



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the

Casitas Municipal Water District
1055 Ventura Ave., Oak View, CA

The meeting will be held in person and also via teleconference.

Join Zoom Meeting

<https://us06web.zoom.us/j/91094478837?pwd=VnNOQTZyQVlk4K2pnaWpjYVI1TkpRdz09> Meeting ID: 910
9447 8837 Passcode: 736519

To participate via telephone please call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 910 9447 8837# Passcode: 736519#

May 11, 2022 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL

3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)
 - 6.b. Minutes of the April 27, 2022 Board Meeting.
[4 27 2022 Min.pdf](#)
 - 6.c. Resolution proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order and re-authorizing remote teleconference meetings of the legislative bodies of Casitas Municipal Water District for the period of May 12, 2022 to June 10, 2022 pursuant to Brown Act provisions.
[Resolution Subsequent AB 361.pdf](#)
7. ACTION ITEMS
 - 7.a. Approve Change Order No. 3 to Travis Agricultural Construction, Inc. for the Mutual Well #7 Well Equipment and Site Work, Specification No. 20-438 in the amount of \$18,231.15.
[Board Memo for Mutual Well 7 Well Equipment and Site Work Change Order 3.pdf](#)
 - 7.b. West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411.
 - 7.b.i. Authorize the General Manager to issue a Task Order to Rincon Consultants, Inc. for environmental support services for a fee not to exceed \$176,249 for West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411.
 - 7.b.ii. Authorize the General Manager to execute a Professional Services Agreement with Annette Ayala for cultural resources monitoring services for a fee not to exceed \$50,400 for West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411.
 - 7.b.iii. Authorize the General Manager to issue a Task Order to Yeh and Associates, Inc. for geotechnical and material testing services for a fee not to exceed \$117,957 for West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411.
[May_2022_Services_During_Construction.pdf](#)
[Copy of CMWD_ WestEast_ OjaiAve_ PphRepPro_ ConMon_ Prop_2022-02-17.pdf](#)
[Copy of Ojai Ave project proposal.pdf](#)
[222-227 CS Casitas Ojai Ave Pipeline.R5-6-22.pdf](#)

- 7.c. Discuss annual water supply and demand assessment, reaffirm the Stage 3 Declaration drought response actions, and direct staff to return to the Board to discuss preparation for Stage 4 Declaration.
[FY 2023 Water Supply Assessment 051122 FINAL v2.pdf](#)
- 7.d. Discussion and possible action for approval of Restated Employment Agreement between the District and General Manager.
Recommended Action: Board Discretion
[Restated GM Agreement.pdf](#)

8. INFORMATION ITEMS

- 8.a. State Water Project Intertie Report.
[SWP Intertie Project Cost 4-30-22.pdf](#)
- 8.b. CFD 2013-01 Report.
[CFD 2013-1 Project Cost 4-30-2022.pdf](#)
- 8.c. Adjudication Charges Report.
[Adjudication Charges YTD 4.30.22.pdf](#)
- 8.d. Financial Statements for February.
[Financial Statements 02-28-2022 Summary.pdf](#)
- 8.e. Non-Budgeted Items Log.
[Non-Budgeted Items Log.pdf](#)
- 8.f. Investment Report.
[Investment Report 4.30.2022.pdf](#)

9. GENERAL MANAGER COMMENTS

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

12. CLOSED SESSION

- 12.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 04/21/22 - 05/04/22
Presented to the Board of Directors For Approval May 11, 2022

Check	Payee		Description	Amount
001119	Payables Fund Account	# 9759651478	Accounts Payable Batch 042722	\$ 168,001.67
001120	Payables Fund Account	# 9759651478	Accounts Payable Batch 050422	\$ 322,629.05
				<u>\$ 490,630.72</u>
001121	Payroll Found Account	# 9469730919	Estimated Payroll 06/02/22	\$ 300,000.00
			Total	<u>\$ 790,630.72</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001119-001121 have been duly audited is hereby certified as correct.



Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001119 A/P Checks: 046330-046384
 A/P Draft 000318
 Voids:

001120 A/P Checks: 046385-46444
 A/P Draft 000319-000323
 Voids:
 046389 - Amazon Capital Services - Continuation of detail of check 046388



Janyne Brown , Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 04/30/22
Pay Date 05/05/22
have been duly audited and are
hereby certified as correct.

Signed: Jayne Brown

Jayne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/04/2022			046389		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK:	TOTALS:	1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05939	Health Equity							
I-INV3689821	Reimburse Med/Dep Care	D	4/27/2022	750.00		000318		
I-INV3704115	FSA Monthly Admin Fee	D	4/27/2022	175.00		000318		925.00
00128	INTERNAL REVENUE SERVICE							
I-T1 202205021981	Federal Withholding	D	5/04/2022	47,258.91		000319		
I-T3 202205021981	SS Withholding	D	5/04/2022	47,373.46		000319		
I-T4 202205021981	Medicare Withholding	D	5/04/2022	11,079.38		000319		105,711.75
00187	CALPERS							
I-PBB202205021981	PERS BUY BACK	D	5/04/2022	130.46		000320		
I-PBP202205021981	PERS BUY BACK	D	5/04/2022	161.96		000320		
I-PEB202205021981	PEPRA EMPLOYEES PORTION	D	5/04/2022	12,811.32		000320		
I-PEM202205021981	PERS EMPLOYEE PORTION MGMT	D	5/04/2022	1,774.91		000320		
I-PER202205021981	PERS EMPLOYEE PORTION	D	5/04/2022	7,179.57		000320		
I-PRB202205021981	PEBRA EMPLOYER PORTION	D	5/04/2022	14,405.68		000320		
I-PRR202205021981	PERS EMPLOYER PORTION	D	5/04/2022	11,829.58		000320		48,293.48
00180	S.E.I.U. - LOCAL 721							
I-COP202205021981	SEIU 721 COPE	D	5/04/2022	12.50		000321		
I-UND202205021981	UNION DUES	D	5/04/2022	939.50		000321		952.00
00049	STATE OF CALIFORNIA							
I-T2 202205021981	STATE WITHHOLDING (CA)	D	5/04/2022	18,343.59		000322		18,343.59
05790	STATE OF OREGON							
I-OST202205021981	OR STATE TRANSIT TAX	D	5/04/2022	5.63		000323		
I-T2 202205021981	STATE WITHHOLDING (OR)	D	5/04/2022	415.12		000323		420.75
03044	Amazon Capital Services							
C-1T1H-K4GD-TTWH	APC Network cancelled - TP	R	4/27/2022	2,123.00CR		046330		
I-16NW-GQ4L-RVVJ	Mower Part - LCRA	R	4/27/2022	42.88		046330		
I-1D47-HQH7-4XML	Office Supplies - PR	R	4/27/2022	44.73		046330		
I-1DXV-9W6L-6JNX	APC Network - TP	R	4/27/2022	2,123.00		046330		
I-1NL6-TRKF-9DC7	Strap Clamps - LCRA	R	4/27/2022	42.88		046330		
I-1RHY-FDKR-3NDH	Conopy Tent - PL	R	4/27/2022	321.72		046330		
I-1XDQ-9JKH-HDWL	Lock - PL	R	4/27/2022	41.76		046330		493.97
00840	AQUA-METRIC SALES COMPANY							
I-INV0088044	H2 MMP Chambers - UT	R	4/27/2022	4,415.40		046331		
I-INV0088089	3/4 Iperl Meters - UT	R	4/27/2022	6,489.05		046331		
I-INV0088154	Mini Reader & Command Link -UT	R	4/27/2022	2,852.28		046331		13,756.73

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666 I-000018105537	AT & T Acct#9391062398	R	4/27/2022	61.86		046332		61.86
03429 I-0293479608	AT&T Acct#8310009376326	R	4/27/2022	1,287.10		046333		1,287.10
03429 I-8326959604	AT&T Acct#8310009376372	R	4/27/2022	1,287.10		046334		1,287.10
00021 I-06-14084	AWA OF VENTURA COUNTY CCWUC Math Workshop - ADM	R	4/27/2022	45.00		046335		45.00
00030 I-1900972169 I-1900972357	B&R TOOL AND SUPPLY CO Chevron Pail Oil - TP Speed Bump Ramps - ENG	R R	4/27/2022 4/27/2022	558.03 11,737.44		046336 046336		 12,295.47
00679 I-S2912297.001	BAKERSFIELD PIPE & SUPPLY INC SS Ball Valve - PL	R	4/27/2022	307.46		046337		307.46
04111 I-BU01443256	Roadpost, Inc. Sat Phone Service - TP	R	4/27/2022	54.54		046338		54.54
05794 I-71057386-00	BMC West, LLC Treated Fir - LCRA	R	4/27/2022	217.50		046339		217.50
00463 I-757143	Cal-Coast Machinery Starter Motor - LCRA	R	4/27/2022	202.89		046340		202.89
00117 I-10812351-00	CERTEX USA, INC Quagga Cables - LCRA	R	4/27/2022	5,726.92		046341		5,726.92
00058 I-53176	COAST TO COAST O Ring - LCRA	R	4/27/2022	1.23		046342		1.23
01843 I-1007493	COASTAL COPY Copier Usage - DO	R	4/27/2022	146.84		046343		146.84
00060 I-900537	COASTLINE EQUIPMENT Inspection & Repair - Unit 113	R	4/27/2022	737.51		046344		737.51
00062 I-9009-1019908	CONSOLIDATED ELECTRICAL Elec Parts for PLC Upgrade	R	4/27/2022	2,429.21		046345		2,429.21

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02722	D&H Water Systems Valve Body Assembly - TP	R	4/27/2022	214.60		046346		214.60
00086	E.J. Harrison & Sons Inc Acct#1C00053370	R	4/27/2022	285.36		046347		285.36
00086	E.J. Harrison & Sons Inc Acct#102258843	R	4/27/2022	307.85		046348		307.85
00095	FAMCON PIPE & SUPPLY Couplings & Adapter - PL	R	4/27/2022	2,231.87		046349		
	I-S100072522.001 10 Romac Coupling - PL	R	4/27/2022	616.69		046349		
	I-S100076802.001 Fittings - PL	R	4/27/2022	76.15		046349		2,924.71
00575	FENCE FACTORY - SATICOY Toilet Rental - LCRA	R	4/27/2022	3,650.00		046350		3,650.00
00013	FERGUSON ENTERPRISES INC 8" Gate Valve - PL	R	4/27/2022	4,341.80		046351		4,341.80
00099	FGL ENVIRONMENTAL Nitrate Monitoring 03/22/22	R	4/27/2022	54.00		046352		54.00
00101	FISHER SCIENTIFIC Water Bath Treatment - LAB	R	4/27/2022	118.56		046353		118.56
02793	Fronius USA LLC Replace Battery, Stick Welder	R	4/27/2022	2,324.37		046354		2,324.37
01482	MICHAEL GIBSON Reimburse Expenses - 03/22	R	4/27/2022	186.05		046355		186.05
00121	HACH COMPANY Mono-Chlorin & Ammonia Chem-TP	R	4/27/2022	523.72		046356		
	I-12995968 Alkline Cyanide Reagent - TP	R	4/27/2022	41.93		046356		565.65
04022	Hamner, Jewell & Associates Ventura-SB Row Srvs - ENG	R	4/27/2022	3,350.00		046357		3,350.00
00596	HOME DEPOT Cement - PL	R	4/27/2022	566.07		046358		566.07
00894	HOSE-MAN, INC. Dust Cap & Adapter - Unit 73	R	4/27/2022	220.17		046359		220.17

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00127	INDUSTRIAL BOLT & SUPPLY							
I-231441-1	Hex Cap & Bolt - EM	R	4/27/2022	15.01		046360		15.01
00667	Kennedy/Jenks Consultants, Inc							
I-154118	On-Call Wellfield Tech - ENG	R	4/27/2022	29,025.00		046361		
I-154134	Grant Support - ENG	R	4/27/2022	1,212.50		046361		30,237.50
05825	Travis Larson							
I-042722	Safety Boot Stipend	R	4/27/2022	205.00		046362		205.00
01270	SCOTT LEWIS							
I-Feb 22	Reimburse Expenses 02/22	R	4/27/2022	286.90		046363		
I-Mar 22	Reimburse Expenses 03/22	R	4/27/2022	989.46		046363		1,276.36
00527	LINCOLN AQUATICS							
I-NH935910	Acid Magic - TP	R	4/27/2022	157.01		046364		157.01
00329	MCMMASTER-CARR SUPPLY CO.							
I-75549972	Water Pressure Gauge & Valve	R	4/27/2022	217.75		046365		217.75
00151	MEINERS OAKS ACE HARDWARE							
I-002269	Boot Knee & Gloves - WP	R	4/27/2022	115.28		046366		
I-002604	Plywood & D Fir - LCRA	R	4/27/2022	545.30		046366		
I-003022	Marking Paint - MAINT	R	4/27/2022	76.07		046366		
I-003136	Parts for Generator - TP	R	4/27/2022	181.17		046366		
I-003168	Cable & Vehicle Adapter - PL	R	4/27/2022	50.29		046366		
I-003185	Spry Paint & Plug - EM	R	4/27/2022	18.60		046366		
I-003304	Bolts & Screws - LCRA	R	4/27/2022	1.06		046366		
I-003377	Concrete Mix & Corner Brace-LC	R	4/27/2022	35.90		046366		
I-003402	BOLts & Screws - UT	R	4/27/2022	5.98		046366		
I-003530	O Ring & Adapter - LCRA	R	4/27/2022	8.10		046366		
I-003531	Adapter - LCRA	R	4/27/2022	0.58		046366		
I-003724	Ball Valve - EM	R	4/27/2022	28.45		046366		1,066.78
03444	Mission Linen Supply							
I-516868171	Uniform Pants - PL	R	4/27/2022	38.18		046367		
I-516868172	Uniform Pants - MAINT	R	4/27/2022	28.27		046367		66.45
01570	Ojai Auto Supply							
I-541762	Brake Cleaner & Battery Switch	R	4/27/2022	116.06		046368		
I-542904	Anti Freeze & Oil - LCRA	R	4/27/2022	111.15		046368		227.21
00747	OST TRUCKS & CRANES, INC.							
I-193591	Move 10" Pipe - PL	R	4/27/2022	1,289.13		046369		1,289.13

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02936 I-22-2096	Priority Safety Services, LLC Respirator Fit Testing - MAINT	R	4/27/2022	80.00		046370		80.00
00306 I-38611	Rincon Consultants, Inc. Env Consult CDFW Letter - ENG	R	4/27/2022	5,419.50		046371		5,419.50
02475 I-923918 I-925941	Rutan & Tucker, LLP Acct#029518-0007 Acct#029518-0007	R R	4/27/2022 4/27/2022	2,695.00 4,427.50		046372 046372		7,122.50
01109 I-15838	SALVADOR LOERA TRANSPORTATION Base - LCRA	R	4/27/2022	516.75		046373		516.75
00215 I-042222a I-042222b I-042722a I-042722b	SOUTHERN CALIFORNIA EDISON Acct#700533992421 Acct#700625798978 Acct#700237081885 Acct#700356078152	R R R R	4/27/2022 4/27/2022 4/27/2022 4/27/2022	20,770.54 158.04 1,262.36 126.53		046374 046374 046374 046374		22,317.47
02950 I-1906646 I-1913900	Stantec Consulting Services In Casitas Master Plan - ENG Casitas Master Plan - ENG	R R	4/27/2022 4/27/2022	11,119.50 8,821.50		046375 046375		19,941.00
04532 I-April 22	Corban Suggs Reimburse Expenses 04/22	R	4/27/2022	100.00		046376		100.00
02703 I-124213007-0001	Sunbelt Rentals Cable Puller Package - ENG	R	4/27/2022	1,139.87		046377		1,139.87
01147 I-4689	SUPERIOR GATE SYSTEMS Gate Repair - DO	R	4/27/2022	1,580.00		046378		1,580.00
02854 I-12599 I-12600	Water Works Engineers, LLC West End Ojai Ave PL- ENG Matilija Pipe Replace PreDesig	R R	4/27/2022 4/27/2022	496.92 9,350.75		046379 046379		9,847.67
1 I-000202204211975	BROWN, BERNADETTE US REFUND	R	4/27/2022	98.32		046380		98.32
1 I-000202204261976	COAST GRADING US REFUND	R	4/27/2022	256.00		046381		256.00
1 I-000202204261977	HOVHANNISYAN, SUSANN US REFUND	R	4/27/2022	139.67		046382		139.67

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01325	Aflac Worldwide Headquarters							
I-949739	Supplemental Insurance 04/22	R	4/27/2022	3,077.20		046383		3,077.20
02643	Take Care by WageWorks							
I-14040670	Reimburse Med/Dep Care	R	4/27/2022	2,481.94		046384		
I-14052069	Reimburse Med/Dep Care	R	4/27/2022	40.06		046384		2,522.00
05932	Ghitterman Ghitterman & Feld F							
I-042922	1102WC180000001 04/16-04/29/22	R	4/29/2022	580.00		046385		580.00
02587	A&M LAWNMOWER SHOP							
I-51760	Leaf Blower - MAINT	R	5/04/2022	606.20		046386		606.20
00010	AIRGAS USA LLC							
I-9124760406	Welding Supplies - PL	R	5/04/2022	1,549.96		046387		1,549.96
03044	Amazon Capital Services							
I-11W1-6KMX-YKX1	Cups - UT	R	5/04/2022	40.64		046388		
I-11XL-QKP6-FR3N	Gauze - WP	R	5/04/2022	100.53		046388		
I-13H1-MY4C-M6M1	Bungee Cords - MAINT	R	5/04/2022	98.60		046388		
I-14DT-RMRV-FDX4	Office Supplies - ADM	R	5/04/2022	219.27		046388		
I-17G4-9PFC-7N9N	Starter Generator Motor - LCRA	R	5/04/2022	40.74		046388		
I-17H6-FMYG-GTR9	Windshield Washer - GARAGE	R	5/04/2022	30.06		046388		
I-1977-VY7T-JG7W	Car Door Handle - Unit 04	R	5/04/2022	22.48		046388		
I-1DR9-FNH9-FRTM	Panit - LCRA	R	5/04/2022	68.52		046388		
I-1J7W-MP73-9XJV	Sprinkler System - LCRA	R	5/04/2022	95.55		046388		
I-1KVR-MNJY-CL39	Security Mirror - SAFE	R	5/04/2022	103.35		046388		
I-1MM3-TMNL-1JYQ	Webcam - WP	R	5/04/2022	133.93		046388		
I-1NCY-GWQJ-GJPT	Solenoid Valves - Unit 73	R	5/04/2022	32.14		046388		
I-1PJ3-KF3V-W9TJ	Earbuds - IT	R	5/04/2022	84.73		046388		
I-1RVL-N11T-VJR9	Phone Case - IT	R	5/04/2022	26.80		046388		
I-1TCH-PVX9-161W	Diesel Exhaust Fluid - GARAGE	R	5/04/2022	391.46		046388		
I-1TTK-J4JY-V6N4	Brake Handle - Unit 54	R	5/04/2022	8.34		046388		
I-1VXQ-RP6L-FDMH	Faucet Valve - MAINT	R	5/04/2022	137.02		046388		1,634.16
01323	ARGO CHEMICAL INC							
I-2204165	Ammonia Solution - TP	R	5/04/2022	5,006.87		046390		5,006.87
02179	Art Street Interactive							
I-2404	Reservation Sys. Hosting/Maint	R	5/04/2022	549.70		046391		549.70
01666	AT & T							
I-000018110089	Acct#9391064013	R	5/04/2022	24.98		046392		24.98

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00021 I-06-14121	AWA OF VENTURA COUNTY CCWUC Training - MGMT	R	5/04/2022	30.00		046393		30.00
05794 I-71130914-00	BMC West, LLC Treated Fir - LCRA	R	5/04/2022	2,495.63		046394		2,495.63
05964 I-0232531042222	Charter Communications Holding Acct#8448200220232531	R	5/04/2022	685.00		046395		685.00
01843 I-1009021	COASTAL COPY Copier Usage - DO	R	5/04/2022	510.88		046396		510.88
00059 I-S2177692.001	COASTAL PIPCO Parts for annual CL2 - TP	R	5/04/2022	1,529.99		046397		1,529.99
00062 I-9009-1017108 I-9009-1018148 I-9009-1018472 I-9009-1019975	CONSOLIDATED ELECTRICAL L32AWAA Series - EM AVE1 Parts - EM Controllers - EM Side Jumper & SD Jumper - TP	R R R R	5/04/2022 5/04/2022 5/04/2022 5/04/2022	4,911.59 14,434.04 12,023.54 111.41		046398 046398 046398 046398		31,480.58
03756 I-21-27347	County Fire Protection Fire Extinguishers Service-SAF	R	5/04/2022	576.40		046399		576.40
00079 I-250119060	DANIELS TIRE SERVICE Repair - Unit 88	R	5/04/2022	1,463.74		046400		1,463.74
00662 I-A01223002235	Diamond A Equipment Kubota Parts - Unit 277	R	5/04/2022	151.37		046401		151.37
03910 I-IN224002060	DoiT International USA, INC Google Apps 04/22	R	5/04/2022	1,668.00		046402		1,668.00
05909 I-29745743	Enterprise Car Rental - FISH	R	5/04/2022	237.52		046403		237.52
00095 I-S100075160.005	FAMCON PIPE & SUPPLY Air Release Valve - EM	R	5/04/2022	52.55		046404		52.55
00714 I-264-61719	FAST SIGNS Aluminum - LCRA	R	5/04/2022	64.65		046405		64.65
00104 I-139438	FRED'S TIRE MAN Flat Repair - Unit 43	R	5/04/2022	25.00		046406		25.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00106	FRONTIER PAINT							
I-F0282962	Paint - WP	R	5/04/2022	69.11		046407		
I-F0283149	Paint - WP	R	5/04/2022	46.07		046407		115.18
03886	Ramiro Garcia							
I-April 22	Reimburse Expenses 04/22	R	5/04/2022	319.74		046408		319.74
05941	GEOinovo Solutions Inc							
I-378	Project Planning - MGMT	R	5/04/2022	27,670.00		046409		27,670.00
00115	GRAINGER, INC							
I-9293622594	Anchor 10 & Storage Box - SAFE	R	5/04/2022	4,705.73		046410		4,705.73
00121	HACH COMPANY							
I-12999836	DPD Packets Free Chlorine - TP	R	5/04/2022	305.10		046411		
I-13002694	Chemkey CL2 Total Chlorine -UT	R	5/04/2022	230.91		046411		
I-13007981	DPD Total Chlorine - TP	R	5/04/2022	309.91		046411		845.92
00596	HOME DEPOT							
I-8494686	Picnic Table - ADM	R	5/04/2022	1,745.82		046412		1,745.82
00894	HOSE-MAN, INC.							
I-5295058-0001-05	Hose - UT	R	5/04/2022	123.27		046413		123.27
00125	IDEXX DISTRIBUTION CORP							
I-3105443667	Colilert & Quanti-Tray 2000-LA	R	5/04/2022	1,670.14		046414		1,670.14
02866	Lexipol, LLC							
I-INVLEX9559	Subscription 06/22-05/23	R	5/04/2022	5,573.23		046415		5,573.23
05449	Matheson Tri-Gas, Inc.							
I-0025570883	Liquid Oxigen - TP	R	5/04/2022	15,992.65		046416		15,992.65
00151	MEINERS OAKS ACE HARDWARE							
C-004192	Rebar Tie Return - MAINT	R	5/04/2022	5.63CR		046417		
I-003086	Bungee Cord - MAINT	R	5/04/2022	15.00		046417		
I-003231	Cord Ext - TP	R	5/04/2022	133.65		046417		
I-003259	Single Cut Key - MAINT	R	5/04/2022	3.88		046417		
I-003911	Trimmer Line & Adapter - LCRA	R	5/04/2022	35.57		046417		
I-003942	Adapter - LCRA	R	5/04/2022	11.50		046417		
I-004064	Gloves & Tape - TP	R	5/04/2022	83.05		046417		
I-004089	Trimmer Line & Fittings - LCRA	R	5/04/2022	27.96		046417		
I-004170	Viper Ada - LCRA	R	5/04/2022	334.08		046417		
I-004188	3/8 Rebar & Rebar Tie - MAINT	R	5/04/2022	122.95		046417		762.01

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03815	Luis Mejia							
I-Apr 22	Reimburse Expenses 04/22	R	5/04/2022	464.09		046418		464.09
05904	Miner's Ace Hardware Inc							
C-E82199	Chain Saw Discount - MAINT	R	5/04/2022	10.50CR		046419		
C-E87475	Chain Saw Discount - MAINT	R	5/04/2022	18.30CR		046419		
I-24865	Acid Mur - TP	R	5/04/2022	64.91		046419		36.11
03444	Mission Linen Supply							
I-516910853	Uniform Pants - PL	R	5/04/2022	38.18		046420		
I-516910854	Uniform Pants - MAINT	R	5/04/2022	28.27		046420		66.45
00163	OFFICE DEPOT							
I-24176078001	APC Electric Smart - TP	R	5/04/2022	2,552.54		046421		2,552.54
01570	Ojai Auto Supply							
I-542727	Motor Oil - GARAGE	R	5/04/2022	74.90		046422		
I-542880	Battery - PL	R	5/04/2022	79.76		046422		
I-543139	Gasket Material - LCRA	R	5/04/2022	3.82		046422		
I-543217	Battery - Unit 73	R	5/04/2022	260.46		046422		
I-543291	Harness & Safety Pin - GARAGE	R	5/04/2022	35.03		046422		453.97
02495	Pacific Marine Repair Inc.							
I-743724	Rogue 1 Repair - Unit 36	R	5/04/2022	3,381.44		046423		3,381.44
10072	PERMACOLOR, INC							
I-2204173	8" Pipe Flange - EM	R	5/04/2022	203.31		046424		203.31
00686	POLLARD WATER							
I-0209874-1	LPD 250 Alum Diffuser - LAB	R	5/04/2022	1,174.39		046425		1,174.39
00790	PROFORMA							
I-BI85006440A	Uniform Polo - WP	R	5/04/2022	206.73		046426		
I-BI85006923A	Uniform T-shirts - TP	R	5/04/2022	177.57		046426		384.30
00306	Rincon Consultants, Inc.							
I-3896	Robles Prog. Permits - ENG	R	5/04/2022	1,232.50		046427		1,232.50
02756	SC Fuels							
I-2118397-IN	Gas - DO	R	5/04/2022	9,636.25		046428		9,636.25
04635	John Simon							
I-Apr 22	Reimburse Expenses - 04/22	R	5/04/2022	137.53		046429		
I-May 22	Reimburse Expenses 05/22	R	5/04/2022	95.00		046429		232.53

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00216	Southern California Gas Co.							
I-042822a	Acct#00801443003	R	5/04/2022	529.43		046430		
I-042822b	Acct#18231433006	R	5/04/2022	91.65		046430		621.08
01268	ULINE							
I-147384401	Storage Cabinet - EM	R	5/04/2022	668.67		046431		668.67
00257	VENTURA RIVER WATER DISTRICT							
I-043022	Acct#5-37500A	R	5/04/2022	317.19		046432		317.19
00258	VENTURA STEEL, INC							
I-268580	5/8" Flatbar - EM	R	5/04/2022	445.09		046433		445.09
00250	COUNTY OF VENTURA							
I-IN0225591	Pump Truck Health Permit	R	5/04/2022	252.00		046434		252.00
03758	County of Ventura - Fleet Serv							
I-9117-2203	Fleet Service - 212,69,285,282	R	5/04/2022	908.10		046435		908.10
00663	WAXIE SANITARY SUPPLY							
I-80835063	Janitorial Supplies - LCRA	R	5/04/2022	2,229.18		046436		2,229.18
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10015993741	Sausage Sikaflex - WP	R	5/04/2022	185.99		046437		
I-10016038501	Mesh Silver Sand Gillibrand	R	5/04/2022	13.67		046437		199.66
04010	CALIFORNIA STATE DISBURSEMENT							
I-CS5202205021981	200000001181291	R	5/04/2022	386.30		046438		386.30
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202205021981	DEFERRED COMP FLAT	R	5/04/2022	2,104.17		046439		
I-DI%202205021981	DEFERRED COMP PERCENT	R	5/04/2022	120.66		046439		2,224.83
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202205021981	457 CATCH UP	R	5/04/2022	480.77		046440		
I-DCN202205021981	DEFERRED COMP FLAT	R	5/04/2022	7,563.11		046440		
I-DN%202205021981	DEFERRED COMP PERCENT	R	5/04/2022	413.02		046440		8,456.90
00774	Ventura County Sheriff's Offic							
I-G06202205021981	Payroll Deduction	R	5/04/2022	778.37		046441		778.37
1	MYERS, J.R.							
I-000202204291978	US REFUND	R	5/04/2022	359.36		046442		359.36

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	QUALITY PAVING I-000202204291980	R	5/04/2022	296.00		046443		296.00
1	TORO ENTERPRISES, IN I-000202204291979	R	5/04/2022	500.00		046444		500.00

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		114	315,984.15	0.00	315,984.15
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		6	174,646.57	0.00	174,646.57
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			120	490,630.72	0.00	490,630.72
BANK: AP	TOTALS:		120	490,630.72	0.00	490,630.72
REPORT TOTALS:			120	490,630.72	0.00	490,630.72

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 000061

Voids:



Janyne Brown , Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02475	Rutan & Tucker, LLP							
I-923069	Adjudication Litigation	02/22	R 4/27/2022	72,382.31		000061		
I-925936	Adjudication Litigation	03/22	R 4/27/2022	41,157.49		000061		113,539.80

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	113,539.80	0.00	113,539.80
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: ADJ TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	1	113,539.80	0.00	113,539.80
BANK: ADJ TOTALS:	1	113,539.80	0.00	113,539.80
REPORT TOTALS:	1	113,539.80	0.00	113,539.80

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2021/22
July 1, 2021-June 30, 2022

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/14/2021	Scott Lewis	Fisheries Supplies	\$ 222.44
7/14/2021	Scott Lewis	Car Rental 06/04-06/17	\$ 1,217.44
7/14/2021	Scott Lewis	Hotel 06/06-06/16	\$ 957.00
7/14/2021	Brian Taylor	Hotel 06/20-06/24	\$ 858.94
7/14/2021	Aaron Wall	ARC Lifeguard Instructor Review	\$ 120.00
7/21/2021	Jesus Garcia	Safety Boot Stipend	\$ 170.00
7/21/2021	David Pope	Work T-Shirts	\$ 204.85
7/28/2021	Corban Suggs	Tuition Reimbursement	\$ 319.00
8/11/2021	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 170.00
8/11/2021	Ramiro Garcia	Safety Boot Stipend	\$ 170.00
8/11/2021	Vincent Godinez	Safety Boot Stipend	\$ 170.00
8/11/2021	Spencer Hair	Safety Boot Stipend	\$ 170.00
8/11/2021	Gerardo M Herrera	Safety Boot Stipend	\$ 170.00
8/11/2021	Eric Lara	Safety Boot Stipend	\$ 170.00
8/11/2021	Mario Mariscal	Safety Boot Stipend	\$ 170.00
8/11/2021	Luis Mejia	Safety Boot Stipend	\$ 170.00
8/11/2021	David Pope	Safety Boot Stipend	\$ 170.00
8/11/2021	Edgar Ramos Jr.	Safety Boot Stipend	\$ 170.00
8/11/2021	Michael Robles	Safety Boot Stipend	\$ 170.00
8/11/2021	Jose Ruiz	Safety Boot Stipend	\$ 170.00
8/11/2021	Brian Taylor	Safety Boot Stipend	\$ 170.00
8/18/2021	Gerardo M Herrera	Class Expenses	\$ 168.00
8/25/2021	Luke Soholt	Property Taxes Damtender's Residence	\$ 386.26
9/22/2021	Michael Gibson	Private Vehicle Mileage	\$ 122.64
9/22/2021	Scott Lewis	Hotel 08/14/21-08/25/21	\$ 1,105.94
9/22/2021	Scott Lewis	Car Rental 08/13/21-08/26/21	\$ 1,533.05
10/6/2021	Lindsay Cao	CWEA Renewal	\$ 192.00
10/6/2021	Joel Cox	Distribution 4 Certification	\$ 235.00
10/6/2021	Joe Martinez III	WWA Symposium - Advance	\$ 1,240.00
10/13/2021	Willis Hand	T5 Renewal of Certification	\$ 105.00
10/13/2021	Ian McMahon	Pressure Hose - Unit 95	\$ 158.41
10/20/2021	Michael Shields	D5 Certification Renewal	\$ 105.00
10/27/2021	Scott Lewis	Hotel 09/25/21-10/02/21	\$ 658.42
11/3/2021	Gerardo M Herrera	Class Registration	\$ 151.00
11/3/2021	Joe Martinez III	WWA Trade Show	\$ 499.00
11/3/2021	Aaron Wall	Flight WWA Trade Show	\$ 217.92
11/3/2021	Aaron Wall	Hotel 10/17/21-10/21/21 WWA Trade Ahow	\$ 1,427.60
11/3/2021	Aaron Wall	Garage Door	\$ 462.25
11/10/2021	Alex Kelso	Water Treatment Plan Operation Class	\$ 166.53
11/17/2021	Greg Romey	Food & Drinks for Crew - Main Leak	\$ 171.62
11/17/2021	Greg Romey	ASSP Membership Renewal	\$ 230.00
12/1/2021	Scott Lewis	Hotel 11/14/21-11/21/21	\$ 626.22
12/8/2021	Alex Kelso	CL17 Analysis of Chlorine Class	\$ 160.00
12/8/2021	Keegan Shirck	Safety Boot Stipend	\$ 170.00
12/8/2021	John Simon	Safety Boot Stipend	\$ 170.00
12/15/2021	Jesus Garcia	Class A License	\$ 595.00
12/15/2021	Ramiro Garcia	Grade 3 Water Treatment Exam	\$ 100.00
12/15/2021	Aaron Wall	Safety Boot Stipend	\$ 170.00
12/29/2021	Evan Helm	Specialized Paint for robes Vaki	\$ 166.19
1/5/2022	Ramiro Garcia	Water & Wastewater Management Class	\$ 171.00
1/5/2022	Edgar Ramos Jr.	Water Treatment Class	\$ 171.00
1/12/2022	Scott Lewis	Hotel 12/11/21-12/20/21	\$ 1,091.12
1/12/2022	Scott Lewis	Fall Term Tuition	\$ 2,131.71
1/12/2022	William Reeder	Water Treatment Operator	\$ 105.00
1/12/2022	William Reeder	Water Treatment operation Volume 2	\$ 171.53

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2021/22
July 1, 2021-June 30, 2022

1/12/2022	Corban Suggs	College Class	\$	171.00
1/12/2022	Corban Suggs	Textbook	\$	173.19
1/19/2022	Luke Soholt	Lunch for Employees	\$	183.56
2/2/2022	Joe Evans	LDF Fee for Park Rangers	\$	315.00
2/9/2022	Julia Aranda	Office Supplies	\$	182.40
2/9/2022	Gonzalo Carbajal-Ramirez	Hotel - Cla-Val Class	\$	241.40
2/9/2022	Scott Lewis	Airfare	\$	514.20
2/9/2022	Scott Lewis	Hotel 01/05/22-01/09/22	\$	361.00
2/9/2022	Scott Lewis	Fisheries Supplies	\$	109.26
2/9/2022	Scott Lewis	Fisheries Supplies	\$	109.34
2/9/2022	Edgar Ramos Jr.	Hotel - Cla-Val Class	\$	242.40
2/9/2022	Edgar Ramos Jr.	Auto Miles	\$	139.23
2/9/2022	Steven Sharp	Drinking Water Operator Certification	\$	155.00
2/16/2022	Eric Behrendt	Safety Boot Stipend	\$	205.00
2/16/2022	Lindsay Cao	Safety Boot Stipend	\$	205.00
2/16/2022	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$	205.00
2/16/2022	Virgil Clary	Safety Boot Stipend	\$	205.00
2/16/2022	Joel Cox	Safety Boot Stipend	\$	205.00
2/16/2022	Alvin Domingo	Safety Boot Stipend	\$	205.00
2/16/2022	Todd Evans	Safety Boot Stipend	\$	205.00
2/16/2022	Jesus Garcia	Safety Boot Stipend	\$	170.00
2/16/2022	Ramiro Garcia	Safety Boot Stipend	\$	205.00
2/16/2022	Vincent Godinez	Safety Boot Stipend	\$	205.00
2/16/2022	Ken Grinnell	Safety Boot Stipend	\$	205.00
2/16/2022	Willis Hand	Safety Boot Stipend	\$	205.00
2/16/2022	Gerardo M Herrera	Safety Boot Stipend	\$	205.00
2/16/2022	Eric Lane	Safety Boot Stipend	\$	205.00
2/16/2022	Eric Lara	Safety Boot Stipend	\$	205.00
2/16/2022	Tim Lawson	Safety Boot Stipend	\$	205.00
2/16/2022	Ivan Lopez	Safety Boot Stipend	\$	205.00
2/16/2022	Scott MacDonald	Safety Boot Stipend	\$	205.00
2/16/2022	Mario Mariscal	Safety Boot Stipend	\$	205.00
2/16/2022	Ian McMahon	Safety Boot Stipend	\$	205.00
2/16/2022	Luis Mejia	Safety Boot Stipend	\$	205.00
2/16/2022	Gustavo Muro	Safety Boot Stipend	\$	205.00
2/16/2022	Curtis Orozco	Safety Boot Stipend	\$	205.00
2/16/2022	David Pope	Safety Boot Stipend	\$	205.00
2/16/2022	Edgar Ramos Jr.	Safety Boot Stipend	\$	205.00
2/16/2022	William Reeder	Safety Boot Stipend	\$	205.00
2/16/2022	Michael Robles	Safety Boot Stipend	\$	205.00
2/16/2022	Jose Ruiz	Safety Boot Stipend	\$	205.00
2/16/2022	Steven Sharp	Safety Boot Stipend	\$	205.00
2/16/2022	Luke Soholt	Safety Boot Stipend	\$	205.00
2/16/2022	Jordan Switzer	Safety Boot Stipend	\$	205.00
2/16/2022	Brian Taylor	Safety Boot Stipend	\$	205.00
2/23/2022	Mitch Abel	Safety Boot Stipend	\$	205.00
2/23/2022	Curtis Bowles	Safety Boot Stipend	\$	170.00
2/23/2022	Scot Byron	Safety Boot Stipend	\$	205.00
2/23/2022	Kyler Heath	Safety Boot Stipend	\$	205.00
2/23/2022	Joshua Malagon	Safety Boot Stipend	\$	205.00
2/23/2022	Ron Quinine	Safety Boot Stipend	\$	205.00
2/23/2022	Stephen Sulkowski	Safety Boot Stipend	\$	205.00
3/2/2022	Michael Gibson	Waders & Wading Boots	\$	811.48
3/2/2022	Alex Kelso	Grade 4 Treatment Operator Certification	\$	130.00
3/2/2022	Ian McMahon	Hotel - Cla-Val Class	\$	242.40
3/9/2022	Stuart Birdsey	Safety Boot Stipend	\$	205.00

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2021/22
July 1, 2021-June 30, 2022

3/9/2022	Eric Lara	Course Registration	\$ 299.99
3/9/2022	Greg Romey	ASSP Training	\$ 1,350.00
3/9/2022	Greg Romey	Food & Drinks for Crew - Assisting with Ammonia Tanks	\$ 120.49
3/9/2022	Keegan Shirck	Hotel - Cla-Val Class	\$ 242.40
3/9/2022	John Simon	Distribution 4 Certification	\$ 299.99
3/9/2022	Vincent Godinez	Hotel - Cla-Val Class	\$ 132.32
3/30/2022	Vincent Godinez	Auto Miles	\$ 139.23
3/30/2022	Scott MacDonald	Auto Miles	\$ 140.40
3/30/2022	Patrick McCue	Safety Boot Stipend	\$ 205.00
4/6/2022	Michael Shields	Operator Certification Renewing	\$ 105.00
4/20/2022	Scot Byron	Hotel - AWWA Conference	\$ 966.54
4/20/2022	Scot Byron	Auto Miles	\$ 121.68
4/20/2022	Ramiro Garcia	Hotel - AWWA Conference	\$ 861.03
4/20/2022	Ramiro Garcia	Auto Miles	\$ 134.55
4/20/2022	Corban Suggs	Hotel - AWWA Conference	\$ 966.54
4/27/2022	Michael Gibson	American Fisheries Society Membership	\$ 110.00
4/27/2022	Travis Larson	Safety Boot Stipend	\$ 205.00
4/27/2022	Corban Suggs	Grade T3 Exam	\$ 100.00
5/4/2022	Ramiro Garcia	Hotel - Cla-Val Class	\$ 255.74
5/4/2022	Luis Mejia	Hotel - Cla-Val Class	\$ 270.22
5/4/2022	Luis Mejia	Auto Miles	\$ 129.87
5/4/2022	John Simon	Auto Miles	\$ 127.53

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

Minutes of the Casitas Municipal Water District
Board Meeting Held
April 27 2022

A meeting of the Board of Directors was held April 27, 2022. The meeting was held in person and via teleconference.

1. CALL TO ORDER

President Brennan called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Bergen, Kaiser, Cole, Hajas and Brennan are present. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. PLEDGE OF ALLEGIANCE

President Brennan led the Pledge of Allegiance.

4. AGENDA CONFIRMATION

The agenda was confirmed as presented.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b. Minutes of the April 13, 2022 Board Meeting.

6.c. Resolution requesting that the General District Election to be held on November 8, 2022, be consolidated with other elections called to be held on the same day and in the same territory.
[Reso consolidation of election.pdf](#)

The Consent Agenda was offered by Director Kaiser, seconded by Director Hajas and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None

ABSENT: Directors: None

7. DISCUSSION ITEMS/PRESENTATIONS

7.a. Matilija Dam Eco Restoration Project Update by Ventura County Staff.

A Matilija Dam Eco Restoration Project Update was provided by Ventura County Watershed Protection District including discussion of consultation selection and project funding. Mr. Jenkins with Surfrider and Matilija Coalition also spoke in favor of the project that has been worked on for over 25 years.

7.b. Presentation by the Ojai Fire Safe Council.

The Ojai Fire Safe Council provided a presentation on their grazing program and fire resiliency in the Ojai Valley. They offered a process of prescribed grazing on watershed lands to increase organic material and increase soil retention. They asked the board for a letter of support, not commitment for a grant for a whitepaper from the Coastal Conservancy, and having a dialog with management on a demonstration in the Teague Watershed.

Directors Brennan and Bergen were supportive of the eco system restoration and having a whitepaper. Director Hajas added that the Bureau may be an obstacle. Director Kaiser mentioned that the Teague watershed was to go back to its natural state.

8. ACTION ITEMS

8.a. Award a contract to MDJ Management for the Administration Building Rehabilitation (Specification No. 21-449), an unbudgeted item, in the amount of \$269,560.43 submitted through the Sourcewell ezIQC process.

[220427 Board Memo Award \(2\).pdf](#)

[Casitas WD - Admin Building Work Order Pacakage 4.18.22 \(1\).pdf](#)

On the motion of Director Kaiser, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

8.b. Approve Amendment No. 2 for professional engineering services with Water Works Engineers, LLC, for the Ventura-Santa Barbara Counties Intertie for a fee increase not to exceed \$622,417 for a total fee of \$2,998,737.

[Board Memo_20220427.pdf](#)

[CMWD_VTA-SB Intertie_Amend No. 2_Addtl Eng Srvs \(20220422\).pdf](#)

On the motion of Director Kaiser, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
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NOES: Directors: None
ABSENT: Directors: None

9. INFORMATION ITEMS

- 9.a. Finance Committee Minutes.
[Finance Minutes 041522.pdf](#)
- 9.b. Recreation Committee Minutes.
[Rec Minutes 041222.pdf](#)
- 9.c. Hydrology Report.
[Hydrology Report.pdf](#)

Information items were received.

10. GENERAL MANAGER COMMENTS

GM Flood reported that the water supply assessment would be on May 11th. This morning Met voted to limit member agencies to one water day per week. That has been tried here before but typically does not go well. Calleguas will be affected. Enforcement is tough. With the great job our customers have done it probably won't be necessary for us. Some organizations are asking for presentations in the second week of May. Drought has been a reality for us for a while and now we will be getting more attention.

The Cyber security entity of the Department of Homeland Security had some individuals out last week at no cost to the district conducted some testing. You may have seen an email phishing that was sent out. We performed well. We will be implementing a password rollover every 90 days.

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

President Brennan attended the AWA Water Issues and Watewise meetings and the Ventura Water Commission.

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Hajas commented that on presentations to our local groups we can show how more supply would help the situation. President Brennan added that if more funding is needed it will need to go to the public.

President Brennan moved the meeting to closed session at 6:35 p.m.

13. CLOSED SESSION

- 13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v

Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California,
County of Los Angeles, Case No. 19STCP01176.

- 13.b. Public Employee Performance Evaluation (Government Code 54957) Title: General
Manager.

President Brennan moved the meeting back into open session at 7:25 p.m. and stated that there was no action taken.

14. ADJOURNMENT

President Brennan adjourned the meeting at 7:25 p.m.

Neil Cole, Secretary

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 2022-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASITAS MUNICIPAL WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CASITAS MUNICIPAL WATER DISTRICT FOR THE PERIOD MAY 12, 2022 to JUNE 10, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Casitas Municipal Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Casitas Municipal Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-23 on October 13, 2021, Resolution Number 2021-24 on November 10, 2021, Resolution Number 2021-26 on December 8, 2021, Resolution Number 2021-29 ON December 15, 2021, Resolution 2022-01 on January 12, 2022, Resolution Number 2022-05 on February 9, 2022, Resolution Number 2022-07 on March 9, 2022 and Resolution 2022-09 on March 23, 2022, Resolution 2022-11 on April 13, 2022 finding that the requisite conditions exist for the legislative bodies of Casitas Municipal Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a state of emergency remains active; and

WHEREAS, the Board of Directors does hereby find that State of Emergency, and Social Distancing requirements and conditions causing imminent risk to attendees has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and local orders for social distancing; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Casitas Municipal Water District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, Casitas Municipal Water District has taken measures to ensure meeting access for the public via the Zoom platform including electronic video and telephone access.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CASITAS MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would present imminent risk.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Staff, General Manager and legislative bodies of Casitas Municipal Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 10, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Casitas Municipal Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Casitas Municipal Water District, this 11th day of May, 2022.

Brian Brennan, President

Attest:

Neil Cole, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: MUTUAL WELL #7 WELL EQUIPMENT AND SITE WORK, SPECIFICATION NO. 20-438
DATE: 05/11/2022

RECOMMENDATION:

- Approve Change Order No. 3 to Travis Agricultural Construction, Inc. for the Mutual Well #7 Well Equipment and Site Work, Specification No. 20-438 in the amount of \$18,231.15.

BACKGROUND AND DISCUSSION:

The Mutual Well #7 well equipment was originally specified as an oil-lubricated vertical turbine assembly. During the submittal process it was discovered an adjacent District well (Mutual Well #6), which is an oil-lubricated vertical turbine assembly, developed heavy biogrowth on the casing below the static groundwater level due to the oil used in the assembly. Based on this, the well assembly for Mutual Well #7 is being converted to a water lube assembly to eliminate this potential water quality and production issue.

The attached Change Order No. 3 describes the additional cost for electrical modifications required to convert to a water lubricated assembly. Since the cumulative change order amount exceeds 5 percent of the original contract, Board approval is required. The table below summarizes the contract change orders to date.

Original Contract Amount	\$1,232,667.00
Change Order No. 1	\$ 33,646.73
Change Order No. 2	\$ 20,312.30
Change Order No. 3	\$ 18,231.15
Revised Contract Amount	\$1,304,857.18
Percent increase from original contract	6%

BUDGET IMPACT:

The fiscal year 2021-22 budget and subsequent budget authorization includes \$1,400,000 from CFD 2013-1 for the Mutual Well #7 Well Equipment and Piping project.

Attachment: Change Order No. 3



CHANGE ORDER #3

May 3, 2022

PROJECT: Mutual Well #7 Well Equipment and Site Work Specification 20-438
CONTRACTOR: Travis Agricultural Construction, Inc.
ADDRESS: P.O. Box 4666, Ventura, CA 93007

ITEM	DESCRIPTION OF WORK	TOTAL
1	Cost associated with electrical modifications for converting the oil lubricated vertical turbine well assembly to water lubricated vertical turbine well assembly.	\$ 18,231.15

TOTAL AMOUNT OF CHANGE ORDER NO. 3	<u>\$ 18,231.15</u>
ORIGINAL CONTRACT AMOUNT	<u>\$ 1,232,667.00</u>
PREVIOUS APPROVED CHANGE ORDER AMOUNT	<u>\$ 53,959.03</u>
NEW CONTRACT AMOUNT	<u>\$ 1,304,857.18</u>
EXTENSION OF CONTRACT TIME <u>-0-</u> DAYS	

CASITAS MUNICIPAL WATER DISTRICT

By: _____
MICHAEL L. FLOOD
GENERAL MANAGER

DATE: _____

TRAVIS AGRICULTURAL CONSTRUCTION, INC.

By: _____

DATE: _____

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: WEST AND EAST OJAI AVENUE PIPELINE REPLACEMENT,
SPECIFICATION NO. 19-411
DATE: MAY 11, 2022

RECOMMENDATION:

- Authorize the General Manager to issue a Task Order to Rincon Consultants, Inc. for environmental support services for a fee not to exceed \$176,249 for West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411
- Authorize the General Manager to execute a Professional Services Agreement with Annette Ayala for cultural resources monitoring services for a fee not to exceed \$50,400 for West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411
- Authorize the General Manager to issue a Task Order to Yeh and Associates, Inc. for geotechnical and material testing services for a fee not to exceed \$117,957 for West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411

BACKGROUND:

The West and East Ojai Avenue Pipeline Replacement project, Specification No. 19-411, includes installation of approximately 6,210 feet of 8-inch water line in Ojai Avenue in several segments between Bristol Road and Gridley Road. The project was released for bidding on December 23, 2021, and the Board awarded a contract to Burns Pacific Construction on March 9, 2022 in the amount of \$3,876,088.00.

Rincon Consultants, Inc., provided a proposal to perform environmental support services during construction in accordance with the Mitigation Monitoring Plan included in the Mitigated Negative Declaration (MND) adopted for the project in April 2019. Services include: Worker Environmental Awareness Program (WEAP); pre-construction wildlife survey; pre-construction nesting bird survey; paleontological monitoring and reporting; archaeological monitoring; protected tree-monitoring; and groundwater sampling and reporting services. The proposal includes a fee not to exceed \$176,249.

Monitoring for cultural resources by a qualified Native American monitor is required by the MND and will be provided separately with a monitor approved by the City of Ojai, Annette Ayala, whose proposal includes a fee not to exceed \$50,400.

Material testing services for the project include compaction testing, concrete slurry testing, and asphalt testing. Yeh and Associates' proposal to provide these services includes a fee not to exceed \$117,957.

FINANCIAL IMPACT:

The budget for fiscal year (FY) 2021-22 includes funds for the West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411 in the amount of \$1,905,000.00. Funds will be included in the FY 22-23 budget to complete the project. This project is funded by CFD 2013-01.

Attachments:

- Rincon Consultants Inc. Proposal to Provide Biological, Groundwater, Archaeological, and Paleontological Resources Monitoring During Construction of the West and East Ojai Avenue Pipeline Replacement, dated February 17, 2022
- Annette Ayala Proposal to Provide Cultural Resources Monitoring Services during construction for West and East Ojai Pipeline Replacement, dated March 2, 2022
- Yeh and Associates proposal to provide geotechnical and materials testing services during construction for West and East Ojai Pipeline Replacement, dated May 6, 2022



Rincon Consultants, Inc.

180 North Ashwood Avenue
Ventura, California 93003

805 644 4455

info@rinconconsultants.com
www.rinconconsultants.com

February 17, 2022
Project No: 22-12614

Lindsay Cao
Senior Project Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022
Via email: lcao@casitaswater.com

Subject: Proposal to Provide Biological, Groundwater, Archaeological, and Paleontological Resources Monitoring During Construction of the West and East Ojai Avenue Pipeline Replacement Project, Ventura County

Dear Ms. Cao:

Rincon Consultants, Inc. (Rincon) is pleased to submit this proposal to Casitas Municipal Water District (Casitas) to provide environmental support services for the West and East Ojai Avenue Pipeline Replacement Project (Project). Per our conversation with you on February 14, 2022, we understand the construction of the Project will be completed within approximately 180 calendar days (125 working days; May 2, 2022 to October 28, 2022; 26 weeks). This proposal describes our understanding of the Project, our proposed scope of work, our proposed schedule for completion of the work program, and our cost proposal for the assignment.

Project Understanding

Rincon prepared an Initial Study-Mitigated Negative Declaration (IS-MND) for the Ojai Water System Upgrade Project on behalf of the District to comply with the California Environmental Quality Act (CEQA). The subject Project was analyzed within the IS-MND and the accompanying Mitigation Monitoring and Report Program (MMRP) requires implementation of mitigation measures to address potentially significant impacts resulting from the Project.

The West-East Ojai Pipeline Replacement Project would primarily involve open-cut trenching and replacement of segments of pipeline which are undersized and approaching the end of their service life. Specifically, the project includes the replacement of existing 4-inch and 6-inch water mains, valves, fire hydrants, and service laterals on West and East Ojai Avenue, State Highway 150. The existing mains will be abandoned in place and capped, and new water mains will be installed. If trenchless methods are required, construction may include pipe bursting, jack and bore, and horizontal directional drilling if preliminary design shows utility conflicts, significant traffic control requirements, or other issues with the potential to interfere with trenching activities.

Pipelines will typically be eight to twelve inches in diameter and would require a three-foot wide trench in which to work and place the pipe. Trenches would generally be no more than five feet deep. Construction activities include installation of a new water pipeline along West and East Ojai Avenue starting west of Bristol Road and traversing east to Gridley Road. The general purpose of the Project is to



improve fire flow and replace aging mains, not to increase pipeline capacity to serve additional customers.

The Project must implement the MMRP for the Ojai Water System Upgrades Project as approved by Casitas. Therefore, per your request Rincon prepared a scope of work to comply with the mitigation measures identified below:

- BIO-2: Worker Environmental Awareness Program
- BIO-3: Pre-Construction Wildlife Survey
- BIO-7: Nesting Bird Surveys
- GEO-1: Paleontological Resources
- HAZ-2: Contaminated Groundwater

In addition, the IS-MND prepared for the West Ojai Pipeline Replacement Project requires an Arborist Study and Tree Protection Plan (TPP) to minimize impacts to trees during Project implementation (Measure BIO-17). Therefore, we propose to conduct protected tree monitoring based on the Arborist Report and Tree Protection Plan (TPP) authored by Rincon in May 2020 for the West and East Ojai Avenue Pipeline Replacement Project.

Scope of Work

Task 1 Project Management, Meetings, and QA/QC

Under Task 1, we will provide overall Project management and coordination. The Rincon PM, arborist monitor and paleontological monitor will be available to attend project meetings, including one site meeting with Casitas and up to 24 weekly progress meeting/conference calls throughout the project (no more than 0.5 hours in length). The Rincon PM will provide QA/QC on all deliverables prior to submittal to Casitas. The Rincon PM is available to attend other meetings on request to be billed on a time-and-materials basis in accordance with the fee schedule provided.

Task 2 Worker Environmental Awareness Program (BIO-2)

Per the BIO-2 Mitigation Measure, all personnel associated with Project construction must attend a Worker Environmental Awareness Program (WEAP) training, conducted by a qualified biologist, to aid workers in recognizing special status biological resources potentially occurring in the Project area. This training will include information about southern California steelhead, San Bernardino ringneck snake, coast patch-nosed snake, and hoary bat, as well as other special-status species with potential to occur in the Project area. The specifics of this program will include identification of special-status species and habitats, a description of the regulatory status and general ecological characteristics of special-status resources, and review of the limits of construction and measures required to avoid and minimize impacts to biological resources within the work area. A fact sheet conveying this information will also be prepared for distribution to all contractors, their employees, and other personnel involved with construction of the Project. All employees will sign a form provided by the trainer documenting they have attended the WEAP and understand the information presented to them. The crew foreman will be responsible for ensuring crew members adhere to the guidelines and restrictions designed to avoid impacts to special status species.



In addition, per the Tree Protection Plan, the training will include educational components of the Tree Protection Plan. A Rincon certified arborist or biologist working in close communication with the arborist will provide education to all personnel about the Tree Protection Zone (TPZ). The education will include explanation of importance of the TPZ signage and the protocol for working within TPZs, per the Tree Protection Plan.

Under this task, the Rincon PM and qualified biologist, paleontological monitor, and Rincon certified arborist will prepare training materials and facilitate one training program to all personnel who will be on site during the subject Project. The training will be held on site and must be attended by all construction crew members. We assume up to **1 hour** will be required to prepare the training materials, and **6 hours** will be required for the biologist, archaeologist, paleontological monitor, and arborist to facilitate the training (including mobilization to the site location). One additional on-site training can be provided, if necessary, and is included in our cost.

Task 3 Pre-Construction Wildlife Survey (BIO-3)

Under this task, a Rincon qualified biologist will conduct a pre-construction wildlife survey no more than seven days prior to initiation of ground disturbance and vegetation removal activities adjacent to Stewart Canyon Creek (e.g., work between Rincon Street and Blanche Street) and Fox Canyon Barranca (e.g., work between North Montgomery Street and Drown Avenue). The pre-construction survey will be conducted on foot inside the Project footprint, including a 50-foot buffer around the Project footprint with inaccessible areas (i.e., private lands) surveyed with binoculars, as practicable. The biologist will document existing conditions and search for special-status species (i.e., San Bernardino ringneck snake and coast patch-nosed snake). If San Bernardino ringneck snake and coast patch-nosed snake are found, individual animals will be relocated to similar habitat away from construction activities, at least 200 feet from any area of Project construction.

Rincon will summarize the results of the surveys in a memorandum which will be prepared and submitted to Casitas within two weeks following completion of the survey. A brief email summary of survey results will be submitted to Casitas on the day of each survey. We expect the survey will require **6 hours** of staff time; and the memo report will require **8 hours** of staff time to prepare.

Task 4 Pre-Construction Nesting Bird Survey (BIO-7)

Under this task, a Rincon qualified biologist will conduct a pre-construction nesting bird survey during the nesting season (February 1 through August 31), no more than seven days prior to initiation of ground disturbance and vegetation removal activities. The nesting bird pre-construction survey will be conducted on foot inside the project footprint, including a 100-foot buffer (300-foot for raptors), and in inaccessible areas (e.g., private lands) from afar using binoculars to the extent practicable. If nests are found, an avoidance buffer (dependent upon the species, the proposed work activity, and existing disturbances associated with land uses outside of the site) will be determined and demarcated by the qualified biologist with bright orange construction fencing, flagging, construction lathe, or other means to mark the boundary. All construction personnel will be notified as to the existence of the buffer zone and to avoid entering the buffer zone during the nesting season. No ground disturbing activities can occur inside this buffer zone until the avian biologist has confirmed breeding/nesting is completed, and the young have fledged the nest. Encroachment into the buffer zone can occur only at the discretion of the qualified biologist.



We have budgeted for up to two nesting bird surveys in case the project is delayed for more than seven days after initial commencement. We anticipate each survey will require **12 hours** of staff time (two biologists, 6-hour survey day). Therefore, we have budgeted 24 hours to complete up to two nesting bird surveys.

Rincon will summarize the results of the surveys in two separate memoranda which will be prepared and submitted to Casitas within two weeks following completion of the survey. A brief e-mail summary of survey results will be submitted to Casitas on the day of each survey. We expect each of the reports will require **9 hours** of staff time to prepare.

Task 5 Paleontological Monitoring and Reporting (GEO-1)

Task 5.1 – Paleontological Monitoring

Pursuant to Mitigation Measure GEO-1, Rincon will provide a qualified monitor to spot-check Project areas underlain by geologic units with low paleontological sensitivity (i.e., Holocene alluvium; Qha) to determine if underlying sensitive units are being impacted. Monitors will inspect excavated or graded areas and trench sidewalls for evidence of paleontological resources. Monitoring procedures may also include on-site sample screening of sedimentary matrix for the presence of microfossils, at the discretion of the Principal Paleontologist. All field work will be conducted in accordance with Project safety requirements. Construction monitoring will be conducted by a paleontological monitor working under the direction of Rincon Paleontological Principal Investigator, Jennifer DiCenzo., who exceeds the Society of Vertebrate Paleontology’s standards for a Principal Paleontologist.

The entire Project area is underlain by geologic units determined to have low paleontological sensitivity (i.e., Holocene alluvium; Qha), with nearby outcrops of units determined to have high paleontological sensitivity (older alluvial sediments; Qpa). In areas with low paleontological sensitivity, Rincon will provide a qualified paleontological monitor to spot-check excavations within previously undisturbed (native) sediments to assess the potential for impact to older alluvial sediments underlying areas mapped as Qha at shallow or unknown depths, and likelihood of paleontological resources to be recovered from the Project site. The qualified paleontological monitor may determine periodic spot-check monitoring is no longer warranted and may recommend ceasing monitoring entirely. Rincon assumes spot-checks will be performed weekly for any new ground disturbing activities within areas with low paleontological sensitivity during the construction period. We have assumed a maximum of 25 weeks may occur over the length of the Project in areas with low paleontological sensitivity. Therefore, we have included 25, 10-hour days (**250 hours**, inclusive of travel) to spot-check work occurring in areas with low paleontological sensitivity. A four-hour minimum charge will be charged any time the monitor is on site for less than four hours or work is cancelled with less than 24 hours’ notice. If additional monitoring days are needed, Rincon can provide additional monitoring days for an additional fee.

Rincon assumes negative findings for paleontological resources; however, if the site is determined to have higher paleontological sensitivity than the geological mapping indicates, or if fossils are recovered during spot-checks, increased paleontological monitoring, up to full time monitoring of all ground disturbance may be warranted. If additional monitoring days are needed, Rincon can provide additional monitoring days for an additional fee.

The costs and scope of work for management of fossil discoveries is dependent on the type and extent of discoveries. As such, the current cost estimate does not include expenses related to the treatment and curation of fossil specimens. Should fossils be recovered during monitoring, Rincon will immediately



prepare an estimate for the anticipated costs associated with documentation and reporting requirements for the discovery.

Task 5.2 – Coordination, Data Management and Reporting

Rincon will maintain daily monitoring logs, site photos and geologic descriptions throughout the monitoring period. At the completion of monitoring Rincon will prepare a negative findings letter report outlining the methodology of paleontological monitoring at the Project site, describing the construction activity and duration, describing the lithology of the depositional units exposed during excavations, and presenting the results of the monitoring. The report will include all monitoring logs and photos from the monitoring activity. We expect the post-construction paleontological monitoring report will require approximately **10 hours** of staff time to complete. In addition, this task includes staff time of up to one hour per week (**25 hours**) to schedule monitoring, QA/QC field logs and final report, and manage data collected from the field (e.g., photographs).

Task 6 Archaeological Monitoring (CUL-1)

This task includes archeological monitoring services and report preparation consistent with the Cultural Resources mitigation measures outlined in the MMRP. The specifics tasks are discussed further below.

Task 6.1 – Archaeological Monitoring

Archaeological monitoring will be conducted in compliance with Mitigation Measure CUL-1 as outlined in the MMRP. Rincon will provide a qualified archaeologist to monitor four areas of cultural resources sensitivity along the project alignment. The archaeologist will monitor project-related ground disturbing activities within the mapped boundaries and a 100-foot radius of prehistoric site P-56-000061.

Archaeological monitoring will also be conducted for project-related ground disturbing activities occurring within 100-feet of the mapped boundaries of previously recorded prehistoric archaeological sites P-56-000137 and P-56-001779 and historic-period archaeological site P-56-001151. If cultural resources are encountered during ground-disturbing activities, work in the immediate area will halt and the find shall be evaluated for significance under CEQA. The archaeological monitor will work under the direction of Senior Principal Investigator Ken Victorino, MA. Mr. Victorino is a Registered Professional Archaeologist (RPA) and meets and exceeds the Secretary of the Interior's (SOI) Professional Qualification Standards (PQS) for prehistoric and historic archaeology.

The qualified archaeologist will inspect excavated or graded areas, trench sidewalls, and back dirt spoils piles for evidence of archaeological resources. For the purposes of this scope of work and cost estimate, Rincon assumes no cultural resources will be identified during monitoring. If resource(s) are identified, a budget augmentation would be required to address the finds. The qualified archaeologist will prepare daily monitoring logs that include a description of ground disturbing activities and a soil description (color, grain size, sediments, etc.). The archaeological monitor will take representative photographs of the construction activities to further document compliance.

For the purposes of this scope, and in accordance with the MMRP, Rincon assumes up to twelve, 10-hour monitoring days inclusive of travel time will be required. Rincon assumes a maximum of 120 staff hours. If fewer than 12 monitoring days are required, only those days expended will be billed.



Unanticipated Discovery of Cultural Resources

In accordance with Mitigation Measure CUL-3 as outlined in the MMRP, if cultural resources are encountered during ground disturbing activities, work in the immediate area must halt, and an archaeologist meeting the SOI PQS for archaeology must be contacted immediately to evaluate the find. If the discovery proves to be significant under CEQA, additional work such as data recovery excavation, Native American consultation, and archaeological monitoring may be warranted to mitigate any significant impacts.

For the purposes of this scope of work and cost estimate, Rincon assumes no cultural resources will be identified during monitoring. If resource(s) are identified, a budget augmentation would be required to address the finds.

Task 6.2 – Archaeological Monitoring Technical Memorandum

Upon completion of the monitoring effort, Rincon will prepare an Archaeological Monitoring Technical Memorandum. The Archaeological Monitoring Technical Memorandum will describe the results and conclusions of monitoring conducted for the Project. The memorandum will be submitted for review and approval within four weeks following the completion of monitoring. Rincon will respond to one round of comments from Casitas on the draft Archaeological Monitoring Technical Memorandum. A copy of the final version of the memorandum will be submitted within two weeks of approval of the draft memorandum.

Task 7 Protected Tree Monitoring (BIO-17)

We propose to supply an International Society of Arboriculture (ISA) Certified Arborist to oversee protected tree monitoring, and to assist Casitas in minimizing impacts to protected trees from the adverse effects of trenching and other construction activities during the West Ojai Pipeline Replacement Project. The Certified Arborist will conduct a site walk with the project engineer or construction manager prior to ground disturbance to determine anticipated impacts and measures to minimize impacts to protected trees, as well assist in marking the tree protection zone (TPZ).

Rincon will provide a protected tree monitor on site for construction activities (including pruning, trenching, excavation, and operation of heavy equipment) that occur within the TPZ of protected trees within the study area (Project component plus a 20-foot buffer). A daily log will be completed by the protected tree monitor which documents all root and branch cuts. Daily logs and photographs will be submitted to Casitas within two weeks following Project completion.

We anticipate up to **52 protected tree monitoring days (5-hour days inclusive of travel)** will be needed (2 half-days days per week, from May 2, 2022 – October 28, 2022; 26 weeks). If additional days are needed, they will be provided on a time-and-materials basis under an addendum to this scope of work.

Task 8 Groundwater Sampling and Reporting (HAZ-2)

We understand the Los Angeles Regional Water Quality Control Board (LARWQCB) has provided Waste Discharge Requirements (WDR) for coverage under General National Pollutant Discharge Elimination System (NPDES) Permit for discharge of groundwater to surface water (Order No. R4-2018-0125, NPDES No. CAG994004, CI-10598).



Groundwater is expected to be encountered during construction and will be pumped from two pits under the Fox Canyon Channel. Pumped groundwater will be treated by passing through a sedimentation tank and ion exchange system to remove pollutants prior to discharge. The treatment system will include sump pumps, hoses, piping, steel tank, booster pump, control panel, ion exchange media filters, ion exchange media, flow meter and totalizer, sampling ports and other miscellaneous appurtenances required for the successful operation and treatment of the contaminated groundwater.

Sample Collection and Analysis

Rincon will provide all sampling, analytical, and reporting services required by the WDR. Representative effluent samples will be collected from designated sampling ports after all treatment processes while discharging and before contact or mixing with receiving water.

This task includes an initial influent and effluent sample to evaluate exceedance of the applicable effluent limitations in Table A.2. of the WDR (see WDR Table 2 “Monitoring Requirements” Note C). Based on initial results, Rincon will continue to sample and analyze only for those constituents in the influent that are detected above the screening levels of Attachment E of Order No. R4-2018-0125.¹

Based on the anticipated schedule, Rincon will complete four weekly, five monthly, and three quarterly sampling events in accordance with the WDR. Rincon will collect weekly effluent samples and facilitate laboratory analysis during the first month, and thereafter monthly if no exceedances are observed. Quarterly effluent samples will be collected and submitted for additional constituent analysis as listed in Table 2 of the WDR. This sampling program will be completed in a total of 10 field visits, each requiring up to 10 hours each for mobilization, data management, and laboratory coordination, for a total of **100 staff hours**.

Reporting

In accordance with the self-monitoring report requirements set forth by the WDR, Rincon expects to prepare up to four quarterly and one annual monitoring reports. These reports will be drafted for Casitas review and certification, and then finalized and sent electronically to the LARWQCB. Rincon will submit a full report of the toxicity analytical results as required by the General Permit. Self-monitoring reports will be submitted for the month in which the test is conducted and follow the guidelines in section D of the WDR. Preparation of the initial WDR compliance monitoring report will require up to a total of **40 staff hours**, inclusive of internal data management and analysis, quality assurance reviews, and up to one round of review with Casitas prior to electronic submittal to LARWQCB. Subsequent reports are expected to require only up to **24 staff hours** each, working from the initial reporting and data management templates.

Should there be a toxicity limit exceedance, as required by the WDR, Rincon will prepare an additional toxicity exceedance report, including a corrective action plan which illustrates the plan the Discharger has taken, or will take to investigate and correct the cause(s) of toxicity.² It is anticipated this report will require up to **16 staff hours**, inclusive of one round of revision with Casitas

Additionally, Rincon will support termination of the permit coverage at the end of the project by drafting a short letter report that summarizes compliance activities and completion of project discharges. It is

¹ We assume all constituents in Table A.2. will continue to be analyzed during groundwater treatment and discharge operations.

² We assume up to one toxicity exceedance report will be required for this project.



anticipated this report will require up to **16 staff hours**, inclusive of one round of revision with Casitas.

Assumptions

In addition to the assumptions identified above, several assumptions have been utilized in characterizing this scope of work and associated budget. Should any of these assumptions need to be adjusted during execution of the Project, the scope and budget may need to be expanded.

- Costs have been allocated to tasks based on the above methodology, but specific costs may be re-allocated among tasks and/or direct costs within the total authorized amount.
- Casitas will schedule the WEAP training with the construction crew such that training can be facilitated to all personnel at the Project site at one time. If all personnel are not trained at once, on-site training will be provided, under the proposed cost.
- All deliverables will be presented electronically, and no hard copies will be necessary.
- Costs have been allocated to tasks based on the above scope of work, but specific costs may be re-allocated among tasks and/or direct costs within the authorized amount.
- Due to the COVID-19 pandemic, Rincon staff will conduct monitoring in accordance with the latest relevant, local COVID-19 safety protocols and social distancing guidance. However, given the current public health crisis precipitated by the COVID-19 pandemic, it is understood Rincon may not be able to activate or complete portions of our scope of work as assumed for reasons beyond our control. Rincon will maintain consistent communication with Casitas as this project progresses to ensure timely execution of work as feasible. This schedule is, therefore, subject to change in coordination with Casitas and Rincon staff.
- One round of revisions in response to Casitas comments on each submitted document (Pre-Construction Wildlife Survey Findings Report, Paleontological Monitoring Negative Findings Memoranda, and Archaeological Monitoring Negative Findings Letter); comments will be provided in a consolidated and editable, electronic format.
- Rincon is not responsible for delays due to weather, site conditions (e.g., prohibited access, flooding, fire, safety) or other conditions out of Rincon's control.
- Rincon will be notified two working days (48 hours) prior to the archaeological monitor being needed on-site.
- The Native American monitor, as required by Mitigation Measure CUL-2, will be contracted and coordinated directly by Casitas, without any assistance from Rincon.
- Rincon assumes no archaeological resources or human remains will be discovered during monitoring. The proposed scope of work and cost estimate does not include the recordation or evaluation of archaeological resources, collection of archaeological resources, laboratory work (including counting, weighing, cataloging), analysis, or curation.
- Costs associated with preparation of the Archaeological Monitoring Technical Memorandum are based on negative findings.
- Monitoring will be negative for paleontological resources; if a resource is identified Rincon will provide a scope amendment to evaluate or treat the resource
- A Negative Findings letter report (for paleontological resources) will suffice for final Project reporting and will be accepted electronically



- Oversight of impacts to protected trees for the Project may be conducted by either a certified arborist or a monitoring biologist or Casitas district representative (Project Manager, inspector, etc.) who is in close communication with the certified arborist, based on the TPP. A daily log that documents all root and branch cuts (and other tree impacts) will be completed by either the arborist, monitoring biologist, or Casitas District Representative, whomever is on site.
- The Project footprint will be within the existing roadway and as a result no tree removals will be conducted. If a protected tree dies or is damaged to the point where the tree may not survive or the structural integrity has been compromised (and removal is recommended) during construction activities, the Ojai Community Development Director and Public Works Director may require mitigation measures. A tree replacement plan and/or appraisals may be required, and can be provided under an addendum to this scope of work.
- Treated groundwater will be discharged and require sample and analysis for each month of project implementation. Water quality sampling will require an initial event to sample influent and effluent, plus four weekly, five monthly, and two quarterly sampling events.
- Our cost estimate assumes all constituents in Table A.2. and Table 2 will be analyzed for each sampling event. This is a conservative cost estimate, and total analytical costs will likely be lower based on results from the initial sample event that will drive the analytical program.
- Sampling and analysis activities include mobilization, laboratory and contractor coordination, and necessary equipment, requiring up to 8 staff hours per event.
- .
- Up to three quarterly and one annual monitoring reports will be drafted for Casitas review and certification, and then finalized and sent to the LARWQCB via email.
- Rincon assumes additional toxicity exceedance report and a letter report for termination of the permit coverage may be required or requested for this project. Our cost estimate includes up to one toxicity exceedance report and a letter report for termination of the permit coverage. We estimate the level of effort required for each of these reports to be up to 16 staff hours.

Schedule

Rincon is prepared to initiate this scope of work immediately upon written notice to proceed. Assuming a May 2, 2022 construction start date, we anticipate the Worker Environmental Awareness Training will be facilitated in on May 2, 2022 to all contractors, their employees, and other personnel involved with construction of the Project. The pre-construction wildlife surveys will be conducted at least seven days prior to initiation of ground disturbance and vegetation removal activities in areas adjacent to Stewart Canyon Creek and Fox Canyon Barranca. Arborist monitoring will commence when construction activities (including pruning, trenching, excavation, and operation of heavy equipment) occur within the tree protection zone (TPZ) of protected trees within the study area (Project component plus a 20-foot buffer). Paleontological compliance monitoring will begin when excavation activities commence. Archaeological monitoring will commence when work occurs within 100 feet from recorded resources.



Cost

Rincon will provide biological, paleontological, and archaeological resource services to Casitas, in accordance with our proposed scope of work, and with our On-Call Services Agreement dated June 23, 2021, on a time-and-materials basis for an estimated budget of **\$176,249**. A summary breakdown of our estimated cost is presented in the cost table overleaf.

Sincerely,

Rincon Consultants, Inc.

Handwritten signature of Tyler Barns in black ink.

Tyler Barns
Project Manager

Handwritten signature of Lindsay Griffin in black ink.

Lindsay Griffin,
Senior Supervising Biologist

Handwritten signature of Jennifer Haddow in blue ink.

Jennifer Haddow, PhD
Principal-In-Charge



RINCON CONSULTANTS, INC.
 22-12614
 CMWD_WestEast_OjaiAve_PipRepProject
 Cost Estimate

	Rate	Hours	Labor Budget	Direct Expenses	Total Budget
Task 1: Project Management, Meetings and QA/QC		113.00	16,777.00	39.00	16,816.00
		113.00	16,777.00	39.00	16,816.00
Principal I	227.00	12.00	2,724.00		
Supervisor Archaeologist I	201.00	2.00	402.00		
Senior Biologist II	180.00	30.00	5,400.00		
Biologist IV	149.00	12.00	1,788.00		
Biologist III	134.00	14.00	1,876.00		
Environmental Scientist III	134.00	8.00	1,072.00		
Biologist II	118.00	14.00	1,652.00		
Archaeologist II	118.00	6.00	708.00		
Admin Assistant/Billing Specialist	77.00	15.00	1,155.00		
Company Vehicle Mileage				39.00	
Task 2: Worker Environmental Awareness Program (BIO-2)		6.50	868.50	117.00	985.50
		6.50	868.50	117.00	985.50
Senior Biologist II	180.00	0.50	90.00		
Biologist IV	149.00	1.50	223.50		
Biologist III	134.00	1.50	201.00		
Archaeologist II	118.00	3.00	354.00		
Company Vehicle Mileage				117.00	
Task 3: Pre-Construction Wildlife Survey (BIO-3)		16.00	2,059.00	139.00	2,198.00
		16.00	2,059.00	139.00	2,198.00
Principal I	227.00	1.00	227.00		
Senior Biologist II	180.00	1.00	180.00		
Biologist II	118.00	14.00	1,652.00		
Company Vehicle Mileage				39.00	
Standard Field Package				100.00	
Task 4: Pre-Construction Nesting Bird Survey (2) (BIO-7)		45.00	5,424.00	278.00	5,702.00
		45.00	5,424.00	278.00	5,702.00
Principal I	227.00	1.00	227.00		
Senior Biologist II	180.00	1.00	180.00		
Biologist II	118.00	40.00	4,720.00		
GIS/CADD Specialist I	115.00	1.00	115.00		
Production Specialist I	91.00	2.00	182.00		
Company Vehicle Mileage				78.00	



RINCON CONSULTANTS, INC.
 22-12614
 CMWD_WestEast_OjaiAve_PipRepProject
 Cost Estimate

	Rate	Hours	Labor Budget	Direct Expenses	Total Budget
Standard Field Package				200.00	
Task 5: Paleontological Monitoring (GEO-1)		292.00	36,049.00	1,762.50	37,811.50
		292.00	36,049.00	1,762.50	37,811.50
Principal I	227.00	1.00	227.00		
Senior Archaeologist II	180.00	25.00	4,500.00		
Archaeologist II	118.00	260.00	30,680.00		
GIS/CADD Specialist I	115.00	4.00	460.00		
Production Specialist I	91.00	2.00	182.00		
Company Vehicle Mileage				1,462.50	
Standard Field Package				300.00	
Task 6: Archaeological Monitoring (CUL-1)		142.00	17,164.00	785.00	17,949.00
Task 6.1: Archaeological Monitoring		123.00	14,677.00	785.00	15,462.00
Supervisor Archaeologist I	201.00	2.00	402.00		
Archaeologist II	118.00	120.00	14,160.00		
GIS/CADD Specialist I	115.00	1.00	115.00		
Company Vehicle Mileage				585.00	
Standard Field Package				200.00	
Task 6.2: Archaeological Monitoring Tech Memorandum		19.00	2,487.00	0.00	2,487.00
Principal I	227.00	1.00	227.00		
Supervisor Archaeologist I	201.00	2.00	402.00		
Archaeologist II	118.00	14.00	1,652.00		
GIS/CADD Specialist I	115.00	1.00	115.00		
Production Specialist I	91.00	1.00	91.00		
Task 7: Protected Tree Monitoring (BIO-17)		297.00	41,398.00	1,514.00	42,912.00
		297.00	41,398.00	1,514.00	42,912.00
Senior Biologist II	180.00	35.00	6,300.00		
Biologist III	134.00	260.00	34,840.00		
GIS/CADD Specialist II	129.00	2.00	258.00		
Company Vehicle Mileage				1,014.00	
Standard Field Package				500.00	



RINCON CONSULTANTS, INC.
 22-12614
 CMWD_WestEast_OjaiAve_PipRepProject
 Cost Estimate

	Rate	Hours	Labor Budget	Direct Expenses	Total Budget
Task 8: Groundwater Sampling and Reporting (HAZ-2)		262.00	35,748.00	16,127.05	51,875.05
Principal I	227.00	10.00	2,270.00		
Senior Environmental Scientist I	165.00	30.00	4,950.00		
Senior GIS Specialist	144.00	6.00	864.00		
Environmental Scientist III	134.00	136.00	18,224.00		
Environmental Scientist II	118.00	80.00	9,440.00		
Company Vehicle Mileage				175.50	
Standard Field Package				200.00	
Laboratory Analysis Subconsultant				15,751.55	
Project Total		1,173.50	155,487.50	20,761.55	176,249.05

Direct Expenses Summary	Amount
Company Vehicle Mileage	3,510.00
Standard Field Package	1,500.00
Laboratory Analysis Subconsultant	15,751.55
Direct Expenses Subtotal	20,761.55

Annette Ayala
188 S Santa Rosa St
Ventura, CA 93001
Annetteayala78@yahoo.com

Project Proposal for Native American Monitor

03/02/2021

Project Name: West and East Ojai Ave. Pipeline Replacement

Project Location: Ojai Ave. starting west of Bristol Road and traversing east to Oak Glen Ave.

Estimated Project Duration: 5 months / 22 weeks / 112 days working days

Estimated start date: June 1, 2022

Service: Monitoring excavation for replacement of waterline. Examining soils for color change and possible cultural materials.

Estimated daily hours: 4- 8 hours with a 4-hour daily minimum

Estimated travel time: 1 - 1.5 hours daily, round trip to be included in daily time

Estimated mileage: 34 miles round trip to be billed at 58.8 cents per mile per the California mileage reimbursement 2022.

Hourly rate: \$90 per hour

Estimated total: 560 hours @ \$90 per hour \$50,400

Signature: 

Date: 03/02/2022

May 6, 2022

Ms. Lindsay Cao, PE
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022

Subject: Proposal for Construction Materials Testing and Geotechnical Oversight, West and East Ojai Avenue Pipeline Replacement (Specification No. 19-411), Ojai Avenue, Ojai, California

Dear Ms. Cao:

Yeh and Associates, Inc. (Yeh) is pleased to submit this proposal to the Casitas Municipal Water District (CMWD) to provide geotechnical services during the construction of the West and East Ojai Avenue Pipeline Replacement in Ventura County, California. This proposal was prepared to provide geotechnical services during construction for the improvements described in the plans and specification (No. 19-411) provided by CMWD¹. Yeh and Associates will provide geotechnical observation and oversight and Union Materials Testing (UMT) will provide onsite and laboratory materials testing services. This proposal assumes the contractor will install approximately 100-linear feet of pipeline a day and a duration of about 12 weeks. This proposal provides our scope of services, schedule and estimated fee for providing the requested services.

Scope of Services:

1. Attend pre-construction, and progress meetings, when requested.
2. Review contractor submittals (such as for import fill, asphalt, geotextiles, aggregates, and other pertinent geotechnical aspects of the project) or requests for information or clarification (RFI/RFC) related to the geotechnical work on an as-requested basis.

¹ Casitas Municipal Water District, December 2021, West and East Ojai Avenue Road Pipeline Replacement (Specification No. 19-411)

3. Perform periodic site visits to:

- Observe the bottom of excavations to evaluate whether or not the exposed subgrade is suitable for fill placement. Observe variations in the depth of excavation and if needed, remove additional loose soil, undocumented fill, or unsuitable material. This includes utility and waterline trenches and excavations.
- Periodically observe backfill operations during construction to have reasonable certainty that fill placement and compaction is being performed according to the specifications. This includes review of the results of field density testing and coordination with the CM team and UMT.

4. Yeh's subconsultant, Union Materials Testing (UMT), will perform Materials Testing and Inspection Services in accordance with their attached proposal, May 6, 2022. A UMT technician with a nuclear gauge will perform density and moisture testing during bedding and pipe zone construction, CLSM trench backfill, and pavement operations utilizing the American Society for Testing and Materials (ASTM) D2922, D3017, and D1556 methods. Laboratory maximum density and optimum moisture determination will be performed in accordance with ASTM D1557 or D698. UMT will provide daily reports.

5. Submit field reports for each geotechnical observation site visit and provide a final summary letter stating our opinion as to whether or not the portions of the construction that we were authorized to observe were constructed in general accordance with the approved plans and specifications, building code, and the referenced geotechnical report².

Fee Estimate:

The fee for geotechnical services will be invoiced on a time and materials basis per the fee schedule rates at the time of work. The actual amount of time and fees needed to perform these services will depend on factors outside of our control such as the contractor's schedule, the number of callouts to the field, construction delays or standby. Yeh will not exceed the estimated amount without prior authorization from CMWD. The attached estimate sheet identifies estimated hours and rates associated with this project.

² Bajada Geosciences, Inc. (2020), "Report of Findings, Soil Testing and Monitoring Well Installation, Ojai Avenue Pipeline Replacement Project, Ojai, California," prepared for Casitas Municipal Water District, Project No. 20206.25, dated June 25.



Schedule:

Work will be coordinated with CMWD. Field work can be scheduled based upon contractor's construction schedule.

We appreciate the opportunity to be of service. Please contact Loree Berry at 805-481-9590 x271 or Lberry@yeh-eng.com if you have questions or require additional information.

Sincerely,
YEH AND ASSOCIATES, INC.



Loree A. Berry, P.E. 73221
Senior Project Manager

Attachments: UMT, Proposal for Materials Testing and Inspection Services, dated May 6, 2022
2022 CA Fee Schedule
Estimate of Fees



5/6/2022

Nick Simon
Geologist
Yeh and Associates, Inc.
56 E. Main Street Suite 104
Ventura CA 93001
PH: 805-268-4798

Project: Yeh - CMWD West and East Ojai Ave Waterline Replacement Project
Project Location: Ojai, CA

Dear Nick Simon

Union Materials Testing, Inc. (UMT) is pleased to submit for your review our proposal for testing and special inspection services on the referenced projects located in

Pricing and Terms: Under this proposal, the requested testing and inspection services for the Project will be performed by UMT in accordance with the following services and fees:

A detailed list of services and fees are shown on the attached Exhibit A. Following are our cost estimate and scope of services. Our proposal is based on the following sources:

- Available Project Specifications and Drawings, Dated:December 2021 (Spec No 19-411)
- Conversation with Nick Simon estimating 100' of pipeline instalation per shift; 6000' of pipeline to install

Thank you for giving us the opportunity to be a part of your project team. Should you have any questions or require additional information, please do not hesitate to contact me.

Respectfully submitted,

Budget Summary for - Yeh - CMWD West and East Ojai Ave Waterline Replacement Project

Task Name	Cost
Project Management (PM)	\$9,396.00
Soils	\$33,440.00
Concrete	\$9,920.00
Asphalt	\$33,830.00
Project total:	\$86,586.00

** All field inspections are per the International Union of Operating Engineers, Local Union 12; Master Inspection Field Soils & Material Teseting Agreement. All field tests have a four hour minimum charge on a portal to portal basis and Special Inspectors have a 4 hour minimum charge on a portal to portal basis. Time over the minimum will be rounded up to the nearest whole 8 hour shift. Overtime at 1.5 times the standard rate per the testing and inspection labor agreement with will be charged after 8 hours, any time before 5:00 a.m. and after 5:00 p.m., if start time is after 9:00am (only if field technician could not be utilized on a differnt project prior to scheduled start), and on weekends and holidays. This is a unit rate proposal. Retest, show up and cancellation are not included and will be charged at our standard unit rate fees as listed above. Equipment rates will not be prorated for shifts less than 8 hours. Project management hours will be billed hourly at 10% of the total field technicain or field inspection hours that are billed to the project.



Evan Folk
President

Union Materials Testing, Inc.
CC
Exhibit A - Budget
Exhibit B - Scope of Work



EXHIBIT A Scope of Services

Project Management (PM)

UMT estimates some project management and minor consultation will be necessary over the course of the Fairview alignment. Some of these activities may include assistance with submittal reviews, attendance to a pre-construction meeting, attendance to pre-activity meetings, test schedule development and report development.

- Weekly progress meeting;
- Project Administration Fee: UMT project administration fee covers dispatching, test data management and test data review billed at 10% of the total billed field technician time.

Cost Estimate for - Project Management (PM)

Description	Qty	Rate	Units	Total
Project Manager	52.00	\$165.00	HR	\$8,580.00
Pick-up Truck	24.00	\$34.00	HR	\$816.00
Total for Project Management (PM)				\$9,396.00

- Assumptions:**
- Assumes 12 (2 hour) progress meeting for the Foothill alignment;
 - 400 total field Technician hours equaling 40 project management hours to supervise field technicians.

Soils

A technician with a nuclear gauge will perform density and moisture testing in the field during grading, utility trench backfilling, and pavement operations utilizing the American Society for Testing and Materials (ASTM) D2922, D3017, and D1556 methods. Laboratory maximum density and optimum moisture determination will be performed in accordance with ASTM D1557 or D698.

We will provide:

- Preparation of daily field reports;
- Observation and verification during site clearing and mass grading;
- Observation and testing during placement of bedding and pipe zone materials;

Observation and testing will consist of visual observation of earthwork activities and taking field density and moisture tests for the purpose of ascertaining that the work is in substantial conformance with the contract documents. Such observation and testing shall not be relied upon by others as acceptance of the work nor shall it be construed to relieve the contractor in any way from his obligation and responsibilities under the construction contract. Specifically, but without limitations, observation and testing shall not require the technician and engineer to assume responsibilities for the means and methods of construction nor for safety on the job site.



Cost Estimate for - Soils

Description	Qty	Rate	Units	Total
Soils Technician	160.00	\$115.00	HR	\$18,400.00
Proctors ASTM/AASHTO	10.00	\$275.00	EA	\$2,750.00
Sieve Analysis ASTM/AASHTO (+3/4")	10.00	\$130.00	EA	\$1,300.00
Sieve Analysis ASTM/AASHTO (-3/4")	10.00	\$130.00	EA	\$1,300.00
Sand Equivalent	10.00	\$125.00	EA	\$1,250.00
Soil Density Gauge - Nuke	40.00	\$75.00	DY	\$3,000.00
Pick-up Truck	160.00	\$34.00	HR	\$5,440.00
Total for Soils				\$33,440.00

- Assumptions:**
- Assuming contractor will dig and place 100' of pipeline per shift on the Ojai Ave Alignment;
 - 22 site visits, 4 hours per site visit including travel for pipe bedding and pipe zone sand density testing;
 - Project management time billed at 10% of the field technician hour hours worked @ \$165/hour (under project manegment scope).

Concrete

CLSM Mix Design Review

We will review the proposed concrete mixes in our laboratory for conformance with the specifications, if requested.

CLSM Placement

During the pours, our inspector will be on-site continuously, as required by Code, to monitor the placement. Our inspector will check:

- Determine proper delivery rate of concrete and monitor batch times;
- Determine the correct mix is being utilized;
- Monitor slump of CLSM on truck that compressive strength samples are fabricated;
- Record temperature of air and CLSM;
- Cylinders casted by technician for compression tests;

Compression Testing

We will transport all samples to our laboratory for compression testing in strict accordance with the Caltrans requirements. Compression test reports will be distributed to the appropriate parties.

Cost Estimate for - Concrete

Description	Qty	Rate	Units	Total
Cylinder - Field Cures	62.00	\$20.00	EA	\$1,240.00
Cylinders Compressive Strength Testing - Each	248.00	\$35.00	EA	\$8,680.00
Total for Concrete				\$9,920.00

Assumptions: Assuming 62 sets of CLSM samples. CLSM break schedule will consist of one 7 day, two 28 day and one hold sample for each set cast.

Asphalt

- Inspection and testing will be performed under Secion 302 of the SSPWC;
- We will inspect and test base and paving, including but not limited to;
- Compaction and thickness of base according to project specification;



- Compaction of asphalt concrete tested with nuclear gauge in accordance with American Society for Testing and Materials (ASTM) D2950 or CT375. Nuclear density gauge determination will be correlated with density of compacted specimens determined according to ASTM D1188 or CT375 if historical correction factor is not producing accurate results;
- Temperature of asphalt concrete just prior to paving;
- Check thickness of surfacing by coring when directed by Owner's Representative (extra cost that will be estimated as a change order).

Cost Estimate for - Asphalt

Description	Qty	Rate	Units	Total
Field Density Testing	160.00	\$115.00	HR	\$18,400.00
Hveem Max Density	10.00	\$275.00	EA	\$2,750.00
Thin Lift Density Gauge - Nuke	160.00	\$75.00	DY	\$12,000.00
Pick-up Truck	20.00	\$34.00	HR	\$680.00
			Total for Asphalt	\$33,830.00

- Assumptions:**
- 40 trench paving shifts for the Ojai Ave. alignment;
 - 8 hours per shift including travel due to Caltrans work hours for asphalt paving work. During the asphalt shift the technician will also test the sand bedding with the underground crew; This technician will also be fabricating the CLSM samples when onsite.
 - Project management time billed at 10% of the field technician hour hours worked @ \$165/hour (under project management scope);
 - Lab testing below is an assumption. Lab testing will depend on the consistency of delivered materials or number of sources;

**EXHIBIT B
Terms and Conditions**

- 1. Prosecution of Work.** It is contemplated by the parties that the Work specified in this Contract shall start on approximately and be completed by . UMT shall not be responsible for any delays in performing the Work due to labor disputes, weather, shortages in material, equipment or labor, acts of God or any other cause beyond its control. In the event of a delay beyond UMT's control, and to the extent reasonably possible, UMT shall complete the work at the next available opportunity. At its option, UMT may decline to perform any part of the Work which, through no fault of UMT, is to be completed beyond the estimated completion date. In the event UMT elects not to perform any further Work beyond the above specified date pursuant to the terms provided herein. UMT shall be paid for all Work performed and materials provided prior to the said date and shall otherwise be fully relieved of all its duties and responsibilities under the terms of this Contract.
- 2. Work Hours.** UMT agrees to provide the Work identified herein. Dispatch hours are 8:00 a.m. to 5:00 p.m. Although UMT will try to accommodate all dispatch requests, we cannot guarantee that calls before 7:00 a.m. and after 5:00 p.m. will be received. If a day's Work is canceled for any reason, please notify the dispatch office by 5:00 p.m. on the day prior to the scheduled Work. Cancellations received on the day of the Work, is subject to a 2-hour show-up fee.
- 3. Agreed Pricing for Services.** Pricing for Work done under the attached Contract is agreed to be under UMT's Fee Schedule (attached and incorporated herein as Exhibit A) for the year the Contract was effective, which is incorporated herein by reference, unless otherwise specifically shown in the Contract. Overtime at 1.5 times on the labor portion only will be charged before 7:00 a.m. and after 5:00 p.m. and also on weekends and holidays. Client further acknowledges that billing minimums of 2 hours for field testing and 3 hours for special inspections may apply in actual billing. Time over the minimums will be rounded to the nearest whole number. Client agrees that it shall be Client's and/or Contractor's responsibility to provide UMT with a minimum of 24 hour notice but may require more advance notice depending upon seasonal demands to perform the Work hereunder.
- 4. Standard of Work.** Further, UMT agrees to perform the Work in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the locality of the Project. No other warranty, expressed or implied is otherwise made with respect to the Work.
- 5. Payment.** Client agrees to pay all invoices within 30 days, or incur interest charges of 1.5% per month. Intended Use. Work provided pursuant to this Contract is intended solely for the use and benefit of



Client. No other person or entity shall be entitled to rely on the services, opinions, recommendations, plans, or specifications provided without the express written consent of UMT. Client agrees that UMT has been engaged to provide technical professional services only, and that UMT does not owe a fiduciary responsibility to Client.

6. **Limitation of Liability.** This paragraph limits UMT's liability – **READ IT CAREFULLY.** Client understands and agrees that UMT's Work poses certain risks to both UMT and Client. Further, UMT's fees for the Work are based on and reflect Client's agreement to limit UMT's liability as described herein. Client specifically acknowledges and agrees that but for this promise to limit UMT's liability, UMT's fees should be significantly higher to accommodate UMT for such risks. Client acknowledges its right to discuss this provision with legal counsel and negotiate such with UMT. In reliance on the foregoing, Client specifically agrees that, to the fullest extent permitted by law, UMT's total liability for any and all injuries, claims, liabilities, losses, costs, expenses or damages whatsoever, including without limitation, attorneys' fees and costs (hereinafter "Claims") to Client and any third party arising out of or in any way related to the Contract, from any cause or causes, including but not limited to UMT's negligence, errors, omissions, breach of contract or any duty, is limited to Twenty-Five Thousand Dollars (\$25,000) or the amount of UMT's fee, whichever is greater (the "Liability Limit").
7. **Indemnity.** To the fullest extent permitted by law, the Client will indemnify and hold harmless UMT together with its consultants, officers, agents and employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of, in any way related to, or resulting from their work, materials, or scope of responsibility on the Project by Client or any of its consultants, subcontractors or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, except to the extent that such damage, loss or expense is due to the fault or negligence of UMT.
8. **Insurance.** Client shall purchase and maintain insurance that will protect UMT and Client from claims arising out of work being performed at the Project or by Client's operations under this Agreement, whether the operations are by Client, or any of Client's consultants, subcontractors or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Client shall maintain coverage and limits of liability in the following amounts: (1) property and public liability insurance at a minimum level of \$2,000,000.00 property damage coverage with thirty-day cancellation notice and \$2,000,00.00 liability coverage, or the amount specified in the prime agreement, whichever is greater, and (2) appropriate Worker's Compensation insurance. Client will list UMT as additional insured under all property and liability insurances. Client will provide UMT evidence of such insurance prior to commencement of the Work contemplated by this Agreement. At any time during the course of this Agreement should any insurance policy lapse or be terminated, UMT must receive immediate notice of such termination and Client will fully protect Contractor against loss by reason of such lapses or termination
9. **Samples.** Unless otherwise agreed by the parties in writing, the test specimens or samples will be disposed of immediately upon completion of testing.
10. **OSHA.** Client agrees to require Contractor to provide on-site First Aide services as required by OSHA.
11. **Final Inspection.** As a condition precedent to UMT issuing the Project final inspection report, all fees incurred by Client must be paid in full.
12. **Termination.** UMT may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of UMT or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with UMT, for any of the following reasons:
 - Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped.
 - An act of government, such as a declaration of national emergency that requires all Work to be stopped; or
 - Because the Client has not issued a payment or certificate for payment and has not notified UMT of the reason for withholding payment or certification, or because the Client has not made payment within the time stated in the Contract Documents.
13. **Miscellaneous Provisions.**
 - **Duplicate Originals.** This Contract may be executed in duplicate originals, and facsimile signatures will be treated as originals.
 - **Complete Agreement.** With respect to the subject matter of this Contract, including the terms and conditions hereof, this Contract constitutes the entire understanding between the parties and may not be altered, modified or amended except by the mutual written agreement of the parties. Except as expressly provided in this Contract, all prior and contemporaneous agreements and understandings



between the parties are superseded and rescinded.

- **Severability.** The Contract provisions are severable, and should any provision be determined by a court of competent jurisdiction void, voidable, or unenforceable, such provision shall be eliminated or limited to the minimum extent necessary so that this Contract shall otherwise remain in full force and effect.
- **Attorneys' Fees.** In the event that any party shall breach its obligations under this Contract, the prevailing party shall be entitled to recover all enforcement-related costs, expenses and reasonable attorney fees from the breaching party, whether such sums be expended with or without suit and regardless of the forum (including but not limited to recourse in connection with any bankruptcy case, adversary proceeding, insolvency proceeding, or arbitration proceeding).
- **Assignment.** This Contract is not assignable, and any such assignment shall be deemed void, without the written consent of all parties hereto.
- **Binding Effect.** This Contract shall be binding upon and shall inure to the benefit of the successors, and assigns of the respective parties hereto.
- **Jurisdiction/Venue.** The parties hereto agree that this Contract shall be construed in accordance with the laws of the State of CA, and that exclusive jurisdiction and venue shall be found in the Third Judicial District Court, State of CA.

Our estimated fee for the above defined scope of work is \$86586 (See attached breakdown). We propose that this work be performed on a time and materials basis with our fee not to exceed the above figure without prior agreement on extended services required. Each invoice will be accompanied with a detailed breakdown of all direct expenses and work performed relative to the attached budget.

Thank you for the opportunity to submit a proposal for this project, we appreciate your consideration. We will be awaiting your response to proceed and look forward to working with you. We believe we have covered all required items. Please give us a call if you have any questions.

**STANDARD FEE SCHEDULE
CALIFORNIA
EFFECTIVE JANUARY 2022**

Professional Services:

<u>Classification</u>	<u>Rate</u>
Principal	\$ 210/hr
Senior Project Manager	\$ 185/hr
Senior Project Specialist.....	\$ 180/hr
Project Manager.....	\$ 170/hr
Senior Project Engineer or Geologist	\$ 145/hr
Project Engineer or Geologist.....	\$ 115/hr
Staff Engineer or Geologist.....	\$ 95/hr
Engineer or Geologist Intern	\$ 60/hr
Resident Construction Engineer.....	\$ 195/hr
Construction Manager.....	\$ 170/hr
Construction Observer.....	\$ 135/hr
Laboratory Supervisor.....	\$ 120/hr
CAD Designer.....	\$ 135/hr
Administrative Assistant	\$ 85/hr

Overtime rates for Construction Observation and Office Staff is 1.5 x rates shown.

Laboratory tests are quoted on separate schedule or cost-plus 10 percent for outside laboratory testing when applicable.

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.

Rates do include prevailing wages for field services. Prevailing wages will be determined on a project-by-project basis.

Other Direct Charges:

Subcontracted services, copying and rented equipment.....	Cost Plus 10%
Travel, subsistence, and expenses	Cost Plus 10%
Vehicle	\$ 80/day
Automobile Mileage	\$ 0.55/mile
Hand Auger Kit	\$ 100/day
Slope Inclinometer and readout	\$ 125/day

Colorado

California

FEE ESTIMATE WORKSHEET
West and East Ojai Avenue Pipeline Replacement (Casitas MWD Spec 19-411)
Geotechnical Observation and Construction Materials Testing

PREPARED BY: L. Berry										DATE: May 6, 2022	
PROJECT No.: 222-227										CLIENT: Casitas Municipal Water District	
PHASE	Principal Engineer or Geologist	Sr. Project Specialist	Sr. Project Manager	Project Manager	Sr. Project Engineer or Geologist	Project Engineer or Geologist	Staff Engineer or Geologist	CAD Designer	Engineer Intern	HOURS	COSTS
Geotechnical Services:											
1 Meetings (pre-con, progress)			7			7				14	
2 Review contractor submittals			16			16				32	
3 Engineering Site Visits			12			60				72	
4 Engineering Support and Reporting			24			16				40	
SUBTOTAL	0	0	59	0	0	99	0	0	0	158	\$ 22,300
Unit Costs and Direct Expenses:											
mileage	-----										\$ 413
SUBTOTAL											\$ 413
Subconsultant and Vendor Services:											
UMT Construction Materials Testing	-----										\$ 95,245
SUBTOTAL											\$ 95,245
RATE, PER HOUR (2022)	\$ 210	\$ 180	\$ 185	\$ 170	\$ 145	\$ 115	\$ 95	\$ 135	\$ 60		
ESTIMATED TOTAL FEE											\$ 117,957

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: FY 2022-2023 Casitas Water Supply and Demand Assessment
Date: May 11, 2022

RECOMMENDATION

Discuss water supply and demand assessment, reaffirm the Stage 3 Declaration drought response actions, and direct staff to return to the Board to discuss preparation for Stage 4 Declaration

1. BACKGROUND

In accordance with the direction provided in the Water Efficiency and Allocation Program, adopted May 12, 2021, specifically Section 5.2 entitled “*Water Resource Conditions and Actions*,” the Board of Directors are to receive an annual assessment of local water supplies, water demands, and current effectiveness of water demand reduction measures. The information in the assessment may necessitate the consideration and direction from the Board of Directors for further actions to preserve water supply for the future.

2. ANNUAL EVENT SUMMARY

The annual event summary is to provide insight to unusual events that have occurred within the boundary of the Casitas Municipal Water District that would not otherwise be directly reported in the content of the assessment. The key events are as follows:

- a) The Casitas Municipal Water District has continued to cope with the demands of the acquisition of the Ojai Water System. The acquisition transferred to Casitas the operations and maintenance of the Ojai Water System including six groundwater wells in the Ojai Groundwater Basin which have an ongoing goal of maximizing the use of groundwater for that system through both maintenance and planning for future improvements.
- b) The Thomas Fire of December 2017 is expected to have a continuing effect on District operations primarily centered on the control of turbidity in Lake Casitas for water quality purposes and negative impacts to the operation of the Robles Fish Passage facility. With little runoff during the Fiscal Year 2022 season, there has been no impact over the last year.
- c) Under the California Water Action Plan, the State Water Resources Control Board (SWRCB) and California Department of Fish and Wildlife (CDFW) are working to identify potential actions that may be taken to enhance and establish instream flow for anadromous fish in five priority streams, including the Ventura River. The State’s potential actions to establish instream flows

could have a significant impact to available water supplies within the Ventura River watershed. Casitas has been carefully monitoring and reviewing the State's work and providing technical comments throughout the process. There will likely be no impact on water supply for the next twelve months resulting from these studies.

- d) A groundwater adjudication commenced in the Ojai Valley area through an amended cross complaint filed with the California Superior Court on September 21, 2018. This action included not only Casitas but also many public and private water users in the Ojai Valley. This is of special significance to the District due to its operation of groundwater wells within the basins under question in addition to its right to divert water from the Ventura River. There will likely be no impact on water supply for the next twelve months due to this action but there may be an increased resale water demand due to recent flow criteria that limits the City of Ventura groundwater pumping.
- e) On April 21, 2021, the Board directed staff to use a planned operational yield of 15,010 Acre-Feet per Year and a planned demand of 14,525 Acre-Feet per Year for the Casitas System. The draft plan was adopted by the Board of Directors on March 23, 2022.
- f) The Board of Directors adopted the 2020 Urban Water Management Plan (UWMP) in June of 2021 in compliance with the California Water Code. The UWMP is a supply and demand assessment and provides an understanding of past, current, and future water conditions and management. Casitas is a wholesale and retail water provider, and the 2020 UWMP was prepared for 1) Casitas Wholesale, 2) Casitas System Retail, and 3) Ojai System Retail.

3. ASSESSMENTS

The assessments are to be considered in the implementation of a Water Shortage Condition Stage and the demand reduction measures for Fiscal Year 2022-23.

WEATHER CONDITIONS.

Long-term average rainfall at Matilija Dam and Casitas Dam are 28.23 and 23.31 inches, respectively, based on records dating back to the 1957-1958 Water Year. During the period of 2012 through 2022, the Ventura River watershed has been in an extreme to moderate drought condition with less than average rainfall amounts (Table 1) that have been insufficient to cause the restoration of local water resources to previous levels. Rainfall totals during the 2022 winter season were below the long-term average rainfall for Matilija and Casitas Dam locations and have had a negligible impact to District water supplies in the early months of the year. A contributing factor is diminished runoff into Lake Casitas as a result of the very dry 2020-2021 wet season.

Table 1 – Rainfall Totals for Matilija Dam and Casitas Dam (inches)

Water Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Avg.
Matilija Dam	14.21	11.85	14.76	17.57	13.35	31.98	16.75	37.54	16.46	6.42	19.68	18.23
Casitas Dam	15.11	10.99	9.90	11.65	11.07	30.75	9.89	24.77	13.93	6.39	15.22	14.52

The winter storms of 2021-22 provided about 7,000 Acre-Feet of water supply to Lake Casitas. The annual rainfall total during the period of October 1, 2021 to April 15, 2022, at Matilija Dam and Casitas Dam are 19.68 and 15.22 inches respectively.

Drought conditions have also affected the State of California as a whole with Ventura County classified as being in a D2 (Severe Drought) condition by the United States Drought Monitor as of April 12, 2022.

WATER RESOURCES

The primary water resources that provide water to Casitas MWD are collectively the groundwater basins of the Upper Ventura River and Ojai; and the surface water storage at Lake Casitas.

Groundwater Basins

For the Upper Ventura River groundwater basin, recent data presented by the Ventura River Water District illustrates that while groundwater levels came to within five feet of the April 1 static water level average, they are still well short of being completely full (see April, 2022 VRWD Ground Water Level Chart – Attachment #1). The storage in the Upper Ventura River Basin will likely continue to allow groundwater pumpers to minimize their use of Lake Casitas supply over the next twelve months.

The Ojai groundwater basin is a primary water source for the Ojai Valley’s urban and agricultural water demands. The basin’s groundwater storage declined an approximate 16 feet in water elevation recorded at a key well since April 1, 2021, although the basin remains over 90 feet above 2015 levels. The Ojai basin Groundwater Management Agency has reported that the Ojai basin has an estimated storage of 53,600 acre-feet (67% capacity) at this same time (See OBGMA Summary Sheet – Attachment #2). This supply should allow most groundwater pumpers in this basin to minimize their use of Lake Casitas supply during the next twelve months.

Surface Water Storage

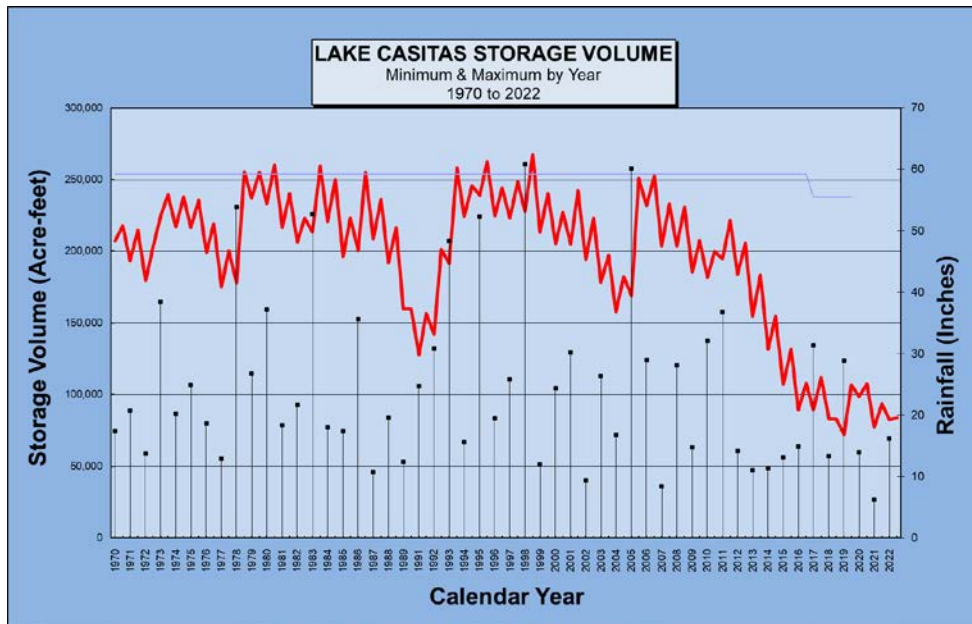
Lake Casitas is the primary source of water supply for the Casitas Municipal Water District. Its construction in the 1950’s was as a supplemental supply to local groundwater and as a primary source for areas that do not have groundwater. Figure 1 presents the annual high-low water storage fluctuations that Lake Casitas has experienced since 1970. Lake Casitas storage was last at full storage capacity in May 2006 and has since been in a declining storage trend due to drought conditions, evaporation, environmental conditions, and water use.

On January 1, 2018, Casitas officially changed the storage table based on a bathymetric survey conducted at Lake Casitas. The volume stored at each designated percentage specified in the Water Efficiency and Allocation Program (WEAP) is changed to reflect the data provided by the bathymetric survey as follows:

Table 2 – WEAP Stages and Lake Casitas Volumes

Stage	<u>Stage 1</u>	<u>Stage 2</u>	<u>Stage 3</u>	<u>Stage 4</u>	<u>Stage 5</u>
Percent Storage	100%	50%	40%	30%	25%
Volume (Acre-feet)	237,975	118,988	95,190	71,393	59,494

Figure 1 – Lake Casitas Storage Volume and Annual Rainfall Trend (1970 to April 2022)



WATER DEMAND

In FY 2013-14, the Casitas water demands from Lake Casitas reached 20,417 acre-feet, while Lake Casitas was still in a Stage 1 condition. In April 2014, the State’s Drought Emergency Declaration raised the public awareness to the on-going drought throughout California, the severe conditions in the State Water Project, and the growing scarcity of water for agriculture and communities statewide.

In April 2015, Lake Casitas storage declined to fifty percent of its storage capacity and the Casitas Board of Directors declared that a Stage 2 condition existed for the Lake Casitas supply. In doing so, the Board of Directors initiated Stage 2 mandatory water demand reduction requirements with the further adoption of a revised Water Efficiency and Allocation Plan (WEAP). A key element of the WEAP was the assignment of individual water allocations for residential, commercial and agricultural beneficial water uses, and the assignment of a conservation penalty for water use that was in exceedance of the assigned water allocation.

In June 2016, the Casitas Board of Directors declared that a Stage 3 condition existed as Lake Casitas continued to decline to 100,000 acre-feet of water in storage. The Stage 3 declaration implemented a conservation penalty of \$5.00 per unit and limited the supply available for new water use to 10 acre-feet per fiscal year.

In April 2017, the Casitas Board of Directors continued the Stage 3 declaration, pending possible further decline of Lake Casitas storage to a Stage 4 level.

From December 2018 through February 2019, the Casitas Board of Directors considered the possibility of a Stage 4 declaration but decided to forego the declaration based on the strong conservation response from the community (near a Stage 5 level) combined with rainfall that added significant supply volume to Lake Casitas in early 2019.

Early April 2020 saw a moderate set of storms allowing Lake Casitas storage levels to remain above 105,000 Acre-Feet, however a Stage 3 declaration was left in place for the 2021 Fiscal Year.

The 2021 Fiscal Year Lake Casitas demand reached 12,460 Acre-Feet, an increase of 3,660 Acre-Feet over the Fiscal Year 2020 demand coupled with the lowest local rainfall amounts in more than fifty years.

Water Demand Response

A critical function of the WEAP is to manage water supplies in such a manner that prevents Lake Casitas from reaching a minimum pool condition through the implementation of water demand response measures – the assignment of individual water allocations and the implementation of a conservation penalty for water use in excess of the allocation.

Since FY 2013-14, the demand on the Lake Casitas supply continued to decline through the 2020 Fiscal Year (Table 3) in response to the WEAP, water resource changes by large customers, and the heightened customer awareness of water resource conditions. Estimates for Fiscal Year 2021-22 indicate a continuation of efforts to reduce the decline in water use from Lake Casitas. The last 2 years experienced extreme dry conditions during January – April period, which led to a slight increase in water deliveries although deliveries still remain significantly less than prior years. (Note that the amounts in Table 3 are registered at the Marion Walker Treatment Plant and will differ from amounts reported on the District’s Monthly Consumption Reports, which don’t include system losses).

Table 3 – Water Deliveries from the Lake Casitas Supply

Fiscal Year	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-2022 (Est.)
Lake Casitas Water Deliveries (AF)	20,417	17,339	15,662	13,200	12,322	9,340	8,802	12,460	12,400
% below 2013-14 Delivery	0	15	23	35	40	55	57	39	39
Declared Stage	1	1	2	3	3	3	3	3	3

Since Fiscal Year 2016, Lake Casitas demand has remained below the current Stage 3 demand reduction target of 16,736 Acre-Feet. The targeted goals for each WEAP Stage are listed in Table 4.

Table 4 – WEAP Targeted Demand Reduction Goals per Stage (Based of FY 1989-1990 Lake Casitas Demand of 23,909 Acre-Feet)

	<u>Stage 1</u> 20% Voluntary	<u>Stage 2</u> 20% Mandatory	<u>Stage 3</u> 30% Mandatory	<u>Stage 4</u> 40% Mandatory	<u>Stage 5</u> 50% Mandatory
Demand Reduction Goal (in Acre-Feet)	19,127	19,127	16,736	14,345	11,955

Supply and Demand Analysis

In consideration of an April 2022 start point of approximately 81,500 Acre-feet of storage in Lake Casitas, applying 2013 evaporation, no runoff additions to storage, and comparing three rates of water demands, Figure 2 illustrates the time for Lake Casitas to reach a particular level for the following estimated water demands:

1. A demand of **12,400 Acre-Feet/Year** reflects the estimated 2022 Fiscal Year Lake Casitas demand (middle line).
2. A demand of **11,160 Acre-Feet/Year** reflects a 10% reduction in the estimated 2022 Fiscal Year Lake Casitas demand (top line).
3. A demand of **13,640 Acre-Feet/Year** reflects a 10% increase in the estimated 2022 Fiscal Year Lake Casitas demand (bottom line).

Figure 2 – Hypothetical Decline in Lake Casitas Storage with No Rainfall or Runoff; 2013 Evaporation Rate Every Year; Starting Storage at 81,500 Acre-Feet.

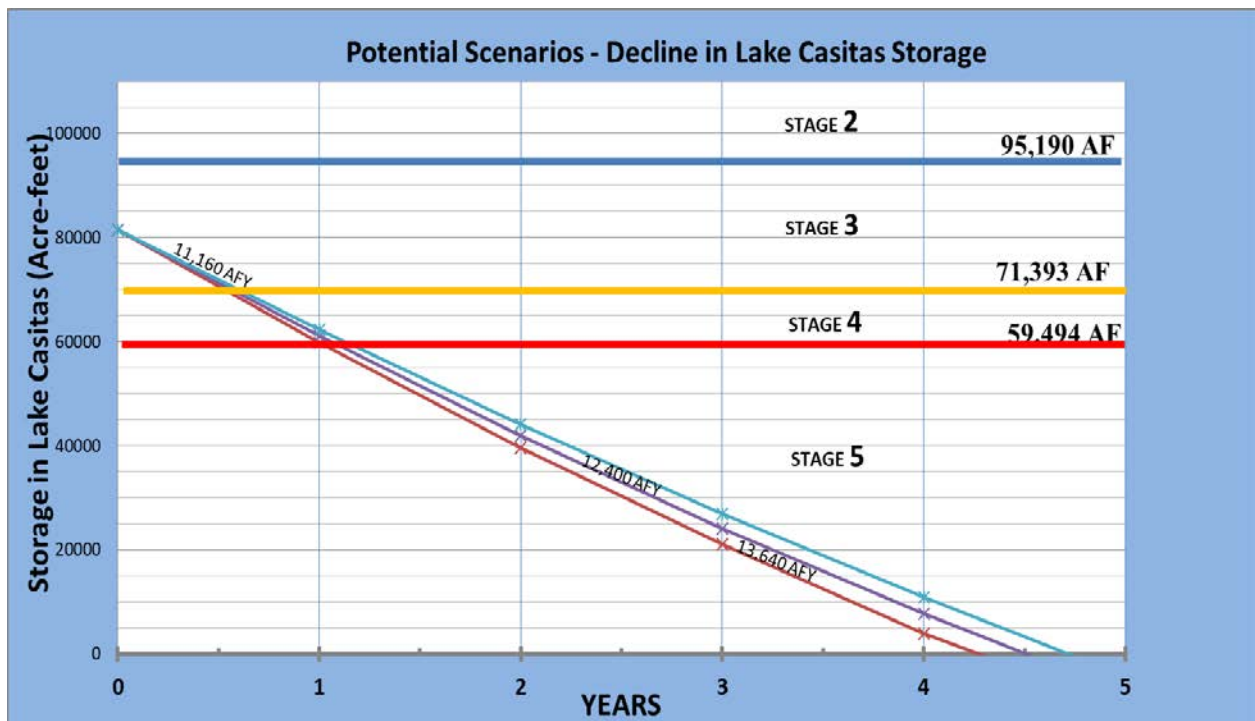


Figure 2 illustrates that with the given demand rates, 2013 evaporation, with no additional rainfall and runoff, Lake Casitas could reach Stage 4 levels in 6 to 8 months, and Stage 5 levels in 12 months to 14 months.

Given the conditions noted above, Figure 2 illustrates that Lake Casitas could decline to approximately a 70,000 Acre-Foot capacity by December of 2022.

Conservation Penalty

The District has implemented a conservation penalty for water use in excess of the individual customer's Staged allocation. The funds resulting from the conservation penalty are to be applied toward new water supply projects and the water conservation efforts of the District.

In September 2015, and for the remainder of FY 2015-16, the residential water used in excess of the monthly allocation was billed as a conservation penalty at the rate of \$1.00 per unit. Effective July 1, 2016, and continued until the present, the conservation penalty was increased to \$5.00 per unit.

Overuse of Allocations

As a whole, each customer class has reduced water use overall and contributed to conservation savings. However, there are individual water customers that have exceeded their allocations.

The Revenue and Expense Report for July 1, 2021 through February 28, 2022 indicates that allocation penalties collected through February 2022 equates to roughly 319 Acre-Feet of overuse for residential customers. This is a decrease from the same period in 2021 wherein penalties had been collected on approximately 400 Acre-Feet of overuse.

Annual penalties for all other types of accounts for Fiscal Year 2022 will not be known until August but overuse for the past two Fiscal Years for these accounts equated to X (FY 2021) and 30 (FY 2020) Acre-Feet.

Growth

The retail service area of the District is experiencing extremely slow growth. Most requests that Casitas receives are related to expansions of existing residential housing construction. The slow growth rate is indicative of the information illustrated in Table 5. During the last eleven years, an annual average of 3 meters and 3.5 acre-feet of water allocation have been issued by Casitas. In total, 30 meters and 35 acre-feet of water allocation have been issued by Casitas over the eleven year period.

Table 5 – Water Service and Allocation Assignments by Casitas (CY 2012-2022)

Calendar Year	No. of Meters Issued	Allocation Issued (AF)
2012	3	2.22
2013	1	1.88
2014	6	9.85
2015	1	1.27
2016	3	2.08
2017	3	5.54
2018	0	0
2019	6	6.92
2020	3	1.49
2021	4	3.77
Total	30	35.02
Average	3	3.5

4. WATER MANAGEMENT POLICY AND PROGRAMS CURRENTLY IN PLACE

Management Priorities of Casitas Municipal Water District (Resolution No. 93-12)

On March 10th, 1993, the Casitas Board of Directors resolved by Resolution No. 93-12 (1) that Casitas shall manage Lake Casitas and its water supplies so that it can provide back up to other water systems and meet its direct customer demands during droughts.

Water Conservation Program - 1992

Since 1992, Casitas has actively assisted water customers throughout the district with fixture retrofits, irrigation surveys, residential and institutional water use surveys, provision of water conservation materials to local schools, public workshops and presentations on a wide variety of water conservation topics, public messaging, and financing assistance for water well improvements. The Water Conservation Program has partnered with other Ventura County agencies to obtain grants for additional water conservation measures. The Water Conservation Department has also adjusted staffing levels as needed during drought to provide increased customer assistance with meeting conservation targets.

Water Waste Prohibition Ordinance (Ordinance 22-01)

This Ordinance established water waste prohibitions and identified actions against violations of the Ordinance. Casitas staff has been actively engaged with the public reports of water waste.

Water Efficiency and Allocation Program (WEAP)

The WEAP is the key water management tool for long-term drought response and water demand. The WEAP was originally adopted by the Board of Directors in January 1992 and most-recently revised in May 2021. A critical element of the WEAP implementation is to cause water demands to be commensurate to the declared Water Shortage Stage of Lake Casitas.

State of California Drought and Conservation Measures

On April 7, 2017, Governor Brown lifted the January 17, 2014 drought declaration, leaving in place water waste prohibitions and requirements for continuing development of urban and agricultural water use standards to promote continued water conservation (Executive Order B-40-17).

In spring 2021, Governor Newsom proclaimed a drought emergency existed in portions of the State; and by October 2021 expanded the drought proclamation to include all 58 counties in California. In response, the SWRCB developed emergency water use regulations prohibiting wasteful water uses that took effect in January 2022. While most of the SWRCB emergency prohibitions were already adopted and implemented in Casitas' existing waste of water ordinance, Casitas adopted an updated Ordinance 22-01 to reflect all of the SWRCB recent water use prohibitions.

In March 2022, Governor Newsom released Executive Order N-7-22 directing the SWRCB to develop regulations for urban water suppliers to enact, at a minimum, Level 2 of their Water Shortage Contingency Plans and to define "non-functional" turf and ban the irrigation of non-functional turf for commercial, industrial and institutional sectors. The SWRCB is currently working on developing regulations that are expected to take effect by June 2022. Casitas staff will return to the Board if additional action is necessary to comply with State regulations.

Water Security Projects

The Casitas Municipal Water District is committed to investigating and implementing opportunities to further secure its water supply.

State Water Interties – The Casitas Municipal Water District is pursuing the development of the infrastructure and agreements needed for the direct and exchange drought-protection use of the State Water Project water supplies of Casitas, Calleguas MWD, the City of Ventura, and United WCD. Consideration of the fiscal impacts and funding methods of the project are also under review. This is an opportunity for regional collaboration to address common water supply reliability needs of the entirety of Ventura County.

Additionally, Casitas and Carpinteria Valley Water District are pursuing State loan/grant funding to increase the size of a current intertie connection as well as build pump stations to provide the ability to move Casitas' State Water Project water supplies directly into Casitas' system.

The preliminary schedule for final completion of these projects is four to eight years.

Ojai Well Field Rehabilitation – This project is intended to restore the production of the Ojai Well Field wells and also drill one replacement well. The replacement well has been drilled and the equipping of the well is expected to occur in the 2023 Fiscal Year.

Comprehensive Water Resources Plan - In 2019, Casitas hired a consultant to analyze current water resources and develop supply options that will support the continued planning efforts of the District. Casitas' stakeholder input was also collected and the draft plan was released to the public in June 2020.

The Casitas Board of Directors continue to review planned water supplies and recently reached an important planning milestone by declaring a Casitas System Operational Yield of 15,010 Acre Feet per Year and a Planned Demand of 14,525 Acre-Feet per Year.

5. RECOMMENDED WEAP ACTIONS

The following are the staff recommendations for WEAP actions to be considered for adoption by the Board of Directors at the May 11, 2022 Board Meeting:

Customer Demand Reduction Measures

1. **Reaffirm the water shortage declaration as Stage 3**. The level of Lake Casitas has declined over the last twelve months placing it within the Stage 3 lake level described in the WEAP (95,104 AF – 71,328 AF). Water demands have also increased over the last twelve months but are expected to remain below the WEAP Stage 3 demand target of approximately 16,700 Acre-Feet per Year. The enforcement of the Water Waste Prohibition Ordinance should continue under the current system of public notification of waste. Conservation staff will continue to work with customers to help them understand and implement conservation measures. The system for allocation assignment and billing will continue until such time that the Board makes a different determination. The Board reviews consumption and hydrology

information monthly thus it can respond quickly to changes in customer conservation behavior or water supply conditions.

2. **Reaffirm Stage 3 reduced water allocations.** If the water demand reduction goals are not being met during the course of FY 2021-22, the conservation penalty should be increased and the Board should consider additional measures to ensure these goals are met.
3. **Landscape watering restriction.** Continue with current water use restrictions of no landscape watering between the hours of 10AM and 6PM. Monitor State-mandated prohibitions on water use and implement as appropriate.

Penalties and Rates

1. **Consider and implement Conservation Penalty for water use in excess of allocation.** Maintain the current conservation penalty of \$5.00 for each unit of water that is over the monthly/annual allocation assignment for all classifications of service. Direct staff to work with customers that are repetitively in excess of the allocation assignments.
2. **Continue planned rates for revenue stabilization and cost of service.** The Board adopted water rates to achieve revenue stabilization and cost of service that became effective July 1, 2017 and continued for the following four Fiscal Years with the final approved adjustment being made in July 2021. In early 2022, the Board has initiated a new cost of service study in order to understand the District's current revenue needs and possible adjustments to water rates. This study is expected to be completed later in the 2022 calendar year.
3. **Provide a leak-relief program**
The Board should consider implementing a leak-relief program. This will assist customers who have excellent conservation histories with the ability to get relief from unusual situations that cause penalties to be assessed.

Issuance of Additional Allocations

1. **Continue to set an annual allocation limit for new or existing water service connections.** Adhere to the Board's prior direction to limit the volume of water to be allocated to new service connections or requests for additional allocation. Based on the Growth section above, a limit of 10 acre-feet per fiscal year appears to be a reasonable approach.

Communications

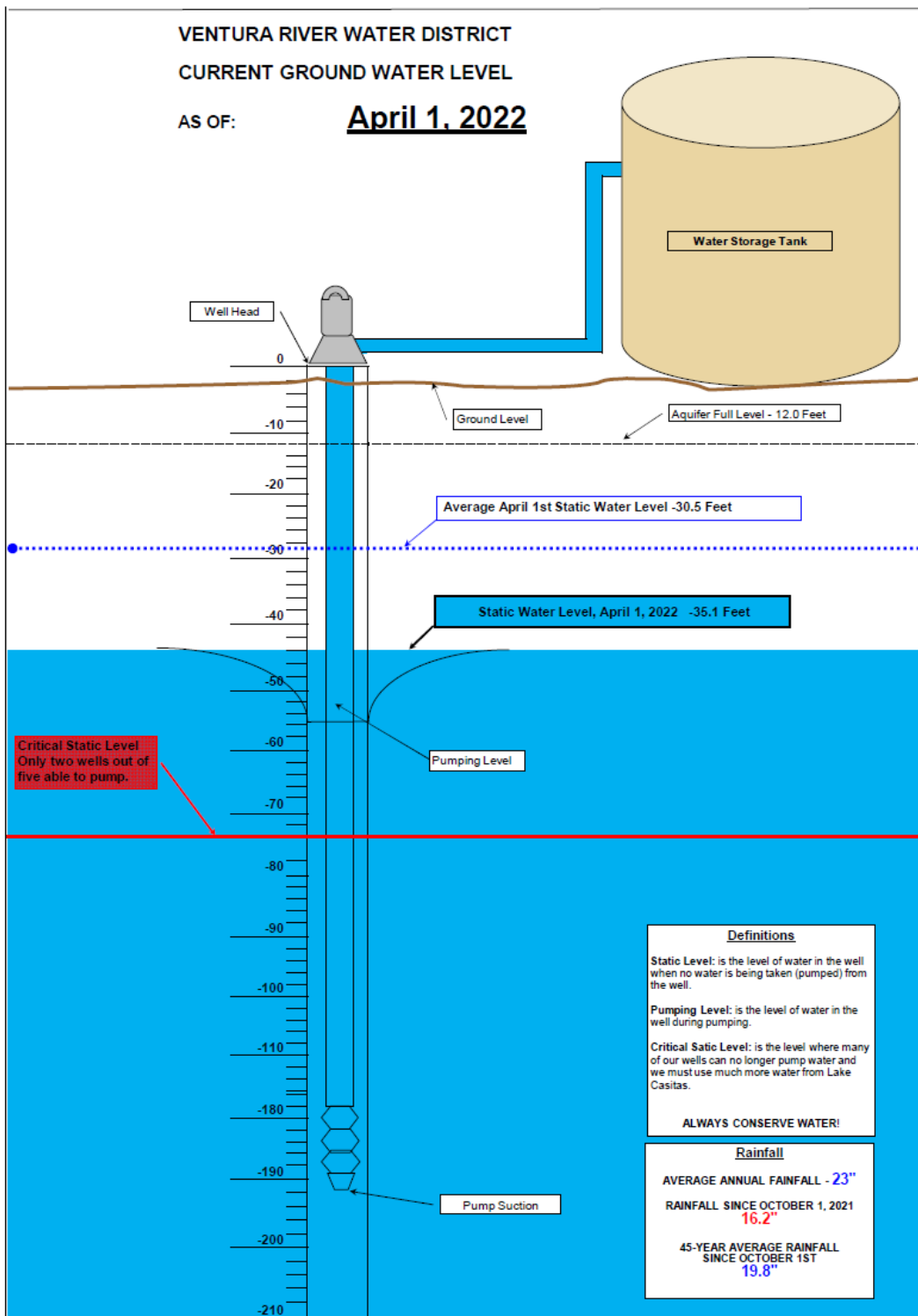
1. **Communicate the Stage 3 Condition.** Stage 3 is identified as "*a condition of a water shortage is imminent*". The Board of Directors may consider at any time however to move to a particular Water Shortage Stage based on a number of factors including conservation response, supply forecasts, current supply, etc.
2. **Continue the public information campaign.** Despite the dry conditions experienced this year, local water users have continued to conserve beyond the Stage 3 level. The local resale agencies should also recognize that their water supplies are subject to sufficient local rainfall

and they may have to rely on Lake Casitas under continuing drought conditions. Casitas needs to continue the messaging of local water supply reliability, water security project status, and responsible water use. This can be done through newsletters, website and social media posts, and public workshops.

3. **Provide regular briefings, publish monthly consumption report.** The billing system provides each customer a monthly status on their water use and the application of conservation penalties.
4. **Review and revision of WEAP for implementation for the 2022-2023 Fiscal Year.** The Board recently directed staff to use a Casitas System Yield of 15,010 Acre-Feet/Year and a Planned Demand of 14,525 Acre-Feet/Year for water supply planning purposes. This necessitates an update to descriptions of water supplies in the WEAP which currently reflects a Safe Yield of 20,840 Acre-Feet/Year.

ATTACHMENT #1

Ventura River Water District April 1, 2022 "Current Groundwater Level" Graphic



ATTACHMENT #2

OBGMA April 2022 Summary of Ojai Groundwater Basin Conditions
(from the Basin Status Report of the March 31, 2022 OBGMA Board Meeting)

Key Well Level (April 2021): 149.51' depth to water, feet below ground surface

Key Well Level (April 2022): 165.42' depth to water, feet below ground surface

Current Basin Volume: 53,600 Acre-Feet; 67% of capacity

CASITAS MUNICIPAL WATER DISTRICT RESTATED EMPLOYMENT AGREEMENT

THIS RESTATED EMPLOYMENT AGREEMENT ("Agreement") is entered into as of _____, 2022, by and between the Casitas Municipal Water District (hereinafter "District") and Michael L. Flood (hereinafter "General Manager" or "Flood"), an individual, regarding the District General Manager position. Together, District and Flood shall be referred to herein as "Parties."

RECITALS

- A. The District and Flood entered into an Employment Agreement dated May 22, 2019. Pursuant to said agreement, Flood was hired as the District's General Manager and has served in that capacity since that date.
- B. The District and Flood desire to restate Flood's Employment Agreement dated May 22, 2019. This Restated Employment Agreement shall replace and supersede that May 22, 2019 Employment Agreement.
- C. In reaching this agreement, the Board of Directors of the District (the "Board" has acted on behalf of the District. The parties acknowledge that all decisions with respect to this agreement and operations under it by or for the District shall be made by the Board.

NOW, THEREFORE, based on the foregoing recitals and the valuable consideration set forth in the mutual covenants and contractual terms below, the Parties agree to be bound as follows:

AGREEMENT

1. **Employment.** The District hereby employs Flood as its General Manager and Flood accepts employment with the District, on the terms and conditions set forth herein.

2. **Position and Duties.**

2.1. **General.** Flood shall serve as General Manager of the District. In that capacity he shall be accountable to the Board and shall assume overall responsibility for the long-term and daily management of the operations of the District, subject, however, to all applicable laws, rules and regulations and to the policies and directions heretofore and from time to time established by the Board. The General Manager shall exercise exclusive and direct administrative and functional authority over all employees and contractors of the District.

2.2. **Representative Duties.** Under the direction of the Board, the General Manager shall plan, organize, direct, and control the activities and operations of the District; develop policy recommendations for action by the Board; and provide highly responsible and complex administrative support to the Board. He shall have authority to assign work activities and exercise direct supervision over all District personnel. In the performance of his duties, the General Manager shall direct activities of all District operations; plan, direct, oversee, and participate in the development of the District's work plan, operations and programs; develop and implement budgets and short and long-range financial

planning; compile and organize pertinent information in preparation for presentation to the Board; develop, negotiate, administer, and review District contracts and formal agreements, represent the District to outside groups, contractors, and organizations; participate in outside community and professional group committees; and perform related duties as required.

2.3. Exclusive Employment. As General Manager, Flood shall not accept other employment or perform other services for compensation without first having obtained permission from the Board, which the Board may withhold in its sole discretion.

2.4. District Employee Policies. The employment of the General Manager shall be, except as otherwise provided in this Agreement or any future written amendments to it, in accordance with the policies, rules, and regulations of the District established for the District's employees as such policies, rules, and regulations presently exist or may be changed or modified by the Board from time to time in the future.

2.5. Progress and Development Review. The Parties acknowledge and agree that the General Manager/Flood and the Board shall hold a meeting(s) at least once a year to review and discuss the General Manager's development and progress with respect to the Board's policies, objectives, and goals for the District and for the General Manager. The parties agree that the first meeting between Flood and the Board to review and discuss the General Manager's development and progress with respect to the Board's policies, objectives and goals shall take place during the month of May 2022, and yearly each subsequent month of May.

3. Termination of Employment. The General Manager's/Flood's employment hereunder may be terminated only according to the provisions of this section:

3.1 Termination Not For Cause. The parties agree the General Manager's employment shall be "at will" and the Board retains the discretionary right to terminate the services of the General Manager at any time as set forth herein. The Board may terminate the General Manager for reasons other than cause, upon thirty (30) days written notice upon the affirmative vote for termination by at least four (4) members of the Board. If terminated under this provision of this Agreement, the General Manager, upon executing a release agreement reasonably satisfactory in form and substance to the Board, will be paid severance consideration in the amount of his then current full gross salary, subject to normal withholding, for _____ full calendar months following termination, as well as any accrued vacation, _____(months) of Consolidated Omnibus Budget Reconciliation Act (COBRA) coverage, other accrued benefits and all short term and long term disability insurance benefits as may be provided for in District's Human Resources policies which are applicable.

The general manager shall have the right to resign from his position with the District at any time (i.e., from the first day of employment), agreeing however to make his best efforts to give at least forty-five (45) days prior written notice to the District.

3.2 Termination For Cause Or In The Event of Death. Notwithstanding any other provision of this Agreement, this Agreement shall terminate upon the death of the General Manager/Flood or in the event the General Manager/Flood is terminated by the Board for "cause" as defined below. In the event of such termination for cause, the District shall be under no obligation to the General Manager/Flood under this Agreement except for prorated salary and benefits due and unpaid to the date of termination and except as otherwise expressly provided herein. "Cause" for termination of employment shall consist of any of the following acts or conditions on the part of the General

Manager/Flood: 3 (a) Willful breach of duties in the course of employment or persistent disregard of duties (including without limitation, failure to perform duties), and failure to correct such breach or disregard within thirty (30) days after written notice thereof; or (b) Conviction of a felony or the pleading of nolo contendere to a felony; or (c) Conviction of, or the pleading of nolo contendere to, any crime involving fraud, embezzlement or theft. The affirmative vote of five (5) members of the Board shall be required for a finding of "cause" under this Section 4.2.

3.3 Disability Termination. Notwithstanding anything to the contrary in this Agreement, if the General Manager/Flood becomes (1) "permanently disabled," or (2) is otherwise unable to perform substantially his full, normal duties because of sickness, accident, injury, mental incapacity, or health for a period of six (6) months or more, the Board shall have the right to terminate this Agreement. In such event, however, the General Manager/Flood shall be compensated for any accrued, unpaid sick leave, vacation, holidays, and other accrued benefits and shall receive all short term and long-term disability insurance benefits as may be provided for in District's Human Resources Policies applicable to disability termination. For the purpose of the above, "permanently disabled" means the written opinion of at least two (2) licensed physicians appointed by the Board and acceptable to General Manager, to the effect that the General Manager will more likely than not ever again be able to perform substantially his full, normal duties as General Manager by reason of physical or mental disability, subject to the definition of "permanently disabled" in the District's short term and long term disability insurance program. Subject to the provisions of District's short term and long-term disability insurance program, the status of General Manager during any period of disability, prior to termination, shall be that of unpaid leave of absence, providing that nothing in this Section 3.3 shall impair or limit General Manager's right to receive his full sick leave benefits under applicable District rules.

4. Compensation.

4.1 Salary. District shall pay General Manager a salary at the rate of Two Hundred Eighty-Two Thousand Three Hundred Eighty Dollars (\$282,380.00) per year. The General Manager's performance shall be reviewed annually by the Board on the anniversary of the Commencement Date of this Restated Agreement, which for purposes of this shall be June 1, 2022, and following that review, his compensation may be adjusted as determined by the Board. The salary shall be payable in accordance with the District's general payroll policies. The District shall withhold or deduct from the General Manager's compensation in the amounts legally required to be so withheld or deducted. The Parties agree that each year on the anniversary of the Commencement Date of this Agreement, General Manager's then salary shall be increased by two percent (2%) as a cost-of-living adjustment ("COL Adjustment"), provided, any adjustment in compensation by the Board that exceeds the COL Adjustment pursuant to this Section shall be in lieu of the COL Adjustment.

4.2 Benefits. Except as specifically provided for in this Agreement, during his term of employment, the General Manager shall be entitled to the District's standard benefits package, as embodied in District's Human Resources Policy, Employee Handbook and other District regulations and administrative practices ("Human Resources Policies") from time to time, and applicable to General Manager. Such benefits shall include, but are not limited to, reimbursement of business expenses, vacation, sick leave, health insurance program for employee and eligible dependents, vision insurance program for employee and dependents, life insurance, dental insurance, long term and short-term disability insurance, and a Public Employee Retirement System retirement plan. In addition to the above standard benefits, the District currently makes a deferred compensation program available for participation by the employees at employee's cost. Under the Human Resources Policies, the District shall provide to the General Manager, for District related use, a laptop computer and a cell phone, in

addition to all required office equipment. The District shall also provide a car allowance to the General Manager in the amount of Four Hundred Dollars (\$400.00) per month.

5. Work Schedule. During employment with the District, General Manager shall devote his full productive time and best efforts to performing the General Manager's duties as may be necessary to fulfill the requirements of his position. The District expects that the performance of the duties of the General Manager should require at least forty (40) hours per week. General Manager acknowledges that proper performance of the duties of the General Manager will often require the performance of necessary services outside of normal business hours. However, the District intends that reasonable time off be permitted to General Manager, such as is customary for exempt employees, so long as the time off does not interfere with normal business. General Manager's compensation (whether salary or benefits or other allowances) is not based on hours worked and General Manager shall not be entitled to any compensation for overtime. General Manager agrees that his position is that of an exempt employee for the purposes of the Fair Labor Standards Act.

6. Miscellaneous Provision.

6.1 Law Governing Agreement. This Agreement will be governed and construed in accordance with the laws of the State of California. The venue for any Superior Court action relating to this Agreement shall be Ventura County.

6.2 Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the District and the General Manager with respect to the General Manager's employment hereunder. Any modification of this Agreement shall be effective only if embodied in a formal amendment duly adopted by the Board and reduced to a fully executed written document.

6.3 Notices. All notices, requests, demands, consents, and other communications hereunder shall be transmitted in writing and shall be deemed to have been given at the time of delivery if given in person or within twenty-four (24) hours after being sent by certified mail, postage prepaid, return receipt requested and addressed to the District at its principal administrative office, to the attention of its Board Chairperson with a copy to the Clerk of the Board, and to the General Manager at the latest address in the District's employment records or at any other address which a party shall give notice of pursuant to this Section.

6.4 Waiver. No waiver by either party hereto with respect to performance of any of the provisions of this Agreement shall be binding unless expressed in writing, nor be deemed a waiver of any preceding or succeeding required performance hereunder.

6.5 Severability. In the event that any provision of this Agreement shall be held to be invalid, the same shall not affect in any respect whatsoever the validity of the remainder of this Agreement.

TO EVIDENCE THEIR AGREEMENT to the foregoing, the parties have executed this Agreement on the day and year first above written.

CASITAS MUNICIPAL WATER DISTRICT

By: _____
Brian Brennan, President
Board of Directors

Michael L. Flood

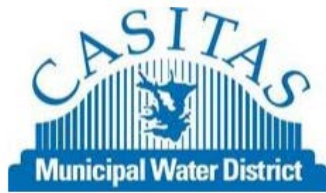
ATTEST:

By: _____
Neil Cole, Secretary
Board of Directors

APPROVED AS TO FORM:

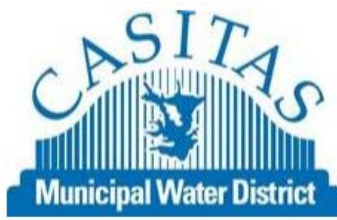
ARNOLD LAROCHELLE MATHEWS
VANCONAS & ZIRBEL LLP

By: _____
John M. Mathews, District Counsel



**Casitas Municipal Water District
State Water Project - Interconnect Project Costs
As of 4/30/2022**

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	123,667.60	-	123,667.60
527	State Water Interconnect - Carpinteria to Casitas	1,108,680.19	1,648,944.97	2,757,625.16
606	State Water Interconnect - Ventura to Casitas	249,242.35	-	<u>249,242.35</u>
Project(s) Cost To Date:				<u><u>3,130,535.11</u></u>



**Casitas Municipal Water District
CFD 2013-1 Improvement Fund - Series B**

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series B (1)+(2)+(3)
2017 Subtotal	42,658,223.98	24,046.16	(36,886,093.06)	
TOTAL	42,658,223.98	24,046.16	(36,886,093.06)	5,796,177.08
2018 Subtotal	-	77,279.16	-	
TOTAL	42,658,223.98	101,325.32	(36,886,093.06)	5,873,456.24
2019 Subtotal	-	102,268.61	(1,486,814.43)	
TOTAL	42,658,223.98	203,593.93	(38,372,907.49)	4,488,910.42
2020 Subtotal	-	15,749.88	(4,404,999.69)	
TOTAL	42,658,223.98	219,343.81	(42,777,907.18)	99,660.61
2021 Subtotal	-	2.16	(99,662.60)	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17
2022 Subtotal	-	-	-	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17

Casitas Municipal Water District

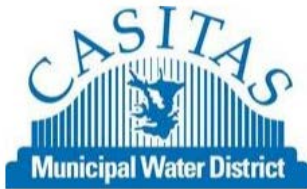
CFD 2013-1 Improvement Fund - Series C

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series C (1)+(2)+(3)
2019 Subtotal	13,570,000.00	12,284.84	-	
TOTAL	13,570,000.00	12,284.84	-	13,582,285
2020 Subtotal	-	48,026.34	(1,362,971.53)	
TOTAL	13,570,000.00	60,311.18	(1,362,971.53)	12,267,339.65
2021 January		62.37		
February		62.37		
March		57.01		
April		62.37		
May		60.36	(537,876)	Project Reimbursement (Apr exp)
June		60.16	(662,386)	Project Reimbursement (May exp)
July		54.67	(1,150,111)	Project Reimbursement (June exp)
August		51.74	(719,027.97)	Project Reimbursement (July exp)
September		47.83		
October		45.26	(1,233,220.94)	Project Reimbursement (Aug & Sept exp)
November		42.26		
December		65.43	(510,100.59)	Project Reimbursement (Oct & Nov exp)
2021 Subtotal	-	671.83	(4,812,722.59)	
TOTAL	13,570,000.00	60,983.01	(6,175,694.12)	7,455,288.89
2022 January		38.40		
February		37.90		
March		34.68	(110,796.25)	Project Reimbursement (Dec 2021-Feb 2022 exp)
April		37.65	(105,962.81)	
May				
June				
July				
August				
September				
October				
November				
December				
2022 Subtotal		148.63	(216,759.06)	
TOTAL	13,570,000.00	61,131.64	(6,392,453.18)	7,238,678.46

Summary of Expenses

CFD 2013-1 Improvement Fund - Series B&C

Purchase of Ojai System	34,481,628.00
Extension Contract	366,371.55
Meter Cost	2,038,093.51
Received Project reimbursements:	12,383,929.90
	49,270,022.96
	216,759.06
Total funds remaining for improvement Series B:	0.17
Total funds remaining for improvement Series C:	7,238,678.46
Total Funds Remaining	7,238,678.63
Received Project reimbursements:	12,383,929.90
Projects Cost YTD:	12,656,815.44
Projects Pending Reimbursement:	272,885.54
Total Funds Remaining less pending Reimbursement:	6,965,793.09



Casitas Municipal Water District
CFD 2013 - 1 Projects to be reimbursed to CMWD To Date
As of 4/30/2022

Project No:	Project Name:	Costs
400	Ojai System Masterplan	375,336.49
420	Sunset Place Pipeline Replacement	785,031.23
421	Cuyama, Palomar and El Paseo Roads Pipeline Replacement	2,170,276.95
422	South San Antonio Street and Crestview Drive Pipeline	89,258.17
423	West and East Ojai Avenue Pipeline Replacement	552,143.15
424	Running Ridge Zone Hydraulic Improvement	435,409.74
425	Well Rehabilitation Replacement	1,443,444.93
426	Valve & Appurtenance Replacement	1,136,796.97
427	Fairview Pipeline Replacement	4,834.08
428	Mutual Wellfield Pipeline	146,056.92
429	Grand Ave Pipeline	56,650.86
430	Signal Booster Zone Hydraulic Improvements	165,699.18
431	Emily Street Pipeline Replacement	1,055,084.68
432	Casitas-Ojai System Interties	78,158.82
522	Ojai Arc Flash Study	119,839.00
611	Mutual Replacement Well	438,973.36
411	Replace San Antonio #3 Well	29,759.77
506	Ojai SCADA UPS Units	11,447.67
509	Hypochlorite Tanks OS	24,186.95
511	Ojai Wellfield Cla-Vals	4,273.91
512	Well Monitoring Upgrades 07/2018	1,520.76
514	Ojai Wellfield Mag Meters 07/2018	18,876.70
433	Ojai 12" pipeline replac	2,015,175.18
434	Heidelberger PP Ret. Wal	31,728.12
435	Plesant Ave/Daily Rd Pip	62,644.70
436	OWS Tank/Valt Fall Impro	23,274.45
437	Wellfield VFDs	399,524.31
438	Lion St PL/ Fairview Conn	762,333.09
646	OWS Arbolada Tank	64,561.32
673	Mutual Well #7	154,513.98
Project(s) Cost To Date:		<u><u>12,656,815.44</u></u>



**Casitas Municipal Water District
Revenue & Expense Report
For the Month Ending, February 28th, 2022**

% of the Year Completed: 66.67%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2022	Prior Year to Date Balance FY2021
Water Sales	8,492,083	515,684	6,856,089	6,346,184
Water Standby	5,075,845	473,487	3,795,542	3,357,799
Water Delinquency & Penalties	97,951	73,161	725,093	960,824
Water Other	15,218	1,150	9,525	7,250
Recreation- Operations	3,871,270	309,833	2,249,310	1,988,223
Recreation- Water Park	542,776	540	540	(75)
Miscellaneous Operational	446,849	18,148	286,229	258,709
Subtotal Operating Revenue (d)	18,541,992	1,392,003	13,922,328	12,918,914
Miscellaneous Non-Operational	732,162	1,811	53,744	229,195
Grants/ Reimbursements	1,425,000	312,875	425,334	-
Taxes & Assessments	6,275,639	-	3,911,454	3,705,808
Miscellaneous	-	-	-	-
Subtotal Non-Operating Revenue (e)	8,432,801	314,686	4,390,532	3,935,002
Total Revenue (d+e)	26,974,793	1,706,689	18,312,860	16,853,916

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget Encumbered (b+c)/(a)
-	1,635,994	80.74%	80.74%
-	1,280,303	74.78%	74.78%
-	(627,142)	740.26%	740.26%
-	5,693	62.59%	62.59%
-	1,621,960	58.10%	58.10%
-	542,236	0.10%	0.10%
-	160,620	64.05%	64.05%
-	4,619,664	75.09%	75.09%
-	678,418	7.34%	7.34%
-	999,666	29.85%	29.85%
-	2,364,185	62.33%	62.33%
-	-	0.00%	0.00%
-	4,042,269	52.06%	52.06%
-	8,661,933	67.89%	67.89%

Expenses

Administration	1,420,204	116,052	1,014,689	1,245,449
Board of Directors	245,609	12,159	86,765	108,764
District Maintenance	652,945	43,366	395,370	405,261
Electrical Mechanical	3,192,979	114,427	1,352,449	1,831,741
Engineering	1,544,502	(429,207)	873,488	888,680
Fisheries	558,824	40,329	349,951	339,974
Human Resources	540,157	15,176	425,793	-
Information Technology	357,071	29,443	245,254	212,438
Management	1,167,433	84,661	703,591	957,479
Pipeline	1,692,805	158,527	1,007,629	1,117,987
Recreation - Operations / Maint. / PR / Water Pk	4,302,509	276,176	2,270,759	2,509,428
Retirees	510,395	29,458	281,597	330,456
Safety / Garage	262,109	15,020	176,561	179,394
Utilities Maintenance	885,052	98,914	678,023	607,068
Water Conservation - P/R	687,318	46,338	421,747	509,401
Water Quality- Lab	808,908	65,232	471,598	433,074
Water Treatment	2,013,736	142,757	1,346,887	1,164,946
Total Operating Expenses (f)	20,842,556	858,825	12,102,150	12,841,541
Net, Operating gain/(loss) (d-f)	(2,300,564)	533,178	1,820,177	77,372
Net, total gain/(loss) (d+e-f)	6,132,237	847,864	6,210,710	4,012,375

52,126	353,389	71.45%	75.12%
-	158,844	35.33%	35.33%
17,274	240,301	60.55%	63.20%
37,379	1,803,151	42.36%	43.53%
296,436	374,578	56.55%	75.75%
349	208,525	62.62%	62.69%
-	114,364	78.83%	78.83%
174	111,643	68.68%	68.73%
7,860	455,982	60.27%	60.94%
39,635	645,541	59.52%	61.87%
32,354	1,999,396	52.78%	53.53%
-	228,798	55.17%	55.17%
-	85,548	67.36%	67.36%
28,651	178,378	76.61%	79.85%
92,791	172,780	61.36%	74.86%
50,334	286,976	58.30%	64.52%
175,016	491,833	66.89%	75.58%
830,379	7,910,027	58.06%	62.05%

Debt Service	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
CFD 2013-1	2,748,438	495	2,343,689	2,346,689
Mira Monte	20,038	-	28.08	515
State Water Project	831,058	74,277	894,910	1,309
Total Debt Service	3,599,534	74,772	3,238,627	2,348,513

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	404,749	85.27%	85.27%
-	20,010	0.14%	0.14%
-	(63,852)	107.68%	107.68%
-	360,907	89.97%	89.97%

Capital					Total	Budget	% YTD	% YTD
	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2022	Prior Year to Date Balance	Encumbered (c)	Remaining (a)-(b)-(c)	Budget (b)/(a)	encumbered (b+c)/(a)
Administration	-	-	-	-	-	-	0.00%	0.00%
Board of Directors	-	-	-	-	-	-	0.00%	0.00%
District Maintenance	16,000	-	9,399	-	40	6,561	58.75%	59.00%
Electrical Mechanical	80,900	-	23,185	45,540	18,755	38,961	28.66%	51.84%
Engineering	3,350,000	748,354	1,625,149	2,098,825	2,702,264	(977,413)	48.51%	129.18%
Engineering- CFD	6,291,000	49,695	2,124,365	-	1,973,651	2,192,985	33.77%	65.14%
Fisheries	-	-	-	-	-	-	0.00%	0.00%
Information Technology	-	-	-	-	-	-	0.00%	0.00%
Management	-	-	-	-	-	-	0.00%	0.00%
Pipeline	73,100	-	13,943	16,265	27,545	31,613	19.07%	56.75%
Recreation - Operations / Maint. / PR / Water Pk	227,500	12	193,573	4,016	10,595	23,332	85.09%	89.74%
Retirees	-	-	-	-	-	-	0.00%	0.00%
Safety / Garage	266,914	1,390	51,330	31,254	5,432	210,151	19.23%	21.27%
Utilities Maintenance	78,200	7,819	79,683	59,089	26,315	(27,798)	101.90%	135.55%
Water Conservation - P/R	-	-	-	-	-	-	0.00%	0.00%
Water Quality- Lab	84,544	-	25,762	19,350	14	58,768	30.47%	30.49%
Water Treatment	195,500	-	132,704	28,359	9,500	53,296	67.88%	72.74%
Total Capital	10,663,658	807,270	4,279,092	2,302,697	4,774,111	1,610,455	40.13%	84.90%
Robles Forebay Restoration (7/28)	-	-	-	-	-	-	-	-
Grant Support Services (9/8)	75,000	-	-	-	-	-	-	-
Robles Forebay Restoration (9/8)	320,475	-	-	-	-	-	-	-
Robles Diversion Canal Panel Replacement (9/8)	15,000	-	-	-	-	-	-	-
Mutual Well #7 (9/8)	795,000	-	-	-	-	-	-	-
LCRA Prefabricated Camping Cabins (TBD)	90,000	-	-	-	-	-	-	-
CalWEP Smart Rebates Program (9/22)	10,000	-	-	-	-	-	-	-
Hildebrand Consulting- Water Rate Study (9/22)	79,810	-	-	-	-	-	-	-
LCRA grant writing services for EDA ARPA Tourism Grant (11/24)	25,048	-	-	-	-	-	-	-
LCRA Sewer phases 1&2 for EDA ARPA Tourism Grant (11/24)	144,542	-	-	-	-	-	-	-
LCRA Vegetation Mgt Plan (TBD)	20,000	-	-	-	-	-	-	-
LCRA Swer Project Enviromental Services (12/8)	75,000	-	-	-	-	-	-	-
GEOInovo Solutions- Redistricting Servies (1/26)	27,670	-	-	-	-	-	-	-
San Antonion Well #3 (1/26)	86,745	-	-	-	-	-	-	-
Rincon Control Tank Structural Eval. (2/9)	40,000	-	-	-	-	-	-	-
Santa Ana Bridge (2/23)	141,000	-	-	-	-	-	-	-
Board Approved unbudgeted items	1,945,290	-	-	-	-	-	-	-
Net assets, End of year	(10,076,245)	(34,179)	(1,307,010)	(638,836)	-	-	-	-
(Total Revenue-Total Expenses-Total Debt Service-Total Capital-Unbudgeted Items)								

	Beginning of Fiscal Year Balance	Year to Date Balance
General Fund Balance	6,616,588	8,522,355
U.S Bank Investments	11,185,313	10,317,817
U.S Bank Money Market Account	595,084	1,002,682
LAIF	482	483
County of Ventura Investment (COVI)	3,056	3,066
CFD-2013-1 Improvement Bond	11,067,442	7,455,365
Total Reserves	29,467,965	27,301,768

February Summary

- Eng. Department has a credit due to a \$567k reclass of expenses for prior months that are mainly related to the Santa Barbara County Intertie Project and belong in the capital project accounts as that is where it is budgeted.

- Majority of the capital expenses relates to the above reclass of \$567k in prior month expenses for the Santa Barbara County intertie project.

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>							
<u>NON DEPARTMENTAL</u>							
WATER SALES	8,492,083	515,684.26	6,856,089.03	6,363,971.55	0.00	1,635,993.97	80.74
WATER SERVICES	15,218	1,150.00	9,525.00	(10,537.86)	0.00	5,693.00	62.59
WATER STANDBY	5,075,845	473,486.60	3,795,541.85	3,357,798.77	0.00	1,280,303.15	74.78
WATER DELINQUENCY	97,951	73,161.28	725,093.34	960,824.02	0.00	(627,142.34)	740.26
WATER REVENUE OTHER	732,162	1,810.72	54,689.60	228,417.94	0.00	677,472.40	7.47
CAPITAL FACILITIES	71,849	18,148.24	103,390.31	12,682.16	0.00	(31,541.31)	143.90
INTEREST	375,000	0.00	182,787.85	246,285.50	0.00	192,212.15	48.74
TAXES & ASSESSMENTS	2,497,277	0.00	1,524,166.44	1,473,416.95	0.00	973,110.56	61.03
OTHER GOVT. AGENCIES	1,440,915	312,875.19	433,759.20	8,539.10	0.00	1,007,155.80	30.10
MISCELLANEOUS REVENUES	<u>136,311</u>	<u>0.00</u>	<u>143,064.70</u>	<u>149,463.74</u>	<u>0.00</u>	<u>(6,753.70)</u>	<u>104.95</u>
TOTAL NON DEPARTMENTAL	18,934,611	1,396,316.29	13,828,107.32	12,790,861.87	0.00	5,106,503.68	73.03
<u>RECREATION - OPERATIONS</u>							
RECREATION PARK	3,748,270	298,531.70	2,135,387.48	1,874,250.20	0.00	1,612,882.52	56.97
RECREATION-CONCESSION	123,000	11,248.98	112,781.21	113,905.80	0.00	10,218.79	91.69
RECREATION OTHER	<u>0</u>	<u>52.10</u>	<u>1,141.01</u>	<u>66.74</u>	<u>0.00</u>	<u>(1,141.01)</u>	<u>0.00</u>
TOTAL RECREATION - OPERATIONS	3,871,270	309,832.78	2,249,309.70	1,988,222.74	0.00	1,621,960.30	58.10
<u>RECREATION - WATER PARK</u>							
RECREATION-CONCESSION	4,674	0.00	0.00	0.00	0.00	4,674.00	0.00
RECREATION-WATER PARK	<u>538,102</u>	<u>540.00</u>	<u>540.00</u>	<u>(75.00)</u>	<u>0.00</u>	<u>537,562.00</u>	<u>0.10</u>
TOTAL RECREATION - WATER PARK	542,776	540.00	540.00	(75.00)	0.00	542,236.00	0.10
TOTAL REVENUES	23,348,657	1,706,689.07	16,077,957.02	14,779,009.61	0.00	0.00	68.86

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>							
<u>RETIREES</u>							
Benefits	510,395	29,457.69	281,596.91	330,456.05	0.00	228,797.64	55.17
TOTAL RETIREES	510,395	29,457.69	281,596.91	330,456.05	0.00	228,797.64	55.17
<u>BOARD OF DIRECTORS</u>							
Salaries	118,812	5,544.56	38,851.62	52,674.82	0.00	79,960.38	32.70
Benefits	116,448	5,111.11	45,460.61	50,725.27	0.00	70,987.19	39.04
Services & Supplies	10,350	1,503.39	2,453.12	5,363.72	0.00	7,896.88	23.70
TOTAL BOARD OF DIRECTORS	245,610	12,159.06	86,765.35	108,763.81	0.00	158,844.45	35.33
<u>MANAGEMENT</u>							
Salaries	625,588	49,113.64	415,199.27	498,965.64	0.00	210,388.67	66.37
Benefits	181,373	18,301.48	130,506.66	147,374.96	0.00	50,866.08	71.95
Services & Supplies	360,473	13,004.06	153,643.38	311,138.50	7,860.01	198,969.11	44.80
Services & Supplies-W.O.	0	4,241.55	4,241.55	0.00	0.00	(4,241.55)	0.00
TOTAL MANAGEMENT	1,167,433	84,660.73	703,590.86	957,479.10	7,860.01	455,982.31	60.94
<u>HUMAN RESOURCES</u>							
Salaries	141,228	11,406.08	99,523.24	0.00	0.00	41,705.22	70.47
Benefits	33,890	3,700.00	30,698.02	0.00	0.00	3,191.76	90.58
Services & Supplies	365,040	69.44	295,571.94	0.00	0.00	69,468.06	80.97
TOTAL HUMAN RESOURCES	540,158	15,175.52	425,793.20	0.00	0.00	114,365.04	78.83
<u>INFORMATION TECHNOLOGY</u>							
Salaries	237,036	18,423.35	159,522.79	143,402.57	0.00	77,513.20	67.30
Benefits	81,542	8,028.76	64,509.61	51,578.59	0.00	17,032.42	79.11
Services & Supplies	38,493	2,990.45	21,221.68	17,457.05	174.41	17,096.41	55.59
TOTAL INFORMATION TECHNOLOGY	357,071	29,442.56	245,254.08	212,438.21	174.41	111,642.03	68.73
<u>WATER CONSERVATION</u>							
Salaries	393,463	32,550.65	265,094.13	242,373.82	0.00	128,368.75	67.37
Benefits	137,822	13,332.55	105,426.53	102,583.44	0.00	32,395.62	76.49
Services & Supplies	156,032	454.71	51,226.05	164,443.81	92,791.48	12,014.47	92.30
TOTAL WATER CONSERVATION	687,317	46,337.91	421,746.71	509,401.07	92,791.48	172,778.84	74.86
<u>FISHERIES</u>							
Salaries	391,154	26,753.69	232,119.08	225,263.81	0.00	159,034.46	59.34
Benefits	116,602	10,899.58	90,382.72	84,977.31	0.00	26,219.06	77.51
Services & Supplies	51,068	2,675.31	27,448.77	29,733.36	348.83	23,270.40	54.43
TOTAL FISHERIES	558,823	40,328.58	349,950.57	339,974.48	348.83	208,523.92	62.69
<u>ADMINISTRATION SERVICES</u>							
Salaries	724,752	55,910.99	457,213.40	486,124.70	0.00	267,538.53	63.09
Benefits	240,883	25,299.20	176,021.71	193,396.12	0.00	64,860.93	73.07
Services & Supplies	952,093	34,578.04	372,234.30	552,498.25	52,171.85	527,687.22	44.58
Other Operating Expenses	(523,832)	0.00	0.00	0.00	0.00	(523,831.93)	0.00
TOTAL ADMINISTRATION SERVICES	1,393,896	115,788.23	1,005,469.41	1,232,019.07	52,171.85	336,254.75	75.88

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>WAREHOUSE</u>							
Salaries	9,971	628.88	5,243.14	0.00	0.00	4,727.86	52.58
Benefits	3,035	174.79	1,364.67	196.79	0.00	1,670.73	44.96
Services & Supplies	13,300	(540.24)	2,611.65	13,232.91	(46.00)	10,734.35	19.29
TOTAL WAREHOUSE	26,306	263.43	9,219.46	13,429.70	(46.00)	17,132.94	34.87
<u>GARAGE</u>							
Salaries	25,814	926.41	7,869.14	8,034.80	0.00	17,944.72	30.48
Benefits	10,066	319.79	2,634.83	1,842.82	0.00	7,431.52	26.17
Services & Supplies	38,285	(222.81)	43,291.79	34,174.78	(3,996.08)	(1,010.71)	102.64
Services & Supplies-W.O.	233,434	0.00	49,940.09	31,253.92	0.00	183,493.91	21.39
TOTAL GARAGE	307,599	1,023.39	103,735.85	75,306.32	(3,996.08)	207,859.44	32.43
<u>SAFETY</u>							
Salaries	121,420	8,703.67	72,541.92	74,536.48	0.00	48,878.47	59.74
Benefits	48,681	4,471.29	37,158.84	38,993.98	0.00	11,522.10	76.33
Services & Supplies	17,843	821.24	13,064.41	21,811.31	0.00	4,778.59	73.22
Services & Supplies-W.O.	33,480	1,390.39	1,390.39	0.00	5,432.48	26,657.13	20.38
TOTAL SAFETY	221,424	15,386.59	124,155.56	135,341.77	5,432.48	91,836.29	58.52
<u>ENGINEERING</u>							
Salaries	864,223	48,157.80	409,695.85	460,196.00	0.00	454,527.03	47.41
Benefits	266,007	22,936.14	175,693.37	170,968.25	0.00	90,313.74	66.05
Services & Supplies	414,273	(500,301.07)	288,098.70	257,515.35	296,435.67	(170,261.87)	141.10
Salaries - Work Orders	0	17,510.57	133,238.68	73,761.05	0.00	(133,238.68)	0.00
Benefits - Work Orders	0	17,774.44	33,829.76	11,726.31	0.00	(33,829.76)	0.00
Services & Supplies-W.O.	9,641,000	762,764.20	3,582,445.28	2,013,337.67	4,675,914.66	1,382,640.06	85.66
TOTAL ENGINEERING	11,185,502	368,842.08	4,623,001.64	2,987,504.63	4,972,350.33	1,590,150.52	85.78
<u>WATER QUALITY - LAB</u>							
Salaries	349,477	31,134.11	240,633.48	209,554.28	0.00	108,843.69	68.86
Benefits	149,372	13,573.78	109,244.42	104,777.13	0.00	40,127.11	73.14
Services & Supplies	310,061	20,524.28	121,719.98	118,742.90	50,333.68	138,007.03	55.49
Services & Supplies-W.O.	84,544	0.00	25,761.77	19,349.79	14.26	58,768.42	30.49
TOTAL WATER QUALITY - LAB	893,454	65,232.17	497,359.65	452,424.10	50,347.94	345,746.25	61.30
<u>UTILITIES MAINTENANCE</u>							
Salaries	514,179	42,444.76	352,184.38	331,344.33	0.00	161,994.75	68.49
Benefits	189,351	18,886.89	155,830.09	140,925.55	0.00	33,520.57	82.30
Services & Supplies	181,522	37,582.77	170,008.54	134,798.53	28,651.17	(17,137.71)	109.44
Services & Supplies-W.O.	78,200	7,818.95	79,683.03	59,088.95	26,314.70	(27,797.73)	135.55
TOTAL UTILITIES MAINTENANCE	963,252	106,733.37	757,706.04	666,157.36	54,965.87	150,579.88	84.37
<u>ELECTRICAL MECHANICAL</u>							
Salaries	711,728	46,261.10	426,271.13	383,779.17	0.00	285,456.98	59.89
Benefits	239,905	21,569.62	184,052.60	168,560.75	0.00	55,852.47	76.72
Services & Supplies	2,241,345	46,596.17	742,125.12	1,279,401.02	37,379.49	1,461,840.39	34.78
Services & Supplies-W.O.	80,900	0.00	23,184.59	45,539.51	18,754.60	38,960.81	51.84
TOTAL ELECTRICAL MECHANICAL	3,273,878	114,426.89	1,375,633.44	1,877,280.45	56,134.09	1,842,110.65	43.73

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>DIST MAINT - PIPELINE</u>							
Salaries	676,892	53,494.17	447,742.61	439,584.82	0.00	229,149.02	66.15
Benefits	272,419	23,560.72	195,045.58	203,971.99	0.00	77,372.96	71.60
Services & Supplies	743,495	81,472.48	364,841.24	474,429.93	39,634.64	339,018.62	54.40
Services & Supplies-W.O.	73,100	0.00	13,942.50	16,265.00	27,545.00	31,612.50	56.75
TOTAL DIST MAINT - PIPELINE	1,765,905	158,527.37	1,021,571.93	1,134,251.74	67,179.64	677,153.10	61.65
<u>WATER TREATMENT</u>							
Salaries	860,064	67,477.78	554,831.04	510,907.06	0.00	305,232.82	64.51
Benefits	299,139	30,954.82	271,226.08	239,684.45	0.00	27,912.94	90.67
Services & Supplies	854,532	44,324.03	520,830.34	414,354.87	175,015.57	158,685.59	81.43
Services & Supplies-W.O.	195,500	0.00	132,703.56	28,358.68	9,500.00	53,296.44	72.74
TOTAL WATER TREATMENT	2,209,234	142,756.63	1,479,591.02	1,193,305.06	184,515.57	545,127.79	75.33
<u>OPERATIONS - MAINTENANCE</u>							
Salaries	280,357	21,833.47	174,563.59	163,304.01	0.00	105,793.77	62.26
Benefits	136,573	10,453.58	84,293.19	98,060.01	0.00	52,279.66	61.72
Services & Supplies	236,016	85,355.86	1,029,737.35	143,896.80	17,274.19	810,995.54	443.62
Services & Supplies-W.O.	16,000	0.00	9,399.43	0.00	40.00	6,560.57	59.00
TOTAL OPERATIONS - MAINTENANCE	668,946	117,642.91	1,297,993.56	405,260.82	17,314.19	646,361.54	196.62
<u>GENERAL O&M</u>							
<u>RECREATION - OPERATIONS</u>							
Salaries	1,208,602	82,250.66	766,045.34	835,368.91	0.00	442,556.53	63.38
Benefits	393,657	37,605.29	321,741.23	341,897.46	0.00	71,915.97	81.73
Services & Supplies	253,678	19,907.22	158,519.60	166,707.46	3,556.89	91,601.01	63.89
Other Operating Expenses	523,832	0.00	0.00	0.00	0.00	523,831.93	0.00
Salaries - Work Orders	0	0.00	130.48	0.00	0.00	130.48	0.00
Benefits - Work Orders	0	0.00	9.98	0.00	0.00	9.98	0.00
TOTAL RECREATION - OPERATIONS	2,379,769	139,763.17	1,246,446.63	1,343,973.83	3,556.89	1,129,764.98	52.53
<u>RECREATION - MAINTENANCE</u>							
Salaries	476,757	40,230.71	312,765.59	330,617.36	0.00	163,991.12	65.60
Benefits	129,332	12,546.46	101,683.93	102,827.76	0.00	27,647.99	78.62
Services & Supplies	424,990	37,823.23	282,062.47	401,253.58	5,534.64	137,392.89	67.67
Services & Supplies-W.O.	137,500	0.00	193,340.47	0.00	10,595.00	66,435.47	148.32
TOTAL RECREATION - MAINTENANCE	1,168,579	90,600.40	889,852.46	834,698.70	16,129.64	262,596.53	77.53
<u>RECREATION - PUBLIC REL</u>							
Salaries	208,152	9,719.86	42,333.43	44,832.39	0.00	165,818.15	20.34
Benefits	50,379	2,469.47	14,387.68	6,270.53	0.00	35,991.62	28.56
Services & Supplies	115,550	10,671.43	84,560.71	88,257.35	22,699.37	8,289.92	92.83
Services & Supplies-W.O.	0	0.00	0.00	3,998.97	0.00	0.00	0.00
TOTAL RECREATION - PUBLIC REL	374,081	22,860.76	141,281.82	143,359.24	22,699.37	210,099.69	43.84

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>RECREATION - WATER PARK</u>							
Salaries	376,540	14,710.69	101,737.64	119,155.34	0.00	274,802.08	27.02
Benefits	76,539	6,108.66	52,264.52	42,163.90	0.00	24,274.49	68.28
Services & Supplies	64,502	2,143.91	32,749.06	30,093.85	563.05	31,189.39	51.65
Services & Supplies-W.O.	<u>90,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>90,000.00</u>	<u>0.00</u>
TOTAL RECREATION - WATER PARK	607,580	22,963.26	186,751.22	191,413.09	563.05	420,265.96	30.83
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TOTAL EXPENDITURES	31,506,212	1,740,372.70	17,274,467.37	15,144,238.60	5,600,493.56	8,631,251.46	72.60
REVENUE OVER/(UNDER) EXPENDITURES	(8,157,555)	(33,683.63)	(1,196,510.35)	(365,228.99)	(5,600,493.56)	(8,631,251.46)	83.32

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
04/30/22**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$847,349	2.875%	8/2/2016	8.51%	764
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$993,270	2.700%	5/10/2017	9.97%	1150
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$733,606	3.300%	5/25/2016	7.36%	721
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$493,590	2.925%	11/20/2017	4.95%	2162
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$779,994	5.400%	5/9/2016	7.83%	1423
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$419,997	3.375%	7/14/2016	4.22%	488
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$467,713	2.710%	11/20/2017	4.69%	2442
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,421,825	2.125%	7/6/2010	24.31%	1434
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,389,797	2.625%	5/25/2016	13.95%	846
*TB	US Treasury Note	912828WE6	11/15/2023	\$723,061	\$666,975	2.750%	12/13/2013	6.70%	555
*TB	US Treasury Note	912796L64	8/11/2022	\$749,187	\$747,938	0.150%	12/31/2021	7.51%	101
Total in Gov't Sec. (11-00-1055-00&1065)				\$10,678,962	\$9,962,053			99.96%	
Total Certificates of Deposit:				\$0	\$0			0.00%	
**	LAIF as of 6/30/2021: (11-00-1050-00)		N/A	\$483	\$483	1.36%	Estimated	0.00%	
***	COVI as of 6/30/2021: (11-00-1060-00)		N/A	\$3,066	\$3,066	1.50%	Estimated	0.03%	
TOTAL FUNDS INVESTED				\$10,682,511	\$9,965,602			100.00%	
Total Funds Invested last report				\$10,682,511	\$10,089,168				
Total Funds Invested 1 Yr. Ago				\$11,755,768	\$11,784,100				
****	CASH IN BANK (11-00-1000-00) EST.			\$10,377,488	\$10,377,488				
	CASH IN Custody Money Market			\$1,020,685	1,020,685	0.30%			
TOTAL CASH & INVESTMENTS				\$22,080,684	\$21,363,774				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$17,481,174	\$18,366,668				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.