

Casitas Municipal Water District  
RECREATION COMMITTEE  
Special Meeting Agenda  
Brennan/Kaiser  
**February 11, 2020 – 10:00 a.m.**  
Casitas Municipal Water District  
1055 Ventura Ave.  
Oak View, CA 93022

1. Roll Call
2. Public comments.
3. Board/Management comments.
4. Review of the response to the request for proposals for the Lake Casitas Recreation Area Event Area Conceptual Design.
5. Review Monthly Recreation Report for December, 2019.
6. Review of Incidents and Comments.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code. If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance (805) 649-2251 ext. 113. (Govt. Code Section 65954.1 and 54954.2(a). Please be advised that members of the Board of Directors of Casitas who are not members of this standing committee may attend the committee meeting referred to above only in the capacity of observers, and may not otherwise take part in the meeting. (Govt. Code Sections 54952.2(c)(6)

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: January 15, 2020  
TO: Recreation Committee  
FROM: Carol Belser, Park Services Manager  
SUBJECT: Recreation Area Monthly Report for December 2019

Operations, Boating, Incidents

The first annual holiday decorating contest was held in the Recreation Area acknowledging and encouraging customers in the park to decorate their camp area. Park Ranger Ozuna and Park Ranger Heath created entry forms and established rules and regulations to ensure the contest was within the park theme and resources. The first week winning entry went to the Caron Family. The second week winning entry, shown in photo to the right, went to the Chandler Family

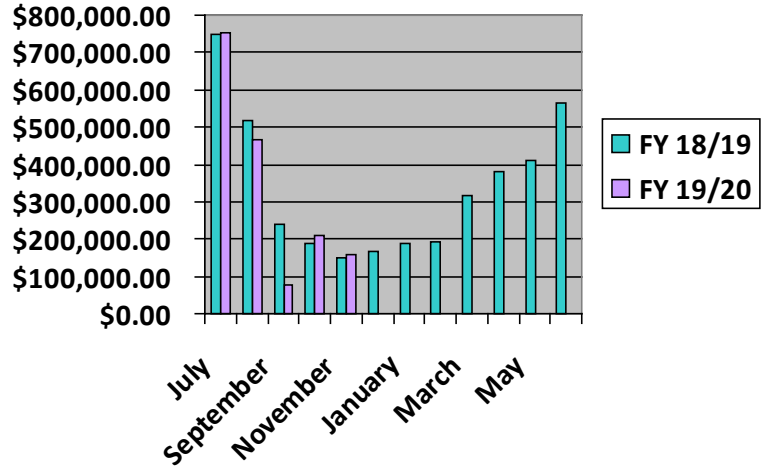


After updates and improvements were made, and on December 24, 2019, CMWD received notification that The Lake Casitas Invasive Mussel Rapid Response Plan's review had been completed. The background information outlined in the Lake Casitas Invasive Mussel Rapid Response Plan to assess, verify and evaluate the necessity to resort to a copper limits exceedance for lake water treatment is now provided, referenced and part of the Lake Casitas Invasive Mussel Rapid Response Plan.

In December 2019, recreational fishing attracted 279 vessels that were tagged for re-entry into Lake Casitas, 35 passed new invasive mussel inspections and 3 failed first inspection. There were 11 patrol observations where park staff made customer contact. Park Rangers responded to 7 calls for service and 8 customer service issues. There were 0 medical responses, 3 disturbances with two requiring support from the Ventura County Sheriff's Office. There were 0 unattended fires, 1 traffic violation, 3 parking violations, 0 restricted area violations, 0 boating violations, 0 fishing violations, 2 leash law violations, and 4 body contacts with water.

Revenue and Visitation

The 2019/2020 unaudited monthly revenue figures through November 2019, are shown below compared to last fiscal year. The fiscal year's total figures will be reported when made available in the respective months (operations, concessions, Casitas Water Adventure, etc.) per the District's Financial Summary generated by the Chief Financial Officer.



The following is a comparison of visitations\* for December 2019:

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4 **Camps** = Campsites occupied + extra vehicles

**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles **Boats** = Daily boats + overnight boats + annual decals + replacement decals. **Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

	Dec 2019	Dec 2018	Nov 2019
Visitor Days	16,536	19,522	24,392
Camps	2,209	2,083	3,255
Cars	4,134	4,888	6,098
Boats	84	104	131
Kayaks & Canoes	8	52	8

Visitor Days* Only Totals for Fiscal Year through December 2019	
2019/2020	320,144
2018/2019	340,296
%Change	-5.922

**CASITAS MUNICIPAL WATER DISTRICT**

Date: January 23, 2020  
To: Recreation Committee  
From: Carol Belser, Park Services Manager  
Subject: **LAKE CASITAS RECREATION AREA'S EVENT AREA  
CONCEPTUAL DESIGN PLAN**

**RECOMMENDATION**

It is recommended that the Recreation Committee discuss budget planning to secure a consulting firm for Event Area planning.

**BACKGROUND AND OVERVIEW**

At the October 1, 2019 meeting of the Recreation Committee, the Committee requested a consultant's expertise to assess the LCRA's Event Area for improvements to the infrastructure amenities for a goal of attracting and securing additional fee paying users. A request for proposal/qualification (RFP/Q) was drafted by staff, and reviewed by the Recreation Committee at their November 2019 meeting. The RFP/Q was posted on the District's web site to solicit proposals.

The Lake Casitas Recreation Area's (LCRA) Event Area, Attachment A, is two acres of level land irrigated grass, and periphery sloping land areas consisting of: irrigated grass areas, dirt road, dirt areas, dirt parking, and access entry and exit for event personnel. Parking for Event Area attendees is across Santa Ana Road, in the Open Space, (about 665 linear feet away) allowed through our management agreement 11-LC-20-0216, with the Bureau of Reclamation. Pedestrian access across Santa Ana Road, is a temporary cross walk allowed by an encroachment permit through the County of Ventura.

The most desirable amenity of the Event Area is the view of Lake Casitas. Other amenities include one Main 480 amp panel that has four 120V / 90 Amp that serves four sub panels that transform down to 120V with 20A and 30A outlets in each box. Panels are spaced about 150 feet apart along the perimeter of the Event Area. There is also potable water availability via seven ¾" hose bibs. The asphalt road to the Event Area can be accessed through the main entrance gate to the LCRA, or a side gate adjacent to the Event Area from Santa Ana Road. The dirt parking area can accommodate over 1200 vehicles. Of important issue, is an active Bald Eagle nest adjacent to the Event Area. The nesting eagles are the first offspring producing pair in Ventura County in almost 100 years. The nest is currently situated outside a 500' radius adjacent to the area.

Over the years the Event Area venue has been rented for public events such as large multi-day festivals, and is the venue for the annual Ojai Wine Festival now in the 29<sup>th</sup> year, attracting roughly 2,000 to 4,000 individuals. The Event Area is also rented for private events such as weddings, receptions and company picnics.

**ANALYSIS AND BUDGET IMPACT:**

The current Fiscal Year 2019/20 budget does not include funding for awarding a contract for the Event Area’s conceptual plan. The one bid received, includes a cost of \$139,820 for this project. Funds could be appropriated with Board approval this fiscal year, or requested to be included in next fiscal year’s funding.

**ATTACHMENT A**

