

# Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT  
March 12, 2014  
3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
  - a. Minutes of the February 26, 2014 Board Meeting.
5. Bills
6. Recommend approval to forward the Request for Easement Relocation by Rancho Matilija Mutual Water Company to the Bureau of Reclamation.

RECOMMENDED ACTION: Motion approving recommendation

7. Ad Hoc Quagga Mussel Committee Report.

At the request of Director Russ Baggerly, this item is placed on the Board Agenda for March 12, 2014, for consideration and direction by the Board of Directors.

- a. An Informational Resolution to Review Implications of Maintaining, Storing and Releasing Quagga Mussels and/or Other Invasive (Non-Native) Species into Surface Waters of Ventura County
- b. Letter to Federal Energy Regulatory Commission and National Marine Fisheries Service. Subject: Request to Apply the Intent of Executive Order 13112 to Help Prevent Intrusion of Quagga Mussels into the Santa Clara River.

8. Information Items:

- a. Recreation Area Report for January, 2014.
- b. Letter from John Laird, Secretary for Natural Resources regarding Quagga Mussels in Lake Piru.
- c. Water Resources Committee Minutes.
- d. Recreation Committee Minutes
- e. Water Consumption Report.
- f. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- g. Investment Report.

9. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State Water Company v. Casitas Municipal Water District. Case Number: 56-2013-00433986-CU-WM-VTA.
- b. Conference with Legal Counsel – Anticipated Litigation (subdivision (b) of Section 54956.9, Government Code). One case.
- c. Public Employee Performance Evaluation (Govt. Code Sec. 54957)  
Title: General Manager

10. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
February 26, 2014

A meeting of the Board of Directors was held February 26, 2014 at Casitas' Office, Oak View, California. Directors Hicks, Baggerly and Word were present. Directors Bergen and Kaiser were absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, Bob Krimmer. There were two staff members and one member of the public in attendance. President Hicks led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None.

2. General Manager comments.

Mr. Wickstrum informed the board that the Turf Replacement class had over 90 participants. Additional conservation sessions will be held May 17<sup>th</sup> and August 16<sup>th</sup>. He went on to discuss the rain that is predicted, mentioning that Robles is ready for diversions and that the Fisheries Biologist will be here over the weekend to look at impediments if we get some surface flows.

We have a new hire for the Maintenance Foreman in Recreation, Tim Lawson. Tim worked for us when we initially started the waterpark and he was in charge of the original play structure. He left for 14 years and has come back. It is good to get Tim back and he brings the knowledge of what is out there. By Monday we will have filled the rest of the full-time positions at Recreation.

Budget reviews are being conducted this week. Staff is doing a conscientious effort and we are making good headway on the budget.

3. Board of Director comments.

Director Word reported on his attendance at the Ventura Chamber Taskforce meeting where Shauna Epstein gave a presentation on water supply for the City of Ventura. There were some surprising comments. Their lone well in the Ventura River is operating at 20%. They can only pump 5 – 6 hours a day. The new well on the east side is still waiting for a structure to be built over it as that was the agreement so it will be a year before there is any production out of that. One of the comments was in terms of conservation and they stated they have available water saving devices if you live in the Casitas district. The only thing they have is what is coming from us. Monday night at the State of the City meeting they really concentrated on the six year improvement plan which is dealing with roads and construction. Nothing was said about water supply at that meeting. The message is not going out to the population that the city has real issues with water.

Director Baggerly asked to see immediate testing on the noise abatement installation. Mr. Wickstrum reminded the board that it would not be shipping until March 10<sup>th</sup>.

4. Consent Agenda ADOPTED

- a. Minutes of the February 12, 2014 Board Meeting.

The Consent Agenda was offered by Director Word, seconded by Director Baggerly and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser, Bergen

5. Bills APPROVED

On the motion of Director Baggerly, seconded by Director Word and passed by the following roll call vote, the bills were approved.

AYES:	Directors:	Word, Baggerly, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser, Bergen

6. Recommend authorizing the General Manager to approve Change Order No. 6 for the Villanova Reservoir Repair and Interior Coating, Specification 13-367, in the not to exceed amount of \$44,000 to coat the exterior of the reservoir. APPROVED

On the motion of Director Baggerly, seconded by Director Word and passed by the following roll call vote, the above recommendation was approved.

AYES:	Directors:	Word, Baggerly, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser, Bergen

7. Quagga mussel updates, discussion and direction to staff.

Director Baggerly provided a report from the Quagga Mussel ad hoc committee. Some of the items included modernizing the boat inspection protocols and hiring a boat inspection specialist to train staff on finding hidden water. Director Baggerly provided a name to the Park Services Manager. Director Baggerly explained that plankton tows and reviews of monitoring points are on a schedule and we will bring back how they are doing. He expects that courtesy calls have been made to the Sheriff and US Forest Service to keep an eye out on the perimeter for suspicious activities. Eloise Tavares with Fish & Wildlife had stated the Irvine Water's Quagga Mussel Containment Monitoring Program is the best they have received so far. It is suggested that Steve look for a consultant to develop one for us so that we would be ready. We equipped our

staff with a better set of tools and ideas on how to inspect the boats with better lights, a hand held camera with the flexible point to go inside the bilge hole for new boat inspections. As quality assurance and quality control random samples will be taken of bilge water to make sure we are safe. Director Word asked if there was a way to tell if it is Casitas water in there. Director Baggerly said there is no way to track that. Director Word asked what the point in checking that is. Director Baggerly said to see if anyone has circumvented the program.

Director Baggerly stated the next ad hoc meeting is March 4 at 3:00 p.m. I expect there are some issues that will come back to the board for your review.

President Hicks added that he read an article in the NY Times on the use of biocides for treatment. Director Baggerly added we have heard about it for a number of years but it is taking a long time to get through the FDA. Quagga Mussels and Climate change are the two most threatening things that are going on. Director Word asked what the intent on the information that was provided is. Director Baggerly said the ad hoc committee will make recommendations to the board.

8. Information Items: APPROVED
- a. Finance Committee Minutes.
  - b. Investment Report.

On the motion of Director Word, seconded by Director Baggerly and passed, the Information Items were approved for filing.

AYES: Directors: Word, Baggerly, Hicks  
NOES: Directors: None

President Hicks moved the meeting to closed session at 3:22 p.m. regarding Closed Session Item 9 a. Item 9 b is tabled.

9. Closed Session
- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State Water Company v. Casitas Municipal Water District. Case Number: 56-2013-00433986-CU-WM-VTA.
  - b. Public Employee Performance Evaluation (Govt. Code Sec. 54957)  
Title: General Manager TABLED

President Hicks reconvened the meeting to regular, open session at 3:35 p.m. with Mr. Krimmer stating no action was taken in closed session.

10. Adjournment

President Hicks adjourned the meeting at 3:36 p.m.

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Pete Kaiser, Secretary

CASITAS MUNICIPAL WATER DISTRICT  
 Payable Fund Check Authorization  
 Checks Dated 2/21/14-3/5/14  
 Presented to the Board of Directors For Approval March 12, 2014

Check	Payee			Description	Amount
000473	Payables Fund Account	#	9759651478	Accounts Payable Batch 022614	\$27,825.63
000474	Payables Fund Account	#	9759651478	Accounts Payable Batch 030514	\$627,069.45
					\$654,895.08
000475	Payroll Fund Account	#	9469730919	Estimated Payroll 3/20/14	\$120,000.00
					\$120,000.00
				Total	\$774,895.08

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000473-000475 have been duly audited is hereby certified as correct.

*Denise Collin*  
 Denise Collin, Accounting Manager *3/6/14*

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature


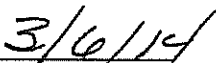
# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000473 A/P Checks: 017399-017417  
A/P Draft to P.E.R.S.  
A/P Draft to State of CA  
A/P Draft to I.R.S.  
Voids:

000474 A/P Checks: 017418-017503  
A/P Draft to P.E.R.S. 030543  
A/P Draft to State of CA 030542  
A/P Draft to I.R.S. 030541  
Void: 017460-017461

The above numbered checks,  
have been duly audited are hereby  
certified as correct.

   
\_\_\_\_\_  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 03/01/14  
Pay Date of 03/06/14  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 3/3/14  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature



3/05/2014 1:35 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 2/21/2014 THRU 3/05/2014

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	3/05/2014			017460		
C-CHECK	VOID CHECK	V	3/05/2014			017461		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	2	0.00	0.00	0.00
BANK: * TOTALS:	2	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00270	WELLS FARGO BANK							
I-021014a	WQ Chemicals for Fisheries	R	2/21/2014	123.83		017399		
I-021014b	Lids for Recycling Bins, LCRA	R	2/21/2014	235.62		017399		
I-021014c	Letter Opener for Admin	R	2/21/2014	282.58		017399		
I-021014d	Monthly Credit Card Charges	R	2/21/2014	2,414.80		017399		3,056.83
01703	ARNOLD LAROCHELLE MATTHEWS							
I-40297	Matter No#5088001 1/14	R	2/26/2014	3,345.00		017400		
I-40298	Matter No#5088012 1/14	R	2/26/2014	1,710.00		017400		5,055.00
00821	BEST BEST & KRIEGER LLP							
I-719813	Matter #8235600002 1/14	R	2/26/2014	402.00		017401		402.00
00057	CLEAN SOURCE							
I-280699800	Janitorial Supplies, LCRA	R	2/26/2014	1,340.11		017402		1,340.11
02034	D.K. Mechanical							
I-2889	Leak Repair, JD Eq#111	R	2/26/2014	300.00		017403		300.00
00076	DEKREEK TECHNICAL SERVICES							
I-64022	Tank Farm Modifications, TP	R	2/26/2014	3,780.00		017404		3,780.00
00182	DEWITT PETROLEUM							
I-0040052IN	Diesel for Main Yard	R	2/26/2014	986.57		017405		
I-0040138IN	Gas & Diesel for LCRA	R	2/26/2014	2,724.50		017405		3,711.07
00104	FRED'S TIRE MAN							
I-71989	Tires-Mower#281, Repair-#277	R	2/26/2014	228.39		017406		228.39
00746	GREEN THUMB INTERNATIONAL							
I-461230	Plants for Fountain at LCRA	R	2/26/2014	142.85		017407		142.85
02225	Musick, Peeler & Garrett LLP							
I-262725	File # 13477002 1/14	R	2/26/2014	79.00		017408		79.00
00607	OJAI ELECTRIC							
I-071940	Electrical Work in Camp F	R	2/26/2014	1,146.00		017409		1,146.00
00188	PETTY CASH							
I-022514	Replenish Petty Cash	R	2/26/2014	417.14		017410		417.14
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-6416	Clean Diesel Tank, LCRA	R	2/26/2014	2,111.54		017411		2,111.54

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02475 I-683330	Rutan & Tucker, LLP Acct#0295180001 1/14	R	2/26/2014	4,280.55		017412		4,280.55
00215	SOUTHERN CALIFORNIA EDISON							
I-022014	Acct#2237011044	R	2/26/2014	25.79		017413		
I-022214	Acct#2157697889	R	2/26/2014	544.35		017413		
I-022214a	Acct#2266156405	R	2/26/2014	100.47		017413		
I-022514	Acct#2312811532	R	2/26/2014	52.14		017413		722.75
02332 I-Feb 14	Jordan Switzer Reimburse Expenses 2/14	R	2/26/2014	175.00		017414		175.00
01073 I-022514	UNITED STATES TREASURY LCIF Exemption Form 1023	R	2/26/2014	400.00		017415		400.00
02583 I-125AI0299128	WageWorks Monthly FSA Fee	R	2/26/2014	86.40		017416		86.40
01616 I-022814	FRED BRENEMAN 2/16/14-3/1/14	R	2/28/2014	391.00		017417		391.00
01325 I-956717	Aflac Worldwide Headquarters Supplemental Insurance 2/14	R	3/05/2014	2,795.56		017418		2,795.56
00011 I-140200847101	ALERT COMMUNICATIONS Call Center 3/14	R	3/05/2014	213.10		017419		213.10
00859 I-011414	AMERICAN FISHERIES SOCIETY 2014 Dues Renewal	R	3/05/2014	90.00		017420		90.00
00029 I-1647802	AMERICAN TOWER CORP Tower Rent, Red Mtn, Rincon Pk	R	3/05/2014	1,620.30		017421		1,620.30
01666	AT & T							
I-000005116803	Local, Regional, Long Distance	R	3/05/2014	1,202.14		017422		
I-000005147689	T-1 Lines C602222128777	R	3/05/2014	897.05		017422		2,099.19
00020 I-54408	AVENUE HARDWARE, INC Reflective Tape for Pipelines	R	3/05/2014	57.95		017423		57.95
00030	B&R TOOL AND SUPPLY CO							
I-1274849000101	Square Power Bit for Maint	R	3/05/2014	3.87		017424		
I-1275222000101	Roller-Follow Bar for E&M	R	3/05/2014	72.42		017424		76.29

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01153	RUSS BAGGERLY							
	I-Feb 14 Reimburse Mileage 2/14	R	3/05/2014	85.12		017425		
	I-Jan 14 Reimburse Mileage 1/14	R	3/05/2014	26.88		017425		112.00
00034	BARBER FORD							
	I-FOCS579953 Replace PVC Valve, #30 E&M	R	3/05/2014	174.57		017426		174.57
02499	Cal-OSHA Reporter							
	I-443114 1 Year Subscription	R	3/05/2014	395.00		017427		395.00
10181	CALIFORNIA OFFICE EQUIPMENT							
	I-291758 File Cabinet for LCRA Office	R	3/05/2014	326.35		017428		326.35
09907	CARUS PHOSPHATES, INC.							
	I-SLS10031724 Orthopolyphosphate for TP	R	3/05/2014	21,015.44		017429		21,015.44
00055	CASITAS BOAT RENTALS							
	I-Feb 14 Gas Gas for Boats at LCRA	R	3/05/2014	429.60		017430		429.60
01380	CHIEF CORPORATION							
	C-400424A Accrue Use Tax	R	3/05/2014	38.35CR		017431		
	D-400424A Accrue Use Tax	R	3/05/2014	38.35		017431		
	I-400424 Camera for Boat Inspections	R	3/05/2014	511.28		017431		511.28
01843	COASTAL COPY							
	I-523177 Copier Usage for LCRA	R	3/05/2014	139.67		017432		139.67
00061	COMPUWAVE							
	C-SB02076185 Printer Returned	R	3/05/2014	204.67CR		017433		
	I-SB02075965 Printer for LCRA	R	3/05/2014	229.67		017433		
	I-SB02076058 Printer for LCRA	R	3/05/2014	229.67		017433		
	I-SB02076126 Printer Ink	R	3/05/2014	176.44		017433		
	I-SB02076153 Printer Ink	R	3/05/2014	116.64		017433		
	I-SB02076176 Digidrive for Engineering	R	3/05/2014	59.13		017433		
	I-SB02076206 Toner Cartridge	R	3/05/2014	65.63		017433		672.51
01483	CORVEL CORPORATION							
	I-666053832 Bill Review	R	3/05/2014	66.40		017434		
	I-676006652 Bill Review	R	3/05/2014	23.84		017434		
	I-677221681 Bill Review	R	3/05/2014	268.03		017434		
	I-677430831 Bill Review	R	3/05/2014	14.33		017434		
	I-C00204037269 Claim#12-08261 DOS 11/4/13	R	3/05/2014	100.00		017434		
	I-C00204094006 Claim#03-01792 DOS 1/15/14	R	3/05/2014	301.00		017434		773.60

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01001	CUSTOM PRINTING							
	I-127598 Live Scan Forms for LCRA	R	3/05/2014	129.60		017435		
	I-127678 Business Cards for Engineering	R	3/05/2014	110.19		017435		
	I-127689 TS Removal Notice, LCRA	R	3/05/2014	120.01		017435		
	I-127690 Camping Permits, LCRA	R	3/05/2014	486.95		017435		
	I-127691 Parking Pass, LCRA	R	3/05/2014	486.95		017435		1,333.70
00182	DEWITT PETROLEUM							
	I-0040236IN Gas for Main Yard	R	3/05/2014	4,402.70		017436		4,402.70
00086	E.J. Harrison & Sons Inc							
	I-28650 Acct#1C-00053370	R	3/05/2014	114.55		017437		
	I-28674 Acct#1C00054230	R	3/05/2014	720.00		017437		834.55
10286	EVOQUA WATER TECHNOLOGIES LLC							
	I-901582642 Filter for 510M Vac Reg TP	R	3/05/2014	110.80		017438		
	I-901582643 Heater for CL2 Vac Reg TP	R	3/05/2014	243.84		017438		354.64
01705	RJ FADDIS							
	I-Feb 14 Gas for Rogue Boat,Oil for 27	R	3/05/2014	649.46		017439		649.46
00095	FAMCON PIPE & SUPPLY							
	I-156136 Cla-Val Parts for Pipelines	R	3/05/2014	2,612.25		017440		
	I-156139 Valves, Hydrant Ext for PL	R	3/05/2014	2,545.60		017440		
	I-156178 Gate Valve, Hydrant Part, PL	R	3/05/2014	2,090.88		017440		
	I-156203 Hydrant Parts, Gaskets for PL	R	3/05/2014	104.28		017440		
	I-156548 Gate Valves for WH Stock	R	3/05/2014	1,839.33		017440		9,192.34
00013	FERGUSON ENTERPRISES INC #1083							
	I-0280002 Closet Gaskets for Engin	R	3/05/2014	48.81		017441		
	I-0313817 Parts for Camp B RR	R	3/05/2014	52.51		017441		
	I-0463836 Meter Parts for Warestock	R	3/05/2014	2,679.13		017441		2,780.45
00101	FISHER SCIENTIFIC							
	I-0029315 Chemicals for Lab	R	3/05/2014	64.56		017442		
	I-2218827 Filter Papers for Lab	R	3/05/2014	132.65		017442		
	I-8970043 Thermometer for Lab	R	3/05/2014	45.86		017442		
	I-9271248 Ricca Chemical for Lab	R	3/05/2014	38.81		017442		281.88
00103	FRANK'S ROOTER & PUMPING							
	I-88679 Septic Tank Pumping 2/3/14	R	3/05/2014	427.50		017443		
	I-88685 Septic Tank Pumping 2/7/14	R	3/05/2014	475.00		017443		
	I-88686 Septic Tank Pump	R	3/05/2014	570.00		017443		
	I-88692 Septic Tank Pump	R	3/05/2014	427.50		017443		
	I-88695 Septic Tank Pump	R	3/05/2014	665.00		017443		2,565.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00104	FRED'S TIRE MAN I-72713 Oil Change #27, LCRA Truck	R	3/05/2014	39.67		017444		39.67
00106	FRONTIER PAINT I-F189351 Paint Primer for Pipelines I-F189856 Paint Supplies for Waterpark I-F189934 Paint for Waterpark	R R R	3/05/2014 3/05/2014 3/05/2014	94.82 29.82 49.75		017445 017445 017445		174.39
00216	THE GAS COMPANY I-022814 Acct#18231433006	R	3/05/2014	156.07		017446		156.07
00115	GRAINGER, INC I-9352536503 Lights for Pipeline Shop I-9363044679 Rust Reformer for TP I-9368106689 Attachable Task Light E&M I-9368427457 Post Pounder for Dist Maint I-9369557351 Antibacterial Soap for DO I-9374860386 Hand Wipes, Telemetry I-9375649754 FR Denim Pants for E & M I-9377704219 Locator, Fire Extinguishers, PL	R R R R R R R R	3/05/2014 3/05/2014 3/05/2014 3/05/2014 3/05/2014 3/05/2014 3/05/2014 3/05/2014	277.61 98.70 7.46 97.95 39.99 110.12 354.75 946.01		017447 017447 017447 017447 017447 017447 017447 017447		1,932.59
02011	Herald Printing, Ltd. I-34013601 Newsletters Printed	R	3/05/2014	2,434.88		017448		2,434.88
00125	IDEXX DISTRIBUTION CORP I-275615824 Vessels for Lab	R	3/05/2014	162.33		017449		162.33
00126	CAROLE ILES I-Feb 14 Reimburse Mileage 2/14	R	3/05/2014	31.36		017450		31.36
00131	JCI JONES CHEMICALS, INC I-610199 Hypochlorite for TP, CM#610263 I-610200 Chlorine for TP, CM#610264 I-610618 Chlorine for TP, CM#610640	R R R	3/05/2014 3/05/2014 3/05/2014	899.94 1,770.00 1,770.00		017451 017451 017451		4,439.94
01022	KELLY CLEANING & SUPPLIES, INC I-101040668 Janitorial Supplies for LCRA	R	3/05/2014	280.00		017452		280.00
02215	Scott MacDonald I-030414 D3 Certification	R	3/05/2014	90.00		017453		90.00
00145	MAGNUM FENCE & SECURITY, INC. I-4220 Parts for Gate Repair at Rice	R	3/05/2014	63.05		017454		63.05

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02630	Mail Manager							
I-83678a	Newsletter Mailing	R	3/05/2014	49.27		017455		49.27
02634	James Masoner							
I-021414	Camping Fee Refund	R	3/05/2014	50.00		017456		50.00
00280	MCCARTY & SONS TOWING, INC							
I-69243	Tow #88 Pump Truck to BT's	R	3/05/2014	312.50		017457		312.50
00149	MCJUNKIN RED MAN CORPORATION							
I-2483877001	Hydrant Repair Parts for PL	R	3/05/2014	924.82		017458		
I-2710459001	Seal Kits for Ball Valves TP	R	3/05/2014	19.35		017458		944.17
00151	MEINERS OAKS ACE HARDWARE							
I-594009	Parts for B RR Remodel	R	3/05/2014	157.93		017459		
I-594030A	Asphalt Patch, Concrete Mix	R	3/05/2014	95.09		017459		
I-595092	Tree Netting, Bolts for Maint	R	3/05/2014	85.70		017459		
I-595487	Hoist,Faucet,Slip Hooks Maint	R	3/05/2014	62.05		017459		
I-596043	Netting, Staple Gun for LCRA	R	3/05/2014	81.61		017459		
I-596250	Cable Ties, Countersink Maint	R	3/05/2014	21.98		017459		
I-596362	Grout, Lumber, Paint for Maint	R	3/05/2014	66.86		017459		
I-596380	Softsoap, Stamp Set for LCRA	R	3/05/2014	49.26		017459		
I-596492	Hardi Back, Cement Screws, WP	R	3/05/2014	148.77		017459		
I-596570	Paint, Tape, Post Base, Maint	R	3/05/2014	30.48		017459		
I-596998	Smooth Set, Caps for Waterpark	R	3/05/2014	10.85		017459		
I-597075	Electrical Wire for Camp B RR	R	3/05/2014	126.51		017459		
I-597098	Caps,Tees, Bolts, Screws Maint	R	3/05/2014	9.21		017459		
I-597100	Spray Primer for Pipelines	R	3/05/2014	5.38		017459		
I-597124	Tape and Primer for Pipelines	R	3/05/2014	17.58		017459		
I-597238	Netting, 2X4s for Maint	R	3/05/2014	30.27		017459		
I-597303	Face Mask, Gloves, Breaker WP	R	3/05/2014	64.04		017459		
I-597370	Cleaning Supplies for Pipeline	R	3/05/2014	68.50		017459		
I-597387	Fence Staples for Waterpark	R	3/05/2014	10.48		017459		
I-597398	Concrete, Keys, Patch, Maint	R	3/05/2014	37.57		017459		
I-597962	Blade, Eye Bolts for Waterpark	R	3/05/2014	10.61		017459		
I-598016	Super Glue, Batteries for PL	R	3/05/2014	21.06		017459		
I-598041	Marking Flags for Dist Maint	R	3/05/2014	8.31		017459		
I-598181	Hole Saw for Pump Plants	R	3/05/2014	9.77		017459		
I-598299	Rods, Hammer Bits, Fisheries	R	3/05/2014	54.75		017459		
I-598413	Spraypaint, Oil for LCRA Maint	R	3/05/2014	16.46		017459		
I-598437	Plugs, Staples for Waterpark	R	3/05/2014	10.26		017459		
I-598501	Cultivator, Spraypaint, Fish	R	3/05/2014	37.95		017459		
I-598507	Bolt Cutters for Dist Maint	R	3/05/2014	14.66		017459		
I-598544	Nozzle for Pipelines	R	3/05/2014	13.68		017459		
I-598706	Gutters, Light Bulbs for Maint	R	3/05/2014	31.77		017459		
I-599030	Chlorine for Pump Plants	R	3/05/2014	18.04		017459		
I-R97577	Ball Valve for Pump Plants	R	3/05/2014	12.71		017459		1,440.15

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00163	OFFICE DEPOT							
I-697456684001	Office Supplies	R	3/05/2014	99.32		017462		
I-698010150001	Cork Board for Treatment Plant	R	3/05/2014	36.32		017462		
I-698659480001	Office Supplies	R	3/05/2014	134.04		017462		
I-698659626001	Office Supplies	R	3/05/2014	16.11		017462		285.79
00165	OJAI LUMBER CO, INC							
I-1402657240	Retaining Wall Lumber, Canal	R	3/05/2014	1,931.94		017463		
I-1403659616	Cement for Grand Ave PP	R	3/05/2014	30.44		017463		1,962.38
00353	OJAI VALLEY COMMUNITY HOSPITAL							
I-122713	Claim#13-11419 DOS 12/27/13	R	3/05/2014	230.58		017464		230.58
00169	OJAI VALLEY SANITARY DISTRICT							
I-16221	Cust No#99991 LCRA Sewer	R	3/05/2014	22,366.53		017465		22,366.53
	7/1/13-10/31/13							
00947	CITY OF OJAI							
I-022514	Banner Permit for Water Saving	R	3/05/2014	200.00		017466		200.00
00734	ONESOURCE DISTRIBUTORS							
I-S4245478001	Plastic Bushings, Telemetry	R	3/05/2014	29.30		017467		29.30
00178	PARADISE CHEVROLET							
I-CTCS513040	Lube, Oil, Filter Change #41	R	3/05/2014	46.32		017468		46.32
02632	Joan C. Phelps							
I-86	Banner for Water Conservation	R	3/05/2014	425.05		017469		425.05
01334	POWER MACHINERY CENTER							
I-C15147	Supplies for Club Cars	R	3/05/2014	19.66		017470		19.66
01439	PRECISION POWER EQUIPMENT							
I-2967	Filters for Chain Saws, DM	R	3/05/2014	16.02		017471		16.02
00313	ROCK LONG'S AUTOMOTIVE							
I-10641	Smog #15, O&M CS	R	3/05/2014	44.75		017472		
I-10642	Smog #23 TP Truck	R	3/05/2014	44.75		017472		89.50
01109	SALVADOR LOERA TRANSPORTATION							
I-15145	Base for Canal Road	R	3/05/2014	516.00		017473		
I-15972	Fill Sand for LCRA Stock Bins	R	3/05/2014	343.80		017473		859.80



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02344	ServiceMaster Building Mainten Janitorial Service 3/14	R	3/05/2014	1,063.00		017474		1,063.00
00215	SOUTHERN CALIFORNIA EDISON							
	Acct#2210507034	R	3/05/2014	10,705.99		017475		
	Acct#2210503702	R	3/05/2014	6,943.49		017475		
	Acct#2269631768	R	3/05/2014	23.40		017475		
	Acct#2237789169	R	3/05/2014	28.83		017475		
	Acct#2210505426	R	3/05/2014	1,522.21		017475		
	Acct#2210502480	R	3/05/2014	88,828.31		017475		108,052.23
00048	STATE OF CALIFORNIA							
	1988 CA Drinking Water Bond	R	3/05/2014	152,533.74		017476		152,533.74
00048	STATE OF CALIFORNIA							
	State Water Plan Payment	R	3/05/2014	157,795.00		017477		157,795.00
01964	Surface Pump Inc.							
	Rebuild TP Filter Feed Pump B	R	3/05/2014	1,369.45		017478		1,369.45
01407	TILECO DISTRIBUTORS, INC							
	Boardscrews for Camp B RR	R	3/05/2014	8.22		017479		8.22
01662	TYLER TECHNOLOGIES, INC.							
	Monthly UB Online Fees	R	3/05/2014	153.00		017480		153.00
00243	VALLEY EQUIPMENT							
	Part for Pressure Washer, LCRA	R	3/05/2014	9.71		017481		9.71
02635	Ventura Emergency Physicians							
	Claim#12-08261 DOS 11/22/12	R	3/05/2014	130.01		017482		130.01
00254	VENTURA LOCKSMITHS							
	Rekey Perimeter Locks LCRA	R	3/05/2014	205.45		017483		205.45
01311	Ventura Orthopedic Spine							
	Claim#03-01792 DOS 10/10/13	R	3/05/2014	58.33		017484		
	Claim#12-08261 DOS 12/4/13	R	3/05/2014	321.81		017484		380.14
00257	VENTURA RIVER COUNTY WATER							
	Acct#03-50100A	R	3/05/2014	14.70		017485		
	Acct#05-37500A	R	3/05/2014	121.01		017485		135.71

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00258	VENTURA STEEL, INC							
I-150813	Metal for Tank Screen, PL	R	3/05/2014	184.56		017486		184.56
09955	VENTURA WHOLESALE ELECTRIC							
C-4780	Bushing Returned	R	3/05/2014	17.36CR		017487		
I-183718	Electrical Parts for Camp F	R	3/05/2014	52.87		017487		
I-185842	Electrical Supplies Camp B RR	R	3/05/2014	358.74		017487		
I-185931	Electrical Parts for Camp B RR	R	3/05/2014	28.70		017487		422.95
01101	REBEKAH VIEIRA							
I-Feb 14	Reimburse Expenses 2/14	R	3/05/2014	138.80		017488		138.80
01362	WARREN DISTRIBUTING, INC							
I-292571	Glass Cleaner, W/W Fluid	R	3/05/2014	35.86		017489		35.86
01830	WATERTRAX USA							
I-400650447	Annual Subscription for WQ	R	3/05/2014	3,898.38		017490		3,898.38
00630	WESCO							
I-926502	Parts for Grand Ave PP	R	3/05/2014	167.73		017491		
I-926504	Parts for Grand Ave PP	R	3/05/2014	138.26		017491		305.99
02585	West Coast Switchgear Inc							
I-9869	Breaker Inspection,Testing E&M	R	3/05/2014	1,500.00		017492		1,500.00
02574	West Coast Welding & Construct							
I-8710	Refurbish TP Intake Bulkhead	R	3/05/2014	11,976.56		017493		11,976.56
02636	Calvin Zara							
I-022514	Irrigation Controller Rebate	R	3/05/2014	250.00		017494		250.00
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201403040829	457 CATCH UP	R	3/05/2014	634.61		017495		
I-DCI201403040829	DEFERRED COMP FLAT	R	3/05/2014	2,894.24		017495		
I-DI201403040829	DEFERRED COMP PERCENT	R	3/05/2014	256.59		017495		3,785.44
01960	Moringa Community							
I-MOR201403040829	PAYROLL CONTRIBUTIONS	R	3/05/2014	16.75		017496		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201403040829	457 CATCH UP	R	3/05/2014	864.53		017497		
I-DCN201403040829	DEFERRED COMP FLAT	R	3/05/2014	3,857.85		017497		4,722.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00180	S.E.I.U. - LOCAL 721							
I-COP201403040829	SEIU 721 COPE	R	3/05/2014	9.50		017498		
I-UND201403040829	UNION DUES	R	3/05/2014	608.50		017498		618.00
00230	UNITED WAY							
I-UWY201403040829	PAYROLL CONTRIBUTIONS	R	3/05/2014	60.00		017499		60.00
1	Craig M Finch							
I-000201402240827	TS Refund	R	3/05/2014	5.50		017500		5.50
1	Nadine Wood							
I-000201402260828	UB Refund	R	3/05/2014	7.99		017501		7.99
00489	STEVE WICKSTRUM							
I-Feb 14	Reimburse Mileage 2/14	R	3/05/2014	207.20		017502		207.20
01203	DENISE COLLIN							
I-Feb 14	Reimburse Mileage 2/14	R	3/05/2014	33.60		017503		33.60
00128	INTERNAL REVENUE SERVICE							
I-T1 201403040829	Federal Withholding	D	3/05/2014	24,119.63		030541		
I-T3 201403040829	FICA Withholding	D	3/05/2014	23,306.30		030541		
I-T4 201403040829	Medicare Withholding	D	3/05/2014	5,450.58		030541		52,876.51
00049	STATE OF CALIFORNIA							
I-T2 201403040829	State Withholding	D	3/05/2014	8,367.86		030542		8,367.86
00187	CALPERS							
I-PBB201403040829	PERS BUY BACK	D	3/05/2014	66.87		030543		
I-PEB201403040829	PEBRA EMPLOYEES PORTION	D	3/05/2014	348.18		030543		
I-PER201403040829	PERS EMPLOYEE PORTION	D	3/05/2014	9,858.75		030543		
I-PRB201403040829	PEBRA EMPLOYER PORTION	D	3/05/2014	348.18		030543		
I-PRR201403040829	PERS EMPLOYER PORTION	D	3/05/2014	12,169.05		030543		22,791.03

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	103	570,859.68	0.00	570,859.68
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	84,035.40	0.00	84,035.40
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

3/05/2014 1:35 PM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/21/2014 THRU 3/05/2014

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				NO				
VENDOR SET: 01	BANK: AP	TOTALS:	106	INVOICE AMOUNT	DISCOUNTS		CHECK AMOUNT	
				654,895.08	0.00		654,895.08	
BANK: AP	TOTALS:		106	654,895.08	0.00		654,895.08	
REPORT TOTALS:			108	654,895.08	0.00		654,895.08	

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2013/14  
July 1, 2013-February 28, 2014**

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
07/02/2013	Carol Belser	Emergency Response Courses	\$ 190.00
07/02/2013	Lisa Kolar	DMV Physical	\$ 140.00
07/17/2013	Cinnamon McIntosh	Advance for Travel	\$ 1,602.00
07/17/2013	Kevin Nguyen	Network Switches, Canned Air for IT Dept	\$ 149.00
08/01/2013	Michael Gibson	Waders for Fisheries Department	\$ 201.41
08/01/2013	Larry Harris	Refreshments for Graywater Workshop	\$ 187.34
08/08/2013	RJ Faddis	Fuel for Rogue, Patrol Boat at LCRA	\$ 536.76
08/08/2013	Steve Wickstrum	Photo Canvas	\$ 103.14
08/15/2013	Scott Lewis	Airfare to CMWD 7/20/13-7/26/13	\$ 311.60
08/15/2013	Scott Lewis	Lodging CMWD 7/20/12-7/26/13	\$ 454.25
08/15/2013	Scott Lewis	Car Rental 7/20/13-7/26/13	\$ 263.05
08/22/2013	Joel Cox	D3 Certification Renewal	\$ 190.00
08/22/2013	John Parlee	Safety Boots	\$ 170.00
08/22/2013	Ron Yost	Property Tax Bill for Damtender Residence	\$ 547.17
08/26/2013	Troy Garst	Safety Boots	\$ 138.68
08/26/2013	Gerardo Herrera	Safety Boots	\$ 113.55
08/28/2013	Robert Vasquez	Safety Boots	\$ 161.20
09/03/2013	Susan McMahon	Lodging at Aquatic Weed Permit Workshop	\$ 141.25
09/03/2013	Susan McMahon	Round Trip Mileage to Workshop	\$ 258.77
09/03/2013	Mark Passamani	Flat Repair & Tow, #32, Admin Van	\$ 120.00
09/11/2013	Troy Garst	T4 Certificate Renewal	\$ 140.00
09/11/2013	Scott Lewis	Lodging CMWD 8/21/13-8/28/13	\$ 501.78
09/11/2013	Scott Lewis	Car Rental 8/21/13-8/28/13	\$ 421.64
09/11/2013	Luke Soholt	Safety Boots	\$ 138.68
10/03/2013	Lisa Barbee	Advance for Calpers Forum	\$ 1,107.74
10/03/2013	Eric Grabowski	Safety Boots	\$ 170.00
10/10/2013	Scott Lewis	Airfare to CMWD 8/21/13-8/28/13	\$ 281.60
10/10/2013	Scott Lewis	Airfare to CMWD 9/23/13-9/28/13	\$ 277.21
10/10/2013	Scott Lewis	Lodging CMWD 9/23/13-9/28/13	\$ 337.40
10/10/2013	Scott Lewis	Car Rental CMWD 9/23/13-9/28/13	\$ 342.94
10/16/2013	Brian Taylor	Water Treatment Techniques Course	\$ 114.95
10/22/2013	Suzi Taylor	Lip Balm for Ojai Day	\$ 110.00
10/22/2013	Suzi Taylor	Chip Clips for Ojai Day	\$ 201.50
10/22/2013	Suzi Taylor	Glow Sticks & Noise Makers for Ojai Day	\$ 146.99
10/30/2013	RJ Faddis	Fuel for Rogue, Patrol Boat at LCRA	\$ 444.43
11/06/2013	Scott Lewis	Airfare to CMWD 10/21/13-10/25/13	\$ 311.60
11/06/2013	Scott Lewis	Lodging CMWD 10/21/13-10/25/13	\$ 337.40
11/06/2013	Scott Lewis	Car Rental 10/21/13-10/25/13	\$ 413.39
11/08/2013	Joel Cox	Safety Boots	\$ 107.50
11/08/2013	Todd Evans	Target Solutions Online Training	\$ 229.00
11/13/2013	Tracy Medeiros	Safety Boots	\$ 142.96
11/21/2013	Susan McMahon	Registration NALMS Conference 11/1/13	\$ 145.00
11/21/2013	Susan McMahon	Lodging NALMS Conference	\$ 149.75
11/21/2013	Susan McMahon	Private Vehicle Mileage NALMS Conference	\$ 222.61
12/05/2013	Susan McMahon	AWWA Course	\$ 310.00
12/05/2013	Rebekah Vicira	Private Vehicle Mileage Calpelra Conference	\$ 332.22
12/05/2013	Eric Grabowski	Pesticide Applicator License	\$ 340.00
12/11/2013	Scott Lewis	Airfare to CMWD 12/4/13-12/14/13	\$ 261.60
12/13/2013	Brian Taylor	Concrete Kicker for Rincon Del Mar Main Break	\$ 135.88
12/13/2013	Bill Hicks	Lodging ACWA Conference 12/3/13-12/6/13	\$ 690.30
12/13/2013	Bill Hicks	Airport Parking 12/3/13-12/6/13	\$ 100.00

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2013/14  
 July 1, 2013-February 28, 2014**

01/09/2014	RJ Faddis	Fuel for Rogue, Patrol Boat at LCRA	\$	429.76
01/09/2014	Steve Wickstrum	CDPH Certificate Renewal	\$	105.00
01/16/2014	Scott Lewis	Tuition-Fall Term 2013	\$	1,790.76
01/16/2014	Scott Lewis	Equipment Security Fence	\$	192.43
01/16/2014	Scott Lewis	Lodging CMWD 12/4/13-12/14/13	\$	852.98
01/16/2014	Scott Lewis	Car Rental CMWD 12/4/13-12/14/13	\$	372.42
01/16/2014	Scott Lewis	Airport Parking 12/4/13-12/14/13	\$	100.00
01/16/2014	Scott Lewis	Airfare CMWD 1/13/14-1/17/14	\$	281.60
01/16/2014	Brian Taylor	Safety Boots	\$	170.00
01/22/2014	Ron Yost	Safety Boots	\$	170.00
01/30/2014	Mike Werber	Grade 4 Water Distribution Certificate Renewal	\$	105.00
02/05/2014	Michael Shields	Safety Boots	\$	149.43
02/12/2014	RJ Faddis	Fuel for Rogue, Patrol Boat at LCRA	\$	201.27
02/12/2014	Scott Lewis	Airfare CMWD 2/11/14-2/14/14	\$	304.00
02/12/2014	Scott Lewis	Lodging CMWD 1/13/14-1/17/14	\$	318.44
02/12/2014	Scott Lewis	Car Rental CMWD 1/13/14-1/17/14	\$	281.68
02/26/2014	Jordan Switzer	Salmonid Restoration Federation Conference	\$	175.00

**Note:**

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

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CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM

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**TO:** GENERAL MANAGER  
**FROM:** PRINCIPAL CIVIL ENGINEER  
**SUBJECT:** EASEMENT RELOCATION REQUEST – ROBLES-CASITAS CANAL – RANCHO MATILIJA MUTUAL WATER COMPANY  
**DATE:** 03/06/2014

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**Recommendation:**

It is recommended that Board of Directors approve the forwarding of Mr. Gramckow's project request to the Bureau of Reclamation (Bureau).

**Background:**

Please be informed that Mr. Jurgen Gramckow, President of Rancho Matilija Mutual Water Company, has requested to relocate an existing pipeline easement that is within the Bureau-owned parcel for the Robles-Casitas Canal. A project plan will be posted for review during the regular meeting of the Board of Directors. A copy of the Application for Transportation and Utility Systems and Facilities on Federal Lands is attached to this memorandum.

The existing pipeline needs to be replaced, and to facilitate the directional drilling of the pipeline, the location of the easement needs to be moved approximately 300 feet north of the existing easement. RMMWC is requesting that a new easement be granted at the proposed directional drilling alignment and the existing easement be quit claimed by RMMWC. The new easement will be essentially the same size as the existing easement. The RMMWC pipeline will be a minimum of 5 feet below the Robles-Casitas Canal inverted siphon. The RMMWC pipeline and the construction process are not likely to impact or interfere with Casitas' ability to operate and maintain the Robles-Casitas Canal facility

**Process:**

Occasionally, the District has received various project requests (by the public or other agencies) that relate to property or facilities of the Ventura River Project. The District will review each request, require information and detailed plans, and perform an initial assessment of impacts that concern the District. If no impacts are initially determined, a staff recommendation is provided to the Board of Directors for consideration of approving the project request being forwarding to the Bureau, and attach any special conditions the District deems necessary for the project. The Bureau will review the project, may require the applicant to pay fees, perform the NEPA evaluation, and may issue a permit for the project – or in this case the issuance of an alternative easement.

Mr. Gramckow has initiated the process by meeting with the Bureau and Casitas staff. Casitas staff has reviewed the proposed project plans and have no issues or special concerns with the Bureau granting RMMWC's project request.

APPLICATION FOR TRANSPORTATION AND  
 UTILITY SYSTEMS AND FACILITIES  
 ON FEDERAL LANDS

FORM APPROVED  
 OMB Control Number: 0596-0082  
 Expiration Date: 12/31/2013

FOR AGENCY USE ONLY

NOTE: Before completing and filing the application, the applicant should completely review this package and schedule a preapplication meeting with representatives of the agency responsible for processing the application. Each agency may have specific and unique requirements to be met in preparing and processing the application. Many times, with the help of the agency representative, the application can be completed at the preapplication meeting.

Application Number

Date Filed

1. Name and address of applicant (include zip code)

Rancho Matilija Mutual Water Company  
 C/o Jurgen Gramckow, President  
 PO Box 2060  
 Port Hueneme, CA 93044

2. Name, title, and address of authorized agent if different from item 1 (include zip code)

Louis M. Nagy, PE  
 Water Resource Engineering Associates  
 2300 Alessandro Drive, Suite 215  
 Ventura, CA 93001

3. Telephone (area code)

Applicant  
 (805) 824-3690  
 Authorized Agent  
 (805) 653-7900

4. As applicant are you? (check one)

- a.  Individual
- b.  Corporation\*
- c.  Partnership/Association\*
- d.  State Government/State Agency
- e.  Local Government
- f.  Federal Agency

\* If checked, complete supplemental page

5. Specify what application is for: (check one)

- a.  New authorization
- b.  Renewing existing authorization No.
- c.  Amend existing authorization No.
- d.  Assign existing authorization No.
- e.  Existing use for which no authorization has been received \*
- f.  Other\*

\* If checked, provide details under item 7

6. If an individual, or partnership are you a citizen(s) of the United States?  Yes  No

7. Project description (describe in detail): (a) Type of system or facility, (e.g., canal, pipeline, road); (b) related structures and facilities; (c) physical specifications (Length, width, grading, etc.); (d) term of years needed; (e) time of year of use or operation; (f) Volume or amount of product to be transported; (g) duration and timing of construction; and (h) temporary work areas needed for construction (Attach additional sheets, if additional space is needed.)

(5f.) This application is for replacing an existing easement (Exhibit 1, pages 3 and 5, schedule B, page 7 - Easement Area J) with a new easement, of nearly identical size, approximately 300' north of the existing easement on Robles Canal Road. The application is for the easement in perpetuity, new legal description attached (Exhibit B). If approved, the applicant intends to build the pipeline, then Quit Claim the existing easement to BLM.

(7.) A 12" nominal diameter high-density polyethylene irrigation pipeline is proposed to be installed in a new 10' wide easement across a 180' wide (+/-) Bureau of Land Management (BLM) fee parcel (Ventura County Assessor's Parcel 011-0-010-12) (parcel) in Ojai, CA. The new irrigation pipeline proposed to be installed is part of a pipeline replacement project reestablishing a long term method of transferring water from two Rancho Matilija Mutual Water Company (RMMWC) wells on the east side of the Ventura River to the west side where the agricultural plantings are located. The previous 12" steel cross-river pipeline was destroyed during storms in 1995, and a temporary portable pipeline has been utilized since, installed during the dry period and removed during the winter months. The new pipeline will be used during the irrigation season which is normally approximately eight to nine months long. (Continued on Sheet A attached.)

8. Attach a map covering area and show location of project proposal (attached)

9. State or Local government approval:  Attached  Applied for  Not Required

10. Nonreturnable application fee:  Attached  Not required

11. Does project cross international boundary or affect international waterways?  Yes  No (if "yes," indicate on map)

12. Give statement of your technical and financial capability to construct, operate, maintain, and terminate system for which authorization is being requested.

I, Jurgen Gramckow, the undersigned, am the majority stockholder of RMMWC and owner of the 400 acres of land served by RMMWC. I farm a total of 2000 acres in Ventura County and have 40 years experience operating and maintaining irrigation pipelines. I have a net worth in excess of \$10 million and am willing and capable of funding the estimated \$500K cost of this HDD project. I have engaged Louis M. Nagy, PE, of Water Resource Engineering Associates for engineering design and regulatory compliance. I have also engaged Kinnan Engineering, a highly experienced horizontal drilling contractor.



13a. Describe other reasonable alternative routes and modes considered.

The original alignment of the destroyed pipeline was considered for the route of the new irrigation pipeline. A refraction micro tremor (RMT) survey was completed for the original alignment to assess the subsurface compatibility with HDD pipeline installation methods. (Continued on Sheet A attached.)

b. Why were these alternatives not selected?

Although the RMT survey results indicated that the subsurface conditions were suitable for an HDD installation, the area outside the parcel where the HDD bore pit and staging area would be located contains multiple trees (including protected oaks) that would be required to at the least be significantly trimmed, (Continued on Sheet A attached.)

c. Give explanation as to why it is necessary to cross Federal Lands.

Applicant's pipelines predated the 1957 Declaration of Taking (Exhibit 1) and are already on federal lands by easement reservation. Due to the constraints described in 13b above and the staging area required for the horizontal boring equipment, it is necessary to cross federal lands 300 feet north of the existing (Continued on Sheet A attached.)

14. List authorizations and pending applications filed for similar projects which may provide information to the authorizing agency. (Specify number, date, code, or name)

N/A

15. Provide statement of need for project, including the economic feasibility and items such as: (a) cost of proposal (construction, operation, and maintenance); (b) estimated cost of next best alternative; and (c) expected public benefits.

Estimated cost of the portion of irrigation pipeline proposed to be installed using HDD methods within the 180' ROW is \$56,000. Estimated cost for the alternate open cut project in the existing easement is approximately \$75,000. (Continued on Sheet A attached.)

16. Describe probable effects on the population in the area, including the social and economic aspects, and the rural lifestyles.

The project should not impose adverse effects on the population, social or economic aspects or rural lifestyles of the area.

17. Describe likely environmental effects that the proposed project will have on: (a) air quality; (b) visual impact; (c) surface and ground water quality and quantity; (d) the control or structural change on any stream or other body of water; (e) existing noise levels; and (f) the surface of the land, including vegetation, permafrost, soil, and soil stability.

There should be no adverse environmental effects on the air quality, or surface or groundwater quality or quantity. There will be small temporary impacts on air quality, views, and noise during construction. When the project is completed, there will be no continuing visual or noise impacts.

18. Describe the probable effects that the proposed project will have on (a) populations of fish, plantlife, wildlife, and marine life, including threatened and endangered species; and (b) marine mammals, including hunting, capturing, collecting, or killing these animals.

There should be no effects on the animals mentioned except for possible inadvertent minor disturbance during construction.

19. State whether any hazardous material, as defined in this paragraph, will be used, produced, transported or stored on or within the right-of-way or any of the right-of-way facilities, or used in the construction, operation, maintenance or termination of the right-of-way or any of its facilities. "Hazardous material" means any substance, pollutant or contaminant that is listed as hazardous under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. 9601 et seq., and its regulations. The definition of hazardous substances under CERCLA includes any "hazardous waste" as defined in the Resource Conservation and Recovery Act of 1976 (RCRA), as amended, 42 U.S.C. 6901 et seq., and its regulations. The term hazardous materials also includes any nuclear or byproduct material as defined by the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq. The term does not include petroleum, including crude oil or any fraction thereof that is not otherwise specifically listed or designated as a hazardous substance under CERCLA Section 101(14), 42 U.S.C. 9601(14), nor does the term include natural gas.

No hazardous materials will be used, produced, transported or stored within the subject right-of-way.

20. Name all the Department(s)/Agency(ies) where this application is being filed.

Department of Interior, Bureau of Land Management and Casitas Municipal Water District.

(Applications for additional appropriate permits will be filed with: Ventura County Watershed Protection District, and California Department of Fish and Wildlife.)

I HEREBY CERTIFY, That I am of legal age and authorized to do business in the State and that I have personally examined the information contained in the application and believe that the information submitted is correct to the best of my knowledge.

Signature of Applicant

Date

02 | 05 | 2014

Title 18, U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

Rancho Matilija Mutual Water Company  
Ojai, CA

**7. (Continued)**

Physical aspects of construction:

Per conversations with Casitas Municipal Water District (CMWD) staff, the new pipeline will be required to be installed a minimum of five feet below the existing 78" BLM and CMWD inverted siphon pipe, which is located in the center of the parcel, directly below Robles Canal Road, generally at a depth of approximately twelve feet to top of pipe.

The new pipeline is proposed to be installed using horizontal directional drilling (HDD) methods. The total length of pipeline proposed to be installed within the parcel limits is approximately 180'. The staging area bore and receiving pits and connection to the RMMWC mainline will be located outside the 180' wide parcel. There will be no disturbance of the ground surface within the right-of-way. There is no temporary work needed in the right-of-way for construction except for access that is authorized under the ingress and egress easement held by RMMWC for the Robles Canal Road. Total time of construction will be approximately two months.

**13a. (Continued)**

Additionally, a cursory biological survey of areas likely to be affected by the project was done.

**13b. (Continued)**

or totally removed in order to run the drilling operation from that area. Additionally there is not enough clear space due to change of elevation and other obstructions to dig the bore pit and set the drilling rig to achieve sufficient depth to be below the 5' minimum clearance under the CMWD inverted siphon pipe.

**13c. (Continued)**

Pipeline location. At that point there is an open grassy field immediately west of the federal parcel that has more than adequate space for drilling equipment.

**15. (Continued)**

A considerable public benefit is that the selection of the route that allows installation by HDD methods will not degrade the surface features of the river and will not degrade surface water quality during construction, when compared with the original route with open cut methods (which would seriously degrade the surface and has the potential of also degrading the surface water quality during construction). Ongoing operation and maintenance costs will be negligible.

**Resolution XXX-XX**

**AN INFORMATIONAL RESOLUTION TO REVIEW IMPLICATIONS OF  
MAINTAINING, STORING AND RELEASING QUAGGA MUSSELS  
AND/OR OTHER INVASIVE (NON-NATIVE) SPECIES INTO  
SURFACE WATERS OF VENTURA COUNTY**

1. **Whereas**, adoption of this *Informational Resolution* does not add to or subtract from the District's powers (to defend itself and its customers) it already has as a corporate entity and public agency in the State of California, and;
2. **Whereas**, Quagga mussels are known to inhabit Lake Piru and lower Piru Creek which are located in Ventura County, and;
3. **Whereas**, Quagga mussels were reported as inhabiting Lake Piru during December, 2013 and discovered in Piru Creek below Santa Felicia dam during the last week of January, 2014 and the samples collected were reportedly forwarded to U.C. Davis Bodega Bay Marine Laboratory for analysis, and;
4. **Whereas**, Quagga mussels have resulted in costs exceeding over one billion U.S. dollars to clean, repair and replace all or parts of water collection, storage, treatment and distribution systems throughout the United States, and;
5. **Whereas**, during the first two stages of Quagga mussels' lives they are microscopic in size and cannot be seen by the naked eye, and;
6. **Whereas**, Quagga mussels can reach reproductive age when they attain a mature length of 8 to 10 mm, and;
7. **Whereas**, female Quagga mussels can spawn several times per year in the Southern California climate and produce hundreds of thousands of eggs per year, and;
8. **Whereas**, it could take only a few fertile Quagga mussels to infect Lake Casitas, and;
9. **Whereas**, Quagga mussels can eventually cover the bottom of a body of water, destroy the food chain and lower the dissolved oxygen content to a level which could result in fish die offs and the extremely disagreeable odors associated with algae blooms, and;
10. **Whereas**, Quagga mussels can be easily transported in fresh or brackish water including water retained in boats and trailers along with the engine cooling systems, bait tank water systems, and live fish holding water systems, tow vehicles, birds, pranks, accidents, homeless encampments, volunteer surface water monitoring organizations and their equipment, public agencies' equipment, equipment used by contractors who conduct work in the Santa Clara River system, and other actions by public agency staff pertaining to surface or groundwater monitoring) that could induce contamination into the Ventura River system, and;
11. **Whereas**, Lake Casitas has hydraulic connectivity with the Ventura River System, and;

12. **Whereas**, Quagga mussels can clog water production, treatment and distribution equipment to the point where it will not work and become very costly to repair and/or replace, and;
13. **Whereas**, all public agencies and private parties who already have or may have Quagga mussel infested water should immediately ask for relief (from any Federal, State, or local mandate from a public agency or provisions of a private contract) to release contaminated water, and;
14. **Whereas**, all Federal and State agencies who have the authority to require the release of impounded water or to find solutions for the control and /or eradication of Quagga mussels should work cooperatively to end the infestation of the Santa Clara River watershed, and;
15. **Whereas**, the Director of the California Natural Resources Agency has been asked in a letter dated January 22, 2014 to proceed under the authority of Fish and Game Code Section 2310 to eradicate Quagga Mussels in Lake Piru and should now consult with the Federal Energy Regulatory Commission, to work in context of the provisions of *Executive Order 13112*, to authorize a temporary cessation of water releases into lower Piru Creek and the Santa Clara River.

**Now therefore be it resolved**, the Casitas Municipal Water District intends to:

1. **Provide Forty-eight Hours Notice:** in the event any public agency or private party is aggrieved or harmed by the discharge of water infested with Quagga mussels (from a pond, lake, wetland, stream, river or any containment device), that may directly or indirectly negatively impact the water flowing into any other body of water in Ventura County, Casitas shall endeavor to send a notice to the public agency or private party at least forty-eight hours in advance of offering support or taking other action to stop the alleged contaminated discharge.
2. **Support to United Water Conservation District** (or any similarly impacted public agency or private party): with respect to provision number 13 (above), CMWD will offer to support any request made by the United Water Conservation District to the Federal Energy Regulatory Commission (FERC) to immediately postpone any release of contaminated water from Lake Piru as outlined in provisions 13, 14 and 15, above.
3. **Distribution of Copies of This Resolution:** distribute said *Informational Resolution* to local, state and federal agencies as follows:

E. Michael Solomon, General Manager, United Water Conservation District  
David Rowlands, City Manager, Fillmore  
Jaime Fontes, City Manager, Santa Paula  
Karen Burnham, Acting City Manager, City of Oxnard  
Cynthia Hass, City Manager, City of Port Hueneme  
Mark Watkins, City Manager, San Buenaventura  
Steve Bennett, Chair, Ventura County Board of Supervisors  
John Krist, Ventura County Farm Bureau

Fox Canyon Groundwater Management Agency (FCGMA)  
Charlton H. Bonham, Director, California Department of Fish and Wildlife  
Susan Ellis, California Department of Fish and Wildlife  
Dwight Maxwell, California Department of Fish and Wildlife  
Eloise Tavares, California Department of Fish and Wildlife  
Secretary John Laird, California Natural Resources Agency  
Sam Unger, Executive Director, Los Angeles Regional Water Control Board  
Gerard Maloney, FERC, San Francisco  
John Aedo, FERC, San Francisco  
John Aedo, FERC, San Francisco  
Rodney McInnis, Protected Resources, National Marine Fisheries Service

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March 12, 2014

Mr. Gerald Maloney, Branch Chief  
Division of Hydropower Administration & Compliance  
Federal Energy Regulatory Commission  
San Francisco Regional Office  
100 First Street, Suite 2300  
San Francisco, CA 94105

Mr. Rodney McInnis, Regional Director  
National Marine Fisheries Service  
501 West Ocean Blvd., Suite 4200  
Long Beach, CA 90802-4213

Subject: Request to Apply the Intent of Executive Order 13112 to Help Prevent Intrusion of Quagga Mussels into the Santa Clara River on an Emergency Basis

Dear Mr. Maloney and Mr. McInnis:

The infestation of Lake Piru with Quagga Mussels (*Dreissena rostriformis bugensis*) that was reported during December, 2013, in eastern Ventura County is of great concern to the Casitas Municipal Water District (CMWD) and, undoubtedly, may be of concern to many other public agencies as well as private parties. In addition, we were recently informed that the United Water Conservation District (UWCD) will be preparing a Quagga Mussel Control and Eradication Plan in the near future to comply with California law (California Fish and Game Code Section 2301). The current drought, while difficult for water districts and their customers, has presented an opportune time for both the preparation and implementation of plans for the eradication of the Quagga Mussels in Lake Piru.

Unfortunately, the Biological Opinion and FERC License has mandated the release of water from Santa Felicia Dam (which impounds Lake Piru) to keep endangered Steelhead Trout in good condition downstream of the dam. To date, these releases are most likely responsible for the spread of Quagga Mussels into lower Piru Creek which was reported by UWCD staff on January 29, 2014 (*Lower Piru Creek Quagga Mussel Survey Report, UWCD*). With water flowing into lower Piru Creek, Quagga Mussels may soon move into the Santa Clara River System; however, if a short term postponement of water releases from Santa Felicia Dam is immediately begun and a complete eradication program is successfully implemented in Lake Piru and Piru Creek, water could subsequently be released into Piru creek without environmental harm!

As you may be aware, CMWD sent a letter dated January 22, 2014 to Mr. John Laird, Secretary for Resources for the State of California, outlining our concerns about releasing water

contaminated with Quagga Mussels from Santa Felicia Dam. A copy of the letter was also sent to both Mr. John Aedo of FERC and Mr. Chris Yeats of NMFS. For reference, the letter dealt with the responsibilities of the State of California related to Fish and Game Code Section 2301, concerning the control and eradication of invasive species (i.e., Quagga Mussels). In this regard, Section 2301 provides the Natural Resources Agency with the authority to restrict the spread of Quagga Mussels in concurrence with the Director of Fish and Wildlife and, for water bodies infested with mussels, to prepare and implement a plan to control or eradicate Quagga Mussels.

Taking all of the above into consideration, the purpose of this letter is related to Federal agency responsibilities pursuant to *Executive Order 13112* which was first published in the Federal Register in 1999 and again for its five year review in 2005. As you are aware, Federal agencies are duty bound to comply with *Executive Orders* and portions of *Executive Order 13112* (pertaining to invasive species) are included herein, for immediate reference, as follows:

### **Federal Agency Duties.**

(a) Each Federal agency whose actions may affect the status of invasive species shall, to the extent practicable and permitted by law,

(1) identify such actions;

(2) subject to the availability of appropriations, and within Administration budgetary limits, use relevant programs and authorities to: (i) **prevent the introduction of invasive species; (ii) detect and respond rapidly to and control populations of such species in a cost-effective and environmentally sound manner;** (iii) monitor invasive species populations accurately and reliably; (iv) **provide for restoration of native species and habitat conditions in ecosystems that have been invaded;** (v) **conduct research on invasive species and develop technologies to prevent introduction and provide for environmentally sound control of invasive species;** and (vi) promote public education on invasive species and the means to address them; and

(3) **not authorize, fund, or carry out actions that it believes are likely to cause or promote the introduction or spread of invasive species in the United States** or elsewhere unless, pursuant to

guidelines that it has prescribed, the agency has determined and made public its determination that the benefits of such actions clearly outweigh the potential harm caused by invasive species; and that all feasible and prudent measures to minimize risk of harm will be taken in conjunction with the actions.

(b) Federal agencies shall pursue the duties set forth in this section in consultation with the Invasive Species Council, consistent with the Invasive Species Management Plan and in cooperation with stakeholders, as appropriate, and, as approved by the Department of State, when Federal agencies are working with international organizations and foreign nations. (Emphasis added)

With respect to the provisions of Section (a)(3), above, the CMWD Board of Directors is hereby requesting FERC and NMFS to temporarily halt actions within their purview on an emergency basis which are likely to cause or promote the introduction or spread of Quagga Mussels (i.e., by water releases from Lake Piru) into lower Piru Creek and the Santa Clara River. Furthermore, it is hereby requested, that all releases of water from Lake Piru be halted on an emergency basis until an eradication plan for Quagga Mussels can be developed and implemented that insures the complete protection of lower Piru Creek and, subsequently, the Santa Clara River. After the eradication of mussels in Lake Piru and lower Piru Creek has been completed in compliance with the intent of Executive Order 13112, water could again be released for sustaining the Southern California Steelhead Trout per the original provisions of the FERC License dated September 8, 2008.

In conclusion, Casitas Municipal Water District hopes that reasonable and prudent measures can be expeditiously completed and implemented on an urgency basis to prevent the spread of the invasive Quagga Mussels before they destroy the fragile habitats of the Santa Clara River system and surrounding areas upon which the Southern California Steelhead Trout and other species depend.

Sincerely,

---

Bill Hicks, President

Cc: Mr. John R. Aedo, Fisheries Biologist, FERC

Ms. Irma Lagomarsino, Assistant Regional Administrator, National Marine Fisheries Service

Mr. Jeff Phillips, Deputy Assistant Field Supervisor, U.S. Fish and Wildlife Service,



Ventura, California  
E. Michael Solomon, General Manager, United Water Conservation District

Attachments:

1. *Lower Piru Creek Quagga Mussel Survey Report*, United Water Conservation District, January 29, 2014
2. Letter to Secretary John Laird, January 22, 2014
3. Excerpts from *Executive Order 13112*

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: March 3, 2014  
 TO: Steve Wickstrum, General Manager  
 FROM: Carol Belser, Park Services Manager  
 SUBJECT: Recreation Area Monthly Report for January 2014

Visitation Numbers

The following is a comparison of visitations\* for January 2014:

	Jan. 2014	Jan. 2013	Dec. 2013
Visitor Days	28,008	25,760	21,132
Camps	1,992	2,063	2,148
Cars	7,002	6,440	5,283
Boats	180	211	126
Kayaks & Canoes	6	29	10

Fiscal Year to Date Visitation	
2012/2013	361,074
2013/2014	346,196
% Change	-4.120

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

**Camps** = Campsites occupied + extra vehicles

**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

**Boats** = Daily boats + overnight boats + annual decals + replacement decals

**Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were seven cables sold for new inspections, 12 vessels were re-inspected and a total of 735 vessels were retagged. Nine vessels failed the first inspection.

Night fishing from shore was held January 10 and 11.

Incidents

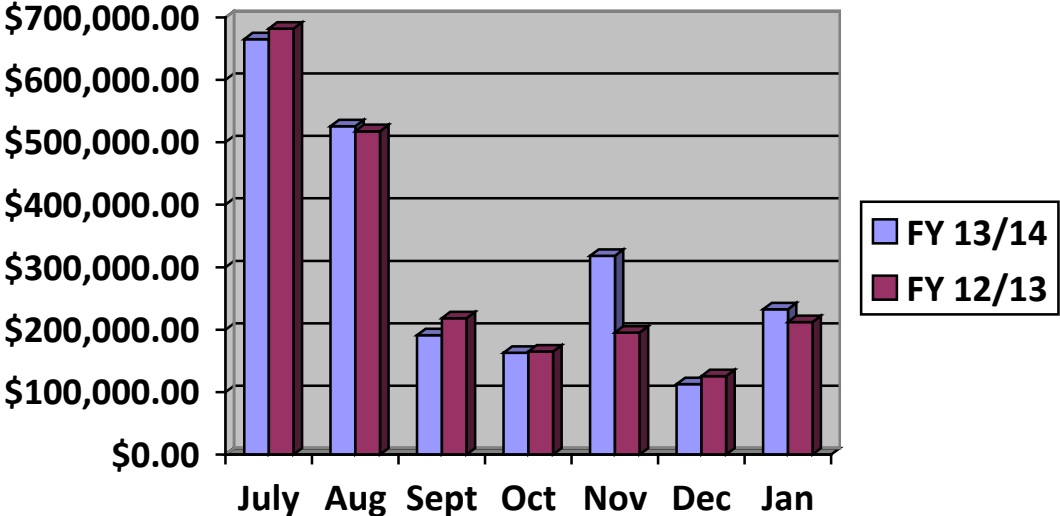
Incidents in the month of January that required assistance from outside agencies included a campground fire, a suicide and three medical calls.

Revenue Reporting

The figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective

month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE





March 3, 2014

REC'D MAR 07 2014

Mary Bergen  
Vice President, Casitas Municipal Water District  
1055 Ventura Avenue  
Oak View, CA 93022

Dear Ms. Bergen:

I am writing in response to your January 22, 2014 letter about the quagga mussel issues in Lake Piru. The state has an aggressive program to prevent the spread of quagga mussels. Under Fish and Game Code, section 2301(a)(2)(D)(i), the California Department of Fish and Wildlife (CDFW) may conduct inspections of "waters of the state and facilities located within the waters of the state," that may contain dreissenid mussels. If dreissenid mussels are detected or may be present, the director of CDFW may order the affected waters or facilities closed to conveyances or otherwise restrict access to the affected waters or facilities. The director shall order that conveyances (defined to include boats, vehicles, containers and trailers) be inspected, quarantined or disinfected to prevent the spread of mussels in the state. If the director orders a water, area or facility closed, quarantined or restricted, under section 2301(a)(2)(D)(ii), the order requires concurrence from the secretary of the Natural Resources Agency.

Fish and Game Code section 2301(e) requires that any entity discovering dreissenid mussels within the state to immediately report the discovery to CDFW. In addition, section 2301(d)(1) requires that, if dreissenid mussels are detected in a water supply system, the operator shall, in cooperation with CDFW, prepare and implement a control or eradication plan containing certain elements such as assessment, monitoring, and methods for control or eradication. Under these provisions, CDFW has clear authority to investigate or inspect Lake Piru to determine whether mussels are present, and because they have been detected or may be present, to order inspection, quarantine or disinfection of boats, trailers, and other conveyances used at Lake Piru, as necessary to detect and prevent the spread of mussels. United Water Conservation District (United), as the operator of Lake Piru, has the obligation to work cooperatively with CDFW to develop and implement a plan to control or eradicate mussels within the system.

United properly notified CDFW, as required by section 2301(e), when mussels were detected on December 18, 2013, and again when they were observed in Lower Piru Creek on January 29, 2014. United also notified the U.S. Geological Survey and neighboring water districts of the mussel detection. United has taken steps to further delineate the infestation, educate the public about the infestation and decontamination, and suspend its reciprocal tagging programs. CDFW staff report that United is undertaking adequate steps to contain the issue, consistent with what other water bodies in the area have done, and have not recommended that Lake Piru should be closed or quarantined at this time.

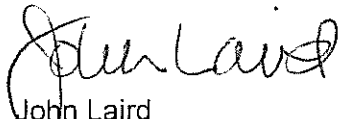
1416 Ninth Street, Suite 1311, Sacramento, CA 95814 Ph. 916.653.5656 Fax 916.653.8102 <http://resources.ca.gov>



United has stated its desire to work with CDFW to identify effective control and possible eradication measures. CDFW staff has worked with United to conduct additional monitoring to understand the extent of the infestation. United has discussed development of its control plan with CDFW and is aggressively working to approve the plan and implement near-term response actions. In addition, since the December 18 detection, CDFW staff has been in contact with reservoir operators in the area to review and discuss their prevention plans and recommend ways those plans may be improved. United has also stated its willingness to work with CDFW, the Federal Energy Regulatory Commission, and the National Marine Fisheries Service (NMFS) regarding the obligations under the 2008 biological opinion. CDFW has been in contact with NMFS staff, and would participate in further coordination among these entities. Please note, however, any modifications to the biological opinion would need to be through the proper federal Endangered Species Act process.

We hope that Casitas Municipal Water District will continue to work with CDFW staff to ensure communication and cooperation in implementing these steps.

Sincerely,



John Laird  
Secretary for Natural Resources

cc: Chuck Bonham, Director, California Department of Fish and Wildlife  
Susan Ellis, California Department of Fish and Wildlife  
Dwight Maxwell, California Department of Fish and Wildlife  
Eloise Tavares, California Department of Fish and Wildlife  
E. Michael Soloman, General Manager, United Water Conservation District  
Sam Unger, Executive Director, Los Angeles Regional Water Control Board  
Chris Yates, Protected Resources, National Marine Fisheries Service  
Gerard Maloney, FERC, San Francisco  
John Aedo, FERC, San Francisco  
John Krist, Ventura County Farm Bureau  
David Rowlands, City Manager, Fillmore  
Jaime Fontes, City Manager, Santa Paula  
Karen Burnham, Acting City Manager, City of Oxnard  
Mark Watkins, City Manager, San Buenaventura  
Steve Bennet, Chair, Ventura County Board of Supervisors

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: March 5, 2014  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Water Resources Committee Meeting of February 28, 2014

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.** Director Baggerly and Director Bergen  
Steve Wickstrum, General Manager  
Ron Merckling, Resources/Conservation Manager
2. **Public Comments.** None.
3. **Board Comments.** None.
4. **Manager Comments.** None  
The General Manager informed the Committee that staff are prepared for the impending winter storm that is due to hit the Ventura River watershed on this day. While the predictions of rainfall seem impressive, the watershed is very thirsty and will require intense rainfall to cause runoff during this storm event.
5. **Update on Drought Planning and WEAP revisions.**  
The General Manager and Ron Merckling reported on the progress of the work. Work is continuing on the WEAP, Rates and Regulations, Water Waste Ordinance, and MOU.

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: March 5, 2014  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Recreation Committee Meeting of March 3, 2014

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.** Director Jim Word and Director Bill Hicks  
General Manager Steve Wickstrum  
Park Services Manager Carol Belser  
Park Services Officer Suzi Taylor  
Assistant Engineer Todd Evans  
Public: Dee Bennett, Gary Wolfe
  
2. **Public comments.** None.  
Gary Wolfe expressed concern that the District's advance sale of campgrounds to one specific group event on Labor Day weekend has had and will have a significant effect on the boat rental and café revenues.  
  
Dee Bennett spoke on behalf of the Lake Casitas Rowing Club, informing the Committee that due to other financial expenditures this year, the Club does not plan to relocate its storage facility until September 2014.
  
3. **Board/Management comments.**  
Director Word noticed that there are many browning pine trees that will have to be removed prior to the summer season. Carol Belser stated that staff is aware of the trees and will plan to remove the trees. Director Word also asked that staff report back on Mr. Wolfe's concerns.
  
4. **Discussion on the plans for the front entrance project.**  
Todd Evans presented the initial plans for the front entrance improvements. The two significant aspects of the project are the replacement of the three existing kiosks with two kiosks and the replacement of the roof with a roof that is higher in elevation and deeper than the existing roof. Jim Word asked for a justification for the roof, as many parks he has visited do not have roofs over their entrances. PSO Taylor stated that the roof would provide protection from the heat of the summer while performing customer service. The engineer's estimate for the project is \$380,000, and staff are awaiting a determination if one-half of this cost would be provided by Bureau of Reclamation funding. Mr. Evans informed the Committee of several details of the project to provide electrical upgrades, traffic control and designated boat inspection areas.
  
5. **Review of Incidents and Comments.**  
PSM Belser reported on several minor incidents and one suicide attempt event at the LCRA. During the weekend rain, one tree limb fell in Campground B. Fortunately there were no injuries or property damage from the fallen tree limb.



**Consumption Report**

**Water Sales FY 2013-2014 (Acre-Feet)**

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2013 / 2014	2012 / 2013	
													Total	Total	
AD Ag-Domestic	514	537	499	636	428	454	302	526						3896	2848
AG Ag	401	433	499	414	383	301	232	366						3029	2691
C Commercial	101	92	135	69	62	29	21	29						538	469
DI Interdepartmental	20	5	32	4	21	3	12	2						99	101
F fire	0	0	0	1	0	0	0	0						1	0
I Industrial	1	3	1	2	1	3	1	3						15	17
OT Other	41	34	36	26	29	14	8	16						204	183
R Residential	286	77	252	135	220	96	147	84						1297	1209
RS - P Resale Pumped	134	183	197	164	122	89	57	69						1015	325
RS - G Resale Gravity	515	545	620	659	684	447	364	617						4451	2996
TE Temporary	1	1	30	12	1	1	1	1						48	9
<b>Total</b>	2014	1910	2301	2,122	1951	1437	1145	1713	0	0	0	0		<b>14,593</b>	10,848
<b>Total 2012/2013</b>	1237	1537	2344	1755	1722	952	541	760	845	1053	1427	1933		<b>N/A</b>	<b>16106</b>



**Casitas Municipal Water District**  
**CFD No. 2013-1 (Ojai) - Monthly Cost Analysis**  
**2013/2014**



03/05/2014

	<u>Services &amp; Suplies</u>	<u>Legal Fees</u>	<u>Labor Expense</u>	<u>Other Services</u>	<u>Total Expenses</u>
<b>2011/2012</b>	<b>-289.50</b>	<b>42,560.00</b>	<b>11,098.37</b>	<b>0.00</b>	<b>53,368.87</b>
<b>2012/2013</b>	<b>831.82</b>	<b>223,462.77</b>	<b>14,836.68</b>	<b>0.00</b>	<b>239,131.27</b>
July	0.00	0.00	227.71	0.00	227.71
August	0.00	1,334.44	0.00	0.00	1,334.44
September	0.00	51,690.69	864.99	0.00	52,555.68
October	0.00	2,730.00	1,081.24	0.00	3,811.24
November	0.00	12,203.18	535.86	0.00	12,739.04
December	29.89	3,823.82	556.40	0.00	4,410.11
January	0.00	3,698.02	0.00	0.00	3,698.02
Feburary	0.00	5,990.55	227.78	0.00	6,218.33
March					0.00
April					0.00
May					0.00
June					0.00
<b>Total Cost YTD</b>	<b><u>29.89</u></b>	<b><u>81,470.70</u></b>	<b><u>3,493.98</u></b>	<b>Total Cost YTD</b>	<b><u>84,994.57</u></b>
<b>Total Project Cost</b>	<b><u><u>572.21</u></u></b>	<b><u><u>347,493.47</u></u></b>	<b><u><u>29,429.03</u></u></b>	<b>Total: Ojai Flow</b>	<b><u><u>377,494.71</u></u></b>

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
03/05/14**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR BK	31331VK96	06/30/2014	\$939,920	\$940,346	5.650%	04/01/2013	6.37%	115
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,384,461	\$1,337,675	1.625%	10/03/2012	9.06%	1899
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$719,531	\$674,604	5.625%	01/16/2013	4.57%	2616
*TB	Federal Home Loan Bank	3133XKTV7	06/13/2014	\$946,758	\$947,099	4.875%	04/01/2013	6.42%	98
*TB	Federal Home Loan Bank	3133XLWN1	09/12/2014	\$954,001	\$954,403	5.250%	04/01/2013	6.47%	187
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$707,851	\$723,366	2.875%	07/01/2010	4.90%	457
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$733,553	\$752,864	4.750%	07/19/2010	5.10%	612
*TB	Federal Home Loan Bank	3134G34WJ	08/28/2014	\$997,746	\$998,226	0.375%	04/01/2013	6.76%	173
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$690,981	\$696,558	1.375%	03/12/2012	4.72%	970
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,134,861	\$1,144,970	5.125%	01/03/2012	7.76%	1332
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/2014	\$703,970	\$707,861	3.000%	07/01/2010	4.80%	143
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$209,235	\$196,088	2.375%	02/11/2013	1.33%	2828
*TB	Federal Natl MTG Assn	31398AYY20	09/16/2014	\$705,052	\$710,941	3.000%	07/01/2010	4.82%	191
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,128,149	\$1,187,967	1.375%	07/06/2010	8.05%	1570
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$703,106	\$710,311	2.125%	07/01/2010	4.81%	265
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,113,166	\$1,179,840	1.375%	07/01/2010	7.99%	2110
*TB	US Treasury Bond	912828WE6	11/15/2023	\$769,948	\$770,975	2.613%	12/13/2013	5.22%	3490
Accrued Interest					\$127,961				
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$14,542,289</b>	<b>\$14,762,054</b>			<b>80.39%</b>	
*CD	cit Salt Lake City UT - CD		12/18/2023	\$245,000	\$242,594	3.30%			
*CD	Discover BK Greenwood DE - CD		01/16/2024	\$239,000	\$234,813	3.20%			
*CD	GE Capital - CD Draper, UT		09/27/2023	\$245,000	\$242,516	3.25%			
*CD	GE Capital - CD Salt Lake City, UT		09/27/2023	\$245,000	\$240,529	3.15%			
*CD	Goldman Sachs - CD New York, NY		10/30/2023	\$224,000	\$222,217	3.25%			
*CD	Toyota Financial Services - CD -Henderson NV		12/20/2023	\$245,000	\$242,717	3.30%			
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$1,443,000</b>	<b>\$1,425,385</b>			<b>7.76%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$445</b>	<b>\$445</b>	0.29%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,174,370</b>	<b>\$2,174,370</b>	0.33%	Estimated	<b>11.84%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$18,160,104</b>	<b>\$18,362,253</b>			<b>100.00%</b>	
Total Funds Invested last report				\$18,170,116	\$18,345,491				
Total Funds Invested 1 Yr. Ago				\$14,304,652	\$14,828,738				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$3,375,900</b>	<b>\$3,375,900</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$1,876</b>	<b>\$1,876</b>	0.01%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$21,537,881</b>	<b>\$21,740,030</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$18,688,603	\$19,240,184				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.