



## Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

### CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the  
Casitas Board Room  
1055 Ventura Ave.  
Oak View, CA 93022  
July 25, 2018 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Roll Call
2. Public comments (Items not on the agenda – three minute limit).
3. General Manager comments.
4. Board of Director comments.
5. Board of Director Verbal Reports on Meetings Attended.
6. Consent Agenda.
  - a. Minutes of the June 27, 2018 Board Meeting.
  - b. Recommend approval of a purchase order in the amount of \$42,425.01 to Cart-A-Way Systems for the purchase of a Concrete Batch Plant and Delivery Trailer. This is an unbudgeted expenditure.
  - c. Recommend approval of a purchase order to Cortech Engineering in the amount of \$24,750 for Avenue 1 pump modification.
  - d. Recommend approval of a purchase order to Spinitar in the amount of \$26,368.93 for Boardroom upgrades to record and broadcast meetings.
  - e. Recommend approval of a purchase order in the amount of \$36,650 to Sedaru for professional GIS services.

7. Review of District Accounts Payable Report for the Period of 6/21/18 - 7/18/18 and the Reimbursement Disclosure Report for Fiscal Year 2017/2018.

RECOMMENDED ACTION: Motion approving report.

8. General Manager's verbal report on Water Security Project status.
9. Presentation and discussion on the Comprehensive Water Plan Request for Proposals/Qualifications.

RECOMMENDED ACTION: Direction to Staff

10. Update by Rincon Strategies on the Public Relations Action Plan.

RECOMMENDED ACTION: Direction to Staff

11. Resolution adopting the 2015 Ventura County Multi-Hazard Mitigation Plan.

RECOMMENDED ACTION: Adopt Resolution

12. Discussion regarding the hiring of temporary Human Resource Department Staff.

RECOMMENDED ACTION; Direction to Staff

13. Recommend approval of the 2018-2019 Fiscal Year Annual Patchwork Contract, Specification 18-400 to BSN Construction Inc. in the amount of \$126,041.30.

RECOMMENDED ACTION: Motion approving recommendation

14. Information Items:

- a. Recreation Area Report for May, 2018.
- b. Recreation Committee Minutes.
- c. Executive Committee Minutes.
- d. Quagga Committee Minutes.
- e. Finance Committee Minutes.
- f. Water Consumption Report.
- g. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- h. Investment Report.

15. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
June 27, 2018

A meeting of the Board of Directors was held June 27, 2018 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. President Word led the group in the flag salute.

1. Roll Call

Directors Baggerly, Kaiser, Bergen, Hicks and Word were present. Also present were Steve Wickstrum, General Manager, Carole A. Iles substituting for Rebekah Vieira, Clerk of the Board, and Attorney, John Matthews. There were five staff members and 12 members of the public in attendance.

2. Public comments (Items not on the agenda – three minute limit).

William Weirick. I wanted to speak to an issue that I observed at the last meeting and in particular I just want to respectfully ask the Board that when all Board members, there are a lot of people in this community that have spent a lot of time, they are very qualified they have made very analytically well thought out and considered questions for this Board on policy matters, many of them obviously do not agree with policy choices this Board makes but that's the public arena. It is unfortunate what I heard last week were words like "emotional" or people just being fearful in terms of characterizing the people who have made well considered, respectful arguments and discussion and asking for a higher level of policy discussion. We have enough in this country right now of basically attacking the character of people who disagree with one. We should not, specifically as elected officials, make any comments about the character of people who disagree with us. We should listen to their arguments and respond to them. And what I heard last week were, I thought, right on the edge of character comments on terms of people opposing or criticizing the policy choices of this Board. I think that we, as elected officials, need to respect all and we need to prove our positions as, explain our positions and address the questions, you know, raised by others and not use words that are associated with the character of people who oppose us and address points of policy that they are raising in terms of policy discussion. Thank you.

Robin Gerber. I'm Robin Gerber, I live in Ojai. First I want to thank Councilman Weirick for arranging to have the meeting videoed so that there can be more transparency about what happens with this Board. This, of course, should be your responsibility. I understand that there was somewhere around one million dollars spent to renovate this building, the nice dais where you are sitting. Feel free to tell me if I am wrong. This is a large amount of money and yet you could not find enough money to videotape these meetings so the citizens could figure out what is happening and what you are doing. And I notice your (unintelligible) when I brought up before about moving these meetings to a more, a time when people who work during the day could attend and you said we tried that and nobody came, well perhaps at that time there wasn't something of interest, but now clearly there is. And so I would say look at that again. If you are feeling that the people you represent because you are elected officials do not understand what you are doing. That's on you. You need to help us understand and that means having more transparency. You do not need to get up on your high horse of Theodore Roosevelt who did ride a very high horse. I happen to be a Roosevelt scholar and let me tell you that these are the things he said about citizenship because he believed deeply in the rights of citizens and he has some very good quotes about citizenship. He said the first requisite of a good citizen in the republic of ours, this republic of ours, is that he shall be able and willing to pull his own weight. That's what people sitting here are doing. We are pulling our weight. We are trying to figure out why our lake is disappearing and what you are doing about it. Clearly you are not letting us know. And in that speech he talked about the man in the arena, Mr. Kaiser, it is called citizenship in a republic and it says, he also says, it's quite a long speech. He said the poorest way to face life is to face it with a sneer and there has been too much sneering going on by some people on this Board. That's what Bill is alluding to and that needs to stop. You need to be talking to us and be informing us and not asking as if when the three sisters plan came before you, you didn't have to deign to put it on an agenda and actually talk to the people about it. Now I know that things are happening now and I am going to say that that's a victory for everyone sitting in this room because we have been putting pressure on you and it's only just starting. Thank you.

Director Word said that Item 8 on the agenda would speak to what Ms. Gerber was talking about and she should get some additional information.

Andy Gilman. Hello, I am Andy Gilman and the Executive Director of the Ojai Chautauqua. It's my first time here. I am an Ojai resident, I live on Golden West and both my parents' families live here and I have lived here a long time. At Ojai Chautauqua panels we have covered many things and Mary was on our panel on water and I'm appreciative of that. I wanted to praise Item 9, the interconnect with State Water and I would encourage you to have that on every single agenda possible or maybe you already have that in the works, that might be one of the central things that we are interested in. And the second thing, and this alludes to what Russ spoke to at the (unintelligible). Find a way as soon as you can on the website, my suggestion would be to promulgate everything you

are doing and have that be right on the home page. Maybe that's in the works but that's what everybody is interested in and I'm a website person and I know you could do it in a day with the will, right, and the right expertise but that's what everything is, the opacity of just understanding what the plans are and you know, you look in the paper, the plans are so easily misconstrued. What's going to happen with the lake, what water goes where so the clarity I think would solve half the problem. That's my suggestion to you. Even an op-ed piece in the paper would be great or even the Ojai Monthly. So I think that would go a long way and I know Russ spoke to that and he said that would be a priority and that was on May 21st. Then lastly, we are intending to hold an Ojai Chautauqua on water to check in where we are and also to kind of feature on Saturday, September 1st and I have invited Mr. Wickstrum to speak on that panel and I hope the Board will encourage that at least some representation from Casitas we'll have Calleguas and Ventura are there along with others so it think it would be a way for our whole community to see here's the progress that has been made so far where we are and what are the projections because, of course, if you look at the lake and get (unintelligible), you know that things are happening so we are hoping for that clarity. Thanks very much.

Director Word pointed out that September 1st is Labor Day weekend and it may be difficult to get all the participants.

Tracy Albert. I don't have a prepared speech but I am an Ojai resident with my wife. We've been here about three and a half years. We are in the process of finishing a rather extensive construction project that candidly we were not going to start given what we understood was to be a really, kind of organized, well-tuned group of people we're dealing with water. And unfortunately, my wife and I came to discover that was not the case after hearing a number of represented meetings, the members of this Board was on. And we have, we decided to move ahead. I don't know if that was a wise move or not but here we are and I represent one of those groups of people that I think Peter Strauss talked about a couple of meetings ago that have just had it. Um, I am a retired professional, financial service arena for the firm call The White Touch. I ran the region, so I'd like to think I am fairly adroit financially and I find that the way that this group of professionals because I assume that you are all former professionals is somewhat of a travesty. One of the issues that came up and this is really a question that I have, I don't know who wants to address it, but I was hoping to get it addressed in this meeting is the California, is the water allocation that you finally went into the open market and sold this year as I understand it for half a million dollars. In the years prior, what were you doing with that allocation? Why was that, why did you not go into the open market and sell those allocated amounts and have money to be put into the reserves so maybe with the California connection, um, we'd have an easier time figuring out how the alternatives of the second capital that you would have reserved to obviously do some of these things necessary. That's it for the moment and I appreciate your time.

Mr. Wickstrum explained that it was a bit more complicated. It depended on the State Water Contract and the Department of Water Resources. In the past it was put back into a turn back pool that was developed in the Monterey Agreement. It would be reshuffled into other state water contractors. The amount of money was returned to the customers as a reduction in state water taxes. The change this year was to try and put some of the money into the State Water project interconnection project instead. Unfortunately, the turn back pool was what the Department of Water Resources made available. Two or three years prior to that the District was involved in the multi pool which was used more as a market base particularly in light of the case that State Water had declined to 15% and, at one point, 0% availability. It put a market value on the water instead of the price tag on the turn back pool. Casitas has to operate with the guidelines of the Department of Water Resources when dealing with the State Water project. That was what was available in the past. It was a big change this year in being allowed to participate in a bona fide exchange with a willing buyer, joining in with the City of Ventura for transfer for one year.

Director Bergen said that previously the rules had not allowed Casitas to do this. The Department of Water Resources is moving toward a market based approach which it had not done before. Casitas is taking the opportunity of the changing rules.

Tracy Albert asked if that was across the state and Director Bergen affirmed that it was.

Mr. Wickstrum commented that if more information was needed on State Water he should be given a call because there is a lot to it.

### 3. General Manager comments.

Mr. Wickstrum said he knew everyone was interested in the exploratory wells. Casitas has finally received two bids for drilling and should receive a full package from Water Resources Engineering Associates by the end of the week with the cost of the exploratory well which he hoped to bring back to the Board at the next meeting in July. Also, the US Forest Service has promised to provide Casitas with the FS299 Permit for putting data loggers into the Matilija area by the end of the week. It should have been as simple as the fifteen minutes it took Casitas to issue concurrence to the US Forest Service to put up a weather station at Robles Diversion Dam.

There was situation on Ojai Avenue caused by a mismarking of an AT&T line. There were also a lot of gas lines in the area. The AT&T line was hit by a Casitas backhoe during repair of a leaking water main in the Ojai System. A leak cannot be repaired until the other utilities have marked their lines. The company that located the AT&T line missed it by quite a bit. AT&T is repairing the line and hoping to have it completed by Thursday.

4. Board of Director comments.

Director Word reported that the last couple of weeks he had visited the Great Lakes. It was nice to see a lot of fresh water. A professor, who was an expert on the history of the Great Lakes, commented that a number of the lakes are totally covered with shells that have virtually decimated the salmon fishing on the Lakes. Pictures of ships in the Lakes were unrecognizable due to the encrustation of the shells. It is serious and everything must be done to keep them out of this area. He said that he went through a whole decontamination process before returning.

5. Board of Director Verbal Reports on Meetings Attended.

Director Bergen reported that she attended the Upper Ventura River GSA Board Meeting. The group is really beginning to work on setting up the Agency. The 2018/19 budget was approved. They are working on getting all the Quality Assurance/Quality Control procedures into the data that is being collected. A lot of hard administrative work is going on to get the different procedures in place.

Director Baggerly reported that on Friday, June 22, 2018 he attended the OBGMA Ad Hoc Committee for the Groundwater Management Plan and between himself as a Board Member, the Hydrogeologist, the Manager and attorney they continued to work on the draft of the Groundwater Management Plan. If it is not completed by the meeting the next day it will continued to the July meeting.

Director Hicks reported that yesterday he had attended the Ventura Chamber of Commerce meeting. He met Dr. Cresswell, the new Superintendent of Schools for Ventura. He learned that NOAA has approved edible mussel farms about three miles off the coast of Ventura.

Director Word added that it is thought that the white fish in the Great Lakes may be eating the mussels. It may be that because the food source has dwindled because of the mussels. There may be an evolutionary process occurring.

6. Consent Agenda.

ADOPTED

Director Word welcomed Carole Iles substituting for Rebekah Vieira.

Recommend approval of Workers' Compensation Insurance Coverage renewal with CSAC Excess Insurance Authority in the amount of \$130,220 for fiscal year 2018/2019.

The Consent Agenda was offered by Director Kaiser, seconded by Director Baggerly and approved by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word

NOES: Directors: None  
ABSENT: Directors: None

7. Review of District Accounts Payable Report for the Period of 6/07/18 - 6/20/18. APPROVED

On the motion of Director Hicks, seconded by Director Baggerly, the Accounts Payable Report was approved by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

8. Discussion regarding the Board's direction to video record and broadcast future meetings of the Board of Directors. DIRECTION APPROVED

Mr. Wickstrum said that the Board had heard loud and clear a request for videoing and providing meetings to the public in a timely fashion. A meeting will be held with Spinitar and an assessment made on Friday of the existing equipment and whether additional equipment may be needed. He asked the Board if it was their direction to move forward with videoing. Director Baggerly said that Board members were probably all aware of the Ventura County video recording, archiving and agenda management. The proceedings of the Board can be watched at any time or during the meeting on streaming. The company, called Granicus also services the City of Ventura. A few years ago it was quite expensive but that is no longer the case. He indicated he would like the Board to give direction to staff to seek a sole source contract with Granicus and return with a quote for the Board to consider.

Director Word questioned whether it would be better to have more than one quote. Director Baggerly said he found another company that was much more expensive used by Contra Costa and was told by the Assistant General Manager of the City (of Ventura) and from the Mayor that Granicus was pretty inexpensive on an annual basis.

Director Word asked if the question was did the Board want the meetings recorded and how would they be stored and made available. All of that would need to be part of the package. Director Baggerly affirmed that there was a setup fee and an annual fee and that it could be customized. He said that the Board needed to move on it expeditiously which is why he suggested the sole source instead of waiting three months to put out an RFP.

Director Kaiser said he felt it was important to get a couple of other quotes based upon the type of format that was being requested just to be sure that the Board was being transparent with the public.

Attorney Matthews commented that what was on the agenda was direction



to staff to look at the possible videoing recording and broadcasting of future meetings. There was no provision for sole source and he didn't think it would take three months. He said he felt uncomfortable with the Board taking action aimed at a sole source. It wasn't set up that way. The message that had come across loud and clear was that the public wanted to see some sort of recording and if it turned out this one provider met the requirements and was the only one, then the District would move forward.

Director Baggerly said he wanted to amend what he said to say that Casitas would not look for a sole source contract immediately, but at least direct the staff to get the cost. Director Bergen said that would be the amount of time, all the different formatting and archiving so that it could come back to the next meeting.

Director Word said that it had budget implications and there was budget going forward. He asked if staff had enough direction on that basis. Mr. Wickstrum confirmed that he did.

Director Baggerly said that the City was paying three thousand dollars for a set up fee and about three thousand three hundred dollars for the annual fee. It would change to five hundred dollars the second year and approximately four thousand dollars by the third or fourth year but those numbers may not be accurate. He said it was based on population so what the City was paying was probably going to be less than what Casitas would pay.

On the motion of Director Baggerly, seconded by Director Bergen, the above direction to staff was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

9. Discussion regarding the development of a resolution acknowledging the importance of the State Water Interconnection Project and associated projects to enhance local water supplies.

ADOPTED – RESOLUTION NO. 18-13

On the motion of Director Baggerly, seconded by Director Bergen the above resolution was adopted by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

Director Baggerly said that the Board had been asked many times to take official action about the State Water Interconnection Project. He felt this was something that could be done. It followed the environmental process and the

District's involvement at the end of that process by taking part in it as a responsible agency.

Bruce Kuebler. Good afternoon, my name is Bruce Kuebler. I am speaking as an individual today. Thanks you very much for putting this on the Agenda. I think it's a good step forward. I have two suggestions, I guess. One, in the fourth whereas where you say there appears to be more opportunities, seems like there are more opportunities. I think it is very clear and secondly it seems like now therefore, be it resolved, as I see it weak in terms of commitment. It seems like it should apply only to Casitas if you are taking action as Casitas, not all parties. I'd like to have it say something like - resolved Casitas hereby commits to getting State Water project water into the service area and hereby directs the General Manager or staff to develop preliminary plans for necessary water system improvements. The way it reads right now you are just resolving to make a decision but you don't say where that decision is going to go, if it's favorable to the state project or not. It still seems like it's sort of up in the air you can take it or leave it depending on the results of some of the studies the costs and things like that. We need to commit now to doing it and make the project happen. So I would urge you to make some changes to the resolution and be more committing to moving ahead. I understand there are lots of items out there. One of the things that concerns me is that the role of Ventura, I was reading one of their items, some controversy about their adopting a budget next week, on July 9th I think it is, and it seems like this conflict about how much state water they really want to use if they go to direct potable use to meet their long term demand they would plan on not using much state water project at all and if that's the case what interest would they have in developing a cross Ventura pipeline to be able to meet the needs of Casitas here. It gets involved with the Toyoshima (?) agreement and how much water they have to take out of the estuary, things like that. It seems like they either have a choice of going to direct potable use which is going to cost 500-600 million dollars I understand, based on some numbers or going more into the State Water Project and minimizing the development of the direct potable use right now while there's a lot of uncertainty about how that could be under the guidelines for direct potable use. So anyway, I would just like to see more commitment in your resolution. Thank you for listening.

Director Hicks said that the Citizen's Committee that had been formed had recommended that State Water be the first priority for the City.

Director Bergen said with regard to the commitment side, it would be like saying I want to buy a house but I'm going to sign a contract for a house when I don't know how many bedrooms and bathrooms it has and what the cost would be. This thing is not designed yet, we don't know what the cost is going to be and the whole thing depends on the negotiation with all the parties. She said she is committed to making it happen, it is a huge opportunity but to say it will be done no matter what without the basic information, she said she can't "go there".

Director Baggerly said the language contained in the now therefore be it

resolved was almost verbatim from the Notice of Preparation for the project. It was what everyone had looked at and agreed to and what was available without actually doing what Mr. Kuebler would want to be done and that was approve a project that was not actually before Board. That was not the Board's fiduciary responsibility.

10. Public Hearing for the adoption of the 2018-2019 Budget.
  - a. Public Hearing
  - b. Resolution adopting the general fund budget, debt service fund and Mira Monte Water Assessment District fund budgets for the Fiscal Year ending June 30, 2019.

#### ADOPTED – RESOLUTION NO. 18-14

Director Word said that it was the time and date set for a public hearing to consider input regarding the proposed 2018/19 budget. He asked the Clerk of the Board to read the names of the public who called or submitted communications regarding the budget.

The Clerk of the Board reported that there were no communications.

Director Word opened the Public Hearing to consider the 2018/19 budget.

Mr. Wickstrum gave a PowerPoint presentation laying out the budget. He reported that budget preparations usually began in January with staff looking at the projects that occur on a daily basis. He expressed appreciation to the staff in putting the budgets together and being very conservative with their numbers. With declining water sales and increased costs Casitas is very careful with the funds. Revenues are very important to fund the District. The primary revenue is water sales and water services. The District is anticipating a total revenue of slightly over \$22,000,000 including a 12% increase in water rates and the service charges approved last year after the Water Rates Study and recommendations. Recreation has a very good revenue source between the operations and Waterpark. The Waterpark has been paying for itself and then some. It was thought that when the lake went down Recreation revenue would go down. It is still one of the best camping places and the populations have continued tell us that even though there has been a decline in the water surface and less water activities.

Balancing the revenue are the expenses that are contained in the budget document. A large expense is \$2.68 million for electrical mechanical. It costs \$1.6 million for power to pump water into Oak View, Ojai, Upper Ojai and the Rincon Area. The Recreation Area expenses include the operation and the Waterpark at about \$5.4 million projected for the year. Part of the expense is due to staffing. They are needed to host the public and protect the property. It is 24/7

365 day operation. Other areas are chemicals for water treatment. About a quarter of a million dollars was spent to add oxygen to the lake to preserve water quality. The District received an eight hundred thousand dollar grant to put the hypolemic system into the lake which took care of a manganese problem that was developing. Total expenses are at \$19.9 million. A number of capital projects are being done in the Engineering Department about half of which are in the Ojai service area. \$750,000 for electrical mechanical will be for electrical conversions of 1950 through 1959 equipment. All of the pump plants will have been upgraded except for the Rincon Pump Plant. Trucks that did not have air conditioning have now been replaced and a diesel trailer for the pipeline crew is proposed. It would have been useful to refuel the generator at the San Antonio yard during the Thomas fire. The budget includes two trucks to replace existing. Generally capital expenditures for utilities are not very large. The \$50,000 budget includes replacing some of the two and six inch meters which are expensive, but there aren't a lot.

With regard to Recreation, Carol Belser has an extremely good relationship with the Bureau of Reclamation that provided 50/50 coverage on some of the capital projects. Over the past six years the Bureau has helped with road surfacing, campground improvements and the front gate entrance. New fencing will replace the fencing from pole to pole out at the Waterpark which currently is rope netting to prohibit people from entering the Lazy River. He expressed his appreciation for the Waterpark operations which is making a profit.

Electrical Mechanical is a large capital area. \$600,000 is for the purchase of equipment for the Rincon Pump Plant for Edison switch gear and a new building adjacent or attached to the existing building to house the new equipment. The District is also looking at staging pumps at Avenue 1 Pump Plant. If the lake continues to drop a few of the pumps must be restaged in order to continue pumping, also, awnings to deal with heat and other equipment including a high pressure compressor which is from the 1960s or early 1970s. Also included are the SCADA panels in the Ojai area. A lot of conversion has already occurred because of the condition of the Ojai System when the District took it over and will continue.

Director Baggerly asked if solar panels had been considered to power shade for the pumps. Mr. Wickstrum said it could be looked at again but the power load is so high the power would be sold back to Edison because it would not be able to handle the pump demands.

Mr. Wickstrum continued with the Treatment Plant. He said there was nothing on the scale of the past. It would involve cleaning of a filter and looking at the intake structure that has a cart that keeps derailing. It may be the wheels or the track and may lead to other issues which will have to be addressed. Maintaining the Treatment Plant in good order is critical.

In the Engineering Department, Julia Aranda will be administering

projects, some with the help of consultants. Some are in design phase but the De La Garrigue Bridge must be completed either in October this year or after the rains because the canal cannot be blocked. The videoing of the meetings can be applied to the Office Remodel project.

The District is looking at a lot of the systems through consulting engineers to help get through the large menu. There are two blocks in Engineering, some of which are in the design phase.

Regarding the main office remodel, Mr. Wickstrum said he had talked about it at the workshop and thought it was going to be eliminated but if additional funding is needed for videoing the Board meetings, that's where it can be applied. Added in is the Lake Casitas Recreation Area vegetation management. It is being turned over to a consulting engineer to try to proceed through some of the permitting processes that are needed. It is difficult to get through because of burning issues and mitigation offsets that can be difficult to deal with. A lot of vegetation has grown up which, when the water comes up will be food for algae. Cleaning the dry areas of the lake would be a good goal to accomplish.

Right now there is \$1 million for the exploratory well. There is potential for being over that number. For now it is in the budget and hopefully at the July meeting there will be a number that the District can move forward with. Also, there is \$200,000 for the Casitas/Calleguas intertie, which some people will say is not much, but that will get some planning into effect. When there is a good plan there will have to be discussion about financing beyond the reserves and rates to be able to fund the State Water Project. They are not going to be projects that can be assumed via rates or reserves. A place is being held as a starting position for additional studies during this year. If it requires more, it will come back to the Board for discussion.

Mr. Wickstrum said he was happy to have Julia here. Going into the Ojai System it was recognized that the District had its plate full with the number of leaks, the equipment, SCADA and some of the systems in place. The District is starting to put some numbers to some of the design work and construction work. He expressed hope that projects can move from design work to construction with priorities but unfortunately there isn't unlimited budget to take care of all the needs of the Ojai System. At some point it will have to be done on a strict budget that is related to the water rates, but major areas to be addressed have been identified.

The reserves will be reset in the next few months but this gives an idea of where they are now, unrestricted at \$21 million. There will be further discussion on some of the reserves about whether or not they should be restricted. There is OPEB and the District will begin to fashion some of these reserves by mid October. This also gives the location of where the District would balance out the difference between revenues and expenditures on any year given that capital

improvements and variation in water sales are being dealt with. The District has not had to deal with storm damage as yet. Those are the things that can be relied on and take from to be able to make the budget balance. Estimated revenue is at \$22,224,081 million, expenses at \$19,785,441 and total capital at almost \$4.9 million. Added together the deficit is \$2.45 million. \$1.69 million is available in the trust for capital improvements for Engineering for the Ojai System that will be covered with the Ojai funds. The other is the unrestricted reserves that would be pulled out at this point. \$761,459 is to basically balance the budget which was the goal.

Director Baggerly asked where the \$750,000 would come from out of the total list of unrestricted reserves. Director Word said that one area would certainly be the storm damage that has not been experienced. There is almost a quarter of a million dollars in reserves. Mr. Wickstrum explained that the \$750,000 would be taken out of reserves and the reserves would be re-designated as to what amounts the District has. Alternate water supplies could be the Hobo although \$1 million is being pulled out for that. There are conservation penalties which could be water conservation and alternate water supplies. Capital improvements for distribution and electrical mechanical definitely would come out of that so those numbers can be reset and even variation of water sales given the projection has actually gone down. Last year we projected the Ojai System at about \$16,000 for 100 AF of water sales and this coming year the projection is just slightly around \$14,000, 2,000 AF of water sales less in the coming year.

Getting an El Nino and everyone conserving has a big effect on water sales and there is a high probability of that happening, also, those who lost crop in the Thomas Fire. When agriculture doesn't use water, revenues go down.

Director Baggerly said he would agree that the OPEB is not unrestricted. Mr. Wickstrum said he agreed that it would have to be moved to restricted and there would be more discussion. Director Bergen clarified that OPEB has to do with pensions. Denise Collin explained that it was unrestricted but designated. Director Baggerly asked if the \$500,000 for alternate water supplies was enough. Mr. Wickstrum said it was newly fashioned just recently and might cover the \$200,000 for the interconnect or any other associated project. The District is looking at a lot of projects for alternate water supplies that could far exceed that amount and would be looking at financing and grant funding other than revenue from rates and taxes. Director Hicks asked if there was enough money for the barrel type situation for the fish ladder. Mr. Wickstrum said it would be prime for grant funding but there wasn't time to do construction between now and when El Nino could hit.

Tracy Albert. Do you break out your maintenance capex against your other capex, or no? Director Word said he did not understand the question. Mr. Albert said that in maintenance there's annual maintenance, (unintelligible) capital expenses and then you are buying new equipment I'm assuming annually

based on that number that I saw but there's no breakout for maintenance. It looks like this woman can answer the question. Ms. Collin asked if he had looked at the Agenda. He confirmed that he had. Ms. Collins answered his question and he said that he did not see it.

Director Word said capital projects are broken into replacement and new and maintenance separately in the budget. Mr. Wickstrum said that day was the day of the public hearing for various budgets.

Director Word opened the public hearing.

Bruce Kuebler. I guess more of the question about the budget packet. You have, in your packet you have a ten year or multi-year capital improvement program. That's not being adopted today. When does that get adopted?

Mr. Wickstrum confirmed that it was being adopted that day.

Mr. Kuebler. OK, I just wasn't clear about, I just had a concern about, like the hobo (unintelligible) project that you have a million dollars currently but you have no money in there the next two or three years. I understand that's a five or six million dollar project if it proves out. It looks like you are willing to spend a million dollars to test it which is good but then you are not planning on spending the additional money in the next three or four years assuming it plays out. That surprised me. You don't have any money in there for the new fish screen that would be self-cleaning. You don't have any money for capital on the State Water Project like preliminary design, getting a pump station to pump it up into the Ojai Valley. So it just surprised me that you don't have numbers for the some of those critical items but you have a lot about costs for improving the Golden State water system.

Mr. Wickstrum explained that there is funding for Golden State in hand. The District will have to look at other funding for the projects Mr. Kuebler listed, including grants or bond funding.

Mr. Kuebler said you need some sort of financing before you put it is capital projects.

Robin Gerber. That seems like an inadequate response, frankly Mr. Wickstrum. I think somewhere in that budget you have to indicate specifically that you are looking at these alternative sources and what the supply is and, I'm not a budget expert in terms of Tracy and that, but, um, that maybe your budget is in deficit, but you're letting us know. If it isn't in the budget, is it going to get done? I guess that's how I see it. I mean, you're making these comments about what might happen that are frankly quite vague. So where can I, as a citizen, find that? Is that in the budget? It's somewhere in your head. It's some other sources that might happen. Where is it? We talked about this. Not having a plan. This is the problem, not having a written plan. Now we've heard at this water committee

meeting there's going to be a proposal to get a consultant to get a plan that may happen, I don't know, by the end of the year. In the meantime, I feel like I have no idea from this budget other than a million bucks is going into drilling into the mountain now instead of, horizontally, OK, and two hundred thousand toward the State Water connection. Again, you know, it that enough? But then you said there was another five hundred thousand that might go toward that. It seems to me, Tracy help me out here, you're the finance guy, it seems to me there's a lot of vagueness in here.

Director Bergen commented that the budget is a planning document and none of the expenditures that exceed Mr. Wickstrum's authority will actually be approved and done until they go to the Board with actual numbers. Anything not in the budget meant there is insufficient information. The District has to stay within the rate structure. Fifteen million dollars can't be put in the budget when the money doesn't come from rate payers. It does not mean there is no intention to do it. All the budget numbers are a ballpark picture of what will be returned for final approval.

Ms. Gerber. I appreciate that it is a planning document. What I am saying is there needs to be some kind of planning document, I don't know what it is that speaks more specifically to supply and how you are looking at the long term sustainability of water for us who are so worried about it. And secondly I think really, Mr. Wickstrum, you didn't respond to Mr. Hick's comment about capturing storm water. I mean, I have heard, I've been told by experts, by people I consider experts, that we wouldn't be in this stage 3 drought if you had taken, uh, measures that had been recommended over two years ago to capture storm water. Things like taking out vegetation, eucalyptus trees and other vegetation, again, I am not an expert on this, I believe Tom Asher came and talked to you and made recommendations last year. Did we capture the amount of storm water that we could have, and what everyone has told me is the answer is no. Not at all. And now you're saying that we can't build that thing Mr. Hicks wants to build in time to capture storm water. Well, why not? Why didn't you think about it sooner? I don't feel that you have very adequate response to that.

Director Hicks explained that in his opinion the problem lies with NOAA not allowing water to be released because of the fish. Diversion could not occur this year because of the fire and not being able to remove the screens. Mr. Wickstrum has devised a plan with barrels that rotate to keep debris from clogging the screens which may be eligible for grant funding if the water bond passes.

Ms. Gerber. Are there not other measures for storm water capture like the removal of vegetation then take the increased amount of water and other things were recommended, what else has been done?

Director Hicks said that a lot of the arundo has been removed.



Ms. Gerber. My other question is this. You have one hundred and eighty seven thousand dollars in there for Board what? For the Board. One hundred and eight thousand and change.

Ms. Collin explained that it was for Board salaries.

Ms. Gerber. Salary and benefits? What about, you get two hundred and forty nine dollars per meeting? Is that contained in there? Oh, you don't get paid for meetings? Oh, you do get paid for meetings?

Director Word indicated that it is one hundred and seventy nine dollars.

Ms. Gerber. So that's part of that number. So it's salaries plus benefits plus that number per meeting.

Ms. Collin said that their meeting amount is their salary.

Ms. Gerber. So you estimate how many meetings they are going to go to throughout the year and turn that into a salary. And has that increased since last year.

Board members explained that the maximum number of meetings that can be attended is 10 per month. Director Hicks expressed his pride that the District keeps pensions at the 2% at 60 level.

Ms. Gerber. Are there increases in the salaries per year or how does that work? Is there an increase in salaries?

Director Word said that was all negotiated as part of the labor contract. Ms. Collin said that Ms. Gerber was talking about the Board.

Ms. Gerber. I'm talking about the Board.

Director Word said there was an increase last year for the first time in ten years. Director Baggerly said that by law it was five percent.

Ms. Gerber. Five percent salary increase per year?

Director Baggerly said it was brought to the Board and did not happen automatically.

Ms. Gerber. And did it happen last year? I am just trying to understand is there a greater increase this year from last year.

Board Members answered that there was not.

Ms. Gerber. Well, I think you know it's useful for the public to understand

that you are elected officials, a lot of people don't understand and that you're paid to do the work you are doing.

Director Word explained that part of the discussion was a comparison of all the other special districts. The District is below the middle. Ms. Collins clarified that the Board does not receive pensions.

Ms. Gerber. Oh the Board doesn't receive pensions, salaries and health benefits.

Tracy Albert. Just real quickly (unintelligible). Out of curiosity, how much discussion do you guys have with respect to the budget because I didn't hear any here. I heard Mr. Wickstrum basically telling everybody what was it the budget and not a lot of discussion.

Director Kaiser explained that discussion takes place at Finance Committee meetings over months evaluating department budgets with the General Manager starting in February this year.

Mr. Albert. So these are actually, and are all of you or many of you are represented?

Director Kaiser explained there are two members of the committee with the meetings open to the public. Director Baggerly added that there were workshops as well.

Mr. Albert. Yes, I understand, unfortunately I was not able to attend. I unfortunately, have not gone through this in great detail, but (unintelligible) preliminary question, um, um, just get back at you. With respect, what kind of, with respect to Recreation um, when I kind of look at last year compared with your budget, about eight hundred and fifty thousand, well there's, actually, when I look at the revenue against your expense, there seems to be somewhat of a deficit and I guess my question for you is given the severity of what we are dealing with around this lake, why don't you shut it all down? Why don't you shut Recreation down and bring it back on line when we've got more water? 'Cause I am trying to figure out do the economics justify either to the lake or to the greater community the benefits of actually having this recreation basis.

Mr. Wickstrum said that the first mistake Mr. Albert had made was tying Recreation to the amount of water. When the District took on the project in the 1950s it was required by Reclamation to offer recreational activities at the water body. Shutting it down would be contrary to the District contract with the United States of America. Even if it were to be shut down there would be expenses to monitor the perimeter of the lake to keep the public out. It was not as simple as just shutting it down.

Mr. Albert. (Unintelligible). The government basically says that you have to

operate it. Okay, okay, fair question, thank you.

Andy Gilman. What I see is there are a couple of paradigms. I've heard in the City of Ojai, at least, and one would be that I completely understand if let's say the farmers on the east end of Ojai figured out how to reclaim storm water that less water is being purchased. That makes complete sense. But I think that what I would encourage you to do is to, you know, let's say you do the vertical drill and you see there is something there and it will require more money for the project or you tap into state water, it is going to cost a lot or the conservation that is happening in Ojai is going to result in less revenue. We all are ready to hear that and understand there is a cost to operate this agency, we get that. The paradigm shift I am offering to you to consider, I think that's something we are ready to take on. I personally would pay higher rates for more conservation for us to have more longevity. So that's what I wanted to suggest to you. Just be completely frank with us and public on your website and say here's the situation and what it is going to cost. We are ready for that and we understand that. We are just nervous about running out of water and you are going to do everything you can to prevent that and we want to work with you. Thank you.

Mr. Weirick. I'll just amplify that, if we have a choice between sufficient water and security and higher rates, I think we'll take the higher rates. I just had some questions and I haven't been able to get answers for them. I am just going to pose them, your questions I would like to understand with respect to the boring project. First my understanding is the reason to go vertical was a difficulty in getting permits to do an exploratory well horizontally. That's my understanding. I hope, you know, I'm just going to tell you the things I understand and my questions and the other things I'd like some clarification on. Second of all, my understanding is the depth of the, this well is, if not (unintelligible) is extremely rare for a well to go that deep. This is not something that is known or done frequently or regularly in terms of, I believe we're down to almost 7,000 feet as I recall and not a lot of experience doing that or knowing what you are going to get when you are down there, but my understanding is that an attempt to explore or the ability to take water out of the Matilija formation and the way the geology is it plunges down and you're accessing it vertically because the Forest Service is basically putting some impediments into doing that exploration horizontally only. Um, on a risk adjusted basis, I wonder have you had some peer review or had say somebody in the petroleum industry with experience with petroleum geology because they are the only people who regularly go that deep and know what's going on at that depth, to get you some peer opinions, second opinions about on a risk adjusted basis what you are likely to run into. What are some of the problems you may run into. We are talking about a million dollars plus of commitment here and you know you kind of want to assess what the risks are what the benefits are what the costs are because in terms of restricted capital availability you want to put that capital towards the highest rate of return and I think a lot of people, including myself, if it's an either/or situation of limited capital, um, focusing on getting water from outside the watershed as opposed from getting more water out of this watershed, in other words depending upon rain and

this watershed as opposed to being able to diversify from rain to other watersheds is a fairly basic question. And then the next couple of questions I have is my understanding in terms of the, after the slippery rock decision is that the burden of proof is on showing that taking water, additional water out of a formation like this is that you are not having a deleterious effect on other beneficial users and that would include the wildlife in the National Forest. That's my reading and what people have suggested to me might be going on with the situation in terms of the slippery rock decision, that was a decision where Dick Wolf wanted to sell some water to Montecito and the Goleta District said no and there was an evolution of the relationship between senior and junior water rights in the situation. And so, and I finally wanted to say one of the things I don't understand is in terms of risk assessment, the County has already presented a challenge letter to this whole situation in terms of taking water that might affect the habitat in the National Forest and has there been a legal assessment of the, uh, risks involved and whether we are going to, even if there was water, you would have to get the permitting to be able to take it. So these are the things that in my mind, I just think about in terms of comparative risk assessment and cost. Thank you.

Director Word said it was a gamble any way it was looked at but it is unknown until tried, until it can be determined what it is thought to be there, is there and usable. There is part of the same thing bringing in State Water. If the entire allocation is received, which has happened two or three times, it would mean receiving 5,000 AF. The Board is criticized for doing or not doing anything and would prefer to get some answers.

With no further comments the public hearing was closed.

On the motion of Director Baggerly, seconded by Director Kaiser, the above resolutions were adopted by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Resolution fixing a tax rate for Fiscal Year 2018-2019 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax.

ADOPTED – RESOLUTION NO. 18-15

Mr. Wickstrum reported that it was the usual resolution that was adopted every year for Prop 13 limits. Ms. Collin pointed out it was for the State Water project.

On the motion of Director Kaiser, seconded by Director Bergen, the above resolution was adopted by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

12. Resolution to adopt, under Proposition 4, the 2018/2019 Establishment of Appropriations Limit of \$13,842,055.

ADOPTED – RESOLUTION NO. 18-16

On the motion of Director Baggerly, seconded by Director Hicks, the above resolution was adopted by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

13. Resolution authorizing the levy of a special tax for fiscal year 2018-2019 for Community Facilities District No. 2013-1 (Ojai).

ADOPTED – RESOLUTION NO. 18-17

On the motion of Director Kaiser, seconded by Director Hicks, the above resolution was adopted by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

14. Recommend approval of the Watersheds Coalition of Ventura County (WCVC) Amendment to the Memorandum of Understanding (MOU) to Participate in the Watersheds Coalition of Ventura County's Integrated Regional Water Management (IRWM) Planning Efforts.

APPROVED

On the motion of Director Baggerly, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

15. Resolution Honoring Carole Iles upon her Retirement from the District.

ADOPTED – RESOLUTION NO. 18-18

Director Baggerly read aloud a resolution honoring Carole Iles for twenty-seven years of service. Carole Belser, Park Services Manager, stated that Carole's position was unique in the District since she worked for both Recreation and Engineering. She went on to say that for fun, a plaque had been created to be attached to the vault door stating "Isles of Ailes of Iles Files" depicting

overflowing file cabinets on an island with a person (Carole) drowning under the weight of all the papers! Lisa Kolar from the Maintenance Department provided the creativity, carving and painting skills for the plaque. Everyone appreciated the humor. Mr. Wickstrum commented that Lisa Kolar made all the signs at Recreation which are very artistic. He also commented about the time that Carole had worked for him in the Engineering Department. Director Word asked Carole if she had Julia trained to which she replied "I'm working on it".

The resolution was adopted by affirmation.

16. Information Items:

Information Items:

- a. Recreation Area Report for April, 2018.
- b. Quagga Committee Minutes
- c. Investment Report.

On the motion of Director Kaiser, seconded by Director Bergen, the information items were approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

17. Adjournment.

President Word adjourned the meeting at 4:45 p.m.

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Mary Bergen, Secretary

# MEMORANDUM

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TO: Board of Directors  
From: Michael Flood – Assistant General Manager  
RE: Concrete Batch Plant and Delivery Trailer  
Date: July 18, 2018

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## RECOMMENDATION:

- Recommend Board approval of an unbudgeted purchase order to Cart-A-Way Systems in the amount of \$42,425.01 (+tax).

## BACKGROUND:

Recent changes to the requirements for backfilling Casitas' water system repairs within publicly-owned streets include an increased amount of concrete slurry needed to comply with City and County requirements. This situation has made it difficult to consistently obtain the needed concrete slurry from the traditional local supplier in Oak View.

In order to cope with this situation efficiently, Staff recommends the purchase of a small concrete batch plant along with a delivery cart for positioning at the Mutual Well Yard in Ojai. This will allow staff to operate the plant when needed and the location has sufficient room for stockpiling raw materials.

The price for this equipment is \$42,425.01 (+tax). This expenditure is not currently within the FY 2018/2019 budget.

# MEMORANDUM

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TO: Board of Directors  
From: Michael Flood – Assistant General Manager  
RE: Ventura Avenue #1 Pump Station Pump Modifications  
Date: July 18, 2018

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## RECOMMENDATION:

- Recommend Board approval of a budgeted purchase order to Cortech Engineering in the amount of \$24,750.00 (+tax).

## BACKGROUND:

Pumping Unit #3 at the District's Ventura Avenue #1 Pump Plant needs to be modified in order to be able to pump water efficiently at the current lake level. In order to do this, the pump needs to be removed, an additional pumping stage added, the pump tested and then reinstalled. Unit #3 is a Floway brand pump and Cortech Engineering is their local factory representative. The pump will be factory tested in order to ensure the modifications will perform acceptably prior to its reinstallation.

The price for Cortech Engineering to do this work \$24,750.00 (+tax).



# MEMORANDUM

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TO: Board of Directors  
From: Michael Flood – Assistant General Manager  
RE: Boardroom Upgrades  
Date: July 18, 2018

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## RECOMMENDATION:

- Recommend Board approval of a budgeted purchase order to Spinitar in the amount of \$26,368.93 (+tax).

## BACKGROUND:

The 2017 Casitas Administration Building Remodel project included the reconfiguration of the old Operations & Maintenance area into the current Boardroom. Part of the remodel activity for the new Boardroom included installation of an audio-visual system that featured video cameras to make the recording of Board Meetings possible in the future. This work was done under contract to Spinitar.

More recently, the Board has expressed an interest in not only recording Board Meetings but to also make those recordings available to the public. Since Spinitar was still under contract to the District through the Administration Building Remodel project and familiar with the system's requirements, they were asked to provide a quote for the equipment needed to provide this capability. This quote includes both acquisition, installation and commissioning of the equipment including training of District staff.

This project will prepare the recordings to be transmitted to a hosting service that will have the capability to make them available to the public. The hosting service will be acquired under a separate contract.

The price for Spinitar to do this work is \$26,368.93 (+tax).

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** STEVEN E. WICKSTRUM, GENERAL MANAGER  
**FROM:** TODD EVANS, ASSISTANT ENGINEER  
**SUBJECT:** AUTHORIZE GENERAL MANAGER TO SIGN AN AGREEMENT FOR PROFESSIONAL GIS SERVICES  
**DATE:** 7/20/2018

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**RECOMMENDATION:**

It is recommended the Board of Directors authorize the General Manager to enter into an agreement for professional services with Sedaru (formerly ID Modeling, Inc.), for the sum not to exceed \$36,650.00

**BACKGROUND AND DISCUSSION:**

The District invested in a Geographic Information System (GIS) to assist in the efficient operation of the water system. Much progress was made in 2017 and 2018 to incorporate the Casitas system into a GIS database, initiate field data gathering activities, and use GIS for hydrant exercising work order management.

The District engaged ID Modeling, Inc., (now Sedaru) to perform these GIS services. A GIS committee was formed to coordinate activities across all District departments. The committee is working closely with Sedaru to provide feedback and implement the District's GIS program. Additionally, a GIS intern provides support to departments for GIS-related analysis, mapping, and training.

For fiscal year 18-19, Sedaru has provided a quote for the following tasks:

1. Meetings and Data Collection
2. Managing Data Services including integration of the Ojai Water System
3. Work Order Development and Deployment for up to ten forms such as valve exercising, leak reports, and water quality
4. Advanced Reports to automate production reporting
5. Training on work order management and field data collection
6. ArcGIS server integration to enable Casitas to host the GIS server in-house

**BUDGET IMPACT:**

The Fiscal Year 18-19 budget includes \$50,000 for GIS services. Also included is the annual license fee for Sedaru software.

**Date:** July 18, 2018

**Billing Contact:** Julia Aranda, P.E.  
 Engineering Manager  
 Casitas Municipal Water District  
 1055 Ventura Ave  
 Oak View, CA 93022  
 Office: (805) 649-4485  
 Email: jaranda@casitaswater.com

**End User:** Julia Aranda, P.E.  
 Engineering Manager  
 Casitas Municipal Water District  
 1055 Ventura Ave  
 Oak View, CA 93022  
 Office: (805) 649-4485  
 Email: jaranda@casitaswater.com

**Sedaru Order Summary**

Sedaru Software Quote Summary	Named User Cap	Totals
Annual License Details	Unlimited	\$4,200
	Implementation	\$32,450
	<b>Total Year 1 Cost</b>	<b>\$36,650</b>

**Sedaru License Details**

Name & Description of Software	Annual Fee	Enterprise %	Annual Total
<b>Sedaru Asset &amp; Operational Management Platform:</b> Real-time, mobile maintenance management system w/enterprise connectivity.			
<b>Sedaru OMNI Platform w/Fieldforce Field Data Collection for Ojai System:</b> <b>Asset and Network Management for Water</b> Real-time, mobile work management and network intelligence for Pipes, Hydrants, Valves, Customer Meters, Pumps & Tanks.	1	\$4,200	100%
		<b>Sedaru Platform Subtotal:</b>	<b>\$4,200</b>
		<b>Sedaru Software Total:</b>	<b>\$4,200</b>

Authorized by:

<i>Name</i>	<i>Signature</i>	<i>Date</i>
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Use of the software is subject to Sedaru's Master Software License and Support Agreement | Access to software is granted and billed upon authorization

55 East Huntington Drive, Suite 130  
 Arcadia, CA 91006  
 Ph: 626.244.0700  
 Fx: 626.244.0702

This quote contains information which is privileged or confidential and is only intended for the recipient.  
 Quotes are valid for 60 days after the quote date, unless otherwise specified.  
 Please contact your Sedaru Account Manager, with any questions.

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**Date:** July 18, 2018

**Billing Contact:** Julia Aranda, P.E.  
 Engineering Manager  
 Casitas Municipal Water District  
 Oak View, CA 93022  
 Office: (805) 649-4485  
 Email: jaranda@casitaswater.com

**End User:** Julia Aranda, P.E.  
 Engineering Manager  
 Casitas Municipal Water District  
 Oak View, CA 93022  
 Office: (805) 649-4485  
 Email: jaranda@casitaswater.com

**Sedaru Services Details**

Base Tasks for Casitas MWD Proposal	Budget
<b>Task 1: Meetings and Data Collection</b> - Meetings inc. on-site, remote, workshops, preparation, data gathering, and preparation. Data requirements gathering with engineering, and other depts as appropriate.	\$2,800
<b>Task 2: Managing Data Services</b> - Reconciling Ojai GIS database with the existing Casitas GIS database (as created in the Esri data model). Connection and Publishing of additional map services & QA for the Ojai system to reside in the same Sedaru environment as the existing Casitas GIS layers.	\$6,500
<b>Task 3: Sedaru CMMS Work Order Development &amp; Deployment</b> - Up to 10 forms/work orders created to support up to 7 forms/work orders for distribution system maintenance and 3 forms/work orders for production facilities. For distribution, could include but not be limited to: valve exercising, pipelines, hydrant flushing, meters, water quality, etc. Inc. up to 2 rounds of iterations prior to rollout. *Add'l forms or iterations for distribution system @\$1,500/form or iteration. For production facilities, could include and not be limited to pumps, tanks, wells, treatment plants, etc. Inc. up to 2 rounds of iterations prior to rollout. *Add'l forms or iterations for production facilities @\$2,500/form or iteration.	\$10,000
<b>Task 4: Advanced Reports</b> - up to 2 Advanced Reports* to automate production reporting from Sedaru, inc. up to 2 iterations to go paperless. Includes up to 2 rounds of iterations prior to rollout. *Add'l advanced reports for water production @\$3,000/report or iteration.	\$5,150
<b>Task 5: Sedaru &amp; ArcGIS Server Integration</b> - Sedaru coordination and support with Casitas IT/GIS team to move and "point" Sedaru-hosted data to Casitas GIS server.	\$5,200
<b>Task 6: Sedaru CMMS Work Order Management &amp; Field Data Collection Training</b> - Includes 1-day of training on Casitas and Ojai water systems. Includes Sedaru Training on OMNI and Fieldforce.	\$2,800
<b>TOTAL</b>	<b>\$32,450</b>

Authorized by:

Name	Signature	Date
<p><b>Use of the software is subject to Sedaru's Master Software License and Support Agreement  </b>  <b>Implementation to bill as 50% up-front to initiate &amp; prioritize resources, 25% at completion of Task 3, and 25% at completion of Task 6.</b></p> <p>55 East Huntington Drive, Suite 130                      Arcadia, CA 91006                      Ph: 626.244.0700                      Fx: 626.244.0702</p> <p>This quote contains information which is privileged or confidential and is only intended for the recipient.                      Quotes are valid for 60 days after the quote date, unless otherwise specified.                      Please contact your Sedaru Account Manager, with any questions.</p> <p><small>Sedaru™ is owned and operated by IDModeling, Inc. All intellectual property rights, logos, copyrights, brand names, trademarks and any other legally protected information is the property of IDModeling, Inc. Any use of these materials including, but not limited to, reproduction, modification, distribution, or republication, without the express prior written consent of IDModeling is strictly prohibited and is a violation of the intellectual property rights of IDModeling, Inc.</small></p>		

**CASITAS MUNICIPAL WATER DISTRICT**  
**Payable Fund Check Authorization**  
**Checks Dated 06/21/18-07/18/18**  
**Presented to the Board of Directors For Approval July 25, 2018**

Check	Payee		Description	Amount
000817	Payables Fund Account	# 9759651478	Accounts Payable Batch 062718	\$303,278.60
000818	Payables Fund Account	# 9759651478	Accounts Payable Batch 070318	\$965,118.32
000819	Payables Fund Account	# 9759651478	Accounts Payable Batch 071118	\$1,024,894.68
000820	Payables Fund Account	# 9759651478	Accounts Payable Batch 071818	\$264,143.75
				\$2,557,435.35
000821	Payroll Fund Account	# 9469730919	Estimated Payroll 08/02/18	\$100,000.00
			Total	\$2,657,435.35

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000817-000821 have been duly audited is hereby certified as correct.

*Denise Collin*      *7/18/18*  
 \_\_\_\_\_  
 Denise Collin, Accounting Manager/Treasurer

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000817	A/P Checks:	30533-030607
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	030605
000818	A/P Checks:	030608-030616
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	
000819	A/P Checks:	030617-030765
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	030691-030692
000820	A/P Checks:	030766-030845
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	

  
Denise Collin, Accounting Manager/Treasurer

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Signature

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Signature

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Signature

CERTIFICATION

Payroll disbursements for the pay period ending 06/30/18  
Pay Date of 07/05/18  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 7/2/18  
Denise Collin

Signed: M. Flood 7/2/18  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 07/14/18  
Pay Date of 07/19/18  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 7/16/18  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature



7/18/2018 2:37 PM  
 ENDOR SET: 01 Casitas Municipal Water D  
 ANK: \* ALL BANKS  
 ATE RANGE: 6/21/2018 THRU 7/18/2018

A/P HISTORY CHECK REPORT

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3650	Arturo Rodriguez							
	C-CHECK Arturo Rodriguez	UNPOST	V 6/27/2018			030593		84.00CR
	C-CHECK VOID CHECK		V 6/27/2018			030605		
	C-CHECK VOID CHECK		V 7/11/2018			030691		
	C-CHECK VOID CHECK		V 7/11/2018			030692		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	4	VOID DEBITS 0.00		
		VOID CREDITS 84.00CR		
		84.00CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		4	84.00CR	0.00	0.00
BANK:	TOTALS:	4	84.00CR	0.00	0.00

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0049	STATE OF CALIFORNIA							
I-T2 201807031376	State Withholding	D	7/03/2018	11,057.18		000000		11,057.18
0049	STATE OF CALIFORNIA							
I-T2 201807061377	State Withholding	D	7/18/2018	2,284.26		000000		
I-T2 201807161380	State Withholding	D	7/18/2018	11,495.53		000000		13,779.79
0128	INTERNAL REVENUE SERVICE							
I-T1 201807031376	Federal Withholding	D	7/03/2018	30,298.40		000000		
I-T3 201806211368	FICA Withholding	D	7/03/2018	988.30		000000		
I-T3 201807031376	FICA Withholding	D	7/03/2018	37,900.70		000000		
I-T4 201806211368	Medicare Withholding	D	7/03/2018	231.14		000000		
I-T4 201807031376	Medicare Withholding	D	7/03/2018	8,863.90		000000		78,282.44
0128	INTERNAL REVENUE SERVICE							
I-T1 201807061377	Federal Withholding	D	7/18/2018	6,539.38		000000		
I-T1 201807161380	Federal Withholding	D	7/18/2018	30,844.53		000000		
I-T1 201807181381	Federal Withholding	D	7/18/2018	54.43		000000		
I-T3 201807061377	FICA Withholding	D	7/18/2018	5,704.38		000000		
I-T3 201807161380	FICA Withholding	D	7/18/2018	38,184.30		000000		
I-T3 201807181381	FICA Withholding	D	7/18/2018	278.56		000000		
I-T4 201807061377	Medicare Withholding	D	7/18/2018	1,334.08		000000		
I-T4 201807161380	Medicare Withholding	D	7/18/2018	8,992.66		000000		
I-T4 201807181381	Medicare Withholding	D	7/18/2018	65.14		000000		91,997.46
0187	CALPERS							
I-PBB201807031376	PERS BUY BACK	D	7/03/2018	150.08		000000		
I-PBP201807031376	PERS BUY BACK	D	7/03/2018	161.96		000000		
I-PEB201807031376	PEPRA EMPLOYEES PORTION	D	7/03/2018	5,467.77		000000		
I-PEM201807031376	PERS EMPLOYEE PORTION MGMT	D	7/03/2018	2,640.74		000000		
I-PER201806211368	PERS EMPLOYEE PORTION	D	7/03/2018	114.28		000000		
I-PER201807031376	PERS EMPLOYEE PORTION	D	7/03/2018	6,257.03		000000		
I-PRB201807031376	PEBRA EMPLOYER PORTION	D	7/03/2018	5,715.29		000000		
I-PRR201806211368	PERS EMPLOYER PORTION	D	7/03/2018	129.61		000000		
I-PRR201807031376	PERS EMPLOYER PORTION	D	7/03/2018	9,877.26		000000		30,514.02
0187	CALPERS							
I-PBB201807161380	PERS BUY BACK	D	7/18/2018	150.08		000000		
I-PBP201807161380	PERS BUY BACK	D	7/18/2018	161.96		000000		
I-PEB201807161380	PEPRA EMPLOYEES PORTION	D	7/18/2018	5,513.92		000000		
I-PEM201807161380	PERS EMPLOYEE PORTION MGMT	D	7/18/2018	2,706.17		000000		
I-PER201807061377	PERS EMPLOYEE PORTION	D	7/18/2018	120.15		000000		
I-PER201807161380	PERS EMPLOYEE PORTION	D	7/18/2018	5,996.85		000000		
I-PER201807181381	PERS EMPLOYEE PORTION	D	7/18/2018	152.98		000000		
I-PRB201807161380	PEBRA EMPLOYER PORTION	D	7/18/2018	6,036.14		000000		
I-PRR201807061377	PERS EMPLOYER PORTION	D	7/18/2018	136.03		000000		
I-PRR201807161380	PERS EMPLOYER PORTION	D	7/18/2018	10,217.61		000000		
I-PRR201807181381	PERS EMPLOYER PORTION	D	7/18/2018	181.94		000000		31,373.83

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0004 I-0556899	ACWA JOINT POWERS INSURANCE AU Health Insurance 7/18	R	6/27/2018	147,764.99		030533		147,764.99
2704 I-18-3310-LSB-01	ADR Services, Inc. CMWD Matter Case No. 183310LSB	R	6/27/2018	7,890.00		030534		7,890.00
1325 I-952146	Aflac Worldwide Headquarters Supplemental Insurance 6/18	R	6/27/2018	3,407.10		030535		3,407.10
9569 I-4003797	ALLCABLE Cage Nuts & Screws - EM	R	6/27/2018	45.26		030536		45.26
3044 I-1NMN-J6JC-QRGG	Amazon Capital Services Wrench & Socket - EM	R	6/27/2018	33.79		030537		33.79
0014 I-SI1215569 I-SI1219207 I-SI1219212 I-SI1219214	AQUA-FLO SUPPLY Caution Tap, Glue, Coupling-UT Repair Clamps - UT Adapters & PVC Plugs - EM Fittings & Regulator - LCRA	R R R R	6/27/2018 6/27/2018 6/27/2018 6/27/2018	30.49 54.18 1.74 7.38		030538 030538 030538 030538		93.79
0840 I-0070036-IN	AQUA-METRIC SALES COMPANY Sensors - UT	R	6/27/2018	762.55		030539		762.55
1666 I-000011521662	AT & T Acct# 9391035541	R	6/27/2018	495.36		030540		495.36
1242 C-8903043b D-8903043a I-8903043	AUTOMATIONDIRECT.COM INC. Accrue Use Tax Accrue Use Tax Temperature Transmitter - EM	R R R	6/27/2018 6/27/2018 6/27/2018	19.36CR 19.36 267.00		030541 030541 030541		267.00
0021 I-06-10924a I-06-10924b	AWA OF VENTURA COUNTY CCWUC Confined Space Workshop CCWUC Confined Space Workshop	R R	6/27/2018 6/27/2018	45.00 225.00		030542 030542		270.00
3643 I-670559	Jessica Barbosa Camping Cancellation - LCRA	R	6/27/2018	95.00		030543		95.00
0756 I-063018	BOARD OF EQUALIZATION Use Tax Return 15300115	R	6/27/2018	4,167.00		030544		4,167.00
3612 I-IVC0138518	Boot Barn Inc. Safety Boots - CONS	R	6/27/2018	164.80		030545		164.80

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3059	I-BPI849109 Brenntag Pacific Inc. Chlorine for Ojai Sys. - TP	R	6/27/2018	1,390.09		030546		1,390.09
0044	I-8997-548738 CALIFORNIA ELECTRIC SUPPLY Schneider Electric Support -EM	R	6/27/2018	1,277.35		030547		1,277.35
3644	I-667938 Ana Caswell Camping Cancellation - LCRA	R	6/27/2018	315.00		030548		315.00
0707	I-24944 CHARLES P. CROWLEY CO. O-rings Ave 1 PP Pump #4	R	6/27/2018	482.59		030549		482.59
3645	I-668535 Joel Charnick Camping Reduction - LCRA	R	6/27/2018	5.00		030550		5.00
2100	I-5565 Clean Lakes, Inc. Quagga Permit Prep - LAB	R	6/27/2018	5,450.00		030551		5,450.00
1843	I-797699 COASTAL COPY Copier Usage - LCRA	R	6/27/2018	479.82		030552		479.82
3035	I-6/12435567-1 Community Memorial Hospital/Sa Claim# 1102WC180000001	R	6/27/2018	142.61		030553		
	I-6/12440111-1 Claim# 1102WC170000004	R	6/27/2018	124.49		030553		267.10
0061	I-SB02090057 COMPUWAVE Server Backup Software - IT	R	6/27/2018	270.00		030554		270.00
0062	I-9009-773146 CONSOLIDATED ELECTRICAL Power Supply, Volt Module - TP	R	6/27/2018	3,207.59		030555		3,207.59
3530	I-11282 Correct Cryogenics Gauge Installaton - TP	R	6/27/2018	4,292.81		030556		4,292.81
1483	I-6/12435567-1 CORVEL CORPORATION Bill Review	R	6/27/2018	9.50		030557		
	I-6/12440111-1 Bill Review	R	6/27/2018	9.50		030557		19.00
0250	I-IN0175311 COUNTY OF VENTURA Pump Truck Health Permit	R	6/27/2018	252.00		030558		252.00
1647	I-June 18 JOEL COX Reimburse Exepnses 6/18	R	6/27/2018	528.12		030559		528.12

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1001 I-148611	CUSTOM PRINTING LCRA Letterhead	R	6/27/2018	156.56		030560		156.56
0748 I-062518	DEPT. OF FISH & WILDLIFE Fish & Game Prize Permit -LCRA	R	6/27/2018	62.83		030561		62.83
3646 I-712153	Maria Diaz Camping Reduction - LCRA	R	6/27/2018	9.00		030562		9.00
2667 I-30791 I-30792	Digital Telecommunications Cor Phone System Upgrade - LCRA Phone System Upgrade - DO	R R	6/27/2018 6/27/2018	3,038.61 2,152.14		030563 030563		5,190.75
0086 I-1446	E.J. Harrison & Sons Inc Acct# 500546088	R	6/27/2018	1,605.66		030564		1,605.66
0086 I-1574	E.J. Harrison & Sons Inc Acct# 1C00054240	R	6/27/2018	167.57		030565		167.57
0086 I-6514	E.J. Harrison & Sons Inc Acct# 1C00054230	R	6/27/2018	3,538.96		030566		3,538.96
0488 C-32416b C-32417b D-32416a D-32417a I-32416 I-32417	ELECTRONIC SYSTEMS TECHNOLOGY Accrue Use Tax Accrue Use Tax Accrue Use Tax Accrue Use Tax Esteem Radios - EM FCC Licensed Radios - EM	R R R R R R	6/27/2018 6/27/2018 6/27/2018 6/27/2018 6/27/2018 6/27/2018	1,107.10CR 546.34CR 1,107.10 546.34 15,270.40 7,535.77		030567 030567 030567 030567 030567 030567		22,806.17
0013 I-6202746	FERGUSON ENTERPRISES INC Sloan Toilet Parts - LCRA	R	6/27/2018	1,437.84		030568		1,437.84
0099 I-806789A I-807013A	FGL ENVIRONMENTAL Nitrate Monitoring 5/22/18 Nitrate Monitoring 5/29/18	R R	6/27/2018 6/27/2018	43.00 43.00		030569 030569		86.00
1280 I-7155315	FRY'S ELECTRONICS, INC. Monitor, Cable, Switch - ENG	R	6/27/2018	290.68		030570		290.68
2720 I-20306698	Garda CL West, Inc. Excess Items - LCRA	R	6/27/2018	43.40		030571		43.40

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3647	Jared Gonzales							
I-665761	Camping Cancellation - LCRA	R	6/27/2018	415.00		030572		415.00
0115	GRAINGER, INC							
I-9805664142	Haz Mat Drum - SAF	R	6/27/2018	136.32		030573		
I-9807459434	Drum Lid - SAF	R	6/27/2018	114.41		030573		250.73
0121	HACH COMPANY							
I-11003335	Portable Turbidimeter - FISH	R	6/27/2018	1,242.49		030574		1,242.49
3648	Yellis Hernandez							
I-710410	Day Use Refund - LCRA	R	6/27/2018	10.00		030575		10.00
3469	IC Realtime							
C-INV54038b	Accrue Use Tax	R	6/27/2018	201.49CR		030576		
D-INV54038a	Accrue Use Tax	R	6/27/2018	201.49		030576		
I-INV54038	Hoist House Cameras - TP	R	6/27/2018	2,828.38		030576		2,828.38
1177	ICON SAFETY COMPANY INC.							
I-316011426	GasAlert Meters - WP	R	6/27/2018	625.96		030577		625.96
3581	Legend Pump & Well Service Inc							
I-54882	Mutual Well #6 Rehab	R	6/27/2018	22,415.00		030578		22,415.00
0328	LIGHTNING RIDGE							
I-6111804	CMWD Shirts - TP	R	6/27/2018	88.05		030579		88.05
0145	MAGNUM FENCE & SECURITY, INC.							
I-5500	Tension Bars - MAINT	R	6/27/2018	34.70		030580		34.70
0329	MCMaster-CARR SUPPLY CO.							
I-65599975	Marine Sheets - TP	R	6/27/2018	65.48		030581		65.48
0129	Tracy Medeiros							
I-062718	Workers Comp 1102WC180000001	R	6/27/2018	2,129.42		030582		2,129.42
0151	MEINERS OAKS ACE HARDWARE							
I-819867	Weed Control - WP	R	6/27/2018	47.81		030583		
I-824968	Boring Bit,Tape,Wire Brush-WP	R	6/27/2018	31.32		030583		
I-826302	Potting Mix & Flowers - LCRA	R	6/27/2018	7.50		030583		
I-826811	Mouse Traps & Caulk - LCRA	R	6/27/2018	25.34		030583		
I-831003	Bolts & Screws - EM	R	6/27/2018	12.51		030583		
I-831028	Adhesive Remover - EM	R	6/27/2018	4.68		030583		
I-831040	Shower Head,Bolts,Screws-LCRA	R	6/27/2018	52.23		030583		
I-831335	Potting Mix - LCRA	R	6/27/2018	7.80		030583		
I-831517	Allergen Filter,Tape,Clorox-LC	R	6/27/2018	31.38		030583		
I-831708	Elbows, Tees, Plugs - LCRA	R	6/27/2018	7.28		030583		
I-831914	Bolts & Screws - MAINT	R	6/27/2018	17.24		030583		
I-832220	Fence for Tanks - WP	R	6/27/2018	12.63		030583		257.72

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3444 I-507620247	Mission Linen Supply Uniform Pants - TP	R	6/27/2018	28.14		030584		28.14
2909 I-68220	Nason's Lock & Safe, Inc. Lower DO Yard Door Locks	R	6/27/2018	1,200.00		030585		1,200.00
0160 I-10851	OILFIELD ELECTRIC CO, INC DO Lighting - ENG	R	6/27/2018	5,575.50		030586		5,575.50
0168 I-300023735	OJAI VALLEY NEWS Conservation Ad 6/15/18	R	6/27/2018	55.00		030587		55.00
3649 I-666198	Nelly Perez Camping Cancellation - LCRA	R	6/27/2018	110.00		030588		110.00
0072 I-2767872 I-2767873	PERMACOLOR, INC Powder Coating Bracket-Unit 58 Powder Coating Bracket-Unit 57	R R	6/27/2018 6/27/2018	118.53 118.53		030589 030589		237.06
0627 I-8972	PORT SUPPLY Water Tank Pump - Unit 84	R	6/27/2018	170.22		030590		170.22
3287 I-274924	Porta-Stor Storage Container Rental - ENG	R	6/27/2018	110.00		030591		110.00
2833 I-83541595	Praxair, Inc Liquid Oxygen - TP	R	6/27/2018	2,133.96		030592		2,133.96
2900 I-June 18	Greg Romey Reimburse Expensese 6/18	R	6/27/2018	343.85		030594		343.85
0725 I-060718	SMART & FINAL Employee Appreciation Lunch	R	6/27/2018	144.40		030595		144.40
1944 I-June 18	Luke Scholt Reimburse Expenses 6/18	R	6/27/2018	943.36		030596		943.36
0215 I-062218a I-062218b I-062318	SOUTHERN CALIFORNIA EDISON Acct# 2266156405 Acct# 2237011044 Acct# 2157697889	R R R	6/27/2018 6/27/2018 6/27/2018	180.83 27.67 8,598.40		030597 030597 030597		8,806.90
0216 I-062518a I-062518b	Southern California Gas Co. Acct#18231433006 Acct#00801443003	R R	6/27/2018 6/27/2018	21.92 160.93		030598 030598		182.85

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2202	Stanley Pest Control							
I-050958	Monthly Pest Control - WP	R	6/27/2018	170.00		030599		170.00
9738	TOMAHAWK LIVE TRAP							
C-285851b	Accrue Use Tax	R	6/27/2018	42.81CR		030600		
D-285851a	Accrue Use Tax	R	6/27/2018	42.81		030600		
I-285851	Animal Control Pole&Tongs-LCRA	R	6/27/2018	590.47		030600		590.47
0234	UNITED WATER CONSERVATION							
I-062518	Power Debit Service Refund	R	6/27/2018	8,872.25		030601		8,872.25
0258	VENTURA STEEL, INC							
I-210407	Rebar - LCRA	R	6/27/2018	10.73		030602		
I-210463	Channel Iron - Unit 39	R	6/27/2018	76.04		030602		
I-210750	Galvanized Steel - MAINT	R	6/27/2018	3,047.94		030602		3,134.71
0949	CITY OF VENTURA							
I-062518	Power Debit Service Refund	R	6/27/2018	17,744.50		030603		17,744.50
0270	Wells Fargo Bank							
C-061018q	Plastic Pan Return - LCRA	R	6/27/2018	119.74CR		030604		
I-061018a	CALPELRA Membership - MGMT	R	6/27/2018	350.00		030604		
I-061018b	Advertisements - CONS	R	6/27/2018	105.00		030604		
I-061018c	Plastic Pan - LCRA	R	6/27/2018	119.74		030604		
I-061018d	Telescope Stock Photo - LCRA	R	6/27/2018	33.00		030604		
I-061018e	Pool Noodles - WP	R	6/27/2018	71.96		030604		
I-061018f	Ethernet Radio - EM	R	6/27/2018	394.00		030604		
I-061018g	Encrypted Radios - EM	R	6/27/2018	408.50		030604		
I-061018h	Asbestos Cartridge - PL	R	6/27/2018	216.54		030604		
I-061018i	Coffee & Supplies - MGMT	R	6/27/2018	69.28		030604		
I-061018j	FB Advertisements - CONS	R	6/27/2018	12.86		030604		
I-061018k	FB Advertisements - CONS	R	6/27/2018	129.68		030604		
I-061018l	AWWA Conference - TP	R	6/27/2018	355.00		030604		
I-061018m	AWWA Conference - TP	R	6/27/2018	355.00		030604		
I-061018n	AWWA Conference - UT	R	6/27/2018	355.00		030604		
I-061018o	Late Charge - MGMT	R	6/27/2018	39.00		030604		
I-061018p	Finance Charge - MGMT	R	6/27/2018	110.60		030604		3,005.42
0403	WESTERN WATER WORKS SUPPLY CO.							
I-489413-00	Cla-Val Repair Kits - EM	R	6/27/2018	159.55		030606		159.55
1483	CORVEL CORPORATION							
I-C00205536761	Claim# 1102WC180000001	R	6/27/2018	25.00		030607		25.00



ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3042	Jessica Collins							
I-June 18	Reimburse Expenses 6/18	R	7/03/2018	75.09		030608		75.09
0356	Ken Grinnell							
I-June 18	Reimburse Expenses 6/18	R	7/03/2018	276.83		030609		276.83
0215	SOUTHERN CALIFORNIA EDISON							
I-062818a	Acct#2210507034	R	7/03/2018	11,960.85		030610		
I-062818b	Acct#2312811532	R	7/03/2018	111.06		030610		
I-062918a	Acct#2312811532	R	7/03/2018	135.14		030610		
I-062918b	Acct#2210503702	R	7/03/2018	10,784.29		030610		22,991.34
0048	STATE OF CALIFORNIA							
I-070118	State Water Plan Payment	R	7/03/2018	767,727.00		030611		767,727.00
0047	STATE WATER CONTRACTORS							
I-051818	18-19 Member Dues	R	7/03/2018	42,294.00		030612		42,294.00
2643	Take Care by WageWorks							
I-7469623	Reimburse Med/Dep Care	R	7/03/2018	2,865.66		030613		
I-7488485	Reimburse Med/Dep Care	R	7/03/2018	475.00		030613		3,340.66
0124	ICMA RETIREMENT TRUST - 457							
I-CUI201807031376	457 CATCH UP	R	7/03/2018	230.77		030614		
I-DCI201806211368	DEFERRED COMP FLAT	R	7/03/2018	75.00		030614		
I-DCI201807031376	DEFERRED COMP FLAT	R	7/03/2018	1,142.31		030614		
I-DI%201807031376	DEFERRED COMP PERCENT	R	7/03/2018	47.15		030614		1,495.23
0985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201807031376	457 CATCH UP	R	7/03/2018	230.77		030615		
I-DCN201807031376	DEFERRED COMP FLAT	R	7/03/2018	5,640.39		030615		
I-DN%201807031376	DEFERRED COMP PERCENT	R	7/03/2018	354.12		030615		6,225.28
0180	S.E.I.U. - LOCAL 721							
I-COP201807031376	SEIU 721 COPE	R	7/03/2018	40.00		030616		
I-UND201807031376	UNION DUES	R	7/03/2018	799.25		030616		839.25
0587	A&M LAWNMOWER SHOP							
I-46308	Oil & Weedeater Heads - MAINT	R	7/11/2018	128.82		030617		
I-46309	Trash Pump Strainers - MAINT	R	7/11/2018	43.30		030617		172.12
0704	ADR Services, Inc.							
I-18-3310-LSB-02	CMWD Matter Case No.183310LSB	R	7/11/2018	80.00		030618		80.00

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0026	AERA ENERGY LLC							
I-1800008760	Cathodic Protection FY 18-19	R	7/11/2018	200.00		030619		200.00
0010	AIRGAS USA LLC							
I-9077083170	Welding Supplies - PL	R	7/11/2018	242.80		030620		
I-9077480121	Pipe Stands - MAINT	R	7/11/2018	349.38		030620		
I-9077528904	Zip Wheels & Grinding Stone-EM	R	7/11/2018	101.87		030620		
I-9954023952	Argon, Acetylene, Oxygen - PL	R	7/11/2018	141.90		030620		835.95
9569	ALLCABLE							
I-4003798	Server Shelves - EM	R	7/11/2018	418.07		030621		418.07
3044	Amazon Capital Services							
C-1CR3-LNHN-L7NHb	Accrue Use Tax	R	7/11/2018	3.75CR		030622		
C-1H1T-R3HH-F94Xb	Accrue Use Tax	R	7/11/2018	1.36CR		030622		
D-1CR3-LNHN-L7NHa	Accrue Use Tax	R	7/11/2018	3.75		030622		
D-1H1T-R3HH-F94Xa	Accrue Use Tax	R	7/11/2018	1.36		030622		
I-1CR3-LNHN-L7NH	Breathing Tube - TP	R	7/11/2018	51.74		030622		
I-1FDV-3TCP-PDYM	Garage Door Opener - LCRA	R	7/11/2018	70.56		030622		
I-1FMD-R4HP-1JQ6	Batteries & Speed Impact-MAINT	R	7/11/2018	225.18		030622		
I-1H1T-R3HH-F94X	Bit Insert - EM	R	7/11/2018	18.70		030622		
I-1KRW-94TG-9TP1	Hardhat Assembly - TP	R	7/11/2018	428.25		030622		
I-1QNW-6L71-DYMC	PA System - LCRA	R	7/11/2018	550.18		030622		1,344.61
0029	AMERICAN TOWER CORP							
I-2737116	Tower Rent-Red Mtn.Rincon Peak	R	7/11/2018	2,013.15		030623		2,013.15
2746	American Water Works Inc							
I-26202	Pressure Washer Wand -Unit 117	R	7/11/2018	56.68		030624		56.68
0022	AMERICAN WATER WORKS ASSOC.							
I-7001534971	Standard Revisions - ENG	R	7/11/2018	767.00		030625		767.00
2978	APC Play							
I-041801211	Shade Replacement - WP	R	7/11/2018	2,716.00		030626		2,716.00
0014	AQUA-FLO SUPPLY							
I-SI1217488	Saw Blade - LCRA	R	7/11/2018	5.30		030627		
I-SI1217489	Union, Adapter, Coupling - WP	R	7/11/2018	123.25		030627		
I-SI1224199	Copper Fittings - WP	R	7/11/2018	32.27		030627		
I-SI1227351	PVC Fittings & Adapters - LCRA	R	7/11/2018	37.72		030627		
I-SI1228920	PVC Fitting - UT	R	7/11/2018	14.64		030627		213.18

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2179	Art Street Interactive							
I-1414	Art Street Cloud & SSL Cert.	R	7/11/2018	348.00		030628		
I-1452	Res. Sys. Web Hosting/Maint.	R	7/11/2018	542.15		030628		890.15
1666	AT & T							
I-000011544732	Acct#9391062398	R	7/11/2018	107.82		030629		107.82
1666	AT & T							
I-000011546235	Acct#9391064013	R	7/11/2018	20.27		030630		20.27
1666	AT & T							
I-000011553736	Acct#9391064882	R	7/11/2018	1,037.31		030631		1,037.31
3429	AT&T							
I-9693562400	Acct#8310006908483	R	7/11/2018	1,075.73		030632		1,075.73
0021	AWA OF VENTURA COUNTY							
I-06-10958	Waterwise Breakfast 6/21/18	R	7/11/2018	50.00		030633		50.00
0030	B&R TOOL AND SUPPLY CO							
C-1900916295	Impact Wrench Return - PL	R	7/11/2018	309.14CR		030634		
I-1900914741	Chipping Hammer - PL	R	7/11/2018	408.10		030634		
I-1900914863	Impact Wrench & Drill - PL	R	7/11/2018	501.37		030634		
I-1900915377	Paving Breaker - PL	R	7/11/2018	935.63		030634		
I-1900915870	Drill Press - PL	R	7/11/2018	255.26		030634		
I-1900916126	Chipping Hammer - EM	R	7/11/2018	408.10		030634		
I-1900916127	Combo Tool Kit - EM	R	7/11/2018	2,118.19		030634		
I-1900916227	Bench Vice - OM	R	7/11/2018	3,522.09		030634		7,839.60
1153	RUSS BAGGERLY							
I-June 18	Reimburse Mileage 6/18	R	7/11/2018	78.48		030635		78.48
0679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2472780.001	Fittings - PL	R	7/11/2018	42.91		030636		
I-S2475763.001	Rectorseal & Teflon Tape - PL	R	7/11/2018	83.79		030636		126.70
3057	Bay Alarm							
I-2247352180615M	Alarm System Grand Ave.	R	7/11/2018	252.00		030637		252.00
2045	BC Rincon Construction, Inc.							
I-062818	LCRA & WP Road Maintenance	R	7/11/2018	56,917.77		030638		56,917.77
0036	BC TREE SERVICE, INC							
I-2639	Tree Trimming - TP	R	7/11/2018	1,950.00		030639		1,950.00

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0038	BLACK GOLD INDUSTRIES Waste Oil - SAF	R	7/11/2018	150.00		030640		150.00
I-3189730								
3207	BMI PacWest iNC. AC Repairs - WP	R	7/11/2018	525.00		030641		
I-011026								
I-011069	AC Service DO Office 7/18	R	7/11/2018	559.00		030641		1,084.00
3639	Bray Sales Actuator for Ojai SA Filter	R	7/11/2018	2,265.90		030642		2,265.90
I-220/90005565								
1295	BSN CONSTRUCTION Asphalt Patch - PL	R	7/11/2018	4,300.00		030643		4,300.00
I-070918								
0463	Cal-Coast Machinery Tractor Rental - MAINT	R	7/11/2018	2,041.86		030644		2,041.86
I-484842								
2593	Cal-Coast Machinery Blade - MAINT	R	7/11/2018	235.20		030645		235.20
I-483555								
0653	CALIFORNIA HIGHWAY PATROL Copy of Collision Report-MAINT	R	7/11/2018	10.00		030646		10.00
I-070218								
3060	California Lutheran University Conservation Radio Ads	R	7/11/2018	510.00		030647		510.00
I-IN-118071014								
3509	California Woodworking, Inc. Dais & Cabinet for Board Room	R	7/11/2018	40,600.00		030648		40,600.00
I-20218								
3182	CalPERS Unfunded Accrued Liab.18-19	R	7/11/2018	388,687.00		030649		
I-100000015346032								
I-100000015346038	Unfunded Accrued Liab.18-19	R	7/11/2018	1,418.00		030649		390,105.00
0117	CERTEX USA, INC Steel Wire Rope - TP	R	7/11/2018	193.05		030650		
I-10724873-00								
I-10724889-00	Stainless Steel Cable - LAB	R	7/11/2018	172.75		030650		365.80
1843	COASTAL COPY Copier Usage - WHS	R	7/11/2018	55.84		030651		
I-797970								
I-799285	Copier Usage - DO Downstairs	R	7/11/2018	391.68		030651		447.52
0061	COMPUWAVE Printer - LCRA	R	7/11/2018	191.98		030652		
I-SB02089868								
I-SB02089911	Adobe Photoshop - CONS/LCRA	R	7/11/2018	1,197.00		030652		
I-SB02090211	Network Firewall - TP	R	7/11/2018	928.04		030652		
I-SB02090221	Adobe Cloud - ENG	R	7/11/2018	799.00		030652		3,116.02

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0062	CONSOLIDATED ELECTRICAL							
I-9009-773478	Wraps, Angle, Chanel - TP	R	7/11/2018	260.77		030653		
I-9009-773661	Ethernet - TP	R	7/11/2018	3,858.27		030653		
I-9009-774289	Rockwell Support - EM	R	7/11/2018	5,560.00		030653		9,679.04
0250	COUNTY OF VENTURA							
I-IN0178302	CUPA Fees Signal - GAR	R	7/11/2018	573.26		030654		
I-IN0178303	CUPA Fees Heidelberger - GAR	R	7/11/2018	573.26		030654		
I-IN0178304	CUPA Fees Montana - GAR	R	7/11/2018	653.92		030654		
I-IN0178305	CUPA Fees San Antonio - GAR	R	7/11/2018	1,137.84		030654		
I-IN0178306	CUPA Fees Mutual - GAR	R	7/11/2018	573.26		030654		3,511.54
0873	CSAC EXCESS INSURANCE AUTHORITY							
I-19100030	Excess Workers Comp Insurance	R	7/11/2018	130,220.00		030655		130,220.00
1001	CUSTOM PRINTING							
I-148726	CCR Postcard	R	7/11/2018	1,900.14		030656		
I-8010	Mail Service for CCR	R	7/11/2018	5,332.37		030656		7,232.51
1764	DataProse, LLC							
I-DP1801887	UB Mailing 5/18	R	7/11/2018	3,294.41		030657		3,294.41
0616	DICK CORE MARINE							
I-062018	Keys for Arima - Unit 138	R	7/11/2018	8.62		030658		8.62
2667	Digital Telecommunications Cor							
I-30817	Phone Replacements - LCRA	R	7/11/2018	307.75		030659		
I-31214	Meter Room Office Phone	R	7/11/2018	285.00		030659		592.75
0086	E.J. Harrison & Sons Inc							
I-1553	Acct#1C00053370	R	7/11/2018	159.28		030660		159.28
0085	ELIFEGUARD, INC.							
C-64889b	Accrue Use Tax	R	7/11/2018	52.15CR		030661		
D-64889a	Accrue Use Tax	R	7/11/2018	52.15		030661		
I-64889	Lifeguard Hats - WP	R	7/11/2018	719.28		030661		719.28
0095	FAMCON PIPE & SUPPLY							
C-C207690	Meter Adapter Return - UT	R	7/11/2018	139.43CR		030662		
I-206442	Valve Box, Galvanized Top - PL	R	7/11/2018	809.74		030662		
I-206685	Valves, Bushings, Saddle - PL	R	7/11/2018	695.52		030662		
I-207164	Pipe, Fittings, Adapters - PL	R	7/11/2018	4,916.34		030662		
I-207520	Pipe, Coupling, Tee, Valve -PL	R	7/11/2018	2,796.01		030662		
I-207639	Wharf Head - PL	R	7/11/2018	520.16		030662		
I-207798	Ball Corp - EM	R	7/11/2018	297.62		030662		
I-207827	Meter Lid, Wrench, Probe - UT	R	7/11/2018	239.17		030662		10,135.13

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3640	Famcon Utility Supply, Inc.							
I-74493	Traffic Box - EM	R	7/11/2018	309.95		030663		309.95
0575	FENCE FACTORY - SATICOY							
I-407888	Line Chamber Top - LCRA	R	7/11/2018	24.51		030664		
I-408097	Chain Link Fence - MAINT	R	7/11/2018	175.09		030664		199.60
0099	FGL ENVIRONMENTAL							
I-806790	Manganese Monitoring 5/18/18	R	7/11/2018	105.00		030665		
I-806791A	Lake Nutrient Monitoring 5/18	R	7/11/2018	1,288.00		030665		
I-806792A	Gate 4 Monitoring 5/18/18	R	7/11/2018	275.00		030665		
I-807330A	Manganeses Monitoring 6/5/18	R	7/11/2018	45.00		030665		1,713.00
0101	FISHER SCIENTIFIC							
I-1826307	Labcoat - LAB	R	7/11/2018	58.14		030666		58.14
0713	FLUID MANUFACTURING							
I-46161	Coin Box & Padlock - WP	R	7/11/2018	158.29		030667		158.29
0103	FRANK'S ROOTER & PUMPING							
I-92381	Septic Pumping 6/11/18	R	7/11/2018	522.50		030668		
I-92384	Septic Pumping 6/18/18	R	7/11/2018	380.00		030668		902.50
0104	FRED'S TIRE MAN							
I-106895	Tires - Unit 23	R	7/11/2018	296.29		030669		
I-107256	Mount Tire - LCRA	R	7/11/2018	45.34		030669		
I-109041	Balance & Tires - Unit 28	R	7/11/2018	348.42		030669		690.05
1280	FRY'S ELECTRONICS, INC.							
I-7129526	Wifi Adapter - LCRA	R	7/11/2018	215.41		030670		
I-7135883	Battery Backups - LCRA	R	7/11/2018	211.19		030670		
I-7155319	Computer Hard Drive - IT	R	7/11/2018	136.83		030670		
I-7165643	Battery Backup - IT	R	7/11/2018	204.71		030670		768.14
2908	Gantzer Water Resources Engine							
I-CMW4.25.18	HOS Operational Support 17/18	R	7/11/2018	2,500.00		030671		2,500.00
2158	Google, Inc.							
I-3474200021	Google Apps 6/18	R	7/11/2018	967.32		030672		967.32
1898	Eric Grabowski							
I-071018	DMV Physical	R	7/11/2018	90.00		030673		90.00

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0115	GRAINGER, INC							
I-9594768617	O Ring Assortment - TP	R	7/11/2018	109.79		030674		
I-9595778490	Pipe Clamp - LCRA	R	7/11/2018	4.37		030674		
I-9825693964	Sump Pump - WP	R	7/11/2018	950.71		030674		
I-9836655994	Valve Air Tank Filler - TP	R	7/11/2018	61.42		030674		1,126.29
2217	Greg Rents							
I-235	Cement Slurry - PL	R	7/11/2018	70.78		030675		
I-321	Cement Slurry - PL	R	7/11/2018	70.78		030675		
I-51837	Cement Slurry - PL	R	7/11/2018	113.69		030675		
I-52283	Cement Slurry - PL	R	7/11/2018	113.69		030675		
I-52329	Cement Slurry - PL	R	7/11/2018	70.79		030675		
I-7	Cement Slurry - PL	R	7/11/2018	70.78		030675		510.51
1052	HARBOR FREIGHT TOOLS USA, INC							
I-847186	Hitch, Mount, Hook Set-Unit 56	R	7/11/2018	62.96		030676		62.96
1186	GERARDO M HERRERA							
I-070518	Reimburse Expenses 7/18	R	7/11/2018	311.16		030677		
I-070518a	Safety Boots	R	7/11/2018	170.00		030677		481.16
0596	HOME DEPOT							
I-1902707	Locker for Keys - PL	R	7/11/2018	111.68		030678		
I-2131144	Steel Roof Panels - MAINT	R	7/11/2018	723.22		030678		834.90
2914	IE Safety Services, LLC							
I-1232	Arc Flash Training - SAF	R	7/11/2018	1,150.00		030679		1,150.00
0127	INDUSTRIAL BOLT & SUPPLY							
I-189172-1	Nuts & Bolts - PL	R	7/11/2018	233.71		030680		233.71
2565	Industrial Networking Solution							
I-INV-1558457	VPN Router - IT	R	7/11/2018	810.71		030681		810.71
2344	Janitek Cleaning Solutions							
I-31260A	Janitorial Services - DO	R	7/11/2018	1,787.50		030682		1,787.50
0131	JCI JONES CHEMICALS, INC							
I-760138	Chlorine - TP, CM 760205	R	7/11/2018	1,650.00		030683		
I-760139	Chlorine - TP, CM 760204	R	7/11/2018	749.95		030683		
I-760834	Chlorine - TP, CM 760887	R	7/11/2018	1,650.00		030683		4,049.95
0759	LAFCO							
I-070118	Apportionment of Net Costs	R	7/11/2018	11,223.00		030684		11,223.00

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0360	LESLIE'S POOL SUPPLIES, INC I-142-001-8091 Plug,Teflon, Rope - WP	R	7/11/2018	746.42		030685		746.42
1270	SCOTT LEWIS I-June 18 Reimburse Expenses - FISH	R	7/11/2018	80.77		030686		80.77
0527	LINCOLN AQUATICS I-71522785 Water Epoxy - TP	R	7/11/2018	1,095.40		030687		1,095.40
0329	MCMASTER-CARR SUPPLY CO. I-66469693 Steel Eyebolt - EM	R	7/11/2018	58.87		030688		58.87
2129	Tracy Medeiros I-071118 Workers Comp 1102WC180000001	R	7/11/2018	2,129.42		030689		2,129.42
0151	MEINERS OAKS ACE HARDWARE							
	I-829528 Plugs - PL	R	7/11/2018	1.75		030690		
	I-831237 Straw Hat, Car Shade - UT	R	7/11/2018	41.11		030690		
	I-831454 Bolts, Screws, Hose Bib - PL	R	7/11/2018	47.42		030690		
	I-831686 Drill & Spray - PL	R	7/11/2018	19.38		030690		
	I-831744 Fittings, Adapters, Tubes - PL	R	7/11/2018	36.37		030690		
	I-832068 Spraypaint,Tape,Paintbrush- UT	R	7/11/2018	69.95		030690		
	I-832136 Bolts,Screws,Bit Set - WP	R	7/11/2018	114.13		030690		
	I-832167 Bungee Cord & Pruners - MAINT	R	7/11/2018	36.25		030690		
	I-832246 Rope Clip,Chain Link,Bolts-EM	R	7/11/2018	82.17		030690		
	I-832558 Magnetic Door Stop & Ties - TP	R	7/11/2018	18.52		030690		
	I-832657 Batteries - UT	R	7/11/2018	10.93		030690		
	I-832700 Cable Sprinkler & Wires - LCRA	R	7/11/2018	34.56		030690		
	I-832825 Caster Gate - LCRA	R	7/11/2018	35.11		030690		
	I-832860 Cutoff Wheel&Hinge Strap-LCRA	R	7/11/2018	57.56		030690		
	I-832894 Single Cut Key & Liner - MAINT	R	7/11/2018	25.12		030690		
	I-832925 Bolt & Solder - WP	R	7/11/2018	56.27		030690		
	I-832957 Bit Hammer, Blade Saw - EM	R	7/11/2018	87.18		030690		
	I-833121 Spraypaint & Paint - UT	R	7/11/2018	77.83		030690		
	I-833157 Utility Knife & Blades - MAINT	R	7/11/2018	21.45		030690		
	I-833262 Tote & Shovel - TP	R	7/11/2018	50.39		030690		
	I-833282 Solder Gun Kit - LCRA	R	7/11/2018	31.22		030690		
	I-833367 Ballcock & Rat Killer - LCRA	R	7/11/2018	37.54		030690		
	I-833394 Ball Switch - LCRA	R	7/11/2018	4.39		030690		
	I-833611 Hammer Bit - LCRA	R	7/11/2018	7.31		030690		
	I-833653 Grease Cleaner & Spraypaint-TP	R	7/11/2018	10.82		030690		
	I-833738 Paintbrushes - UT	R	7/11/2018	18.53		030690		
	I-834146 Caulk & Blades - MAINT	R	7/11/2018	59.47		030690		1,092.73



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3444	Mission Linen Supply							
I-507678027	Uniform Pants - TP	R	7/11/2018	51.10		030693		
I-507725242	Uniform Pants - TP	R	7/11/2018	29.10		030693		80.20
0486	Northern Tool & Equipment							
I-11125667	Storage Chest - WP	R	7/11/2018	273.10		030694		273.10
2185	Oasis Technology Inc.							
I-062918-1	Scada Tech Support - EM	R	7/11/2018	6,187.50		030695		6,187.50
0163	OFFICE DEPOT							
I-154616991001	Office Supplies - LCRA	R	7/11/2018	89.81		030696		89.81
0160	OILFIELD ELECTRIC CO, INC							
I-2025886	IR Testing - EM	R	7/11/2018	2,050.00		030697		2,050.00
1570	Ojai Auto Supply							
C-435668	Core Deposit Returns-Unit 9394	R	7/11/2018	50.00CR		030698		
C-438111	Core Deposit Return - Unit 4	R	7/11/2018	30.00CR		030698		
I-433481	Bulk Motor Oil - GAR	R	7/11/2018	305.98		030698		
I-436752	Freon - Unit 4, CM 436782	R	7/11/2018	102.76		030698		
I-437037	Hoses & Clamps - Unit 39	R	7/11/2018	15.12		030698		
I-437191	Fuse Holder & Terminal-Unit 84	R	7/11/2018	16.24		030698		
I-437610	Lamp Kit - UT	R	7/11/2018	7.36		030698		
I-438108	Lamp - Unit 13	R	7/11/2018	2.55		030698		370.01
1882	OJAI BASIN GROUNDWATER							
I-063018	Quarterly Pumping Fee	R	7/11/2018	9,722.50		030699		9,722.50
0607	OJAI ELECTRIC							
I-07-3375	Campsite Electrical Work -LCRA	R	7/11/2018	172.00		030700		172.00
0165	OJAI LUMBER CO, INC							
I-1806-878789	Plywood Sheets - MAINT	R	7/11/2018	1,945.08		030701		
I-1806-881400	Redwood Fence Materials - LCRA	R	7/11/2018	248.76		030701		
I-1806-881893	Fence Post & Plywood - PL	R	7/11/2018	173.21		030701		
I-1806-881896	Wood - PL	R	7/11/2018	8.32		030701		
I-1807-883107	Wrecking Bar & Smoke Lens - UT	R	7/11/2018	30.81		030701		2,406.18
1464	OJAI PRINT WORKS							
I-3059	Decal Replacements - SAF	R	7/11/2018	1,791.08		030702		1,791.08
0168	OJAI VALLEY NEWS							
I-300023461	Visitors Guide - LCRA	R	7/11/2018	350.00		030703		
I-300024007	Conservation Ad 6/29/18	R	7/11/2018	55.00		030703		405.00

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0169 I-20354	OJAI VALLEY SANITARY DISTRICT Cust # 20594	R	7/11/2018	166.80		030704		166.80
0383 I-991	ON DUTY UNIFORMS & EQUIPMENT Junior Ranger Patches - LCRA	R	7/11/2018	398.68		030705		398.68
0039 I-96135	OS SYSTEMS, INC. Drysuit Repair - FISH	R	7/11/2018	205.41		030706		205.41
0178 I-CTCB594038	PARADISE CHEVROLET Fender Repair - Unit 17	R	7/11/2018	1,044.84		030707		1,044.84
0188 I-063018	PETTY CASH Replenish Petty Cash - DO	R	7/11/2018	457.32		030708		457.32
2928 I-PJI-0088210	Playcore Wisconsin, Inc. d/b/a Playground Resurface - LCRA	R	7/11/2018	30,857.50		030709		30,857.50
2833 I-83676810 I-83690774 I-83732238 I-83771142	Praxair, Inc Liquid Oxygen - TP Liquid Oxygen - TP Liquid Oxygen - TP Liquid Oxygen - TP	R R R R	7/11/2018 7/11/2018 7/11/2018 7/11/2018	2,162.22 2,266.95 2,244.25 2,200.22		030710 030710 030710 030710		8,873.64
1439 I-2471	PRECISION POWER EQUIPMENT Oil Cap & Chain - MAINT	R	7/11/2018	81.59		030711		81.59
2216 I-062718	Purchase Power Refill Postage Meter	R	7/11/2018	2,525.00		030712		2,525.00
3651 I-INV-0429	Rincon LLC PR Professional Services -MGMT	R	7/11/2018	875.00		030713		875.00
0033 I-42571 I-42589 I-42589a I-42885	ROBERT SKEELS & CO. Access Deadlatch - EM Kaba Locks - EM Kaba Locks - EM Master Padlock Box - UT	R R R R	7/11/2018 7/11/2018 7/11/2018 7/11/2018	1,176.21 108.14 379.63 907.08		030714 030714 030714 030714		2,571.06
0313 I-23890	ROCK LONG'S AUTOMOTIVE Oil Change/Filters - Unit 16	R	7/11/2018	145.54		030715		145.54
2756 I-1186692-IN I-1187095-IN	SC Fuels Gas & Diesel - LCRA Gas - DO	R R	7/11/2018 7/11/2018	3,053.12 3,942.68		030716 030716		6,995.80

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3491 I-613059b	Ilene Scandlyn Reduction in Stay - LCRA	R	7/11/2018	40.00		030717		40.00
0608 I-3307445	SMITH PIPE & SUPPLY INC. Capstone Herbicide - MAINT	R	7/11/2018	979.54		030718		979.54
0215 I-070318 I-070318a I-070318b I-070318c	SOUTHERN CALIFORNIA EDISON Acct#2210502480 Acct#2210505426 Acct#2237789169 Acct#2269631768	R R R R	7/11/2018 7/11/2018 7/11/2018 7/11/2018	145,874.61 1,891.30 31.42 23.56		030719 030719 030719 030719		147,820.89
3654 I-062718	Simone Sullivan Irrigation Controller Rebate	R	7/11/2018	229.99		030720		229.99
2703 I-80119870-0001	Sunbelt Rentals Slurry Backfill - PL	R	7/11/2018	169.49		030721		169.49
1147 I-4026 I-4027	SUPERIOR GATE SYSTEMS Circuit Board on Gate - LCRA Gate Repair at Canal - MAINT	R R	7/11/2018 7/11/2018	240.00 120.00		030722 030722		360.00
2057 I-RG2522736	Swank Motion Pictures, Inc. Movie Rental "Wonder" 6/30/18	R	7/11/2018	423.00		030723		423.00
2643 I-7536583 I-7551271	Take Care by WageWorks Reimburse Med/Dep Care Reimburse Med/Dep Care	R R	7/11/2018 7/11/2018	192.31 262.80		030724 030724		455.11
2527 I-27922 I-28099 I-28100 I-30495	Traffic Technologies LLC No Parking Signs - PL Marking Tape - LCRA No Firework Signs - LCRA Marker Tape - MAINT	R R R R	7/11/2018 7/11/2018 7/11/2018 7/11/2018	105.60 301.70 161.37 98.91		030725 030725 030725 030725		667.58
3206 I-5034738	U.S. Bank Global Corporate Tru CMWD CFD 2013 1 Ojai 17AB	R	7/11/2018	2,870.00		030726		2,870.00
0225 I-620180092	UNDERGROUND SERVICE ALERT 141 New Ticket Charges	R	7/11/2018	242.65		030727		242.65
3393 I-106	Upper Ventura River Groundwater UVRGA Share of Expense FY1819	R	7/11/2018	25,000.00		030728		25,000.00

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0232	UTILITY SERVICES ASSOCIATES I-125793 Water Leak Detection - PL	R	7/11/2018	1,309.00		030729		1,309.00
2760	Los Angeles Truck Centers LLC I-RA270002123:01 Filters,Oil,Rear Diff-Unit 88	R	7/11/2018	810.12		030730		810.12
0011	VENTURA CONCRETE CUTTING I-6881 Street Grinding for Plates -PL	R	7/11/2018	750.00		030731		750.00
0246	VENTURA COUNTY AIR POLLUTION I-1039526 Robles Permit Fee - PL I-1039552 Signal Permit Fee - EM I-1039563 Heidelberger Tank Permit - EM	R R R	7/11/2018 7/11/2018 7/11/2018	602.00 602.00 602.00		030732 030732 030732		1,806.00
0238	Ventura County Special Distric I-1150 Annual Member Dues 18-19	R	7/11/2018	150.00		030733		150.00
0251	VENTURA COUNTY STAR I-063018 Notice of Public Hearing	R	7/11/2018	111.50		030734		111.50
0254	VENTURA LOCKSMITHS I-45666 Door Handle - WP	R	7/11/2018	1,086.26		030735		1,086.26
0257	VENTURA RIVER WATER DISTRICT I-063018a Acct# 05-37500A I-063018b Acct# 03-50100A	R R	7/11/2018 7/11/2018	296.41 10.00		030736 030736		306.41
0258	VENTURA STEEL, INC I-211027 Galvanized Steel - MAINT	R	7/11/2018	1,404.12		030737		1,404.12
9955	VENTURA WHOLESALE ELECTRIC I-232668 Threaded Rod, Hex Nuts - TP I-232772 Flex Connector & Sealtight -TP I-232964 Conduit,Hangers,Connectors -PL	R R R	7/11/2018 7/11/2018 7/11/2018	58.45 17.61 82.91		030738 030738 030738		158.97
2515	Water Quality Solutions, Inc. I-268 Water Quality Report Prep -LAB	R	7/11/2018	20,000.00		030739		20,000.00
0536	Water Resource Engr Associates I-3052-12 Phase 3: VERBO - ENG	R	7/11/2018	6,983.42		030740		6,983.42
0663	WAXIE SANITARY SUPPLY I-77559546 Janitorial Supplies - LCRA	R	7/11/2018	3,250.14		030741		3,250.14

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3044	Amazon Capital Services							
I-1X7T-P1P9-LV3Ya	O-Ring - Unit 117	R	7/11/2018	11.99		030742		
I-1X7T-P1P9-LV3Yb	Hand Trucks - LAB	R	7/11/2018	93.21		030742		105.20
0021	AWA OF VENTURA COUNTY							
I-06-10983a	CCWUC Luncheon 6/27/18	R	7/11/2018	35.00		030743		
I-06-10983b	CCWUC Luncheon 6/27/18	R	7/11/2018	140.00		030743		175.00
3656	Yesenia Botello							
I-719945	Extra Vehicle Refund - LCRA	R	7/11/2018	48.00		030744		
I-720065	Extra Vehicle Refund - LCRA	R	7/11/2018	48.00		030744		96.00
3657	Christine Castillo							
I-670073	Camping Cancellation - LCRA	R	7/11/2018	205.00		030745		205.00
3658	Cheryl Cumming							
I-664806	Extra Vehicle Refund - LCRA	R	7/11/2018	36.00		030746		36.00
3659	Lillian De La Rosa							
I-670197	Camping Cancellation - LCRA	R	7/11/2018	259.00		030747		259.00
3661	Cari Gram							
I-671013	Camping Cancellation - LCRA	R	7/11/2018	130.00		030748		130.00
3662	Maria Hernandez							
I-675411	Camping Cancellation - LCRA	R	7/11/2018	123.00		030749		123.00
3663	Douglas Leeds							
I-670518	Camping Cancellation - LCRA	R	7/11/2018	155.00		030750		155.00
3664	Tammy Lopez							
I-666283	Camping Cancellation - LCRA	R	7/11/2018	147.00		030751		147.00
3665	William Morgan							
I-716488	Day Use Refund - LCRA	R	7/11/2018	20.00		030752		20.00
3666	Marisa Murphy							
I-662509	Camping Reduction - LCRA	R	7/11/2018	50.00		030753		50.00
3660	Joy Odonohoe-Collins							
I-670696	Camping Cancellation - LCRA	R	7/11/2018	127.00		030754		127.00
3667	Linda Roberts							
I-671103	Camping Cancellation - LCRA	R	7/11/2018	65.00		030755		65.00

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3668	Ralph Sainz							
I-666751	Camping Cancellation - LCRA	R	7/11/2018	197.00		030756		197.00
3165	Joseph Tizcareno							
I-666993	Camping Cancellation - LCRA	R	7/11/2018	259.00		030757		259.00
I-000201807021370	CLARK, LISA US REFUND	R	7/11/2018	210.31		030758		210.31
I-000201807021371	KALISH, JOEL US REFUND	R	7/11/2018	234.58		030759		234.58
I-000201807021372	TAYLOR, DONOVAN US REFUND	R	7/11/2018	48.87		030760		48.87
I-000201807021373	WOODS, LORA US REFUND	R	7/11/2018	63.64		030761		63.64
I-000201807021375	B C I US REFUND	R	7/11/2018	51.59		030762		51.59
I-000201807021374	J&H ENGINEERING US REFUND	R	7/11/2018	100.00		030763		100.00
I-000201807101379	GARNER, PEGGY S Refu AR REFUND	R	7/11/2018	3.00		030764		3.00
I-000201807101378	SMITH, GREGREY B Ref AR REFUND	R	7/11/2018	126.00		030765		126.00
3687	Jimmy Alvarez							
I-671692	Camping Cancellation - LCRA	R	7/18/2018	127.00		030766		127.00
3044	Amazon Capital Services							
C-1KRW-94TG-1J6Wb	Accrue Use Tax	R	7/18/2018	3.48CR		030767		
C-1QNW-6L71-HYFLb	Accrue Use Tax	R	7/18/2018	0.47CR		030767		
D-1KRW-94TG-1J6Wa	Accrue Use Tax	R	7/18/2018	3.48		030767		
D-1QNW-6L71-HYFLa	Accrue Use Tax	R	7/18/2018	0.47		030767		
I-1FDV-3TCP-4R63	Metal Detector - UT	R	7/18/2018	630.63		030767		
I-1KRW-94TG-1J6W	Switching Power Supply - TP	R	7/18/2018	48.00		030767		
I-1QNW-6L71-HYFL	Air Filter - LCRA	R	7/18/2018	6.49		030767		685.12
1336	AMERICAN LIFEGUARD PRODUCTS LL							
C-104459b	Accrue Use Tax	R	7/18/2018	101.61CR		030768		
D-104459a	Accrue Use Tax	R	7/18/2018	101.61		030768		
I-104459	Lifeguard Shorts - WP	R	7/18/2018	1,401.53		030768		1,401.53

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0014	AQUA-FLO SUPPLY							
I-SI1228937	Fittings, Valves, Adapters -PL	R	7/18/2018	552.28		030769		
I-SI1229596	Pipe, PVC Cement, Tee - LCRA	R	7/18/2018	83.04		030769		635.32
01703	ARNOLD LAROCHELLE MATTHEWS							
I-53330	Matter # 5088-016 5/18	R	7/18/2018	624.00		030770		
I-53331	Matter # 5088-001 5/18	R	7/18/2018	4,416.00		030770		
I-53332	Matter # 5088-017 5/18	R	7/18/2018	72.00		030770		5,112.00
1666	AT & T							
I-000011609773	Local, Regional, Long Distance	R	7/18/2018	1,218.85		030771		1,218.85
3612	Boot Barn Inc.							
I-IVC0141398	Safety Boots - LCRA	R	7/18/2018	170.00		030772		170.00
3059	Brenntag Pacific Inc.							
I-BPI851386	Chlorine for Ojai Sys. - TP	R	7/18/2018	1,309.47		030773		1,309.47
0055	CASITAS BOAT RENTALS							
I-June 18	Gas for Boats - LCRA	R	7/18/2018	1,182.00		030774		1,182.00
0511	Centers for Family Health							
I-78250	Drug Screening - DO/LCRA	R	7/18/2018	1,140.00		030775		
I-79070	Drug Testing - LCRA/DO	R	7/18/2018	1,365.00		030775		2,505.00
3021	Central Communications							
I-180703147101	Call Center 7/18	R	7/18/2018	153.35		030776		153.35
3688	Lori Colburn							
I-665673	Camping Reduction - LCRA	R	7/18/2018	30.00		030777		30.00
0061	COMPUWAVE							
I-SB02090227	Ink Cartridge - LCRA	R	7/18/2018	163.35		030778		163.35
0719	CORELOGIC INFORMATION SOLUTION							
I-81900937	Realquest Subscription	R	7/18/2018	137.50		030779		137.50
3674	Benjamin & Diana Corral							
I-696869	Extra Vehicle Refund - LCRA	R	7/18/2018	36.00		030780		36.00
1001	CUSTOM PRINTING							
I-65947	Newsletters - CONS	R	7/18/2018	412.91		030781		412.91

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13675 I-672982	Nancy Denharder Camping Reduction - LCRA	R	7/18/2018	38.00		030782		38.00
12544 I-314578	Department of Justice Fingerprinting - DO/LCRA	R	7/18/2018	704.00		030783		704.00
13676 I-711796	Edward Drake Waterpark Ticket Refund - WP	R	7/18/2018	61.00		030784		61.00
3677 I-675641	Miguel Duran Camping Reduction - LCRA	R	7/18/2018	45.00		030785		45.00
0086 I-1573	E.J. Harrison & Sons Inc Acct# 1C00054230	R	7/18/2018	4,310.00		030786		4,310.00
0086 I-5451	E.J. Harrison & Sons Inc Acct# 1C00054230	R	7/18/2018	2,344.71		030787		2,344.71
0086 I-5577	E.J. Harrison & Sons Inc Acct# 1C00054240	R	7/18/2018	167.57		030788		167.57
3678 I-672520	Jose Espinoza Camping Reduction - LCRA	R	7/18/2018	60.00		030789		60.00
0811 I-19526	EXHIBIT COMPANY Fitted Table Throw - LCRA	R	7/18/2018	911.63		030790		911.63
0095 I-207689 I-207820 I-207909 I-208055	FAMCON PIPE & SUPPLY Repair Clamps & Bushings - PL Polyethylene Pipe - PL Pipe, Reducer, Valves - PL Tail Piece - EM	R R R R	7/18/2018 7/18/2018 7/18/2018 7/18/2018	1,045.69 321.75 2,959.03 27.89		030791 030791 030791 030791		4,354.36
0013 I-6303683	FERGUSON ENTERPRISES INC Adapters, Unions, Fittings-LCRA	R	7/18/2018	777.99		030792		777.99
0101 I-2992322	FISHER SCIENTIFIC Ehtyl Alcohol & Gloves - LAB	R	7/18/2018	63.63		030793		63.63
0103 I-92395 I-92399	FRANK'S ROOTER & PUMPING Spetic Pumping - LCRA Septic Pumping - LCRA	R R	7/18/2018 7/18/2018	475.00 522.50		030794 030794		997.50



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2720 I-10408865	Garda CL West, Inc. Armored Truck Service	R	7/18/2018	681.52		030795		681.52
1482 I-June 18	MICHAEL GIBSON Reimburse Expenses 6/18	R	7/18/2018	634.27		030796		634.27
2835 I-112741414	Global Equipment Co., Inc. Storage Racking - FISH	R	7/18/2018	596.96		030797		596.96
3679 I-663500	Cynthia Grant Camping Reduction - LCRA	R	7/18/2018	50.00		030798		50.00
2217 I-51510 I-535 I-537 I-909	Greg Rents Cement Slurry - WP Cement Slurry - PL Cement Slurry - PL Lug Nuts - MAINT	R R R R	7/18/2018 7/18/2018 7/18/2018 7/18/2018	855.25 113.68 70.78 5.36		030799 030799 030799 030799		1,045.07
0121 I-11032611 I-11034579	HACH COMPANY Reagents & Vials - LAB Reagents & Vials - LAB	R R	7/18/2018 7/18/2018	611.87 289.58		030800 030800		901.45
3689 I-674701	Ken Hagopian Camping Cancellation - LCRA	R	7/18/2018	193.00		030801		193.00
3680 I-700783	Valerie Hayden Covered Area Refund - WP	R	7/18/2018	75.00		030802		75.00
0126 I-June 18	CAROLE ILES Reimburse Mileage 6/18	R	7/18/2018	48.51		030803		48.51
2203 I-418691-1	KEYT TV TV Commericals - WP	R	7/18/2018	1,180.00		030804		1,180.00
0328 I-7031805	LIGHTNING RIDGE Uniform Shirts - TP	R	7/18/2018	230.05		030805		230.05
3681 I-663485	Dave Lindren Camping Cancellation - LCRA	R	7/18/2018	770.00		030806		770.00
3682 I-689236	Josh Lipking Extra Vehicle Refund - LCRA	R	7/18/2018	18.00		030807		18.00

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3683	Judy Mattley							
I-721216	Camping Reduction - LCRA	R	7/18/2018	60.00		030808		60.00
0151	MEINERS OAKS ACE HARDWARE							
I-830879	Elbow,Caulk,Adapters - LCRA	R	7/18/2018	176.44		030809		
I-832819	Elbow,Bolts,Screws - LCRA	R	7/18/2018	425.36		030809		
I-833105	Tape Measue, Paintbrush - PL	R	7/18/2018	64.80		030809		
I-833584	Thread Rods - Unit 138	R	7/18/2018	21.54		030809		
I-833588	Bolts & Screws - Unit 138	R	7/18/2018	9.52		030809		
I-833616	Masking Tape - PL	R	7/18/2018	11.69		030809		
I-833724	Hammer & Chalk - PL	R	7/18/2018	31.21		030809		
I-834835	Scissors, Wire Brush, Mask -TP	R	7/18/2018	63.41		030809		
I-834877	Bolts & Screws - MAINT	R	7/18/2018	11.88		030809		
I-834957	Sawzall & Blade Cutoff - LCRA	R	7/18/2018	83.87		030809		899.72
3684	Digna Mendez							
I-721964	Day Use Fee Refund - LCRA	R	7/18/2018	10.00		030810		10.00
0165	OJAI LUMBER CO, INC							
I-1806-882157	Redwood Lumber - LCRA	R	7/18/2018	74.63		030811		74.63
0602	OJAI TRUE VALUE							
I-51904	Clorox & Caribeaner - LAB	R	7/18/2018	10.17		030812		10.17
0168	OJAI VALLEY NEWS							
I-300024054	Public Notice - LAB	R	7/18/2018	20.00		030813		
I-300024069	Public Notice - LAB	R	7/18/2018	20.00		030813		40.00
2917	Ojai Valley Organics							
I-32898	Green Waste Pickup - MAINT	R	7/18/2018	23.00		030814		
I-32899	Wood Pickup - MAINT	R	7/18/2018	20.00		030814		43.00
0169	OJAI VALLEY SANITARY DISTRICT							
I-20429	Cust # 52921	R	7/18/2018	56.14		030815		56.14
1627	OSCAR'S TREE SERVICE							
I-13989	Hazardous Tree Removal - LCRA	R	7/18/2018	7,700.00		030816		7,700.00
3590	Traci Ozuna							
I-June 18	Reimburse Expenses 6/18	R	7/18/2018	4.58		030817		4.58
3670	PMG, Inc.							
I-00010290	Replacement Spring - LCRA	R	7/18/2018	51.55		030818		51.55

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0627 I-4597493	PORT SUPPLY Arima Shade Top - LAB	R	7/18/2018	647.78		030819		647.78
3287 I-276644	Porta-Stor Sotrage Container Rental - ENG	R	7/18/2018	110.00		030820		110.00
3565 I-666141	Martin Sandoval Camping Cancellation - LCRA	R	7/18/2018	175.00		030821		175.00
3669 I-25252	Sierra Traffic Service, Inc. Traffic Control - PL	R	7/18/2018	1,925.85		030822		1,925.85
3685 I-674716	Dona Silva Camping Cancellation - LCRA	R	7/18/2018	187.00		030823		187.00
2003 I-3585	Sostre Enterprises Inc. Website/CMS Fee Hosting	R	7/18/2018	249.00		030824		249.00
0215 I-071218	SOUTHERN CALIFORNIA EDISON Acct# 2397969643	R	7/18/2018	23,835.22		030825		23,835.22
1964 I-0129827-IN	Surface Pump Inc. Repair Prechlor Pump #1 - TP	R	7/18/2018	1,295.93		030826		1,295.93
2057 I-RG2525849	Swank Motion Pictures, Inc. Movie Rental "Moana" 7/7/18	R	7/18/2018	378.00		030827		378.00
1959 I-070118	The Wharf Safety Boots - PL	R	7/18/2018	324.76		030828		324.76
2527 I-28226 I-28227	Traffic Technologies LLC Gate Reflectors - WHS Canal Gate Repair - MAINT	R R	7/18/2018 7/18/2018	53.88 71.31		030829 030829		125.19
0185 I-LA648664 I-LA648945 I-LA651140	Univar USA Inc Bulk Chemicals - WP Bulk Chemicals - WP Bulk Chemicals - WP	R R R	7/18/2018 7/18/2018 7/18/2018	1,982.86 1,527.87 2,162.90		030830 030830 030830		5,673.63
3197 I-667114	Gloria Valdez Camping Reduction - LCRA	R	7/18/2018	110.00		030831		110.00
0243 I-062818	VALLEY EQUIPMENT Propane - Unit 287	R	7/18/2018	30.89		030832		30.89

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0248 I-070218	COUNTY OF VENTURA Encroachment Permits	R	7/18/2018	1,740.00		030833		1,740.00
3567 I-669032	Laurie Vezina Camping Cancellation - LCRA	R	7/18/2018	65.00		030834		65.00
3686 I-667027	Edith Villalobos Camping Reduction - LCRA	R	7/18/2018	60.00		030835		60.00
3671 I-1060	Michael Viola Paver Removal for DO Leak	R	7/18/2018	695.00		030836		695.00
3690 I-678259	Leticia Vorgitch Camping Cancellation - LCRA	R	7/18/2018	127.00		030837		127.00
2583 I-INV821201	WageWorks FSA Monthly Admin Fee	R	7/18/2018	175.00		030838		175.00
3203 I-3257	Water Systems Consulting, Inc. Ojai System Master Plan - ENG	R	7/18/2018	9,873.50		030839		9,873.50
0663 I-77577566	WAXIE SANITARY SUPPLY Janitorial Supplies - DO	R	7/18/2018	717.73		030840		717.73
0330 I-10009034768	WHITE CAP CONSTRUCTION SUPPLY Broom, Floor Scraper, Shovel -PL	R	7/18/2018	287.47		030841		287.47
0274 I-June 18	JAMES WORD Reimburse Mileage 6/18	R	7/18/2018	39.24		030842		39.24
0124 I-CUI201807161380 I-DCI201807161380 I-DI%201807161380	ICMA RETIREMENT TRUST - 457 457 CATCH UP DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R R	7/18/2018 7/18/2018 7/18/2018	230.77 1,142.31 141.44		030843 030843 030843		1,514.52
0985 I-CUN201807061377 I-CUN201807161380 I-DCN201807061377 I-DCN201807161380 I-DN%201807161380	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP 457 CATCH UP DEFERRED COMP FLAT DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R R R R	7/18/2018 7/18/2018 7/18/2018 7/18/2018 7/18/2018	6,000.00 230.77 18,500.00 5,340.39 355.89		030844 030844 030844 030844 030844		30,427.05
0180 I-COP201807161380 I-UND201807161380 I-UND201807181381	S.E.I.U. - LOCAL 721 SEIU 721 COPE UNION DUES UNION DUES	R R R	7/18/2018 7/18/2018 7/18/2018	40.00 657.75 16.75		030845 030845 030845		714.50

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	309	2,300,346.63	0.00	2,300,346.63
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	257,004.72	0.00	257,004.72
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	315	2,557,351.35	0.00	2,557,351.35
BANK: AP TOTALS:	315	2,557,351.35	0.00	2,557,351.35
REPORT TOTALS:	315	2,557,351.35	0.00	2,557,351.35

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2017/18  
 July 1, 2017-June 30, 2018**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/5/2017	Scott MacDonald	Safety Boot Purchase	145.46
7/5/2017	Michael Moler	Mileage Reimbursement	136.43
7/12/2017	Gerardo Herrera	Safety Boot Purchase	170.00
7/12/2017	Scott Lewis	Lodging 6/24/17-6/27/17	320.94
7/12/2017	Scott Lewis	Mileage Reimbursement	292.11
7/19/2017	Vincent Godinez	Safety Boot Purchase	156.23
7/27/2017	Greg Romey	Airfare for ASSE Safety Management Training	302.95
7/27/2017	Robert Vasquez	Meal Reimbursement for O&M Staff-Mutual Well Leak	143.07
8/2/2017	Bill Hicks	Mileage Reimbursement	144.45
8/2/2017	Cameron Tindle	Safety Boot Purchase	117.45
8/9/2017	Lindsay Cao	CWEA Membership Renewal	180.00
8/30/2017	Henry Islas	Safety Boot Purchase	170.00
8/30/2017	Luke Soholt	Reimburse County Possessory Taxes	383.71
9/6/2017	Willis Hand	Safety Boot Purchase	160.88
9/13/2017	Mitch Tull	WIT III Convergence Advance	745.43
9/20/2017	Tim Lawson	Safety Boot Purchase	160.53
9/27/2017	Neil Cole	Furniture Storage	220.00
9/27/2017	Brian Taylor	Safety Boot Purchase	170.00
10/4/2017	Kevin Champlin	Sensus Conference Advance	1,056.40
10/18/2017	Scott Lewis	Airfare to CMWD 9/5-9/11	484.10
10/18/2017	Scott Lewis	Airfare to CMWD 10/15-10/18	349.10
10/18/2017	Scott Lewis	Lodging 9/5-9/10	419.64
10/18/2017	Greg Romey	Mileage Reimbursement	119.31
10/23/2017	Jessica Collins	Mileage Reimbursement	150.33
11/1/2017	Robert Vasquez	Safety Boot Purchase	170.00
11/1/2017	James Word	Mileage Reimbursement	104.86
11/1/2017	Steve Wickstrum	Mileage Reimbursement	103.26
11/1/2017	Steve Wickstrum	Mileage Reimbursement	273.22
11/8/2017	Vincent Godinez	D3-D4 Class Mileage	145.52
11/8/2017	Vincent Godinez	D3-D4 Class Hotel	284.30
11/8/2017	Eric Grabowski	PAPA Seminar Airfare	459.60
11/8/2017	Eric Grabowski	PAPA Seminar Lodging	277.20
11/8/2017	Luke Soholt	D4 Certification Renewal	155.00
11/8/2017	Luke Soholt	T4 Certification Renewal	105.00
11/20/2017	Joe Martinez III	ALICE Seminar Mileage	190.25
11/20/2017	Joe Martinez III	ALICE Seminar Registration	595.00
11/29/2017	Scott Lewis	Lodging 10/15-10/17	283.98
11/29/2017	Scott Lewis	Lodging 11/1-11/3	270.45
11/29/2017	Scott Lewis	Airfare to CMWD 10/30-11/4	440.10
12/8/2017	Rebekah Vieira	Mileage Reimbursement	112.89
12/8/2017	Steve Wickstrum	Mileage Reimbursement	132.68
12/13/2017	Nicole Parson	Tuition Reimbursement	1,500.00
12/20/2017	Lisa Kolar	Pesticide Regulation Fee	195.00
12/20/2017	Luke Soholt	Water Distribution Operators Course	118.55
12/27/2017	Gerardo Herrera	General Ed Course Reimbursement	266.73
12/27/2017	Levi Maxwell	Safety Boot Purchase	156.24
12/27/2017	Bryan Sandoval	Mileage Reimbursement	101.65
12/27/2017	Brian Taylor	Uniform Jackets for Pipeline Staff	632.49
12/27/2017	Rebekah Vieira	Food for Staff	210.79
1/3/2018	Scott Lewis	Tuition Reimbursement	1,903.91
1/10/2018	Steve Wickstrum	Mileage Reimbursement	232.72
1/10/2018	Scott Lewis	Airfare to CMWD 1/3-1/10	287.60
1/10/2018	Scott Lewis	Lodging 1/3-1/10	738.99
1/24/2018	Eric Grabowski	Safety Boot Purchase	107.70
1/24/2018	Willis Hand	D4 Certification Renewal	105.00

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2017/18  
 July 1, 2017-June 30, 2018**

1/24/2018	Willis Hand	Small Water System Courses	222.11
1/24/2018	Michael Shields	D4 Certification Renewal	105.00
1/24/2018	Caron Smith	Water Treatment Grade 2 Certification	125.00
2/7/2018	Steve Wickstrum	Mileage Reimbursement	345.53
2/14/2018	Russ Baggerly	Mileage Reimbursement	204.37
2/14/2018	Scott Lewis	Airfare Extension	334.21
2/14/2018	Scott Lewis	Car Rental 1/3-1/11	482.70
2/21/2018	Peter Kaiser	Mileage Reimbursement	135.71
2/28/2018	Mario Mariscal	Water Distribution Operators Course	118.55
2/28/2018	Brian Taylor	Water Distributon 5 Certification Exam	260.00
3/7/2018	Bill Hicks	Mileage Reimbursement	187.48
3/7/2018	Vincent Godinez	Safety Boot Purchase	170.00
3/28/2018	Angela Chapman-Kofron	Mileage Reimbursement	235.84
3/28/2018	David Pope	Safety Boot Purchase	170.00
4/4/2018	Julia Aranda	Standard Specs & Plans	225.00
4/11/2018	Scott Lewis	Airfare to CMWD 3/4-3/10	274.01
4/11/2018	Steve Wickstrum	Mileage Reimbursement	222.36
4/11/2018	Jessica Collins	CPRS Conference	198.46
4/18/2018	Scott Lewis	Lodging 3/4-3/14	841.60
4/18/2018	Scott Lewis	AFS Membership	115.00
4/18/2018	Scott Lewis	Airfare Change from 3/10 to 3/14	302.00
4/18/2018	Scott Lewis	Airport Parking	100.00
4/18/2018	Scott Lewis	Car Rental 3/4-3/14	707.83
4/18/2018	Scott Lewis	Airfare 3/22-3/27	581.01
4/18/2018	Scott Lewis	Car Rental 3/22-3/27	472.45
4/18/2018	Scott Lewis	Tuition Reimbursement	1,096.09
5/2/2018	Willis Hand	Safety Boot Purchase	104.53
5/9/2018	Henry Islas	Mileage Reimbursement	363.52
5/9/2018	Michael Shields	Meal Reimbursement for O&M Staff	129.60
5/15/2018	Kevin Champlin	Mileage Reimbursement	123.17
5/15/2018	Ronald Merckling	ACWA Conference Lodging	945.04
5/23/2018	Traci Ozuna	Advance - Arrest & Control Conference	919.25
6/6/2018	Gonzalo Carbajal-Ramirez	D1 Certification & Exam Fee	120.00
6/6/2018	Kevin Champlin	D4 Certification Renewal	105.00
6/6/2018	Ken Grinnell	Advance - ACE Conference	348.00
6/6/2018	Henry Islas	Safety Boot Purchase	170.00
6/6/2018	Henry Islas	Mileage Reimbursement	229.99
6/6/2018	Scott Lewis	Lodging 4/14-4/16	289.98
6/6/2018	Scott Lewis	Car Rental 4/14-4/17	205.80
6/6/2018	Greg Romey	Meal Reimbursement for Plant Shut Down	119.60
6/6/2018	Caron Smith	DMV Use Tax Penalty	104.19
6/6/2018	Cameron Tindle	Advance - AWWA Conference	536.00
6/13/2018	Brian Taylor	Safety Boot Purchase	170.00
6/20/2018	Scott Lewis	Airfare to CMWD 5/17-5/19	332.60
6/20/2018	Scott Lewis	Airfare Change from 5/16-5/24	306.00
6/20/2018	Scott Lewis	Lodging 5/16-5/24	711.20
6/20/2018	Scott Lewis	Car Rental 5/16-5/24	609.19
6/27/2018	Joel Cox	AWWA Conference Hotel 6/12-6/15	366.12
6/27/2018	Greg Romey	Mileage Reimbursement	209.28
6/27/2018	Luke Soholt	AWWA Conference Hotel 6/12-6/15	390.02
6/27/2018	Luke Soholt	Mileage Reimbursement	355.34

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5



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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** STEVEN WICKSTRUM, GENERAL MANAGER  
**FROM:** JULIA ARANDA, ENGINEERING MANAGER  
**SUBJECT:** REQUEST FOR QUALIFICATIONS/PROPOSAL FOR  
COMPREHENSIVE WATER RESOURCES PLAN  
**DATE:** JULY 16, 2018

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**RECOMMENDATION:**

It is recommended the Board of Directors approve the solicitation of the Request for Qualifications/Proposal (RFQ/P) for the Comprehensive Water Resources Plan.

**BACKGROUND:**

At the Board meeting of May 23, 2018, the Board requested preparation of a Request for Proposals for a Comprehensive Water Resources Plan. A draft RFQ/P was prepared in response to this request and was discussed at the Water Resources Committee meeting of June 26, 2018. Comments from the Water Resources committee meeting were incorporated into the RFQ/P presented herein. The general scope of work for the plan includes:

- Provide project management including coordination, meetings, and quality control/quality assurance.
- Review existing planning documents prepared by the District and others to evaluate water supply and demand estimates, and feasibility, reliability, cost, and water quality of water supply projects proposed for implementation.
- Facilitate stakeholder meetings to gather input on community priorities for water supply projects.
- Develop evaluation criteria for consideration to apply to water supply projects.



- Prepare a Comprehensive Water Resources Plan to guide the District in future implementation of water supply projects. The Comprehensive Water Resources Plan will provide anticipated timelines for implementation, conceptual cost estimates, regulatory permits and constraints, integration to the District’s existing system(s) and program(s), and prioritization of projects.

Consultants who submit an RFQ/P will be scored and ranked based on:

- Qualifications and experience of the persons identified as being actively involved in the project.
- The responsiveness of the submittal to the needs of Casitas and the firm’s approach to perform the work.
- Quality of work products, responsiveness, and overall satisfaction of services provided to referenced public agencies.
- Additional information provided by the firm during the interview, if Casitas chooses to conduct interviews with one or more firms.

The anticipated schedule is:

Release RFQ/P	Thursday, July 26, 2018
Deadline for Questions Regarding this RFQ/P	Wednesday, August 22, 2018 at 4:00 pm
Proposals Due	Friday, August 31, 2018 at 4:00 pm
Interviews (if requested by Casitas)	Thursday, September 13, 2018
Evaluation complete	Monday, September 17, 2018
Finance Committee	Friday, September 21, 2018
Water Resources Committee	Tuesday, September 25, 2018
Award (Board Action)	Wednesday, September 26, 2018

The overall schedule for completion of the Comprehensive Water Resources Plan is six to nine months as there will be significant coordination with stakeholders to schedule meetings.

**FUNDING SOURCE:**

There is no specific line item in the fiscal year 2018-19 budget for this project. Once a firm has been selected and a fee negotiated, a request for funding will be presented to the Finance Committee and the Board for approval. The estimated fee based on the scope of work is \$150,000 to \$200,000.





**CASITAS MUNICIPAL WATER DISTRICT**

**REQUEST FOR QUALIFICATIONS  
AND PROPOSAL (RFQ/P)**

**FOR COMPREHENSIVE WATER RESOURCES PLAN**

July 26, 2018

*Statements of Qualification/Proposals will be received at the office of the  
Casitas Municipal Water District,  
1055 Ventura Avenue, Oak View, California 93022  
until **Friday, August 31, 2018 @ 4:00 p.m.***



**CASITAS MUNICIPAL WATER DISTRICT  
REQUEST FOR QUALIFICATIONS  
AND PROPOSAL (RFQ/P)  
FOR COMPREHENSIVE WATER RESOURCES PLAN**

**1. INTRODUCTION**

Casitas Municipal Water District (Casitas or District) is requesting Statements of Qualifications/Proposals from firms to prepare a Comprehensive Water Resources Plan. Services expected to be provided include:

- Project management including coordination, meetings and quality control/quality assurance.
- Review existing planning documents prepared by the District and others to evaluate water supply and demand estimates, and feasibility, reliability, cost, and water quality of water supply projects proposed for implementation.
- Facilitate stakeholder meetings to gather input on community priorities for water supply projects.
- Identify potential funding sources.
- Prepare a Comprehensive Water Resources Plan to guide the District in future implementation of water supply projects. The Comprehensive Water Resources Plan will provide anticipated timelines for implementation, conceptual cost estimates, regulatory permits and constraints, integration to the District's existing system(s) and program(s), and prioritization of projects.

**2. SUBMITTAL**

Submit five identical copies of the Statement of Qualifications and Proposal in hardcopy and a searchable, bookmarked PDF on a compact disk or flash drive to:

Julia Aranda, PE, Engineering Manager  
Casitas Municipal Water District  
1055 Ventura Avenue  
Oak View, California 93022

**One copy of the fee proposal shall be submitted in a separate sealed envelope and a separate pdf document.** Submittals will be accepted until **Friday, August 31, 2018 at 4:00 p.m.** No submittals will be accepted after this date and time. Submittal shall be limited to 50 pages, not including cover, table of contents, and dividers. Double-sided to the greatest extent practical is appreciated.



It is the consultant's responsibility to ensure submittals are received prior to the deadline. Submittals shall include signed acknowledgement of Addenda which may be issued as part of this RFQ/P. Addenda will be posted on the District's website at: <https://www.casitaswater.org/lower.php?url=bidding-jobs>.

There will be no formal opening of the received submittals. This solicitation does not commit the District to award any work nor to pay any costs incurred from the preparation of submittals. Firms responding to this RFQ/P are solely responsible for all costs and expenses incurred during the selection process.

### **3. BACKGROUND**

Casitas is a Municipal Water District established in 1952, providing wholesale and retail potable water to Western Ventura County including approximately 6,000 agricultural, commercial, and residential customers. The District boundaries (Figure 1) encompass the City of Ojai, Upper Ojai, the Ventura River Valley area, the City of Ventura (west of Mills Road), and the beach communities of Solimar, La Conchita, and Rincon.

Casitas operates the Robles Diversion Facility, Robles Canal, Lake Casitas, Casitas Dam (owned by the US Bureau of Reclamation), Lake Casitas Recreation Area, Casitas Water Treatment Plant, as well as 14 steel tanks totaling 30 million gallons of storage, nine pump stations, and approximately 160 miles of pipelines.

Casitas acquired the Ojai Water System in 2017 and is currently completing a Condition Assessment and Master Plan. The Ojai Water System obtains its water supplies from local wells in the Ojai Valley Basin and from Casitas. The Ojai Water System includes 32 miles of pipelines, five tanks totaling 1.544 million gallons of storage, five booster pump stations, five active groundwater wells, and an iron and manganese treatment facility. The Ojai Water System Master Plan is expected to be complete in September 2018 and will include 3-Year and 10-Year Capital Improvement Programs to repair, rehabilitate, or replace components of the water distribution system in Ojai.

Current water supply sources include:

- Surface water into Lake Casitas from the surrounding watershed including Coyote Creek and San Antonio Creek
- Surface water from the Ventura River to Lake Casitas via Robles Diversion and Robles Canal; the diversion is subject to the requirements of the Biological Opinion of the National Marine Fisheries Service (2003)
- Groundwater wells in the Ojai Valley Groundwater Basin

Currently Lake Casitas is at approximately 34% of capacity (81,200 acre-feet in storage) due to the ongoing drought. The Ojai Valley Groundwater Basin is currently at approximately 65% of its capacity (55,000 acre-feet in storage).



In addition to the general community which Casitas serves, potential stakeholders to this project include:

- Agricultural community
- Calleguas Municipal Water District
- City of Ojai
- City of Ventura
- County of Ventura including Ventura County Watershed Protection District
- Meiners Oaks Water District
- Ojai Basin Groundwater Management Agency
- Ojai FLOW
- Ojai Valley Sanitary District
- Ojai Valley Water Advisory Group
- Ojai Water Conservation District
- US Bureau of Reclamation
- US Forest Service
- Ventura River Water District

#### **4. SCOPE OF WORK**

The Comprehensive Water Resources Plan is intended to provide a road map for the District to supplement existing surface water and groundwater resources. A proposed outline for the Comprehensive Water Resources Plan includes:

1. Executive Summary
2. Background Information
  - 2.1. Water Resources Planning and Security Projects
    - 2.1.1. Supply and Demand Evaluation
    - 2.1.2. Previous Project Alternatives Considered
    - 2.1.3. Water Security Projects Implemented
3. Water Supply Alternatives
  - 3.1. Projects Considered
    - 3.1.1. Rating and Ranking Criteria
  - 3.2. Alternative 1
    - 3.2.1. Feasibility
    - 3.2.2. Reliability
    - 3.2.3. Regulatory Permits/Constraints
    - 3.2.4. Water Quality
    - 3.2.5. System Integration
    - 3.2.6. Conceptual Cost
    - 3.2.7. Timeline
  - 3.3. Alternative 2
    - 3.3.1. Feasibility
    - 3.3.2. Reliability
    - 3.3.3. Regulatory Permits/Constraints



- 3.3.4. Water Quality
- 3.3.5. System Integration
- 3.3.6. Conceptual Cost
- 3.3.7. Timeline
- 3.4. Alternative 3
  - 3.4.1. Feasibility
  - 3.4.2. Reliability
  - 3.4.3. Regulatory Permits/Constraints
  - 3.4.4. Water Quality
  - 3.4.5. System Integration
  - 3.4.6. Conceptual Cost
  - 3.4.7. Timeline
- 3.5. Alternative 4
  - 3.5.1. Feasibility
  - 3.5.2. Reliability
  - 3.5.3. Regulatory Permits/Constraints
  - 3.5.4. Water Quality
  - 3.5.5. System Integration
  - 3.5.6. Conceptual Cost
  - 3.5.7. Timeline
- 3.6. Alternative 5
  - 3.6.1. Feasibility
  - 3.6.2. Reliability
  - 3.6.3. Regulatory Permits/Constraints
  - 3.6.4. Water Quality
  - 3.6.5. System Integration
  - 3.6.6. Conceptual Cost
  - 3.6.7. Timeline
- 3.7. Alternative 6
  - 3.7.1. Feasibility
  - 3.7.2. Reliability
  - 3.7.3. Regulatory Permits/Constraints
  - 3.7.4. Water Quality
  - 3.7.5. System Integration
  - 3.7.6. Conceptual Cost
  - 3.7.7. Timeline
- 3.8. Summary of Water Supply Alternatives
- 4. Funding Source Alternatives
  - 4.1. Grants
  - 4.2. Loans
  - 4.3. Bonds
  - 4.4. Rates
  - 4.5. Other
- 5. Water Supply Project Recommendations
  - 5.1. Recommendation 1



- 5.2. Recommendation 2
- 5.3. Recommendation 3

The Consultant will provide interim deliverables as the project progresses. Expected services to be provided for the Comprehensive Water Resources Plan include:

**Task 1. Project Management, Quality Assurance/Quality Control, and Meetings**

This task includes project management and coordination activities as well as quality control/assurance, and meetings with the project team and stakeholders.

**Task 1.1 Project Management.** Monitoring and coordination of budget, schedule, subconsultants, and internal project team. Prepare monthly invoices and updated schedule.

**Task 1.2 Quality Control/Quality Assurance.** Review and quality control of all deliverables prior to submittal to Casitas.

**Task 1.3 Meetings.** Anticipated meetings include:

- Project kick-off meeting with Casitas staff
- Stakeholder meetings (at stakeholder's location)
- Monthly in-person progress meetings with Casitas staff
- Three presentations at Casitas Board meetings
- Review meeting on Draft Comprehensive Water Resources Plan

Consultant shall prepare and distribute draft agenda at least three days prior to each meeting. Minutes shall be prepared and provided within five business days after each meeting. Consultant shall prepare PowerPoint presentations for three Board meetings, two of which are meant to be status/progress updates throughout the course of the project and a presentation on the Final Comprehensive Water Resources Plan. All meetings shall take place at the District office unless otherwise noted.

**Deliverables:**

- Monthly invoices
- Monthly updated project schedules
- Meeting agendas and minutes
- PowerPoint presentations

**Task 2. Review and Summarize Existing Planning Documents and Current Project Status**

A variety of planning documents were prepared by Casitas and others evaluating water supply project alternatives. Previous planning documents prepared by Casitas include:





- A Report on the Feasibility of Water Supply Development, Bureau of Reclamation, 1968
- Feasibility of Importing State Project Water into Ventura County, James M. Montgomery, Consulting Engineers, Inc., 1987
- Evaluation of Alternatives Involving a Castaic Lake Delivery Point, James M. Montgomery, Consulting Engineers, Inc., 1988
- Inter-Departmental Memorandum, Water Supply and Demand Status Report, 1989
- Optimization Study of State Water Importation, Kennedy/Jenks/Chilton, 1990
- Alternatives Evaluation for a Joint Agencies Water Supply Project, Boyle Engineering Corporation, 1991
- Water Supply and Use Status Report, Casitas Municipal Water District, 2004
- Urban Water Management Plans, 2005, 2010, and 2015
- Preliminary Water Security Project Analysis, WREA and Kear Groundwater, 2016

Planning documents prepared by others include, but are not necessarily limited to:

- Reclaimed Water Feasibility/Marketing Study, Ojai Valley Sanitary District, Boyle Engineering Corporation, 1992
- Ventura County Water Management Plan, County of Ventura Resource Management Agency, 1994
- Groundwater Budget and Approach to a Groundwater Management Plan, Upper and Lower Ventura River Basin, Daniel B. Stephens & Associates, Inc., 2010
- Ventura River Watershed Management Plan, Ventura River Watershed Council, 2015
- Water Shortage Event Contingency Plan, City of Ventura, 2015
- 2015 Urban Water Management Plan for City of Ventura, Kennedy/Jenks Consultants, 2016
- Notice of Preparation of a Draft Environmental Impact Report Water Supply Projects, City of Ventura, 2017
- Notice of Preparation of a Draft Environmental Impact Report State Water Interconnection Project, City of Ventura, 2018
- State Water Interconnection Project Environmental Impact Report Scoping Report, 2018
- A Cooperative Regional Approach to Improving Ventura County's Water Supply Reliability, Richard H. Hajas, 2018
- Groundwater Management Plan 2018 Update Ojai Valley Groundwater Basin (Draft), Ojai Basin Groundwater Management Agency, 2018
- Comprehensive Water Resources Report, City of Ventura, 2018

Consultant shall research additional documents, as well, to understand the water supply issues and constraints affecting Casitas and its service area. Consultant shall research and confirm relevant assumptions presented in source documents.



**Task 2.1 Review Existing Planning Documents.** Consultant shall review these planning documents to evaluate water supply and demand estimates from Casitas and its purveyors, and feasibility, reliability, regulatory agency permits/constraints, cost, and water quality of water supply projects proposed for implementation. It is anticipated there are similar projects within these planning documents which were evaluated and either recommended or dismissed at the time.

**Task 2.2 Review Existing Water Security Project Status.** Consultant shall review status of existing water security projects on which Casitas is currently working and/or coordinating with other agencies. These include the State Water Project Interconnection and Matilija Formation Horizontal Bore.

**Task 2.3 Summarize Existing Planning Documents and Status of Current Water Supply Projects.** Consultant shall prepare a Technical Memorandum (TM) summarizing the water supply and demand analyses, project alternatives previously evaluated in other planning documents, and the current status of water security projects. The TM shall discuss the advantages and disadvantages of the alternatives from their respective studies and evaluate whether there are viable alternatives to reconsider. The information shall be presented in an easy to understand matrix, figure, or other graphical format which can be presented to the general public as an informational tool.

The TM shall be incorporated into the Comprehensive Water Resources Plan as Background Information. A Draft TM shall be submitted for District review and comment. The Final TM shall incorporate District comments.

Deliverables:

- Graphical exhibit summarizing water supply alternatives considered
- Draft and Final TM

**Task 3. Develop Water Supply Alternatives**

Using the TM as a starting point, Consultant shall develop and prioritize feasible water supply alternatives. Additional water supply projects will be developed with Casitas and stakeholder involvement and will pass through a ranking process for consideration. Alternatives may include surface water, groundwater, imported water, recycled water, and/or stormwater.

**Task 3.1 Develop Ranking Criteria.** Consultant will develop ranking criteria for consideration by Casitas to apply to proposed water supply projects. Criteria may include cost-effectiveness, regulatory constraints, timeline, or other criteria. At one of the regular monthly meetings, the criteria will be discussed and the projects will be scored and ranked.



**Task 3.2 Develop Water Supply Projects.** Based on the results of the ranking exercise, Consultant will develop no more than six water supply projects to a conceptual level. Prepare a project description for each with conceptual level design drawings, AACE International Class 4 cost estimate, regulatory permits required, anticipated environmental documentation needed, inter-agency coordination, and timeline for implementation with detailed tasks.

Deliverables:

- Summary of scoring and ranking
- Preliminary project analysis

**Task 4. Review Funding Alternatives**

Consultant shall provide an overview of funding alternatives for the District's consideration to pursue. These may include grants, loans, bonds, rates, or other mechanisms. Evaluation shall include advantages and disadvantages of each funding source, timeline for implementation, and overview of potential impacts to ratepayers.

Deliverables:

- Draft funding source alternatives evaluation

**Task 5. Draft and Final Comprehensive Water Resources Plan**

Based on the work performed in Tasks 2, 3 and 4, Consultant shall prepare a Draft and Final Comprehensive Water Resources Plan.

**Task 5.1 Draft Comprehensive Water Resources Plan.** Using the outline provided, and revised based on discussions with District staff, Consultant shall prepare a Draft Comprehensive Water Resources Plan. The projects/programs recommended in the Draft are expected to be provided at a conceptual level with an associated implementation schedule with specific tasks for further evaluation/study such as preliminary design, hydraulic analysis, geotechnical investigation, etc. Cost estimates shall be at AACE International Class 4 level.

The Draft shall be provided in searchable, indexed Adobe Acrobat (pdf) format and shall include tables and figures as appropriate to convey the alternatives described and recommended.

**Task 5.2 Final Comprehensive Water Resources Plan.** Consultant shall incorporate comments received from the District into the Final Comprehensive Water Resources Plan. The Final Plan shall be provided in searchable, indexed pdf format. The final report shall be stamped and signed by a Professional Engineer registered in the State of California.

**5. SPECIAL CONDITIONS**



The selected firm(s) will provide all equipment, personnel, mobilization, analysis, administration, and other work necessary to perform professional services. The selected firm(s) will acquire and schedule all materials, labor, equipment, and all other efforts required to complete this project.

Professional engineering shall be completed under the direction of persons licensed to perform such work in the State of California.

## **6. SUBMITTAL CONTENT**

Firms providing a submittal need not provide any general information about the firm, but only their qualifications to specifically address the needs of this project. The submittal shall not contain any information on personnel other than those who are actually going to be performing the work and are considered key technical resources for the project. The submittal should address not only the issues described herein, but those issues and relative points which may not have been described in the RFQ/P which the firm believes to be pertinent to this project. The submittal should contain the following elements:

- a) Cover Letter. Provide a cover letter summarizing the firm and team qualifications as well as the overall project approach. Include contact information for the Project Manager and person with signing authority.
- b) Project Understanding and Scope of Work. Provide a description of the Firm's project understanding and approach to completing project delivery and providing a comprehensive review, development of alternatives, and recommendations for implementation. Enhance the scope of work with specific task(s) which provide benefit or value to the District. Provide a detailed schedule with key milestones in Gantt chart format.
- c) Project Team. Provide an organizational chart with key technical lead(s) and support team members. Include brief biographies for each key team member including their specific license(s), certification(s), role, title, and office location. Include a specific statement indicating key individuals will not be substituted with other personnel without the District's prior approval. Resumes may be included as an Appendix, provided the submittal remains within the prescribed page limit.
- d) Experience. Include project experience with water resources planning similar to that requested by Casitas. Submit three to five references with names and phone numbers for public agencies for which the firm has performed similar services. **If the planning document(s) prepared are publicly available, provide a link to the website(s) from which they can be viewed.** The representative experience should include the personnel considered the primary technical lead(s) for these services. **Include a discussion of special problems or difficulties encountered and how they were resolved by the firm.**



- e) Conflicts. Identify any conflicts which could affect the ability to perform work in a timely fashion over the duration of the contract. **If the firm is currently under contract with a stakeholder to this project, provide a description of the services being performed and the timeline for completion.**
- f) Additional Comments. Provide any comments, suggestions, or additions for the District to consider in selecting the firm. Identify the potential benefit, value, or impact these may have to Casitas.
- g) Acceptance of Contract. Provide an affirmative statement indicating acceptance of the terms and conditions of the Agreement for Engineering Services (Attachment A).
- h) Fee Proposal. **In a separate sealed envelope and separate pdf file**, provide a fee proposal to perform the work.

## **7. PRE-SOQ CONFERENCE**

There will not be a formal conference prior to the submittal due date. Please contact Julia Aranda, PE, Engineering Manager, at [jaranda@casitaswater.com](mailto:jaranda@casitaswater.com) or 805.649.2251, Ext. 107 with any questions.

## **8. SELECTION**

The selection of a Consultant will be based upon the following criteria:

- (a) Qualifications and experience of the persons identified as being actively involved in the project.
- (b) The responsiveness of the submittal to the needs of Casitas and the firm's approach to perform the work.
- (c) Quality of work products, responsiveness, and overall satisfaction of services provided to referenced public agencies.
- (d) Additional information provided by the firm during the interview, if Casitas chooses to conduct interviews with one or more firms.

Casitas reserves the right to reject any and all submittals considered unacceptable by Casitas or to waive any minor irregularities if so deemed by Casitas for any reason. Casitas intends to negotiate a scope and fee with the highest ranked firm. If Casitas is unable to enter into agreement with the selected firm for any reason, it reserves the right to negotiate with the next highest ranked firm. The District reserves the right to



retain all submittals for a period of ninety (90) days and to reject any and all submittals for any reason at the sole discretion of the District, with or without cause.

**9. CONTRACT**

It is expected the selected firm(s) will sign a contract with Casitas to perform the work. Casitas' standard Agreement for Engineering Services is provided as Attachment A.

**10. CASITAS CONTACT**

All questions regarding this RFQ/P must be directed in writing prior to the deadline in Section 11 to:

Julia Aranda, PE, Engineering Manager  
[jaranda@casitaswater.com](mailto:jaranda@casitaswater.com)  
 1055 Ventura Avenue  
 Oak View CA 93022  
 805.649.2251, Ext. 107  
 818.667.7439 cell

**11. SCHEDULE**

Tentative milestones for the RFQ/P process are shown below. The District reserves the right to modify the schedule below at its discretion and use appropriate notification to inform potential respondents of any schedule changes.

Schedule Milestones	
RFQ/P for Comprehensive Water Resources Plan	
Release RFQ/P	Thursday, July 26, 2018
Deadline for Questions Regarding this RFQ/P	Wednesday, August 22, 2018 at 4:00 pm
Proposals Due	Friday, August 31, 2018 at 4:00 pm
Interviews (if requested by Casitas)	Thursday, September 13, 2018
Evaluation complete	Monday, September 17, 2018
Finance Committee	Friday, September 21, 2018
Water Resources Committee	Tuesday, September 25, 2018
Award (Board Action)	Wednesday, September 26, 2018

**12. ATTACHMENTS**

A. Agreement for Engineering Services

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** STEVEN WICKSTRUM, GENERAL MANAGER  
**FROM:** JULIA ARANDA, ENGINEERING MANAGER  
**SUBJECT:** 2015 VENTURA COUNTY MULTI-HAZARD MITIGATION PLAN  
**DATE:** JULY 16, 2018

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**RECOMMENDATION:**

It is recommended the Board of Directors adopt a Resolution approving and adopting the 2015 Ventura County Multi-Hazard Mitigation Plan.

**BACKGROUND:**

In compliance with the Federal Disaster Management Act (DMA) of 2000, the District and 33 other agencies within Ventura County updated the Multi-Hazard Mitigation Plan to collectively address projects and programs for disaster mitigation.

The DMA requires mitigation plan updates every five years. Casitas participated in the 2015 plan update along with the cooperating agencies. The 2015 Plan is available at: <http://www.venturacountymhmp.com/documents>.

The final step in plan preparation is the adoption of the plan by the governing body of each jurisdiction and the forwarding of an adoption resolution to the Federal Emergency Management Agency (FEMA). Adoption by an agency is a requirement to apply for pre-disaster funding from FEMA's Hazard Mitigation Grant Program (HMGP).

**FUNDING SOURCE:**

District staff time was expended to participate in the plan update. Failure to adopt and/or update a Multi-Hazard Mitigation Plan jeopardizes the District's ability to recover costs related to FEMA grant funding through the HMGP process.

**CASITAS MUNICIPAL WATER DISTRICT**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING THE 2015 VENTURA  
COUNTY MULTI-HAZARD MITIGATION PLAN**

**WHEREAS**, the Federal Disaster Mitigation Act of 2000 requires local governments to identify risks posed by natural and human-caused disasters, and as a condition of mitigation grant assistance, requires coordinated mitigation planning and implementation efforts; and

**WHEREAS**, each city, local agency, special district, and the public as listed in the Plan, has contributed to this planning update as directed under the Federal Disaster Mitigation Act of 2000; and

**WHEREAS**, the Ventura County Board of Supervisors adopted the 2015 Ventura County multi-Hazard Mitigation Plan and FEMA revisions at a regular meeting held on July 26, 2016;

**NOW, THEREFORE**, the Board of Directors of the Casitas Municipal Water District does hereby resolve, find, determine, and order as follows:

1. Approve and adopt the 2015 Ventura County Multi-Hazard Mitigation Plan.

Passed and adopted this 25<sup>th</sup> day of July, 2018.

\_\_\_\_\_  
President, Casitas Municipal Water District

ATTEST:

\_\_\_\_\_  
Secretary, Casitas Municipal Water District



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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** JORDAN SWITZER, ENGINEERING TECHNICIAN  
**SUBJECT:** ADOPT RESOLUTION TO AWARD 2018-2019 FISCAL YEAR ANNUAL  
PATCHWORK CONTRACT SPECIFICATION NO. 18-400  
**DATE:** JULY 19, 2018

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**RECOMMENDATION:**

It is recommended the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsive and responsible bidder and award the contract for the 2018 -2019 Fiscal Year (FY) Annual Patchwork Contract, Specification No. 18-400 to BSN Construction Inc. in an amount not to exceed \$95,000. This represents the total funds budgeted for such work during the current FY. It is further recommended the President of the Board execute the agreement for said work, and the Board authorize staff to proceed with administration of the contract.

**BACKGROUND AND DISCUSSION:**

Repairs to water services require excavation, causing damage to roadways, curbs, gutters, and sidewalks. District staff install a temporary patch to cover the damaged area. This contract solicited bids to install permanent patches meeting City, County, and State requirements. Proposal amounts were determined using the unit-cost rate sheet submitted with each bid to calculate a theoretical contract amount using quantities of prior patchwork along with additional items to balance the bid sheet. The below-listed values are used solely for the purpose of selecting the lowest responsive and responsible bidder and do not reflect work to be completed.

The project was advertised on the District's website and with F.W. Dodge and eight local firms were sent invitations to participate; one firm submitted a bid:

<b>FIRM</b>	<b>PROPOSAL AMOUNT</b>
BSN Construction Inc.	\$126,041.30

As only one firm submitted a bid, below is a comparison using patches completed during FY 2017-18 between actual cost of work performed, last FY's patchwork contract submissions and BSN Construction Inc.'s rate sheet submitted for the FY 2018-19 Annual Patchwork Contract. Please note the rate schedule was restructured for this FY's contract and the values listed below are approximations as some items are not directly comparable.

<b>FIRM (SOURCE)</b>	<b>ESTIMATED AMOUNT (5 PATCH LISTS)</b>
BSN Construction Inc. (18-400 Rate Sheet)	\$82,000
BSN Construction Inc. (Work Performed)	\$106,700
J&H Engineering Inc. (17-395 Rate Sheet)	\$106,300
Berry Engineering (17-395 Rate Sheet)	\$129,900

BSN Construction Inc. has a Contractor's license in good standing and is currently registered with the Department of Industrial Relations. BSN Construction performed work for the district in a satisfactory manner under the FY 2017-18 Patchwork Contract.

As stated above, \$95,000 is included in the FY 2018-19 Budget for patchwork. The acquisition of the Ojai Water System has required a substantial increase of such work, and this amount may not be enough to cover all patchwork required during FY 2018-19. The Board shall be notified and additional funding requested in advance of exceeding the currently budgeted funds.

This project is Categorical Exempt from CEQA under Section 15301 (c).

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: June 12, 2018  
 TO: Recreation Committee  
 FROM: Carol Belser, Park Services Manager  
 SUBJECT: Recreation Area Monthly Report for May 2018

Visitation Numbers

The following is a comparison of visitations\* for April 2018. Note May 2018 figures are not yet available:

	April 2018	April 2017	March 2018
Visitor Days	89,948	90,884	38,900
Camps	3,885	6,784	3,965
Cars	22,487	14,915	9,725
Boats	274	198	214
Kayaks & Canoes	6	4	3

Fiscal Year to Date Visitation	
2016/2017	574,622
2017/2018	526,292
%Change	-8.411

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

**Camps** = Campsites occupied + extra vehicles

**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

**Boats** = Daily boats + overnight boats + annual decals + replacement decals

**Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Operations and Boating

Park Services Officer, Mitch Tull conducted an anti-invasive species presentation to students at the local high school, on May 2. Funding from this presentation came from the Quagga Grant, a two year grant to educate and inform the community on the destruction that quagga mussels cause as an invasive species, and how to help stop their spread. See photo below.



The Ojai Wine Festival agreement was approved by the Board on May 9<sup>th</sup> and plans for the event are moving along well in regards to the Recreation Area preparation. Memorial Day had a strong customer base. The annual carp rodeo (bowfish for carp) had a very low turnout. We will look to improve the program and already are working on an alternate means to attract carp anglers through a hook and line competition. Long awaited additions customer interactive programs began on the Memorial Day weekend with a Community Campfire, Junior Park Ranger and movie night at the water adventure. All were well attended especially the movie with over 400 people in attendance. See above right photo of the Community Campfire gathering May 25, 2018.

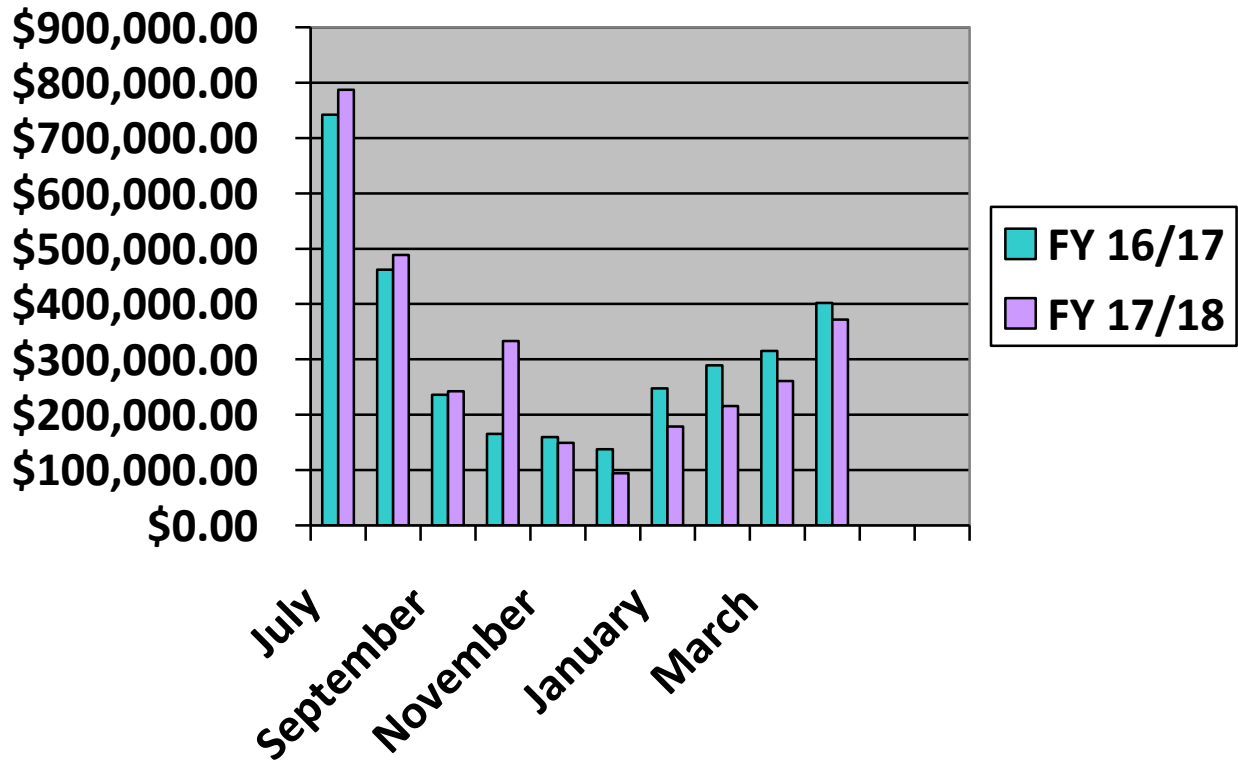
A new Park Ranger, Stuart Birdsey, joined the team in May and will focus on customer services and revenue administrative support in addition to Park Ranger patrol. There were 12 vessel inspections and a total of 674 vessels were retagged in May. Three vessels failed the first inspection in May. Santa Ana Launch Ramp ceased operation after the water level decreased and Old Coyote was reactivated in July 2017 and continues to be the only launch ramp in use. Strict protocols continue to be in place to prevent quagga and zebra mussels from entering Lake Casitas.

#### Incidents

There were 147 patrol observations where park staff made customer contact in May. There were 5 medical responses, 4 requiring an ambulance, 77 call for service and 94 disturbances with 8 requiring support from the Ventura County Sheriff Office. There were 11 unattended fires and 2 required support from Ventura County Fire Department, 1 boating violation, 7 leash law violations, 26 traffic violations with one citation issued, and 12 parking violations, 18 body contacts in Lake Casitas and 14 trespassing contacts.

#### Revenue Reporting

The 2017/2018 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area's revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.



# CASITAS MUNICIPAL WATER DISTRICT

## MINUTES Recreation Committee

DATE: July 2, 2018  
TO: Board of Directors  
FROM: Assistant General Manager, Michael Flood  
Re: Recreation Committee Meeting of July 2, 2018, at 1000 hours.

### RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

### BACKGROUND AND OVERVIEW:

1. **Roll Call.**  
Director Peter Kaiser  
Director Bill Hicks (Absent)  
Assistant General Manager, Michael Flood  
Park Manager, Carol Belser  
Division Officer, Joe Evans  
One member of the public
2. **Public Comments.** None.
3. **Board/Management comments.**  
Director Kaiser commented about the Lake Casitas water level and public activity related to the Eagles.  
  
Assistant GM, Mike Flood commented on the vehicle incident that had occurred in front of the Administration Building in relation to the District's mailbox.
4. **Bureau of reclamation's project to create an emergency access road – status.**  
Officer Evans and Park Manager Belser gave an update on the project status. Officer Evans noted that the Bureau of Reclamation is currently working on funding to improve the road due to concerns about its safety characteristics. Park Manager Belser indicated that an application for funding has been submitted by the Bureau of Reclamation in an amount of approximately \$1.6M.
5. **Review of the May 2018 Recreation Report.**  
Park Manager Belser distributed the May 2018 recreation report and reviewed its contents with those present. Fiscal year visitation is down 8.4%.
6. **Review of Incidents and Comments**  
Division Officer Evans presented the incident statistics for May 2018. There were a total of 77 calls for service and 147 patrol observations. Eight incidents required a response from the Sheriff's department.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**  
**Executive Committee**

DATE: July 13, 2018  
TO: Board of Directors  
FROM: Assistant General Manager, Michael Flood  
Re: Executive Committee Meeting of July 13, 2018, at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Jim Word  
Director Bill Hicks  
Assistant General Manager, Michael Flood  
Chris Collier of Rincon Strategies

2. **Public Comments.** None.

3. **Board comments.**

Director Hicks commented about the Ventura Water's General Manager Kevin Brown's presentation at the city council meeting Monday night.

Director Word commented on the City of Ventura's council meeting Monday night in relation to the city's direct potable reuse project. In addition he also mentioned the schedule for the State Water Project Interconnection project and the related EIR for the project.

4. **Manager's Comments.**

Assistant GM, Flood informed the committee about five items:

- The recently filed Southern California Edison lawsuit against the District.
- Legislation related to the Ojai Ground Water Management Agency
- Ventura County Star article about direct potable reuse in Ventura
- Ojai Valley News article about Casitas Mutual Water Company
- California Water Fix and upcoming meetings with State Water Project partners

5. **Discussion regarding current public outreach activities.**

Assistant GM Flood informed the committee on the current outreach activities being conducted by Casitas staff including the water security landing page, CMWD newsletter, Facebook coordination with Rincon Strategies, and ongoing contact with customers regarding questions about various topics including water supply conditions, allocations, and water waste complaints.

Chris Collier of Rincon Strategies then outlined current consultant activities and strategies going forward including press releases, Facebook activities, proposed tours of Casitas facilities, and special newsletters. He also indicated that he would be attending the next regular Board Meeting of July 25<sup>th</sup> to present a public relations strategy to the full Board. A full public relations action plan is expected to be completed by the end of July.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**  
**Quagga Mussel Committee**

DATE: July 16, 2018  
TO: Board of Directors  
FROM: Assistant General Manager, Michael Flood  
Re: Quagga Mussel Committee Meeting of July 16, 2018, at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Russ Baggerly  
Director Peter Kaiser  
Assistant General Manager, Michael Flood  
Water Quality Supervisor, Susan McMahon

2. **Public Comments.** None.

3. **Board comments.**

None

4. **Manager's Comments.**

Assistant GM, Flood informed the committee about two items:

- The recently filed Southern California Edison lawsuit against the District.
- Resignation of a Water Conservation Department employee.

Director Baggerly subsequently requested an agenda item for the July 25<sup>th</sup> Board Meeting to discuss hiring of temporary human resources staff.

5. **Rapid Response Plan – Update on California Department of Fish and Wildlife's Comments**

Assistant GM Flood informed the committee on the current status of the CMWD Rapid Response Plan and the CDFW's comments. The comments having been received, staff plans to reconvene the staff committee that produced the plan to discuss the comments and make necessary edits.

6. **Update on State Implementation Policy Exemption (SIP)**

Water Quality Supervisor McMahon distributed a copy of the Aquatic Pesticide Application Plan (APAP) and the SIP Notice of Intention (NOI) to those that were present. She explained that the APAP will still be edited with the assistance of consultant Tom Morehouse of Clean Lakes Inc, a private consulting firm. Once the editing is complete, it will be ready for submission to the California State Water Resources Control Board (SWRCB).

Director Baggerly commented that the finalized plan should be submitted to the CMWD Board of Directors for adoption/approval.



7. **Update on the Lake Piru Infestation and Santa Clara River Conditions**

AGM Flood passed out an excerpt from the June 13, 2018 Board of Directors meeting minutes of the United Water Conservation District (UWCD), owners/operators of the Lake Piru facility. This excerpt included a report from Kathrine Ayres, Associate Ecologist of the UWCD, that updated the current status of the Quagga infestation as well as future events related to monitoring and control. Also noted in the excerpt was that UWCD staff had no new sightings of Quagga mussels.

Director Baggerly indicated that Ms. Ayres should be invited to a future CMWD Quagga Mussel Committee meeting.

UWOD Board  
Minutes Excerpt

**5.3 Quagga Mussel Management Efforts Update**  
**Information Item**

Katherine Ayres reported that not much has changed in the ongoing management and monitoring efforts related to the Lake Piru quagga mussel infestation. She said that there have been no new quagga sightings. Staff submitted the 7<sup>th</sup> draft of the Monitoring and Control Plan, the 2017 Annual Report and had a kick off meeting with Catalyst regarding permitting.

She reported that quagga are "back with a vengeance" based on monitoring data. Consultant updated the timeline, ecological risk assessment completed in November 2018. The 2019 Treatment Plan and permitting could work in coordinating with the dam safety improvement take down, which would move the treatment application to 2020. Director Mobley asked if the gap between March 2019 and February 2020. Special NEPA permitting. Consultant working to expedite permitting, which could trigger Section 7, designated critical habitat, which is a worst case scenario. CEQA could be potentially a long process, a lot depends on impact on endangered species, which would determine if a negative declaration or EIR is required. There are many variables she stated.

**Groundwater Department – Staff**

**5.4 Monthly Groundwater Department Report**  
**Information Item**

Dan Detmer reported that staff is five years into the Groundwater Flow Model, and the expert panel is very enthusiastic about it and the documentation staff has submitted to date. Staff will be making a special demonstration at a workshop for the Fox Canyon GMA Technical Advisory Group on June 19. Following the workshop, staff believes FCGMA will want to use the model for various scenarios for different projects and pumping strategies for the Groundwater Sustainability Plans.

Mr. Detmer reported that discussions with pumpers on the Oxnard Plain and Pleasant Valley, Ag and M&I allocations were at about 60% for Ag and about 40% for M&I. He added that surface water was the big variable. Assuming basin yield is based on 100,000 but should be based on 70,000. Meeting with Ag groups to discuss various projects and allocation as groups are saying the allocations are unrealistic, suggest borrowing against average; or save/bank on allocation for credits. Mr. Detmer said that risk is in allocation groups not proposing realistic allocations, which GMA would just dismiss. FCGMA wants to look at longer allocation period, looking at a 14 year window of wet and dry years and to factor in surface water that was available during that time. It's not a legal arena yet, but people are looking at that.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**  
**Finance Committee**

DATE: July 20, 2018  
TO: Board of Directors  
FROM: Assistant General Manager, Michael Flood  
Re: Finance Committee Meeting of July 20, 2018, at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Jim Word  
Director Peter Kaiser  
Assistant General Manager, Michael Flood  
Accounting Manager, Denise Collin  
Bob Daddi (Member of the Public)

2. **Public Comments.**

None.

3. **Board/Management comments.**

None

4. **Review of Financial Statements for April and May 2018.**

Accounting Manager Collin reviewed the financial statements for April and May 2018 and answered a few questions of the Committee Members. Topics included standby charges, allocation penalties, reserve levels and designations, the Ojai system improvement fund, and Administrative overtime costs.

Director Word noted the decrease in trailer storage fees at the Lake Casitas Recreation Area (LCRA).

Accounting Manager Collin noted that camping and concession revenues were down as well but animal permits were up.

5. **Review of the April and May, 2018 Consumption Report**

Accounting Manager Collin reviewed the consumption report for May 2018.

Director Kaiser noted that interdepartmental usage was up from last year and Accounting Manager Collin indicated she would research the issue and report back.

6. **Discussion regarding a purchase order to Cortech in the amount of \$24,750.00 for the modification of an Avenue 1 pump**

AGM Flood presented information on the Avenue 1 pump modification including reasons for the modification, timing and costs.

7. **Discussion regarding a purchase order to Spinitar in the amount of \$26,368.93 for Boardroom Upgrades to record and broadcast meetings**

AGM Flood presented information on the Boardroom Upgrades including timing and costs.

8. **Discussion regarding the purchase of a Concrete Batch Plant and Delivery Trailer in the amount of \$42,425.01. This is an unbudgeted item.**

AGM Flood presented information on the Concrete Batch Plant and Delivery Trailer including costs, reasons for the purchase and the location of the final disposition of the equipment in the Mutual well yard.



**Consumption Report**

**Water Sales FY 2017-2018 (Acre-Feet)**

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2017 / 2018	2016 / 2017
AD Ag-Domestic	493	464	479	442	351	316	120	202	17	188	264		3,337	3,259
AG Ag	363	345	318	320	225	219	97	147	17	128	200		2,378	2,329
C Commercial	79	80	154	161	52	52	37	44	29	65	74		826	425
DI Interdepartmental	11	9	9	11	6	7	2	5	3	10	23		96	59
F fire	0	0	0	0	0	0	0	0	0	0	0		0	0
I Industrial	1	1	2	2	2	1	1	1	1	1	1		14	11
OT Other	24	25	39	38	21	18	14	13	10	14	21		236	127
R Residential	125	55	402	431	186	210	135	148	114	160	188		2,155	909
RS - P Resale Pumped	46	46	56	54	50	49	45	40	27	68	71		552	1,117
RS - G Resale Gravity	213	160	147	167	130	212	140	297	166	179	233		2,045	2,357
TE Temporary	1	1	2	2	3	2	1	2	1	3	3		20	13
<b>Total</b>	<b>1,355</b>	<b>1,186</b>	<b>1,608</b>	<b>1,629</b>	<b>1,026</b>	<b>1,086</b>	<b>592</b>	<b>898</b>	<b>384</b>	<b>816</b>	<b>1,079</b>	<b>0</b>	<b>11,659</b>	<b>10,605</b>
<b>CMWD</b>	<b>1,355</b>	<b>1,186</b>	<b>1,257</b>	<b>1,207</b>	<b>908</b>	<b>958</b>	<b>502</b>	<b>794</b>	<b>305</b>	<b>708</b>	<b>972</b>			
<b>OJAI</b>	<b>0</b>	<b>0</b>	<b>351</b>	<b>422</b>	<b>118</b>	<b>127</b>	<b>90</b>	<b>104</b>	<b>79</b>	<b>117</b>	<b>107</b>			
<b>Total 2016 / 2017</b>	<b>1,562</b>	<b>1,528</b>	<b>1,586</b>	<b>1,295</b>	<b>1,001</b>	<b>689</b>	<b>355</b>	<b>195</b>	<b>338</b>	<b>970</b>	<b>1,086</b>	<b>1,286</b>	<b>N/A</b>	<b>11,891</b>



CFD No. 2013-1 (Ojai) - Cost Analysis

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
2011 / 2012	0.00	42,560.00	11,098.37	0.00	53,658.37
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
2014 / 2015	0.00	68,457.10	0.00	0.00	68,457.10
2015 / 2016	6.12	152,811.84	2,938.86	0.00	155,756.82
2016 / 2017	110.54	352,965.75	48,725.29	0.00	401,801.58
July	0.00	2,472.00	9,968.94	0.00	12,440.94
August	0.00	609.50	3,184.37	0.00	3,793.87
September	0.00	529.50	0.00	0.00	529.50
October	0.00	210.00	667.43	0.00	877.43
November	0.00	4,919.22	333.71	0.00	5,252.93
December	0.00	206.00	0.00	0.00	206.00
January	0.00	1,133.00	0.00	0.00	1,133.00
Feburary	0.00	2,987.00	0.00	0.00	2,987.00
March	0.00	0.00	0.00	0.00	0.00
April	0.00	360.50	0.00	0.00	360.50
May					
June					
Total YTD Cost	0.00	13,426.72	14,154.45	0.00	27,581.17
Total Cost	978.37	945,562.24	95,589.30	0.00	1,042,129.91
Less: Scanned Document Revenue			2012 / 2013		-289.50
Less: Tax Assessment - County of Ventura:			2015 / 2016		-460,342.64
Less: Tax Assessment - County of Ventura:			2016 / 2017		-464,386.26
Less: Bond Pre-Payments					-92,470.36
Less: Reimbursable District Staff Cost Bond Pre-payment					-36,000.00
<b>Total CMWD CFD 2013-1 Cost</b>					<b>-11,069.35</b>

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
07/18/18**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Farmer MAC	31315PYF0	5/2/2028	\$511,669	\$482,415	2.925%	11/20/2017	2.42%	3524
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$782,220	2.014%	10/25/2016	3.92%	2257
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$894,174	\$825,918	1.901%	5/9/2016	4.14%	2785
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$851,767	\$802,435	2.790%	3/28/2016	4.02%	2751
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,013,079	\$965,550	3.000%	3/24/2016	4.84%	3080
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$630,284	2.354%	11/17/2016	3.16%	3311
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,136	\$451,567	2.710%	11/20/2017	2.26%	3804
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,565,761	\$1,464,135	1.486%	10/13/2016	7.34%	1850
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,356,064	\$1,340,348	1.625%	10/3/2012	6.72%	326
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$529,368	\$499,215	1.107%	5/9/2016	2.50%	1222
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$759,560	\$705,362	2.875%	2/19/2016	3.53%	2485
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$459,786	\$423,300	1.203%	7/14/2016	2.12%	1850
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,021,752	\$976,530	2.360%	5/10/2017	4.89%	2512
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$918,135	\$841,772	2.875%	8/2/2016	4.22%	2126
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$998,230	\$996,140	5.625%	1/16/2013	4.99%	1043
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$625,675	\$604,789	2.375%	9/8/2014	3.03%	1255
*TB	Federal National Assn	31315P2J7	5/1/2024	\$672,888	\$654,677	1.721%	5/1/2016	3.28%	2083
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$787,786	\$737,079	2.625%	5/25/2016	3.69%	2208
*TB	Federal National Assn	3135G0K3	4/24/2026	\$1,465,213	\$1,372,722	2.125%	5/25/2016	6.88%	2796
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$2,526,345	\$2,343,550	1.375%	7/6/2010	11.74%	-3
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,166,593	\$1,169,669	1.375%	11/18/2015	5.86%	537
*TB	US Treasury Note	912828WE	11/15/2023	\$767,874	\$764,044	2.750%	12/13/2013	3.83%	1917
Accrued Interest					\$125,269				
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$20,900,402</b>	<b>\$19,958,989</b>			<b>99.98%</b>	
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$456</b>	<b>\$456</b>	1.51%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,888</b>	<b>\$2,888</b>	1.39%	Estimated	<b>0.01%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$20,903,747</b>	<b>\$19,962,333</b>			<b>100.00%</b>	
Total Funds Invested last report				\$21,073,462	\$20,132,958				
Total Funds Invested 1 Yr. Ago				\$21,178,877	\$20,909,572				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$1,065,675</b>	<b>\$1,065,675</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$4</b>	<b>\$4</b>	0.19%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$21,969,425</b>	<b>\$21,028,012</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$21,888,177	\$21,592,354				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.