

Casitas Municipal Water District  
RECREATION COMMITTEE  
Agenda  
Brennan/Spandrio  
**January 7, 2019 – 10:00 a.m.**  
Casitas Municipal Water District  
1055 Ventura Ave.  
Oak View, CA 93022

1. Roll Call
2. Public comments.
3. Board/Management comments.
4. Review of Trout Purchase FY 2019/2020 in the amount of \$38,250 from Jess Ranch Fish Hatchery.
5. Consideration of a Wellness Focused Special Event to be held October 16 – 18, 2020.
6. Review Monthly Recreation Report for October and November, 2019.
7. Review of Incidents and Comments.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code. If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance (805) 649-2251 ext. 113. (Govt. Code Section 65954.1 and 54954.2(a). Please be advised that members of the Board of Directors of Casitas who are not members of this standing committee may attend the committee meeting referred to above only in the capacity of observers, and may not otherwise take part in the meeting. (Govt. Code Sections 54952.2(c)(6)

CASITAS MUNICIPAL WATER DISTRICT  
Interdepartmental Memo

DATE: December 31, 2019  
TO: Michael Flood, General Manger  
FROM: Joe Evans, Division Officer  
SUBJECT: **Trout Purchase for FY 2019/2020**

**RECOMMENDATION:**

Staff recommends that the Board of Directors approve the purchase and delivery of live triploid rainbow trout to Lake Casitas for a total amount of \$38,250 from Jess Ranch Fish Hatchery.

**BACKGROUND:**

The purchase of live rainbow trout was budgeted in FY 19/20 in the amount of \$50,000. Bids were solicited from suppliers on the California Department of Fish and Wildlife's 2019 Registered Aquaculturists list and posted on Casitas' website. The total bid request was for an amount of up to \$50,000. The three deliveries, with the exception of one, were to be made up as follows:

- (a) Fish between 3/4 and two (3/4 to 2) pounds per fish.
- (b) Ten to twenty fish between five and ten (5-10) pounds per fish.
- (c) One fish above ten (10) pounds

Two responses were received, neither of which exactly matched the requested quantities and sizes. The lowest bid per pound was from Jess Ranch for a total of \$4.25 per pound, delivering 9,000 pounds for a total of \$38,250. The second bid, from Mount Lassen Trout Farms, had a total per pound price of \$5.00, delivering 10,000 pounds for a total of \$50,000.

The table below breaks down these prices.

ITEM	JESS RANCH	MOUNT LASSEN
3/4 - 2 lb. fish per pound	\$4.25 x 9,000 lbs.	\$5.00 x 6,970 lbs.
5 - 10 lb. fish per pound	Not available	\$5.00 x 3,000 lbs.
10+ lb. fish per pound	Not available	\$5.00 x 30 lbs.
Total Bid Price	\$38,250 for 9,000 lbs.	\$50,000 for 10,000 lbs.

On February 28, 2019. Justice Holloway, Casitas Water District Fisheries Aide completed a site inspection of the Jess Ranch Facility. Justice inspected both visually and by touch, the water inlets, holding pools and water outlets for evidence of Quagga. No evidence of Quagga was found. Justice took a water sample and submitted it for testing. No Quagga was detected in the water sample.

CASITAS MUNICIPAL WATER DISTRICT  
Interdepartmental Memo

**DATE:** 12/19/2019

**TO:** Recreation Committee

**FROM:** Joe Evans, Division Officer

**Copy:** Carol Belser, Park Manager

**SUBJECT: POSSIBLE EVENT IN OCTOBER 2020**

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**RECOMMENDATION**

Review and comment on information of a possible upcoming event in the Lake Casitas Recreation Area (LCRA).

**BACKGROUND AND OVERVIEW**

On September 17, 2019, staff received an event application for a “Wellness Focused Event” to be held October 16 through 18, 2020. The proposed event is to feature wellness based speakers, workshops, art, yoga, and a concert stage at Coyote Launch Ramp. The event applicant will also focus on environmentally friendly practices including water reduction policies.

The event is requested to take place in the back of the LCRA, occupying Campgrounds Grebe, Hawk, Indian, Jay, Kingfisher, Mallard, Osprey, as well as Coyote Launch Ramp, Picnic Area 13, two mini group sites, the Disc Golf Course, and the lands adjacent to the Model Airstrip. The majority of these areas will already be closed for the off-season during the requested dates. The area will also be closed for day use during this event. The estimated additional revenue from this event for camping and user fees is approximately \$17,251.00. This number does not include any additional revenue from ticket sales as outlined in Casitas’ event agreement. Attendance is expected to be somewhere between 1,000 and 1,500. Additionally, no alcohol will be provided and the producers will provide their own internal security for the back of the park.

An event of similar size was held in 2013 over Labor Day weekend. The 2013 event encompassed the same area and was held with minimal demand on staff. As this proposed event will be held in the off-season, these areas would mostly go unused and not generate any additional revenue. Additionally, the LCRA agreement (contract) will require the coordinator to provide security services at their entrance gate, further reducing the requirement of staff time.

The event organizer of this proposed event, Molly Scott, has been involved in producing numerous events including the Malibu Chili Cook-Off sponsored by the Malibu Boys and Girls Club. Staff spoke with Jessica Thomson from the City of Malibu, and she reported the Chili-Cook-Off was well done and the city was very pleased with the events success.

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: December 17, 2019  
TO: Recreation Committee  
FROM: Carol Belser, Park Services Manager  
SUBJECT: Recreation Area Monthly Report for October 2019 and November 2019

Operations, Boating, Incidents



The Ventura County Sheriff's Office held their Search and Rescue training in the Event Area on October 12 (see left photo). The Citrus Coast League Cross Country and Ventura Cross Country Championships were held in the Recreation Area.

The Bureau of Reclamation's Open Space Grant's obligations (grant awarded to the District in June 2015) were completed. The Recreation Department was reimbursed \$49,755 in support funds that offset costs to patrol open space lands and conduct fence repairs. The State of California Division of Boating

and Waterways Aquatic Invasive Species Branch, Quagga and Zebra Prevention Grant Program (grant awarded in 2017) ended the two year grant cycle with the Recreation Department receiving \$57,212.30 in reimbursements for public outreach and education efforts for Quagga and Zebra Mussel prevention. A new grant application was submitted for the 19/20 cycle, but it was not awarded. Staff will submit a new grant application in the upcoming year.

In October 2019, recreational fishing attracted 271 vessels tagged for re-entry into Lake Casitas, 4 passed new invasive mussel inspections, and 8 failed first inspection. There were 32 patrol observations where park staff made customer contact. Park Rangers responded to 30 calls for service and 29 customer service issues. There were 3 medical responses that required transport, 12 disturbances with one requiring support from the Ventura County Sheriff's Office. There were 2 unattended fires, 7 traffic violations with one resulting in support from CHP, 4 parking violations, 2 restricted area violations, 1 boating violation, 0 fishing violations, 3 leash law violations, and 1 body contact with water.

On November 21, 2019, the Lake Casitas Park Rangers attended a co-hosted training by the CIT Program and the Autism Society of Ventura County for First Responders. The 8 hour training gave the First Responder valuable skills on how to de-escalate and recognize a crisis situation involving someone with Autism.

In November 2019, recreational fishing attracted 269 vessels tagged for re-entry into Lake Casitas, 9 passed new invasive mussel inspections, and 6 failed first inspection. There were 55 patrol observations where park staff made customer contact. Park Rangers responded to 29 calls for service

and 42 customer service issues. There were 2 medical responses with one requiring transport, 7 disturbances with 4 requiring support from the Ventura County Sheriff's Office. There were 4 unattended fires, 8 traffic violations with one resulting in support from CHP, 17 parking violations with 2 citations, 8 restricted area violations, 1 boating violation, 0 fishing violations, 1 leash law violation, and no body contacts with water.

Revenue and Visitation

The 2019/2020 unaudited monthly revenue figures for September 2019, and October 2019, are shown below compared to last fiscal year. The fiscal year's total figures will be reported when made available in the respective months (operations, concessions, Casitas Water Adventure, etc.) per the District's Financial Summary generated by the Chief Financial Officer.

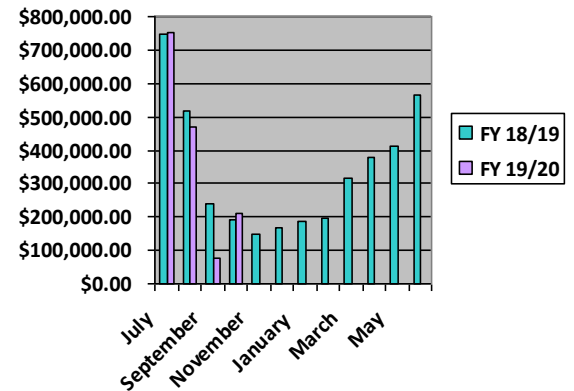
The following is a comparison of visitations\* for September, October and November 2019:

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4  
**Camps** = Campsites occupied + extra vehicles  
**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles  
**Boats** = Daily boats + overnight boats + annual decals + replacement decals.  
**Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

2019/2020	303,608
2018/2019	320,744
%Change	-5.34

	Sept 2019	Sept 2018	August 2019
Visitor Days	44,496	54,936	89,236
Camps	4,327	6,227	9,418
Cars	11,124	13,734	22,311
Boats	127	131	99
Kayaks & Canoes	0	5	2



	Oct 2019	Oct 2018	Sept 2019
Visitor Days	33,424	32,288	44,496
Camps	3,806	3,005	4,327
Cars	8,356	8,072	11,124
Boats	81	87	127
Kayaks & Canoes	0	5	0

	Nov 2019	Nov 2018	Oct 2019
Visitor Days	24,392	31,200	33,424
Camps	3,255	3,677	3,806
Cars	6,098	7,800	8356
Boats	131	130	81
Kayaks & Canoes	0	1	0