



## Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

### CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the  
Casitas Board Room  
Off the main lobby  
1055 Ventura Ave.

Oak View, CA 93022  
October 11, 2017 @ 3:00 P.M.

**Right to be heard:** Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments (Items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
  - a. Minutes from the September 27, 2017 meeting.
6. Review of District Accounts Payable Report for the Period of 9/21/17 - 10/04/17.

RECOMMENDED ACTION: Motion approving report.

7. Public Hearing regarding the proposed Ordinance to Increase the Compensation of the Board of Directors from \$179.61 to \$188.59 per meeting.
  - a. Conduct Public Hearing
  - b. Recommend adoption of Ordinance 17-02 increasing the Board's compensation.
8. Recommend increasing the Lake Casitas Recreation Area Citation Bail Schedule Fines.

RECOMMENDED ACTION: Motion approving recommendation

9. Recommend approval of the purchase to Vista Ford of Oxnard for the purchase of a 2017 F550 2-ton service truck in the amount of \$65,170.01.

RECOMMENDED ACTION: Motion approving recommendation

10. Recommend approval of Change Order 2 to Spinello Companies to replace water pipelines in the 600 block of Eucalyptus Street and the 300 block of Mallory Way on a time and materials basis not to exceed \$250,000. Project Specification 17-394.

RECOMMENDED ACTION: Motion approving recommendation

11. Recommend revision to the Water Allocation and Efficiency Program to address conservation penalty appeals.

RECOMMENDED ACTION: Motion approving recommendation

12. Recommend revision to the Water Allocation and Efficiency Program to allow under agreement the aggregation of water meter allocations for agricultural customers.

RECOMMENDED ACTION: Motion approving recommendation

13. Information Items:
  - a. Water Resources Committee Minutes.
  - b. Recreation Committee Minutes.
  - c. Recreation Area Report for July, 2017.
  - d. Recreation Area Report for August, 2017.
  - e. Meeting with United regarding Quagga.
  - f. Letter from Rebecca Tickell requesting review of the full board regarding conservation penalties.
  - g. Letter from William & Karen Wu regarding Water Supply.
  - h. Water Consumption Report.

- i. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
  - j. Investment Report.
14. Closed Session
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Subdivision (a) of Section 54956.9  
Name of Case: Paula Suzanne Taylor v. Casitas Municipal Water District;  
Stephen E. Wickstrum and DOES 1 through 10, inclusive.  
Civil Action No. 2:16-cv-7864-BRO-E.

15. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
September 27, 2017

A meeting of the Board of Directors was held September 27, 2017 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Bergen and Kaiser were present. Directors Word and Hicks were absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and four members of the public in attendance. President Baggerly led the group in the flag salute.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments (Items not on the agenda – three minute limit).

Carl Henson a homeowner in Saddle Mountain area expressed concern about the water situation. He is a customer of Ventura River Water District and asked for a status report on the alternative study that is being done for state water and regarding permits from Fish & Wildlife and withdrawals of water from the Ventura River.

Mr. Wickstrum responded that we are meeting with US Fish & Wildlife, NMFS, and California Department of Fish and Wildlife in early November to once again talk about the issues. We are pushing to get this resolved so we can do a bit more diversions than we can under the biological opinion because of the level of Lake Casitas. Mr. Wickstrum added that there will be some presentations on state water in the coming months.

2. General Manager comments.

Mr. Wickstrum reported a small brush fire by Casitas Dam on private property that burned about ten acres. Decontamination occurred with dip buckets on helicopters.

The meter change outs on the Ojai system are moving rapidly and is almost complete. We have some we will install ourselves because of delicate nature of some of the pipe. Neil Cole brought one specific run of pipe that is 1929 cast iron serving about 12 homes in that area. There is a concern for fire protection in that area. It is covered by one small wharf head farther than would be allowable by the fire prevention district. It raises a question on how things were allowed to be built. The City of Ojai is going thru their paving projects and the street is scheduled to be paved in two months. We would like to lay pipe and not have to cut up brand new asphalt. Given the time, I am going to direct staff to contract with Spinello to put in a 6 inch line in Mallory lane and Eucalyptus and appropriate fire hydrants. Costs, right now with what was in the budget and laterals not being replaced we have \$334,000 and estimate on time and materials is about \$270,000. We would like to move towards doing that. There has been a lot of work for encroachment permits and we will bring back a ceqa exemption and move on it before paving while we have a contractor willing to take care of this situation for us. This is one of many issues we think we will see in the Ojai area. I am not asking for direction. I am going to give direction and will bring back to the next meeting.

Last week I met with Ojai Chamber's business referral group. Angelo Spandrio and his wife attended. The talk provided an update on the Ojai conditions and Lake Casitas supply and various projects.

3. Board of Director comments.

None

4. Board of Director Verbal Reports on Meetings Attended.

Director Bergen attended the Upper Ventura River GSA meeting and work is continuing on the grant to support eh groundwater sustainability plan. The budget committee is looking for ways to support the agency and is asking for contributions of \$25,000 before the end of October and the remaining by March 1<sup>st</sup>. The next meeting is October 12 at the Ojai Land Conservancy and an outreach meeting at 6:00 p.m. at Oak View Community Center.

Director Kaiser attended the AWA meeting last Thursday. There was a lot of good interaction with fellow water reps and policy makers. The speaker was interesting; he had been through many jobs both for and against certain types of environmental groups. He ended the presentation with can't we all just get along.

5. Consent Agenda

ADOPTED

- a. Minutes from the September 13, 2017 meeting.

- b. Ratification of a day of service for President Baggerly's meeting with Michelania Johnson on September 7<sup>th</sup>.

On the motion of Director Bergen, seconded by Director Kaiser, the consent agenda was adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Hicks, Word

- 6. Review of District Accounts Payable Report for the Period of 9/07/17 - 9/20/17. APPROVED

On the motion of Director Bergen, seconded by Director Kaiser the accounts payable report was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Hicks, Word

- 7. Request of Mr. and Mrs. Martin to reverse their over allocation penalty in the amount of \$7,950. Request Denied

Mr. Martin appealed to the board stating we were in Canada when Denise contacted us about the Finance committee and we cut our trip short and presented our appeal to the Finance committee. What has happened is not just a month or two. I went back through our statements. The leak that occurred was not intentional. This particular leak was about 4 feet in the ground. It was at a fire hydrant and the three inch line came apart. It has been going on for a long time. I didn't realize there was a problem. There is no way I knew this was happening. When received my bill I didn't really look to see what was going on. My wife and I have been conservative on how much water we use. We stopped watering grass but have a pool and have to keep it up to its level. As soon as I found out what happened I hired a leak detection firm and hired the repairs to stop the leak. I also replaced the backflow device and other meters on the property. It was going on for a while. It sickens me to think the water just went in the ground. That's my case so to speak. It is unfortunate for me is just because when I get a bill I just pay it. My well is dry.

Mr. Wickstrum added this is one of those considerations we have regarding leaks. This is an Ag domestic account. He provided evidence regarding the leak. The question is the conservation penalty being provided to leaks.

Director Bergen asked what are you growing? Mr. Martin replied nothing at this point because of the water. Director Bergen asked if you were aware of

the allocation program? Mr. Martin stated he was not aware of it and just paid the bill and it was substantial over the years.

Director Kaiser added that the district has been involved in conservation efforts for a number of years. The lake is approaching a third full. 98% of the customers assessed penalties they also understand that it is their responsibility to take care of what happens on their property. It is not unlike someone that leaves his or her electricity on. Bills come and take responsibility for that. Over 700 acre-feet that has resulted in penalties. That could take care of 1,400 families for a year. We cannot go on like this any longer. It is hard to justify when there are people on fixed incomes, struggling families to make ends meet and others who have paid penalties who are struggling. Not everyone will be happy. We are dealing with dire times and people have to take personal responsibility for what happens.

Director Kaiser motioned to deny the request; this was seconded by Director Bergen and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Hicks, Word

President Baggerly added that he hopes your reduction in your water bill will help make up this penalty.

Denise Collin showed Mr. Martin how to read the allocation information on the bill and Mr. Wickstrum added that Ag Domestic requires you to have over two acres and it looks like you might need to be classified residential, not Ag. We will be talking to you about that.

8. Request of Ms. Tickell to reverse an over allocation penalty in the amount of \$5,870. Request Denied

Ms. Tickell addressed board explaining they had fixed multiple major leaks below ground. When we found the leaks we repaired them. In December, I received a notice of over allocation. It was a misunderstanding on my part. I thought we were just under and the year ended in December. In January, I had a baby and was not paying as close of attention. This is a significant cost for us and it won't happen again. I spoke at the Finance Committee and they recommend a 50% amount off the penalty and I am requesting that you allow us to spend that amount to upgrade our system. I would work with Cinnamon to implement conservation measure and request that amount go towards repairs to our system. If you allow us that, we will do every measure to conserve water on our property.

Director Bergen asked what is being grown and Ms. Tickell responded they have over 300 Avocado trees.

Director Kaiser added that he is struggling with this whole thing. As a board member, I have to look at big picture and remain consistency and consideration of where we are. I cannot see where we can be offering these types of relief. Many are complying with their allocation all the time. This is a serious situation all the way around. I cannot see affording any relief to penalties. I move to deny any reversal of penalty.

Director Bergen asked that a policy on the allocation penalty associated with a leak be put in place.

President Baggerly added your creative way of dealing with that was creative but we have no way of implementing that kind of action.

Mr. Wickstrum added we could revisit this and bring back a series of options to incorporate into the WEAP. President Baggerly added the conservation surcharge is effective. Is there a possibility of a payment schedule so it is not so difficult? Mr. Wickstrum added we can arrange payment schedules to accommodate folks to move forward.

On the motion of Director Kaiser to deny the penalty reversal and have staff work on a payment schedule, this was seconded by Director Bergen and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Hicks, Word

9. Recommend the board rescind their previous approval of a purchase order to EH Wachs in the amount of \$64,570.32 and approve a purchase order to Pres-Tech Equipment Company in the amount of \$50,375.33 for the purchase of a trailer mounted valve exerciser system.

APPROVED

On the motion of Director Bergen, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Hicks, Word

10. Resolution authorizing the General Manager to approve up to \$60,000 in additional asphalt paving work during Fiscal Year 2017-18.

ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:



AYES: Directors: Kaiser, Bergen, Baggerly  
NOES: Directors: None  
ABSENT: Directors: Hicks, Word

Resolution is numbered 17-27

11. Information Items:

- a. Finance Committee Minutes.
- b. Recreation Committee Minutes.
- c. Update on Human Resources.
- d. Investment Report.

On the motion of Director Kaiser, seconded by Director Bergen the information items were approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Baggerly  
NOES: Directors: None  
ABSENT: Directors: Hicks, Word

President Baggerly moved the meeting to closed session at 3:54 p.m.

12. Closed Session

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Subdivision (a) of Section 54956.9  
Name of Case: Paula Suzanne Taylor v. Casitas Municipal Water District;  
Stephen E. Wickstrum and DOES 1 through 10, inclusive.  
Civil Action No. 2:16-cv-7864-BRO-E.

President Baggerly moved the meeting back into open session at 4:20 p.m. with Mr. Mathews stating the board met with legal counsel and was provided with a status update and there is no action to report.

13. Adjournment.

President Baggerly adjourned the meeting at 4:22 p.m.

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Bill Hicks, Secretary

**CASITAS MUNICIPAL WATER DISTRICT**  
**Payable Fund Check Authorization**  
**Checks Dated 09/21/17-10/04/17**  
**Presented to the Board of Directors For Approval October 11, 2017**

Check	Payee		Description	Amount
000755	Payables Fund Account	# 9759651478	Accounts Payable Batch 092717	\$191,987.75
000756	Payables Fund Account	# 9759651478	Accounts Payable Batch 100417	\$549,283.33
				\$741,271.08
000757	Payroll Fund Account	# 9469730919	Estimated Payroll 10/26/17	\$150,000.00
			Total	\$891,271.08

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000755-000757 have been duly audited is hereby certified as correct.

*Denise Collin*

*10/4/17*

Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 09/23/17  
Pay Date of 09/28/17  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 9/25/17  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000755	A/P Checks:	027907-027928
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	

000756	A/P Checks:	027929-028136
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	027993, 027994

Denise Collin 10/4/17  
Denise Collin, Accounting Manager/Treasurer

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Signature

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Signature

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Signature

10/04/2017 2:00 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 9/21/2017 THRU 10/04/2017

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	10/04/2017			027993		
C-CHECK	VOID CHECK	V	10/04/2017			027994		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
		0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	0.00	0.00	0.00
BANK:	TOTALS:		2	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201709251264	State Withholding	D	9/27/2017	341.33		000000		
I-T2 201709251265	State Withholding	D	9/27/2017	10,104.11		000000		10,445.44
00128	INTERNAL REVENUE SERVICE							
I-T1 201709151256	Federal Withholding	D	9/27/2017	23.49		000000		
I-T1 201709251264	Federal Withholding	D	9/27/2017	991.90		000000		
I-T1 201709251265	Federal Withholding	D	9/27/2017	31,039.77		000000		
I-T3 201709151256	FICA Withholding	D	9/27/2017	40.10		000000		
I-T3 201709251264	FICA Withholding	D	9/27/2017	766.32		000000		
I-T3 201709251265	FICA Withholding	D	9/27/2017	28,625.48		000000		
I-T4 201709151256	Medicare Withholding	D	9/27/2017	9.38		000000		
I-T4 201709251264	Medicare Withholding	D	9/27/2017	179.22		000000		
I-T4 201709251265	Medicare Withholding	D	9/27/2017	7,146.02		000000		68,821.68
00187	CALPERS							
I-PBB201709251265	PERS BUY BACK	D	9/27/2017	216.95		000000		
I-PBP201709251265	PERS BUY BACK	D	9/27/2017	161.96		000000		
I-PEB201709251264	PEPRA EMPLOYEES PORTION	D	9/27/2017	257.01		000000		
I-PEB201709251265	PEPRA EMPLOYEES PORTION	D	9/27/2017	3,430.13		000000		
I-PEM201709251265	PERS EMPLOYEE PORTION MGMT	D	9/27/2017	3,044.23		000000		
I-PER201709251265	PERS EMPLOYEE PORTION	D	9/27/2017	6,732.30		000000		
I-PRB201709251264	PEBRA EMPLOYER PORTION	D	9/27/2017	268.64		000000		
I-PRB201709251265	PEBRA EMPLOYER PORTION	D	9/27/2017	3,585.41		000000		
I-PRR201709251265	PERS EMPLOYER PORTION	D	9/27/2017	10,856.67		000000		28,553.30
00323	ALLIANT INSURANCE SRVCS, INC							
I-183	Special Liability Insurance	R	9/27/2017	63,241.47		027907		63,241.47
01666	AT & T							
I-000010269429	T-1 Lines 9391035541	R	9/27/2017	492.70		027908		492.70
01843	COASTAL COPY							
I-736417	Copier Usage - LCRA	R	9/27/2017	263.50		027909		
I-751677	Copier Usage - Whs	R	9/27/2017	38.69		027909		302.19
01055	Neil Cole							
I-Sept 17	Reimburse Expenses 5/17-9/17	R	9/27/2017	257.99		027910		257.99
01483	CORVEL CORPORATION							
I-6/11715189-1	Bill Review	R	9/27/2017	20.63		027911		20.63
00086	E.J. Harrison & Sons Inc							
I-2918	Acct#1C00053370	R	9/27/2017	146.94		027912		146.94

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00086 I-2939	E.J. Harrison & Sons Inc Acct#1C00054240	R	9/27/2017	155.23		027913		155.23
03262 I-557580a	Susan Huerta Camping Cancellation - LCRA	R	9/27/2017	71.00		027914		71.00
03150 I-553536a	Susan Makishima Camping Cancellation - LCRA	R	9/27/2017	66.00		027915		66.00
03009 I-541549a I-541581a	Rosanne Moreland Camping Fee Refund-Reissue Camping Fee Refund-Reissue	R R	9/27/2017 9/27/2017	260.00 100.00		027916 027916		360.00
00625 I-49237277	OfficeTeam Conservation Temp	R	9/27/2017	548.64		027917		548.64
03388 I-590025	Sue Reynolds Camping Cancellation - LCRA	R	9/27/2017	95.00		027918		95.00
00215 I-092217 I-092217a	SOUTHERN CALIFORNIA EDISON Acct#2266156405 Acct#2157697889	R R	9/27/2017 9/27/2017	108.44 8,600.56		027919 027919		8,709.00
00216 I-092317 I-092317a	Southern California Gas Co. Acct#00801443003 Acct#18231433006	R R	9/27/2017 9/27/2017	225.55 57.30		027920 027920		282.85
00498 I-092517	BRIAN TAYLOR Safety Boots	R	9/27/2017	170.00		027921		170.00
01121 I-6/11715189-1	Ventura Anesthesia Medical Gro Claim#1102WC17000001 DOS 7/28	R	9/27/2017	202.38		027922		202.38
09955 I-224686	VENTURA WHOLESALE ELECTRIC Electrical Parts - WP	R	9/27/2017	268.74		027923		268.74
00124 I-CUI201709251265 I-DCI201709251265 I-DI%201709251265	ICMA RETIREMENT TRUST - 457 457 CATCH UP DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R R	9/27/2017 9/27/2017 9/27/2017	461.54 2,109.62 134.71		027924 027924 027924		2,705.87
01960 I-MOR201709251265	Moringa Community PAYROLL CONTRIBUTIONS	R	9/27/2017	16.75		027925		16.75

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00985	NATIONWIDE RETIREMENT SOLUTION							
I-DCN201709251265	DEFERRED COMP FLAT	R	9/27/2017	4,834.81		027926		
I-DN%201709251265	DEFERRED COMP PERCENT	R	9/27/2017	342.14		027926		5,176.95
00180	S.E.I.U. - LOCAL 721							
I-COP201709251265	SEIU 721 COPE	R	9/27/2017	42.00		027927		
I-UND201709251264	UNION DUES	R	9/27/2017	33.50		027927		
I-UND201709251265	UNION DUES	R	9/27/2017	741.50		027927		817.00
00230	UNITED WAY							
I-UWY201709251265	PAYROLL CONTRIBUTIONS	R	9/27/2017	60.00		027928		60.00
03003	Stephen Taylor							
I-092917	Reimburse Workers Comp	R	9/28/2017	338.52		027929		338.52
00270	Wells Fargo Bank							
I-090817a	AC Unit - LCRA	R	9/29/2017	645.05		027930		
I-090817b	Short Block Assembly - LCRA	R	9/29/2017	60.45		027930		
I-090817c	Dist. Refresher Course - PL	R	9/29/2017	285.00		027930		
I-090817d	Supplies for Ojai Sys. - EM	R	9/29/2017	106.31		027930		
I-090817e	Sensus Course - UT	R	9/29/2017	700.00		027930		
I-090817f	MSA Conference - Safety&Maint.	R	9/29/2017	350.00		027930		
I-090817g	Supplies for Ojai Sys. - EM	R	9/29/2017	42.50		027930		2,189.31
00004	ACWA JOINT POWERS INSURANCE AU							
I-0505314	Health Insurance 10/17	R	10/04/2017	141,191.61		027931		141,191.61
01325	Aflac Worldwide Headquarters							
I-094268	Supplemental Insurance 9/17	R	10/04/2017	3,403.56		027932		3,403.56
03389	Armando Aguilar							
I-589876	Camping Cancellation - LCRA	R	10/04/2017	142.00		027933		142.00
00010	AIRGAS USA LLC							
I-9067795209	Motor Driven Welder - PL	R	10/04/2017	23,155.54		027934		23,155.54
01817	ALLIED ELECTRONICS, INC.							
I-9008345708	Screw Mount Meter - EM	R	10/04/2017	60.31		027935		60.31
03044	Amazon Capital Services							
C-14TH-3MWX-1XKlb	Accrue Use Tax	R	10/04/2017	10.87CR		027936		
D-14TH-3MWX-1XKLa	Accrue Use Tax	R	10/04/2017	10.87		027936		
I-14TH-3MWX-1XKL	EZ Go Tires - LCRA	R	10/04/2017	149.95		027936		149.95



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02695	AMS Global Inc.							
C-000141829b	Accrue Use Tax	R	10/04/2017	46.62CR		027937		
D-000141829a	Accrue Use Tax	R	10/04/2017	46.62		027937		
I-000141829	Screw & Gel - LCRA	R	10/04/2017	802.00		027937		802.00
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7011496231	Pump/Motor Coupling - TP	R	10/04/2017	362.18		027938		362.18
00014	AQUA-FLO SUPPLY							
I-SI1096754	Brass Fitting - UT	R	10/04/2017	59.51		027939		
I-SI1096755	Brass Fittings - UT	R	10/04/2017	48.78		027939		
I-SI1096756	Brass Fitting - UT	R	10/04/2017	48.78		027939		
I-SI1097965	Brass Bushings & Couplings -UT	R	10/04/2017	32.48		027939		
I-SI1098006	Brass Fitting - PL	R	10/04/2017	19.65		027939		
I-SI1098984	Fire Adapter - UT	R	10/04/2017	20.46		027939		
I-SI1099997	PVC Fittings - WP	R	10/04/2017	32.14		027939		
I-SI1100591	PVC Fittings - UT	R	10/04/2017	36.49		027939		
I-SI1101190	Brass Fittings - TP	R	10/04/2017	24.72		027939		
I-SI1101205	PVC Fittings - EM	R	10/04/2017	18.68		027939		
I-SI1102354	PVC Fittings, Nozzles - WP	R	10/04/2017	75.96		027939		417.65
00840	AQUA-METRIC SALES COMPANY							
I-0066639-IN	Temp Meters - UT	R	10/04/2017	3,192.10		027940		
I-0066935-IN	Meter Pigtaills - UT	R	10/04/2017	852.45		027940		4,044.55
03395	Felipe Arevalo							
I-594258	Noise Complaint Refund - LCRA	R	10/04/2017	173.00		027941		173.00
01323	ARGO CHEMICAL INC							
I-1709180	Ammonia Solution - TP	R	10/04/2017	2,299.96		027942		2,299.96
01703	ARNOLD LAROCHELLE MATTHEWS							
I-51295	Matter #5088-019 8/17	R	10/04/2017	1,536.00		027943		1,536.00
03390	Daisy Arreola							
I-583937/586282	Camping Cancellation - LCRA	R	10/04/2017	110.00		027944		110.00
02179	Art Street Interactive							
I-1240	Res.Sys.Web Hosting/Maint.	R	10/04/2017	542.15		027945		542.15
00021	AWA OF VENTURA COUNTY							
I-092717	CCWUC Luncheon 9/27	R	10/04/2017	105.00		027946		105.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00030 I-1900903418	B&R TOOL AND SUPPLY CO Hole Saw & Blades - EM	R	10/04/2017	99.86		027947		99.86
03057 I-2247352170915M	Bay Alarm Alarm System Grand Ave	R	10/04/2017	240.00		027948		240.00
00326 C-SI03755558b D-SI03755558a I-SI03755558	BEN MEADOWS Accrue Use Tax Accrue Use Tax Shade Cloth - LCRA	R R R	10/04/2017 10/04/2017 10/04/2017	24.00CR 24.00 331.99		027949 027949 027949		331.99
03207 I-010155	BMI PacWest iNC. Repair AC - EM	R	10/04/2017	1,778.78		027950		1,778.78
01062 C-E248309b D-E248309a I-E248309	BP Medical Supplies Accrue Use Tax Accrue Use Tax Adult Rescue Manikin - WP	R R R	10/04/2017 10/04/2017 10/04/2017	43.86CR 43.86 605.00		027951 027951 027951		605.00
03059 I-BPI767985	Brenntag Pacific Inc. Chlorine for Ojai Sys. - TP	R	10/04/2017	728.81		027952		728.81
02300 I-44027	California Door & Hardware Glass Office Door - Eng	R	10/04/2017	1,878.61		027953		1,878.61
03329 I-092517	Ron Calkins Irrigation Controller Rebate	R	10/04/2017	250.00		027954		250.00
09907 I-SLS10061965	CARUS PHOSPHATES, INC. Blended Phosphate - TP	R	10/04/2017	20,978.02		027955		20,978.02
00511 I-6/11791345-1 I-6/11791346-1	Centers for Family Health Patient#31624110 DOS 12/29/16 Patient#33400050 DOS 4/3/17	R R	10/04/2017 10/04/2017	87.37 60.71		027956 027956		148.08
10010 I-092917	KEVIN R. CHAMPLIN Advance - Sensus Conference	R	10/04/2017	1,056.40		027957		1,056.40
01843 I-751897	COASTAL COPY Copier Usage - LCRA	R	10/04/2017	454.31		027958		454.31
00059 I-S1975725.001	COASTAL PIPCO Polythethylene Tube - TP	R	10/04/2017	56.68		027959		56.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00071 I-105225	COMMANDER PRINTED PRODUCTS PO Forms - Admin	R	10/04/2017	629.26		027960		629.26
02861 I-27792	Confidential Data Destruction Shredding Service	R	10/04/2017	100.00		027961		100.00
00331 I-81755 I-81764	COORDINATED WIRE ROPE Web Sling - EM Rigging & Slings - PL	R R	10/04/2017 10/04/2017	34.98 637.59		027962 027962		672.57
00813 I-49087356	Cortech Engineering Chemical Metering Pump - WP	R	10/04/2017	2,039.63		027963		2,039.63
01483 I-6/11791345-1 I-6/11791346-1	CORVEL CORPORATION Patient#31624110 DOS 12/29/16 Patient#33400050 DOS 4/3/17	R R	10/04/2017 10/04/2017	14.26 13.60		027964 027964		27.86
03403 I-092717	County of Ventura Excavation/Restore Pavements	R	10/04/2017	1,265.00		027965		1,265.00
01525 I-INV357111	CPS HR CONSULTING Proj#E4129 - O&M Manager	R	10/04/2017	5,224.25		027966		5,224.25
00296 I-006-1883 I-006-3249 I-006-3250	CUMMINS PACIFIC, LLC Batteries Emergency Generator Generator Maintenance - EM Generator Maintenance - EM	R R R	10/04/2017 10/04/2017 10/04/2017	1,787.01 956.23 822.80		027967 027967 027967		3,566.04
01001 I-145223 I-145224	CUSTOM PRINTING Letterhead - LCRA Letterhead - CMWD	R R	10/04/2017 10/04/2017	156.03 250.72		027968 027968		406.75
03396 I-581812	Craig Dahlberg Camping Cancellation - LCRA	R	10/04/2017	71.00		027969		71.00
02480 I-1708178	David Taussig & Associates, In D17-00115 CFD Tax Admin	R	10/04/2017	154.50		027970		154.50
00086 I-2938	E.J. Harrison & Sons Inc Acct#1C00054230	R	10/04/2017	3,696.56		027971		3,696.56
00095 I-197103 I-197104 I-197128	FAMCON PIPE & SUPPLY Meter Adapters - UT Bolt & Nut Plated - UT Meter Adapters - UT	R R R	10/04/2017 10/04/2017 10/04/2017	1,769.63 72.39 975.98		027972 027972 027972		2,818.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01280	FRY'S ELECTRONICS, INC.							
I-6894353	Cable - Admin	R	10/04/2017	8.61		027973		
I-6895281	SSD Card & SSD Kit - IT	R	10/04/2017	68.94		027973		77.55
02158	Google, Inc.							
I-3373008038	Google Apps 9/17	R	10/04/2017	873.66		027974		873.66
00115	GRAINGER, INC							
I-9557912004	Duct Booster - WP	R	10/04/2017	51.45		027975		
I-9558802204	Pipe Strap - WP	R	10/04/2017	14.37		027975		65.82
03391	Joyce Granneman							
I-579588	Reduction in Stay - LCRA	R	10/04/2017	228.00		027976		228.00
02217	Greg Rents							
I-46001	Gas - PL	R	10/04/2017	6.97		027977		
I-460095	Slurry Mix & Cart - PL	R	10/04/2017	57.91		027977		
I-46134	Slurry Mix & Cart - PL	R	10/04/2017	50.94		027977		
I-46156	Slurry Mix & Cart - PL	R	10/04/2017	50.94		027977		166.76
00121	HACH COMPANY							
I-10644374	Phosphate Reagent - Lab	R	10/04/2017	37.20		027978		37.20
02748	Hanna Instruments							
C-USA40023242b	Accrue Use Tax	R	10/04/2017	22.98CR		027979		
D-USA40023242a	Accrue Use Tax	R	10/04/2017	22.98		027979		
I-USA40023242	Soltutions & Membranes - Fish	R	10/04/2017	317.00		027979		317.00
01052	HARBOR FREIGHT TOOLS USA, INC							
I-03392227	Engine for Weed Eater - LCRA	R	10/04/2017	129.29		027980		129.29
03397	Nancy Hoopes							
I-580113	Reduction in Stay - LCRA	R	10/04/2017	38.00		027981		38.00
00127	INDUSTRIAL BOLT & SUPPLY							
I-181524-1	Anchors, Washers - EM	R	10/04/2017	47.35		027982		47.35
02344	Janitek Cleaning Solutions							
I-28717A	Janitorial Services - DO	R	10/04/2017	1,550.00		027983		1,550.00
00131	JCI JONES CHEMICALS, INC							
I-735197	Chlorine - TP, CM 735214	R	10/04/2017	1,650.00		027984		1,650.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-794102	Breaker - LCRA	R 10/04/2017	11.70		027992		
	I-K92592	Respirator, Soil, Mulch - LCRA	R 10/04/2017	32.05		027992		
	I-K92660	Tire Valve, Pruner, Goo Gone-WP	R 10/04/2017	35.03		027992		1,040.29
00812	KEVIN NGUYEN							
	I-Sept 17	Reimburse Mileage 9/17	R 10/04/2017	44.94		027995		44.94
02185	Oasis Technology Inc.							
	I-072817-2	Horizon Radio Stability - TP	R 10/04/2017	250.00		027996		
	I-090117-3	Computer Support Ojai Cust.	R 10/04/2017	2,000.00		027996		2,250.00
00625	OfficeTeam							
	I-49292083	Conservation/Admin Temp	R 10/04/2017	548.64		027997		
	I-49296613	Conservation Temp	R 10/04/2017	182.88		027997		731.52
00160	OILFIELD ELECTRIC CO, INC							
	I-091717a	TP Electrical Upgrade	R 10/04/2017	2,793.00		027998		
	I-091717b	TP Electrical Upgrade	R 10/04/2017	13,395.00		027998		16,188.00
01570	Ojai Auto Supply LLC							
	C-413770	Core Deposit - Unit 4	R 10/04/2017	40.00CR		027999		
	I-413405	Freon - Unit 4	R 10/04/2017	45.27		027999		
	I-414200	Terminal Bolt - Maint	R 10/04/2017	2.54		027999		7.81
00165	OJAI LUMBER CO, INC							
	I-1708-839580	Plywood - PL	R 10/04/2017	35.07		028000		
	I-1708-839730	Plywood - PL	R 10/04/2017	40.52		028000		
	I-1709-842182	Hammer, Rebar, Post - LCRA	R 10/04/2017	241.00		028000		
	I-1709-842985	Concrete Mix - TP	R 10/04/2017	4.28		028000		
	I-1709-843305	Post, Cap, Band, Concrete - WP	R 10/04/2017	221.81		028000		
	I-1709-843456	Concrete Mix - WP	R 10/04/2017	11.25		028000		
	I-1709-843932	Concrete, Stakes - EM	R 10/04/2017	24.32		028000		578.25
00168	OJAI VALLEY NEWS							
	I-300016540	Fall Visitors Guide - LCRA	R 10/04/2017	100.00		028001		
	I-300016703	Conservation Ad 8/18-12/22	R 10/04/2017	55.00		028001		
	I-300017003	Conservation Ad 8/18-12/22	R 10/04/2017	55.00		028001		210.00
02917	Ojai Valley Organics							
	I-32175	Small Waste Pickup - Maint	R 10/04/2017	18.00		028002		
	I-32178	Small Wood Pickup - Maint	R 10/04/2017	20.00		028002		
	I-32190	Small Waste Pickup - Maint	R 10/04/2017	18.00		028002		56.00

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00169	OJAI VALLEY SANITARY DISTRICT							
I-19641	Cust# 20594	R	10/04/2017	168.84		028003		
I-19715	Cust# 52921	R	10/04/2017	56.28		028003		225.12
00947	CITY OF OJAI							
I-100217	Excavation Fee - Eng	R	10/04/2017	7,347.00		028004		7,347.00
02833	Praxair, Inc							
I-78942471	Liquid Oxygen - TP	R	10/04/2017	2,087.55		028005		
I-79087175	Liquid Oxygen - TP	R	10/04/2017	1,948.05		028005		
I-79100265	Liquid Oxygen - TP	R	10/04/2017	2,219.85		028005		
I-79143255	Liquid Oxygen - TP	R	10/04/2017	2,229.30		028005		8,484.75
01109	SALVADOR LOERA TRANSPORTATION							
I-15654	Fill Sand - PL	R	10/04/2017	367.96		028006		367.96
03400	Ray Schumaker							
I-581025	Camping Cancellation - LCRA	R	10/04/2017	109.00		028007		109.00
02478	Scott-Merriman Incorporated							
I-059941	Custom Parking Citations -LCRA	R	10/04/2017	783.00		028008		783.00
00725	SMART & FINAL							
I-048372	Distilled Water,Vinegar - TP	R	10/04/2017	39.22		028009		
I-059082	Cups,Utensils,Coffee - LCRA	R	10/04/2017	66.47		028009		105.69
03285	Penny Smith							
I-573477	Camping Cancellation - LCRA	R	10/04/2017	147.00		028010		147.00
02003	Sostre Enterprises Inc.							
I-3444	Website CMS/Fee Hosting	R	10/04/2017	249.00		028011		249.00
00215	SOUTHERN CALIFORNIA EDISON							
I-092817	Acct#2210507034	R	10/04/2017	22,007.46		028012		
I-092817a	Acct#2237011044	R	10/04/2017	29.05		028012		
I-092917	Acct#2237011044	R	10/04/2017	28.44		028012		
I-092917a	Acct#2210503702	R	10/04/2017	10,636.38		028012		
I-100317a	Acct#2237789169	R	10/04/2017	33.20		028012		
I-100317b	Acct#2269631768	R	10/04/2017	23.12		028012		
I-100317c	Acct#2210505426	R	10/04/2017	1,892.23		028012		
I-100317d	Acct#2210502480	R	10/04/2017	123,696.19		028012		158,346.07
02731	Superior AED							
I-15406	Adult Electrode - Safety	R	10/04/2017	81.46		028013		81.46

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02643 I-6296933	Take Care by WageWorks Reimburse Med/Dep Care	R	10/04/2017	192.30		028014		192.30
03001 I-435124	TimeClock Plus Time Clocks & Badges - LCRA	R	10/04/2017	6,986.93		028015		6,986.93
03401 I-584481	James Tischer Camping Cancellation - LCRA	R	10/04/2017	295.00		028016		295.00
02527 I-25761	Traffic Technologies LLC No Parking Signs - Maint	R	10/04/2017	90.51		028017		90.51
00364 I-129133 I-129390 I-129391 I-129392	TRI-COUNTY OFFICE FURNITURE Chair for Payroll Office Office Furniture - OM Office Furniture - Admin Office Chair - Cons	R R R R	10/04/2017 10/04/2017 10/04/2017 10/04/2017	223.65 48,701.53 1,945.22 442.89		028018 028018 028018 028018		51,313.29
01662 I-025-201914 I-025-202338	TYLER TECHNOLOGIES, INC. Monthly UB Online Fees Accounts Conversion	R R	10/04/2017 10/04/2017	153.00 62.50		028019 028019		215.50
03393 I-3911	Upper Ventura River Groundwater UVRGA Share of Expenses FY18	R	10/04/2017	25,000.00		028020		25,000.00
00257 I-3907	VENTURA RIVER WATER DISTRICT GSA Legal Services	R	10/04/2017	3,539.81		028021		3,539.81
09955 I-228235	VENTURA WHOLESALE ELECTRIC Sealtight - EM	R	10/04/2017	23.97		028022		23.97
02941 I-61615	VWM Analytics File # 20165 8/17	R	10/04/2017	212.00		028023		212.00
03203 I-2726	Water Systems Consulting, Inc. Ojai System Master Plan - Eng	R	10/04/2017	7,143.45		028024		7,143.45
00663 I-76956124	WAXIE SANITARY SUPPLY Hand Soap - LCRA	R	10/04/2017	139.00		028025		139.00
00330 I-50006858911	WHITE CAP CONSTRUCTION SUPPLY Masterseal - Inv	R	10/04/2017	201.61		028026		201.61



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03402 I-593531	Shannon Wolfe Camping Cancellation - LCRA	R	10/04/2017	147.00		028027		147.00
00274 I-Sept 17	JAMES WORD Reimburse Mileage 9/17	R	10/04/2017	88.81		028028		88.81
00277 I-34-113160	ZEE MEDICAL SERVICE CO. First Aid Cabinet - DO	R	10/04/2017	321.70		028029		321.70
1 I-000201709191260	HERRON, DEBRA UB REFUND	R	10/04/2017	2.51		028030		2.51
1 I-000201709191261	SIMEONE, RICHARD & J UB REFUND	R	10/04/2017	0.05		028031		0.05
1 I-000201709191262	LUYENDYK, LOREN UB REFUND	R	10/04/2017	0.30		028032		0.30
1 I-000201709291268	JOJ LP UB REFUND	R	10/04/2017	42.76		028033		42.76
1 I-000201709291267	SELLER'S ADVANTAGE S UB REFUND	R	10/04/2017	38.91		028034		38.91
1 I-000201709291269	SMITH, KELLY UB REFUND	R	10/04/2017	17.14		028035		17.14
1 I-000201709291270	TAKU PROPERTIES LLC UB REFUND	R	10/04/2017	72.15		028036		72.15
1 I-000201710021272	FABBIAN, MARC TS REFUND	R	10/04/2017	102.00		028037		102.00
03387 I-092517	Tracy Albert Ojai Customer Refund	R	10/04/2017	0.01		028038		0.01
03322 I-092517	Debbie Allen Ojai Customer Refund	R	10/04/2017	60.30		028039		60.30
03351 I-092517	Barbara A Arriaga Ojai Customer Refund	R	10/04/2017	11.11		028040		11.11
03339 I-092517	Roy Bennett Ojai Customer Refund	R	10/04/2017	40.00		028041		40.00

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/21/2017 THRU 10/04/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03365 I-092517	William Bennett Ojai Customer Refund	R	10/04/2017	1.34		028042		1.34
03290 I-092517	Kim Burr Ojai Customer Refund	R	10/04/2017	677.47		028043		677.47
03340 I-092517	Chuck Burright Ojai Customer Refund	R	10/04/2017	34.34		028044		34.34
03373 I-092517	Kent L Campbell Ojai Customer Refund	R	10/04/2017	0.51		028045		0.51
03336 I-092517	Greg Cason Ojai Customer Refund	R	10/04/2017	43.11		028046		43.11
03375 I-092517	CGBF Ojai Customer Refund	R	10/04/2017	0.45		028047		0.45
03320 I-092517	Richard Charles Ojai Customer Refund	R	10/04/2017	60.62		028048		60.62
03341 I-092517	Dave Churchill Ojai Customer Refund	R	10/04/2017	34.15		028049		34.15
03298 I-092517	Mark Dana Cianciulli Ojai Customer Refund	R	10/04/2017	219.37		028050		219.37
03384 I-092517	Jeannine Cobb Ojai Customer Refund	R	10/04/2017	0.05		028051		0.05
03348 I-092517	Gayle Coldwell Ojai Customer Refund	R	10/04/2017	21.46		028052		21.46
03338 I-092517	Suzanne Combs Ojai Customer Refund	R	10/04/2017	40.00		028053		40.00
03355 I-092517	Michael Cresto Ojai Customer Refund	R	10/04/2017	7.71		028054		7.71
03333 I-092517	Irma Cruz Ojai Customer Refund	R	10/04/2017	49.45		028055		49.45
03353 I-092517	Griffin Davis Ojai Customer Refund	R	10/04/2017	10.57		028056		10.57

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03335 I-092517	Mario Delnagro Ojai Customer Refund	R	10/04/2017	43.38		028057		43.38
03371 I-092517	Amanda Driggers Ojai Customer Refund	R	10/04/2017	0.59		028058		0.59
03364 I-092517	Alison Dunn Ojai Customer Refund	R	10/04/2017	1.90		028059		1.90
03317 I-092517	David Eichelbaum Ojai Customer Refund	R	10/04/2017	65.38		028060		65.38
03337 I-092517	Aaron James Emery Ojai Customer Refund	R	10/04/2017	41.08		028061		41.08
03372 I-092517	Linda Epstein-Clark Ojai Customer Refund	R	10/04/2017	0.52		028062		0.52
03342 I-092517	Caroline Fedotowsky Ojai Customer Refund	R	10/04/2017	31.78		028063		31.78
03310 I-092517	William Fellows Ojai Customer Refund	R	10/04/2017	99.84		028064		99.84
03383 I-092517	Ronald Freeland Ojai Customer Refund	R	10/04/2017	0.15		028065		0.15
03366 I-092517	Susan Gall Ojai Customer Refund	R	10/04/2017	0.90		028066		0.90
03352 I-092517	Judi Gerhardt Ojai Customer Refund	R	10/04/2017	10.94		028067		10.94
03321 I-092517	Sune Goldsteen Ojai Customer Refund	R	10/04/2017	60.49		028068		60.49
03349 I-092517	Walter Greene Ojai Customer Refund	R	10/04/2017	16.55		028069		16.55
03379 I-092517	Arturo Gutierrez Ojai Customer Refund	R	10/04/2017	0.21		028070		0.21
03305 I-092517	Dwayne Hall Ojai Customer Refund	R	10/04/2017	162.56		028071		162.56

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03369 I-092517	Steve Harbison Ojai Customer Refund	R	10/04/2017	0.83		028072		0.83
03302 I-092517	Roland R Harding Ojai Customer Refund	R	10/04/2017	198.02		028073		198.02
03356 I-092517	Elizabeth Hermes Ojai Customer Refund	R	10/04/2017	5.55		028074		5.55
03374 I-092517	Kelley Hicks Ojai Customer Refund	R	10/04/2017	0.46		028075		0.46
03380 I-092517	Daniel Higginbotham Ojai Customer Refund	R	10/04/2017	0.20		028076		0.20
03304 I-092517	Jerome Holden Ojai Customer Refund	R	10/04/2017	175.24		028077		175.24
03312 I-092517	Elizabeth Hollon Ojai Customer Refund	R	10/04/2017	85.38		028078		85.38
03314 I-092517	Christy Hunter Ojai Customer Refund	R	10/04/2017	79.93		028079		79.93
03354 I-092517	Michael Hutchinson Ojai Customer Refund	R	10/04/2017	9.00		028080		9.00
03358 I-092517	Ed Italo Ojai Customer Refund	R	10/04/2017	4.01		028081		4.01
03381 I-092517	Barbara Jackman Ojai Customer Refund	R	10/04/2017	0.20		028082		0.20
03325 I-092517	Jennifer Jacobs Ojai Customer Refund	R	10/04/2017	60.21		028083		60.21
03300 I-092517	Brian Johnson Ojai Customer Refund	R	10/04/2017	200.00		028084		200.00
03315 I-092517	Ronald R. Johnson Ojai Customer Refund	R	10/04/2017	75.99		028085		75.99
03332 I-092517	Enrique Juarez Ojai Customer Refund	R	10/04/2017	50.65		028086		50.65

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03361 I-092517	Cory Kalanick Ojai Customer Refund	R	10/04/2017	3.25		028087		3.25
03297 I-092517	Kathryn Kirkpatrick Ojai Customer Refund	R	10/04/2017	225.00		028088		225.00
03347 I-092517	Jan Komura Ojai Customer Refund	R	10/04/2017	22.41		028089		22.41
03357 I-092517	Per Kristiansen Ojai Customer Refund	R	10/04/2017	4.35		028090		4.35
03293 I-092517	Eileen Laber Ojai Customer Refund	R	10/04/2017	328.26		028091		328.26
03295 I-092517	Kara Lakes Ojai Customer Refund	R	10/04/2017	256.66		028092		256.66
03324 I-092517	Michael Lee Ojai Customer Refund	R	10/04/2017	60.24		028093		60.24
03319 I-092517	Sonja Lindstrom Ojai Customer Refund	R	10/04/2017	63.69		028094		63.69
03386 I-092517	Scott Loomis Ojai Customer Refund	R	10/04/2017	0.02		028095		0.02
03367 I-092517	Rolland Lorensen Ojai Customer Refund	R	10/04/2017	0.90		028096		0.90
03330 I-092517	Melody Malmberg Ojai Customer Refund	R	10/04/2017	59.58		028097		59.58
03363 I-092517	Robert Mankin Ojai Customer Refund	R	10/04/2017	2.41		028098		2.41
03323 I-092517	Kinne McCabe Ojai Customer Refund	R	10/04/2017	60.24		028099		60.24
03291 I-092517a I-092517b	Patrick Mcpherson Ojai Customer Refund Ojai Customer Refund	R R	10/04/2017 10/04/2017	552.50 461.34		028100 028100		 1,013.84

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03327 I-092517	Medicine Mamas Apothecary Ojai Customer Refund	R	10/04/2017	60.20		028101		60.20
03378 I-092517	Dennis Mitchell Ojai Customer Refund	R	10/04/2017	0.31		028102		0.31
03289 I-092517	William J. Monnot Ojai Customer Refund	R	10/04/2017	725.53		028103		725.53
03377 I-092517	Jamie Marie Moore Ojai Customer Refund	R	10/04/2017	0.40		028104		0.40
03296 I-092517	Ian Moray Ojai Customer Refund	R	10/04/2017	250.00		028105		250.00
03316 I-092517	Mother of Divine Grace School Ojai Customer Refund	R	10/04/2017	71.66		028106		71.66
03294 I-092517	Charles O'Neal Ojai Customer Refund	R	10/04/2017	283.98		028107		283.98
03344 I-092517	Andrew Ogden Ojai Customer Refund	R	10/04/2017	30.12		028108		30.12
03362 I-092517	Ojai Valley Business Park LLC Ojai Customer Refund	R	10/04/2017	3.00		028109		3.00
03120 I-092517	Ojai Valley Inn Ojai Customer Refund	R	10/04/2017	30.82		028110		30.82
03328 I-092517	Ricardo Olivares Ojai Customer Refund	R	10/04/2017	60.00		028111		60.00
03292 I-092517	Ovis Land LLC Ojai Customer Refund	R	10/04/2017	415.08		028112		415.08
03385 I-092517	Archie Park-Sharbo Ojai Customer Refund	R	10/04/2017	0.02		028113		0.02
03382 I-092517	Paul Parke Ojai Customer Refund	R	10/04/2017	0.16		028114		0.16
03308 I-092517	Carol Paul Ojai Customer Refund	R	10/04/2017	110.20		028115		110.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03331 I-092517	Cory Ralston Ojai Customer Refund	R	10/04/2017	51.26		028116		51.26
03307 I-092517	Joe Randall Ojai Customer Refund	R	10/04/2017	110.58		028117		110.58
03345 I-092517	Warren F Richardson Ojai Customer Refund	R	10/04/2017	30.00		028118		30.00
03334 I-092517	Virginia Rodarte Ojai Customer Refund	R	10/04/2017	46.34		028119		46.34
03303 I-092517	Kooros Samadzadeh Ojai Customer Refund	R	10/04/2017	186.42		028120		186.42
03360 I-092517	Tony N Sanchez Ojai Customer Refund	R	10/04/2017	3.71		028121		3.71
03309 I-092517	Richard Schutze Ojai Customer Refund	R	10/04/2017	101.20		028122		101.20
03343 I-092517	Norman Siderow Ojai Customer Refund	R	10/04/2017	30.63		028123		30.63
03326 I-092517	Martha Simmons Ojai Customer Refund	R	10/04/2017	60.21		028124		60.21
03299 I-092517	Sally Simpson Ojai Customer Refund	R	10/04/2017	200.00		028125		200.00
03311 I-092517	Rodolfo Sonnek Ojai Customer Refund	R	10/04/2017	88.86		028126		88.86
03370 I-092517	Benita Sterner Ojai Customer Refund	R	10/04/2017	0.75		028127		0.75
03346 I-092517	Denise Steurer Ojai Customer Refund	R	10/04/2017	26.63		028128		26.63
03350 I-092517	Wayne Tate Ojai Customer Refund	R	10/04/2017	13.42		028129		13.42
03288 I-092517	The Sukha Trust Ojai Customer Refund	R	10/04/2017	4,918.14		028130		4,918.14

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03368 I-092517	Lisa Tkachuk Ojai Customer Refund	R	10/04/2017	0.84		028131		0.84
03318 I-092517	Andrea Tsanas Ojai Customer Refund	R	10/04/2017	64.12		028132		64.12
03359 I-092517	Gabriella Vargas Ojai Customer Refund	R	10/04/2017	3.98		028133		3.98
03301 I-092517	Catherine Weisz Ojai Customer Refund	R	10/04/2017	200.00		028134		200.00
03313 I-092517	Wanda Weller Ojai Customer Refund	R	10/04/2017	84.22		028135		84.22
03376 I-092517	Roseann Wong Ojai Customer Refund	R	10/04/2017	0.45		028136		0.45

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	228	633,450.66	0.00	633,450.66
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	107,820.42	0.00	107,820.42
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			231	741,271.08	0.00	741,271.08
BANK: AP	TOTALS:		231	741,271.08	0.00	741,271.08
REPORT TOTALS:			231	741,271.08	0.00	741,271.08



CASITAS MUNICIPAL WATER DISTRICT

ORDINANCE 17-02

AN ORDINANCE OF THE CASITAS MUNICIPAL WATER DISTRICT INCREASING  
COMPENSATION AUTHORIZED TO BE PAID TO THE BOARD OF DIRECTORS  
PURSUANT TO WATER CODE SECTION 20200, ET. SEQ.

**WHEREAS**, pursuant to Casitas Municipal Water District Ordinance No. 15-01, passed on March 11, 2015, the Board of Directors of the Casitas Municipal Water District are currently paid \$179.61 per day for occurrences constituting District business, official duties or each day's service rendered as a Director by request of the Board, not to exceed ten (10) days for any one calendar month; and

**WHEREAS**, the Directors of the Casitas Municipal Water District come within the provisions of California Water Code Section 20201 *et. seq.* authorizing compensation in excess of One Hundred Dollars (\$100.00) per day; and

**WHEREAS**, the last increase to the Directors fees from \$171.06 to \$179.61 per day was effective May 11, 2015; and

**WHEREAS**, California Water Code Section 20202 *et seq.* permits the increase of the Directors current fee by an annual amount equal to up to 5% for every year since the last effective increase; and

**WHEREAS**, it is proposed that by adoption of this Ordinance No. 17-02, the Board shall increase the per diem fee paid to District Directors 5% to \$188.59.

**NOW, THEREFORE**, the Board of Directors of the Casitas Municipal Water District ordains as follows:

That each Director of this District shall receive compensation in an amount not to exceed one Hundred Eighty Eight dollars at fifty-nine cents (\$188.59) per day for each day's attendance at meetings of the Board or for each day's service rendered as a Director by the request of the Board, for a maximum of ten days in any calendar month.

This ordinance shall become effective sixty (60) days after its adoption but no earlier than December 10, 2017.

ADOPTED this 11<sup>th</sup> day of October 2017.

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Russ Baggerly, President  
Casitas Municipal Water District

ATTEST:

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Bill Hicks, Secretary  
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT  
Interdepartmental Memo**

TO: STEVE WICKSTRUM, GENERAL MANAGER  
FROM: CAROL BELSER, PARK SERVICES MANAGER  
SUBJECT: **Consider Increasing Lake Casitas Recreation Area Citation Bail Schedule Fines**  
DATE: October 2, 2017

**RECOMMENDATION**

It is recommended that the Board of Directors approve the fines and charges as outlined on Attachment A hereto.

**BACKGROUND**

The Board has in place a set of rules and regulations for the Lake Casitas Recreation Area titled "An Ordinance of the Casitas Municipal Water District Establishing Rules and Regulations for the Public Use of the Lake Casitas Recreation Area". The current version is Ordinance 17-01 attached hereto as Attachment B.

The Board established a bail schedule that was reviewed at the May 15, 2006 meeting when a "Park Incident Reduction Program" was presented. The program was implemented as a tool to assist staff in achieving rule and regulation compliance from park guests when customer service interaction and practices such as customer contact discussions are not effective.

**ANALYSIS**

The Recreation Committee reviewed the revised bail schedule at their August 7 and October 2, 2017 meetings. The recommended schedule is supported by the Recreation Committee. Lake Casitas Park Rangers have the legal authority to detain individuals and issue citations for noncompliance with Casitas rules and regulations. If a citation is issued, the party is required to pay a fee. A review of the bail/fine schedule at this time is appropriate since most of the schedule items and fines have not been updated or increased since May 2006.

Attachment A  
Attachment B

**Ordinance 17-01 Bail Schedule**

§	Suggested Fine	Description
2.3.2	\$50.00	Refuse to present valid ID (Age)
3.1	\$50.00	Unlawful access
<b>3.2</b>	<b>\$50.00</b>	<b>Failure to pay public fees</b>
3.9	\$25.00	Failure to affix permit to vehicle
5.1.1	\$50.00	Permit child or animal in water
5.1.2	\$50.00	Litter/contaminate Lake
5.1.3	\$50.00	Retrieving discarded material from dumpster
5.1.4	\$25.00	Clean fish in undesignated areas
5.1.5	\$25.00	Operate bilge pump
5.1.6	\$25.00	Wash boat in Lake
<b>5.1.7</b>	<b>\$100.00</b>	<b>Swim or wade in Lake</b>
5.1.8	\$100.00	Tow or pull aquaplane in Lake
5.1.9	\$25.00	Leash law
5.1.9.1	\$25.00	Animal out at night
5.1.9.2	\$50.00	Animal disturbing
5.1.9.3	\$25.00	Animal too close to water
5.1.9.4	\$25.00	Too many animals (>2 per site)
5.1.9.5	\$50.00	Abandon animal
5.2.1	\$75.00	Illegal boat in park / No Permit
5.2.2.1	\$50.00	Violate Invasive Species Restrictions
5.2.4.1	\$100.00	Tamper with impound equipment
5.2.4.2	\$100.00	Tamper with device used to impound
5.2.5.1	\$50.00	Allow a minor (<12) without PFD
5.2.5.2	\$50.00	Boat in Closed Area
5.2.5.3	\$35.00	Boat anchored to buoy unauthorized
5.2.5.5	\$100.00	Carrying passengers for hire
5.2.5.6	\$75.00	Use boat without consent of owner
5.2.5.7	\$50.00	Illegal siren
5.2.5.8	\$25.00	Undesignated boat launching/landing
5.2.5.9	\$50.00	Undesignated boat docking overnight
5.2.5.10	\$75.00	Using boat at night
5.2.5.11	\$25.00	Bow riding
5.2.5.12	\$75.00	Unsafe boat operation
5.2.6.1	\$50.00	Exceeding posted boat speed limits
5.2.6.3.1	\$50.00	Maximum 40 mph except as below
5.2.6.3.2	\$50.00	>5 mph within 200' of any vessel/dock/shore
5.2.6.3.3	\$50.00	>5 mph within 100' of vessel not underway
5.2.8	\$100.00	Boat racing
5.2.10	\$50.00	Non-conformance to State Boating Laws
General/Public Use Fees		<b>Sanitary Regulations</b>
Boating Regulations		Vehicle Regulations
Conservation		Closed Areas
WaterPark		Horses/Camping/Commercial Activity

**RECOMMENDED Bail Schedule**

§	Suggested Fine	Description
2.3.2	\$75.00	Refuse to present valid ID (Age)
3.1	\$75.00	Unlawful access
<b>3.2</b>	<b>\$75.00</b>	<b>Failure to pay public fees</b>
3.9	\$50.00	Failure to affix permit to vehicle
5.1.1	\$75.00	Permit child or animal in water
5.1.2	\$150.00	Litter/contaminate Lake
5.1.3	\$75.00	Retrieving discarded material from dumpster
5.1.4	\$50.00	Clean fish in undesignated areas
5.1.5	\$75.00	Operate bilge pump
5.1.6	\$100.00	Wash boat in Lake
<b>5.1.7</b>	<b>\$100.00</b>	<b>Swim or wade in Lake</b>
5.1.8	\$100.00	Tow or pull aquaplane in Lake
5.1.9	\$50.00	Leash law
5.1.9.1	\$50.00	Animal out at night
5.1.9.2	\$75.00	Animal disturbing
5.1.9.3	\$50.00	Animal too close to water
5.1.9.4	\$50.00	Too many animals (>2 per site)
5.1.9.5	\$100.00	Abandon animal
5.2.1	\$175.00	Illegal boat in park / No Permit
5.2.2.1	\$500.00	Violate Invasive Species Restrictions
5.2.4.1	\$200.00	Tamper with impound equipment
5.2.4.2	\$200.00	Tamper with device used to impound
5.2.5.1	\$75.00	Allow a minor (<12) without PFD
5.2.5.2	\$100.00	Boat in Closed Area
5.2.5.3	\$50.00	Boat anchored to buoy unauthorized
5.2.5.5	\$150.00	Carrying passengers for hire
5.2.5.6	\$100.00	Use boat without consent of owner
5.2.5.7	\$75.00	Illegal siren
5.2.5.8	\$50.00	Undesignated boat launching/landing
5.2.5.9	\$75.00	Undesignated boat docking overnight
5.2.5.10	\$100.00	Using boat at night
5.2.5.11	\$50.00	Bow riding
5.2.5.12	\$100.00	Unsafe boat operation
5.2.6.1	\$75.00	Exceeding posted boat speed limits
5.2.6.3.1	\$75.00	Maximum 40 mph except as below
5.2.6.3.2	\$75.00	>5 mph within 200' of any vessel/dock/shore
5.2.6.3.3	\$75.00	>5 mph within 100' of vessel not underway
5.2.8	\$125.00	Boat racing
5.2.10	\$75.00	Non-conformance to State Boating Laws
General/Public Use Fees		<b>Sanitary Regulations</b>
Boating Regulations		Vehicle Regulations
Conservation		Closed Areas
WaterPark		Horses/Camping/Commercial Activity

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**Ordinance 17-01 Bail Schedule**

§	Suggested Fine	Description
5.3.1.1	\$50.00	Vehicle speed limit
5.3.1.2	\$50.00	Operate vehicle at unsafe speed for condition
5.3.1.3	\$50.00	Operate vehicle off designated roads
5.3.1.4	\$100.00	Throw burning material/waste from vehicle
<b>5.3.1.5</b>	<b>\$35.00</b>	<b>Illegal parking</b>
5.3.1.6	\$200.00	Careless/reckless vehicle operation
5.3.1.7	\$50.00	Park >2 vehicles in campsite without permit
5.3.4	\$50.00	Non-conformance to vehicle code
5.4.1	\$100.00	Illegal bait
5.4.2	\$100.00	Place memorials or scatter remains
5.4.3	\$50.00	Destroy vegetation
5.4.4	\$50.00	Remove soil
5.4.5	\$100.00	Vandalism
5.4.6	\$100.00	Illegal fireworks/explosives
5.4.7	\$100.00	Illegal weapon
5.4.8	\$50.00	Illegal fire, no container
5.4.9	\$50.00	Unattended fire
5.4.10	\$100.00	Molest, kill or injure animals
5.4.11	\$100.00	Illegal firearm
5.4.12	\$75.00	Possess excess fish in size or number
5.4.13	\$75.00	Alcohol consumption/possession by <21
5.5.1	\$50.00	Fishing at night
5.5.2	\$50.00	Fishing in closed area
5.5.3	\$50.00	Enter closed area of Park
5.5.4	\$75.00	Remain on or re-enter premises after consent is withdrawn
5.5.5	\$50.00	Illegal aircraft, drones or parachutes
5.5.6	\$25.00	Fail to obey signs
5.5.7	\$25.00	Illegal loudspeaker
5.6	\$75.00	Illegal horse
<b>5.7.1</b>	<b>\$75.00</b>	<b>Occupy campsite without a permit</b>
5.7.3	\$35.00	Camping time limit (14 Days/Month)
5.7.4	\$35.00	Camp site limit (>2 Vehicles/>8 Persons)
5.7.5	\$50.00	Unauthorized hook-up
<b>5.7.6</b>	<b>\$50.00</b>	<b>Disturbing in campground</b>
5.7.7	\$50.00	Unaccompanied Juvenile at Night
5.7.8	\$50.00	Unlawful Clothesline
5.8	\$50.00	Illegal commercial activity
5.9.1	\$50.00	Fail to obey direction of WP Personnel
5.9.2	\$75.00	Remain in waterpark after revocation of permit
5.9.3	\$50.00	Illegal materials in waterpark
5.9.4	\$50.00	Illegal bathing apparel
5.9.5	\$75.00	Interfere with duties of waterpark personnel
5.9.6	\$50.00	Failure to pay waterpark fees
	\$50.00	Other Ordinance Violation
General/Public Use Fees		Sanitary Regulations
Boating Regulations		Vehicle Regulations
Conservation		Closed Areas
WaterPark		Horses/Camping/Commercial Activity

**RECOMMENDED Bail Schedule**

§	Suggested Fine	Description
5.3.1.1	\$75.00	Vehicle speed limit
5.3.1.2	\$75.00	Operate vehicle at unsafe speed for condition
5.3.1.3	\$75.00	Operate vehicle off designated roads
5.3.1.4	\$150.00	Throw burning material/waste from vehicle
<b>5.3.1.5</b>	<b>\$50.00</b>	<b>Illegal parking</b>
5.3.1.6	\$250.00	Careless/reckless vehicle operation
5.3.1.7	\$75.00	Park >2 vehicles in campsite without permit
5.3.4	\$75.00	Non-conformance to vehicle code
5.4.1	\$150.00	Illegal bait
5.4.2	\$150.00	Place memorials or scatter remains
5.4.3	\$75.00	Destroy vegetation
5.4.4	\$75.00	Remove soil
5.4.5	\$150.00	Vandalism
5.4.6	\$150.00	Illegal fireworks/explosives
5.4.7	\$150.00	Illegal weapon
5.4.8	\$75.00	Illegal fire, no container
5.4.9	\$75.00	Unattended fire
5.4.10	\$150.00	Molest, kill or injure animals
5.4.11	\$150.00	Illegal firearm
5.4.12	\$100.00	Possess excess fish in size or number
5.4.13	\$100.00	Alcohol consumption/possession by <21
5.5.1	\$75.00	Fishing at night
5.5.2	\$75.00	Fishing in closed area
5.5.3	\$100.00	Enter closed area of Park
5.5.4	\$100.00	Remain on or re-enter premises after consent is withdrawn
5.5.5	\$75.00	Illegal aircraft, drones or parachutes
5.5.6	\$75.00	Fail to obey signs
5.5.7	\$50.00	Illegal loudspeaker
5.6	\$100.00	Illegal horse
<b>5.7.1</b>	<b>\$100.00</b>	<b>Occupy campsite without a permit</b>
5.7.3	\$75.00	Camping time limit (14 Days/Month)
5.7.4	\$50.00	Camp site limit (>2 Vehicles/>8 Persons)
5.7.5	\$75.00	Unauthorized hook-up
<b>5.7.6</b>	<b>\$75.00</b>	<b>Disturbing in campground</b>
5.7.7	\$75.00	Unaccompanied Juvenile at Night
5.7.8	\$75.00	Unlawful Clothesline
5.8	\$150.00	Illegal commercial activity
5.9.1	\$75.00	Fail to obey direction of WP Personnel
5.9.2	\$100.00	Remain in waterpark after revocation of permit
5.9.3	\$75.00	Illegal materials in waterpark
5.9.4	\$75.00	Illegal bathing apparel
5.9.5	\$100.00	Interfere with duties of waterpark personnel
5.9.6	\$75.00	Failure to pay waterpark fees
	\$50.00	Other Ordinance Violation
General/Public Use Fees		Sanitary Regulations
Boating Regulations		Vehicle Regulations
Conservation		Closed Areas
WaterPark		Horses/Camping/Commercial Activity

**CASITAS MUNICIPAL WATER DISTRICT**

**ORDINANCE NO. 17-01**

**AN ORDINANCE OF THE CASITAS MUNICIPAL WATER DISTRICT  
ESTABLISHING RULES AND REGULATIONS FOR  
THE PUBLIC USE OF THE LAKE CASITAS RECREATION AREA**

**BE IT ORDAINED** by the Board of Directors of the Casitas Municipal Water District as follows:

1. **DEFINITIONS.** As used in this Ordinance, unless the context clearly requires a different meaning, the following words have the following meanings:
  - 1.1 "Casitas" (also herein referred to as "District") means the Casitas Municipal Water District.
  - 1.2 "Board" means the Board of Directors of Casitas.
  - 1.3 "Park" means Lake Casitas Recreation Area.
  - 1.4 "Lake Casitas" means the lake created by Casitas Dam.
  - 1.5 "Lake Casitas Recreation Area" (also herein referred to as "Recreation Area") means the portion of Casitas Reservoir right-of-way used or planned for use for recreational purposes.
  - 1.6 "General Manager" means the General Manager of Casitas.
  - 1.7 "Park Services Manager" means the Park Services Manager or the person acting in that capacity of the Lake Casitas Recreation Area.
  - 1.8 "Park Ranger" means a specific employee of Casitas at the Lake Casitas Recreation Area as designated by the General Manager.
  - 1.9 "Casitas Personnel" means any full, part time or volunteer staff of the Lake Casitas Recreation Area.
  - 1.10 "Department" means a section of the Casitas Municipal Water District that is assigned to administer this Ordinance within the Lake Casitas Recreation Area.
  - 1.11 "Lake" means the Lake Casitas and other lakes or ponds in the Lake Casitas Recreation Area.

- 1.12 "Stream" means any watercourse within the Lake Casitas watershed whose waters eventually flow into Lake Casitas.
- 1.13 "Aquaplane" means any plank, surfboard, water ski, or other device used for transporting, conveying, or carrying a person who is towed or pulled by any vessel by means of a rope, chain, cable, wire, or other connection.
- 1.14 "Horse" means any member of the equine family.
- 1.15 "Animal" means any one of the lower animals as distinguished from man except fish bait or birds other than poultry.
- 1.16 "Trail" means any roadway or footpath capable of being used by a vehicle or pedestrian.
- 1.17 "Vehicle" includes any mechanically propelled device including, but not limited to, cycles and motor driven scooters, and/or as defined in the applicable section(s) of the California Motor Vehicle Code.

## 2. **GENERAL**

- 2.1 Powers granted to the Department or its personnel under this Ordinance shall be construed to be powers delegated by the Board to the General Manager and redelegated by the General Manager to the Park Services Manager for the purpose of management control, and re-delegated by the Park Services Manager to Casitas Personnel, as deemed appropriate.
  - 2.1.1 Public safety within the District's boundaries shall be enforced and maintained by the Park Rangers and their support staff.
  - 2.1.2 Park Rangers shall have peace officer status in accordance with State of California Penal Code Section 830.34 (d) and California Water Code Section 71341.5.
  - 2.1.3 Within the District's boundaries, Park Rangers shall have all the powers of peace officers under the laws of the State of California, with the following exceptions: the use and carrying of a firearm; the use and carrying of a baton; and all other restrictions expressed by the Board.
  - 2.1.4 Park Rangers shall have the authority to enforce within the District's boundaries the provisions of this Ordinance, and any amendment or amendments thereto, and the laws of the State of California, including but not limited to, California Water Code Section 71660, the California Administrative Code Title 14, relating to Fish and Game regulations, and the California State Boating Law.

- 2.1.5 Any person who resists, delays, obstructs, threatens or attempts to intimidate a Park Ranger in the discharge of, or attempted discharge of, their duty shall be subject to criminal prosecution.
- 2.2 The provisions of Section 71660 of title California Water Code make it a misdemeanor to violate any of the regulations adopted by this Ordinance relating to vehicle or vessel speed limits, defacement of Casitas' property, title use, possession or discharge of firearms, weapons or fireworks, the creation of fire hazards, being under the influence of intoxicating beverages or dangerous drugs, or remaining on, or reentering Casitas' premises after authorized Casitas Personnel have specifically withdrawn consent for a person to utilize Casitas' facilities. It is an infraction to violate any other regulations of Casitas adopted pursuant to this section. The following procedures shall be subject to citation issuance within the Park, by Casitas Personnel as authorized by the General Manager, of persons suspected of the violation of regulations adopted by this Ordinance.
- 2.2.1 When any person is issued a Notice of Violation, the person issuing the Notice of Violation shall prepare, in triplicate, a written Notice of Violation, containing the name and address of the person violating the Ordinance, the offense charged, and the fine as approved by the Board of Directors for such offence.
- 2.2.2 The fine specified in the Notice of Violation must be paid to the District within thirty (30) days of issuance.
- 2.3 The Department is authorized to revoke any Park permit and to expel any person from the Park for violation of any applicable law, rule, or regulation.
- 2.3.1 The Department shall have the authority to cause to be towed, removed or disposed of, any property in the Park at the owner's expense when it has been left without written authorization of the Department, becomes a navigational or safety hazard on a trail or waterway, has or may potentially introduce pollution into the Lake or when the permit of the person(s) leaving the property has expired or has been revoked for violation of any applicable law.
- 2.3.2 To refuse to present upon request a valid identification document with proof of age.
- 2.4 The General Manager is authorized to direct the visiting public in its use of the Park, according to statutes, Ordinances, rules, and regulations applicable to the Park. In the event of fire or other emergency or to expedite vehicle or boating traffic, to expedite the launching or removal of vessels, to insure the safety of persons in the Park, to insure against pollution of the Lake or to protect property and facilities in the Park, the General Manager may direct the public as conditions may require notwithstanding other provisions of this Ordinance.

2.4.1 The General Manager may make variances to this Ordinance as approved by the Board of Directors. The variances will apply only for the time specified. The variances will be on file in the Recreation Area while they are in effect.

### 3. **PUBLIC USE FEES**

3.1 Public use fees shall be established by Ordinance of the Board and may be revised from time to time by Ordinance of the Board, provided that nothing contained herein shall be construed to permit the collection of a fee from any pedestrian for entering the Park for day use. Public access to the Recreation Area is through the main gate only unless a special use permit is granted by the General Manager and is on file at the Recreation Area.

3.2 Public use fees shall be due and payable upon entering the Park. They shall be considered earned upon receipt and shall not be subject to refund by Casitas. Receipts and fees are not transferable. It shall be unlawful to be in or to enter the Park without paying all fees that may be applicable under the public fee schedule in effect at the time of entry.

3.3 An annual vehicle permit shall be affixed to the vehicle windshield or displayed to Casitas Personnel, whichever is applicable.

3.4 An annual boat permit shall be affixed by Casitas Personnel to the side of the vessel immediately behind the break of the bow at least 12 inches from the CF number and state registration sticker.

3.5 An annual vehicle permit or Frequent Visitor Card shall be valid for only one vehicle in the Park at a time.

3.6 Annual Permits.

3.6.1 Annual boat permits are issued to specific vessels and are transferable to a new owner in the event of transfer or sale upon application to the Department, execution of a new agreement and payment of a transfer fee. Annual boat permits are not transferable between vessels in the event owner has more than one vessel in use at the same time.

3.6.2 Annual vehicle permits are issued to specific vehicles and are transferable to a new owner in the event of transfer or sale upon application to the Department, execution of a new agreement and payment of a transfer fee. Annual vehicle permits are not transferable between vehicles in the event owner has more than one vehicle in use at the same time.

3.6.3 If an owner wishes to transfer an existing annual boat permit to a new boat, owner must return the existing permit (decal), execute a new agreement and pay the transfer fee.



- 3.6.4 If an owner wishes to transfer an existing annual vehicle permit to a new boat, owner must return the existing permit (decal), execute a new agreement and pay the transfer fee.
- 3.6.5 Annual permits shall be valid for the period ending on the month and year indicated on the permits unless revoked for cause.
- 3.7 Vessels owned by the Bait & Tackle Concessionaire for rental purposes shall not be required to obtain boat permits but shall be subject to all other rules and regulations of this Ordinance.
- 3.8 The Department may take possession of any certificate, card, permit or decal issued hereunder upon revocation, cancellation or suspension thereof or which is fictitious or which has been unlawfully or erroneously issued or altered.
- 3.9 Camping or day use permits shall be affixed by the customer to the inside windshield of the vehicle viewable from the front side of the campsite.
- 3.10 The storage facility is for storage of recreational items such as travel trailers, 5th wheel trailers, vessel trailers, vessels, campers, motor homes, etc., as determined by the General Manager.
- 3.11 All customers who store a recreation vehicle, vessel or other vehicle approved by the General Manager shall sign and comply with all terms and conditions as set forth in the "Self-Service Storage Facility Rental Agreement" including, but not limited to, California Business and Professional Code, Chapter 10, Sections 21700- 21716 and the most current Public Use Fees for the Park as established by the Board. Storage fees are due monthly in advance of the first day of each month following entry into the storage area. Fees shall be considered unpaid if not paid in accordance with the terms of the Lake Casitas Recreation Area Self-Service Storage Facility Rental Agreement, as amended from time-to-time. Casitas may terminate the Self-Service Storage Facility Rental Agreement when said fees are unpaid for fourteen (14) days. Casitas may then take all actions required by law to remove the items.
- 3.12 At the discretion of the General Manager, in lieu of the remedies provided for in 3.12 above, Casitas may proceed to sue the owner or the person contracting for said storage in any court of competent jurisdiction or take any other proper steps to effect collection.
- 3.13 Should a check be returned by a bank for any reason, the customer shall be charged a returned check charge for each such check returned as determined by the Board by Ordinance. In the event Casitas is unable to collect the amount due, the returned check(s) will be forwarded to the Ventura County District Attorney's office, or other jurisdiction as applicable, for processing.

#### 4. **SCHEDULE OF OPERATIONS**

- 4.1 The schedule of operations for the Park shall be set by resolution of the Board and may be revised from time to time by resolution of the Board.
- 4.2 The Department is authorized to restrict the public use of the Park by closing the Park or any Park area or any of its facilities, or restricting the hours of operation for good and sufficient reasons including, but not limited to, the following:
  - 4.2.1 Sanitary protection of the watershed.
  - 4.2.2 Fire prevention and/or fire suppression.
  - 4.2.3 Construction or maintenance.
  - 4.2.4 Dangerous or unsafe conditions.
  - 4.2.5 To prevent damage to the Park or its facilities.
  - 4.2.6 Conservation of fish and game.
  - 4.2.7 Special activities or events and off-season restrictions.

#### 5. **RULES AND REGULATIONS**

- 5.1 **Sanitary Regulations.** It shall be unlawful for any person within the Park:
  - 5.1.1 To have, or to permit any child or animal under that person's supervision to have body contact with the waters of the Lake or streams.
  - 5.1.2 To throw or discharge into the waters of the Lake or any stream, or place upon the shore area thereof, or place in the Park unless in approved containers, any litter, waste products, trash, motor oil, or other debris, or to discharge into the Lake or any stream along the shore area thereof, any contaminating or polluting substance of any kind whatsoever, or to use any motor or container which leaks oil or gas into the waters of the Lake. Household or industrial waste, including water softener brine, may not be brought into or disposed of in the Park.
  - 5.1.3 To enter or reach into trash cans, recycle containers or dumpsters for the purpose of retrieving discarded materials.
  - 5.1.4 To clean fish in the Park except at fish cleaning facilities provided by Casitas.
  - 5.1.5 To operate a bilge pump on the Lake, except in an emergency, or at a place or places designated by the General Manager.

- 5.1.6 To allow waste from vessel washing to discharge into the Lake or along the shore except into a waste disposal system that has been approved by the General Manager.
- 5.1.7 To wade or swim in, or have body contact with the waters of the Lake or streams or to engage in any aquaplane, parasail, or wind sail activities in, on, or over the Lake.
- 5.1.8 To operate, or permit to be operated, any vessel under that person's supervision to tow or pull an aquaplane or similar device.
- 5.1.9 To permit any animal to enter into or remain within the Park unless the animal is on a leash of no more than six feet in length and under the immediate control of a person or confined in a vehicle.
  - 5.1.9.1 To permit an animal under the person's control to remain outside a tent, camper or enclosed vehicle during the quiet hours.
  - 5.1.9.2 To keep any noisy, vicious or dangerous animal, or one that is disturbing to other persons, as determined by Casitas Personnel.
  - 5.1.9.3 To allow any animal to be within 50 feet laterally of the shores of the Lake or streams of the Park or on a vessel on the lake with the exception of dogs, which are allowed on vessels.
  - 5.1.9.4 To have more than two such animals per campsite.
  - 5.1.9.5 To abandon any animal in the Park.

## 5.2 **Boating Regulations.**

- 5.2.1 It shall be unlawful for any person to have, use, or operate a vessel in the Park that does not meet the minimum requirements for, or that does not have a Park boat permit.
- 5.2.2 All vessel owners and/or operators intending to launch or take any type of vessel into the Park waters shall be required to complete a written Acknowledgement provided by the Department, and declare under penalty of perjury that all of the information provided is true and correct.
  - 5.2.2.1 The Board may establish and have the Department enforce policies and/or Rules and Regulations, that will cause the Department to inspect vessels, trailers and tow vehicles to the degree necessary to determine if the vessel, trailer or tow vehicle is a threat to Lake Casitas due to contamination from Quagga or Zebra mussels in any of their life stages or other invasive species

such as, but not limited to, hydrilla. Contamination may take the form of dreissenid mussels in any of their life stages (Quagga or Zebra), mud, biological debris, moisture, water, fish scales, weeds, sand/pebbles, and trash. The Department reserves the right to deny public access to the Park based on any potential for lake contamination.

5.2.3 Each vessel, prior to being issued a boat permit, may be inspected by Casitas Personnel to determine that it meets the following standards:

5.2.3.1 It shall possess sufficient buoyancy to keep the vessel afloat if overturned or swamped when loaded to capacity.

5.2.3.2 It shall be not less than 11 feet in length or narrower in width than 4 feet nor over 35 feet in length, centerline measurement. It shall have a minimum of 1 foot of freeboard and, if fitted with a motor, shall have a capacity of not more than 400 horsepower. Nonstandard vessels may be issued with a special boat permit.

5.2.3.3 It shall be in a seaworthy, clean, dry and sanitary condition.

5.2.3.4 It shall be a vessel of standard design as determined by the General Manager.

5.2.3.5 It shall be a vessel not possessing a holding tank or toilet unless such is sealed or otherwise rendered inoperable or designed so that no wastes can be discharged into the Lake.

5.2.3.6 It shall not be equipped with any motor or other methods of propulsion machinery beyond its safe power capacity, taking into consideration the type and construction of such watercraft and other existing operating conditions.

5.2.4 Each vessel issued a permit hereunder or in the Park without a valid permit shall be subject to re-inspection and re-evaluation at any time the vessel is in or enters the Park to ascertain whether such vessel is properly rated and complies with the regulations for granting a boat permit. If any vessel, upon such inspection mid re-evaluation, is found not to meet the requirements of this Ordinance, then the permit for such vessel shall be revoked and the vessel shall be removed from the Park or impounded in the Park or impounded on the Lake at the owner's expense until the deficiency is corrected.

5.2.4.1 No person shall move, use or tamper with any impounded vessel, vehicle or equipment.

5.2.4.2 No person shall move, use or tamper with any device used to impound a vessel, vehicle or equipment.

5.2.5 It shall be unlawful for any person within the Park:

- 5.2.5.1 To allow a minor under twelve (12) years of age to occupy a vessel upon the Lake unless such minor is wearing a Coast Guard approved child's vest type life preserver.
- 5.2.5.2 To operate a vessel within a prohibited area designated by markers on the Lake or posted on the bulletin board at the ramp.
- 5.2.5.3 To tie a vessel to, or mutilate, damage, or move from position, any buoy or connecting line, chain, or cable placed or installed on the Lake.
- 5.2.5.4 To operate any vessel without allowing at least 250 feet clearance behind trolling fishing vessels so as to avoid fouling the trolling lines. Trolling fishing vessels shall display a white flag not less than two feet square, to give adequate warning of such vessel's trolling activities.
- 5.2.5.5 To operate or navigate any commercial vessel while carrying passengers for hire without a Casitas special use permit or Casitas concession contract.
- 5.2.5.6 To take, use or operate any vessel without the specific consent of the owner or person in charge thereof, or to be an accessory to the taking, or use or operation of any vessel without such consent of the owner or person in charge thereof.
- 5.2.5.7 To operate a siren on any vessel used, operated or driven or propelled on the Lake except a vessel used by authorized Casitas Personnel in the performance of their duties.
- 5.2.5.8 To launch, retrieve or land any vessel except at an approved dock, ramp or such beaching areas as may be specifically designated by the General Manager.
- 5.2.5.9 To keep any vessel on shore overnight except in the designated area.
- 5.2.5.10 To operate or occupy any vessel between the time of sunset and sunrise unless a special use permit is issued by the General Manager.

- 5.2.5.11 To allow any person to ride or sit on either the gunwales or on the decking over the bow of the vessel while underway, unless such vessel is provided with adequate guards or railing to prevent passengers from being lost overboard. Nothing in this section shall be construed to mean that passengers or other persons aboard a vessel cannot occupy the decking or the bow of the vessel to moor or cast off from a landing, or for any other necessary purpose.
- 5.2.5.12 It shall be unlawful for the owner of any vessel or any person having such in his charge or control to authorize or knowingly permit the same to be operated by any person who is incapable of operating such watercraft under the prevailing circumstances for any reason, including, but not limited to inexperience or physical or mental disability.
- 5.2.5.13 To operate, occupy or load any boat beyond the safe carrying capacity of such boat.
- 5.2.6 Speed Limits.
  - 5.2.6.1 It shall be unlawful for any person to operate a vessel on the Lake at speeds in excess of those posted.
  - 5.2.6.2 No person shall operate a vessel at a speed greater than is reasonable or prudent having due regard for weather, visibility and the number of other vessels on the Lake, and in no event at a speed which endangers the safety of persons or property.
  - 5.2.6.3 The following specific speed restrictions shall apply:
    - 5.2.6.3.1 Maximum of forty (40) miles per hour sunrise to sunset, except as qualified below.
    - 5.2.6.3.2 Five (5) miles per hour within 200 feet of any vessel landing, dock, ramp, or beaching area.
    - 5.2.6.3.3 Five (5) miles per hour within 100 feet of any vessel not underway.
- 5.2.7 The General Manager is authorized to designate restricted speed zones for the Lake as deemed desirable for the safety of persons or property.
- 5.2.8 It shall be unlawful for any person to engage in a boat regatta, race, tournament or exhibition on the Lake without approval of the General Manager.

5.2.9 The General Manager is authorized to close the Lake or portions thereof to boating for good and sufficient reasons including but not limited to the following:

5.2.9.1 Dangerous water or weather conditions.

5.2.9.2 Unsatisfactory ramp, parking or roadway conditions.

5.2.9.3 Construction or movement of ramp facilities.

5.2.5.4 Special activities or events.

5.2.10 Any person having, using or operating a vessel in the Lake Casitas Recreation Area shall abide by the applicable sections of the California Administrative Code Title 14, California State Boating Law and the provisions of this Ordinance.

5.2.11 It shall be unlawful to land or operate any amphibious seaplane on the lake unless authorized by the General Manager.

### 5.3 **Vehicle Regulations.**

5.3.1 It shall be unlawful for any person within the Park:

5.3.1.1 To operate a motor vehicle at a speed in excess of 15 miles per hour or to exceed 5 miles per hour in a picnic area, campground or parking lot, or to exceed the speed limit posted by the Department in any area.

5.3.1.2 To drive a vehicle at a speed greater than is reasonable or prudent having due regard for weather, visibility, traffic, the surface and width of the roadway, and in no event at a speed, which endangers the safety of persons or property.

5.3.1.3 To operate a motor vehicle except on designated roadways and parking areas, unless otherwise directed by the General Manager.

5.3.1.4 To throw or otherwise dispose of any burning material, trash, waste or other debris from a vehicle.

5.3.1.5 To park a vehicle in other than a designated parking area, or to park or leave parked a vehicle in a parking lot between the hours of sunset and sunrise, unless otherwise permitted by the General Manager. Vehicles parked in unauthorized areas will be towed away at the owner's expense.

- 5.3.1.6 To drive a vehicle in a careless or reckless fashion so as to endanger the said vehicle, it's occupants, or any person, equipment, facilities, or property.
- 5.3.1.7 To park more than two (2) vehicles per campsite without specific authority from the General Manager.
- 5.3.2 The Board may establish special speed zones and they may be revised from time to time by resolution of the Board.
- 5.3.3 The General Manager is authorized to close any Park roadways or reduce the speed limit on any such roadways for good and sufficient reasons including but not limited to the following:
  - 5.3.3.1 Construction or maintenance of facilities.
  - 5.3.3.2 Dangerous roadway conditions.
  - 5.3.3.3 Special activities or events.
- 5.3.4 Any person having, using or operating a motor vehicle, vehicle, or trailer in the Park shall abide by all applicable sections of the California Vehicle Code.
- 5.4 **General and Conservation.** It shall be unlawful for any person within the Park:
  - 5.4.1 To receive, bring, or cause to be brought into the Recreation Area lands or waters any wildlife, terrestrial plant, fish, crustacean, amphibian or aquatic plant from any place for the purposes of propagation or use as fish bait.
  - 5.4.2 Place, bury, deposit or scatter human or animal remains or place memorials, markers, vases or plaques on lands, waters or facilities.
  - 5.4.3 To cut, pick, mutilate or destroy any vegetation, except when authorized by the General Manager.
  - 5.4.4 To remove soil or rock except when authorized by the General Manager.
  - 5.4.5 To mutilate, vandalize, or destroy any equipment or facility of others.
  - 5.4.6 To receive, bring, or cause to be brought into the Recreation Area, or use, possess, or discharge, fireworks, firearms, or other explosives other than fuels except when authorized by the General Manager.
  - 5.4.7 To possess or discharge a firearm, bow and arrow, projectile launching device, air or gas weapon or any device capable of injuring or killing any animal or



damaging or destroying any property except when authorized by the General Manager.

- 5.4.8 To build, ignite, or utilize fires except in fire pits, stoves, incinerators, or other facilities provided by Casitas for the use of the public, except in portable barbecue pits or portable stoves of a type approved by the General Manager in camping or picnicking areas.
- 5.4.9 To leave any fire unattended or to fail to put out a fire prior to departure, or to leave a fire burning unattended while a person sleeps.
- 5.4.10 To molest, injure, or kill any animal or bird, or to allow any child or animal under that person's supervision to molest, injure or kill any animal or bird, except that controlled hunting may be authorized by resolution of the Board.
- 5.4.11 To bring into, possess, or use any firearm or other weapon except for peace officers when in a duty status, except as may be authorized by resolution of the Board.
- 5.4.12 To possess fish in number or size, including but not limited to, trout, catfish, pan fish or bass, other than as specified in the Lake Casitas Recreation Area Fisheries Management Plan, as periodically amended.
- 5.4.13 No person who has not attained the age of twenty-one years shall use or possess any alcoholic beverage within the park.

5.5 **Closed Areas.** It shall be unlawful for any person:

- 5.5.1 To take fish or attempt to fish except during the posted daylight hours when the Lake is open unless otherwise posted for special events.
- 5.5.2 To fish in an area or on a structure posted by Casitas, "Closed to Fishing".
- 5.5.3 To enter any area of the Park which is posted by Casitas against entry or is designated as a closed area.
- 5.5.4 To remain on or re-enter Casitas' premises or facilities after Casitas Personnel have specifically withdrawn consent and given notice thereof for a person to utilize said Casitas' premises or facilities.
- 5.5.5 To operate any aircraft or drone of any nature, or parachute, on or over Casitas' premises or waters without prior written permission from the General Manager.
- 5.5.6 To fail to obey signs posted by Casitas.

- 5.5.7 To use a loudspeaker, public address system, or amplifier without a valid special event permit or written permission from the General Manager.
- 5.6 **Horses.** It shall be unlawful for any person to bring a horse with the exception of service miniature horses into the Recreation Area without a valid special event permit or written permission of the General Manager.
- 5.7 **Camping.**
- 5.7.1 It shall be unlawful for any person to occupy a campground without first obtaining a camping permit or possessing a valid camping permit. Camping permits shall be issued on the basis of per camping day, per campsite and per vehicle.
- 5.7.2 Campsites will be assigned at the entrance gate. Camping units and camp gear left on campground without first obtaining a camping permit will be removed at the owner's expense.
- 5.7.3 Camping is limited to fourteen (14) days per party, during any calendar month period except that the General Manager is authorized to extend the limit up to twenty-eight (28) days on a case-by-case basis. Campers and their equipment must leave the Recreation Area for a minimum of seventy-two hours (72) in order to be issued a permit for an additional fourteen (14) day camping period. Special permits may be issued by the General Manager for extended stays beyond the above-described limits.
- 5.7.4 If, in the discretion of Casitas Personnel assigning campsites, a particular campsite is of sufficient size, a maximum of two vehicles and eight (8) persons may be permitted to camp within the same campsite.
- 5.7.5 Campers may use plumbing hook-ups, TV and electrical hookups by permit only.
- 5.7.6 It shall be unlawful for any person to disturb the peace and quiet of other Park visitors in any manner.
- 5.7.7 It shall be unlawful for any person under the age of eighteen (18) years to occupy a campsite between the hours of 10:00 pm and 8:00 am unless accompanied by a responsible adult.
- 5.7.8 It shall be unlawful for any person to construct or hang a clothesline inside the Park.
- 5.8 **Commercial Activity.** It shall be unlawful for any person or persons to engage in any commercial activity within the Park, except by permit or as authorized by the General Manager.

5.9. WATER PARK.

5.9.1 It shall be unlawful for any person to fail to obey the directions of any Casitas Personnel with regard to the rules and regulations of the operation of the Water Park.

5.9.2 It shall be unlawful for any persons to remain in the Water Park facility after their respective permits have been revoked by Casitas Personnel for failure to follow any rules or regulations.

5.9.3 It shall be unlawful for any person to bring the following into the Water Park glass containers, alcoholic beverages or controlled substances.

5.9.4 It shall be unlawful for any person to enter into the waters of the Water Park wearing bathing apparel that is not approved by Casitas Personnel.


5.9.5 It shall be unlawful for any person to distract or otherwise interfere with the duties of any Casitas Personnel.

5.9.6 It shall be unlawful for any person to enter into the Water Park without paying all applicable fees and charges.


6. **CONSTITUTIONALITY.** If any competent court shall find any portion of this Ordinance unconstitutional, such decision shall not affect the validity of any other portion thereof.

7. **REPEAL OF ORDINANCE NO. 16-01.** This Ordinance supersedes and repeals the provisions of Casitas Municipal Water District Ordinance No. 16-01.

8. **EFFECTIVE DATE.** This Ordinance becomes effective this 12th day of July, 2017.

  
\_\_\_\_\_  
Russ Baggerly, President  
Casitas Municipal Water District

ATTEST:

  
\_\_\_\_\_  
Bill Hicks, Secretary  
Casitas Municipal Water District

## MEMORANDUM

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TO: Board of Directors  
From: Michael Flood – Assistant General Manager  
RE: Purchase of 2 Ton Service Truck to Support an Additional Distribution Crew  
Date: October 4, 2017

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### RECOMMENDATION:

- Recommend the Board approve a purchase order to Vista Ford of Oxnard for the purchase of a 2017 F-550 2-ton service truck (VIN #1FDUF5GT0HED87916) in the amount of \$ 65,170.01. Funds for this purchase has been included in the current year budget.

### BACKGROUND:

CMWD took possession of the Ojai Water System (OWS) on June 8, 2012. Staffing changes envisioned as part of operating this new acquisition was the expansion of staffing within the Distribution department wherein an additional foreperson position would be created along with an additional work crew.

The foreperson position has been filled and interviews to add two Distribution technicians will occur in the next few weeks. In anticipation of the newly created work crew, the District needs to purchase and outfit a 2-ton service truck.

Potential bidders were informed of a short delivery timeframe (30 days) and thus would likely need to have the quoted vehicle in their current inventory.

Requests for quotes were sent out to several dealerships and the District received three bids as follows:

1. Theodore Robbins Ford (Costa Mesa, Ca.) - \$ 60,494.08 (12 week lead time)
2. Fairway Ford (Placentia, Ca.) – \$ 63,459.00 (12 week lead time)
3. Vista Ford (Oxnard, Ca.) – \$ 65,170.01(vehicle is on the lot)

Both Theodore Robins Ford & Fairway Ford need 12 weeks to build the required vehicle thus the lowest responsive bid came from Vista Ford of Oxnard in the amount of \$ 65,170.01

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** NEIL COLE, PRINCIPAL CIVIL ENGINEER  
**SUBJECT:** APPROVE CHANGE ORDER 2-METER REPLACEMENT PROJECT  
SPECIFICATION 17-394  
**DATE:** OCTOBER 3, 2017

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**RECOMMENDATION:**

It is recommended that the Board of Directors approve Change Order 2 and authorize the General Manager to sign Change Order 2 on a time and material cost basis to replace the water line and services on Eucalyptus Street and Mallory Way for the Ojai Water Meter Replacement project, Specification 17-394. The cost is anticipated to be under \$250,000 and the total project cost is expected to be under the previously approved total of \$875,839.16.

**BACKGROUND AND DISCUSSION:**

The Board awarded a contract to Spiniello Companies to replace the water meters within the Ojai service area at the June 14, 2017 meeting. The project has gone well and is nearly complete. The project included replacing 100 water services. Only about 15 water services will be replaced by this contractor.

The City of Ojai has an annual paving project. Streets scheduled for paving this year include the 600 block of Eucalyptus Street. Streets scheduled for 2019 include the 300 block of Mallory Way. Eucalyptus Street and Mallory Way are currently served by a 1929 era 4" cast iron pipe. Some of the water services along Eucalyptus and Mallory need to be replaced.

Casitas intends to have Spiniello replace the 4" cast iron pipe with 6" PVC pipe and replace all of the water services, replace a fire hydrant and add at least one additional fire hydrant. The justification to proceed with this work is:

- The current 4" pipe does not meet Ventura County Waterworks Manual standards for minimum fire flow requirements. Ventura County Waterworks manual require a minimum of a 6" diameter water pipe for fire protection.
- The current 4" cast iron pipe was installed in 1929 and is at the end of its service life.
- The work needs to be completed prior to the City paving the street.
- Replacing the water service lines that need to be replaced now would mean connecting them to the existing 4" pipe. This work would all have to be redone once the pipe was replaced.
- Casitas has a capable contractor under contract that can complete this work in a timely

manner and within the existing budget for the meter replacement project.

- Improved fire protection.

The original contract amount is \$849,500 and Change Order No. 1 was previously approved for \$26,339.16. The cost for this work can be completed under the existing contract total of \$875,839.16 by deleting several items of work, primarily water service line replacement, that are not required. Funding for the Meter Replacement Project is from the Community Facilities District 2013-01 (Ojai) bond proceeds.

The project is statutorily exempt under the California Environmental Quality Act, Title 14 California Code of Regulations, Chapter 3, Article 18, Section 15282.k.

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CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM

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**TO:** BOARD OF DIRECTORS  
**FROM:** STEVE WICKSTRUM, GENERAL MANAGER  
**SUBJECT:** REVISION TO THE WATER ALLOCATION AND EFFICIENCY PROGRAM TO ADDRESS CONSERVATION PENALTY APPEALS  
**DATE:** OCTOBER 4, 2017

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**RECOMMENDATION:**

It is recommended that the Board of Directors adopt a revision to Section 5.6 of the Water Efficiency and Allocation Program to address a customer appeal to adjust the applied water conservation penalty. Provide direction to staff.

**BACKGROUND:**

The District adopted a revised Water Efficiency and Allocation Program (WEAP) in May 2015. The goal of the WEAP is the management of water supplies and demands. The WEAP has established stages of action with accompanying levels of water demand reductions. The WEAP provides for the Board's setting of conservation penalties for excessive water use. Since May 2015, the Board has implemented in succession Stage 2 and Stage 3 declarations to conserve local water supply during the current drought condition.

During the past two years of implementing the WEAP, staff and Board have addressed several cases where a customer has asked for relief from the conservation penalty that appears to be a resultant of a water leakage event in their private plumbing system. Several of the recent cases were from customers that received an annual allocation (i.e., agricultural/domestic) and have received a substantial conservation penalty at the end of the fiscal year. The Board recently rejected two cases.

Prior to May 2015, the District provided a leak relief consideration to residential customers that could demonstrate that a leak did occur and that the leak had been repaired. The leak relief was in the form of a partial adjustment to the water bill. As the drought conditions worsened and Stage 2 became evident, there was a reconsideration of the leak relief and the Board's position that there should be a personal responsibility for the maintenance of private plumbing and accountability for the loss of water. By Board action in May 2015, the leak relief rescinded.

Upon Stage 2 declaration, a water conservation penalty was implemented in accordance with the WEAP. The conservation penalty is a regulatory fee that is imposed to curtail the potential adverse effects of excessive water consumption. The revenues from the conservation penalties will supplement Casitas' water conservation costs and provide a

partial revenue source for water shortage related projects.

The District is still under the grips of a continuing drought condition and the application of the five dollar per unit conservation penalty is raising the attention of those customers that have not actively changed water use and those who have experienced water plumbing leaks. A key point made during the recension of the leak relief was that there is a need for personal responsibility and responsiveness to maintain water systems as free from leakage as possible. The State of California is presently developing standards to monitor and achieve water loss reduction in water systems. In other words, this too will soon be regulated and non-compliance will be penalized financially.

The WEAP does not address by policy the action to adjust the application of the conservation penalty in the case of water leaks in a private plumbing system. The Finance Committee and Board have asked that a policy for such events be considered and specified in the WEAP.

### **DISCUSSION:**

The WEAP is silent on the issue of the adjustment of conservation penalty for individual water customers that provide some justification, such as a leak, for the customer's exceedance of the allocation. It is suggested that the Board consider either of the following statement to be specified in the WEAP, Section 5.6, Water Rates and Conservation Penalty:

- a) There is no consideration of an adjustment to the conservation penalty on the basis of the leakage or leakage event occurring on the customer's water plumbing; or
- b) After review by the Finance Committee, the Board of Directors may hear customer appeals for an adjustment in the applied conservation penalty and at their full discretion make a determination as to the amount of applied conservation penalty adjustment, if any. All determinations by the Board are final.

The selected language, or revisions to be adopted by the Board of Directors, shall be amended into the WEAP.

If there any questions in this regard, please do not hesitate to ask me.



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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** STEVE WICKSTRUM, GENERAL MANAGER  
**SUBJECT:** PROPOSED REVISION TO THE WATER ALLOCATION AND EFFICENCY PROGRAM TO ALLOW AN ALLOCATION AGGREGATION VARIANCE UNDER BY AGREEMENT FOR QUALIFYING AGRICULTURAL CUSTOMERS  
**DATE:** OCTOBER 4, 2017

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**RECOMMENDATION:**

It is recommended that the Board of Directors adopt a revision to Section 5.6 of the Water Efficiency and Allocation Program to address a customer appeal to adjust the applied water conservation penalty. Provide direction to staff to:

- 1) Develop a standard amendment to the Application for Water service that provides for an aggregation variance;
- 2) Receive applications for the aggregation variance and issue the variance on an annual basis;
- 3) Consider applicants that have received a conservation penalty for FY 2016-17 and make an adjustment to the penalty levied.

**BACKGROUND:**

The District adopted a revised Water Efficiency and Allocation Program (WEAP) in May 2015. The goal of the WEAP is the management of water supplies and demands. The WEAP has established stages of action with accompanying levels of water demand reductions. The WEAP provides for the Board's setting of conservation penalties for excessive water use. Since May 2015, the Board has implemented in succession Stage 2 and Stage 3 declarations to conserve local water supply during the current drought condition.

WEAP Section 4.3, Allocation Assignments to Water Service Classifications, subsection entitled "Irrigation (Commercial Agriculture)", (3), reads, "Allocation assignments to lands served by multiple meter services shall consider to proportion of the allocation that each meter is intended to serve. The aggregation of meter readings and allocations from multiple meters shall not be allowed."

Upon close of the last fiscal year (July 1, 2017), staff received appeals from a few agricultural customers who have exceeded their allocation on one or more meters while under-utilizing other meters that serve the same or contiguous parcels. The question posed to staff was could there be a temporary shift of allocation from meters serving same or adjacent parcels that are under the same ownership? The WEAP says "no". The key issue here is that the exceedance of the allocation in an account resulted in a conservation

surcharge, while there is a remaining balance of unused allocation on the other account. The aggregated balance of the accounts would have met the overall demand reduction target or lessened the conservation surcharge bill.

## **DISCUSSION:**

The original direction was to not aggregate multiple meters for a single agricultural customer. Staff did provide all applicable agricultural customers a one-time opportunity to adjust allocation assignments among multiple meters. The key influence with this approach is the simplification of tracking water use in the water bills and determining the final annual conservation penalty with the billing system. To provide an allowance of aggregation would require certain changes to the accounting system to block the immediate production of the conservation penalty to the billing and cause a side billing for any excess to the aggregated meter allocation. This seemed to be a cumbersome process as compared to informing each customer of the allocation assigned to each meter and having the customer make the decisions to distribute water use between multiple meter locations.

From an agricultural perspective, the aggregation would allow a diversion of water allocation assignments and water volume to keep the best producing crop in production, with adequate water supply to maintain the best crop, and removing marginal crop from the water demand. Without aggregation, the demand reduction would apply equally to good production crop and margin crop with a resulting imbalance between water volume applied and allocation assignments. The issue here is that as a whole for a single agricultural customer with multiple meters in aggregation is that the water use by the single agricultural customer must be reasonable and meeting the goal of the water demand reduction (WEAP).

In consideration of the customer requests and acknowledging that there could be qualifying parameters incorporated into a service agreement, there is likely only a few qualifying customers. The aggregation allowance could be handled by Casitas' Administration without overwhelming difficulty or confusion.

Staff proposes for each case that an addendum to the application for water service be executed by the customer with the following qualifying parameters:

1. Qualifying for the Agricultural or Agricultural/Domestic classification.
2. Contiguous parcels under a single ownership.
3. Identification of the meter accounts that are to be considered in the aggregation.
4. The aggregation of the allocations will not allow for the expansion of the allocations and will follow the demand reduction percentage that is adopted by the Board of Directors.
5. No allowance for export of water or moving of water to parcels under a different ownership.
6. End of fiscal year determination of the conservation penalty for the annual aggregated meter volumes that is in excess of the aggregated allocations.
7. Annual renewal to provide for a shift of water demand and allocations between meters.

Staff also recommends that this change be applied to those qualifying agricultural customers for FY 2016-17.

The proposed revision to the WEAP, Section 4.3, (3), is proposed to be as follows:

1. Delete the sentence "The aggregation of meter readings and allocations from multiple meters shall not be allowed."
2. Add the sentences "The customer may apply and be considered for the aggregation of allocations and water volume for accounts serving contiguous parcels under a single ownership, subject to the conditions of the Casitas addendum to the Application for Water Service. The issuance of the aggregation variance is subject to the discretion of the General Manager."

If there any questions in this regard, please do not hesitate to ask me.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**

**Water Resources Committee**

DATE: October 6, 2017  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Water Resources Committee Meeting of September 26, 2017

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Mary Bergen  
Director Russ Baggerly  
General Manager, Steve Wickstrum  
Ron Merckling, Resources Manager  
Public – Angelo Spandrio  
Tanner Williams, Simple Avocado

2. **Public Comments.**

Mr. Spandrio asked if the \$25,000 check paid to the City of Ventura was associated with the State Water Project Intertie Study. Mr. Spandrio asked about the status of the FS 299 application filed with the US Forest Service.

The General Manager responded to each question – yes and lengthy federal process for review.

3. **Board Comments.** None.

4. **Manager Comments.**

The General Manager reported that the website's reporting of the water storage has been updated.

5. **Discussion regarding a potential change to aggregate individual annual allocations.**

The Committee discussed concepts to allow for a variance to the WEAP to aggregate allocations for meters that serve contiguous agricultural parcels that are under a single ownership. The General Manager will prepare a memo to the Board for consideration of this amendment to the WEAP.

6. **Discuss regarding the OBGMA Draft Conjunctive Use Agreement.**

Director Baggerly reported that this topic is on the OBGMA agenda for next week. Much work is needed to evaluate the use of key well water surface elevations, long-term trends, and conjunctive operation scenarios with all local water supplies. The Agreement will facilitate the efforts of each agency.

7. **Update on the Ventura River GSA.**

Director Bergen informed the Committee that the GSA is in progress of developing the grant application. The grant has a matching cost share that will greatly assist the Agency with overall funding to develop the plan. Director Bergen asked that Casitas provide the \$25,000 for covering staff costs. The Agency will issue an invoice to Casitas.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**  
**Recreation Committee**

DATE: October 6, 2017  
TO: Board of Directors  
FROM: General Manager, Steven E. Wickstrum  
Re: Committee Meeting of October 2, 2017

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Jim Word, Alternate  
Director Pete Kaiser  
Steve Wickstrum, General Manager  
Carol Belser, Park Services Manager  
Joe Evans, Division Officer
2. **Public Comments.** None.
3. **Board/Management Comments.**  
Carol Belser reported that a shoreline cleanup had occurred with the involvement of the Bait & Tackle Shop and other volunteers, the movie night at the Water Park gathered over 400 visitors, and that staff are implementing the time card equipment for part-time employees.

Director Kaiser commented toward a direction to expand time card for all employees. In light of the events last night in Las Vegas, there may need to be additional discussion concerning site security for events.

4. **Ojai Wine Festival Five Year Contract Agreement.**  
Carol Belser reported that she has been working toward the renewal of the contract with a few minor changes. Director Kaiser advised to check with counsel on the aggregate limit level of the insurance requirements. Once the insurance is checked the agreement will move forward to the Board.
5. **July 2017 and August 2017 Recreation Area Reports.**  
Carol Belser and Committee reviewed the reports. Move the reports to Board information.
6. **Discussion regarding the Bail Schedule.**  
Carol Belser presented that the recommended revisions to the bail schedule. Move the revised bail schedule to the Board for consideration of approval.
7. **Review of Incidents and Comments.**  
Joe Evans updated the Committee on the customer interactions.

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: August 29, 2017  
 TO: Recreation Committee  
 FROM: Carol Belser, Park Services Manager  
 SUBJECT: Recreation Area Monthly Report for July 2017

Visitation Numbers

The following is a comparison of visitations\* for July 2017:

	July 2017	July 2016	June 2017
Visitor Days	134,600	135,366	79,648
Camps	11,019	12,124	8,961
Cars	33,659	33,829	19,912
Boats	259	218	234
Kayaks & Canoes	3	1	3

Fiscal Year to Date Visitation	
2016/2017	135,366
2017/2018	134,600
% Change	-0.566

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

**Camps** = Campsites occupied + extra vehicles

**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

**Boats** = Daily boats + overnight boats + annual decals + replacement decals

**Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating and Operations

There were six cables sold for new inspections, seven vessels were re-inspected in addition to rowing shells, and a total of 571 vessels were retagged in July. Thirteen vessels failed the first inspection in July 2017. Santa Ana Launch Ramp ceased operation after the water level decreased and Old Coyote was reactivated and is now in use. Lake Casitas was again surprisingly stocked with one delivery of trout from the Department of Fish and Wildlife in early July 2017. During a vessel inspection for entry into Lake Casitas, dead quagga mussels were found by Casitas staff. The vessel failed inspection and appropriate Fish and Wildlife and Casitas authorities were immediately notified. The vessel had been moored in Lake Piru.

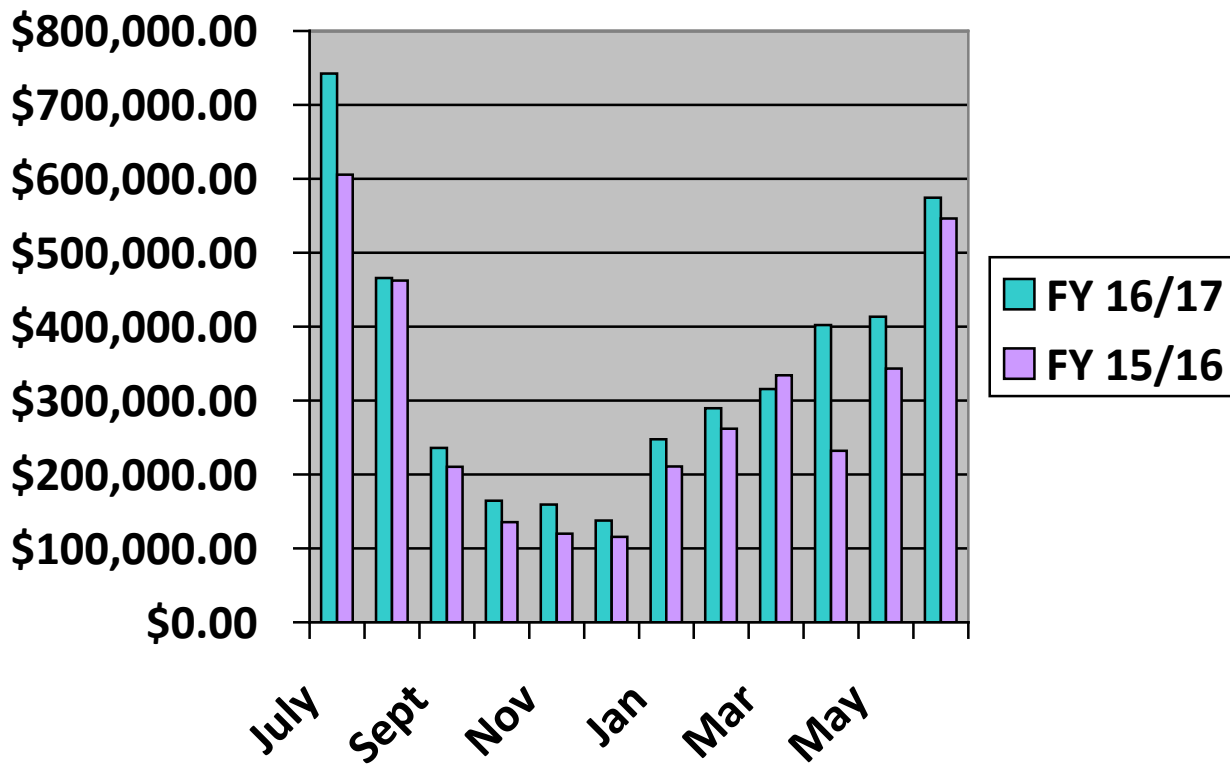
The Casitas Water Adventure continues a popular summer often selling out on weekends. The Junior Lifeguard Program began and had 32 participants and water aerobic exercise is well attended with 707 individual class participants. Saturdays' Astronomy Nights programs attracted 30, 25 and 50 participants and the movie Holes was screened with an estimated participant number of 100.

Incidents

There were 110 calls for service from the public and 634 staff observations of violations where the park staff made customer contact. Two incidents required response from Ventura County Sheriff Office, a domestic and a warrant for arrest. Six medical incidents, three of which required responses from Ventura County Fire Department. Other incidents included 29 unattended fires, 3 fishing violations, 6 boating violations, 53 leash law violations, 206 traffic violations, 20 body contacts in Lake Casitas, and 205 disturbances.

Revenue Reporting

The 2016/2017 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.



LCRA TOTAL REVENUE



CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: September 25, 2017  
 TO: Recreation Committee  
 FROM: Carol Belser, Park Services Manager  
 SUBJECT: Recreation Area Monthly Report for August 2017

Visitation Numbers

The following is a comparison of visitations\* for August 2017:

	August 2017	August 2016	July 2017
Visitor Days	75,292	84,032	134,600
Camps	9,834	8,113	11,019
Cars	18,823	21,008	33,659
Boats	168	147	259
Kayaks & Canoes	5	10	3

Fiscal Year to Date Visitation	
2016/2017	219,398
2017/2018	209,892
% Change	-4.333

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

**Camps** = Campsites occupied + extra vehicles

**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

**Boats** = Daily boats + overnight boats + annual decals + replacement decals

**Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating and Operations

There were seven cables sold for new inspections, two vessels were re-inspected in addition to rowing shells, and a total of 462 vessels were retagged in August. Ten vessels failed the first inspection in August 2017. Santa Ana Launch Ramp ceased operation after the water level decreased and Old Coyote was reactivated and is now in use.

The Casitas Water Adventure continues a popular summer often selling out on weekends. Saturdays' Astronomy Nights programs attracted 30, 25 and 50 participants and the movie Back to the Future screened with an estimated participant number of only two. The restroom refurbishing in Mallard was completed by maintenance staff and it is virtually a new building.

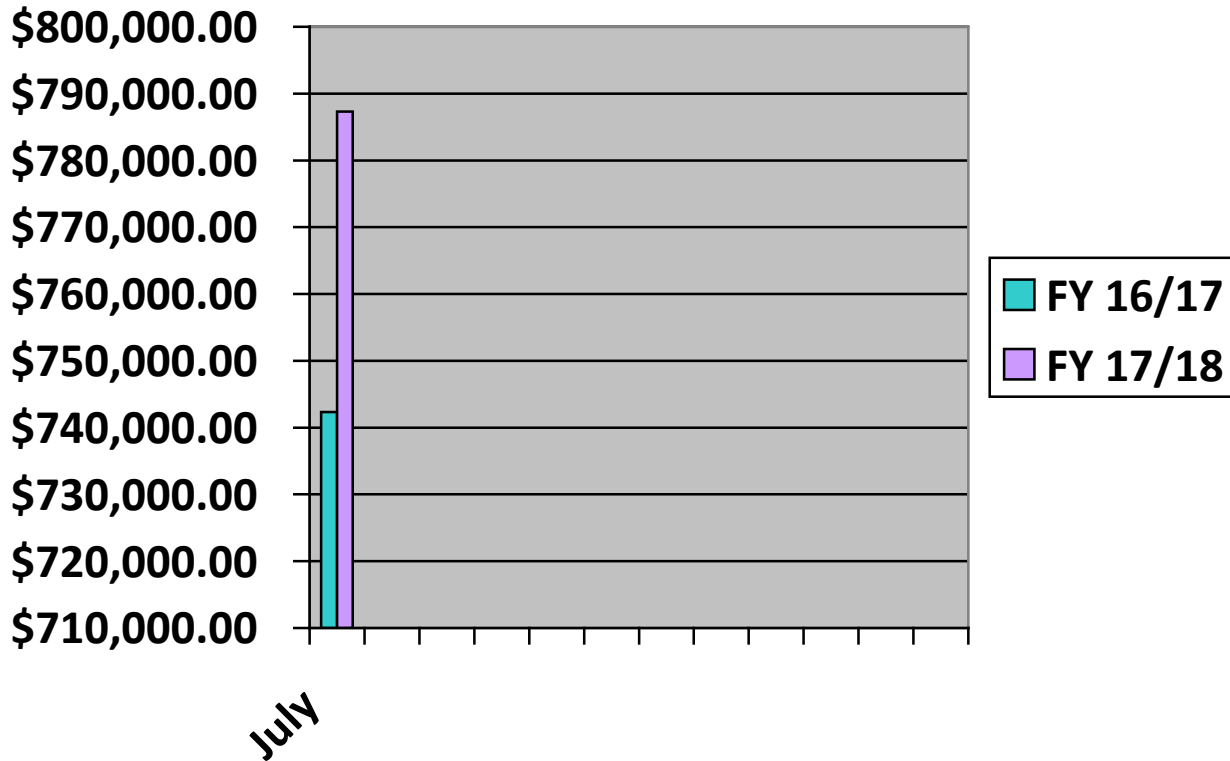
Incidents

There were 72 calls for service from the public and 360 staff observations of violations where the park staff made customer contact. Five medical responses and four incidents required response from Ventura County Sheriff Office; a domestic, a missing juvenile, two incidents of found property and

one response from Ventura County Fire for a brush fire. There were 326 disturbances, 32 unattended fires, 6 boating violations, 12 leash law violations, 92 traffic violations and 7 body contacts in Lake Casitas.

Revenue Reporting

The 2017/2018 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.



LCRA TOTAL REVENUE

## **Memorandum Memorializing a Meeting including CMWD and UWCD**

Date: September 28, 2017

Subject: Cooperative Exploratory Meeting Re: Quagga Mussels

The participants gathered at 10 a.m. Thursday, September 28, 2017 at the United Water Conservation District office in Santa Paula. For reference, CMWD had provided a draft agenda prior to the meeting.

In attendance for CMWD were Steve Wickstrum, Pete Kaiser and Russ Baggerly. In attendance for UWCD were Mauricio Guardado, Bruce Dandy, Ed McFadden, Anthony Emmert, Catherine McCalvin, Katherine Ayers, Jim Grisham, Mike Booth, Evan Lasley and Clayton Strahan.

Mauricio began the meeting by referring to the proposed CMWD agenda. He also mentioned that UWCD staff would give a presentation outlining UWCD's history and actions taken related to Quagga Mussels. This presentation would be made by Ms. McCalvin after each agency stated its main goals for the meeting.

It was stated that UWCD's main goal is for both agencies to work together. CMWD's representatives stated that their goal is to emphasize our two agencies differing requirements for water and that "defensive" actions do not necessarily mean legal actions. Thus, we need to work together to solve and prevent Quagga Mussel impacts for our respective districts.

Ms. McCalvin made her presentation and was followed by Katherine Ayers, Clayton Strahan, and Jim Grisham and other staff members who commented on various aspects related to Quagga Mussels. Also mentioned in the presentations were overall history, monitoring, water releases, policy issues, velocity/shearing mortality, eradication possibilities and tactics, and chemical applications to open waters.

Anthony Emmert asked for assistance in approaching the Fire Protection Services Department of L.A. County in establishing an MOU related to obtaining fire suppression water from Lake Piru to prevent cross contamination. CMWD agreed to support their request.

Bruce Dandy stated that the Federal government should take more responsibility for helping local agencies find solutions for Quagga Mussels infestations and CMWD concurred.

Jim Grisham mentioned that AECOM company was producing a report on control measures and CMWD asked for a copy. For reference, none of the water release scenarios studied resulted in a 100% mortality of Quagga Mussel veligers.

Ms. Ayers described Quagga Mussel control measures related to a potential anoxic zone die-off at the bottom of the lake Piru and desiccation of mussels exposed to the atmosphere for near eradication of mussels when an anoxic zone appears in the lake.

In summary, UWCD's goal is to achieve eradication of Quagga Mussels and CMWD's goal is to avoid infestation of lake Casitas and its tributaries.

We also agreed that we should continue our meetings, as needed, and UWCD will invite CMWD to their monthly briefings on Quagga Mussels.

# AGENDA

## CMWD—UWCD EXPLORATORY MEETING

SEPTEMBER 28, 2017

Based on the action taken by the Casitas Municipal Water District (CMWD) Board of Directors on September 13 to initiate an exploratory meeting with the United Water Conservation District (UWCD) to deal with infestation of the Santa Clara River by Quagga Mussels and help prevent possible transference of mussels to the Ventura River and watershed, items for review at the meeting are proposed, as follows:

1. Identify the end results desired by the UWCD.
2. Identify the end results desired by CMWD.
3. Identify common topics and geographical areas for which UWCD and CMWD can help minimize gaps in coverage between topics of investigation and/or spatial areas.
4. Consider the tradeoffs between creating or not creating a Memorandum of Understanding (MOU).
5. Final comments, questions and requests made by UWCD.
6. Final comments, questions and requests made by CMWD.
7. Adjournment.

**Quagga Mussel Timeline of Major Occurrences**  
**Updated September 27, 2017**

2008 – United initiates vessel inspection and prevention program for inbound vessels based on Lake Casitas' program; performed approximately 50,000 inspections between 2008 and 2015

1/2008 – United requests California Department of Water Resources implement a watercraft inspection prevention program for Pyramid Lake to minimize risk of infestation to Piru as part of regional collaborative protection effort

2008 – United's hydroelectric units at Santa Felicia go offline

7/23/2010 – United initiates substrate monitoring in the lake

2/23/2011 – United sends staff to Pacific States Marine Fisheries Commissions and United States Fish and Wildlife Watercraft Inspection & Decontamination Training at Lake Mead; staff receive certification as level II trainers and regional responders

2012 – United adopts UWCD Ordinance 15 making it unlawful for boats to fail to undergo inspection prior to launching or for importing aquatic animals into the lake

2012 – United implements a revised watercraft inspection program that was consistent with Pyramid and Castaic Lakes programs in an effort to create regional collaboration

12/18/2013 – United discovers quagga mussels at Lake Piru, United immediately informs CDFW and initiates required steps

2014 – United works to develop draft quagga mussel monitoring and control plan and starts to implement specific measures, including testing specific control measures (tarping, predatory fish, scraping) for effectiveness

11/5/2014 – United formally meets with CDFW to discuss pending draft quagga mussel monitoring and control plan

11/14/2014 – United submits 1<sup>st</sup> draft quagga mussel monitoring and control plan to CDFW

2015 – United begins implementation of management and monitoring elements contained in the quagga mussel monitoring and control plan

2015 – United purchases a \$13,500 high pressure thermal washing unit and begins decontamination on all vessels that have been in Lake Piru for more than 96 hours

1/12/2015 – United issues RFQ/P for a lower river system invasive species control options assessment and engineering feasibility study

2/6/2015 – United receives comments from CDFW on 1<sup>st</sup> draft quagga mussel monitoring and control plan

3/24/2015 – United hosts kick off meeting for Quagga Technical Advisory Committee (TAC)

5/21/2015 – United hosts Quagga TAC meeting and tour

8/13/2015 – United hosts a quagga mussel workshop jointly with USFWS and CDFW

10/14/2015 – United hosts kick-off meeting with AECOM for a Freeman Diversion facilities invasive species control options assessment and engineering feasibility study

10/22/2015 – United submits 2<sup>nd</sup> Draft Quagga Mussel Monitoring and Control Plan to CDFW

10/29/2015 – United begins performing boat exit inspections at Lake Piru

11/12/2015 – United provides Level 1 Inspection Training for PMC and United staff

11/24/2015 – United Initiates implementation of Quagga Inspection Database –QID

12/16/2015 – United hosts a Quagga TAC meeting

2016 – United continues implementation of management and monitoring elements contained in the Quagga Mussel Monitoring and Control Plan

2016 –United staff fully resume oversight of inspection and decontamination program, no longer incorporating assistance from concessions service staff employees

01/15/2016 – United provides refresher training for Lake Piru inspection staff

1/29/2016 – United receives comments from CDFW on 2<sup>nd</sup> draft Quagga Mussel Monitoring and Control Plan

2/1/2016 – United Implements controlled access for dry storage

2/20/2016 – United purchases and installs additional signage

2/26/2016 – United completes 2015 Annual Report for Quagga Mussel Control and Monitoring

3/8/2016 – United hosts Ad-Hoc Stakeholder Committee Meeting including representative customers from the Pumping Trough Pipeline (PTP) and Pleasant Valley Pipeline (PVP) to discuss draft alternatives for lower river system invasive species control

3/18/2016 – United receives additional comments from CDFW on 2<sup>nd</sup> draft Quagga Mussel Monitoring and Control Plan

3/2016 – United recommissions Hydroelectric Unit 2

4/7/2016 – United, FERC, NMFS, and CDFW meet to discuss status of control and eradication options

4/18/2016 – United requests designation from FERC to be non-federal representative on ESA informal consultation with NMFS and USFWS regarding mussel control and eradication

5/5/2016 – FERC issues letter designating United as non-federal representative

5/9/2016 – GEI Consultants complete first Technical Memorandum (TM) entitled “Santa Felicia Dam Preliminary Quagga Mussel Transport Study” to analyze shear stress forces on veligers

6/1/2016 – United submits 3<sup>rd</sup> Draft Quagga Mussel Monitoring and Control Plan to CDFW

6/6/2016 – GEI Consultants complete second TM entitled “Santa Felicia Dam Quagga Mussel Treatment and Filtration”

7/21/2016 – GEI Consultants completes third TM entitled “Santa Felicia Dam Drawdown/Sediment Transport Analysis,”

8/1/2016 – United submits 4<sup>th</sup> Draft Quagga Mussel Monitoring and Control Plan to CDFW

11/15/2016 – United issues Final draft of AECOM’s “Freeman Diversion Facilities Invasive Species Control Options Assessment and Engineering Feasibility Study”

11/16/2016 – United, NMFS, and CDFW meet to discuss eradication options

12/31/2016 – United recommissions Hydroelectric Unit 1 to be functional and operates it when possible to maximize shear stress on veligers

12/2/2016 – United sends a letter to NMFS requesting concurrence that suspending migration releases for 2017 would not likely adversely affect Southern California steelhead

12/20/2016 – United receives \$130,000 of US Fish and Wildlife invasive species grant funding

1/19/2017 – NMFS responds that they do not concur that suspending migration releases would not likely adversely affect steelhead

2017 - United continues implementation of management and monitoring elements contained in the quagga mussel monitoring and control plan

2017- United conducts pilot study to assess treatment options

1/31/2017 – United submits 5<sup>th</sup> draft quagga mussel monitoring and control plan submitted to CDFW

5/26/2017 – CDFW sends initial comment letter on 1/31/2017 draft quagga mussel monitoring and control plan

5/26/2017 – United completes Quagga Mussel 2016 Annual Report

5/26/2017 – GEI Consultants updates and expands the first TM, “Santa Felicia Dam Preliminary Quagga Mussel Transport Study,”

7/14/2017 - United formally meets with CDFW to discuss quagga mussel monitoring and control plan

8/7/2017 – United receives letter from CDFW stating the 5<sup>th</sup> draft quagga mussel monitoring and control plan is compliant with 2 of the 3 requirements



10/4/17

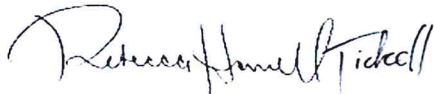
Dear Casitas Municipal Water District Board of Directors,

My husband and I own a 4.5 acre avocado farm at 350 Verano Dr in Ojai with account number 40-25909.

Last year we had 6 major leaks. I recently requested to the Finance Committee and the Board of Directors that the penalty we received because of those leaks to be partially re-allocated for water conservation on our property.

At the initial finance committee meeting Jim Word recommended that I be charged 50% of the penalty. He was not present at the Board of Directors meeting. I humbly request that I be granted another opportunity to present my request to the Board, when the board is fully present.

With gratitude,

A handwritten signature in cursive script that reads "Rebecca Tickell". The signature is written in black ink and is positioned above the printed name.

Rebecca Tickell

## **LEAK #1**

Date Repaired: July 29<sup>th</sup>, 2016

Description: This was a big leak on the main line with high pressure located by the main entrance to the driveway in the middle orchard.

We dug 18 inches deep by 32 inches wide.

The pipe was completely broken. It appeared that a truck drove over it. The water was running down the driveway and the whole area was wet. It came from the main line from a 2 inch pipe. Estimated 120-140 psi.

Receipts attached.

This photo shows the location next to the entrance of our property and orchard of where the leak was.



## **LEAK #2**

Date Repaired: October 21<sup>st</sup>, 2016

Description: Another big leak on the main line with high pressure located 20 feet from the leak in July. The joint came loose, the pipe was ¼ inch disconnected from itself. We dug 18-20 inches underground. Water had been gushing down onto the edge of the orchard and appeared to have been leaking for many months.

This photo shows the location of where the leak was.



### **LEAK #3**

Date Repaired: December 15<sup>th</sup>, 2016

Description: We discovered the leak because the water was actually seeping up through solid pavement. We ripped up the pavement and dug 18 – 20 deep and 30 inches wide beneath the driveway there was a large leak running underground underneath the hill towards the orchard that appeared to have been leaking for many months.

The water sprayed up into the air once we had removed the pavement and ran down the driveway and into the road.

In the photos you can see where we patched the driveway where the leak was, and also you can also see where the water ran down the driveway after the water erupted. This photo was taken AFTER the driveway had been resurfaced and the water stain still shows.

Receipts attached.





**LEAK #4**

Date Repaired: April 28<sup>th</sup>, 2017

Description: Water was seeping above the ground, water moisture was 5 ft wide, extremely muddy. Crack in the joint.

Receipt attached.

Photo: We dug up the repaired pipe to show you the repair that was made.





## LEAK #5

Date Repaired: July 28<sup>th</sup>, 2017

Description: improper connection had been installed, there was a severely cracked joint that appeared to have been leaking for a long time, a galvanized fitting had been put into a plastic joint and cracked. This was a very large leak that was buried under the ground, mulch and leaves. This was the most severe of our leaks.

Receipt attached.

Photo:

This was taken during the repair of the pipe, the water is turned off here, but you can see the galvanized fitting and the muddy area where the leak was.







**William & Karen Wu  
852 Oak Grove Court  
Ojai, CA 93023**

September 18, 2017

Board of Directors  
Casitas Municipal Water District  
1055 Ventura Avenue  
Oakview, Ca 93022

We are long time residents of the Ojai area. My wife and I have lived in Ojai since 1996. Like most people here, we enjoy the beautiful surroundings and scenic valleys. However, there is a major problem with the water supply.

I have recently read in the September 15<sup>th</sup> Ojai Valley News that Lake Casitas provides the water supply to almost 50,000 customers, including Ojai, Upper Ojai, the Ventura River Valley, and Eastern parts of the City of Ventura. According to reports, Lake Casitas took twenty years to fill with water to its 100% capacity. But since 1998, the lake's water levels started receding to today's current level of 37% full. The diminishing water in Lake Casitas is accelerating due to the lack of rain, consumption by the people, and, compounded with the deposited silt into the lake bed.

We, the people in Ojai, are in fear of the loss of water everyday, worrying about the day when we will be out of water completely! We are currently in a Stage 3 drought and destined to reach Stage 4, then 5, and eventually wipe out the water in Lake Casitas. Water is the life line to the Ojai Valley. Without water, the Ojai Valley community may gradually die out.

The Directors of the Casitas Municipal Water District have been talking loudly about the possibility of other water resources, such as water conservation (which we are now doing), a State water project tie-in, horizontal boring and desalination – all the while hoping more rains will come.

Betting on and getting more future rainfall is speculation – not dependable and not a fundamental solution. What we need is to take action now! We do not want to depend on what may or will happen from Mother Nature in the future. We need a solid, fundamental solution such as a State water project tie-in enabling Lake Casitas to receive a guaranteed water supply from the state consistently, every day.

Construction of a 7 mile pipeline to tie-in to the State water project may be realistic and economic. The funding of pipelines and construction costs may be covered by seeking grants from the Federal Government's Infrastructure Program or by issuing bonds.

We hope these ideas are put into action, and that the District is not just betting on the conservation of existing supplies or future rainfalls. These are contingencies, not fundamental solutions for correcting our very serious water situation.

The people of Ojai are concerned and need to hear your solutions and the actions now being taken.

Sincerely,

A handwritten signature in black ink that reads "William S. T. Wu". The signature is written in a cursive style with a large initial 'W'.

William S. T. Wu



**Consumption Report**

**Water Sales FY 2017-2018 (Acre-Feet)**

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2017 / 2018	2016 / 2017	
													Total	Total	
AD Ag-Domestic	494	464												959	1,077
AG Ag	363	345												708	837
C Commercial	79	80												159	155
DI Interdepartmental	11	9												20	15
F fire	0	0												0	0
I Industrial	1	1												2	3
OT Other	24	25												49	47
R Residential	124	122												246	238
RS - P Resale Pumped	46	46												92	383
RS - G Resale Gravity	213	160												373	332
TE Temporary	1	1												2	5
<b>Total</b>	1,356	1,253	0	0	0	0	0	0	0	0	0	0	0	<b>2,609</b>	3,091
<b>Total 2016 / 2017</b>	1,562	1,528	1,586	1,295	1,001	689	355	195	338	970	1,086	1,286		<b>N/A</b>	<b>11,891</b>



CFD No. 2013-1 (Ojai) - Cost Analysis

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
2011 / 2012	0.00	42,560.00	11,098.37	0.00	53,658.37
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
2014 / 2015	0.00	68,457.10	0.00	0.00	68,457.10
2015 / 2016	6.12	152,811.84	2,938.86	0.00	155,756.82
2016 / 2017	110.54	352,965.75	48,725.29	0.00	401,801.58
July	0.00	2,472.00	9,968.94	0.00	12,440.94
August	0.00	609.50	3,184.37	0.00	3,793.87
September	0.00	220.50	0.00	0.00	220.50
October					
November					
December					
January					
Feburary					
March					
April					
May					
June					
Total YTD Cost	0.00	3,302.00	13,153.31	0.00	16,455.31
Total Cost	978.37	935,437.52	94,588.16	0.00	1,031,004.05
Less: Scanned Document Revenue			2012 / 2013		-289.50
Less: Tax Assessment - County of Ventura:			2015 / 2016		-460,342.64
Less: Tax Assessment - County of Ventura:			2016 / 2017		-464,386.26
Less: Bond Pre-Payments					-92,470.36
Less: Reimbursable District Staff Cost Bond Pre-payment					-36,000.00
<b>Total CMWD CFD 2013-1 Cost</b>					<b>-22,195.21</b>

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
10/04/17**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$812,809	2.014%	10/25/2016	3.90%	2541
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$910,967	\$866,966	1.901%	5/9/2016	4.16%	3069
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$852,852	\$827,509	2.790%	3/28/2016	3.97%	3035
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,014,130	\$987,210	3.000%	3/24/2016	4.74%	3364
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$676,187	2.354%	11/17/2016	3.24%	3595
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,575,389	\$1,520,775	1.486%	10/13/2016	7.30%	2134
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,361,278	\$1,352,633	1.625%	10/3/2012	6.49%	610
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$536,013	\$518,865	1.107%	5/9/2016	2.49%	1506
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$764,273	\$739,303	2.875%	2/19/2016	3.55%	2769
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$466,399	\$442,573	1.203%	7/14/2016	2.12%	2134
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,023,985	\$1,016,230	2.360%	5/10/2017	4.88%	2796
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$927,440	\$876,823	2.875%	8/2/2016	4.21%	2410
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$643,017	\$636,149	5.625%	1/16/2013	3.05%	1327
*TB	Federal Home Loan MTG Corp	3137EABA	11/17/2017	\$1,004,350	\$1,004,810	5.125%	1/3/2012	4.82%	43
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$674,810	\$675,334	2.375%	9/8/2014	3.24%	1539
*TB	Federal National Assn	31315P2J7	5/1/2024	\$795,850	\$754,645	1.721%	5/1/2016	3.62%	2367
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,473,682	\$1,427,462	2.625%	5/25/2016	6.85%	2492
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,528,795	\$2,436,825	2.125%	5/25/2016	11.69%	3080
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,139,979	\$1,153,569	1.375%	7/6/2010	5.53%	281
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,140,527	\$1,172,382	1.375%	11/18/2015	5.62%	821
*TB	US Treasury Note	912828WE	11/15/2023	\$768,265	\$795,034	2.750%	12/13/2013	3.81%	2201
Accrued Interest					\$150,094				
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$21,130,547</b>	<b>\$20,844,185</b>			<b>99.98%</b>	
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$452</b>	<b>\$452</b>	0.92%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,879</b>	<b>\$2,879</b>	0.88%	Estimated	<b>0.01%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$21,133,878</b>	<b>\$20,847,516</b>			<b>100.00%</b>	
Total Funds Invested last report				\$21,140,328	\$20,922,101				
Total Funds Invested 1 Yr. Ago				\$19,205,013	\$19,397,189				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$1,191,731</b>	<b>\$1,191,731</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$7,761</b>	<b>\$7,761</b>	0.19%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$22,333,370</b>	<b>\$22,047,008</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,623,820	\$24,815,996				

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.