

Minutes of the Casitas Municipal Water District
Board Meeting Held
January 14, 2015

A meeting of the Board of Directors was held January 14, 2015 at Casitas' Office, Oak View, California. The meeting was called to order at 3:00 p.m. Directors Hicks, Bergen, Kaiser, Word and Baggerly were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were two staff members and three members of the public in attendance. President Hicks led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum informed the board that the flu and colds have been going around the district and many employees are out sick but the crews are viable and keeping things running. We have started the decommissioning of the old air conditioning system. The building has been hectic the last week and a half. Our new Operations and Maintenance Manager will begin on Tuesday and we look forward to getting him on board.

3. Board of Director comments.

Director Kaiser asked if there has been any progress decommissioning the portion of Santa Ana Road in the watershed area. Mr. Wickstrum explained he had a discussion with Cheryl Carter who is willing to go to bat again for decommissioning. The County Board of Supervisors would not move forward because there was a property owner who did not want it decommissioned. We will also be looking at an agreement for the Teague watershed. Dave Wooley handed it to me before the holiday and he is now retired.

Director Word asked if the sound issue has been resolved. Mr. Wickstrum informed the board that the initial report looks good and Neil hope to have a final report when he returns.

4. Board of Director Verbal Reports on Meetings Attended.

Director Baggerly reported on his committee meeting with OBGMA and that they have started the ball rolling for the Groundwater Sustainability Plan and set up a sub-committee of three major pumpers in the basin.

Director Bergen reported that both she and Director Kaiser attended the meeting on the Groundwater Sustainability Agency.

President Hicks reported attending a chamber meeting and there was a report on the City water and they are trying to get a well up right now.

5. Board, Committee, and Meeting Approvals

APPROVED

a. Election of Board Officers

The New Board Officers for 2015 are as follows:

President	Mary Bergen
Vice President	Pete Kaiser
Secretary	Russ Baggerly
Asst. Secretary	Jim Word

This was offered by Director Word, seconded by Director Baggerly and approved by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

b. Selection of Board Committee assignments and dates of meetings.

The Committee Assignments are as follows:

Executive	Bergen/Kaiser	First Friday at 9:30 a.m.
Finance	Kaiser/Word	Third Friday at 9:30 a.m.
Personnel	Bergen/Word	Second Monday at 4:30 p.m.
Recreation	Baggerly/Hicks	First Monday at 9:30 a.m.
Water Res.	Baggerly/Hicks	Fourth Monday at 9:30 a.m.

The was offered by Director Kaiser, seconded by Director Baggerly and approved by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

c. Discussion and approval of meetings that will be considered authorized meetings for the Board.

The Board reviewed and approved meetings that are authorized meetings for Board attendance. This was offered by Director Kaiser, seconded by Director Hicks and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

6. Consent Agenda

ADOPTED

- a. Minutes of December 10, 2014 Meeting.
- b. Resolution approving memberships for 2015.

The Consent Agenda was offered by Director Hicks, seconded by Director Kaiser and passed by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
 NOES: Directors: None
 ABSENT: Directors: None

Resolution is numbered 15-01

7. Bills APPROVED

Director Kaiser questioned a refund that was issued for a citation. Mr. Wickstrum explained that a citation goes through a process and evaluation for consideration.

Director Hicks questioned #01662 to Tyler Technologies – Incode maintenance. Denise Collin explained this is an annual fee for our accounting system.

On the motion of Director Hicks, seconded by Director Kaiser and passed, the bills were approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
 NOES: Directors: None
 ABSENT: Directors: None

8. Request of York Golf Management, LLC to remove a delinquency charge. DENIED

The request was reviewed and Director Kaiser moved to deny the request, this was seconded by Director Baggerly and passed by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
 NOES: Directors: None
 ABSENT: Directors: None

9. Presentation by Lorraine Walters, Watershed Coordinator of the Ventura River Watershed Council. Recommend approval of the request for funding in the amount of \$2,600 for the Watershed Coordinator position.

Lorraine Walters provided information on the Watershed Council. The Ventura River Watershed Council is a broad based group of 21 voting members in different categories. We meet about eight times per year and there is an educational component to meetings and they are about networking. The last three years we have been working on the watershed management plan. The first part of the plan is done. In addition to the work for our watershed we are one of three watershed groups that are part of the Watershed Council of Ventura

County. We bring our interests to the countywide group. That is the forum that works to prepare grant proposals and we have brought in \$7.2 million dollars to the watershed. Grant funding to support staff runs out in the end of January. 19 different organizations have committed to some funding to keep the staffing going. The position is hosted by Ojai Valley Land Conservancy and the coordinator is responsible to coordinate and facilitate meetings, maintain correspondence and outreach.

On the motion of Director Baggerly, seconded by Director Hicks and passed, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Status Report on Water Supply and Demand Conditions.

Mr. Wickstrum provided a report on water supply and demand conditions as the lake is declining towards 50%. We have seen good reductions in residential as they are conserving water. The recreation area implemented changes under the direction of Carol Belser and Tim Lawson and we have seen a significant reduction in water demand at Lake Casitas. We have received about 70 calls in response to the water waste prohibitions and have had good participation and corrective actions. We hope to implement a new Water Efficiency and Allocation Program in the near future. We will need a rate study to ensure compliance with Proposition 218. We will also need to revise the Rates & Regulations and are making revisions to the billing system including moving to monthly billings.

Director Baggerly handed out his directions for the General Manager and they were approved by the board as follows:

When Lake Casitas reaches 127,000 acre feet capacity, the General Manager will prepare a resolution declaring Stage 2 of WEAP for the Board of Directors consideration.

Conservation Measures to be Applied:

All water conservation measures from the Urban Water Management Plan, the Drought Declaration and the Water Waste Ordinance should now be declared mandatory policies of CMWD for Stage 2.

Such as: outdoor potable water use for landscape irrigation limited to two days per week. No irrigation between 10 a.m. and 6 p.m.

Institute a new round of CMWD's SWEAP Program for Ag users, in conjunction with the Resource Conservation District grant program, which becomes mandatory for the next 10% of agricultural customers using more water than necessary.

On the motion of Director Baggerly, seconded by Director Kaiser and passed, this direction to the General Manager was approved by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Update on the Groundwater Sustainability Agency from the GSA Committee.

Mr. Wickstrum provided an update from the committee meetings. An MOU for the initial formation of the GSA is being developed and a consultant may be hired for the formation of bylaws etc. The board discussed involvement in the GSA.

12. Information Items:

- a. Water Resources Committee Minutes.
- b. Finance Committee Minutes.
- c. Letter from Supervisor Steve Bennett regarding Quagga Infestation of Lake Piru.
- d. ACWA Conference Report from Ron Merckling
- e. Water Consumption Report.
- f. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- g. Investment Report.

On the motion of Director Word, seconded by Director Kaiser, the information items were approved for filing by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

President Bergen moved the meeting to closed session at 4:14 p.m.

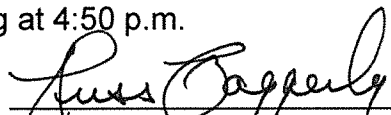
13. Closed Session

- a. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: two)

President Bergen moved the meeting back to open session at 4:50 p.m. with Mr. Mathews stating there was no action taken on the potential cases.

14. Adjournment

President Bergen adjourned the meeting at 4:50 p.m.


Russ Baggerly, Secretary