

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

May 8, 2013

3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
 - a. Minutes of the April 24, 2013 Board Meeting.

RECOMMENDED ACTION: Adopt Consent Agenda

5. Bills
6. Resolution to release APN 017-0-324-095 from Casitas Municipal Water District Service Area.

RECOMMENDED ACTION: Adopt Resolution

7. Recommend approval of a change order with Olympus Painting in the amount of \$22,239.25 for additional work at the Upper Ojai Reservoir.

RECOMMENDED ACTION: Motion approving recommendation

8. Recommend approval of a change order with AE Group Mechanical Engineers in an amount not to exceed \$8,900.00 to revise and complete plans for replacement of the heating, ventilation and air condition and lighting systems in the District office building.

RECOMMENDED ACTION: Motion approving recommendation

9. Information Items:

- a. Lake Casitas Recreation Area Report for March, 2013.
- b. Investment Report.

10. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
April 24, 2013

A meeting of the Board of Directors was held April 24, 2013 at Casitas' Office, Oak View, California. Directors Hicks, Bergen, Kaiser and Baggerly were present. Director Word was absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There was one staff member and one member of the public in attendance. Director Hicks led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Wickstrum asked that expense reports be submitted as we head towards to end of the fiscal year. Mr. Wickstrum then informed the board that he would be giving a presentation at the watershed council meeting on Thursday night along with other major water purveyors. Director Baggerly mentioned he would be unable to attend that meeting and the OBGMA meeting but that Director Bergen would attend. Mr. Wickstrum then mentioned the leak detection seminar that was being held at the district office on Saturday.

3. Board of Director comments.

Director Baggerly reported that he followed up with another agency that is using the diffuser that was recommended by our Water Quality Supervisor and the response was that the diffuser is working very well.

4. Consent Agenda

ADOPTED

- a. Minutes of the April 10, 2013 Board Meeting.
- b. Minutes of the April 17, 2013 Board Meeting.

The consent agenda was offered by Director Kaiser, seconded by Director Baggerly and passed.

5. Bills

APPROVED

On the motion of Director Kaiser, seconded by Director Bergen and passed, the bills were approved.

6. Committee/Manager Reports

APPROVED FOR FILING

- a. Finance Committee Minutes
- b. Water Resources Minutes

- c. Personnel Committee Minutes
- d. Recreation Committee Minutes

On the motion of Director Baggerly, seconded by Director Bergen and passed, the Committee/Manager reports were approved for filing.

7. Resolution awarding a contract to BC Rincon Construction, Inc. in the amount of \$25,989 for asphalt repair, slurry and striping at district office and treatment plant. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Word

Resolution is numbered 13-17.

8. Recommend approval of a purchase order to Instrument Controls Services in the not to exceed amount of \$28,465 to provide and deliver instrumentation and control panels for Senior Canyon Mutual Water Company's metering vault. APPROVED

On the motion of Director Bergen, seconded by Director Baggerly and passed, the above recommendation was approved.

9. Recommend authorization of and direct the General Manager to execute the Demand Response Sales and Services Agreement with EnerNOC, Inc. APPROVED

On the motion of Director Kaiser, seconded by Director Bergen and passed, the above recommendation was approved.

10. Information Items:

- a. Water Inventory Summary
- b. Lake Casitas Storage Volume Comparison
- c. Investment Report.

11. Adjournment

Director Hicks adjourned the meeting at 3:24 p.m.

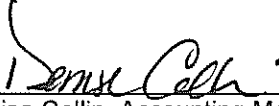
Mary Bergen, Secretary

CASITAS MUNICIPAL WATER DISTRICT**Payable Fund Check Authorization****Checks Dated 4/19/13-5/1/13****Presented to the Board of Directors For Approval May 8, 2013**

Check	Payee			Description	Amount
000404	Payables Fund Account	#	9759651478	Accounts Payable Batch 042313	\$102,235.11
000405	Payables Fund Account	#	9759651478	Accounts Payable Batch 050113	\$453,030.43
					\$555,265.54
000406	Payroll Fund Account	#	9469730919	Estimated Payroll 5/16/13	\$130,000.00
					\$130,000.00
				Total	\$685,265.54

Publication of check register is in compliance with
Section 53065.6 of the Government Code which requires
the District to disclose reimbursements to employees
and/or directors.

The above numbered checks,
000404-000406
have been duly audited is hereby certified as correct.

 5/2/13

Denise Collin, Accounting Manager

Signature

Signature

Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000404	A/P Checks:	015022-015045
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	013843

000405	A/P Checks:	015046-015140
	A/P Draft to P.E.R.S.	050133
	A/P Draft to State of CA	050132
	A/P Draft to I.R.S.	050131
	Void:	015093-015095

The above numbered checks,
have been duly audited are hereby
certified as correct.

 5/2/13

Denise Collin, Accounting Manager

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 04/27/13

Pay Date of 05/02/13

have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 4/29/13
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

5/02/2013 9:05 AM
VENDOR SET: 01 Casitas Municipal Water D
BANK: * ALL BANKS
DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/01/2013			015093		
C-CHECK	VOID CHECK	V	5/01/2013			015094		
C-CHECK	VOID CHECK	V	5/01/2013			015095		

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0		0.00	0.00	0.00
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS	0.00		
		VOID CREDITS	0.00	0.00	
TOTAL ERRORS:	0				
VENDOR SET: 01 BANK: *	TOTALS:	3	0.00	0.00	0.00
BANK: *	TOTALS:	3	0.00	0.00	0.00

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 2

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01412	AARON WALL							
I-Oct 12	Reimburse Expenses 10/12	V	10/31/2012	80.93		013843		80.93
01412	AARON WALL							
M-CHECK	AARON WALL UNPOST	V	4/22/2013			013843		80.93
02514	A & C Auto Body & Paint							
I-032513	Repair Damaged Vehicle at LCRA	R	4/19/2013	1,851.50		015022		1,851.50
01703	ARNOLD LAROCHELLE MATTHEWS							
I-37635	Matter No:5088-008 3/13	R	4/23/2013	15,413.00		015023		
I-37636	Matter No:5088-001 3/13	R	4/23/2013	2,163.00		015023		17,576.00
00018	AT & T MOBILITY							
I-829434088X04142013	PT Wildlife Biol Monthly Cell	R	4/23/2013	11.28		015024		11.28
00756	BOARD OF EQUALIZATION							
I-042213	Use Tax Return 1/1/13-3/31/13	R	4/23/2013	3,147.00		015025		3,147.00
01616	FRED BRENNEMAN							
I-042213	4/14/13-4/27/13	R	4/23/2013	391.00		015026		391.00
02516	Joshua Carmichael							
I-041413	Camping Fee Refund	R	4/23/2013	30.00		015027		30.00
00055	CASITAS BOAT RENTALS							
I-Mar 13 Cafe Passes	Reimburse Cafe Passes	R	4/23/2013	2,407.02		015028		2,407.02
00055	CASITAS BOAT RENTALS							
I-Mar 13 Gas	Gas for Boats at LCRA	R	4/23/2013	1,367.37		015029		1,367.37
02480	David Taussig & Associates, In							
I-1303176	Proj No:12-00046.000	R	4/23/2013	5,301.50		015030		5,301.50
00182	DEWITT PETROLEUM							
I-0029117IN	Gas & Diesel for LCRA	R	4/23/2013	3,936.67		015031		3,936.67
02517	Darrell Jones							
I-041213	Irrigation Controller Rebate	R	4/23/2013	250.00		015032		250.00
00667	Kennedy/Jenks Consultants							
I-72323	Proj#118901000 3/13	R	4/23/2013	443.79		015033		443.79

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00823	POLYDYNE, INC.							
I-793020	Cationic Polymer for TP	R	4/23/2013	15,183.30		015034		15,183.30
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-5956	Gas Tank Inspection, LCRA	R	4/23/2013	210.00		015035		
I-5957	Gas Tank Inspection, Main Yard	R	4/23/2013	210.00		015035		420.00
02475	Rutan & Tucker, LLP							
I-660778	Acct No: 029518-0001	R	4/23/2013	17,083.16		015036		17,083.16
00215	SOUTHERN CALIFORNIA EDISON							
I-041913	Acct#2237011044	R	4/23/2013	23.76		015037		
I-042313	Acct#2266156405	R	4/23/2013	125.34		015037		
I-042313A	Acct#2157697889	R	4/23/2013	779.15		015037		928.25
02152	United Paving Co., Inc.							
I-17626	LCRA Road Maintenance	R	4/23/2013	23,861.82		015038		23,861.82
00247	County of Ventura							
I-040413	Encroachment Permits	R	4/23/2013	440.00		015039		440.00
00248	COUNTY OF VENTURA							
I-IN0111647	Permit for Casitas #1	R	4/23/2013	3,018.77		015040		3,018.77
00250	COUNTY OF VENTURA							
I-IN0111639	Permit for DO Fuel Tanks	R	4/23/2013	2,226.02		015041		2,226.02
01412	AARON WALL							
I-Oct 12	Reimburse Expenses 10/12	R	4/23/2013	Reissue		015042		80.93
00270	WELLS FARGO BANK							
C-040813E	Accrue Sales Tax	R	4/23/2013	9.82CR		015043		
C-040813F	Accrue Use Tax	R	4/23/2013	9.29CR		015043		
C-040813G	Accrue Use Tax	R	4/23/2013	28.35CR		015043		
C-040813H	Credit for Late Fees	R	4/23/2013	49.13CR		015043		
D-040813E	Accrue Use Tax	R	4/23/2013	9.82		015043		
D-040813F	Accrue Sales Tax	R	4/23/2013	9.29		015043		
D-040813G	Accrue Use Tax	R	4/23/2013	28.35		015043		
I-040813	Vehicle Warning Light KitsLCRA	R	4/23/2013	393.10		015043		
I-040813A	EZ Tabs & Code Books for E&M	R	4/23/2013	90.42		015043		
I-040813B	Code Book for E&M	R	4/23/2013	123.99		015043		
I-040813C	Pressure Washer Filter, Garage	R	4/23/2013	134.95		015043		
I-040813E	Diving Fins for LCRA	R	4/23/2013	81.53		015043		774.86

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 4

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02481	Zenco Engineering, Inc.							
I-65182	Remove Asbestos,Dam ValveHouse	R	4/23/2013	1,150.00		015044		1,150.00
00270	WELLS FARGO BANK							
I-04082013	Airfare to Sacramento, GM	R	4/23/2013	435.80		015045		435.80
01380	CHIEF CORPORATION							
C-219735A	Accrue Use Tax	R	4/25/2013	237.29CR		015046		
D-219735A	Accrue Use Tax	R	4/25/2013	237.29		015046		
I-219735	Night Vision Goggles, LCRA	R	4/25/2013	3,163.87		015046		3,163.87
02506	TNVC Inc.							
I-20328G	Helmet, Mount for Googles	R	4/25/2013	558.97		015047		558.97
00004	ACWA/JPIA							
I-May 13	Health Insurance 5/13	R	5/01/2013	109,089.08		015048		109,089.08
00010	AIRGAS USA LLC							
I-9014441641	Refill Oxygen Tanks, Maint	R	5/01/2013	168.52		015049		
I-9014719473	Welding Supplies for Pipelines	R	5/01/2013	62.48		015049		231.00
00022	AMERICAN WATER WORKS ASSOC.							
C-7000640796A	Accrue Use Tax	R	5/01/2013	42.90CR		015050		
D-7000640796A	Accrue Use Tax	R	5/01/2013	42.90		015050		
I-7000640796	Standards Revisions for Eng	R	5/01/2013	572.00		015050		572.00
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7000469757	Pulley Pump Packing for PP	R	5/01/2013	31.07		015051		31.07
00014	AQUA-FLO SUPPLY							
I-423197	Irrigation Parts for DO Office	R	5/01/2013	122.17		015052		
I-439461	PVC for B Camp Hose Bibs	R	5/01/2013	73.27		015052		
I-439603	Tubing for TP Chlorination	R	5/01/2013	87.34		015052		
I-439609	PVC for Camp B Hose Bibs	R	5/01/2013	27.95		015052		
I-440073	PVC for B Camp Conduit	R	5/01/2013	565.58		015052		
I-441795	PVC for OVPP Elec Upgrade	R	5/01/2013	3.45		015052		
I-443664	PVC for Camp B Repairs	R	5/01/2013	50.92		015052		
I-443864	Tubing for OVPP Unit#1	R	5/01/2013	6.97		015052		
I-445426	PVC for Irrigation at LCRA	R	5/01/2013	48.41		015052		986.06
00840	AQUA-METRIC SALES COMPANY							
I-0047499IN	Meters for Service Lines,O&MCS	R	5/01/2013	2,082.76		015053		2,082.76

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 5

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T							
I-000004262671	Local, Regional, Long Distance	R	5/01/2013	777.96		015054		
Acct#C604513638777								
I-000004289636	T-1 Lines, Acct#C602222128777	R	5/01/2013	1,167.33		015054		1,945.29
00030	B&R TOOL AND SUPPLY CO							
I-1259432000201	Cutter for LCRA Maint	R	5/01/2013	20.09		015055		
I-1261762000101	Screwdrivers, Bits for PP	R	5/01/2013	63.97		015055		84.06
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S1895421002	Stainless Steel Pipe, Pipeline	R	5/01/2013	1,253.45		015056		
I-S1896005001	Couplings for Warehouse Stock	R	5/01/2013	31.23		015056		
I-S1907842001	Gaskets, Bushings for OVPP	R	5/01/2013	32.31		015056		1,316.99
00032	BIOVIR LABORATORIES, INC							
I-130347	Giardia/Crypto 3/14/13	R	5/01/2013	396.48		015057		396.48
01062	BP Medical Supplies							
C-B999072A	Accrue Use Tax	R	5/01/2013	54.54CR		015058		
D-B999072A	Accrue Use Tax	R	5/01/2013	54.54		015058		
I-B999072	AED & BP Monitor Parts, LCRA	R	5/01/2013	727.25		015058		727.25
00590	C & S RV							
I-10064583	Pump & Fuse for #81,Water Tank	R	5/01/2013	124.47		015059		124.47
00463	John Deere Financial							
I-105867	Parts for Brush Hog Deck	R	5/01/2013	6.83		015060		
I-99649	Parts for Brush Hog, #114	R	5/01/2013	32.24		015060		39.07
02504	California Truck Equipment Com							
I-3723	Upper Jaw for #69	R	5/01/2013	71.27		015061		71.27
00117	CERTEX USA, INC							
I-1070363600	Nylon Slings for Boom Truck,87	R	5/01/2013	32.31		015062		32.31
00057	CLEAN SOURCE							
I-274759500	Janitorial Supplies LCRA	R	5/01/2013	4,585.78		015063		4,585.78
01843	COASTAL COPY							
I-468983	Copier Usage, LCRA	R	5/01/2013	72.71		015064		
I-468984	Copier Usage Dist Ofc	R	5/01/2013	56.35		015064		129.06
00059	COASTAL PIPCO							
I-S1760806001	O'Rings for Casitas #1	R	5/01/2013	19.08		015065		
I-S1763151001	Tubing for Treatment Plant	R	5/01/2013	75.48		015065		
I-S1763927002	PVC for Treatment Plant	R	5/01/2013	15.73		015065		
I-S1764293001	PVC Cement for Treatment Plant	R	5/01/2013	21.69		015065		131.98

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 6

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00061	COMPUWAVE							
I-SB02073260	Drum Kit for T/P	R	5/01/2013	76.50		015066		76.50
01902	Conaway Ice Inc.							
I-160786	Dry Ice for Fisheries	R	5/01/2013	13.44		015067		
I-9561235	Dry Ice for Fisheries	R	5/01/2013	40.31		015067		53.75
00062	CONSOLIDATED ELECTRICAL							
I-9009675063	Electrical Parts for Telemetry	R	5/01/2013	665.62		015068		
I-9009675929	Electrical Outlets for PP	R	5/01/2013	11.31		015068		676.93
01647	JOEL COX							
I-042913	Treatment Plant Oper II Course	R	5/01/2013	116.55		015069		116.55
01001	CUSTOM PRINTING							
I-122968	Vessel Survey Form #9	R	5/01/2013	213.37		015070		213.37
00081	DELTA LIQUID ENERGY							
I-47973	Fill Propane Tank, Maint Yard	R	5/01/2013	790.44		015071		
I-E003356	Svc Agreement. Leased Tank	R	5/01/2013	80.00		015071		870.44
00182	DEWITT PETROLEUM							
I-0029475IN	Gas for Main Yard	R	5/01/2013	4,687.93		015072		
I-0029695IN	Gas & Diesel for LCRA	R	5/01/2013	2,854.22		015072		7,542.15
01595	DOUBLE R TOWING							
I-4137	Tow #34 from Dam to Rock's	R	5/01/2013	60.00		015073		60.00
00086	E.J. Harrison & Sons Inc							
I-28624	Acct#1C-00053370	R	5/01/2013	114.55		015074		
I-28646	Acct#1C-00054230	R	5/01/2013	2,104.00		015074		2,218.55
10272	ERS INDUSTRIAL SERVICES, INC							
I-98307	Filter Media for TP	R	5/01/2013	9,931.71		015075		
I-98308	Filter Media Cleaning, TP	R	5/01/2013	26,078.34		015075		36,010.05
00095	FAMCON PIPE & SUPPLY							
I-149046	Bolts for UO Res Tank Proj	R	5/01/2013	402.05		015076		
I-149107	Flanged Spools, OVPP Upgrade	R	5/01/2013	612.75		015076		
I-149298	Couplings for Warehouse Stock	R	5/01/2013	499.88		015076		
I-149301	Meter Parts for Warehouse	R	5/01/2013	338.89		015076		1,853.57
00099	FGL ENVIRONMENTAL							
I-302001A	Wet Chemistry-Total P Diss	R	5/01/2013	1,524.40		015077		
I-302541A	EPA 547	R	5/01/2013	446.25		015077		
I-303593A	Wet Chemistry-NO3	R	5/01/2013	61.00		015077		
I-303594A	Metals, Total-Mn	R	5/01/2013	45.00		015077		
I-303817A	Wet Chemistry-NO3	R	5/01/2013	43.00		015077		2,119.65

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 7

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00101	FISHER SCIENTIFIC							
I-4521287	Lab Supplies	R	5/01/2013	411.72		015078		
I-4602747	Lab Supplies	R	5/01/2013	68.59		015078		480.31
01614	FORBESS CONSULTING GROUP, INC							
I-8775	Asbestos Testing, DO Ceiling	R	5/01/2013	520.00		015079		520.00
00104	FRED'S TIRE MAN							
I-65634	Tires for #80, Welding Truck	R	5/01/2013	376.39		015080		
I-65978	Repair Flat #36,Pipeline Truck	R	5/01/2013	15.00		015080		
I-66100	Install Tire, Club Car #A	R	5/01/2013	66.57		015080		457.96
00491	GIBBS INTERNATIONAL TRUCK CTR							
I-435136	Install Data Logger, #80	R	5/01/2013	528.14		015081		528.14
00746	GREEN THUMB INTERNATIONAL							
I-456947	Tree Stump Killer, Dist Maint	R	5/01/2013	38.66		015082		
I-457130	Garden Supplies for Dist Ofc	R	5/01/2013	52.18		015082		
I-464960	Plants for Waterpark	R	5/01/2013	125.55		015082		216.39
00369	HARRINGTON INDUSTRIAL PLASTICS							
I-01377807	Water Quality Meter Calibrate	R	5/01/2013	140.33		015083		
I-01377925	TP Parts, Chlorination System	R	5/01/2013	194.52		015083		334.85
00596	HOME DEPOT							
C-012913	Credit Inv#012913	R	5/01/2013	17.39CR		015084		
I-6011374	Toilets for LCRA Maint	R	5/01/2013	516.24		015084		
I-6011376	Nails for Siding @ Camp B RR	R	5/01/2013	25.56		015084		524.41
00894	HOSE-MAN, INC.							
I-5190647000105	Pump Hose for Pipelines	R	5/01/2013	5.61		015085		5.61
00119	HOUSE SANITARY SUPPLY, INC							
I-099454	Janitorial Supplies for Maint	R	5/01/2013	228.43		015086		228.43
00127	INDUSTRIAL BOLT & SUPPLY							
I-00134147	Nuts & Bolts OVPP Upgrade	R	5/01/2013	114.81		015087		
I-00134375	Wedge Anchors for TP	R	5/01/2013	72.03		015087		186.84
00131	JCI JONES CHEMICALS, INC							
I-577894	Chlorine for TP, CM#577922	R	5/01/2013	1,770.00		015088		
I-578329	Chlorine for TP, CM#578355	R	5/01/2013	1,770.00		015088		
I-579285	Chlorine for TP, CM#579319	R	5/01/2013	1,770.00		015088		5,310.00

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 8

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01022	KELLY CLEANING & SUPPLIES, INC							
I-738631	Janitorial Services, LCRA	R	5/01/2013	280.00		015089		280.00
00199	Kern Turf Supply Inc.							
I-317720	Annual Weather Station Service	R	5/01/2013	2,220.00		015090		
I-317850	Repair Weather Station	R	5/01/2013	628.00		015090		2,848.00
00360	LESLIE'S POOL SUPPLIES, INC							
I-301366056	Flow Meters for Waterpark	R	5/01/2013	264.61		015091		264.61
00151	MEINERS OAKS ACE HARDWARE							
I-546148	Spray Paint, Stencil Kit for PL	R	5/01/2013	17.57		015092		
I-546281	Gopher Trap, Sand Disc for DM	R	5/01/2013	21.40		015092		
I-546433	Long Screws for Ave 2 PP	R	5/01/2013	36.75		015092		
I-546456	Roof Materials Robles Building	R	5/01/2013	102.56		015092		
I-546686	Drill Bit Set, Wood for Fish	R	5/01/2013	29.26		015092		
I-547093	Paint Thinner for Ave 2 PP	R	5/01/2013	6.84		015092		
I-547158	WD-40, Duct Tape for TP	R	5/01/2013	13.70		015092		
I-547332	Sand Paper for Dist Maint	R	5/01/2013	6.84		015092		
I-547383	GFI's for I Showerhouse	R	5/01/2013	37.11		015092		
I-547541	Elbow for Camp B Hose Bibs	R	5/01/2013	0.94		015092		
I-547542	Elbows for Camp B Hose Bibs	R	5/01/2013	8.42		015092		
I-547568	Bolts & Screws for Pipelines	R	5/01/2013	6.45		015092		
I-547599	Cleaning Supplies for LCRA	R	5/01/2013	23.35		015092		
I-547695	Asphalt Patch for LCRA Maint	R	5/01/2013	39.18		015092		
I-547709	Filter for Shop Vac, LCRA Maint	R	5/01/2013	18.26		015092		
I-547745	Paint for Ave 2 PP	R	5/01/2013	29.16		015092		
I-547809	Paint Supplies for Waterpark	R	5/01/2013	38.60		015092		
I-547868	Magnet Hooks for Fairview PP	R	5/01/2013	9.16		015092		
I-548190	Duster, Duct Tape for Waterpark	R	5/01/2013	14.78		015092		
I-548349	Spray Paint for Pipelines	R	5/01/2013	12.41		015092		
I-548453	Hex Bolts for Treatment Plant	R	5/01/2013	2.02		015092		
I-548466	Couplings for Camp B	R	5/01/2013	35.66		015092		
I-548551	Supplies for Maint, Waterpark	R	5/01/2013	72.48		015092		
I-548585	Paint, Canal Station Numbers	R	5/01/2013	10.15		015092		
I-548644	Spray Paint for Pipelines	R	5/01/2013	22.44		015092		
I-548926	Paint Supplies for O&M CS	R	5/01/2013	67.07		015092		
I-548979	Paint Supplies for O&M CS	R	5/01/2013	72.24		015092		
I-549000	GFI's for OVPP Elec Upgrade	R	5/01/2013	32.26		015092		
I-549006	Cleaning Supplies for O&M	R	5/01/2013	13.47		015092		
I-549378	Insect Killer, Thermometer, PP	R	5/01/2013	59.09		015092		
I-549530	Pliers, Springs for LCRA Maint	R	5/01/2013	18.16		015092		
I-549597	Parts for LCRA Maintenance	R	5/01/2013	49.80		015092		
I-549704	Blades for LCRA Maint	R	5/01/2013	31.24		015092		
I-549759	Washers, Clamps for Waterpark	R	5/01/2013	7.74		015092		
I-549825	Roof Tar, Bolts for Pipelines	R	5/01/2013	37.39		015092		
I-549873	Caulk for Pump Plants	R	5/01/2013	4.59		015092		
I-549952	Bits for Treatment Plant	R	5/01/2013	44.29		015092		

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 9

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-549969	Cartridges for Sill Plates,Mnt	R	5/01/2013	6.98		015092		
I-549995	Drill Bit, Magnets, Telemetry	R	5/01/2013	43.17		015092		
I-550464	Janitorial Supplies	R	5/01/2013	2.34		015092		1,105.32
02185	Oasis Technology Inc.							
I-04101310	Ethernet Network for SCADA	R	5/01/2013	11,914.74		015096		11,914.74
00163	OFFICE DEPOT							
I-654782435001	Office Supplies	R	5/01/2013	220.42		015097		220.42
02189	Office Max, Inc							
I-449467	Copy Paper for District	R	5/01/2013	664.14		015098		664.14
00160	OILFIELD ELECTRIC CO, INC							
I-042413	OVPP Electrical Upgrades	R	5/01/2013	110,043.25		015099		
I-2011921	Motor Rebuild for TP	R	5/01/2013	1,288.74		015099		111,331.99
01570	Ojai Auto Supply LLC							
I-272586	Fuse Holder, Switch for #81	R	5/01/2013	10.74		015100		
I-273338	Toggle Switch for #81	R	5/01/2013	8.80		015100		
I-273598	Terminal,Mounting Bolt for #54	R	5/01/2013	6.01		015100		
I-274011	Bulb for #4	R	5/01/2013	2.46		015100		28.01
00165	OJAI LUMBER CO, INC							
I-1304617533	Bolts, Washers for OVPP	R	5/01/2013	2.88		015101		2.88
00602	OJAI TRUE VALUE							
I-42368	Hedge Trimmer, Trash Can, Lab	R	5/01/2013	40.68		015102		40.68
00947	CITY OF OJAI							
I-042213	Encroachment Permit	R	5/01/2013	200.00		015103		200.00
	Grand Ave & Montgomery St							
01627	OSCAR'S TREE SERVICE							
I-10247	Tree Trimming at OVPP	R	5/01/2013	850.00		015104		850.00
02360	Play Smart Surfacing, Inc.							
I-172	Waterpark Structure Pads	R	5/01/2013	4,597.00		015105		4,597.00
01439	PRECISION POWER EQUIPMENT							
I-1908	Line Head for Weedtrimmer, DM	R	5/01/2013	39.76		015106		
I-1911	Chain for Pole Saw, Dist Maint	R	5/01/2013	37.60		015106		
I-1912	Repair Edger for LCRA Maint	R	5/01/2013	37.31		015106		
I-1915	Air Filter for Chain Saw, DM	R	5/01/2013	31.71		015106		146.38

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 10

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02216	Purchase Power							
I-032213	Refill Postage Machine	R	5/01/2013	2,525.00		015107		2,525.00
02519	Earl Rakestraw Sr.							
I-040613	Camping Fee Refund	R	5/01/2013	30.00		015108		30.00
02505	Rob Jones Asphalt							
I-3043	Restripe Main Gate at LCRA	R	5/01/2013	825.00		015109		825.00
00313	ROCK LONG'S AUTOMOTIVE							
I-8336	Fix Parking Brake Cable, #26	R	5/01/2013	138.91		015110		
I-8343	Lube & Oil Change, #27	R	5/01/2013	114.24		015110		
I-8350	Fuel Pump & Filter, #34	R	5/01/2013	720.70		015110		
I-8375	Air Control Valve, #55	R	5/01/2013	234.88		015110		1,208.73
01109	SALVADOR LOERA TRANSPORTATION							
I-12421	Crushed Rock for Dist Maint	R	5/01/2013	700.00		015111		
I-12422	Road Base for Pipelines	R	5/01/2013	446.00		015111		
I-15083	Road Base for LCRA Maint	R	5/01/2013	525.00		015111		1,671.00
01105	SEARS COMMERCIAL ONE							
I-T211445	Fuel Tank for Weedwacker	R	5/01/2013	53.70		015112		53.70
10286	SIEMENS INDUSTRY, INC.							
I-901187812	Maintenance Kits for TP	R	5/01/2013	1,870.86		015113		1,870.86
02003	Sostre & Associates							
I-2213	CMS Fee & Website Hosting	R	5/01/2013	249.00		015114		249.00
00215	SOUTHERN CALIFORNIA EDISON							
I-042713	Acct#2210507034	R	5/01/2013	8,554.30		015115		8,554.30
00223	STOCK BUILDING SUPPLY							
I-4878088600	Siding for Camp B RR	R	5/01/2013	152.60		015116		152.60
01147	SUPERIOR GATE SYSTEMS							
I-2876	Weld Waterpark Structure	R	5/01/2013	300.00		015117		300.00
01696	SUPERIOR MACHINE							
I-2094	Machine Flanges for OVPP	R	5/01/2013	400.00		015118		400.00
01173	TOICO INDUSTRIES, INC.							
C-0121811INA	Accrue Use Tax	R	5/01/2013	25.35CR		015119		
D-0121811INA	Accrue Use Tax	R	5/01/2013	25.35		015119		
I-0121811IN	Chemical for CTs	R	5/01/2013	396.22		015119		396.22

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 11

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02152	United Paving Co., Inc.							
I-17626R	Retention, LCRA Road Maint	R	5/01/2013	6,450.49		015120		6,450.49
00825	USA BLUEBOOK							
I-938994	Lab Supplies	R	5/01/2013	59.89		015121		59.89
00256	VENTURA RENTAL CENTER, INC.							
I-1379393	Rent Excavator for Leak	R	5/01/2013	320.00		015122		
I-141770-3	Sales Tax on Inv#141770-3	R	5/01/2013	66.00		015122		386.00
00258	VENTURA STEEL, INC							
I-139783	Metal for Campsite Markers	R	5/01/2013	19.03		015123		19.03
09955	VENTURA WHOLESALE ELECTRIC							
I-175049	Elbows for OVPP Elec Upgrade	R	5/01/2013	9.68		015124		9.68
00536	Water Resource Engr Associates							
I-201430	Senior Canyon Upgrade	R	5/01/2013	3,791.43		015125		
I-201431	Senior Canyon Upgrade	R	5/01/2013	958.38		015125		4,749.81
02186	Weinerth and Sons Bee Removal							
I-130316	Bee Removal, S/A Parking Lot	R	5/01/2013	125.00		015126		
I-130401	Bees Removed, Camp J-11	R	5/01/2013	150.00		015126		
I-130403	Bees Removed, S/A Ramp Area	R	5/01/2013	150.00		015126		425.00
00271	WEST COAST AIR CONDITIONING							
I-S47395	PM Service, Dist Ofc A/C Unit	R	5/01/2013	185.00		015127		185.00
1	Jennifer & Rob Pecor							
I-000201304240694	TS Refund	R	5/01/2013	133.70		015128		133.70
1	Gidi Cohen							
I-000201304240696	UB Refund	R	5/01/2013	12.69		015129		12.69
1	Seton Grunelsen							
I-000201304240697	UB Refund	R	5/01/2013	10.82		015130		10.82
1	Pacific Properties							
I-000201304240699	UB Refund	R	5/01/2013	64.99		015131		64.99
1	Terrell Riley							
I-000201304240695	UB Refund	R	5/01/2013	17.07		015132		17.07

5/02/2013 9:05 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 12

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-000201304240698 Wells Fargo Bank NA UB Refund	R	5/01/2013	4.32		015133		4.32
1	I-000201304300700 David Remedios UB Refund	R	5/01/2013	26.72		015134		26.72
00124	ICMA RETIREMENT TRUST - 457							
	I-CUI201304300701 457 CATCH UP	R	5/01/2013	634.61		015135		
	I-DCI201304300701 DEFERRED COMP FLAT	R	5/01/2013	2,580.76		015135		
	I-DI%201304300701 DEFERRED COMP PERCENT	R	5/01/2013	128.30		015135		3,343.67
01960	I-MOR201304300701 Moringa Community PAYROLL CONTRIBUTIONS	R	5/01/2013	16.75		015136		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN201304300701 457 CATCH UP	R	5/01/2013	864.53		015137		
	I-DCN201304300701 DEFERRED COMP FLAT	R	5/01/2013	4,810.84		015137		5,675.37
00180	S.E.I.U. - LOCAL 721							
	I-COP201304300701 SEIU 721 COPE	R	5/01/2013	9.50		015138		
	I-UND201304300701 UNION DUES	R	5/01/2013	593.25		015138		602.75
00230	UNITED WAY							
	I-UWY201304300701 PAYROLL CONTRIBUTIONS	R	5/01/2013	45.00		015139		45.00
02119	EP Construction							
	I-042513 Repair Splash Pad	R	5/01/2013	9,760.00		015140		9,760.00
00128	INTERNAL REVENUE SERVICE							
	I-T1 201304300701 Federal Withholding	D	5/01/2013	22,587.94		050131		
	I-T3 201304300701 FICA Withholding	D	5/01/2013	22,918.62		050131		
	I-T4 201304300701 Medicare Withholding	D	5/01/2013	5,359.96		050131		50,866.52
00049	STATE OF CALIFORNIA							
	I-T2 201304300701 State Withholding	D	5/01/2013	7,600.99		050132		7,600.99
00187	CALPERS							
	I-PBB201304300701 PERS BUY BACK	D	5/01/2013	142.74		050133		
	I-PER201304300701 PERS EMPLOYEE PORTION	D	5/01/2013	10,311.56		050133		
	I-PRR201304300701 PERS EMPLOYER PORTION	D	5/01/2013	12,476.02		050133		22,930.32

5/02/2013 9:05 AM
VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 4/19/2013 THRU 5/01/2013

A/P HISTORY CHECK REPORT

PAGE: 13

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
-------------	------	--------	---------------	-------------------	----------	-------------	-----------------	-----------------

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	116	473,867.71	0.00	473,948.64
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	81,397.83	0.00	81,397.83
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	1 VOID DEBITS	80.93		
	VOID CREDITS	80.93	161.86	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	120	555,346.47	0.00	555,346.47
BANK: AP		TOTALS:	120	555,346.47	0.00	555,346.47
REPORT TOTALS:			123	555,346.47	0.00	555,346.47

Void CK#013843 Lost, Reissued on CK#015042 < 80.93 >
555,265.54

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2012/13
July 1, 2012-April 30, 2013

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
07/05/2012	Ken Grinnell	Advanced Water Treatment Class	\$ 130.00
07/05/2012	Brian Taylor	Meals & Water for Crew Working Villanova Break	\$ 108.02
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/21/12	\$ 200.00
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/29/12	\$ 151.88
07/13/2012	Scott Lewis	Lodging CMWD 6/3/12-6/10/12	\$ 500.67
07/13/2012	Scott Lewis	Car Rental CMWD 6/3/12-6/10/12	\$ 342.51
07/13/2012	Scott Lewis	Radio Telemetry Repair	\$ 610.00
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/8/12	\$ 219.17
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/15/12	\$ 258.78
08/09/2012	Scott Lewis	Airfare to CMWD 7/29/12-8/6/12	\$ 421.20
08/09/2012	Steve Wickstrum	Roundtrip Mileage Napa-CSDA 7/15-7/18	\$ 436.23
08/09/2012	Steve Wickstrum	Lodging Napa-CSDA 7/15-7/18	\$ 549.03
08/16/2012	John Parlee	TP Operation Class Registration and Manual	\$ 153.04
08/23/2012	Robert Vasquez	Safety Boots	\$ 170.00
08/29/2012	Ron Yost	Annual Possessory Tax	\$ 530.99
08/31/2012	Mike Shields	Picture Frames for Historic Dam Pictures	\$ 113.63
09/06/2012	Eric Behrendt	Safety Boots	\$ 170.00
09/20/2012	Willis Hand	T5 Renewal of Certification	\$ 105.00
09/20/2012	Scott Lewis	Lodging CMWD 7/29/12-8/6/12	\$ 880.80
09/20/2012	Scott Lewis	Car Rental CMWD 7/29/12-8/6/12	\$ 390.38
09/20/2012	Scott Lewis	Airfare to CMWD 9/8/12-9/14/12	\$ 341.20
10/01/2012	Robert Weinerth	Cash Advance for Travel 10/14/12-10/16/12	\$ 599.25
10/04/2012	Lisa Barbee	Cash Advance for Travel 10/22/12-10/24/12	\$ 818.98
10/04/2012	Scott MacDonald	Safety Boots	\$ 170.00
10/04/2012	Suzi Taylor	Lightsicks, Crayons for Kids at Ojai Days	\$ 100.50
10/04/2012	Suzi Taylor	Reuseable Grocery Bags for Ojai Days	\$ 449.08
10/09/2012	Susan McMahon	Personal Vehicle Mileage Conference 10/3-10/4	\$ 223.00
10/09/2012	Susan McMahon	Lodging CA Lake Mgmt Conference 10/3-10/4	\$ 190.60
10/09/2012	Luke Soholt	Safety Boots	\$ 170.00
10/09/2012	Suzi Taylor	Chapstick for Ojai Days	\$ 147.50
10/09/2012	Suzi Taylor	Chip Bag Clips for Ojai Days	\$ 253.65
10/11/2012	Scott Lewis	Lodging CMWD 9/8/12-9/14/12	\$ 550.91
10/11/2012	Scott Lewis	Car Rental CMWD 9/8/12-9/14/12	\$ 348.17
10/18/2012	Ken Grinnell	Gas Springs for Truck Bed #13	\$ 107.23
10/25/2012	Brian Taylor	Clipboard Storage Boxes	\$ 106.75
10/25/2012	Mike Werber	Safety Boots	\$ 106.19
11/16/2012	Scott Lewis	Airfare to CMWD 10/29/12-11/2/12	\$ 281.20
11/16/2012	Mike Shields	Safety Boots	\$ 139.95
12/05/2012	Carol Belser	Lifeguarding Instructor Course	\$ 105.00
12/05/2012	Suzi Taylor	Calendars, Planners for LCRA	\$ 198.95
12/05/2012	Ron Yost	Safety Boots	\$ 155.46
12/05/2012	Steve Wickstrum	PE License Renewal	\$ 115.00
12/12/2012	Scott Lewis	Lodging CMWD 10/29-11/2	\$ 337.40
12/12/2012	Scott Lewis	Car Rental CMWD 10/29-11/2	\$ 281.07
12/12/2012	Ronald Merckling	Lodging, Parking ACWA Conference 12/4-12/7	\$ 716.52
12/12/2012	Curtis Orozco	Safety Boots	\$ 170.00
12/20/2012	Carol Belser	Lodging DFG Meeting 12/12/12	\$ 111.38
12/20/2012	Bill Hicks	Lodging ACWA Conference 12/4-12/7	\$ 638.52
12/26/2012	Robert Monnier	Lodging, CDPH T5 Panel 12/16-12/18	\$ 207.64

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2012/13
July 1, 2012-April 30, 2013

01/03/2013	Robert Vasquez	Safety Boots	\$	170.00
01/03/2013	Luke Soholt	T3 Certification	\$	100.00
01/03/2013	Scott MacDonald	Water Treatment/Quality Courses	\$	302.00
01/10/2013	Scott Lewis	Airfare to CMWD 12/10/12-12/18/12	\$	311.20
01/10/2013	Scott Lewis	PIT Tag Station Batteries (Powerstride Battery)	\$	180.18
01/10/2013	Scott Lewis	Lodging CMWD 12/10-12/18	\$	692.34
01/10/2013	Scott Lewis	Car Rental CMWD 12/10-12/18	\$	493.31
01/10/2013	John Parlee	Safety Boots	\$	170.00
01/16/2013	Ken Grinnell	Water Distribution Course	\$	161.00
01/24/2013	Michael Gibson	Misc. Equip for Fisheries (Lowes)	\$	131.27
01/24/2013	Michael Gibson	2 Utility Boxes for PIT Tag Antenna	\$	278.33
02/06/2013	Steve Wickstrum	Personal Vehicle Mileage TMDL Meeting 1/14/13	\$	102.83
02/13/2013	Scott Lewis	Airfare to CMWD 1/12-1/21	\$	281.60
02/13/2013	Scott Lewis	Sampling Tubes for Fisheries	\$	221.23
02/13/2013	Scott Lewis	Ship Sampling Solution for Fisheries	\$	155.30
02/13/2013	Scott Lewis	Lodging CMWD 1/12-1/25	\$	1,069.89
02/13/2013	Scott Lewis	Car Rental CMWD 1/12-1/25	\$	541.04
02/13/2013	Scott Lewis	Change Fee-Departing on 1/25	\$	255.00
02/13/2013	Scott Lewis	Airfare CMWD 2/3-2/9	\$	265.50
02/21/2013	Gerardo Herrera	Safety Boots	\$	166.63
02/21/2013	Mark Passamani	Lodging Safety Seminar 2/6-2/7	\$	168.00
02/28/2013	Joel Cox	Safety Boots	\$	123.63
03/06/2013	Suzi Taylor	Grass Seed for LCRA	\$	291.83
03/06/2013	Scott Lewis	Lodging CMWD 2/10-2/16	\$	432.63
03/06/2013	Scott Lewis	Car Rental CMWD 2/10-2/16	\$	388.99
03/06/2013	Scott Lewis	Airfare CMWD 3/3-3/14	\$	261.60
03/21/2013	Scott MacDonald	Advance for AWWA Conference	\$	413.00
03/21/2013	Mike Shields	T5 Certification Renewal	\$	105.00
03/21/2013	Luke Soholt	Advance for AWWA Conference	\$	413.00
03/27/2013	Michael Gibson	Waders for Fisheries	\$	466.20
03/27/2013	Michael Gibson	Monitor for Fish Counter	\$	119.49
04/08/2013	Scott MacDonald	Round Trip Mileage AWWA Conference	\$	367.25
04/12/2013	Scott Lewis	Field Backpack, Deet	\$	155.51
04/12/2013	Scott Lewis	Lodging CMWD 3/3/13-3/13/13	\$	724.80
04/12/2013	Scott Lewis	Car Rental 3/3/13-3/14/13	\$	375.68
04/12/2013	Scott Lewis	Overnight Shipping of Lab Samples	\$	115.50
04/12/2013	Scott Lewis	Airfare CMWD 4/7/13-4/12/13	\$	356.60
04/12/2013	Scott Lewis	Winter Term Tuition	\$	1,753.57

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVEN E. WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: ADOPT RESOLUTION TO RELEASE APN 017-0-324-095 FROM CASITAS MUNICIPAL WATER DISTRICT SERVICE AREA
DATE: MAY 1, 2013

Recommendation

Adopt resolution to release APN 017-0-324-095 from Casitas Municipal Water District service area provided APN 017-0-324-095 is formally annexed into Ventura River County Water District service area.

Background and Discussion

APN 017-0-324-095 is located on the northwest corner of Ojai Avenue (Highway 33) and Hermosa Road. The lot is currently vacant. The lot is within Casitas' service area. In order for the property owner to obtain Casitas water, the owner would have to construct a water service lateral from Casitas' pipe line to the property, a distance of about 400 feet. The owner would have to obtain easements from CALTRANS and Ventura County for the pipeline.

Ventura River County Water District serves the community adjacent to the property and could serve this parcel in a simpler fashion. Ventura River County Water District is willing to serve this parcel, however, Casitas must release the parcel first and then Ventura River County Water District must formally annex the parcel into Ventura River County Water District's service area.

A map is attached depicting the location of the parcel and the location of Casitas' closest pipe line.

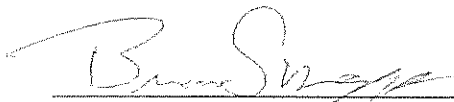
OJAI VALLEY INN & SPA

April 18, 2013

Board Members
Casitas Municipal Water District
1055 Ventura Ave
Oak View, CA 93022

Dear Board Members,

OVIS Land, LLC requests to have Casitas Water relinquish its rights to service the property located on Hermosa Road APN 017-0-324-095 to Ventura River Water District in order to make water service more achievable.



OVIS Land, LLC



017-0-324-095

HWY 33

Villanova Main

Hermosa Rd

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION RELEASING APN 017-0-324-095 FROM CASITAS MUNICIPAL WATER DISTRICT SERVICE AREA

WHEREAS, there are established service areas for all water purveyors, and

WHEREAS, it would be difficult for the District to provide water service to APN 017-0-324-095, and

WHEREAS, Ventura River County Water District can serve APN 017-0-324-095 easily, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. Releases APN 017-0-324-095 from the Casitas Municipal Water District service area contingent on APN 017-0-324-095 being formally annexed into Ventura River County Water District service area.

ADOPTED this 8th day of May, 2013.

James W. Word, President
Casitas Municipal Water District

ATTEST:

Mary Bergen, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: TODD EVANS, ASSISTANT ENGINEER
SUBJECT: AUTHORIZE THE GENERAL MANAGER TO SIGN CHANGE ORDER NO. 1
WITH OLYMPUS PAINTING IN THE AMOUNT OF \$22,239.25 FOR
ADDITIONAL WORK AT THE UPPER OJAI RESERVIOR
DATE: APRIL 30, 2013

RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to sign Change Order in the amount of \$22,239.25.

BACKGROUND AND DISCUSSION:

The Upper Ojai Reservoir is a 1.8 million gallon steel tank. The contract to paint and repair the interior of the tank was awarded to **Olympus and Associates** of Reno in the amount of \$289,362.25. The majority of the extra work is to paint the exterior of the tank. Vandalism and normal wear and tear has caused the exterior tank coating to fail on the roof and the side of the tank allowing the tank to rust in places. Staff recommends painting the exterior now to prevent further deterioration. Other additional work items were added to the contract and some items were deleted for credit. The \$22,239.25 represents the cost difference between the additional work and the credits.

The \$26,000 to paint the entire exterior of the tank rather than spot coating of the damage is recommended because of the extent of the rusting on the roof. By the time the contractor finished coating the roof and the rust spots on the side of the tank, the tank would be about 50% complete. The 10 year capital budget includes coating the exterior of this tank. It makes sense to complete the exterior coating now while the contractor is mobilized. The cost for the exterior coating is less than the amount budgeted in the 10 year budget for this work.

Please see the following table for added work items and credits:

ITEM	DESCRIPTION OF WORK	NEW WORK OR CREDIT ()
1	#6 – Conduit Strut – Deleted Item Credit	(\$1,380.00)
2	#8 – 22’ C - Channel – Deleted Item Credit	(\$3,823.75)
3	#9 – 26’ C – Channel – Deleted Item Credit	(\$5,129.00)
4	#10 – Steel Brackets – Deleted Item Credit	(\$3,072.00)
5	100% Solids Paint – Added Item	\$4,444.00
6	New Roof Hatch – Added Item	\$3200.00
7	Exterior Piping Coated – Added Item	\$2000.00
8	Exterior of the Tank Coated – Added Item	\$26,000.00
	TOTAL CHANGE ORDER	\$22,239.25

The FY 2012-13 Budget allocated \$370,000 for the coating work and the temporary tanks. The temporary tanks and piping have cost approximately \$201,000, about \$40,000 more than was estimated. This makes the project approximately \$121,000 **over budget**. The cost to paint this reservoir is significantly higher than the costs we have been receiving for previous reservoir painting projects. As a comparison, the almost twice as large Oak View Reservoir cost Casitas only \$260,637.39 to coat.

Staff is recommending authorizing the change order at this time as being a sound long term investment in maintaining Casitas' water facilities.



CASITAS MUNICIPAL WATER DISTRICT

CHANGE ORDER NO. 1

Spec No. 12-356

DATE: April 29, 2013

PROJECT: Upper Ojai Reservoir	P.O. No. 8306 & 8875
CONTRACTOR: Olympus and Associates, Inc	
ADDRESS: P.O. Box 8015 Reno, NV 89507-8015	

ITEM	DESCRIPTION OF WORK	QUANTITY	UNIT PRICE	TOTAL
1	#6 – Conduit Strut – Deleted Item Credit			(\$1,380.00)
2	#8 – 22' C - Channel – Deleted Item Credit			(\$3,823.75)
3	#9 – 26' C – Channel – Deleted Item Credit			(\$5,129.00)
4	#10 – Steel Brackets – Deleted Item Credit			(\$3,072.00)
5	100% Solids Paint – Added Item			\$4,444.00
6	New Roof Hatch – Added Item			\$3200.00
7	Exterior Piping – Added Item			\$2000.00
8	Exterior of the Tank – Added Item			\$26,000.00

TOTAL AMOUNT OF CHANGE ORDER NO. 1 \$22,239.25ORIGINAL PURCHASE ORDER AMOUNT \$289,362.25PREVIOUS APPROVED CHANGE ORDER AMOUNTS \$ - 0 -NEW CONTRACT AMOUNT \$311,601.50EXTENSION OF CONTRACT TIME -0- DAYS

APPROVED: _____

Steven E. Wickstrum
GENERAL MANAGER

ACCEPTED:

By: _____ DATE: _____

Name Printed _____

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: AUTHORIZE THE GENERAL MANAGER TO SIGN CHANGE ORDER NO. 1 FOR HVAC AND LIGHTING DESIGN
DATE: APRIL 30, 2013

RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to sign Change Order No. 1 with AE Group Mechanical Engineers in an amount not to exceed \$8,900.00 to revise and complete plans replace the Heating, Ventilation and Air Conditioning (HVAC) and lighting systems in the Casitas Municipal District office building.

BACKGROUND AND DISCUSSION:

The Casitas office building primary HVAC system is now over 25 years old and subject to numerous breakdowns. The lighting system is even older and bulbs for the upstairs fixtures will no longer be manufactured in the near future. A preliminary report recommended that both systems be replaced with modern efficient systems.

The lighting plans originally envisioned replacing the existing lighting and controls with updated fluorescent lighting fixtures. Recently the cost for LED lighting has dropped significantly, making LED lighting cost effective as a replacement for older fluorescent lighting. LED lighting lamps only require replacement every ten years or more and LED lamps have simpler control wiring. SCE also provides for greater rebates when installing LED lighting.

The Change Order will provide for the revision of the drawings to require LED lighting and suitable controls. The change order will also provide for the separation of the construction documents to allow Casitas to construct the lighting, service panel replacement and HVAC replacement under separate contracts. The original design contract for the HVAC and lighting replacement was for a not to exceed amount of \$59,500.00. The change order will bring the total contract amount to \$68,400.00.

The FY 2012-13 Budget included \$150,000 to complete design of the HVAC and lighting systems and install the new lights.

CASITAS MUNICIPAL WATER DISTRICT
CHANGE ORDER NO. 1

DATE: April 30, 2013

PROJECT: DESIGN SERVICES-DISTRICT OFFICE HVAC & ELECTRICAL UPGRADES -P.O. No. 13907
CONSULTANT: AE Group Mechanical Engineers, Inc.
ADDRESS: 838 Front St., Ventura, CA 93001

ITEM	DESCRIPTION OF WORK	UNIT PRICE	TOTAL
1	Revise electrical drawings and specifications to require LED lighting with controls for replacement lighting. Revise drawing to phase the project to meet budget limitations. All changed items in accordance with letter proposal date April 19, 2013 from AE Group.		\$8900.00

TOTAL AMOUNT OF CHANGE ORDER NO. 1 \$8900.00

ORIGINAL PURCHASE ORDER AMOUNT \$59,500.00

PREVIOUS APPROVED CHANGE ORDER AMOUNTS -0-

NEW CONTRACT AMOUNT \$68,400.00

EXTENSION OF CONTRACT TIME -0- DAYS

CASITAS MUNICIPAL WATER DISTRICT

APPROVED: _____
Steven E. Wickstrum
GENERAL MANAGER

ACCEPTED:

By: _____ DATE: _____

Name Printed _____

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: April 25, 2013

TO: Steve Wickstrum, General Manager

FROM: Carol Belser, Park Services Manager

SUBJECT: Recreation Area Monthly Report for March 2013

Visitation Numbers

The following is a comparison of visitations for March 2013:

	March 2012	March 2013	February 2013
Visitor Days	37,276	56,280	26,004
Camps	2,576	4,184	1,673
Cars	9,319	14,070	6,501
Boats	489	485	274
Kayaks & Canoes	5	11	9

Fiscal Year to Date Visitation	
2011/2012	466,964
2012/2013	441,120
% Change	-5.534

Boating

There were 18 cables sold for new inspections, 36 boats were re-inspected and a total of 1,013 boats were retagged. Twenty-four failed the first inspection.

Shoreline fishing at night was held March 22 and 23.

Indian Mesa Cove was closed off for the annual bass spawn March 1. It will remain closed off until May 31st.

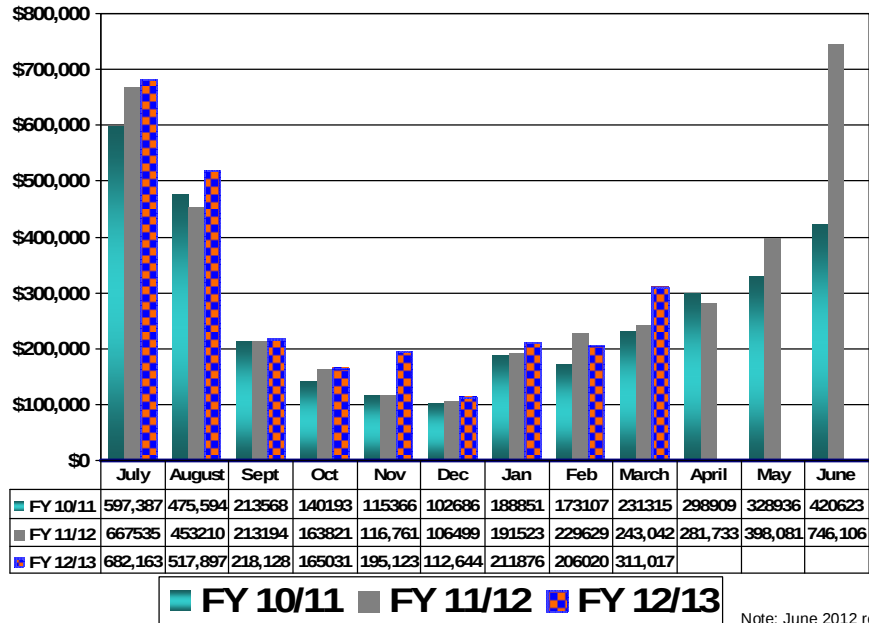
Incidents

There were several incidents in the month of March that required assistance from outside agencies: a bicycle accident, a fall, two evictions, animal cruelty, and an alleged hit and run customer suspect. There was also a non-injury boat beaching incident that did not require outside agency assistance.

Revenue Reporting

The figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



Note: June 2012 revenue included \$128,000 grant reimbursement from BOR and \$80,000 from Boating Waterways for a Patrol Vessel

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
05/02/13**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR BK	31331VK96	06/30/2014	\$982,196.19	\$982,600.08	5.650%	04/01/2013	5.89%	418
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,389,777.16	\$1,389,393.00	1.625%	10/03/2012	8.33%	2202
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$736,946.40	\$728,436.80	5.625%	01/16/2013	4.37%	2919
*TB	Federal Home Loan Bank	3133XKTV7	06/13/2014	\$983,458.00	\$983,722.85	4.875%	04/01/2013	5.90%	401
*TB	Federal Home Loan Bank	3133XLWN1	09/12/2014	\$993,034.16	\$992,886.60	5.250%	04/01/2013	5.95%	490
*TB	Federal Home Loan Bank	3133XSP930	12/13/2013	\$707,884.93	\$712,796.00	3.125%	07/01/2010	4.27%	221
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$712,965.15	\$737,968.00	2.875%	07/01/2010	4.43%	760
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$749,817.33	\$777,987.00	4.750%	07/19/2010	4.67%	915
*TB	Federal Home Loan Bank	3134G34WJ	08/28/2014	\$999,059.16	\$999,352.92	0.375%	04/01/2013	5.99%	476
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$693,436.61	\$704,787.70	1.375%	03/12/2012	4.23%	1273
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,164,635.11	\$1,197,890.00	5.125%	01/03/2012	7.18%	1635
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/2013	\$708,351.75	\$711,340.00	4.125%	07/01/2010	4.27%	145
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/2014	\$712,366.47	\$723,933.00	3.000%	07/01/2010	4.34%	446
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$210,152.49	\$210,936.00	2.375%	02/11/2013	1.27%	3131
*TB	Federal Natl MTG Assn	31398AYY20	09/16/2014	\$713,018.85	\$727,433.00	3.000%	07/01/2010	4.36%	494
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,123,473.84	\$1,244,531.24	1.375%	07/06/2010	7.46%	1873
*TB	US Treasury Notes	912828JW10	12/31/2013	\$701,792.41	\$706,398.00	1.500%	07/01/2010	4.24%	239
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$706,612.58	\$721,385.00	2.125%	07/01/2010	4.33%	568
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,108,550.23	\$1,267,709.02	1.375%	07/01/2010	7.60%	2413
Accrued Interest					\$152,458.85				
Total in Gov't Sec. (11-00-1055-00&1065)				\$16,097,529	\$16,673,945			88.51%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$444	\$444	0.35%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,164,574	\$2,164,574	0.65%	Estimated	11.49%	
TOTAL FUNDS INVESTED				\$18,262,547	\$18,838,963			100.00%	
Total Funds Invested last report				\$18,265,460	\$18,828,775				
Total Funds Invested 1 Yr. Ago				\$14,521,776	\$14,888,732				
****	CASH IN BANK (11-00-1000-00) EST.			\$768,445	\$768,445				
	CASH IN Western Asset Money Market			\$1	\$1	0.010%			
	CASH IN PIMMA Money Market			\$0	\$0	0.000%			
TOTAL CASH & INVESTMENTS				\$19,030,993	\$19,607,409				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$18,392,904	\$18,759,860				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.