

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
December 15, 2010

A meeting of the Board of Directors was held December 15, 2010 at Casitas' Office, Oak View, California. Directors Kaiser, Word, Baggerly, Hicks and Bergen were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and three members of the public in attendance. Vice President Kaiser led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum welcomed Mary Bergen to the Board of Directors.

The ACWA conference was insightful. There are many unknowns regarding the healthcare reform. It is an overwhelming situation and many things that apply to us as employers. Cost estimates are being underbid at this point regarding Matilija Dam. The last session had a broad panel and it was interesting to hear of changes in political leaders and changes in California and future we may have.

3. Board of Director comments.

Director Baggerly added that the letter to the Bureau should be used as his report as he was totally engrossed in dealing with that meeting. Director Hicks added that Director Kaiser, Director Baggerly and Mr. Wickstrum did a great job with the Bureau. Director Word added getting them to listen was a major step in the right direction. Mr. Wickstrum added these meetings have started to begin dialog that hasn't been there for quite some time. We are now scheduling a meeting to talk about the recreation agreement and safety of dams that has been pending for over 10 years.

4. Consent Agenda

ADOPTED

- a. Minutes of the November 10, 2010 Board Meeting.
- b. Recommend extension of the term for the Bait & Tackle Concession Agreement.
- c. Recommend approval of a purchase order to Famcon Pipe and Supply in the amount of \$20,613 for the purchase of two 30" butterfly valves and 30" pipe fittings.
- d. Recommend approval of co-sponsorship in the amount of \$1,000 to the Salmonid Restoration Federation for their annual conference being held in San Luis Obispo.

- e. Resolution awarding a contract for asphalt paving repairs at Lake Casitas to Superior Paving Co. Inc (dba United Paving Co.) in the amount of \$48,639.72.

Director Kaiser mentioned item a is being pulled and reported that the number in item c is \$20,613 plus tax. Director Word requested discussion on item b.

The consent agenda minus item a and b was offered by Director Word, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Baggerly, Word, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 10-34.

On item b Director Word questioned the reduction in the percentage that was approved a couple of years ago as he feels that is not competitive. Mr. Wickstrum explained that the board approved that change to 13% previously and hopes that working with the bureau will enable us to enter into concessionaire agreements in the future.

On the motion of Director Baggerly, seconded by Director Hicks and passed, item b was approved.

5. Bills APPROVED

Director Hicks questioned #6565 to PSR Environmental Services for \$2,200. Mr. Wickstrum explained this is for monthly testing of our fuel storage. Director Hicks suggested looking at reducing the liability and moving to a gas card scenario. Director Hicks then questioned jackets that were purchased. Mr. Wickstrum explained that periodically, jackets are purchased for the pipeline crew. Director Kaiser questioned #6594 to Edward Aguito. Mr. Wickstrum explained this is the climatologist who provided services as an expert witness. Director Kaiser also questioned the payment to Berkaidia and Denise Collin explained that is the loan for Mira Monte.

On the motion of Director Hicks, seconded by Director Word and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING

- a. Finance Committee Minutes
- b. Recreation Committee Minutes
- c. Water Resources Committee Minutes

On the motion of Director Word, seconded by Director Hicks and passed, the Committee/Manager Reports were approved for filing.

7. Recommend acceptance of the fiscal year 2009-2010 Comprehensive Annual Financial Report. APPROVED

Rosalvo Flores with Brown and Armstrong presented the audit and provided details of the audit process, the interim field work and the reports and opinions. The independent report is a qualified opinion which is the highest form of opinion your district can receive. No findings were issued. The controls are working well. Some recommendations were made which the management has already implemented or is in the process of correcting.

On the motion of Director Hicks, seconded by Director Word and passed, the CAFR was approved.

8. Request from the City of Ventura regarding late fees. Item Pulled

This item was pulled from the agenda and will be entertained that at the next meeting at the request of the city.

Director Kaiser recessed the Casitas Board Meeting at 5:10 p.m. and opened the Lake Casitas Improvement Foundation meeting

9. Lake Casitas Improvement Foundation Meeting
- a. Discussion regarding membership to the board of LCIF.
  - b. Review of the Treasurer's report.
  - c. Discussion regarding approval of projects and expenditures for the coming year.

Mr. Wickstrum explained this is the required annual meeting. Larry Elshere is here and is one of the directors in the group. He questioned if Rick Bisaccia was still interested. We will look into that or see if Eric Gillette is interested in serving.

Director Word added that until we get a program with the Bureau it is difficult to do anything with this. Mr. Wickstrum brought up the question of fisheries and what this organization has done is support kids fishing day to build on the fishing sport and part of what we are assigned to be able to do. If we can stock fish perhaps LCIF can help funding a smaller order of fish to support Kids Fishing Day. It is worthwhile program to keep going.

Mr. Wickstrum added that perhaps we need to get together quarterly and formulate some other improvements as the fisheries plan develops.

The Treasurers Report states as of the end of June 2010 the account has \$13,702.90. Larry Elshere handed out an analysis he had done on the

contributors. The fishing community contributed over \$20,000 to the foundation. He suggested having additional sponsorships. Mr. Elshere also mentioned that many people do not know that DFG is not able to stoke our lake. Perhaps an information letter can be created with an opportunity to donate to LCIF.

Director Kaiser closed the LCIF meeting at 5:30 p.m. and reconvened the Casitas Board Meeting at 5:31 p.m.

10. Recommend approval of a letter to the Bureau of Reclamation regarding summary of our meeting regarding the Lake Casitas Recreation Area. APPROVED

Mr. Wickstrum explained that it was refreshing to meet with the Bureau of Reclamation. They have an agreement they need to get accomplished. Perhaps we can reach an agreement that doesn't affect our repayment contract or current agreements and we can agree on how to communicate and operate in the future.

Director Word asked what the anticipation of the next meeting is. Mr. Wickstrum explained that we would develop an interim agreement to coincide with the development of a firm agreement on authorization of Casitas to operate and maintain Lake Casitas Recreation Area.

On the motion of Director Word, seconded by Director Baggerly and passed, the letter was approved.

The board also verified that Directors Baggerly and Word would continue to participate in the meetings. The meetings are tentatively set for January 19 and 20.

11. Review and discussion of the Matilija Dam Ecosystem Project Fine Sediment Study Group Charter. No Action

Director Baggerly informed the board that this was put on the agenda because the way the charter was originally written we had concerns on what we could and couldn't do at the meeting. Now, after attending a meeting the charter has been amended substantially. A lot of our concerns in this board letter are no longer applicable. It will be revised and will come back to the board for approval.

12. Recommend approval of a change order to Paso Robles Tank in the amount of \$139,925 to replace the entire roof and delete exterior staircase, bid item #10. APPROVED

On the motion of Director Word, seconded by Director Baggerly and passed, the above recommendation was approved.

13. Scheduling of the Board Planning Day. Direction provided

The Board determined that they would not schedule a planning day at this time and would take care of annual duties at the first meeting in January. The issue of the time of the board meetings was raised and this can be discussed at the next board meeting.

14. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Recreation Area Report for October.
- c. Casitas Water Adventure end of season report
- d. Hydrology Report for water year ending September 30, 2010.
- e. Water Education results.
- f. News Articles
- g. Investment Report

Mr. Wickstrum requested pulling item d as there is some modification to be done and he would like Todd Evans to present the hydrology report.

Director Kaiser moved the meeting to closed session at 6:05 p.m.

15. Closed session

Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Ortiz v. Casitas Municipal Water District.

Director Kaiser reconvened the open session at 6:15 p.m. with Mr. Mathews stating that the board had questions of staff and staff responded to those questions.

16. Adjournment

Director Kaiser adjourned the meeting at 6:15 p.m.

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Secretary