

Board of Directors

Russ Baggerly, Director
Angelo Spandrio, Director
Brian Brennan, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the
Casitas Board Room
1055 Ventura Ave.
Oak View, CA 93022
September 11, 2019 @ 3:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentations on District related items that are not appearing on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Minutes of the August 28, 2019 Board Meeting
[8-28-19 Min.pdf](#)

7. ACTION ITEMS

- 7.a. Review, Approve and Accept District Accounts Payable Reports for the period of 8/15/19 to 8/28/19.
[Accounts Payable Report.pdf](#)
- 7.b. Public Hearing and Possible Adoption of an Ordinance Increasing Compensation Authorized to be paid to the Board of Directors pursuant to Water Code Section 20200, et. seq.
[Ordinance 19-01.pdf](#)
[Board Compensation Comparison September 2019.pdf](#)
- 7.c. Authorize the General Manager to sign Professional Services Agreements with IRJ Engineers Inc. and GHD Inc. for On-Call Electrical Engineering Services for Fiscal Year 2019-2020.
[Board Memo_On-Call Electrical Engineering.pdf](#)
[Agreement_IRJ.pdf](#)
[Agreement_GHD.pdf](#)

8. INFORMATION ITEMS

- 8.a. Engineering Status Report for August 2019.
[BoardMemo Eng Status 201909.pdf](#)
[September_2019_8x11_Wht \(STARS\).pdf](#)
- 8.b. Recreation Committee Minutes
[Rec Minutes9.3.2019.pdf](#)
- 8.c. Lake Casitas Recreation Area Report for July 2019.
[LCRA7.July.2019 \(1\).pdf](#)
- 8.d. CFD 2013-01 Report
[CFD 2013-1 Project Cost 08-28-2019.pdf](#)
- 8.e. Investment Report
[Investment Report 08-28-19.pdf](#)

9. GENERAL MANAGER COMMENTS

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2 (a).

12. CLOSED SESSION

- 12.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a)
Santa Barbara Channelkeeper v. State Water Resources Control Board; City of San

Buenaventura, San Francisco County Superior Court, Case No. CPF-14-513875.

12.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Government Code §54956.9(b))
Number of potential cases: 1

12.c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government
Code §54956.9(a))
Bodycombe v. Casitas Municipal Water District. Ventura Superior Court, Small
Claims Division, Case No. 2019SC000978.

13. ADJOURNMENT



Minutes of the Casitas Municipal Water District
Board Meeting Held
August 28, 2019

A meeting of the Board of Directors was held August 28, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California.

1. Call to Order

President Kaiser called the meeting to order at 3:00 p.m.

2. Roll Call

Directors Word, Spandrio, Baggerly and Kaiser were present. Director Brennan was absent and later arrived at 3:03 p.m. Also present were General Manager Mike Flood, Clerk of the Board Rebekah Vieira and Attorney Robert Kwong. There were five staff members and 15 members of the public in attendance.

3. Pledge of Allegiance

President Kaiser led the Pledge of Allegiance.

4. Agenda Confirmation - Consider and approve, by majority vote, minor revisions to Board items and/or attachments and any item added to, or removed/continued from, the Agenda.

No Changes

5. Public comments – presentations on District related items that are not appearing on the agenda – three minute limit.

None

6. Consent Agenda

ADOPTED

- a. Approve and Adopt Minutes from the August 14, 2019 meeting.

The Consent Agenda was offered by Director Baggerly, seconded by Director Word and passed by the following roll call vote:

AYES: Directors: Word, Spandrio, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: Brennan

7. Action Items:

- a. Review, Approve and Accept District Accounts Payable Report for the Period of 8/1/19 – 8/14/19. APPROVED

On the motion of Director Baggerly, seconded by Director Word the above report was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: Brennan

- b. Discussion and Approval of a three year agreement with Rotary Club of Ojai West Foundation for the use of Lake Casitas Recreation Area for the Ojai Wine Festival for years 2020, 2021 and 2022. APPROVED

Steve Frank and Angela May with the Rotary Club were there in support of the item and to answer any questions. Director Brennan arrived at 3:03 p.m.

On the motion of Director Spandrio, seconded by Director Baggerly the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- c. Approve and Authorize the General Manager to issue a task order to MKN and Associates for Professional Engineering Services for the Robles Diversion Fish Screen Improvements, Construction of Prototype Apparatus in the amount not to exceed \$68,943.00. APPROVED

On the motion of Director Brennan, seconded by Director Word the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- d. Approve and Authorize a Contract to General Pump Company, Inc. in the amount of \$152,837.00 for San Antonio Well #4 Rehabilitation (Spec. No. 19-419) and Adopt the Notice of Exemption. APPROVED

On the motion of Director Baggerly, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- e. Discussion and possible action regarding the request from the General Manager of the City of Ventura to Water Department (Ventura Water) to waive late fees of \$4,100.46. APPROVED

On the motion of Director Baggerly, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- f. Review and Discussion of a Revised Agreement with San Gorgonio Pass Water Agency to Exchanges 650 Acre-Feet of Casitas MWD's 2019 State Water Project Table A Water Supply. APPROVED

On the motion of Director Baggerly, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

8. Discussion Items:

- a. Staff Update Presentation on Alternative Water Supply Projects Grouping Concepts and Estimated Costs.

General Manager Mike Flood provided and update and grouping concepts on alternative water supply projects.

- b. Discussion of Board Room Audio Visual Upgrades.

Mr. Flood suggested that the discussion regarding potential upgrades and additional equipment be reviewed at the Ad Hoc PR Committee.

9. Receive and File Information Items:

- a. Hydrologic Status Report for July 2019.
- b. Special Finance Committee Minutes.
- c. Executive Committee Minutes.
- d. Recreation Committee Minutes.
- e. Finance Committee Minutes.
- f. Water Resources Committee Minutes.
- g. Investment Report.

On the motion of Director Baggerly, seconded by Director Brennan the Information items were approved by the following roll call vote:

AYES:	Directors:	Word, Spandrio, Brennan, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

10. General Manager comments. Brief announcements and report on District activities.

Mr. Flood informed the board of the algae bloom at the intake of the plant and Clean Lakes was out there today treating it with a copper compound to take care of the algae bloom.

Casitas will be attended a state water project meeting in September.

Mr. Flood and Engineering Manager Aranda discussed issues surrounding delays for permits and explained that now we are seeking a one year permit for the work at Robles.

11. Board of Director Reports on Meetings Attended.

Director Word reported on his attendance at the Ventura Chamber of Commerce economic development and discussions of the development of housing as there are a few hundred units coming on line soon.

Director Brennan reported his attendance at the Water Commission last night at the City of Ventura. Tomorrow is the open house at the City's Treatment Plant.

12. Board of Director Comments per Government Code Section 54954.2, subdivision (a).

Director Baggerly mentioned the Campfire and Smores with Joe at LCRA.

President Kaiser suggested that the Recreation Committee look at additional things or events to enhance revenue at Lake Casitas Recreation Area similar to the concerts that are being held at The Collection.

President Kaiser moved the meeting to closed session at 4:47 p.m.

13. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a)
Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura; and City of San Buenaventura v. Abbott et al., Los Angeles County Superior Court, Complex Civil Division, Case No. CPF-14-513875.
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9(b)
Number of potential cases: 1
- c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a)
Bodycombe v. Casitas Municipal Water District. Ventura Superior Court, Small Claims Division, Case No. 2019SC000978.

President Kaiser moved the meeting back to Open Session at 5:10 p.m. with Mr. Kwong reported that the Board met with counsel and there were no actions to report.

14. Adjournment.

President Kaiser adjourned the meeting at 5:10 p.m.

Brian Brennan, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 08/15/19-08/28/19
Presented to the Board of Directors For Approval September 11, 2019

Check	Payee		Description	Amount
000906	Payables Fund Account	# 9759651478	Accounts Payable Batch 082119	\$205,807.45
000907	Payables Fund Account	# 9759651478	Accounts Payable Batch 082819	\$171,284.46
				\$377,091.91
000908	Payroll Fund Account	# 9469730919	Estimated Payroll 09/26/19	\$250,000.00
			Total	\$627,091.91

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000906-000908 have been duly audited is hereby certified as correct.

Denise Collin *8/28/19*

 Denise Collin, Chief Financial Officer

 Signature

 Signature

 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000906	A/P Checks:	035135-035277
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	035215-035217

000907	A/P Checks:	035278-035295
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	

Denise Collin. 9/5/19

Denise Collin, Chief Financial Officer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 08/24/19
Pay Date of 08/29/19
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 8/26/19
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

8/28/2019 1:40 PM
 ENDOR SET: 01 Casitas Municipal Water D
 ANK: * ALL BANKS
 DATE RANGE: 8/15/2019 THRU 8/28/2019

A/P HISTORY CHECK REPORT

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK					
	C-CHECK	V	8/21/2019			035215		
	C-CHECK	V	8/21/2019			035216		
	C-CHECK	V	8/21/2019			035217		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	0.00	0.00	0.00
BANK:	TOTALS:		3	0.00	0.00	0.00

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0049	STATE OF CALIFORNIA							
I-T2 201908161570	State Withholding	D	8/21/2019	5.85		000000		5.85
0049	STATE OF CALIFORNIA							
I-T2 201908211575	State Withholding	D	8/28/2019	37.89		000000		
I-T2 201908271577	State Withholding	D	8/28/2019	13,344.71		000000		13,382.60
0128	INTERNAL REVENUE SERVICE							
I-T1 201908161568	Federal Withholding	D	8/21/2019	35.76		000000		
I-T1 201908161569	Federal Withholding	D	8/21/2019	31.44		000000		
I-T1 201908161570	Federal Withholding	D	8/21/2019	53.19		000000		
I-T3 201908161567	FICA Withholding	D	8/21/2019	56.86		000000		
I-T3 201908161568	FICA Withholding	D	8/21/2019	100.62		000000		
I-T3 201908161569	FICA Withholding	D	8/21/2019	57.10		000000		
I-T3 201908161570	FICA Withholding	D	8/21/2019	100.22		000000		
I-T4 201908161567	Medicare Withholding	D	8/21/2019	13.30		000000		
I-T4 201908161568	Medicare Withholding	D	8/21/2019	23.54		000000		
I-T4 201908161569	Medicare Withholding	D	8/21/2019	13.36		000000		
I-T4 201908161570	Medicare Withholding	D	8/21/2019	23.44		000000		508.83
0128	INTERNAL REVENUE SERVICE							
I-T1 201908211575	Federal Withholding	D	8/28/2019	170.46		000000		
I-T1 201908271577	Federal Withholding	D	8/28/2019	36,175.77		000000		
I-T3 201908211575	FICA Withholding	D	8/28/2019	325.94		000000		
I-T3 201908271577	FICA Withholding	D	8/28/2019	40,347.28		000000		
I-T4 201908211575	Medicare Withholding	D	8/28/2019	76.22		000000		
I-T4 201908271577	Medicare Withholding	D	8/28/2019	9,750.94		000000		86,846.61
0187	CALPERS							
I-100000015778942	SSA 218 Annual Fee	D	8/28/2019	1,000.00		000000		
I-100000015779239	GASB 68 Reporting Service Fee	D	8/28/2019	700.00		000000		
I-PBP201908271577	PERS BUY BACK	D	8/28/2019	161.96		000000		
I-PEB201908211575	PEPRA EMPLOYEES PORTION	D	8/28/2019	145.16		000000		
I-PEB201908271577	PEPRA EMPLOYEES PORTION	D	8/28/2019	7,052.94		000000		
I-PEM201908271577	PERS EMPLOYEE PORTION MGMT	D	8/28/2019	2,568.27		000000		
I-PER201908271577	PERS EMPLOYEE PORTION	D	8/28/2019	6,413.28		000000		
I-PRB201908211575	PEBRA EMPLOYER PORTION	D	8/28/2019	150.22		000000		
I-PRB201908271577	PEBRA EMPLOYER PORTION	D	8/28/2019	7,298.49		000000		
I-PRR201908271577	PERS EMPLOYER PORTION	D	8/28/2019	11,148.86		000000		36,639.18
3758	County of Ventura - Fleet Serv							
I-9117-0813	Welding Truck Chassis - GAR	R	8/19/2019	2,769.00		035135		2,769.00

ENDOR SET: 01 Casitas Municipal Water D
 ANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/15/2019 THRU 8/28/2019

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2587	A&M LAWNMOWER SHOP							
I-48296	Chains - MAINT	R	8/21/2019	73.59		035136		
I-48359	Leaf Blower - TP	R	8/21/2019	458.98		035136		532.57
2033	Abbot Industrial Supplies							
I-49853	Trash Bag Liners - LCRAS	R	8/21/2019	2,024.88		035137		2,024.88
4390	Christine Aboaide							
I-817867	Camping Cancellation - LCRA	R	8/21/2019	85.00		035138		85.00
0006	ADAMSON'S AUTOMOTIVE REPAIR							
I-007447	Vehicle Tow - Unit 31	R	8/21/2019	85.00		035139		
I-008431	Vehicle Tow - Unit 31	R	8/21/2019	85.00		035139		170.00
0010	AIRGAS USA LLC							
I-9091146491	Electrode Sticks - PL	R	8/21/2019	240.02		035140		240.02
4391	Michelle Allan							
I-789476	Camping Cancellation - LCRA	R	8/21/2019	130.00		035141		130.00
3044	Amazon Capital Services							
C-1WL1-7H1G-661Kb	Accrue Use Tax	R	8/21/2019	2.68CR		035142		
C-1XG6-6HM6-W43Cb	Accrue Use Tax	R	8/21/2019	1.27CR		035142		
D-1XG6-6HM6-W43Ca	Accrue Use Tax	R	8/21/2019	1.27		035142		
I-14W1-7QNJ-QWVD	Impact Wrench - MAINT	R	8/21/2019	215.39		035142		
I-1DCG-XJF4-63RX	Dewalt Fast Charger - MAINT	R	8/21/2019	124.18		035142		
I-1GJP-FLGC-4DRV	Pressure Washer Tool Box - GAR	R	8/21/2019	326.44		035142		
I-1JQW-J6R9-FTCJ	Varidesks & Silicone Spray- OM	R	8/21/2019	747.54		035142		
I-1NW7-RVQ3-JKWF	Epoxy Putty - EM	R	8/21/2019	40.02		035142		
I-1WL1-7H1G-4WLQ	Dewalt Battery - MAINT	R	8/21/2019	181.25		035142		
I-1WL1-7H1G-661K	Screwdriver Set - MANT	R	8/21/2019	36.98		035142		
I-1WL1-7H1G-661Ka	Accrue Use Tax	R	8/21/2019	2.68		035142		
I-XG6-6HM6-W43C	Ignition Keys Pressure Washer	R	8/21/2019	17.50		035142		1,689.30
4392	Nora Antenore							
I-842680	Camping Cancellation - LCRA	R	8/21/2019	60.00		035143		60.00
0014	AQUA-FLO SUPPLY							
I-SI1403655	Brass Fittings & tape - UT	R	8/21/2019	125.04		035144		
I-SI1409067	Valves & Blades - LCRA	R	8/21/2019	306.27		035144		
I-SI1409691	PVC Fitting - TP	R	8/21/2019	21.63		035144		452.94
0840	AQUA-METRIC SALES COMPANY							
I-INV0074723	Meters & Radios - UT	R	8/21/2019	12,998.89		035145		12,998.89

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1323 I-1908112	ARGO CHEMICAL INC Ammonia Solution - TP	R	8/21/2019	2,301.47		035146		2,301.47
1666 I-000013299222	AT & T Acct#9391051740	R	8/21/2019	1,055.86		035147		1,055.86
1666 I-000013442913	AT & T Acct#9391051740	R	8/21/2019	1,055.86		035148		1,055.86
1666 I-000013451679	AT & T Local, Regional, Long Distance	R	8/21/2019	1,285.25		035149		1,285.25
0018 I-287290467941X08102	AT & T MOBILITY Acct#287290467941	R	8/21/2019	276.40		035150		276.40
3429 I-0708099404	AT&T Acct#8310009376326	R	8/21/2019	1,302.40		035151		1,302.40
4254 I-19-066 I-19-067	Automation Services, LLC SCADA Telemetry Services - EM SDADA Evaluation - EM	R R	8/21/2019 8/21/2019	7,200.00 1,575.00		035152 035152		8,775.00
0030 I-1900934748 I-1900935356	B&R TOOL AND SUPPLY CO Socket & Pilot Drill - PL Plugs & Tap Wrench - UT	R R	8/21/2019 8/21/2019	44.88 56.16		035153 035153		101.04
0679 I-S220003.001	BAKERSFIELD PIPE & SUPPLY INC Flanges & Compound - UT	R	8/21/2019	95.79		035154		95.79
4111 I-BU01145230	Roadpost, Inc. Sat Phone Service - TP	R	8/21/2019	55.35		035155		55.35
1062 C-E320775b D-E320775a I-E320775	BP Medical Supplies Accrue Use Tax Accrue Use Tax First Aid Supplies - LCRA	R R R	8/21/2019 8/21/2019 8/21/2019	31.52CR 31.52 434.75		035156 035156 035156		434.75
4036 I-July 19	Brian Brennan Reimburse Mileage 7/19	R	8/21/2019	97.44		035157		97.44
3059 I-BPI971094	Brenntag Pacific Inc. Chlorine for Ojai Sys. - TP	R	8/21/2019	1,318.20		035158		1,318.20

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4393	I-816187	Mariefe Brown Camping Cancellation - LCRA	R 8/21/2019	85.00		035159		85.00
4394	I-813095	Brian Bulaon Camping Cancellation - LCRA	R 8/21/2019	65.00		035160		65.00
0044	I-8997-578903	CALIFORNIA ELECTRIC SUPPLY Terminal Connector - EM	R 8/21/2019	95.45		035161		95.45
9983	I-PPD190819-37	CALIFORNIA URBAN WATER Washing Machine/Toilet Rebates	R 8/21/2019	10,000.00		035162		10,000.00
4395	I-816229	Gil Campos Camping Cancellation - LCRA	R 8/21/2019	127.00		035163		127.00
1023	I-7294-622867	CARQUEST AUTO PARTS Lift Support - TP	R 8/21/2019	93.63		035164		93.63
4396	I-809063	Lupe Carrillo Camping Transfer - LCRA	R 8/21/2019	15.00		035165		15.00
0055	I-July 19	CASITAS BOAT RENTALS Gas for Boats - LCRA	R 8/21/2019	1,224.37		035166		1,224.37
3021	I-000014-634-601	Central Communications Call Center 7/19	R 8/21/2019	261.79		035167		261.79
4397	I-805648	Ben Chiaro Camping Cancellation - LCRA	R 8/21/2019	65.00		035168		65.00
0061	I-SB02093197 I-SB02093313	COMPUWAVE Monitor - MGMT Laserjet Printer - LCRA	R 8/21/2019 R 8/21/2019	197.98 225.23		035169 035169		423.21
0062	I-9009-795104 I-9009-795283 I-9009-795557	CONSOLIDATED ELECTRICAL Adhesive & Lights - EM Rincon VFD Spare Parts - EM Cord & Plug - LAB	R 8/21/2019 R 8/21/2019 R 8/21/2019	422.35 5,770.30 25.12		035170 035170 035170		6,217.77
1483	I-6/13755412-1 I-6/13765041-1 I-C00205958776	CORVEL CORPORATION Bill Review Bill Review Claim 1102WC180000002	R 8/21/2019 R 8/21/2019 R 8/21/2019	16.61 9.50 615.60		035171 035171 035171		641.71

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2480 I-1907133	David Taussig & Associates, In D18-00115 CFD Tax Admin	R	8/21/2019	7,156.44		035172		7,156.44
0740 I-10332568585 I-10334710944 I-10334726194	DELL MARKETING L.P. Dell Laptop - FISH Dell Laptop Kit - CONS Dell Laptop - CONS	R R R	8/21/2019 8/21/2019 8/21/2019	1,764.40 186.60 910.64		035173 035173 035173		2,861.64
3715 I-781772	Madeline Demarquette Camping Cancellation - LCRA	R	8/21/2019	170.00		035174		170.00
4388 I-0950674	Department of Industrial Relat Cal-OSHA Fine - TP	R	8/21/2019	300.00		035175		300.00
4386 I-II90801CMWD	Diesel Management CARB Consultation - GAR	R	8/21/2019	625.00		035176		625.00
0210 I-36464198913	DIRECT TV Payment for 7/1/19-6/30/20	R	8/21/2019	4,354.56		035177		4,354.56
0086 I-1577	E.J. Harrison & Sons Inc Acct#500766090	R	8/21/2019	101.93		035178		101.93
0086 I-28107	E.J. Harrison & Sons Inc Acct#1C00054240	R	8/21/2019	354.08		035179		354.08
0085 I-67137	ELIFEGUARD, INC. Lifeguard Uniforms - WP	R	8/21/2019	3,843.86		035180		3,843.86
4398 I-816012	Sonja Epstein Camping Cancellation - LCRA	R	8/21/2019	330.00		035181		330.00
0095 I-S100006248.002 I-S100008221.001 I-S100008511.001 I-S100008784.001 I-S100008913.001 I-S100009044.001	FAMCON PIPE & SUPPLY Joint Assembly & Fitting - Pl Gaskets - TP Antifreeze & Pipe Support - UT Meter Stop,Bolts,Extension -PL Reducers - TP PVC Tools - PL	R R R R R R	8/21/2019 8/21/2019 8/21/2019 8/21/2019 8/21/2019 8/21/2019	804.38 209.14 163.56 856.93 120.67 110.47		035182 035182 035182 035182 035182 035182		2,265.15
3640 I-S100009666.003	Famcon Utility Supply, Inc. Adapters & Conduit - Pl	R	8/21/2019	158.77		035183		158.77

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0013	I-0683183							
	FERGUSON ENTERPRISES INC							
	Break Away Bolt Kits - PL	R	8/21/2019	72.93		035184		72.93
0099	I-908380A							
	FGL ENVIRONMENTAL							
	TOC/DOC Monitoring 6/21/19	R	8/21/2019	972.00		035185		
	DBP Montiroing 7/8/19	R	8/21/2019	396.00		035185		
	I-909331A							
	Manganese Monitoring 7/16/19	R	8/21/2019	120.00		035185		
	I-909686A							
	Nitrate Monitoring 7/23/19	R	8/21/2019	43.00		035185		1,531.00
0101	I-1642339							
	FISHER SCIENTIFIC							
	Thermometer - LAB	R	8/21/2019	223.62		035186		
	I-2621338							
	Softcide & Ethyl Alcohol - LAB	R	8/21/2019	72.94		035186		
	I-3115680							
	Sodium Bisulfite - LAB	R	8/21/2019	293.87		035186		590.43
0713	I-46878							
	FLUID MANUFACTURING							
	Shower Coin Box Locks - LCRA	R	8/21/2019	92.44		035187		92.44
0104	I-118135							
	FRED'S TIRE MAN							
	Belts & Coolant - Unit 31	R	8/21/2019	441.36		035188		
	I-118320							
	Tires & Balance - Unit 4	R	8/21/2019	696.84		035188		
	I-118637							
	Flat Repair - Unit 53	R	8/21/2019	20.00		035188		1,158.20
0485	I-92076185							
	FRUIT GROWERS SUPPLY COMPANY							
	Pitchfork & PPE - MAINT	R	8/21/2019	145.26		035189		145.26
2720	I-10505010							
	Garda CL West, Inc.							
	Armored Truck Service	R	8/21/2019	731.40		035190		731.40
4257	I-19840							
	Geiger Enterprises, Inc.							
	Fuel Testing - EM	R	8/21/2019	293.41		035191		293.41
4399	I-850348							
	Leslie Gonzalez							
	Waterpark Ticket Refund - LCRA	R	8/21/2019	375.00		035192		375.00
0115	I-9237194221							
	GRAINGER, INC							
	Shelf Bins - UT	R	8/21/2019	93.09		035193		
	I-9247125447							
	Hole Saw Kit - MAINT	R	8/21/2019	218.76		035193		
	I-9250865897							
	Elbow - Unit 88	R	8/21/2019	55.30		035193		
	I-9251274636							
	Reducing Tee - Unit 88	R	8/21/2019	125.98		035193		493.13
2217	I-9018							
	Greg Rents							
	Cement Slurry - PL	R	8/21/2019	116.28		035194		116.28

ENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/15/2019 THRU 8/28/2019

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4400	I-814241							
	Tracie Gutierrez							
	Camping Cancellation - LCRA	R	8/21/2019	156.00		035195		156.00
0121	I-11577168							
	HACH COMPANY							
	Chlorine - LAB	R	8/21/2019	73.96		035196		
	I-11589068							
	Reagents & Solutions - LAB	R	8/21/2019	725.56		035196		799.52
4401	I-853868							
	Norma Hernandez							
	Day Use Fee Refund - LCRA	R	8/21/2019	20.00		035197		20.00
4402	I-812738							
	Daryl Hitt							
	Camping Cancellation - LCRA	R	8/21/2019	285.00		035198		285.00
0596	I-4764374							
	HOME DEPOT							
	Shelving - WHS	R	8/21/2019	885.08		035199		885.08
0894	I-5263469-0001-05							
	HOSE-MAN, INC.							
	Fittings - UT	R	8/21/2019	27.63		035200		27.63
4403	I-783608							
	Christopher Hurtado							
	Camping Cancellation - LCRA	R	8/21/2019	127.00		035201		127.00
0125	I-3051441538							
	IDEXX DISTRIBUTION CORP							
	Colilert Test Pack - LAB	R	8/21/2019	965.12		035202		965.12
0872	I-6557							
	Irrisoft, Inc.							
	Weather Station Signal	R	8/21/2019	79.00		035203		79.00
0131	I-796889							
	JCI JONES CHEMICALS, INC							
	Chlorine - TP, CM 796900	R	8/21/2019	1,650.00		035204		
	I-797645							
	Chlorine - TP, CM 797649	R	8/21/2019	1,650.00		035204		3,300.00
1022	I-45292706							
	KELLY CLEANING & SUPPLIES, INC							
	Janitorial Services 8/19- LCRA	R	8/21/2019	300.00		035205		300.00
2203	I-468820-2							
	KEYT TV							
	TV Advertising - WP	R	8/21/2019	870.00		035206		870.00
4404	I-796880							
	Ryan Lamb							
	Camping Cancellation - LCRA	R	8/21/2019	95.00		035207		95.00
1270	I-July 19							
	SCOTT LEWIS							
	Reimburse Expenses 7/19	R	8/21/2019	70.38		035208		70.38

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0328	I-7251903							
	LIGHTNING RIDGE							
	Uniform Shirts - WP	R	8/21/2019	861.68		035209		861.68
4405	I-815270							
	Marietta Linder							
	Camping Cancellation - LCRA	R	8/21/2019	127.00		035210		127.00
4406	I-792969							
	Angie Loya							
	Camping Reduction - LCRA	R	8/21/2019	60.00		035211		60.00
0856	I-12531685							
	MATTHEW BENDER & CO., INC.							
	Labor Relations Update - MGMT	R	8/21/2019	405.50		035212		405.50
4407	I-785295							
	Melissa Beth Mazar							
	Camping Cancellation - LCRA	R	8/21/2019	190.00		035213		190.00
0151	C-887406							
	MEINERS OAKS ACE HARDWARE							
	Sanding Disk Refund - UT	R	8/21/2019	15.60CR		035214		
	I-887043							
	Plugs - UT	R	8/21/2019	11.41		035214		
	I-887294							
	Sanding Disk & Batteries - UT	R	8/21/2019	78.01		035214		
	I-887305							
	Glue,Copper,Bolts,Screws - PL	R	8/21/2019	36.24		035214		
	I-888007							
	Cleaner, PVC, Fittings - EM	R	8/21/2019	314.16		035214		
	I-888179							
	Lubricant - UT	R	8/21/2019	16.71		035214		
	I-888289							
	Fuse - UT	R	8/21/2019	2.13		035214		
	I-888324							
	Pruner, Trimmer, Shovel - LCRA	R	8/21/2019	113.90		035214		
	I-888403							
	Batteries - WP	R	8/21/2019	59.64		035214		
	I-888485							
	Ring Wax & Toilet - LCRA	R	8/21/2019	230.68		035214		
	I-888798							
	Batteries,Wrench,Trash - MAINT	R	8/21/2019	89.69		035214		
	I-888814							
	Gorilla Glue Tape - PL	R	8/21/2019	40.86		035214		
	I-888944							
	Glue & Receptacle - LCRA	R	8/21/2019	71.19		035214		
	I-889102							
	Bolts & Screws - LCRA	R	8/21/2019	3.52		035214		
	I-889123							
	Bucket - TP	R	8/21/2019	38.93		035214		
	I-889179							
	Batteries & Glove Grip - PL	R	8/21/2019	33.64		035214		
	I-889213							
	Shovel, Soap, & Cleaner - TP	R	8/21/2019	60.52		035214		
	I-889217							
	Switch,Straps,Connectors -LCRA	R	8/21/2019	55.93		035214		
	I-889295							
	Bolts, Screws, Lumber - LCRA	R	8/21/2019	346.41		035214		
	I-889355							
	Tape & Flags - WP	R	8/21/2019	60.69		035214		
	I-889401							
	Paint - LCRA	R	8/21/2019	8.44		035214		
	I-889472							
	Trash & Shovel - LCRA	R	8/21/2019	219.54		035214		
	I-889517							
	Screwdriver, Socket, Tape - UT	R	8/21/2019	63.45		035214		
	I-889523							
	Bolts,Screws,Acrylic Sheet -TP	R	8/21/2019	13.95		035214		
	I-889823							
	Inesct Killer - MAINT	R	8/21/2019	42.91		035214		
	I-889917							
	Hose, Handle, Fitting - UT	R	8/21/2019	49.26		035214		
	I-890031							
	Tape,Blade,Bolts,Screws - LCRA	R	8/21/2019	63.02		035214		
	I-890034							
	Gap Sealer - TP	R	8/21/2019	3.75		035214		
	I-890167							
	Padlock & Batteries - LCRA	R	8/21/2019	31.69		035214		
	I-890215							
	Mouse Traps & Bag - LCRA	R	8/21/2019	24.40		035214		
	I-890231							
	Filter & Bolts - MAINT	R	8/21/2019	45.21		035214		
	I-890313							
	Batteries - MAINT	R	8/21/2019	26.23		035214		

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-890330	Broom & Batteries - WP	R	8/21/2019	42.24		035214		
I-890355	Elbows - LCRA	R	8/21/2019	4.99		035214		
I-890393	Blade & Paint - MAINT	R	8/21/2019	57.96		035214		
I-890405	Sealant, Connector, Bolts - LCRA	R	8/21/2019	30.00		035214		
I-890520	Fittings, Bolts, Screws - WHS	R	8/21/2019	33.47		035214		
I-890533	Cleaner & Blade - LCRA	R	8/21/2019	31.61		035214		
I-890653	Hinge & Cut Wheel - LCRA	R	8/21/2019	19.00		035214		2,459.78
4408	Jennifer Minasian							
I-820284	Camping Cancellation - LCRA	R	8/21/2019	95.00		035218		95.00
3444	Mission Linen Supply							
I-510512320	Uniform Pants - TP	R	8/21/2019	32.16		035219		
I-510561006	Uniform Pants - TP	R	8/21/2019	32.16		035219		64.32
4409	Barbara Mock							
I-803462	Camping Cancellation - LCRA	R	8/21/2019	205.00		035220		205.00
4410	Marlon Moreno							
I-786478	Camping Reduction - LCRA	R	8/21/2019	60.00		035221		60.00
4411	Sarah Novello							
I-782941	Camping Cancellation - LCRA	R	8/21/2019	125.00		035222		125.00
3845	Oakridge Geoscience, Inc.							
I-048.004-01	Geo Tech Services Sunset Pl.	R	8/21/2019	2,860.00		035223		2,860.00
0163	OFFICE DEPOT							
I-344580586001	Office Supplies - LCRA/DO	R	8/21/2019	457.64		035224		
I-358056424001	Toner - DO	R	8/21/2019	103.83		035224		
I-358590575001	Office Supplies - DO	R	8/21/2019	128.71		035224		
I-358592699001	Office Supplies - DO	R	8/21/2019	7.37		035224		
I-358592700001	Office Supplies - DO	R	8/21/2019	7.82		035224		705.37
4412	Kimberly Ohrt							
I-815213	Camping Cancellation - LCRA	R	8/21/2019	85.00		035225		85.00
0165	OJAI LUMBER CO, INC							
I-1908-935321	Power Strip - EM	R	8/21/2019	6.26		035226		6.26
2917	Ojai Valley Organics							
I-33580	Green Waste Pickup - MAINT	R	8/21/2019	20.00		035227		20.00

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4413	Josh Perez I-853822 Day Use Fee Refund - LCRA	R	8/21/2019	20.00		035228		20.00
4414	Christopher Pioquinto I-784588 Camping Cancellation - LCRA	R	8/21/2019	85.00		035229		85.00
0686	POLLARD WATER I-WP005252 Dechlor Tablets - TP	R	8/21/2019	176.96		035230		176.96
2833	Praxair, Inc I-91070600 Liquid Oxygen - TP	R	8/21/2019	2,355.00		035231		
	I-91154675 Liquid Oxyen - TP	R	8/21/2019	2,389.84		035231		4,744.84
0042	PSR ENVIRONMENTAL SERVICE, INC I-9392 Leak Detection/Bucket Test-GAR	R	8/21/2019	1,035.00		035232		
	I-9394 Gas Tank Inspection - DO	R	8/21/2019	230.00		035232		
	I-9395 Gas Tank Inspection - LCRA	R	8/21/2019	230.00		035232		1,495.00
0732	QUINN RENTAL SERVICES I-10358703 Excavator Rental 7/2-7/30	R	8/21/2019	7,638.74		035233		7,638.74
0635	RAIN FOR RENT I-1371157 OV Maint Valve Bypass - ENG	R	8/21/2019	3,271.40		035234		3,271.40
4415	Renee Regnier I-806581 Camping Cancellation - LCRA	R	8/21/2019	55.00		035235		55.00
4385	Respond Systems I-297664 First Aid Kit Replacements-SAF	R	8/21/2019	2,446.77		035236		2,446.77
0306	Rincon Consultants, Inc. I-12133 Robles Cleanout - ENG	R	8/21/2019	20,374.55		035237		20,374.55
3651	Rincon, LLC I-INV-0630 PR Consulting for Website-MGMT	R	8/21/2019	125.00		035238		125.00
0313	ROCK LONG'S AUTOMOTIVE I-26624 Brakes & Labor - Unit 42	R	8/21/2019	1,001.50		035239		1,001.50
2475	Rutan & Tucker, LLP I-844730 Acct#029518-0003 6/19	R	8/21/2019	16,997.31		035240		16,997.31
1109	SALVADOR LOERA TRANSPORTATION I-15545 Rock - TP	R	8/21/2019	1,500.00		035241		
	I-15624 Sand - TP	R	8/21/2019	609.94		035241		
	I-15626 Sand - TP	R	8/21/2019	609.94		035241		
	I-15628 Rock - TP	R	8/21/2019	1,681.69		035241		
	I-15778 Sand - TP	R	8/21/2019	604.51		035241		
	I-15779 Gravel - TP	R	8/21/2019	1,615.58		035241		6,621.66

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4416 I-820827	Tasha Salas Camping Transfer - LCRA	R	8/21/2019	9.00		035242		9.00
2756 I-1479173-IN I-1480260-IN	SC Fuels Gas & Diesel - LCRA Gas - DO	R R	8/21/2019 8/21/2019	2,660.86 3,880.61		035243 035243		6,541.47
4417 I-780676	Maria Seto Camping Cancellation - LCRA	R	8/21/2019	60.00		035244		60.00
4418 I-783493	Brent Simpson Camping Reduction - LCRA	R	8/21/2019	37.00		035245		37.00
0725 I-042196 I-044135	SMART & FINAL Cups, Vinegar, Coffee - TP Coffee Cups - MGMT	R R	8/21/2019 8/21/2019	48.29 7.31		035246 035246		55.60
2202 I-174443	Stanley Pest Control Monthly Pest Control - WP	R	8/21/2019	170.00		035247		170.00
2845 I-72402523087	Stericycle Environmental Solut Haz Waste Disposal - SAF	R	8/21/2019	57.50		035248		57.50
3730 I-787901	Hal Stone Camping Cancellation - LCRA	R	8/21/2019	187.00		035249		187.00
2703 I-9198771-0002	Sunbelt Rentals Jack Tamper Rental 7/22-7/26	R	8/21/2019	404.63		035250		404.63
4383 I-080819a I-080819b	Ryan O'Dell Beekeeper General Insurance-OM Beekeeper Auto Insurance-LCRA	R R	8/21/2019 8/21/2019	1,289.22 1,431.76		035251 035251		2,720.98
1147 I-4171	SUPERIOR GATE SYSTEMS Canal Gate Repair - MAINT	R	8/21/2019	575.00		035252		575.00
1959 I-110692	The Wharf Fire Retardent Pants - EM	R	8/21/2019	727.31		035253		727.31
0266 I-840781057	THOMSON REUTERS - WEST Government Code Updates - MGMT	R	8/21/2019	471.90		035254		471.90
4419 I-815975	Cindy Torres Camping Cancellation - LCRA	R	8/21/2019	115.00		035255		115.00

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2323	Mitch Tull							
I-060619	Claim 1102WC180000002 Mileage	R	8/21/2019	607.38		035256		607.38
0185	Univar USA Inc							
I-LA744893	Bulk Chemicals - WP	R	8/21/2019	897.21		035257		
I-LA745093	Bulk Chemicals - WP	R	8/21/2019	1,809.68		035257		
I-LA747391	Bulk Chemicals - WP	R	8/21/2019	1,904.93		035257		4,611.82
0825	USA BLUEBOOK							
I-971096	Coupler - FISH	R	8/21/2019	28.94		035258		28.94
0232	UTILITY SERVICES ASSOCIATES							
I-126059	Leak Detection Servies - PL	R	8/21/2019	6,676.00		035259		6,676.00
1466	VALVE AUTOMATION AND CONTROLS							
I-2013103	Air Scour Valve - TP	R	8/21/2019	581.66		035260		581.66
0246	VENTURA COUNTY AIR POLLUTION							
I-1041560	Air Permit Renewal Fee - DO	R	8/21/2019	623.00		035261		623.00
0253	VENTURA HYDRAULIC & MACHINE							
I-172642B	Hydraulic Seals - UT	R	8/21/2019	54.40		035262		54.40
0254	VENTURA LOCKSMITHS							
I-D525194	Door Lock/Handle Repair - WP	R	8/21/2019	334.69		035263		334.69
9775	VENTURA ORTHOPEDICS MEDICAL GR							
I-6/13755412-1	1102WC180000001 DOS 6/12/19	R	8/21/2019	140.90		035264		
I-6/13765041-1	1102WC180000002 DOS 6/28/19	R	8/21/2019	116.97		035264		257.87
0258	VENTURA STEEL, INC							
I-226664	Steel - EM	R	8/21/2019	23.60		035265		
I-227181	Steel - LCRA	R	8/21/2019	32.50		035265		56.10
9955	VENTURA WHOLESALE ELECTRIC							
I-244937	LED Wall Lights - EM	R	8/21/2019	149.77		035266		
I-245872	Connectors - EM	R	8/21/2019	26.67		035266		176.44
1283	Verizon Wireless							
I-9835368357	Monthly Cell Charges - DO	R	8/21/2019	5,051.24		035267		
I-9835368842	Monthly Cell Charges - LCRA	R	8/21/2019	635.24		035267		5,686.48
2583	WageWorks							
I-INV1581313	FSA Monthly Admin Fee	R	8/21/2019	175.00		035268		175.00

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2979	I-080519							
	WaterWisePro Training Water Distribution Course - UT	R	8/21/2019	450.00		035269		450.00
0663	I-78481050							
	WAXIE SANITARY SUPPLY Janitorial Supplies - LCRA	R	8/21/2019	3,126.11		035270		3,126.11
2668	I-V18345							
	WESTERN PACIFIC CRANE & EQUIPM Pads for Boom Truck - Unit 87	R	8/21/2019	522.03		035271		522.03
0330	I-10010984095							
	WHITE CAP CONSTRUCTION SUPPLY PPE Equipment - PL	R	8/21/2019	315.73		035272		
	I-10011006700							
	Harness - UT	R	8/21/2019	49.55		035272		
	I-50010975909							
	Car Parking Bumper - LCRA	R	8/21/2019	131.56		035272		496.84
4420	I-788074							
	Crystal Zamecnik Camping Cancellation - LCRA	R	8/21/2019	205.00		035273		205.00
	I-000201908201571							
	CURRAN, BETTY J TS REFUND	R	8/21/2019	102.00		035274		102.00
	I-000201908201574							
	MARZAH, MICHAEL P TS REFUND	R	8/21/2019	102.00		035275		102.00
	I-000201908201572							
	MCNEIL, MICHAEL G TS REFUND	R	8/21/2019	12.00		035276		12.00
	I-000201908201573							
	SHAW, LARRY S TS REFUND	R	8/21/2019	168.00		035277		168.00
1666	I-000013504733							
	AT & T Acct#9391035541	R	8/28/2019	329.35		035278		329.35
3429	I-6573789402							
	AT&T Acct#8310006908483	R	8/28/2019	1,073.11		035279		1,073.11
0511	I-6/13765374-1							
	Centers for Family Health 1102WC190000002 DOS 6/25/19	R	8/28/2019	71.87		035280		71.87
1483	I-6/13765374-1							
	CORVEL CORPORATION Bill Review	R	8/28/2019	11.55		035281		
	I-6/138118959-1							
	Bill Review	R	8/28/2019	16.61		035281		
	I-6/13818961-1							
	Bill Review	R	8/28/2019	16.61		035281		
	I-6/13822329-1							
	Bill Review	R	8/28/2019	16.61		035281		
	I-C00205968555							
	Claim 1102WC180000001	R	8/28/2019	1,071.60		035281		
	I-C00205971408							
	Claim 1102WC180000001	R	8/28/2019	178.80		035281		
	I-M134007736206							
	1102WC180000001 & 180000002	R	8/28/2019	188.22		035281		1,500.00

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2598	Konecranes, Inc. Robles Hoist Repair - FISH	R	8/28/2019	5,692.27		035282		5,692.27
0812	KEVIN NGUYEN Reimburse Mileage 7/19	R	8/28/2019	59.16		035283		59.16
0347	Ojai Recreation Department Ojai Day Booth Fees - LCRA	R	8/28/2019	81.00		035284		81.00
0347	Ojai Recreation Department Ojai Day Booth Fees - CONS	R	8/28/2019	146.00		035285		146.00
0215	SOUTHERN CALIFORNIA EDISON Acct#2266156405	R	8/28/2019	280.52		035286		
	I-082219b Acct#2157697889	R	8/28/2019	9,829.72		035286		
	I-082319a Acct#2237011044	R	8/28/2019	12.68		035286		
	I-082819a Acct#2210507034	R	8/28/2019	3,037.47		035286		13,160.39
0216	Southern California Gas Co. Acct#00801443003	R	8/28/2019	111.98		035287		
	I-082619b Acct#18231433006	R	8/28/2019	29.73		035287		141.71
2643	Take Care by WageWorks Reimburse Med/Dep Care	R	8/28/2019	231.00		035288		231.00
9775	VENTURA ORTHOPEDICS MEDICAL GR 1102WC180000001 DOS 5/22/19	R	8/28/2019	140.90		035289		
	I-6/13822329-1 1102WC180000001 DOS 6/19/19	R	8/28/2019	140.90		035289		
	I-6/13822349-1 1102WC180000001 DOS 7/3/19	R	8/28/2019	122.79		035289		
	I-9/13818959-1 1102WC180000001 DOS 5/6/19	R	8/28/2019	140.90		035289		545.49
0270	Wells Fargo Bank Decals for Fishing Line - LCRA	R	8/28/2019	80.00		035290		
	I-081119b Calperla Training - MGMT	R	8/28/2019	370.00		035290		
	I-081119c Respirator Medical Eval - SAF	R	8/28/2019	87.00		035290		
	I-081119d Adobe Subscription - CONS	R	8/28/2019	23.88		035290		
	I-081119e Hurricane Harbor Tickets - WP	R	8/28/2019	585.80		035290		
	I-081119f Website Add Ons - CONS	R	8/28/2019	17.00		035290		
	I-081119g Website Project - CONS	R	8/28/2019	9.99		035290		
	I-081119h CA Special Dist. Training-MGMT	R	8/28/2019	690.00		035290		
	I-081119i Trucking School - PL	R	8/28/2019	50.00		035290		1,913.67
4010	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	8/28/2019	386.30		035291		386.30

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0102	FRANCHISE TAX BOARD							
I-G03201908271577	Payroll Deduction	R	8/28/2019	50.00		035292		50.00
0124	ICMA RETIREMENT TRUST - 457							
I-DCI201908271577	DEFERRED COMP FLAT	R	8/28/2019	1,438.64		035293		
I-DI%201908271577	DEFERRED COMP PERCENT	R	8/28/2019	178.88		035293		1,617.52
0985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201908271577	457 CATCH UP	R	8/28/2019	230.77		035294		
I-DCN201908271577	DEFERRED COMP FLAT	R	8/28/2019	5,975.39		035294		
I-DN%201908271577	DEFERRED COMP PERCENT	R	8/28/2019	366.57		035294		6,572.73
0180	S.E.I.U. - LOCAL 721							
I-COP201908271577	SEIU 721 COPE	R	8/28/2019	37.00		035295		
I-UND201908211575	UNION DUES	R	8/28/2019	16.75		035295		
I-UND201908271577	UNION DUES	R	8/28/2019	790.75		035295		844.50

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	158	239,708.84	0.00	239,708.84
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	137,383.07	0.00	137,383.07
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			163	377,091.91	0.00	377,091.91
BANK: AP	TOTALS:		163	377,091.91	0.00	377,091.91
REPORT TOTALS:			163	377,091.91	0.00	377,091.91

CASITAS MUNICIPAL WATER DISTRICT

ORDINANCE 19-01

AN ORDINANCE OF THE CASITAS MUNICIPAL WATER DISTRICT INCREASING
COMPENSATION AUTHORIZED TO BE PAID TO THE BOARD OF DIRECTORS
PURSUANT TO WATER CODE SECTION 20200, ET. SEQ.

WHEREAS, pursuant to Casitas Municipal Water District Ordinance No. 17-02, passed on October 11, 2017, the Board of Directors of the Casitas Municipal Water District are currently paid \$188.59 per day for occurrences constituting District business, official duties or each day's service rendered as a Director by request of the Board, not to exceed ten (10) days for any one calendar month; and

WHEREAS, the Directors of the Casitas Municipal Water District come within the provisions of California Water Code Section 20201 *et. seq.* authorizing compensation in excess of One Hundred Dollars (\$100.00) per day; and

WHEREAS, the last increase to the Directors fees from \$179.61 to \$188.59 per day was effective December 10, 2017; and

WHEREAS, California Water Code Section 20202 *et seq.* permits the increase of the Directors current fee by an annual amount equal to up to 5% for every year since the last effective increase; and

WHEREAS, it is proposed that by adoption of this Ordinance No. 19-01, the Board shall increase the per diem fee paid to District Directors 5% to \$198.02.

NOW, THEREFORE, the Board of Directors of the Casitas Municipal Water District ordains as follows:

That each Director of this District shall receive compensation in an amount not to exceed One Hundred Ninety Eight dollars and two cents (\$198.02) per day for each day's attendance at meetings of the Board or for each day's service rendered as a Director by the request of the Board, for a maximum of ten days in any calendar month.

This ordinance shall become effective sixty (60) days after its adoption but no earlier than November 10, 2019.

ADOPTED this 11th day of September 2019.

Pete Kaiser, President
Casitas Municipal Water District

ATTEST:

Brian Brennan, Secretary
Casitas Municipal Water District

Board Compensation Comparison 2019

Calleguas	\$220.00 per meeting	Max 10 meetings per month
Carpinteria	\$100 per meeting	Max 6 meetings per month
Goleta Water	\$220 per meeting	Max 10 meetings per month
Las Virgenes	\$220 per meeting	Max 10 meetings per month
Montecito	\$160 per meeting	Max 10 meetings per month
Ojai San	\$175 per meeting	
Santa Clarita	\$225.18 per meeting	Max 10 meetings per month
United Water	\$205.00 per meeting	Max 10 meetings per month
Casitas Current	\$188.59 per meeting	Max 10 meetings per month
Casitas Proposed	\$198.02 per meeting	Max 10 meetings per month

Per California Water Code 20202, an increase in board compensation may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment. An increase to board compensation is only done by adoption of an ordinance which requires a public hearing, noticed in the paper. The ordinance is not effective until 60 days from the date of final passage. Voters of the district have the right to petition protesting the adoption of the ordinance.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: AUTHORIZE THE GENERAL MANAGER TO SIGN PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL ELECTRICAL ENGINEERING SERVICES FOR FISCAL YEAR 2019-20
DATE: 09/11/2019

RECOMMENDATION:

It is recommended the Board of Directors authorize the General Manager to sign professional services agreement with IRJ Engineers Inc. and GHD Inc. for on-call electrical engineering services for fiscal year 2019-20.

BACKGROUND:

The Capital Projects budget for fiscal year 2019-20 includes significant effort for design of improvements to the Casitas and Ojai Water Systems. The District currently has three firms under contract to provide on-call engineering services to support these projects. Several of these projects, however, are strictly electrical improvements for which a general engineering firm must subcontract electrical engineering services. Utilizing an on-call electrical engineering firm allows the District to directly engage these specialty services.

A Request for Qualifications for On-Call Electrical Engineering Services for fiscal year 2019-20 was advertised on the District's website on August 9, 2019, with optional one-year extensions for two additional years. Two Statement of Qualification (SOQ) were received prior to the deadline of September 4, 2019: 1) IRJ Engineers, Inc. (IRJ) and 2) GHD Inc. (GHD). IRJ is currently a subconsultant to two of the three on-call engineering firms and has provided excellent service to the District on several projects. GHD completed the Ojai Water System Arc Flash Study for the District as a subconsultant to an on-call engineering firm and District staff were also pleased with the quality of their work.

Using the on-call electrical engineering contract, task orders will be issued to IRJ and GHD, who will provide a letter proposal to the District with a project understanding, approach, scope, fee, and schedule. A separate Task Order will be issued for each project with a negotiated scope, fee, and schedule. There is no designated minimum nor maximum value of services to be awarded to either firm. Services to be provided will be dependent on the capital improvement program budget on an annual basis. Task Orders above the General Manager's authorization limit will be presented to the appropriate Committee and the Board for approval.

Future years may include services for support during bidding and construction, construction inspection services, and preparation of record drawings.

FUNDING SOURCE:

Funding for specific projects is included as part of the Ojai System Capital budget and Casitas System Capital budget for FY 2019-20.

Attachment: Professional Services Agreement for IRJ
 Professional Services Agreement for GHD



**AGREEMENT BETWEEN
THE CASITAS MUNICIPAL WATER DISTRICT &
IRJ ENGINEERS INC.
FOR
ON-CALL ELECTRICAL ENGINEERING SERVICES FY 2019-20**

THIS AGREEMENT is made and entered into this 11th day of September in the year 2019 by and between the **CASITAS MUNICIPAL WATER DISTRICT**, herein designated as the **District**, and **IRJ Engineers, Inc.**, herein designated as the **Consultant**.

W I T N E S S E T H

WHEREAS, the District issued a Request for Qualifications for On-Call Electrical Engineering Services for FY 2019-20; and

WHEREAS, the Consultant submitted a Statement of Qualifications dated September 4, 2019 presenting their qualifications for the anticipated scope of work for on-call electrical engineering services; and

WHEREAS, District desires and Consultant is willing to provide the professional services requested; and

WHEREAS, Consultant is well qualified to complete the requested services; and

WHEREAS, District intends to issue individual Task Orders for specific engineering projects for which the scope, fee and schedule will be negotiated at that time by the Parties.

NOW, THEREFORE, in consideration of the recitals above and their mutual promises, obligations, valuable consideration and covenants herein contained, the Parties hereby agree to abide by the following:

1. **TERM OF AGREEMENT**. The term of this Agreement shall be from the date this Agreement is made and entered into, as first written above, until the completion of all services by the Consultant and acceptance of those services and materials by the District or until June 30, 2020. The District reserves the right to extend the term of this Agreement for one-year intervals for a maximum of two additional years.

2. DATA FURNISHED BY District. For the purpose of aiding Consultant in the performance of its obligations under this Agreement, District has furnished Consultant with existing information which was indicated by District as being available and which Consultant had requested. Consultant shall apply reasonable caution in its use and interpretation of the data and shall promptly advise District of any suspected inaccuracies or omissions in the data that has been furnished, or may be furnished during the project. Consultant shall have no liability for defects in the Services attributable to Consultant's reliance upon or use of As Built drawings, furnished by District or third parties retained by District.

3. SCOPE OF SERVICES.

The scope of services for each Task Order will be negotiated separately by the Parties for each Task Order issued by the District.

4. FEE FOR SERVICES. The District shall pay to the Consultant on a completed task basis for services requested by the District for each Task Order. The completed task unit cost shall be stated in the scope of work agreed to by the Parties. The task unit cost for services shall be the fully loaded cost and shall include all overhead costs, material costs and miscellaneous costs.

The total fee for services shall not exceed the negotiated fee for each Task Order without the prior written consent of the District.

5. DELIVERABLES. The format, completion and delivery of work products shall be provided in the scope of work for each Task Order agreed to by the Parties.

6. PAYMENT OF COMPENSATION. Compensation shall be billed monthly in increments based on the percentage of each task completed for each Task Order.

7. CHARGES FOR REVIEW OF BILLS. The Consultant shall not charge District for questions of billings under this Agreement. The Consultant shall answer all questions about billings to the satisfaction of District.

8. NO INTEREST, NO ATTORNEYS' FEES. No interest shall be charged on bills and each party will bear their own attorneys' fees and costs for any lawsuit or arbitration or other dispute resolution methodology arising out of this project.

9. CHANGES. Consultant shall provide engineering services as required by this Agreement without modification or changes to the hourly rate or any other extra compensation, excepting only changes authorized by a written change order signed by District and Consultant. Any change in the total compensation allowed for performance under this Agreement shall be accomplished only by such a change order. Accordingly, no course of conduct or dealings between the parties, nor express or implied acceptance of alterations or additions to the work, and no claim that District has been unjustly enriched by any alteration or addition to work, whether or not there is, in fact, any unjust enrichment to the

work, shall be the basis of any claim to any increase in the total compensation provided for in this Agreement. Should District request a change in the services covered by this Agreement, Consultant shall not expend any time or money for the change until a written change order is prepared and signed by District and Consultant. Should Consultant expend time or funds without an executed change order, all costs therefore shall be the sole responsibility of Consultant. Once a change order is prepared and signed by both parties, it shall constitute a final settlement of all matters relating to the change which is the subject of the change order, including, but limited to, all direct and indirect costs associated with such change and any and all adjustments to the fee due the Consultant and the work schedule.

10. PROJECT SCHEDULE. Consultant understands the importance of accurate and timely completion of the required tasks. The project schedule shall be in the scope of work for each Task Order as agreed to by the Parties.
11. RESPONSIBILITY OF Consultant.
 - a) The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.
 - b) Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all testing, analysis, inspection, reports, designs and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, promptly correct any Consultant errors, omissions, or other deficiencies in its analysis, inspection, testing, reports, designs, and other services; to the extent such corrections are not attributable to change in project description or data modification by District.
 - c) Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement and the negotiated scope of work for each Task Order. Approval by District of analyses, inspection, testing, reports, designs and incidental engineering work or materials furnished hereunder shall not in any way relieve Consultant of responsibility for the technical adequacy of its work. Neither District's approval or acceptance of, nor payment for, any of Consultant's services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
 - d) Consultant shall be and remain liable in accordance with applicable California law for damages to District caused by Consultant's negligent performance of any of the services furnished under this Agreement.
12. PERSONNEL. District requires the following project team members to work directly with the District until completion of the project. Consultant shall inform District immediately if any of the following personnel or staff listed in the proposal become unavailable for any reason prior to completion of their tasks:

Name
Jack Ivers

Role
Principal-in-Charge

In the event a change in any of the above-named personnel or staff listed in the proposal becomes necessary, Consultant shall promptly submit to the District the name and qualifications of the proposed replacement person(s). Consultant and District will then agree upon the selection of the replacement person(s) whose qualifications and expertise shall be at least equal to the person replaced. The penalty for replacement of personnel without permission of Casitas will be ten percent (10%) of the gross of the contract. Consultant agrees not to request an increase in the per-hour fee or any other compensation for such a change in personnel.

13. INSURANCE.

- a) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, all insurance required by any governmental agency having jurisdiction to require particular insurance of Consultant or its subcontractors in connection with or related to the assessment services to be performed under this Agreement.
- b) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, workers' compensation insurance, including occupational disease provisions, as required by the laws of the State of California and employer's general liability insurance for all labor employed by them, directly or indirectly, in the performance of this Agreement.
- c) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, public liability and property damage insurance naming District, its officers, directors, and employees as additional insured, insuring against liability and claims for damages because of bodily injury, sickness or disease, death or injury to or destruction of tangible property arising out of or resulting from any work performed under this Agreement, whether such work is performed by Consultant or a subconsultant or by anyone directly or indirectly employed by them, or by anyone else for whose acts any of them may be liable. Such insurance shall include all major divisions of coverage and be on a comprehensive basis, including: (a) premises/operations; (b) independent contractor's protection; (c) products included in operations; (d) contractual (including Consultant's indemnity obligations for tort liability under this Agreement); (e) owned, non-owned and hired motor vehicles and other mobile equipment; and (f) broad form property damage endorsement, including completed operations. The limits of liability for such insurance shall be not less than \$1,000,000 per occurrence for public liability and \$1,000,000 per occurrence for property damage. Such insurance shall be issued by a responsible carrier or carriers acceptable to District. All such insurance shall be written on an occurrence basis and shall be primary and noncontributory. Consultant shall cause each of its subcontractors to procure, pay for and maintain in full force and effect during the course of this Agreement, public liability and property damage

insurance reasonably satisfactory to District and naming District, its officers, directors and employees as additional insured with respect to claims arising out of operations performed on behalf of Consultant for the consulting services covered by this Agreement.

The District, its directors, officers, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District, its directors, officers, employees, agents and volunteers.

- d) Worker's Compensation Insurance - by signature hereunder, Consultant certifies that he is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and he will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall maintain, and shall cause all subcontractors he may employ to maintain, adequate workers compensation insurance under the laws of the State of California for all labor employed by them, directly or indirectly, in the execution of the work. The Consultant and all subcontractors shall file with the District certification of such workers compensation insurance prior to beginning any work under this Agreement.

- e) Prior to the commencement of performance of any work under this Agreement, Consultant and its subconsultants shall furnish District with certificates of insurance in form and substance satisfactory to the District evidencing all of the insurance coverage required by paragraphs a. through c. above. All policies and certificates of insurance required under paragraphs a. through c. above shall expressly provide for no less than 30 days prior written notice to District in the event of a cancellation, non-renewal or expiration of the coverage.

14. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold District and its officers, directors, and employees, harmless from all loss, liability and expense from all third party tort claims and demands or liability if and to the extent caused by negligence or willful misconduct of Consultant, its subconsultants and employees whether such claims, demands or liability are caused by Consultant, Consultant's agents or employees, or subconsultants employed by Consultant, their agents or employees, or products installed on the project by Consultant or its subconsultant, excepting such loss, liability or expense as may be caused by District's negligence or willful misconduct. Such indemnification shall extend to claims, demands or liability for injury, death or damage to property arising after completion of the project as well as during the work's progress. The foregoing indemnification shall apply, without limitation, to bodily injury and property damage claims as well as to stop notices and monetary claims for

labor, materials or equipment furnished in the performance of the professional services covered by this Agreement. In the event such liability, claims, actions, causes of action or demands are caused by the joint or concurrent negligence of more than one party, such liability shall be borne by each party in proportion to its own fault. The duty to defend shall not apply to professional liability claims.

15. ASSIGNMENT. Neither party may assign this Agreement or any payments due under this Agreement, either voluntarily or involuntarily, without the prior written consent of the other party. If and to the extent any assignment is authorized, it shall not be effective until the assignee signs a written agreement to be bound by all of the provisions of this Agreement, nor shall it relieve the assignor of its obligations under this Agreement unless the written consent to the assignment expressly states that the assignor shall be relieved.
16. TERMINATION. The District may, by written notice to Consultant, suspend or discontinue the performance of all work pursuant to this Agreement, and may terminate this Agreement, with or without cause after 15 calendar day's written notice from the date of mailing. In the event of a termination without cause, Consultant will be entitled to a reasonable portion of the lump sum fee for its services rendered prior to the effective date of the notice, but Consultant shall have no claim against District for loss of anticipated profits or other payment on account of services not yet performed and which are not thereafter performed by Consultant. In the event of a termination without cause, Consultant will submit a final invoice to District for all services rendered prior to termination within a reasonable time, not to exceed 45 days of the effective date of such notice. Any bills received after the expiration of the 45-day period need not be paid by the District.
17. OWNERSHIP OF DOCUMENTS. All plans, studies, sketches, reports, test data, and drawings, prepared by or for either party pursuant to this Agreement including copyright ownership shall be the property of District when Consultant has been compensated for all undisputed billings in accordance with this Agreement, whether the work for which they are prepared be executed or not. Upon completion of all work under this Agreement, or in the event this Agreement is terminated prior to completion of all such work, all documents, plans, specifications, drawings pertaining to the facility, and all other material provided to assist Consultant in performing under this Agreement shall be delivered forthwith to District. However, nothing shall prevent Consultant from using intellectual property developed under this contract in other works. All documents, including, but not limited to, drawings, specifications, and computer software prepared by Consultant pursuant to this Agreement are instruments for service specific to this project. They are not intended nor represented to be suitable for reuse by District or others on extensions of the project or on any other project. Any reuse without the prior written verification or adaptation by District for the specific purpose intended shall be at District's sole risk.
18. GOVERNING LAW; PLACE OF SUIT. This Agreement is to be governed by and construed in accordance with the laws of the State of California. Any lawsuit arising out of this Agreement shall be filed and prosecuted exclusively in Ventura County, California Superior Court.

19. SUBCONTRACTS. District has entered into this Agreement in order to receive the services of Consultant. The provisions of the Agreement shall equally apply to any subcontractor of Consultant. Consultant shall include in all subcontracts a clause making the terms of this Agreement binding upon the subcontract.
20. MONTHLY BILLINGS. Contractor shall not bill District more often than monthly during the term of this Agreement. Invoices shall fully define the work component completed, the hours spent on each task, the budget for each person in terms of cost and hours, the pay rate for the person assigned, the percentage of the task completed in terms of actual work remaining, and costs remaining until completion of the task at the time of billing. Each invoice shall also contain a purchase order number or task order number assigned and the invoice shall state the billing period. The invoice will be paid within thirty (30) days after the approval by the District Board of Directors.
21. ENTIRE AGREEMENT. This Agreement constitutes the whole Agreement between the parties hereto with respect to the subject matter hereof, and neither party nor any of its agents or employees has made any representation except as specifically provided herein. Neither of the parties in executing or performing this Agreement is relying upon any statement or information to whomsoever made or given directly or indirectly, verbally or in writing by any individual or corporation except as specifically provided herein. The Agreement may not be modified or altered except in writing signed by both parties.
22. OPINIONS OF COST AND SCHEDULE. Consultant's opinions on cost and schedule shall be made on the basis of available information and Consultant's expertise and qualifications as a professional. Consultant does not warrant or guarantee that its opinions on cost or schedule of current and future levels and events will not vary from Consultant's estimates or forecasts or from actual outcomes.
23. NOTICES. All communication, notices, and demands of any kind which either party hereto may be required or may desire to give to or serve upon the other party may be given or served by manual delivery to such party or an office thereof or by enclosing it in a sealed envelope and depositing it in the United State mail, postage prepaid, registered, and addressed to the respective parties as follows:

To District:
Michael Flood, General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022
805.649.2251

To Consultant:
Jack Ivers, PE, President
IRJ Engineers, Inc.
4517 market St, Suite 1B
Ventura CA 93003
805.642.2355

The effective date of all hand-delivered notices shall be the date of delivery. The effective date of all mailed notices shall be the second day following the deposit in the mail.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

ATTEST:

CASITAS MUNICIPAL WATER District

Secretary
Casitas Municipal Water District

By: _____
Casitas Municipal Water District

APPROVED AS TO FORM:

John M. Matthews, Attorney
Arnold LaRochelle Mathews VanConas & Zirbel LLP

IRJ Engineers, Inc

By: _____



**AGREEMENT BETWEEN
THE CASITAS MUNICIPAL WATER DISTRICT &
GHD INC.
FOR
ON-CALL ELECTRICAL ENGINEERING SERVICES FY 2019-20**

THIS AGREEMENT is made and entered into this 11th day of September in the year 2019 by and between the **CASITAS MUNICIPAL WATER DISTRICT**, herein designated as the **District**, and **GHD, Inc.**, herein designated as the **Consultant**.

W I T N E S S E T H

WHEREAS, the District issued a Request for Qualifications for On-Call Electrical Engineering Services for FY 2019-20; and

WHEREAS, the Consultant submitted a Statement of Qualifications dated September 4, 2019 presenting their qualifications for the anticipated scope of work for on-call electrical engineering services; and

WHEREAS, District desires and Consultant is willing to provide the professional services requested; and

WHEREAS, Consultant is well qualified to complete the requested services; and

WHEREAS, District intends to issue individual Task Orders for specific engineering projects for which the scope, fee and schedule will be negotiated at that time by the Parties.

NOW, THEREFORE, in consideration of the recitals above and their mutual promises, obligations, valuable consideration and covenants herein contained, the Parties hereby agree to abide by the following:

1. **TERM OF AGREEMENT**. The term of this Agreement shall be from the date this Agreement is made and entered into, as first written above, until the completion of all services by the Consultant and acceptance of those services and materials by the District or until June 30, 2020. The District reserves the right to extend the term of this Agreement for one-year intervals for a maximum of two additional years.

2. DATA FURNISHED BY District. For the purpose of aiding Consultant in the performance of its obligations under this Agreement, District has furnished Consultant with existing information which was indicated by District as being available and which Consultant had requested. Consultant shall apply reasonable caution in its use and interpretation of the data and shall promptly advise District of any suspected inaccuracies or omissions in the data that has been furnished, or may be furnished during the project. Consultant shall have no liability for defects in the Services attributable to Consultant's reliance upon or use of As Built drawings, furnished by District or third parties retained by District.

3. SCOPE OF SERVICES.

The scope of services for each Task Order will be negotiated separately by the Parties for each Task Order issued by the District.

4. FEE FOR SERVICES. The District shall pay to the Consultant on a completed task basis for services requested by the District for each Task Order. The completed task unit cost shall be stated in the scope of work agreed to by the Parties. The task unit cost for services shall be the fully loaded cost and shall include all overhead costs, material costs and miscellaneous costs.

The total fee for services shall not exceed the negotiated fee for each Task Order without the prior written consent of the District.

5. DELIVERABLES. The format, completion and delivery of work products shall be provided in the scope of work for each Task Order agreed to by the Parties.

6. PAYMENT OF COMPENSATION. Compensation shall be billed monthly in increments based on the percentage of each task completed for each Task Order.

7. CHARGES FOR REVIEW OF BILLS. The Consultant shall not charge District for questions of billings under this Agreement. The Consultant shall answer all questions about billings to the satisfaction of District.

8. NO INTEREST, NO ATTORNEYS' FEES. No interest shall be charged on bills and each party will bear their own attorneys' fees and costs for any lawsuit or arbitration or other dispute resolution methodology arising out of this project.

9. CHANGES. Consultant shall provide engineering services as required by this Agreement without modification or changes to the hourly rate or any other extra compensation, excepting only changes authorized by a written change order signed by District and Consultant. Any change in the total compensation allowed for performance under this Agreement shall be accomplished only by such a change order. Accordingly, no course of conduct or dealings between the parties, nor express or implied acceptance of alterations or additions to the work, and no claim that District has been unjustly enriched by any alteration or addition to work, whether or not there is, in fact, any unjust enrichment to the

work, shall be the basis of any claim to any increase in the total compensation provided for in this Agreement. Should District request a change in the services covered by this Agreement, Consultant shall not expend any time or money for the change until a written change order is prepared and signed by District and Consultant. Should Consultant expend time or funds without an executed change order, all costs therefore shall be the sole responsibility of Consultant. Once a change order is prepared and signed by both parties, it shall constitute a final settlement of all matters relating to the change which is the subject of the change order, including, but limited to, all direct and indirect costs associated with such change and any and all adjustments to the fee due the Consultant and the work schedule.

10. PROJECT SCHEDULE. Consultant understands the importance of accurate and timely completion of the required tasks. The project schedule shall be in the scope of work for each Task Order as agreed to by the Parties.

11. RESPONSIBILITY OF Consultant.
 - a) The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.
 - b) Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all testing, analysis, inspection, reports, designs and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, promptly correct any Consultant errors, omissions, or other deficiencies in its analysis, inspection, testing, reports, designs, and other services; to the extent such corrections are not attributable to change in project description or data modification by District.
 - c) Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement and the negotiated scope of work for each Task Order. Approval by District of analyses, inspection, testing, reports, designs and incidental engineering work or materials furnished hereunder shall not in any way relieve Consultant of responsibility for the technical adequacy of its work. Neither District's approval or acceptance of, nor payment for, any of Consultant's services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
 - d) Consultant shall be and remain liable in accordance with applicable California law for damages to District caused by Consultant's negligent performance of any of the services furnished under this Agreement.

12. PERSONNEL. District requires the following project team members to work directly with the District until completion of the project. Consultant shall inform District immediately if any of the following personnel or staff listed in the proposal become unavailable for any reason prior to completion of their tasks:

Name
Paul Hermann, PE
Mehdi Mardi, PE

Role
Project Principal
Project Manager

In the event a change in any of the above-named personnel or staff listed in the proposal becomes necessary, Consultant shall promptly submit to the District the name and qualifications of the proposed replacement person(s). Consultant and District will then agree upon the selection of the replacement person(s) whose qualifications and expertise shall be at least equal to the person replaced. The penalty for replacement of personnel without permission of Casitas will be ten percent (10%) of the gross of the contract. Consultant agrees not to request an increase in the per-hour fee or any other compensation for such a change in personnel.

13. INSURANCE.

- a) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, all insurance required by any governmental agency having jurisdiction to require particular insurance of Consultant or its subcontractors in connection with or related to the assessment services to be performed under this Agreement.
- b) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, workers' compensation insurance, including occupational disease provisions, as required by the laws of the State of California and employer's general liability insurance for all labor employed by them, directly or indirectly, in the performance of this Agreement.
- c) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, public liability and property damage insurance naming District, its officers, directors, and employees as additional insured, insuring against liability and claims for damages because of bodily injury, sickness or disease, death or injury to or destruction of tangible property arising out of or resulting from any work performed under this Agreement, whether such work is performed by Consultant or a subconsultant or by anyone directly or indirectly employed by them, or by anyone else for whose acts any of them may be liable. Such insurance shall include all major divisions of coverage and be on a comprehensive basis, including: (a) premises/operations; (b) independent contractor's protection; (c) products included in operations; (d) contractual (including Consultant's indemnity obligations for tort liability under this Agreement); (e) owned, non-owned and hired motor vehicles and other mobile equipment; and (f) broad form property damage endorsement, including completed operations. The limits of liability for such insurance shall be not less than \$1,000,000 per occurrence for public liability and \$1,000,000 per occurrence for property damage. Such insurance shall be issued by a responsible carrier or carriers acceptable to District. All such insurance shall be written on an occurrence basis and shall be primary and noncontributory. Consultant shall cause each of its subcontractors to procure, pay for and maintain in full force and

effect during the course of this Agreement, public liability and property damage insurance reasonably satisfactory to District and naming District, its officers, directors and employees as additional insured with respect to claims arising out of operations performed on behalf of Consultant for the consulting services covered by this Agreement.

The District, its directors, officers, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District, its directors, officers, employees, agents and volunteers.

- d) Worker's Compensation Insurance - by signature hereunder, Consultant certifies that he is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and he will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall maintain, and shall cause all subcontractors he may employ to maintain, adequate workers compensation insurance under the laws of the State of California for all labor employed by them, directly or indirectly, in the execution of the work. The Consultant and all subcontractors shall file with the District certification of such workers compensation insurance prior to beginning any work under this Agreement.

- e) Prior to the commencement of performance of any work under this Agreement, Consultant and its subconsultants shall furnish District with certificates of insurance in form and substance satisfactory to the District evidencing all of the insurance coverage required by paragraphs a. through c. above. All policies and certificates of insurance required under paragraphs a. through c. above shall expressly provide for no less than 30 days prior written notice to District in the event of a cancellation, non-renewal or expiration of the coverage.

14. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold District and its officers, directors, and employees, harmless from all loss, liability and expense from all third party tort claims and demands or liability if and to the extent caused by negligence or willful misconduct of Consultant, its subconsultants and employees whether such claims, demands or liability are caused by Consultant, Consultant's agents or employees, or subconsultants employed by Consultant, their agents or employees, or products installed on the project by Consultant or its subconsultant, excepting such loss, liability or expense as may be caused by District's negligence or willful misconduct. Such indemnification shall extend to claims, demands or liability for injury, death or damage to property arising after completion of the project as well as during the work's progress. The foregoing indemnification shall apply, without limitation, to

bodily injury and property damage claims as well as to stop notices and monetary claims for labor, materials or equipment furnished in the performance of the professional services covered by this Agreement. In the event such liability, claims, actions, causes of action or demands are caused by the joint or concurrent negligence of more than one party, such liability shall be borne by each party in proportion to its own fault. The duty to defend shall not apply to professional liability claims.

15. ASSIGNMENT. Neither party may assign this Agreement or any payments due under this Agreement, either voluntarily or involuntarily, without the prior written consent of the other party. If and to the extent any assignment is authorized, it shall not be effective until the assignee signs a written agreement to be bound by all of the provisions of this Agreement, nor shall it relieve the assignor of its obligations under this Agreement unless the written consent to the assignment expressly states that the assignor shall be relieved.
16. TERMINATION. The District may, by written notice to Consultant, suspend or discontinue the performance of all work pursuant to this Agreement, and may terminate this Agreement, with or without cause after 15 calendar day's written notice from the date of mailing. In the event of a termination without cause, Consultant will be entitled to a reasonable portion of the lump sum fee for its services rendered prior to the effective date of the notice, but Consultant shall have no claim against District for loss of anticipated profits or other payment on account of services not yet performed and which are not thereafter performed by Consultant. In the event of a termination without cause, Consultant will submit a final invoice to District for all services rendered prior to termination within a reasonable time, not to exceed 45 days of the effective date of such notice. Any bills received after the expiration of the 45-day period need not be paid by the District.
17. OWNERSHIP OF DOCUMENTS. All plans, studies, sketches, reports, test data, and drawings, prepared by or for either party pursuant to this Agreement including copyright ownership shall be the property of District when Consultant has been compensated for all undisputed billings in accordance with this Agreement, whether the work for which they are prepared be executed or not. Upon completion of all work under this Agreement, or in the event this Agreement is terminated prior to completion of all such work, all documents, plans, specifications, drawings pertaining to the facility, and all other material provided to assist Consultant in performing under this Agreement shall be delivered forthwith to District. However, nothing shall prevent Consultant from using intellectual property developed under this contract in other works. All documents, including, but not limited to, drawings, specifications, and computer software prepared by Consultant pursuant to this Agreement are instruments for service specific to this project. They are not intended nor represented to be suitable for reuse by District or others on extensions of the project or on any other project. Any reuse without the prior written verification or adaptation by District for the specific purpose intended shall be at District's sole risk.
18. GOVERNING LAW; PLACE OF SUIT. This Agreement is to be governed by and construed in accordance with the laws of the State of California. Any lawsuit arising out of this Agreement shall be filed and prosecuted exclusively in Ventura County, California Superior Court.

19. SUBCONTRACTS. District has entered into this Agreement in order to receive the services of Consultant. The provisions of the Agreement shall equally apply to any subcontractor of Consultant. Consultant shall include in all subcontracts a clause making the terms of this Agreement binding upon the subcontract.
20. MONTHLY BILLINGS. Contractor shall not bill District more often than monthly during the term of this Agreement. Invoices shall fully define the work component completed, the hours spent on each task, the budget for each person in terms of cost and hours, the pay rate for the person assigned, the percentage of the task completed in terms of actual work remaining, and costs remaining until completion of the task at the time of billing. Each invoice shall also contain a purchase order number or task order number assigned and the invoice shall state the billing period. The invoice will be paid within thirty (30) days after the approval by the District Board of Directors.
21. ENTIRE AGREEMENT. This Agreement constitutes the whole Agreement between the parties hereto with respect to the subject matter hereof, and neither party nor any of its agents or employees has made any representation except as specifically provided herein. Neither of the parties in executing or performing this Agreement is relying upon any statement or information to whomsoever made or given directly or indirectly, verbally or in writing by any individual or corporation except as specifically provided herein. The Agreement may not be modified or altered except in writing signed by both parties.
22. OPINIONS OF COST AND SCHEDULE. Consultant's opinions on cost and schedule shall be made on the basis of available information and Consultant's expertise and qualifications as a professional. Consultant does not warrant or guarantee that its opinions on cost or schedule of current and future levels and events will not vary from Consultant's estimates or forecasts or from actual outcomes.
22. NOTICES. All communication, notices, and demands of any kind which either party hereto may be required or may desire to give to or serve upon the other party may be given or served by manual delivery to such party or an office thereof or by enclosing it in a sealed envelope and depositing it in the United State mail, postage prepaid, registered, and addressed to the respective parties as follows:

To District:
Michael Flood, General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022
805.649.2251

To Consultant:
Paul Hermann, PE, Project Principal
GHD Inc.
320 Goddard Way, Suite 200
Irvine CA 92618
949.648.5200

The effective date of all hand-delivered notices shall be the date of delivery. The effective date of all mailed notices shall be the second day following the deposit in the mail.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

ATTEST:

CASITAS MUNICIPAL WATER DISTRICT

Secretary
Casitas Municipal Water District

By: _____
Casitas Municipal Water District

APPROVED AS TO FORM:

John M. Matthews, Attorney
Arnold LaRochelle Mathews VanConas & Zirbel LLP

GHD Inc

By: _____

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: MONTHLY ENGINEERING STATUS REPORT
DATE: 09/11/19

RECOMMENDATION:

It is recommended the Board receive and file the Monthly Engineering Project Status Report for September 2019.

DISCUSSION:

The status of Water Security and Infrastructure Improvements projects for September 2019 is provided below and in the attachment.

Project	Anticipated Committee / Date	Anticipated Board Date / Action
WATER SECURITY PROJECTS		
Comprehensive Water Resources Plan	09/17/19 Water Resources	TBD
<ul style="list-style-type: none"> • Minimal allowable storage calculations completed; Tech Memo on safe yield expected in October • Stantec preparing conceptual cost estimates for potential projects; Tech Memo expected in October • Tech Memo on funding alternatives expected in September • WR Committee status presentation upcoming 		
Casitas-Ventura State Water Project Interconnection	TBD	TBD
<ul style="list-style-type: none"> • Tech Memo No. 2 on water quality received and under review • Tech Memo No. 5 on hydraulics analysis received and under review • Review meeting to be held end of September 		
Ojai Wellfield Rehabilitation/ Replacement	TBD	TBD
<ul style="list-style-type: none"> • San Antonio #4 awarded to General Pump • Pump test on Mutual #5 underway • Well replacement specifications underway; out to bid in September 		
Matilija Formation Deep Wells	TBD	TBD
<ul style="list-style-type: none"> • Technical Advisory Committee draft report received and under review • Submitted project for Prop 1, Round 1 Implementation Grant; meeting with DWR 09/10/19 		

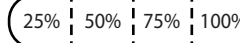
Project	Anticipated Committee / Date	Anticipated Board Date / Action
Robles Diversion Fish Screen Alternatives Feasibility Study	TBD	TBD
<ul style="list-style-type: none"> Implementing Alternatives 1 and 2 from Prototype Test Plan Informal consultation with National Marine Fisheries Service (NMFS) initiated 		
Ventura-Santa Barbara Counties Intertie	TBD	TBD
<ul style="list-style-type: none"> Revising Benefit-Cost Analysis using FEMA BCA Tool per request of Cal OES 		
Robles Forebay Restoration	TBD	TBD
<ul style="list-style-type: none"> Ongoing permit coordination with USACE, CDFW, RWQCB, USBR, NMFS Conference call with USBR 09/04/19 to inform District an Environmental Assessment is required, as well as review by State Historic Preservation Officer (SHPO) Construction delayed pending receipt of permits 		
INFRASTRUCTURE IMPROVEMENTS		
Ojai Water System Improvements	09/20/19 Finance	09/25/19 Award Engineering Services
<ul style="list-style-type: none"> Sunset Place and Ventura Street Pipeline Replacement projects under construction; expect completion in October Emily and Canada Street Pipeline Replacement, Mutual Wellfield Pipeline, and Grand Avenue Pipeline expected to be released for bidding in September Expect to award Ojai Water System Transmission Main Optimization Study in September 		
Rincon Pump Plant Electrical Upgrade	TBD	TBD
<ul style="list-style-type: none"> Contractor mobilized and performing site work for building addition 		
De La Garrigue and Rice Road Bridges	TBD	10/23/19 Award contract for construction
<ul style="list-style-type: none"> Expect to release for bids in September 		
Robles Canal Panel Maintenance FY19-20	TBD	10/23/19 Final Acceptance
<ul style="list-style-type: none"> Contractor mobilized 09/05/19 Project completion date 10/05/19 		
Paving FY 19-20	TBD	TBD
<ul style="list-style-type: none"> Initial patches complete 		
Rincon Main (Ayers Creek Crossing) Pipeline Replacement	TBD	TBD
<ul style="list-style-type: none"> Topographic survey complete Preliminary design underway 		

Attachment: Monthly Status Report



Engineering Project Status September 2019

★ Indicates Change



Casitas Water System
Ojai Water System
Lake Casitas Recreation Area



NOT YET STARTED

CONSULTANT SELECTION

PLANNING

DESIGN

BIDDING

CONSTRUCTION

Water Security

Infrastructure Improvements

- Robles Vertical Well Test Bore
- Comprehensive Water Water Resources Plan
- Casitas-Ventura SWP Interconnection Preliminary Design
- Ventura-Santa Barbara Counties Intertie

- Well Replacement ★
- Robles Diversion Fish Screen Prototype Testing

- San Antonio #4 Well Rehabilitation ★

- Robles Forebay Restoration

- Casitas Dam Hollow Jet Valve Replacement
- Pipeline Yard Sewer Connection
- Pleasant Ave and Daly Rd Pipeline Improvements
- LCRA Sewer Study
- LCRA Playground Resurfacing ★

- Matilija Pipeline Replacement
- MWWTP Corrosion Assessment
- Robles Facility Gantry Crane and Entry Ramp ★
- Casitas Dam Drainage & Stability Berm Erosion Repair
- MWWTP Water Quality Improvements
- Ojai Water System Wellfield VFD Study
- Heidelberger Pump Plant Retaining Wall
- Ojai Water System Transmission Main Optimization Study ★
- MWWTP and San Antonio Wellfield Building Improvements ★
- Backwash-Vault Water Alternatives

- Emergency Generators Rincon, Avenue 1 and Avenue 2 Pump Plants
- Camp Chaffee Pipeline Replacement ★
- Ojai East Reservoir Recoating
- Main and Signal Zone Intertie ★
- Security Cameras ★
- Emergency Exit Road
- Boat Inspection Facility ★

- Rincon Overlook Pipeline Replacement ★
- West Ojai Pipeline Replacement
- West and East Ojai Avenue Pipeline
- Running Ridge Zone Hydraulic Improvements
- Diesel Tank Pad Design ★
- Gorham Well #1 VFD ★
- Fall Protection Improvements ★

- District Office Remodel ★
- De La Garrigue Bridge Replacement ★
- Rice Road Bridge Replacement ★
- Emily St, Canada St, Grand Ave Pipeline and Mutual Wellfield Optimization ★
- Facility Paving
- Maintain LCRA Roads ★

- Rincon Pump Plant Electrical Upgrade
- FY19-20 Asphalt Paving ★
- FY19-20 Robles Canal Maintenance ★
- Timber Cutoff Wall Repair
- Sunset Place Pipeline ★
- Valve and Appurtenance Replacement (Ventura St) ★

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Recreation Committee

DATE: September 3, 2019
TO: Board of Directors
FROM: Park Services Manager, Carol Belser
Re: Recreation Committee Meeting of September 3, 2019, at 1001 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file the minutes of the September 3, 2019 Recreation Committee.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Brian Brennan
Director Angelo Spandrio
Park Services Manager, Carol Belser
Division Officer, Joe Evans
There was one member of the media in attendance
General Manager, Mike Flood arrived at 1032 hours
2. **Public Comments.** There were no public comments received.
3. **Board/Management comments.**
Park Services Manager, Carol Belser reported that the California Department of Fish and Wildlife (CDFW) gave staff preliminary review comments of Casitas' September 20, 2018 Lake Casitas Invasive Mussel Rapid Response Plan last week. The report will be updated and sent back to CDFW for final approval. Ms. Belser also stated the plan to organize a Veteran's Day 5 K run in November, has been abandoned for 2019, and a new date will be selected. She also reported that the Recreation Committee's request for a Customer Appreciation Day has a tentative date of April 4, 2020 and will include Kids Fishing.
4. **Review Monthly Recreation Report for July 2019.**
Park Manager, Carol Belser presented the July, 2019 report to the Committee. Director Brennan pointed out the lower attendance numbers from July 2018, and asked if there was a specific reason for the lower attendance. Ms. Belser said there had not been a specific cause identified, but that camping numbers had actually increased from 2018.
5. **Discussion of Recreation Administrative Overhead.**
Review and comments were made on the memorandum provided by the Mike Flood, General Manager that was included in the agenda packet, as to the list of services the District provides Recreation, and the list of services Recreation provides that are not related to the Recreation Area. The General Manager stated that cost estimates will be brought to the Recreation Committee in a near future meeting, October or November. Park Ranger open space patrol on North Santa Ana Road was discussed. North Santa Ana Road's public access status in regards to closure involving the County of Ventura, the Bureau of Reclamation, the property owners and the District was discussed. Mike Flood, General Manager stated he has spoken with County of Ventura officials recently on that topic, and Recreation staff have discussed the topic for several years with the Bureau of

Reclamation and the County of Ventura. It was reported by the Park Manager that the Bureau of Reclamation recently stated they are not interested in taking the lead in the closure, but said they are supportive of the efforts of the District and the County.

6. **Discussion regarding additional methods to increase revenue at Lake Casitas Recreation Area such as special events.**

The Committee discussed the Lake Casitas Event Area venue and the types of events that can be held there such as music events and weddings. Discussion included staff reporting on the possibility of a third party to organize music events. Director Spandrio asked if staff knew why the Topa Topa Folk Fest music festival that was approved by Committee in February 2019 was subsequently canceled by the event organizer. Division Officer Joe Evans said it was due to the revenue share the District requires and the insurance requirements. Director Brennan said that the Committee doesn't want to change the requirements. Park Manager Belser reported that commercial filming is welcomed, and the Recreation Area and the Bureau of Reclamation work together to turn around approved use authorizations. Enhancing the Recreation Area's exposure as a commercial filming location was suggested by Director Brennan, and he mentioned inclusion in the Ventura County Film Commission. Enhancing and adding: fishing tournaments, canoe events, bicycle events and disc golf tournaments were also discussed, as well as new amenities that may attract customers and bring in revenue such as a dog park. The Recreation Committee would consider future plans to enhance the Event Area to attract more events by adding additional facilities such as an amphitheater, kitchen and restrooms.

7. **Review of Incidents and Comments.**

Division Officer, Joe Evans addressed the Committee and reported the incident statistics for the month of August 2019. He also outlined several incidents including, a near drowning at the Casitas Water Adventure (lifeguards who responded will be recognized in a Board meeting in September), a verbal domestic, a dog bite, a statutory rape incident resulting in an arrest, and transport due to chest pains. Division Officer Joe Evans reported that the summer went very smoothly from an enforcement vantage point.

9. **The meeting was adjourned at 1125 hours.**

**CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA**

DATE: August 27, 2019
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for July 2019

Visitation Numbers

The following is a comparison of visitations* for July 2019.

	July 2019	July 2018	June 2019
Visitor Days	112,060	117,460	66,816
Camps	10,965	10,647	7,376
Cars	28,015	29,365	16,704
Boats	80	143	203
Kayaks & Canoes	2	3	4

Totals for Fiscal Year through July 2019	
2018/2019	157,615
2019/2020	151,120
%Change	-4.1

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Operations, Boating, Incidents



Customers attended several free programs, including our Junior Ranger program, movie at the Casitas Water Adventure, a Park Ranger campfire program and Park Ranger tailgates (pop up activities presented by Park Rangers, shown in photo).

There were 243 recreational vessels tagged for re-entry into Lake Casitas, 16 passed new invasive mussel inspections, and 4 failed first inspection. In July, there were 150 patrol observations where park staff made customer contact. Park Rangers responded to 77 calls for service and 70 customer service issues. There were 5 medical responses and 3 required transport, 31 disturbances with 2 requiring support from the Ventura County Sheriff's Office. There were 16 unattended fires, 17 traffic violations with 1 resulting

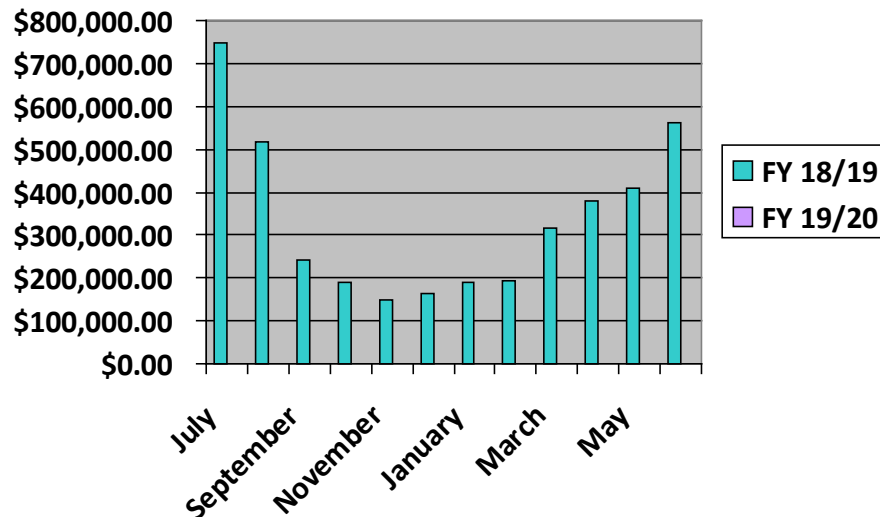
in a citation, 21 parking violations, 0 restricted area violations, 8 boating violations, 1 fishing violations, 0 restricted area violations, and 3 leash law violations. There were 8 body contact with water.

The new Fire Danger Fox sign was created and made in-house by Maintenance Worker II, Lisa Kolar, and was placed at the front entrance to notify customers of the fire danger level. Fire Danger Fox's tail points to the daily fire danger derived from the Geographic Area Coordination Center/National Fire Center for Casitas. The updated Casitas Water Adventure sign (below) directs customers toward the entrance and parking, also created by Lisa Kolar.



Revenue Reporting

The 2018/2019 unaudited monthly revenue figures are shown below. Current fiscal year's total figures will be reported when made available in the respective months (operations, concessions, Casitas Water Adventure, etc.) per the District's Financial Summary generated by the Chief Financial Officer. Fiscal Year July 2019/2020 figures are not yet available.



Casitas Municipal Water District CFD 2013-1 Improvement Fund				Casitas Municipal Water District CFD 2013-1 Bond Fund			
	Expenses	Interest	Balance		Expenses	Interest	Balance
	Paid	Earned			Paid	Earned	
Bond B - Funds Received Beginning Balance	42,658,223.98		42,658,223.98	Bond B - Funds Received Beginning Balance	466,447.67		466,447.67
Purchase Price of Golden State Water	-34,481,628.00		8,176,595.98	Interest Jun 2017		5.04	466,452.71
Interest Jun 2017		461.18	8,177,057.16	Interest Jul 2017		188.62	466,641.33
Main Extension Contract Pmt	-5,188.39		8,171,868.77	Interest Aug 2017		232.86	466,874.19
Reinbursement from CFD 2013-1 Meter Cost	-999,237.84		7,172,630.93	Interest Sep 2017		344.71	467,218.90
Interest Jul 2017		5,544.85	7,178,175.78	Interest Oct 2017		235.37	467,454.27
Main Extension Contract Pmt	-361,183.16		6,816,992.62	Interest Nov 2017		247.46	467,701.73
Interest Aug 2017		3,677.09	6,820,669.71	Applied Interest Earned for Pmt of Bond B	-468,270.91		-569.18
Interest Sep 2017		3,647.06	6,824,316.77	Interest Dec 2017		314.41	-254.77
Interest Oct 2017		3,437.91	6,827,754.68	Interest Jan 2018		254.77	0.00
Reinbursement from CFD 2013-1 Meter Cost	-1,038,855.67		5,788,899.01	Interest Feb 2018		479.96	479.96
Interest Nov 2017		3,614.48	5,792,513.49	Interest Mar 2018		671.37	1,151.33
Interest Dec 2017		3,663.59	5,796,177.08	Interest Apr 2018		1.05	1,152.38
Interest Jan 2018		3,894.34	5,800,071.42	Interest May 2018		1.20	1,153.58
Interest Feb 2018		4,511.30	5,804,582.72	Interest Jun 2018		1.28	1,154.86
Interest Mar 2018		4,221.55	5,808,804.27	Interest Jul 2018		1.34	1,156.20
Interest Apr 2018		5,400.71	5,814,204.98	Interest Aug 2018		1.48	1,157.68
Interest May 2018		6,037.34	5,820,242.32	Sept Adjusted Market Value		2.82	1,160.50
Interest Jun 2018		6,461.77	5,826,704.09	Interest Sep 2018		91.04	1,248.72
Interest Jul 2018		6,771.59	5,833,475.68	Applied Interest Earned for Pmt of Bond B	-1,154.86		93.86
Interest Aug 2018		7,444.64	5,840,920.32	Interest Oct 2018		134.86	228.72
Interest Sep 2018		7,521.43	5,848,441.75	Interest Nov 2018		0.34	229.06
Interest Oct 2018		7,547.03	5,855,988.78	Interest Dec 2018		0.34	229.40
Interest Nov 2018		8,755.99	5,864,744.77	Interest Jan 2019		0.37	229.77
Interest Dec 2018		8,711.47	5,873,456.24	Interest Feb 2019		862.62	1,092.39
Interest Jan 2019		9,430.38	5,882,886.62	Interest Mar 2019		1,194.96	2,287.35
Interest Feb 2019		10,113.30	5,892,999.92	Interest Apr 2019		3.70	2,291.05
Interest Mar 2019		9,102.54	5,902,102.46	Interest May 2019		3.84	2,294.89
Interest Apr 2019		10,146.85	5,912,249.31				
Interest May 2019		9,902.64	5,922,151.95				
Interest Jun 2019		10,121.54	5,932,273.49				
Reinbursement from CFD 2013-1 Projects 2018 / 2019	-1,486,814.43		4,445,459.06				
Less: Pending Projects for Reimbursement			<u>-2,171,893.15</u>				
Total funds remaining for improvement:			<u><u>2,273,565.91</u></u>				

Casitas Municipal Water District
CFD 2013 - 1 Projects to be reimbursed to CMWD To Date

Project No: Project Name:	Total Cost To Date
400 Ojai System Masterplan	375,336.49
420 Sunset Place Pipeline Replacement	689,609.26
421 Cuyama, Palomar and El Paseo Roads Pipeline Replacement	87,231.70
422 South San Antonio Street and Crestview Drive Pipeline	970.89
423 West and East Ojai Avenue Pipeline Replacement	107,437.49
424 Running Ridge Zone Hydraulic Improvement	353,869.97
425 Well Rehabilitation Replacement	201,131.95
426 Valve & Appurtenance Replacement	72,688.61
427 Fairview Pipeline Replacement	0.00
428 Mutual Wellfield Pipeline	19,448.58
429 Grand Ave Pipeline	6,139.59
430 Signal Booster Zone Hydraulic Improvements	42,149.98
431 Emily Street Pipeline Replacement	7,039.64
432 Casitas-Ojai System Interties	89,000.00
522 Ojai Arc Flash Study	<u>119,839.00</u>
Project(s) Cost To Date:	<u><u>2,171,893.15</u></u>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
08/28/19**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	US Treasury IPS	912828MF4	1/15/2020	\$1,041,021	\$1,179,467	1.375%	11/18/2015	6.61%	137
*TB	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$547,735	\$514,070	2.875%	5/9/2016	2.88%	822
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$901,176	2.875%	8/2/2016	5.05%	1726
*TB	Federal Home Loan Bank	3130A3DL5	9/8/2023	\$1,587,180	\$1,551,705	2.375%	10/13/2016	8.70%	1450
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$773,773	\$762,640	2.875%	2/19/2016	4.27%	2085
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$1,066,390	2.700%	5/10/2017	5.98%	2112
*TB	Federal Home Loan Bank	3130ADNW8	2/14/2020	\$998,230	\$1,005,600	3.400%	1/16/2013	5.64%	166
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$779,339	3.300%	5/25/2016	4.37%	1683
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$538,485	2.925%	11/20/2017	3.02%	3124
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$881,831	5.400%	5/9/2016	4.94%	2385
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$445,569	3.375%	7/14/2016	2.50%	1450
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$519,753	2.710%	11/20/2017	2.91%	3404
*TB	Federal Farm CR Bank	3133EGWD3	9/29/2027	\$694,629	\$705,021	2.200%	11/17/2016	3.95%	2911
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$836,000	1.980%	10/25/2016	4.69%	1857
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$743,109	\$599,262	5.625%	9/8/2014	3.36%	643
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,597,925	2.125%	7/6/2010	14.56%	2396
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,475,073	2.625%	5/25/2016	8.27%	1808
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$683,584	\$676,623	2.375%	5/1/2016	3.79%	855
*TB	US Treasury Note	912828WE6	11/15/2023	\$770,037	\$806,272	2.750%	12/13/2013	4.52%	1517
Total in Gov't Sec. (11-00-1055-00&1065)				\$17,879,931	\$17,842,200			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$470	\$470	2.57%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,959	\$2,959	2.52%	Estimated	0.02%	
TOTAL FUNDS INVESTED				\$17,883,360	\$17,845,629			100.00%	
Total Funds Invested last report				\$17,883,361	\$17,722,315				
Total Funds Invested 1 Yr. Ago				\$20,890,107	\$19,847,526				
****	CASH IN BANK (11-00-1000-00) EST.			\$5,154,082	\$5,154,082				
	CASH IN Custodial Money Market			\$23,586	\$23,586	0.30%			
TOTAL CASH & INVESTMENTS				\$23,061,028	\$23,023,297				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$23,764,625	\$22,722,043				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.