lands without prior consent by the United States.

(d) All leases, easements, and interests in land shall be granted only by the United States.

If the application is one which can only be granted by the United States, Casitas shall furnish a copy of the application and comments thereon to the United States. If the request is compatible with the management of the open space lands and if Casitas has indicated approval, the United States will execute the appropriate documents and send a copy of the executed documents to Casitas.

(e) In granting permission to use the open space lands, care shall be exercised to assure that:

- (1) The encroachment is held to the minimum practical;
- (2) There is no interference with the Project;
- (3) A permit, license, or contract is not issued as a substitute for an easement or lease;
- (4) Disposal of land by the United States is not being contemplated.

When there is doubt on any of these matters, the application shall be sent to the United States.

(f) Charges may be made for easements, leases, permits, licenses, and contracts to use the open space lands.

- (1) The charge shall be based on the fair value of the right granted with a minimum sufficient to cover the administration

expenses involved. Casitas may establish uniform charges for servicing permits, licenses, and contracts.

(2) No charge will be made by the United States for rights granted to governmental entities or to such quasi-governmental agencies or nonprofit organizations as the parties shall agree upon. However, if a governmental entity requests a right for the specific benefit of a private party, charges will be imposed and will be paid to Casitas direct as though the grant were to the private entity.

(3) All revenues from easements, leases, permits, licenses, and contracts to use the open space lands shall be returned to the United States for credit to the Reclamation fund.

(g) The parties agree that the procedures set forth in this section appear desirable and feasible at this time. However, the effectiveness of these procedures is subject to review. Necessary or desirable changes will be made by agreement of the parties when the need therefor becomes evident.

#### LIABILITY AND INDEMNIFICATION

7. (a) To the extent it is legally able to do so, Casitas agrees to indemnify and hold harmless the United States, its agents and employees from any loss or damage and from any liability on account of personal injury, death or property damage or claims for personal injury, death, or property damage of any nature whatsoever and by whomsoever made arising out of Casitas' activities under the terms of this agreement.



(b) Insofar as the United States is legally authorized to do so, it shall hold Casitas harmless from any damages or injury resulting from the activities of the United States under the terms of this agreement. This article is not intended to confer any liability upon the United States not presently existing under Federal law.

#### MANAGEMENT RESPONSIBILITY

8. Casitas shall perform whatever work is necessary as approved by the Contracting Officer to reasonably control the erosion for the open space lands in order to minimize or prevent siltation or to protect water quality in the reservoir. Such work may include, but not be limited to grading, clearing, grubbing, discing, weed control, control burning, debris removal and other related watershed management practices, calculated to prevent cleared areas from returning to chaparral.

#### IMPROVEMENTS AND STRUCTURES

9. (a) Casitas shall not construct or remove any improvement, structure, or facility on the open space lands without written approval of the Contracting Officer.

(b) From time to time, but not more than at monthly intervals, the United States shall reimburse Casitas from funds appropriated pursuant to Title IV of the Act of October 27, 1974, for costs and expenses incurred by Casitas for the removal of improvements, structures and facilities from and/or cleanup of the open space lands approved by the Contracting Officer. Said costs and expenses will include direct

labor, contract costs, administrative overhead, and other associated costs incurred directly as a result of Casitas' removal activities.

CONTINGENT ON APPROPRIATION OR ALLOTMENT OF FUNDS

10. The expenditure of any money by the United States in the performance of any work by Casitas provided for by the terms of this agreement which may require appropriation of money by the Congress or the allotment of funds shall be contingent upon such appropriation or allotment being made. The failure of Congress to appropriate funds or the absence of any allotment of funds shall not impose any liability upon the United States, nor relieve Casitas of any of its obligations provided for by the terms of this agreement with the exception of work requested under item 9(b) of this contract.

MISCELLANEOUS PROVISIONS

11. (a) The attached statement marked Exhibit "C" entitled, Reclamation Land-Use Stipulation, wherein Casitas is referred to as "permittee," is by reference incorporated herein and made a part hereof.

(b) The attached statement marked Exhibit "D" entitled, Environmental Requirements, is by reference incorporated herein and made a part hereof.

(c) The attached statement marked Exhibit "E" entitled, Title VI, Civil Rights Act of 1964, as amended, is by reference incorporated herein and made a part hereof.

(d) The following statement, Nondiscrimination in Public Accommodations, applies to this agreement. Casitas agrees that it and its employees will not discriminate because of race, color, age, religion, sex, or national origin against any person by refusing to furnish such person any accommodation, facility, service, or privilege offered to or enjoyed by the general public, nor shall Casitas or its employees publicize the accommodations, facilities, services, or privileges in any manner that would directly or inferentially reflect upon or question the acceptability of the patronage of any person because of race, color, age, religion, sex, or national origin. Casitas agrees to include and require compliance with a provision similar to the foregoing provision in any contract made with respect to the operations to be carried out hereunder.

(e) The attached statement marked Exhibit "F" entitled, Equal Opportunity is by reference incorporated herein and made a part hereof.

NOTICE, DEMAND, PAYMENT, OR ANNOUNCEMENT

12. (a) Any notice or announcement authorized or required to be given to the United States shall be deemed to have been given when mailed, postage prepaid, or delivered to the Regional Director, Mid-Pacific Region, Bureau of Reclamation, Federal Building, 2800 Cottage Way, Sacramento, California 95825.

(b) Any notice, demand, payment, or announcement authorized or required to be given to Casitas shall be deemed to have been given when mailed in a postage prepaid or franked envelope or delivered

to the Casitas Municipal Water District, Post Office Box 37, Oak View, California 93022.

(c) The designation of the addressee or the address given above may be changed by notice given in the same manner as provided in this article for other notices.

(d) This article shall not preclude effective service by other means.

#### SOLICITATION OF AGREEMENT

13. Casitas warrants that no person or agency has been employed or retained to solicit or secure this agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee excepting bona fide employees or bona fide established commercial agencies maintained by the Casitas for the purpose of securing business. For breach or violation of this warranty, the Government shall have the right to annul this agreement without liability or in its discretion to require the Casitas to pay, in addition to the contract price or consideration, the full amount of such commission, percentage, brokerage or contingent fee.

#### OFFICIALS OR EMPLOYEES NOT TO BENEFIT

14. No member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this agreement or to any benefit to arise therefrom. Nothing herein contained shall be construed to extend to any incorporated company if the agreement be for the general benefit of such corporation or company.

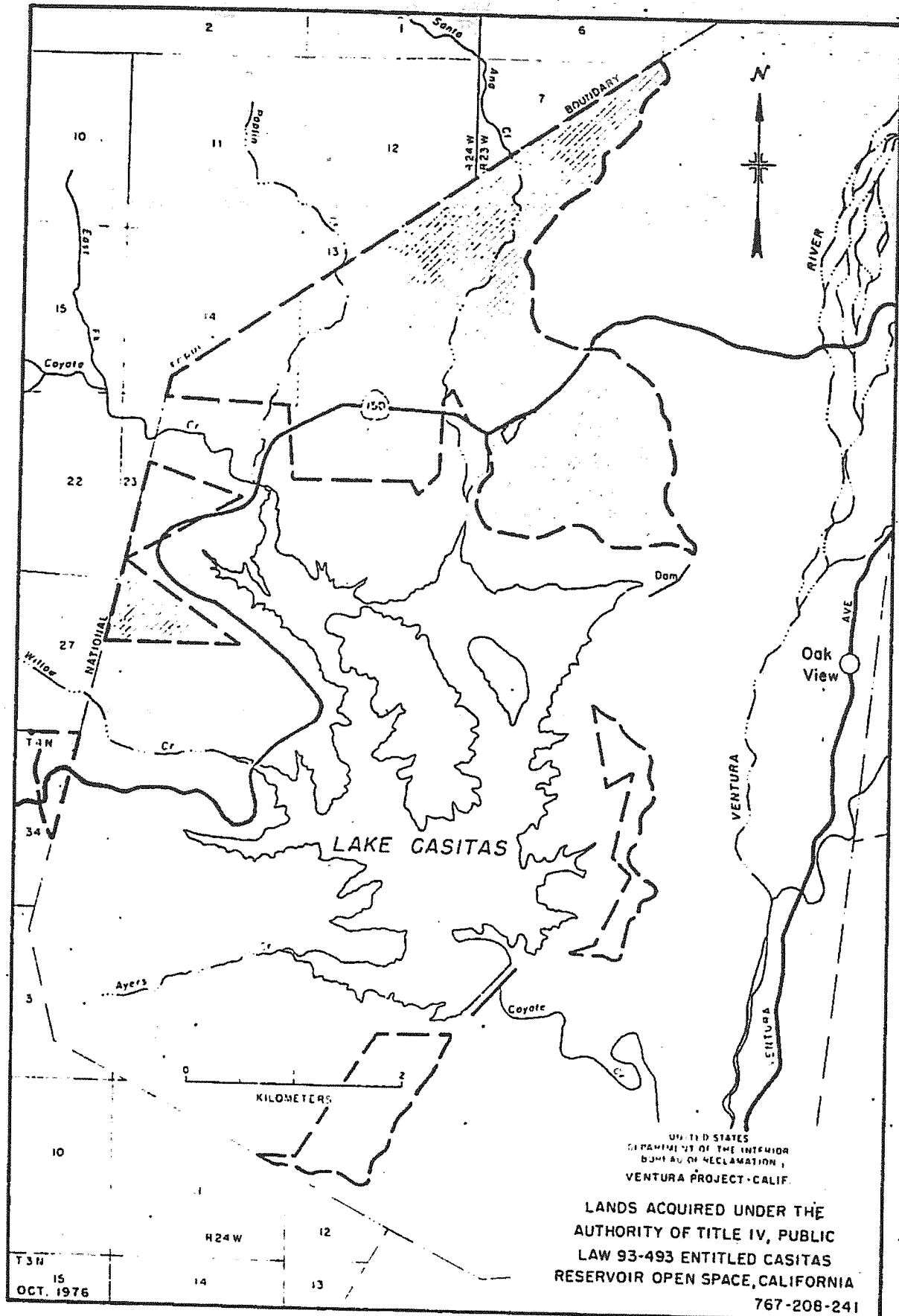
IN WITNESS WHEREOF, this agreement is given as of the day  
and year first above written.

THE UNITED STATES OF AMERICA

By M. A. Catlow  
Acting Regional Director  
Mid-Pacific Region  
Bureau of Reclamation

CASITAS MUNICIPAL WATER DISTRICT

By [Signature]



UNITED STATES  
 DEPARTMENT OF THE INTERIOR  
 BUREAU OF RECLAMATION  
 VENTURA PROJECT - CALIF.

LANDS ACQUIRED UNDER THE  
 AUTHORITY OF TITLE IV, PUBLIC  
 LAW 93-493 ENTITLED CASITAS  
 RESERVOIR OPEN SPACE, CALIFORNIA  
 767-208-241

215

MANAGEMENT GUIDELINES  
FOR  
ACQUISITION GROUPS 1, 2 AND 3  
CASITAS RESERVOIR OPEN SPACE ACT

BY

LAND MANAGEMENT TASK FORCE  
CASITAS RESERVOIR WATERSHED  
U. S. BUREAU OF RECLAMATION  
MID-PACIFIC REGION

AUGUST 1976

General

Properties to be purchased first by the United States under the provisions of Public Law 93-493 - The Casitas Reservoir Open Space Act, have been placed into three groups by the Bureau of Reclamation's Land Acquisition Committee-Casitas Reservoir Watershed in its Report of Investigations and Recommendations for Priority Acquisition Under the Casitas Reservoir Open Space Act which was approved by the Regional Director on May 17, 1976. Acquisition Groups 1, 2 and 3 from that report are listed as follows:

<u>Group 1</u>		<u>Group 2</u>	
<u>Unit</u>	<u>Name</u>	<u>Unit</u>	<u>Name</u>
21	Johnston	11	McKean
61, 62, 63	Dunshee	14	Wyborny
70	Kirchner	15	Roberts
43	Barnard	17	Boatman
45	Gates	25	Robinson
46	Parker	26	Miner
47	Mungo	27	Selby
49	Whitter	7	Hanson
95	Sherman	58, 85	Barnard
10	Peirano	59, 60	Battin
		68, 74	Dunshee

<u>Group 3</u>	
<u>Unit</u>	<u>Name</u>
13	Raymond
29	Wooley
32	Brice
38	Weathers
64	Rowe
67, 69	King
39	Shirk

These guidelines will be incorporated into the Lake Casitas Management Plan scheduled for completion by the end of calendar year 1976, and they cover matters related to both lands and buildings to be acquired. They are provided at this time for use by Bureau of Reclamation acquisition personnel who will soon begin negotiations for purchase of the private properties in Acquisition Groups 1, 2, and 3.



The guidelines have been prepared on the basis that Casitas Municipal Water District will continue to manage the United States lands now adjacent to Lake Casitas, will add the new lands being acquired to their management area, and that the Bureau of Reclamation and Casitas Municipal Water District will execute a Management Agreement to effect their mutual management responsibilities. The Casitas Municipal Water District will hereafter be referred to as the Managing Agency.

The guidelines reflect the purposes and intent of the Act and have been prepared with the welfare of the property owners in mind. They also expand upon the six recommendations regarding land management outlined in the Land Acquisition Committee report mentioned above.

The purpose of the Act, as stated, is to provide for the protection of the quality of water in Lake Casitas, and to provide for the preservation and enhancement of public outdoor recreation, fish and wildlife, and the environment of the area through keeping the lands in their natural state as permanent open space. Based upon our review and analysis of the background information on Public Law 93-493, it is evident that the primary purpose of the Act is to preserve and protect the quality of water in Lake Casitas. This then, becomes our most significant criteria in developing the management guidelines.

Although the Act permits owners to "...retain a right of use and occupancy of such property for agricultural or noncommercial residential purposes..." the Task Force feels that continued indefinite large scale agricultural use of lands being acquired would work against purposes and provisions of the Act. Potential problems related to agricultural use of the acquired lands include, but are not limited to, the following:

1. Lowering of Lake Casitas water quality through:
  - (a) Contamination and nutrients from agricultural chemicals in runoff.
  - (b) Nutrients from plant residues in runoff.
  - (c) Contamination and nutrients from animal wastes in runoff.

2. Lowering of air quality through:
  - (a) Agricultural equipment operation.
  - (b) Agricultural burning.
3. Soil erosion.
4. Possible conflict with land management plans.
5. Loss of existing and potential habitat for wildlife.

Therefore, owners wishing to retain the right of use and occupancy for agricultural or noncommercial residential purposes will be limited to six acres (more or less) of land, with the exception that where a former landowner has previously engaged in large scale agricultural operations on lands being acquired over and above that required for residential purposes, such operations may be continued for a maximum of ten (10) years from date of acquisition. Agricultural use shall conform to the guidelines for animal control, agricultural chemical control, and erosion control, and noncommercial residential use shall comply with the domestic sewage control and improvement control guidelines discussed below.

#### Domestic Sewage Control

Protection of the quality of water of Lake Casitas will require strict control of domestic sewage. Those persons retaining the right of use and occupancy of lands and buildings being acquired by the United States will comply with the following:

1. Before being allowed to reserve a right of use and occupancy, a former owner shall be required to submit a certification from the County or State to the Bureau that the existing sewage disposal system on his property conforms with applicable Ventura County Ordinances or State Health Department Guidelines, whichever are more restrictive.
2. If the former owner's existing sewage disposal system does not conform with the above guidelines, he shall be required to upgrade or replace the system prior to reserving a right of use and occupancy.
3. Thereafter, the former owner shall be required to submit a certification annually from the County or State to the Managing

Agency that the sewage disposal system is operating in conformance with the above guidelines.

4. No additional septic tanks or seepage pits shall be permitted within the watershed except as may be required under Item 2 above. Waste water resulting from any future development within the Lake Casitas watershed area acquired under the Act shall be exported from the watershed.

#### Animal Control

The Land Management Task Force recommends the adoption of the following guidelines for animal control on Bureau lands at Lake Casitas. The guidelines are based on existing Federal, State and local regulations and guidelines on animal grazing which the Land Management Task Force feels are necessary to protect the water quality in Lake Casitas.

A. 1. The number of domestic animals allowed on a given property will be based on the recommended grazing carrying capacity for vegetation in the Lake Casitas area. The grazing carrying capacity is 12 animal unit months (AUM) per acre per year for irrigated pasture, 1.2 AUM per acre per year for agricultural land able to be cultivated but returned to grass, and .6 AUM per acre per year for rangeland. The animal unit is a unit of measure for pasture that supplies the quantity of feed needed for good growth of mature horses and cattle without destroying the vegetation. The following conversion table will assist in determining animal units per head for various animals.

<u>Animal</u>	<u>Conversion Factor</u>
Cow - 2 yrs. & over	1.00
Calf - 4-9 months	.40
Yearling	.75
Bulls - 2 yrs. & over	1.00
Horses	1.00
Ewes, rams - 1 yr. & over	.20
Lambs	.15

2. No stables or corrals will be permitted within 1,000 feet horizontally from the maximum water surface elevation at Lake Casitas.

3. All corrals and stable areas will have a planned program for maintenance, including the regular (minimum of a weekly

basis) collection of manure for transportation off the watershed and provisions for adequate drainage to direct all storm water away from stables and corrals.

4. No animals will be permitted within 100 feet of the active tributary streams of Lake Casitas or within 200 feet horizontally from the maximum water surface elevation at Lake Casitas.

B. 1. At the time of purchase the owner, if he retains a right of use and occupancy, will be permitted to keep existing domestic animals as long as all the stipulations in A above are complied with.

2. If an owner at the time of purchase:

(a) Has a number of animals exceeding the recommended carrying capacity of A. 1. above, he will be required to reduce the number of animals to at least meet said carrying capacity.

(b) Has less animals than the carrying capacity recommended in A. 1. above, he will be permitted to increase the number to meet said carrying capacity.

(c) Does not have proper fencing to confine animals within property boundary, he will be required to construct and will be held responsible for maintenance of such fencing.

C. At such time as the Managing Agency determines the recommended carrying capacity in A. 1. above to be greater or less than that required for proper management of the lands, said agency reserves the right to adjust the carrying capacity accordingly.

#### Agricultural Chemical Control

The use of agricultural chemicals, including but not restricted to fertilizers and pesticides, on the Lake Casitas watershed presents a potential hazard to the lake's water quality. Therefore, those persons retaining the right to use lands being acquired by the United States will comply with the following:

1. Obtain the review and approval in writing of the Managing Agency of all planned uses of agricultural chemicals prior to their application.

2. Use no pesticides listed on the attached list entitled "Prohibited Pesticides - Not to be Used on Department of the Interior Lands" or any amendment thereto.

3. Use agricultural chemicals in accordance with all applicable Federal laws, orders and regulations and laws of the State of California.

4. Use agricultural chemicals at minimum amounts necessary to achieve desired results.

5. Where possible use pesticides that have short half lives instead of more persistent types.

6. Select pesticides and methods of use which are most effective and present least hazard to man.

7. Report to the Managing Agency all agricultural chemical applications including amount used, date, time, location, method of application and crop on which applied.

#### Erosion Control

Fire or mechanical disturbance of the soil on the lands being acquired could cause silt and sediment loads, as well as other pollutants to enter Lake Casitas. To prevent or reduce this possibility, those persons retaining the right to use certain lands will comply with the following:

1. Obtain the review and approval in writing of the Managing Agency of all plans for disturbing the soil.

2. Agree to carry out such erosion control measures as the Managing Agency may determine to be necessary.

#### Improvement Control

A former owner may be authorized to retain a right of use and occupancy of his former residence and outbuildings subject to the following terms and conditions:

1. There is no representation or warranty by the United States whatsoever, and there is no obligation on the part of the United States to make any alterations, repairs or additions to such property.

2. All improvements used and occupied by the former owner shall at all times be protected and maintained in a safe, sanitary, and sightly condition by and at the expense of the former owner in a manner that meets all Federal, State and local regulations. Maintenance to be accomplished during the period of this reservation includes, but is not necessarily limited to the following:

(a) Residence, outbuildings, corrals, wooden fences, etc., will be painted periodically to maintain a neat and pleasing appearance.

(b) Service roads will be maintained in a safe condition by and at the expense of the former owner. No new roads or trails will be constructed or established by the former owner without written permission of the Managing Agency.

3. During the term of the occupancy the former owner will at all times maintain the property immediately adjacent to all buildings in a good condition and free from weeds, brush, washes and gullies detrimental to the value of such property and shall not commit or permit any unlawful acts, activities, or nuisances upon said property. He shall cut no trees, conduct no mining or drilling operations, or in any manner substantially change the contour or condition of the property hereby reserved, except changes required in carrying out soil and water conservation measures approved by the Managing Agency.

4. If the former owner does not maintain the retained property in a good and safe condition then the Managing Agency may perform such maintenance work that it deems necessary and charge the former owner for such work.

5. The furnishing of all utilities services (water, sewer, telephone, electricity, sanitation and garbage disposal) are the responsibility of the former owner. The former owner will insure that all applicable Federal, State and local pollution control laws and regulations are met and that all refuse, garbage, and trash are disposed of in a proper location outside the Lake Casitas Recreation Area. The former owner will discontinue use of and obliterate existing trash and/or garbage dumps on his premises. Diseased, injured, dying or dead animals shall be treated promptly, removed from the property or otherwise disposed of in a clean and sanitary manner.

6. The former owner shall not construct any temporary or permanent structures on the property, or place a mobilehome or a

travel trailer on the premises without the prior written consent of the Managing Agency. All buildings, structures, or trailers so permitted will be constructed or established in accordance with Ventura County Building and Sanitary Codes.

7. The United States reserves all rights for water which may be developed or used in connection with this reservation. However, the former owner shall be permitted to maintain all present water supplies and the repair and replacement thereof so that sufficient water is available for normal use.

8. The former owner and his employees, if any, shall take all reasonable precautions to prevent forest, brush, grass and structural fires and also shall assist the Managing Agency in extinguishing such fires on the reserved property.

9. For as long as the former owner reserves rights under P.L. 93-493, he shall procure and maintain at his sole expense from a company or firm acceptable to the United States, a standard fire and extended coverage insurance policy on the property. The former owner shall coinsure the United States to the appraised value of the property at the time of acquisition. The appraised value shall be based upon United States written appraisal for the acquisition of the former owner's property. Any payments from the policy shall be used solely for the repair and restoration or replacement of the property damaged or destroyed if the former owner elects and the United States consents to continuance of the former owner's reserved rights. If the former owner's reserved rights are terminated at the time of the payment of funds from the policy, such funds up to the appraised value shall be the property of the United States.

10. Any property of the United States damaged or destroyed by the former owner incident to his use and occupancy of the premises shall be promptly repaired or replaced by the former owner to the satisfaction of the Managing Agency, or in lieu of such repair or replacement the former owner shall, if so required by the Managing Agency or the United States, pay to the United States money in an amount sufficient to compensate for the loss sustained by the United States by reason of damages to or destruction of Government property.

11. The former owner shall pay all taxes that may be imposed upon his interest in the reserved property.

12. The United States or its contractors shall not be responsible for any loss, expense, damages to property, or injuries to persons,

which may arise from or be incident to the use and occupancy of the said premises, arising from activities of the United States or its contractors, and the former owner shall hold the United States and its contractors harmless from any and all such claims.

13. If the former owner elects to terminate his right to use and occupy the premises prior to the established date he shall notify the United States of such intent at least ninety (90) days prior to the date of such intended termination.

14. If the former owner elects to transfer or assign his right of use and occupancy to another party; or to lease or sublet such right; or to otherwise allow another person to replace the former owner as permanent inhabitant of the premises, the former owner shall notify the United States of such intent at least ninety (90) days prior to the date of such intended action. All restrictions herein applicable to the former owner will likewise apply to any person so replacing the former owner as permanent resident of the premises.

15. Upon expiration of the right to use and occupy the premises the former owner shall remove within ninety (90) days all structures and improvements placed on the premises by him during the period of occupancy and shall restore the site to its former condition. If the former owner fails to remove all such structures and improvements within the ninety (90) day period, they shall become the property of the United States, but that will not relieve the former owner of liability for the cost of their removal and the restoration of the site.

16. Use and occupancy by the former owner of the property is subject to the right of the Bureau or the Managing Agency to establish trails, roads, and other improvements and betterments over, upon or through said premises, and further to the use by travelers and others of such roads and trails as well as of those already existing; provided that in exercising such right the Bureau and the Managing Agency will refrain from materially interfering or preventing use of the land by the former owner for the purpose intended under this reservation.

17. The Bureau reserves the right to enter upon the said premises at any time for the purpose of inspection and inventory and when otherwise deemed necessary for the protection of the interest of the United States. The former owner shall have no claim of any



kind on account thereof against the United States or any officer, agent or employee thereof.

18. The Bureau of Reclamation reserves the right to review and approve all actions referred herein which have been submitted to the Managing Agency for approval.

Recommended:

Land Management Task Force - Casitas Reservoir Watershed

C. J. Graham  
C. J. Graham, Division of  
Water & Land Operations

Jack Garner  
Jack Garner, Division of Water  
and Land Operations

Jack Rowell 8/17/76  
Jack Rowell, Division  
of Planning

William D. Harper 8/16/76  
William D. Harper, Office of  
Environmental Quality

Approved:

B. E. Martin  
Regional Director,  
Mid-Pacific Region  
Bureau of Reclamation

Copy to: Casitas Municipal Water District  
Post Office Box 37  
Oak View, California 93022

Amendment No. 1

to

Management Guidelines for  
Acquisition Groups 1, 2, and 3  
Casitas Reservoir Open Space Act

by

Land Management Task Force  
Casitas Reservoir Watershed

U.S. Bureau of Reclamation  
Mid-Pacific Region

December 1976

The Domestic Sewage Control requirements in the August 1976 Management Guidelines have created problems with the orderly acquisition of the watershed lands. The Management Team, therefore, amends the Domestic Sewage Control section as follows:

Domestic Sewage Control - revised

Protection of the quality of water of Lake Casitas will require strict control of any pollution problems resulting from domestic sewage. Those persons retaining the right of use and occupancy of lands and buildings being acquired by the United States shall comply with the following:

1. The former owner shall comply with all applicable Federal, State, and County pollution control laws and sewage disposal ordinances.

2. If it becomes evident that an existing sewage disposal system is causing a contamination or pollution problem in Lake Casitas or any of its tributaries, the former owner shall be required to upgrade or replace the system in conformance with the applicable County sewage disposal ordinances. If the former owner fails to provide the required maintenance, the managing agency may perform such maintenance work that it deems necessary and charge the former owner for such work.

3. No additional septic tanks or seepage pits shall be permitted within the watershed except as may be required under Item 2 above. Waste water resulting from any future development within the Lake Casitas watershed area acquired under the Act shall be exported from the watershed.

Recommended:

Land Management Task Force - Casitas Reservoir Watershed

Jerry B. Alendal  
Jerry B. Alendal, Division of  
Water and Land Operations

Jack Garner  
Jack Garner, Division of  
Water and Land Operations

Jack Rowell  
Jack, Rowell, Division of  
Planning

William D. Harper  
William D. Harper, Office of  
Environmental Quality

Concur:

M.A. Catino  
Acting Regional Director

Exhibit "C"

## RECLAMATION LAND-USE STIPULATION

There is reserved to the United States, its successors or assigns, the prior right to use any of the lands herein described to construct, operate, and maintain all structures and facilities including, but not limited to, canals, wasteways, laterals, ditches, roadways, electrical transmission lines, dams, dikes, reservoirs, pipelines, telephone and telegraph lines, communication structures generally, substations, switchyards, powerplants and any other appurtenant irrigation and power structures and facilities, without any payment made by the United States or its successors for such right.

The permittee further agrees that if the construction of any or all of such structures and facilities across, over or upon said lands should be made more expensive by reason of the existence of improvements or works of the permittee thereon, such additional expense is to be estimated by the Secretary of the Interior, whose estimate is to be final and binding upon the parties hereto. Within thirty days after demand is made upon the permittee for payment of any such sums, the permittee will make payment thereof to the United States or any of its successors or assigns constructing such structures and facilities across, over, or upon said lands. As an alternative to payment, the permittee, at its sole cost and expense and within time limits established by the Government, may remove or adapt facilities constructed and operated by it on said lands to accommodate the aforementioned structures and facilities of the United States.

The permittee shall bear the cost to the Government of any costs occasioned by the failure of the permittee to remove or adapt its facilities within the time limits specified.

There is also reserved to the United States the right of its officers, agents, employees, licensees and permittees, at all proper times and places freely to have ingress to, passage over, and egress from all of said lands for the purpose of exercising, enforcing and protecting the rights reserved herein.

The permittee further agrees that the United States, its officers, agents, and employees and its successors and assigns shall not be held liable for any damage to the permittee's improvements or works by reason of the exercise of the rights here reserved; nor shall anything contained in this paragraph be construed as in any manner limiting other reservations in favor of the United States contained in this permit.

## ENVIRONMENTAL REQUIREMENTS

1. Casitas shall plan, construct, operate, maintain, and manage all structures and facilities on the premises herein described so as to minimize adverse environmental consequences. In so doing, careful consideration will be given to alleviating potential harmful effects on, but not limited to, landscape, soils, water, air, mineral, timber, or population or other animate resources.

Prior to any artificial modification of the environment on the said premises, Casitas will submit a draft detailed statement of environmental impact to the Regional Director, Mid-Pacific Region, Bureau of Reclamation, and such other reports as may now or hereafter be required. Such detailed statement shall state clearly and concisely, but not be limited to, (1) the environmental impact of the proposed action, (2) any adverse environmental effects that cannot be avoided, (3) alternatives to the proposed action, (4) the relationship between local short-term uses hereunder and the maintenance, and (5) any irreversible and irretrievable commitment of resources involved hereunder.

No such artificial modification of the environment shall be undertaken without prior approval of the Bureau of Reclamation in writing.

2. Casitas shall correct or modify any pollution of soil, air, or water and deterioration of living or inanimate resources caused by or resulting from exercise of the privileges granted herein in accordance with rules, regulations, and directives of the Secretary of the Interior, including but not limited to aesthetic qualities of the environment, and in compliance with all Federal laws. Increased cost will not justify noncompliance with environmental quality controls required by the United States.

3. Casitas shall comply fully with all applicable Federal laws, orders, and regulations and the laws of the State of California, all as administered by appropriate authorities, concerning the pollution of streams, reservoirs, ground water, or water courses with respect to thermal pollution or the discharge of refuse, garbage, sewage effluent, industrial waste, oil, mine tailings, mineral salts, or other pollutants, and concerning the pollution of the air with respect to radioactive materials or other pollutants.

## Exhibit "D"

4. In the use of pesticides on the land covered by this contract, Casitas shall comply with all provisions of Federal and State pesticide laws and any amendments thereto. Casitas is specifically prohibited from using on said land any and all pesticides named on the "Prohibited List" attached hereto and any amendment thereto. Further, in the use of all pesticides on lands owned by the United States, Casitas shall submit plans for such use annually and shall obtain prior written approval of the Contracting Officer for the United States before implementing said plans.

Exhibit "D"

POLICY ON PESTICIDESProhibited List

Aldrin  
Amitrol  
Arsenical Compounds (inorganic)  
Azodrin  
Bidrin  
DDT  
DDD (TDE)  
2,4,5-T  
Dieldrin  
Endrin  
Heptachlor  
Lindane  
Mercurial Compounds  
Strobane  
Thallium Sulfate  
Toxaphene

(Rev. 6/2/76)



## CIVIL RIGHTS ACT OF 1964

In connection with the performance of work under this contract, Casitas hereinafter referred to as the contractor, agrees as follows:

"(1) The contractor will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Department of the Interior Regulation (43 CFR 17) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, sex, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the contractor receives financial assistance from the Bureau of Reclamation and hereby gives assurance that it will immediately take any measures to effectuate this agreement.

"(2) If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the contractor by the Bureau of Reclamation, this assurance obligates the contractor, or, in the case of any transfer of such property, any transferee for the period during which the real property or structure is used for a purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance obligates the contractor for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the contractor for the period during which the Federal financial assistance is extended to it by the Bureau of Reclamation.

"(3) This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the contractor by the Bureau of Reclamation, including installment payments after such date on account of arrangements for Federal financial assistance which were approved before such date. The contractor recognizes and agrees that such Federal financial assistance will be extended in reliance on the representation and agreements made in this assurance, and that the United States shall reserve the right to seek judicial enforcement of this assurance. This assurance is binding on the contractor, its successors, transferees, and assignees."

EQUAL OPPORTUNITY

During the performance of this contract, Casitas, herein-  
after referred to as the Contractor, agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Contracting Officer setting forth the provisions of this Equal Opportunity clause.

(b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(c) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Contracting Officer, advising the labor union or workers' representative of the Contractor's commitments under this Equal Opportunity clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(d) The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(e) The Contractor will furnish all information and reports required by said amended Executive Order and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto,

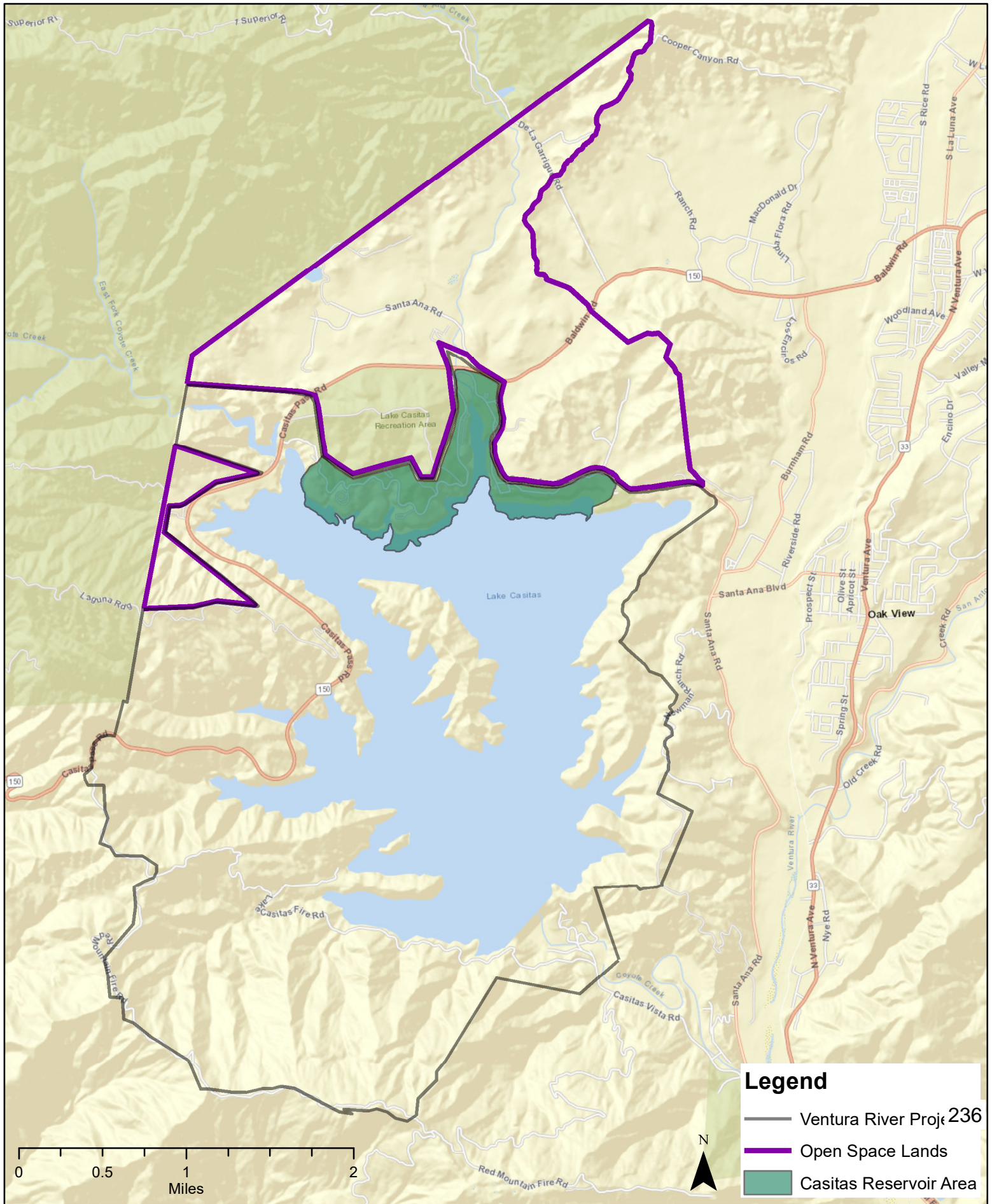
## Exhibit "F"

and will permit access to its books, records, and accounts by the Contracting Officer and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(f) In the event of the Contractor's noncompliance with the Equal Opportunity clause of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended, in whole or in part, and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in said amended Executive Order, and such other sanctions may be imposed and remedies invoked as provided in said Executive Order, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(g) The Contractor will include the provisions of paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of said amended Executive Order, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the Contracting Officer may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Contracting Officer, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

# Exhibit A Contract Number 11-LC-20-0216 First Amendment (1) Project Site Map



**CASITAS MUNICIPAL WATER DISTRICT  
Interdepartmental Memorandum**

**DATE:** May 5, 2020

**TO:** Board of Directors

**FROM:** Carol Belser, Park Services Manager

**SUBJECT:** Amendment to the August 28, 2019 Agreement to reschedule the 2020 Ojai Wine Festival Event Sponsored by Rotary Club of Ojai West Foundation

---

**RECOMMENDATION:**

It is recommended by the Recreation Committee at their May 5, 2020 meeting, that Board consider amending the August 28, 2019 Ojai Wine Festival Event Agreement for the Event scheduled for June 14, 2020, and reschedule it for June 11, 2023.

**BACKGROUND AND OVERVIEW:**

On August 28, 2019 the Board approved the attached three year agreement for years 2020, 2021, and 2022 for use of the Lake Casitas Recreation Area's Event Area the second Sunday of June for the Ojai Wine Festival.

The 2020 Ojai Wine Festival was canceled by the event organizer due to COVID-19 on April 9, 2020. Due to all LCRA initiated event cancellations and large gathering restrictions in response to COVID-19, it is recommended that the Board reschedule the June 14, 2020 Event and direct staff to work with Ojai Wine Festival officials on the new date of June 11, 2023.

**ANALYSIS:**

An amendment to Section I., is attached for consideration. Rescheduling the Event to 2023 is recommended since the August 29, 2019 Agreement already includes the Event to be held in years 2021 and 2022.



Casitas Municipal Water District Lake Casitas Recreation Area

FIRST AMENDMENT TO AGREEMENT FOR SPECIAL EVENT CALLED OJAI WINE  
FESTIVAL SIGNED 8-26-2019

**THIS FIRST AMENDMENT SECTION I.**

**To be amended as follows:**

A. With the execution of the Agreement the first Ojai Wine Festival ("Event") will be held Sunday, June 13, 2021. In the event the Board, in its sole discretion, terminates the Agreement, this Agreement will immediately terminate with no further obligation of either party, each to the other.

B. Sponsor may plan, conduct, manage and oversee the Event on June 13, 2021, June 12, 2022, and June 11, 2023 subject to I.A above and in accordance with the terms and conditions below.

**IN WITNESS WHEREOF** the parties hereto have executed the Agreement Amendment this \_\_\_\_\_ day of May, 2020.

**SPONSOR:**

**ROTARY CLUD OF OJAI WEST FOUNDATION, Inc.**

**BY, \_\_\_\_\_**

**President**

**CASITAS:**

**CASITAS MUNICIPAL WATER DISTRICT**

**By: \_\_\_\_\_**

**Board President, Russ Baggerly**

**CASITAS MUNICIPAL WATER DISTRICT LAKE CASITAS RECREATION AREA**

**AGREEMENT FOR SPECIAL EVENT  
CALLED OJAI WINE FESTIVAL**

**THIS AGREEMENT** is made and entered into by and between **CASITAS MUNICIPAL WATER DISTRICT**, a Municipal Water District authorized by California Water Code Section 1110 et seq., (“Casitas”) and **ROTARY CLUB OF OJAI WEST FOUNDATION, INC.** a 501 (c) (3) non-profit corporation, (“Sponsor.”) Together, Casitas and Sponsor shall be referred to herein as Parties.

**RECITALS**

WHEREAS, Casitas operates the Lake Casitas Recreation Area (“LCRA”) facilities pursuant to a Management Agreement between The United States of America and Casitas Municipal Water District for the Administration, Operation, Maintenance and Development of Recreation Uses and Facilities at Lake Casitas dated October 7, 2011; and

WHEREAS, LCRA is a family oriented facility which caters to families; and

WHEREAS, Casitas seeks to make the LCRA available for special events from time to time that are consistent with the LCRA’s family oriented nature; and

WHEREAS, Sponsor has organized and managed the Ojai Wine Festival for several years in order to raise funds for Rotary Community Service Projects; and

WHEREAS, Sponsor seeks to continue to organize and manage the Ojai Wine Festival and to do so at the LCRA; and

WHEREAS, the Parties recognize a mutual benefit of holding the Ojai Wine Festival at the LCRA for the next several years and have agreed to enter into this Agreement to facilitate such mutual goals/benefits.

**NOW, THEREFORE**, the Parties, for the recitals set forth above and for the valuable consideration set forth below, mutually agree to abide and be bound by the following terms and conditions:

**I. Term and General Terms of the Event.**

**A.** With the execution of this Agreement, the first Ojai Wine Festival (“Event”) will be held on Sunday, June 14, 2020. In the event the Board, in its sole discretion, terminates the Agreement, this Agreement will immediately terminate with no further obligation of either party, each to the other.

**B.** Sponsor may plan, conduct, manage and oversee the Event on June 14, 2020, June 13, 2021, and June 12, 2022 subject to I. A. above and in accordance with the terms and conditions below.

**C.** Location or Site of Event. The Events will be staged at the Wadleigh Arm Event Area at Casitas' LCRA. Sponsor will have exclusive use of the area east from the shoreline gate at trailer storage to the closed area fence line at the beginning of the East Shoreline Trail.

**D.** Time and Description of Event. Event activities may begin at 11:00 am. and must end at 5:00 p.m. on the day of the Event. Alcohol may be served to the general public from 11:00 a.m. to 4:00 p.m. and to attendees in the VIP area from 10:30 a.m. to 11:00 a.m. for a champagne toast, all in compliance with the Department of Alcoholic Beverage Control Daily License. Attendance to the Event shall be limited by Sponsor to no more than 4,000 people. The Event may include wine and beer tasting booths, live music, vendors, food and drink as well as a children's play area.

**II. Sponsor Obligations.** Sponsor agrees to provide the following to Casitas in exchange for the use of Casitas property and related Casitas services as set forth in Section III.

**A. Payment to Casitas.** Sponsor shall pay Casitas the following amounts for the privilege of holding the Event on Casitas property:

1. A minimum payment of two thousand five hundred dollars (\$2,500.00), or the greater of:
2. Ten percent (10%) of total gross receipts up to and including \$100,000.00 as defined in (2) below.
3. Twelve percent (12%) of total gross receipts from \$100,000.01 up to and including \$150,000.00 as defined in (2) below.
4. Fifteen percent (15%) of total gross receipts over \$150,000.00 as defined in II. below.
  - a. The payment schedule outlined in II. 1. through 4. above shall remain in full force and effect even if Casitas' power service provider is unable to supply electrical power during the event. Casitas shall have no liability in the event this occurs. The payment schedule in II. 1. through 4. above shall continue as long as tickets are sold for the event. Casitas will meet with Sponsor within thirty (30) days after the Event to account for tickets used and receive payment therefor.
  - b. "Gross Receipts" as used in this Agreement shall mean the following:
  - c. Except as specifically provided by policy statement issued by the Casitas General Manager, the term "gross receipts" as used in this Agreement, is defined to be all money or charges received from ticket sales, sales of any



merchandise by Sponsor, food vendor application fees, art/craft vendor application fees, and revenue received from parking and camping.

- d. Except as specifically provided below or by policy statement issued by the General Manager, there shall be no deduction from gross receipts for any overhead or cost or expense of operations, such as, but without limitation to salaries, wages, costs of goods, interest, debt amortization, credit, collection costs, discount from credit card operations, insurance and taxes. Bona fide bad debts actually incurred by Sponsor or its subcontractors, assignees, licensees, concessionaires and permittees may be deducted from gross receipts. There shall, however, be no deduction for bad debts based on past experience or transfers to a bad debt reserve. Subsequent collection of bad debts previously not reported as gross receipts shall be included in gross receipts at the time they are collected.
- e. Except as specifically provided below or by policy statement, gross receipts reported by Sponsor must include the full usual charges for any charges for any services, goods, rentals or facilities. Gross receipts shall not include direct taxes imposed upon the consumer and collected there from by the Sponsor such as, but not limited to, retail sales taxes, excise taxes, or related direct taxes, which are direct taxes paid periodically by Sponsor to a governmental agency accompanied by a tax return statement.
- f. The Casitas General Manager, by policy statement, consistent with recognized and accepted business and accounting practices, and with the approval of Casitas Legal Counsel, may further interpret the term "gross receipts" as used in this Agreement.
- g. "Gross sales price": the total consideration resulting from the transfer or granting control of this Agreement determined by the total of cash payments and the market value of all non-cash consideration, including, but not limited to, stocks, bonds, deferred payments, secured and unsecured notes, and forbearances regarding claims and judgments.
- h. Sponsor shall be required to maintain a method of accounting which, to the satisfaction of the Casitas General Manager, shall correctly and accurately reflect the gross receipts and disbursements of Sponsor in connection with Event. The method of accounting, including bank accounts, established for said Event shall be separate from the accounting system used for any other business operated by Sponsor. Such method shall include the keeping of the following documents: Regular books of accounting such as general ledgers; sequentially numbered tickets and/or armbands (to include tickets sold, given used or unaccounted for). (All entrance to the event shall, for the purpose of accounting, count as tickets used); Journals including any supporting and underlying documents such as vouchers, checks, tickets, bank statements, etc.; State and Federal income tax returns and sales tax returns and checks and other documents providing payment of sums shown;

Cash register tapes appropriately identified as to type of gross receipt(daily tapes may be separated but shall be retained so that from day to day the sales can be identified); and Any other accounting records that the Casitas General Manager deems necessary for proper reporting of receipts.

- i. All sales and fee collections shall be recorded. The means of recording such sales and fee collections may include electronic data processing and record keeping equipment. The electronic data processing and record keeping equipment shall contain such features as the Casitas General Manager may reasonably require for the purpose of assuring that an accurate record of the transaction is created and retained by the equipment to be used.
- j. All documents, books and accounting records shall be open for inspection and re-inspection at any reasonable time during the term of this Agreement. In addition, the Casitas General Manager may from time to time conduct an audit and re-audit of the books and business conducted by Sponsor and observe the operation of the business so that accuracy of the above records can be confirmed. All information obtained in connection with the Casitas General Manager's inspections of records or audit shall be treated as confidential information and exempt from public disclosure thereof to the extent permitted by law.
- k. Sponsor shall not be required to maintain those documents, books and accounting records, required by this section, that pertain to the period for which an audit has been completed and a report of the finding has been issued by the Casitas General Manager and accepted by the Sponsor. If there is a dispute as a result of said audit, the documents, books and accounting records shall be maintained until all audit disputes have either been settled by agreement of the parties, or adjudicated by the final judgment of a court of competent jurisdiction.
- l. Notwithstanding paragraphs II.A.4. j. and k. above, Sponsor shall comply with all State and Federal retention of records requirements.
- m. Sponsor shall furnish the Casitas General Manager with a gross receipts report showing the amount payable therefrom to Casitas. In addition thereto, Sponsor shall furnish a financial statement and a balance sheet prepared in a form acceptable to Casitas. The financial statement shall be submitted within thirty (30) days after the Event.
- n. In the event that an audit or review conducted by the Casitas General Manager finds that due to Sponsor's non-compliance with its obligation to report gross receipts received in connection with this event, an actual loss and/or a projected loss of revenue to Casitas can be determined, the Casitas General Manager shall bill Sponsor for said losses and said amount is to be paid to Casitas within thirty (30) days following billing therefor unless otherwise extended by the Casitas General Manager.

- o. Should the Casitas General Manager find that the additional payment due to Casitas exceeds two percent (2%) of the total amount which should have been paid as determined by such review or audit and observation, and there is no reasonable basis for the failure to report and pay thereon, Sponsor shall also pay the cost of the audit as determined by Casitas.
  - p. Sponsor shall cause any and all of its subcontractors to comply with these requirements except that a subcontractor shall only be required to establish and maintain those accounting records that the Casitas General Manager deems necessary to examine the reported gross receipts in accordance with generally accepted auditing standards.
5. All expenses and invoices owed to Casitas shall be paid in full within thirty (30) days after the event unless otherwise noted.
  6. Seven hundred fifty dollars (\$750.00) refundable security deposit due to Casitas thirty (30) days prior to the Event. The security deposit shall be fully refundable to Sponsor within thirty (30) days after the Event provided that Sponsor shall have returned the area to a clean pre-use condition including trash pickup and removal, and sign removal, to Casitas' satisfaction and that sponsor shall have paid in full, all expenses and invoices owed to Casitas which may include, but shall not be limited to:
    - a. Any charges, billed at the rate of fifty dollars (\$50.00) per hour, for removal of signs. Any signs remaining posted after one (1) day after the event will be removed by Casitas Staff and the Sponsor billed therefor.
    - b. Any costs for clean-up in excess of the security deposit incurred by Casitas and billed to Sponsor.
  7. Seven hundred fifty dollars (\$750.00) non-refundable fee due to Casitas at the time of execution of contract, and 30 (thirty) days prior to each event each year, to secure the date(s) stated in Section I.A. above with Casitas. This amount will be applied towards fees due referenced in this Section II.

**B.** Space for the placement of a banner publicizing and announcing the Event is not guaranteed, but if available, Sponsor may display a banner at the corner of Highway 150 and Santa Ana Road with the prior approval of Casitas as to context and size. Sponsor shall provide the banner proof for approval to Casitas a minimum often (10) days prior to banner display date. Casitas will display said banner starting on the Monday immediately prior to the Event through the completion of the Event. Sponsor shall pay one hundred fifty dollars (\$150.00) for a seven day duration after service has been provided. Fees for this service shall be paid in accordance with Section II.A.

**C.** Sponsor shall be responsible for ensuring the safety and security of persons attending this Event, including but not limited to, the Event and parking areas and shall remain responsible for securing the Event and parking areas by 7:00 p.m. the day of the Event.

**D.** Sponsor will ensure that all parked vehicles vacate the watershed parking area prior to 7:00 p.m. at which time the area will be locked. All vehicles remaining must be removed no later than noon the day following the Event.

**E.** Sponsor will provide a transportation program for attendees to and from the Event clearly outlined and promoted on the Event website and with signage on the day of the Event.

**F.** Failure of Sponsor to carry out each and every obligation pursuant to this Agreement, including, but not limited to providing permits and insurance within ten (10) days of the Event, shall be grounds for immediate termination by Casitas. Notice shall be given by mail or e-mail to the Casitas Representative listed in Section XXI below. Casitas shall have no liability to Sponsor for such termination.

**G.** Sponsor will make all necessary notifications and arrangements with the Ventura County Sheriff's Office and California Highway Patrol. Sponsor shall be responsible for the cost incurred for security. The Sponsor shall remain in the area until it is cleared of people attending the Event.

**H.** Sponsor shall provide a written security plan to be submitted to Casitas ten (10) days prior to the Event which shall include the names of individuals assigned security duties, how they are to be identified as security personnel and what instructions they have been provided. The security plan shall identify the person in charge and how said person will communicate with local law enforcement in an emergency. Sponsor shall provide certified medical personnel for this Event and a designated first aid area.

**I.** Sponsor shall provide a minimum of thirty (30) chemical toilets, including at least one (1) that complies with ADA requirements for the handicapped. The required number of chemical toilets may increase or decrease year to year at Casitas' sole option based on attendance trends. Sponsor agrees to provide Casitas with a copy of the contract at least ten (10) days prior to the Event.

**J.** Sponsor will email each Board member a non-drinking general admission pass to be used for entry into the Event for the purpose of quality assurance.

**K.** Sponsor shall make arrangements with a local disposal service for supply and removal of dumpsters. Sponsor agrees to provide Casitas with a copy of the contract at least ten (10) days prior to the Event. Two 30 yard dumpsters shall be included in Sponsor's arrangements.

**L.** In order to comply with AB 2176 (Solid Waste Reduction & Recycling) which has been enacted in an attempt to reduce the amount of waste going to landfills, Sponsor shall:

1. Submit a written plan to Casitas for Casitas' approval, ten (10) days prior to the Event, outlining a method to reduce and recycle solid waste generated as a result of the Event. The plan may include arrangements with a local waste hauler to pick up and dispose of waste and recyclable material which is to be sorted into separate containers. As part of this program, Sponsor may use available recycle containers and bags provided by Casitas. Sponsor will be charged for any bags used.
2. If attendance is over 2,000 people per day. Sponsor is responsible for reporting the amount of recyclable material collected and removed to the County of Ventura within thirty (30) days after the Event. A copy of such report shall also be filed with Casitas within the same time frame. Information should be sent to:

Ventura County PWA, W&S, IWMD  
800 South Victoria Avenue, #1650  
Ventura, CA 93009-1650

At the time of execution of this contract the contact person is:

David Goldstein (805) 658-4312 or by email at  
[david.goldsteinventura.org](mailto:david.goldsteinventura.org).

**M.** Sponsor shall provide adult crossing guards for the crosswalks at all times during which cars are parked on the watershed parking area, or Sponsor shall pay for Casitas to provide such guards. Crossing guards with hand held, two sided, signs and safety vests provided by Sponsor shall be trained and comply with the safety requirements of any Federal, State, County and local agencies which may be applicable. Sponsor must provide proof of training including the individual name(s) of the crossing guards at least ten (10) days prior to the Event day.

**N.** Sponsor shall provide adequate lighting for the Event, including the parking area. Based on the hours listed Section I.D., a lighting plan will not be applicable for this Event.

**O.** Sponsor shall have non-exclusive use to set up two (2) days immediately prior to the Event and non-exclusive use for take-down one (1) day immediately following the Event.

**P.** Sponsor shall notify and make all necessary arrangements, as applicable, with state and local public agencies, including, but not limited to, the Ventura County Sheriff's Office, California Highway Patrol, Ventura County Health Department, Department of Alcoholic Beverage Control and the County Fire Department. If applicable, fire permits shall include those necessary for public use of a large tent. Sponsor agrees to comply with the license issued by the Department of Alcoholic Beverage Control issued for the Event, including, but not limited to, hours, method of dispensing, and the cessation of alcoholic beverage sales upon the order of any peace officer or Casitas staff.

**Q.** In the event any federal, state or local public agency, including the Bureau of Reclamation, does not require specific permits to be issued for the activities covered by this

Agreement, Sponsor shall follow all rules and regulations governing the activities as if permits had been issued by these agencies.

**R.** Prior to commencement of any construction at the Event site, Sponsor shall obtain from Casitas written approval of all plans, specifications and construction cost estimates for any improvements to Casitas' premises. Casitas' General Manager may waive these procedures for minor construction, if in the General Manager's opinion, these steps are not necessary.

**III. Casitas Obligations.** Casitas agrees to provide the following for the Event in exchange for the valuable consideration set forth above from Sponsor:

**A.** Forty (40) trash cans and twelve (12) recycle containers as provided in Section II.L above.

**B.** Fifty (50) tables already located in the area.

**C.** Parking for the Event in a designated area on the north side of Santa Ana Road opposite the Event Area. Casitas shall provide all signs for cross walks and parking, and Sponsor shall pay Casitas for any signs not returned after the Event.

**D.** Encroachment permits from the County of Ventura for temporary traffic control for use of parking.

**E.** Labor and materials for the event that are available and agreed upon in writing prior to the Event at Sponsor's cost.

**F.** Sponsor may use the water faucets in the Event Area.

**G.** Sponsor may use the existing electrical outlets in the Event Area, which are supplied by Casitas. Under no circumstances shall the electricity panels be altered or tampered with by any person. Breaker panels are to remain locked for safety purposes and only Casitas personnel shall have access to the panels.

**H.** Sponsor understands that no refunds, credits or adjustments will be made in the event Casitas' power service provider is unable to supply electrical power during the event. Casitas shall have no liability in the event this occurs.

**I.** Space for one large 8' wide x 40' long x 8 1/2' high self-contained storage unit in the LCRA Maintenance Yard. Sponsor hereby acknowledges that Casitas has no responsibility or liability to ensure theft prevention of contents. Authorized Sponsor representatives may access the storage unit upon request and by appointment by contacting the Maintenance Foreperson or designated Casitas staff.

**J.** Because of the family oriented nature of the LCRA facilities, Casitas reserves the right to disapprove any music, acts, entertainment, performances or attractions at any time which it considers, in its sole discretion, to be inconsistent with its current philosophy.

**K.** While Casitas will make every effort to provide its facilities for Sponsor's Event, Casitas shall have no liability to Sponsor if Casitas' facilities become restricted or closed for reasons including, but not limited to, acts of God, terrorism, war or the inability to provide facilities if permitting agencies, including the Bureau of Reclamation, revoke permits or authorization to use facilities. This includes the Event Area itself as well as parking areas. In the event Casitas loses the ability to allow vehicles to be parked on the Watershed lands, Casitas will make every effort to make space available for vehicles to be parked within the Recreation Area, however, any costs such as busing or obtaining satellite parking shall be Sponsor's sole responsibility with no liability to Casitas whatsoever.

**L.** Casitas will not assume responsibility or be liable for items or equipment left on the premises by Sponsor or others associated with this event. Items remaining after the take down period may be removed by Casitas, at its sole option, and Sponsor will be charged therefor.

**M. Access.** Sponsor ingress and egress to the Event Area shall only be through the auxiliary gate(s) off Santa Ana Road. The auxiliary gate(s) must be staffed at all times by responsible representatives of Sponsor while they are open and will be locked shut when not guarded. Event participants identified with valid vehicle entry hang tags will be allowed to access the Event parking and the LCRA during normal Lake hours without incurring additional parking fees. After normal LCRA hours, Event participants may enter and exit through the auxiliary gate(s). At no time shall Sponsor allow any type of watercraft whatsoever to enter the Recreation Area through any gate under Sponsor's control or oversight. All watercraft seeking entrance through the auxiliary gate(s) off Santa Ana Road must be directed to the Main Gate for proper invasive species inspection before entry is allowed onto Casitas property.

**IV. Sale of Alcohol.** If Sponsor provides or allows for the sale of alcoholic beverages at the Event, such sale of alcoholic beverages must be in compliance with the terms set forth in Sections II, V and VI herein.

**V. Commercial General Liability, Liquor Liability for the Event.**

**A. Coverage.** Coverage for commercial general liability shall be at least as broad as the following:

1. Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001).
2. Liquor Liability Coverage.

**B. Limits.** Sponsor shall, during the course of this event, maintain limits no less than the following:

1. General Liability. SEVEN MILLION DOLLARS (\$7,000,000) per occurrence and in the aggregate for bodily injury, property damage, personal injury, contractual liability and liquor liability.

C. Required Provisions. The general liability, automobile and liquor liability (if any) policies are to contain, or be endorsed to contain the following provisions:

1. Bureau of Reclamation, Casitas Municipal Water District, their directors, officers, employees, or authorized volunteers shall be named as additional insured (via ISO endorsement CG 2026 or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of the Sponsor; products and completed operations of the Sponsor; premises occupied or used by the Sponsor.
2. For any claims related to this event, the Sponsor's insurance shall state that coverage is primary as respects the Bureau of Reclamation, Casitas Municipal Water District, its directors, officers, employees, or authorized volunteers, and any insurance, self-insurance, or other coverage obtained or maintained by the Bureau of Reclamation, Casitas Municipal Water District, their directors, officers, employees, or authorized volunteers shall be in excess of said primary coverage and not contributing.
3. The Sponsor's insurance shall apply separately to the insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
4. Sponsor shall provide written notice by U.S. Mail to Casitas within five (5) days of Sponsor's receipt of any notice informing Sponsor that coverage will be cancelled or non-renewed. Sponsor understands and agrees that the Event cannot occur unless the insurance specified in this Agreement is in full force and effect.

D. Acceptability of Insurers. All of the insurance shall be provided on policy forms and through companies satisfactory to Casitas. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A- or equivalent or as otherwise approved by Casitas.

E. Evidences of Insurance. No later than thirty (30) days prior to the Event, Sponsor shall file with Casitas a Certificate of Insurance (Accord Form 25-S or equivalent) signed by the insurer's representative and industry standard certificate of insurance.

F. Sponsor may or may not be subject to the provisions in Section 3700-3709.5 of the California Labor Code regarding worker's compensation insurance for its employees, but Sponsor shall provide Casitas with either proof of worker's compensation insurance in compliance with the California Labor Code or a written statement indicating that Sections 3700-3709.5 of the California Labor Code do not apply to Sponsor or that Sponsor is exempt from these laws.

**VI. Indemnification for the Event.** To the fullest extent permitted by law, Sponsor shall defend, indemnify and hold harmless the United States of America (Bureau of Reclamation), Casitas and its directors, officers, employees or authorized volunteers from and against:

A. All claims, damages, losses and expenses, including, but not limited to reasonable attorney's fees arising out of or resulting from any act, conduct, omission, negligence,



misconduct or unlawful act (or act contrary to any applicable governmental order or regulation) of Sponsor, its officers, directors, employees, contractors, subcontractors, agents or volunteers.

**B.** Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Sponsor.

**C.** Any and all losses, expenses, damages (including damages to the work itself), and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of Sponsor to faithfully perform all of its obligations under the contract. Such costs, expenses, and damages shall include all costs incurred by the indemnified parties in any lawsuits to which they are a party.

**D.** Sponsor shall defend, at Sponsor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against Casitas or its directors, officers, employees, or authorized volunteers.

**E.** Sponsor shall pay and satisfy any judgment, award or decree that may be rendered against Casitas or its directors, officers, employees, or authorized volunteers, in any such suit, action or other legal proceeding.

**F.** Sponsor shall reimburse Casitas and its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

**G.** Sponsor agrees to carry insurance for this purpose as set out in the specifications. Sponsor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Bureau of Reclamation, Casitas, or its directors, officers, employees, or authorized volunteers.

**VII. Overnight Camping in the Event Area.** Sponsor may have up to two self-contained recreational vehicles camp from Friday through Sunday nights of the Event weekend in the Event Area at no charge to provide security for Sponsor's equipment.

**A.** Sponsor shall be responsible for staffing the auxiliary gate(s) when the gate(s) are open.

**B.** Campers are not permitted to camp within two hundred feet (200') of the shoreline.

**C.** No waste water shall be discharged onto the ground. All waste water shall be contained and disposed of properly at a local dump station.

**D.** Sufficient restrooms and trash receptacles shall be provided by Sponsor for campers and be conveniently placed for ease of use.

**E.** Sponsor shall ensure that staff, vendors and participants camping at the event site shall comply with paragraph 13 hereinafter.

**VIII. Use of Equines or Other Animals at the Event.** This Agreement does not permit the use of equines or other animals such as, for example, the type that might be included in a petting zoo.

**IX. Use of Explosives at the Event.** This Agreement does not permit the use of explosives, fireworks, or any other incendiary device(s), materials, displays or projectiles.

**X. Taxes and Assessments.** A taxable possessory interest may be created by this Agreement and Sponsor may be subject to the payment of property taxes levied on such interest. Sponsor shall pay before delinquent any and all taxes and assessments levied against Sponsor by reason of Sponsor's use and occupancy of the Recreation Area.

**XI. Publicity.** Sponsor hereby agrees that Casitas may utilize any publicity generated for, or because of, the Event for the mutual and/or separate benefit of Sponsor and/or Casitas at no cost to Casitas. Sponsor agrees that any printed material used by Sponsor shall include the words "Lake Casitas Recreation Area".

**XII. Compliance with Rules and Regulations.** The Sponsor hereby certifies that he/she has read and will comply with the Park rules, regulations, laws, etc. governing the Lake Casitas Recreation Area including, but not limited to, quiet hours after 10:00 p.m., and will be responsible for the activities and conduct of all people whose activities and conduct are a result of the event or arise out of the Event. Sponsor shall enforce the applicable park rules and regulations in the Event Area. Failure to do so may result in forfeiture of the security deposit. Any person or persons violating any Park rules or laws may be subject to citation and/or eviction from the Park at Casitas' sole discretion. Sponsor must comply with Casitas' decision and, if necessary, assist Park Staff in the removal of any such person or persons.

**XIII. Raffles and Games of Chance.** Sponsor hereby agrees that no-one will be allowed to participate in games of chance, raffles, or any such activities, which contravene state and local lottery laws.

**XIV. Discrimination.** The Sponsor agrees that during the use of Casitas Municipal Water District's Recreation Area facilities, no qualified person shall be prevented from participating or denied the benefits of, or otherwise be subjected to discrimination because of the person's race, color, national origin, age or handicap.

**XV. Title VI Compliance.** Sponsor hereby acknowledges that as a sub-recipient of federal funds, Casitas Municipal Water District's Recreation Area cannot discriminate against anyone on the basis of race, color, natural origin, age or handicap in the provision of its services to the public. Anyone who believes that he/she has been subjected to discrimination can file a complaint either with the Casitas Municipal Water District's Recreation Area, 1055 Ventura Avenue, Oak View, CA 93022, or the Office for Equal Opportunity, U.S. Department of the Interior, Washington, D.C. 20240.

**XVI. Law & Jurisdiction Governing.** This Agreement is being delivered and shall be deemed entered into in the State of California and shall be governed by and construed according to the laws of such state. Any dispute, claim or controversy between the parties shall be arbitrated and/or litigated in Ventura

County, California. If any provision of this Agreement is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall not be affected thereby and shall remain in full force and effect.

**XVII. Entire Agreement.**

**A.** This document constitutes the entire Agreement between Casitas and Sponsor for the use granted at the Lake Casitas Recreation Area for the Event.

**B.** This document may be modified only by further written agreement between the parties hereto. Any such modification shall not be effective unless and until executed by Sponsor and in the case of Casitas, except as otherwise specifically authorized herein, until approved and executed by Casitas' Park Services Manager and/or the Casitas General Manager and Board of Directors.

**XVIII. Time is of the Essence.** Time is of the essence for all the time frames of this Agreement.

**XIX. Termination.** This Agreement shall terminate on August 31, 2022 unless sooner terminated pursuant to subsections I.A. and II.F. herein.

**XX. Inquiries.** Please direct all inquiries regarding this Agreement to:

CMWD: R.J. Faddis, Park Services Officer  
 11311 Santa Ana Road  
 Ventura, CA 93001  
 Tel: (805) 649-2233, ext. 117  
 Cell: (805) 797-1528  
 Email: [rfaddis@casitaswater.com](mailto:rfaddis@casitaswater.com)

**XXI. Representatives.** The representatives of the parties to this Agreement are those set forth below:

**Rotary Club of Ojai West Foundation Inc.:**

Angela May  
P.O. Box 1501  
Ojai, CA 93024  
Tel: (805) 907-2378

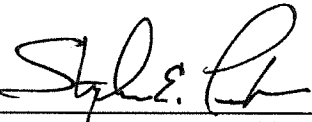
**Casitas:**

Carol Belser, Park Services Manager  
11311 Santa Ana Road  
Ventura, CA 93001  
Tel: (805) 649-2233, ext. 111  
Cell: (805) 797-1517  
Email: [cbelser@casitaswater.com](mailto:cbelser@casitaswater.com)

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement this 28<sup>th</sup> day of August 2019.

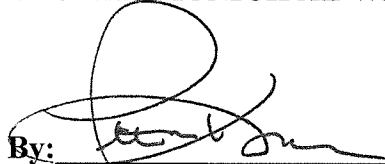
**SPONSOR:**

**ROTARY CLUB OF OJAI WEST FOUNDATION, INC.**

By:   
\_\_\_\_\_  
President, STEPHEN E. FRANK

**CASITAS:**

**CASITAS MUNICIPAL WATER DISTRICT**

By:   
\_\_\_\_\_  
Board President, Peter Kaiser

CASITAS MUNICIPAL WATER DISTRICT

Resolution No.

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING FOR INPUT REGARDING THE 2020-2021 BUDGET

WHEREAS, Casitas is interested in public comments regarding the adoption of the 2020-2021 budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. A public hearing will be conducted for the purpose of hearing all interested parties regarding the 2020-2021 budget.
2. The place of said hearing is hereby fixed at the Casitas Municipal Water District, 1055 Ventura Avenue, in the town of Oak View or to be held via teleconference. The date and time for said hearing is hereby fixed as June 24, 2020, at 3:00 p.m.
3. The Clerk of the Board of Casitas is hereby directed to give notice of said hearing by publishing a notice of the time and place of the hearing in the local newspapers.

ADOPTED this 13<sup>h</sup> day of May, 2020.

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Russ Baggerly, President  
Casitas Municipal Water District

ATTEST:

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Angelo Spandrio, Secretary  
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**

**Water Resources Committee**

**(this meeting was conducted telephonically)**

DATE: May 7, 2020  
TO: Board of Directors  
FROM: General Manager, Michael Flood  
Re: Special Water Resources Committee Meeting of May 6, 2020, at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Russ Baggerly  
Director Angelo Spandrio  
General Manager, Michael Flood  
Assistant General Manager, Kelley Dyer  
Engineering Manager, Julia Aranda
2. **Public Comments.**  
None
3. **Board comments.**  
Director Spandrio inquired as to the release of the draft Comprehensive Water Resources Plan.
4. **Manager's Comments.**  
GM Flood informed the Committee that the draft Comprehensive Water Resources Plan will be ready for final review during the regular Water Resources Committee meeting in May. The schedule for its release to the public will also be discussed.
5. **Review Fiscal Year 2021 Casitas MWD Water Supply Assessment**  
GM Flood covered the contents of the Committee memo including the Lake Casitas water supply, historic water demand patterns, and projections of Lake Casitas water supply over the next twelve months. Also covered were recommendations for Conservation Stage Level (Stage 2), conservation penalties (\$2.50 per unit), and drought restrictions (outside watering, conservation campaigns, etc.).

Director Spandrio indicated that he opposed to moving to a Stage 2 drought declaration and that Stage 3 declaration should be maintained for drought-messaging consistency and continued support of District revenues. He also inquired as to future changes to the Water Efficiency and Allocation Program (WEAP).

Director Baggerly indicated that he was in support of a move to Stage 2 as well as a decrease in the Conservation Penalty. He indicated that the Board has the ability to move back to Stage 3 should conditions warrant it. He also inquired as to future changes to the Water Efficiency and Allocation Program (WEAP).

Jennifer Tribo of Ventura Water commented that the City Council recently voted unanimously to move to a Stage 2 drought declaration.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**

**Special Finance Committee**

**(this meeting was held telephonically)**

DATE: May 8, 2020  
TO: Board of Directors  
FROM: General Manager, Michael Flood  
Re: Special Finance Committee Meeting of April 9, 2020 at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Angelo Spandrio  
Director Peter Kaiser  
General Manager, Michael Flood  
Assistant General Manager, Kelley Dyer  
Rate Consultant, Mark Hildebrand

2. **Public Comments.**

None.

3. **Board/Management comments.**

Director Kaiser asked questions regarding the budget impact of the COVID-19 outbreak, variation in property tax revenues, and market impacts on District investments. He also indicated that the Investment Manager should provide an update to the Board soon.

GM Flood indicated that COVID-19 budget impacts will take some time to fully discern, property taxes revenues are expected to hold steady and that the Investment Manager would be invited to make a presentation to the Board.

4. **Discussion of the Fiscal Year 2020-2021 Budget.**

GM Flood provides some comments on possible FEMA reimbursement for COVID-19 outbreak impacts on the District.

Director Kaiser made comments about Recreation Department expenses and any possible changes to the current draft budget.

Director Spandrio made comments continuing to support District revenues by staying in Stage 3.

5. **Discussion of Fiscal Year 2020-2021 City of Ventura Groundwater Adjudication Billing Surcharge.**

GM Flood introduced the topic and the expected costs for defending the City of Ventura's lawsuit.

Director Kaiser asked questions/made comments about the timing of the surcharge, how it could be attributed to wholesale vs. direct customers, meter proportionality, status of reserves, and specific methodologies of calculating/implementing the surcharge.

Director Spandrio asked questions/made comments regarding attorney costs, bifurcating costs, 255 and specific methodologies of calculating/implementing the surcharge.

RC Hildebrand answered questions about calculation and implementation of the surcharge including a list of three common methodologies of doing so. He also covered various aspects of conformance to California's Proposition 218 law.

A member of the public asked that an additional methodology be analyzed and it was added to the proposed list.

The Committee asked that staff schedule another Special Meeting of the Finance Committee be scheduled for April 23<sup>rd</sup>.





**Consumption Report**

**Water Sales FY 2019-2020 (Acre-Feet)**

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2019 / 2020	2018 / 2019	
													Total	Total	
AD Ag-Domestic	333	374	319	381	239	14	52	174	63					1,949	1,941
AG Ag	195	256	207	270	150	17	35	120	41					1,291	1,359
C Commercial	109	112	86	85	47	25	29	36	24					553	591
DI Interdepartmental	28	23	4	4	4	1	4	14	4					86	90
F fire	0	0	0	0	0	0	0	0	0					0	0
I Industrial	3	4	3	2	1	1	1	1	1					18	15
OT Other	24	28	24	29	16	5	5	8	7					144	125
R Residential	236	270	217	239	179	99	109	149	112					1,609	1,556
RS - P Resale Pumped	32	33	22	21	12	6	7	7	8					149	634
RS - G Resale Gravity	97	194	191	237	164	105	112	147	153					1,400	1,685
TE Temporary	1	1	1	2	3	0	0	1	0					9	9
<b>Total</b>	<b>1,058</b>	<b>1,294</b>	<b>1,074</b>	<b>1,272</b>	<b>815</b>	<b>274</b>	<b>355</b>	<b>655</b>	<b>413</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>7,210</b>	<b>8,006</b>
<b>CMWD</b>	<b>893</b>	<b>1,110</b>	<b>921</b>	<b>1,092</b>	<b>694</b>	<b>208</b>	<b>267</b>	<b>562</b>	<b>339</b>						
<b>OJAI</b>	<b>165</b>	<b>183</b>	<b>153</b>	<b>180</b>	<b>121</b>	<b>66</b>	<b>78</b>	<b>93</b>	<b>74</b>						
<b>Total 2018 / 2019</b>	<b>1,686</b>	<b>1,495</b>	<b>1,282</b>	<b>1,302</b>	<b>1,019</b>	<b>418</b>	<b>334</b>	<b>224</b>	<b>247</b>	<b>678</b>	<b>526</b>	<b>695</b>		<b>N/A</b>	<b>9,905</b>