

CASITAS MUNICIPAL WATER DISTRICT
EXECUTIVE COMMITTEE

Agenda

Baggerly/Brennan
February 14, 2020 - 10:00 A.M.
District Office
1055 Ventura Ave.
Oak View, CA 93022

1. Roll Call
2. Public Comments
3. Board Comments
4. General Manager Comments
5. Review of the proposed Casitas Municipal Water District Unmanned Aircraft System (UAS/Drone) Policy.
6. Review of the 2020 Board of Directors Priority List.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code. If you require special accommodations for attendance at or participation in this meeting, please notify our office in advance (805) 649-2251 ext. 113. (Govt. Code Section 65954.1 and 54954.2(a)). Please be advised that members of the Board of Directors of Casitas who are not members of this standing committee may attend the committee meeting referred to above only in the capacity of observers, and may not otherwise take part in the meeting. (Govt. Code Sections 54952.2(c)(6))

CMWD Policy 2020-01

Unmanned Aerial System Policy

01.1 Adoption

It is the policy of the Casitas Municipal Water District's Board of Directors to review and adopt an Unmanned Aerial System (UAS) Policy.

01.2 Statement

Casitas Municipal Water District (District) will permit the use of a UAS for the purpose of conducting the business of the District. The UAS policy pertains to operations by District employees or by contractors or consultants working on behalf of the District.

For UAS operation District employees must comply with the requirements of the Federal Aviation Administration (FAA) which includes:

- Registration with the federal government in accordance with 14 part 107.13 and 14 part 91.203(a)(2);
- UASs must be under fifty-five (55) pounds;
- UASs must be operated in Class G Airspace;
- UASs must be operated in a manner that does not interfere with the operations and traffic patterns at airports, heliports, or seaplane bases;
- UASs must be kept in the line of sight of the operator at all times;
- UASs cannot fly above 400 feet above ground level;
- UASs must remain at speeds below 100 miles (87 knots) per hour;
- UASs must yield the right of way to any and all manned aircraft;
- UASs must not be flown over people unless that person is participating in the operation of the UAS, or that person is located under a covered structure or inside a stationary vehicle that can provide reasonable protection from a falling UAS;
- UASs must not take off from a moving land or water-borne vehicle unless the UAS is flown over a sparsely populated area and is not transporting another person's property for compensation or hire;
- UAS operators must comply with the FAA's airspace restrictions;
- UAS operators should take all reasonable measures to ensure that the privacy of individuals is not violated;
- The UAS operator must comply with 14 CFR part 107.49 by conducting

preflight inspections, including, but not limited to assessing the local weather conditions and appropriately operating the UAS under such weather conditions;

- In the event of an accident, the UAS operator must immediately notify the District by submitting an incident report.

District staff may utilize an unmanned aerial system for inspection, investigation, training, and communication purposes. The UAS will not be used to focus in on a specific private property or a specific person located on private property unless permission has been granted by the property owner and/or person(s), or where an individual has a reasonable expectation of a reasonable amount of privacy, such as when walking on a public street.

District staff must obtain the approval of the General Manager to operate the UAS on property adjacent to a parcel zoned residential or a public street.

2020 Draft Board Priorities List

Category: Board Policy

		<u>Complete?</u>	<u>Status/Disposition</u>	<u>Result</u>
1	Adjudication			
2	Develop 'No Surplus Water' Ordinance			
3	Develop Policy for Changing from One Conservation Stage to Another			
4	Public Relations Analysis including Public Expectations & Social Media Outreach/ Develop Proactive Public Relations Stance			
5	Review of Improvements, Fees, and Accounting Methods at the Lake Casitas Recreation Area			
6	Review Rates & Regulations along with the Water Efficiency Allocation Program (WEAP)			

Category: Admin

		<u>Complete?</u>	<u>Status/Disposition</u>	<u>Result</u>
1	Funding process and contracts. (Simplification of terminology). Contract = services, Purchase orders = materials (5) (90 days)			
2	Review of Administration Building Maintenance			
3	Review of major projects with focus on deferred maintenance issues/Develop prioritization of projects			
4	Completion of 2020 Water Rate Study			
5	Robles Forebay Cleanout Completion			
6	More monitoring and updates to the website			
7	Ongoing meetings between Board Members and General Manager			
8	Completion of Mitigation along Santa Ana Road N/O Hwy 150			
9	Monitor/Replenish District Reserves			
10	Review Installation of Smart Meters			

Category: Water Security Items

		<u>Complete?</u>	<u>Status/Disposition</u>	<u>Result</u>
1	Focus on local water resources for water security projects. (5)			
2	Provide policy for avoiding Stage 5 restrictions./ Detailed emergency plan for when Lake Casitas reaches minimum pool including skeleton of plan./ Plan for what happens if water security projects do not work out that can be communicated to the public. (4)			
3	Complete Comprehensive Water Resources Plan./ Need timeline for CWRP. Economic concept review of costs of water security projects and gauge public support for those costs. (5)			
4	Board review of Kear recommendations from 2016./ Publish summary from 2016 study and how priorities were reached (review full presentation)./ Review 2016 plan for costing information plan./ Public communication about 2016 study and messaging connected to it. (5)			
5	Peer review for Verbo/HoBo projects (5).			
6	Comprehensive Water Resources Plan			
7	Implementation Plan for Comprehensive Water Resources Plan to address shortfall			
8	Pursue Countywide Water Plan with other Public Entities			
9	Ventura-Santa Barbara Interconnection			

Adjudication

Comprehensive Water Resources Plan - Adopt - Gap Analysis
Dealing with possible CWRP shortfall
No Surplus Water Ordinance
Policy for changing WEAP Stages from One Level to Another

Public Relations Analysis - Committee Item??

What does the public expect from Casitas? Social Media?
Improvements at the LCRA, accounting, fees
Admin Building Maintenance
Continuing with major project focus

Review Installation of Smart Meters

Review water services agreement with the City of Ventura
Pursue Countywide water plan with Calleguas/Ventura/Others
Robles forebay cleanout completion
Ventura-Santa Barbara Interconnection
Review of information on the website/more regular attention to the website

Ongoing meetings with General Manager One-on-One

Teague Watershed & Santa Ana Road
Timely public relations work/ proactive stance
Watch budget reserves/replenishment
Water rate study
Deferred maintenance prioritization