



Board of Directors

Russ Baggerly, Director
Angelo Spandrio, Director
Brian Brennan, Director

Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT Meeting to be held at the

The meeting is being held via teleconference.
To attend the meeting please call US Toll Free
(888) 788-0099 or (877) 852-5247
Enter Meeting ID 910 9447 8837#

June 10, 2020 @ 3:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. AGENDA CONFIRMATION
4. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
5. CONSENT AGENDA

- 5.a. Approval of the Minutes for the May 27, 2020 Board Meeting.
[5 27 20 Meeting Minutes.pdf](#)
- 5.b. Recommend approval of the Accounts Payable Report for 5/14/2020 to 5/27/2020.
[Accounts Payable Report 05-14-2020 - 05-27-2020.pdf](#)

6. ACTION ITEMS

- 6.a. Award a contract for Liquid Oxygen to Matheson Tri-State Gas in the amount not to exceed \$210,679 for Fiscal Year 20-21.
[Board Memo_LOX Award 20200610 \(1\).pdf](#)
[Mail - LOX Bid.pdf](#)
[Mail - Phone Conversation.pdf](#)
- 6.b. Recommend approval of annual On-Call Agreements for Engineering, Environmental and Geo-technical services with Michael K. Nunley & Associates, Inc., Water Works Engineers, LLC, MNS Engineers, Inc., and Cannon Corporation for FY 20-21.
[Board Memo_On-CallEngineeringFY20-21.pdf](#)
- 6.c. Approval of a purchase order assigned to Sam Hill and Sons Inc. for emergency pipeline replacement on the Rincon 2M system at Station 37.
[Board Memo on Rincon 2M Emergency Pipeline Replacement 061020.pdf](#)

7. INFORMATION ITEMS

- 7.a. Special Recreation Committee Minutes
[Special Rec Minutes 050520.pdf](#)
- 7.b. Executive Committee Minutes
[Exec Minutes 050820.pdf](#)
- 7.c. Finance Committee Minutes
[Finance Minutes 051520.pdf](#)
- 7.d. Water Resources Committee Minutes
[Special Water Resources Minutes 051920.pdf](#)
- 7.e. Public Relations Committee Minutes
[Public Relations Committee Minutes 052120.pdf](#)
- 7.f. Consumption Report for April 2020.
[Consumption Apr 2019 - 2020.pdf](#)
- 7.g. CFD 2013-1 Project Cost Report June 1, 2020.
[CFD 2013-1 Project Cost 06-01-2020xlsx.pdf](#)
- 7.h. SWP Intertie Project Cost June 1, 2020.

7.i. Investment Report.

[Investment Report 06-01-20.pdf](#)

8. GENERAL MANAGER COMMENTS

9. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

10. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

11. CLOSED SESSION

11.a. Conference with Labor Negotiators (Government Code Sec. 54957.6). Agency Designated Representative: Julia Aranda Employee Organization: Management

11.b. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code §54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

12. ADJOURNMENT

Minutes of the Casitas Municipal Water District
Board Meeting Held
May 27, 2020

A meeting of the Board of Directors was held May 27, 2020. The meeting was held via teleconference.

1. CALL TO ORDER

The meeting was called to order by President Baggerly at 3:00 p.m.

2. ROLL CALL

Directors Kaiser, Spandrio, Brennan and Baggerly are present. Also present are General Manager Flood, Assistant General Manager Dyer, Executive Administrator Vieira and Counsel Mathews, Engineering Manager Aranda. There were members of the public in attendance.

3. Pledge of Allegiance.

4. Agenda Confirmation

There was one change in an information item replacing Jim Word's name with Pete Kaiser in the Personnel Committee Minutes.

5. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Approval of the Minutes of the May 13, 2020 Board Meeting.

6.b. Accounts Payable Report for 4/30/2020 to 5/13/2020.

The Consent Agenda was offered by Director Brennan, seconded by Director Kaiser and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

- 7.a. Approval of an agreement with San Gorgonio Pass water Agency for the exchanges of 750 Acre-Feet of 2020 State water Project Table A Water Supply.

On the motion of Director Kaiser, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.b. Authorize the General Manager to execute a contract with a professional recruiting firm in the amount not-to-exceed \$35,000 for possible recruitment services for the Chief Financial Officer position.

On the motion of Director Brennan, seconded by Director Spandrio the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.c. Approval of a letter of agreement with the United States Bureau of Reclamation in the amount of \$20,000 for survey and global stability analysis associated with the Rincon Control Tank site and easements.

On the motion of Director Brennan, seconded by Director Spandrio, the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.d. Award contract for Liquid Oxygen for the period June 1, 2020 to June 30, 2021 to AirGas, Inc. in the amount of \$121,500.00.

On the motion of Director Spandrio, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.e. Award contract to Sam Hill & Sons for Pipeline Yard Sewer Leach Line Replacement (IFB 144) in the amount of \$20,910.00.

On the motion of Director Kaiser, seconded by Director Spandrio the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.f. Reject all bids for Reservoir Fall Protection Improvements, Specification No. 19-420.

On the motion of Director Brennan, seconded by Director Spandrio the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.g. Authorize the General Manager to issue a Task Order in an amount not to exceed \$100,000 to MKN and Associates, Inc. (MKN) for inspection services for the De La Garrigue (Specification No 18-398) and Rice Road Bridge (Specification No. 18-401) Replacement Projects.

On the motion of Director Brennan, seconded by Director Spandrio, the above recommendation was approved by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly
NOES: Directors: Kaiser
ABSENT: Directors: None

- 7.h. Approval of a Purchase Order to MP Environmental in the amount of \$68,404 for the Filter #3 Media Cleaning.

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.i. Discussion on the Bond Measure Schedule and possible approval of an increase to Fiona Hutton & Associates in an amount not to exceed \$35,000 for public opinion survey services.

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

8. DISCUSSION ITEMS/PRESENTATIONS

None

9. INFORMATION ITEMS

- 9.a. Monthly Engineering Report.
- 9.b. Hydrology Reports for February, March and April, 2020.
- 9.c. Special Finance Committee Minutes.
- 9.d. Recreation Committee Minutes.
- 9.e. Personnel Committee Minutes.
- 9.f. Consumption Report for March 2020.
- 9.g. CFD 2013-01 (Ojai) Project Report.
- 9.h. State Water Project – Interconnect Project Costs.
- 9.i. Investment Report.

The information items were offered by Director Brennan, seconded by Director Kaiser and approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

10. GENERAL MANAGER COMMENTS

Mr. Flood reported that the District is moving back to a five day rotational work week on Monday. This will allow customers to call in all five days of the week. The lobby will remain closed as well the board room. We are looking at other possibilities we might need to do as we progress back to a regular schedule such as wearing masks and sanitizing schedules and will continue to modify as needed. The General Manager discussed indicators for potential opening of the LCRA and suggested moving to open for day use on Monday, June 1st. We have protective barriers in place for attendants, appropriate PPE and will limit group sizes and allow use of campsites for day use. We submitted our plan to the County and they are inspecting on Monday. Our attorney looked over it and felt it was adequate. We will start with weekday operation for first two weeks and then possible moving to weekends. We will see how it goes. We had to close last time as people were not doing what was asked of them. Our Safety Officer is available for the inspection from county.

11. BOARD OF DIRECTORS REPORTS ON MEETINGS ATTENDED

Director Kaiser attended the AWA meeting with installation of new directors, myself and director Brennan as the alternate. Director Spandrio attended the UVRGA meeting and had an update on the sustainability plan and adopted the fiscal year 2021 budget and long range budget. Director Brennan attended the AWA meeting and the Waterwise meeting,

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Brennan thanked management and staff for reacting on the weekends for the water breaks on the Rincon, Faria and Solimar area. Staff reacted quickly and the Faria association is appreciative of staff helping out. Please pass on to staff that their service is greatly appreciated and has been noted by our customers even in this Covid-10 distancing. President Baggerly added a thank you to staff in general. Everybody is doing a tremendous job keeping the district running during this difficult time. We could not do it without them. The Board is appreciative. Thank you all.

President Baggerly moved the meeting to closed session at 4:17 p.m.

13. CLOSED SESSION

13.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13.b. Conference with Labor Negotiators (Government Code Sec. 54957.6) Agency Designated Representative: Julia Aranda Employee Organization: Management.

The meeting moved out of closed session at 6:00 p.m. with an announcement that no action was taken during closed session.

12. ADJOURNMENT

President Baggerly adjourned the meeting at 6:00 p.m.


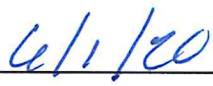
Angelo Spandrio, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 05/14/20-05/27/20
Presented to the Board of Directors For Approval June 10, 2020

Check	Payee		Description	Amount
000962	Payables Fund Account	# 9759651478	Accounts Payable Batch 052020	\$297,468.70
000965	Payables Fund Account	# 9759651478	Accounts Payable Batch 052720	\$382,407.51
				\$679,876.21
000966	Payroll Fund Account	# 9469730919	Estimated Payroll 06/18/20	\$220,000.00
				\$899,876.21

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000962, 0000965, 000966 have been duly audited is hereby certified as correct.

 Denise Collin, Chief Financial Officer

 Signature

 Signature

 Signature

CERTIFICATION

Payroll disbursements for the pay period ending 05/16/20
Pay Date of 05/21/20
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 5/18/20
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

5/27/2020 2:56 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 5/14/2020 THRU 5/27/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	C
00306	Rincon Consultants, Inc.					
00313	Rincon Consultants, Inc. VOIDED	V	5/20/2020			0
03953	ROCK LONG'S AUTOMOTIVE	VOIDED	V	5/20/2020		0
02756	Rosemount Inc.	VOIDED	V	5/20/2020		0
00215	SC Fuels	VOIDED	V	5/20/2020		0
02950	SOUTHERN CALIFORNIA EDISON	VOIDED	V	5/20/2020		0
02643	Stantec Consulting Services In	VOIDED	V	5/20/2020		0
	Take Care by WageWorks	VOIDED	V	5/20/2020		0
	VOID CHECK	V	5/27/2020			0

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNT
REGULAR CHECKS:	0	0.00	0.0
HAND CHECKS:	0	0.00	0.0
DRAFTS:	0	0.00	0.0
EFT:	0	0.00	0.0
NON CHECKS:	0	0.00	0.0
VOID CHECKS:	8	VOID DEBITS	
		VOID CREDITS	
		48,706.82CR	48,706.82CR
			0.0

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNT
			8	48,706.82CR	0.0
BANK:	TOTALS:		8	48,706.82CR	0.0

5/27/2020 2:56 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/14/2020 THRU 5/27/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
00128	INTERNAL REVENUE SERVICE				
I-T1 202005181708	Federal Withholding	D	5/20/2020	36,878.16	
I-T3 202005181708	FICA Withholding	D	5/20/2020	40,394.16	
I-T4 202005181708	Medicare Withholding	D	5/20/2020	9,447.02	
00187	CALPERS				
I-PBB202005181708	PERS BUY BACK	D	5/20/2020	130.46	
I-PBP202005181708	PERS BUY BACK	D	5/20/2020	161.96	
I-PEB202005181708	PEPRA EMPLOYEES PORTION	D	5/20/2020	8,805.01	
I-PEM202005181708	PERS EMPLOYEE PORTION MGMT	D	5/20/2020	2,550.38	
I-PER202005181708	PERS EMPLOYEE PORTION	D	5/20/2020	5,749.15	
I-PRB202005181708	PEBRA EMPLOYER PORTION	D	5/20/2020	9,827.19	
I-PRR202005181708	PERS EMPLOYER PORTION	D	5/20/2020	11,241.89	
00049	STATE OF CALIFORNIA				
I-T2 202005181708	State Withholding	D	5/20/2020	14,334.88	
02587	A&M LAWNMOWER SHOP				
I-49191	Weed Trimmer - LCRA	R	5/20/2020	920.04	
02487	Abraxis, LLC				
I-241760	Algal Toxin Test Strips - LAB	R	5/20/2020	405.00	
03044	Amazon Capital Services				
I-1FK3-LWW1-CPWV	Rain Ponchos - LCRA	R	5/20/2020	89.44	
I-1H11-HMTQ-MR6N	FR Pants - EM	R	5/20/2020	363.50	
I-1JQ9-6K7J-C7C7	Trimer Line - MAINT	R	5/20/2020	173.65	
I-1NHM-NVPG-37KT	Router & Patch Cable - TP	R	5/20/2020	514.22	
I-1NVJ-NJRM-4WJG	Adapter W/Power Cord	R	5/20/2020	54.93	
I-1NWN-LLTL-Q3MV	Wire Core - UT	R	5/20/2020	40.70	
I-1Q6K-M47F-K1Q4	Gloves - MAINT	R	5/20/2020	61.28	
I-1VCV-JQLR-3L7G	MHz Patch Cable - TP	R	5/20/2020	130.52	
00014	AQUA-FLO SUPPLY				
I-SI1521989	Coupling - UT	R	5/20/2020	9.99	
I-SI1526406	Coupling & Pipe - PL	R	5/20/2020	31.79	
I-SI1527860	Pop-Up Rotor - LCRA	R	5/20/2020	47.78	
I-SI1527861	Solenoid Assembly - LCRA	R	5/20/2020	60.28	
I-SI1528873	Weathermatic Modules - LCRA	R	5/20/2020	174.52	
01666	AT & T				
I-000014785275	Acct#9391035541	R	5/20/2020	494.05	

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 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/14/2020 THRU 5/27/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
03429	AT&T I-4242384503 Acct#8310009376326	R	5/20/2020	1,302.40	
03429	AT&T I-9630644501 Acct#8310009376372	R	5/20/2020	1,302.40	
00030	B&R TOOL AND SUPPLY CO I-1900945082 Gloves - EM	R	5/20/2020	74.97	
	I-1900945083 Goggles - LCRA	R	5/20/2020	23.60	
00679	BAKERSFIELD PIPE & SUPPLY INC I-S2699732.001 Thread Sealant - UT	R	5/20/2020	121.31	
03207	BMI PacWest Inc. I-013847 AC Maint 5/20-4/21-Fairview PP	R	5/20/2020	436.00	
	I-013848 AC Maint 5/20-4/21 4M PP	R	5/20/2020	278.00	
	I-013849 AC Maint 5/20-04/21 3M PP	R	5/20/2020	306.00	
	I-013852 AC Maint 5/20-10/20 - TP	R	5/20/2020	707.00	
00659	BNI BUILDING NEWS I-74051 Traffic Safety Books - O&M	R	5/20/2020	140.67	
04036	Brian Brennan I-Aug 19 Reimburse Mileage 8/19	R	5/20/2020	64.96	
00463	Cal-Coast Machinery I-620798 Tractor Rental - MAINT	R	5/20/2020	2,462.09	
02593	Cal-Coast Machinery I-618707 Mower Blade - MAINT	R	5/20/2020	86.74	
03702	Cannon Corporation I-72247 Tank Standar Detail - ENG	R	5/20/2020	2,535.00	
	I-72248 Grand & Lion PL Design - ENG	R	5/20/2020	19,079.24	
03021	Central Communications I-000016-846-961 Call Center 04/20	R	5/20/2020	228.32	
00719	CORELOGIC INFORMATION SOLUTION I-82018909 Realquest Subscription	R	5/20/2020	137.50	
01001	CUSTOM PRINTING I-153143 Water Quality Postcard - PR	R	5/20/2020	1,900.14	
	I-156858 Envelopes - LCRA	R	5/20/2020	155.66	
	I-8530 Water Quality Postcard Mail-PR	R	5/20/2020	5,960.45	

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 VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 5/14/2020 THRU 5/27/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
02480 I-2004147	David Taussig & Associates, In D19-00115 CFD Tax Admin	R	5/20/2020	1,363.72	
00095 I-S100023464.001 I-S100026405.001 I-S100027491.001	FAMCON PIPE & SUPPLY Fitting- ENG Piping Supplies - ENG 4" Cla-Val - PL	R R R	5/20/2020 5/20/2020 5/20/2020	74.00 1,903.69 4,645.00	
00101 I-8980343	FISHER SCIENTIFIC Biological Indicators - LAB	R	5/20/2020	88.40	
00104 I-124248 I-124389	FRED'S TIRE MAN Flat Repair - Unit 277 Brakes - Unit 34	R R	5/20/2020 5/20/2020	78.56 738.26	0 0
00106 I-F0258549	FRONTIER PAINT Paint for SA - TP	R	5/20/2020	209.11	0
03886 I-051920	Ramiro Garcia Class Reimbursement 05/19/20	R	5/20/2020	217.00	0
01482 I-Apr 20 I-Mar 20	MICHAEL GIBSON Reimburse Expense 04/20 Reimburse Expense 03/20	R R	5/20/2020 5/20/2020	152.38 758.31	0 0
00115 I-9515137777	GRAINGER, INC Sprayer - LCRA	R	5/20/2020	559.03	0
00121 I-11958793	HACH COMPANY Chlorine Chemkey & Nitrite Che	R	5/20/2020	991.06	0
00125 I-3064218277	IDEXX DISTRIBUTION CORP Cololert Test Kit - LAB	R	5/20/2020	1,016.36	0
02914 I-1609 I-1610	IE Safety Services, LLC Arc Flash Training -LCRA/PL/EM competent Person Fall Protect	R R	5/20/2020 5/20/2020	700.00 950.00	0 0
01634 I-55640699 I-55640702	INTERSTATE BATTERIES SRM - Unit 135 SRM - Unit 289	R R	5/20/2020 5/20/2020	179.90 179.90	0 0
00131 I-821079 I-821080	JCI JONES CHEMICALS, INC Chlorine - TP, CM 821105 Chlorine - TP,CM 821106	R R	5/20/2020 5/20/2020	899.94 1,650.00	0 0

5/27/2020 2:56 PM
 VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 5/14/2020 THRU 5/27/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	
02866	Lexipol, LLC					
I-INV975	Subscription 6/20-5/21	R	5/20/2020	5,085.00		
02129	Tracy Medeiros					
I-051820	1102WC180000001 05/02-05/15	R	5/20/2020	2,129.42		
00151	MEINERS OAKS ACE HARDWARE					
I-923308	Viper ADA Toilet - LCRA	R	5/20/2020	220.37		0
I-923921	20A GFI & Plugs - LCRA	R	5/20/2020	100.77		0
I-923971	Box Ceiling Pan - LCRA	R	5/20/2020	8.07		0
I-923979	Acrylic Sheet - LCRA	R	5/20/2020	66.77		0
I-924011	Cleaning Brush - LCRA	R	5/20/2020	9.16		0
I-924030	Buckets - LCRA	R	5/20/2020	41.51		0
I-924101	Rope & Nut - LCRA	R	5/20/2020	29.16		0
I-924191	Padlock & Batteries - WP	R	5/20/2020	40.89		0
I-924473	Brake Parts Cleaner - FISH	R	5/20/2020	5.45		0
I-924617	Hose & Adapter - LCRA	R	5/20/2020	9.31		0
I-924739	Tape & Faucet - TP	R	5/20/2020	26.81		0
I-924832	Spry Paint & Saw - PL	R	5/20/2020	25.50		0
03724	Michael K. Nunley & Associates					
I-6935	Oak View Main 42' Design - ENG	R	5/20/2020	4,506.25		0
03444	Mission Linen Supply					
I-512390630	Uniform Pants - TP	R	5/20/2020	35.98		0
I-512439070	Uniform Pants - TP	R	5/20/2020	35.98		0
I-512480347	Uniform Pants - PL	R	5/20/2020	28.71		0
I-512480348	Uniform Pants - MAINT	R	5/20/2020	27.00		0
I-512480349	Uniform Pants - UT	R	5/20/2020	28.56		0
I-512480351	Uniform Pants - TP	R	5/20/2020	35.98		0
04171	Bret Nighman					
I-060319a	Irrigation Controller Rebate	R	5/20/2020	178.99		0
I-060319b	Irrigation Controller Rebate	R	5/20/2020	149.99		0
04252	Nigro & Nigro, PC					
I-12360	Audit Services 18/19	R	5/20/2020	1,000.00		0
02185	Oasis Technology Inc.					
I-122319-1	Soft Recovery of hard Drive-WP	R	5/20/2020	200.00		0
00625	OfficeTeam					
I-55570569	Water Quality Temp 03/16-03/20	R	5/20/2020	594.00		0
I-55826316	Water Quality Temp - 5/09-5/15	R	5/20/2020	594.00		0

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 DATE RANGE: 5/14/2020 THRU 5/27/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	C
01570	Ojai Auto Supply					
I-487726	Gloves - UT	R	5/20/2020	107.21		0
I-490185	Battery - Unit 29	R	5/20/2020	111.13		0
I-490493	Lucas Red-Tacky - PL	R	5/20/2020	71.45		0
I-490497	Antifreeze - PL	R	5/20/2020	28.82		0
02268	Curtis Orozco					
I-021219	Safety Boot Stipend	R	5/20/2020	170.00		0
I-Dec 18	Reimburse Expenses 12/18	R	5/20/2020	75.00		0
01627	OSCAR'S TREE SERVICE					
I-15059	Remove Eucalyptus Trees SA -PL	R	5/20/2020	4,750.00		0
03590	Traci Ozuna					
I-June 18	Reimburse Expenses 6/18	R	5/20/2020	4.58		0
02833	Praxair, Inc					
I-96524842	Liquid Oxigen - TP	R	5/20/2020	2,127.33		0
I-96597475	Liquid Oxigen - TP	R	5/20/2020	2,279.11		0
I-96627682	Liquid Oxigen - TP	R	5/20/2020	2,267.17		0
01439	PRECISION POWER EQUIPMENT					
I-1002	Rope Repair - PL	R	5/20/2020	25.00		0
I-1005a	Chainsaw - MAINT	R	5/20/2020	6.00		0
10042	PSR ENVIRONMENTAL SERVICE, INC					
I-9809	Fule Hose - GARAGE	R	5/20/2020	398.53		0
02767	Pueblo Water Resources, Inc.					
I-2020-46	Replecement Well Project -ENG	R	5/20/2020	4,500.00		0
01173	TOICO INDUSTRIES, INC.					
I-0191895-IN	Pump Parts - LCRA	R	5/20/2020	196.46		0
02527	Traffic Technologies LLC					
I-34348	Traffic Paint - LCRA	R	5/20/2020	289.85		0
00364	TRI-COUNTY OFFICE FURNITURE					
I-146490	Chairs - ADM	R	5/20/2020	1,285.03		0
00254	VENTURA LOCKSMITHS					
I-C-S129198	Duplicate Key - LCRA	R	5/20/2020	16.82		0

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 VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 5/14/2020 THRU 5/27/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	C
00258	VENTURA STEEL, INC					
I-236554	Remnant Steel - UT	R	5/20/2020	35.39		0
I-236974	Remnant Steel - PL	R	5/20/2020	47.19		0
09955	VENTURA WHOLESALE ELECTRIC					
I-252624	Seow Seoprene - EM	R	5/20/2020	58.67		0
I-252629	Cond W/Bolt - EM	R	5/20/2020	4.85		0
00247	County of Ventura					
I-050120	Encroachment Permits	R	5/20/2020	1,100.00		0
00250	COUNTY OF VENTURA					
I-IN0201423	Pump Trunk Health Permit -LCRA	R	5/20/2020	252.00		0
03864	County of Ventura Resource Man					
I-052020	Ministerial Tree Permit Appl.	R	5/20/2020	340.00		0
01101	REBEKAH VIEIRA					
I-Jan 19	Reimburse Mileage 1/19	R	5/20/2020	5.22		0
I-May 19	Reimburse Mileage 5/19	R	5/20/2020	37.70		0
02583	WageWorks					
I-INV2098569	FSA Monthly Admin Fee	R	5/20/2020	175.00		0
02854	Water Works Engineers, LLC					
I-10632	Dam Drainage Lmps - ENG	R	5/20/2020	11,344.95		0
I-10633	Matilija Pipeline Replacement	R	5/20/2020	2,373.64		0
00663	WAXIE SANITARY SUPPLY					
I-79139876	Hand Sanitizer - DO	R	5/20/2020	57.73		0
I-79154432	GOJO Pink & Klean - DO	R	5/20/2020	55.71		0
I-79157553	Desinfectant Cleaner - LCRA	R	5/20/2020	64.29		0
I-79160444	GOJO Pink & Klean - DO	R	5/20/2020	445.65		0
I-79168206	Disinfectant Cleaner - LCRA	R	5/20/2020	64.29		0
00330	WHITE CAP CONSTRUCTION SUPPLY					
I-10012314362	Hand Sanitizer - UT	R	5/20/2020	72.02		0
04010	CALIFORNIA STATE DISBURSEMENT					
I-CS5202005181708	200000001181291	R	5/20/2020	386.30		0
02823	Franchise Tax Board					
I-G08202005181708	STATE TAX GARNISHMENT	R	5/20/2020	500.00		0

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 VENDOR SET: 01 Casitas Municipal Water D
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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
00124	ICMA RETIREMENT TRUST - 457				
I-DCI202005181708	DEFERRED COMP FLAT	R	5/20/2020	425.00	
I-DI%202005181708	DEFERRED COMP PERCENT	R	5/20/2020	92.35	
00985	NATIONWIDE RETIREMENT SOLUTION				
I-CUN202005181708	457 CATCH UP	R	5/20/2020	499.23	
I-DCN202005181708	DEFERRED COMP FLAT	R	5/20/2020	5,647.10	
I-DN%202005181708	DEFERRED COMP PERCENT	R	5/20/2020	391.49	
00180	S.E.I.U. - LOCAL 721				
I-COP202005181708	SEIU 721 COPE	R	5/20/2020	45.00	0
I-UND202005181708	UNION DUES	R	5/20/2020	774.00	0
1	FLINN III, CHARLES R				
I-000202005181710	AR REFUND	R	5/20/2020	153.00	0
1	RICE, SIDNEY				
I-000202005181709	Refund AR REFUND	R	5/20/2020	189.00	0
00306	Rincon Consultants, Inc.				
I-21209	Arborist Service - ENG	R	5/20/2020	4,508.34	0
00313	ROCK LONG'S AUTOMOTIVE				
I-29235	Oil & Filter Change - Unit 18	R	5/20/2020	138.62	0
03953	Rosemount Inc.				
I-71636666	Level Transmitter - EM	R	5/20/2020	7,142.25	0
02756	SC Fuels				
I-1623255-IN	Gas - DO	R	5/20/2020	3,575.00	0
00215	SOUTHERN CALIFORNIA EDISON				
I-050820	Acct#2237789169	R	5/20/2020	17.53	0
I-050820b	Acct#2269631768	R	5/20/2020	28.58	0
02950	Stantec Consulting Services In				
I-1657398	Casitas Master Plan - ENG	R	5/20/2020	30,536.50	0
I-1657413	Comprehensive Water Res. Plan	R	5/20/2020	2,750.00	0
02643	Take Care by WageWorks				
I-10787231	Reimburse Med/Dep Care	R	5/20/2020	10.00	0
03044	Amazon Capital Services				
I-16LY-4Y3Y-4KQK	Dustproof Mask - PL	R	5/27/2020	77.25	03
I-1L37-VMJM-17TN	Wrench Set & Screwdriver - TP	R	5/27/2020	537.04	03
I-1L37-VMJM-3KMN	Wire Core - UT	R	5/27/2020	32.56	03

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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	C
00014	AQUA-FLO SUPPLY					
C-SCM0134894	Backflow Rebuild Kit Return	R	5/27/2020	370.12CR		0
I-SI1533241	Sprinkler Valves - LCRA	R	5/27/2020	492.00		0
I-SI1534796	Galvanized Plug - EM	R	5/27/2020	14.34		0
01703	ARNOLD LAROCHELLE MATTHEWS					
I-57961	Metter # 5088-016 03/20-04/20	R	5/27/2020	13,723.34		0
I-57962	Metter # 5088-001 04/20	R	5/27/2020	3,357.00		0
01666	AT & T					
I-000014802249	Acct#9391062398	R	5/27/2020	108.23		0
04254	Automation Services, LLC					
I-20-029	Automation Direcct Touchscreen	R	5/27/2020	1,674.92		0
I-20-041	Robles Radio Parts - PL	R	5/27/2020	1,689.92		0
00030	B&R TOOL AND SUPPLY CO					
I-1900945084	Ear Plugs - LCRA	R	5/27/2020	68.77		0
00679	BAKERSFIELD PIPE & SUPPLY INC					
I-S2715381.001	Repair Parts - PL	R	5/27/2020	493.58		0
00036	BC TREE SERVICE, INC					
I-3390	Trim & Remove Trees - RinconPP	R	5/27/2020	1,900.00		0
02059	Berkadia G					
I-051820	Mira Monte Loand P&I	R	5/27/2020	19,962.50		0
03207	BMI PacWest Inc.					
I-013469	AC Maintenance - LCRA	R	5/27/2020	1,149.00		0
I-013850	AC Maintenance - LCRA	R	5/27/2020	1,149.00		0
I-013851	AC Maintenance - DO	R	5/27/2020	576.00		0
I-013933	HVAC District Office Remodel	R	5/27/2020	14,414.00		0
03059	Brenntag Pacific Inc.					
I-BPI49290	Chlorine for Ojai Sys - TP	R	5/27/2020	1,303.20		0
01295	BSN CONSTRUCTION					
I-051920	Asphalt Patching - ENG	R	5/27/2020	33,402.48		0
00494	C.D. LYON CONSTRUCTION, INC.					
I-0005565-IN	Robles Fish Screen Imps - ENG	R	5/27/2020	36,386.10		0

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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
00463	Cal-Coast Machinery I-620390 Service & Repair - Unit 113	R	5/27/2020	1,168.42	
04678	Cla-Val, Soundcast, Griswold C T&F & Uper Ojai Valve	R	5/27/2020	694.12CR	
	I-793865 Rebuild Kid - PL	R	5/27/2020	373.23	
	I-793866 Rebuild Kit - PL	R	5/27/2020	586.87	
	I-794250 Main Valve Rebuild Uper Ojai	R	5/27/2020	586.87	
00062	CONSOLIDATED ELECTRICAL I-9009-408696 MCC Maintenance - EM	R	5/27/2020	2,581.00	
01856	CRAMER MARKETING/ FORMERLY DAT C-34438b Accrue Use Tax	R	5/27/2020	14.89CR	
	D-34438a Accrue Use Tax	R	5/27/2020	14.89	
	I-34438 Gray AP Checks - ADM	R	5/27/2020	226.00	
00296	CUMMINS SALES & SERVICE I-X3-17341 Annual Load Bank Test - TP	R	5/27/2020	1,585.17	
	I-X3-17458 Generator Leak Repair - TP	R	5/27/2020	1,739.52	
05154	Dex YP I-040120 Yellow Pages - LCRA/DO	R	5/27/2020	409.90	
00662	Diamond A Equipment I-P40522 Boss, Spline - Unit 284	R	5/27/2020	110.49	
00086	E.J. Harrison & Sons Inc I-1419 Acct#500766090	R	5/27/2020	101.93	
00086	E.J. Harrison & Sons Inc I-5357 Acct#1C00114748	R	5/27/2020	60.00	
00086	E.J. Harrison & Sons Inc I-5549 Acct#1C00053370	R	5/27/2020	241.91	
00086	E.J. Harrison & Sons Inc I-5569 Acct#1C00054240	R	5/27/2020	394.22	
00095	FAMCON PIPE & SUPPLY I-S100027632.001 Romac 6" - PL	R	5/27/2020	1,158.30	
	I-S100028312.002 Sewer Coupling - PL	R	5/27/2020	145.86	

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
00714	FAST SIGNS I-264-44570 Signs - LCRA	R	5/27/2020	538.99	
00099	FGL ENVIRONMENTAL I-005117A SA Well 4 - ENG	R	5/27/2020	219.00	
	I-005568A Manganese Monitoring 04/23/20	R	5/27/2020	145.00	
	I-005911A Nitrate Monitoring 05/06/20	R	5/27/2020	61.00	
00101	FISHER SCIENTIFIC I-9351567 MacConkey Plates - LAB	R	5/27/2020	58.30	
00713	FLUID MANUFACTURING I-47184 Shiwer Tokens - LCRA	R	5/27/2020	1,337.00	
00106	FRONTIER PAINT I-F0258979 Paint - MAINT	R	5/27/2020	70.51	
00115	GRAINGER, INC I-9535169248 Hypo Transfer Pump - TP	R	5/27/2020	512.27	
00356	Ken Grinnell I-052620 State Water Resources Renewal	R	5/27/2020	90.00	
00121	HACH COMPANY I-11968924 PH Chemkey Reagent - LAB	R	5/27/2020	78.82	
00596	HOME DEPOT I-8172647 Light Outdoor - LCRA	R	5/27/2020	69.20	
02914	IE Safety Services, LLC I-1612 Rigging Training - PL/MAINT/WP	R	5/27/2020	285.00	
00151	MEINERS OAKS ACE HARDWARE I-923196 Pump & Sprayer - PL	R	5/27/2020	115.91	
	I-924637 Outlet Box & Clamp - LCRA	R	5/27/2020	18.72	
	I-924776 Cement & Flapper - LCRA	R	5/27/2020	39.05	
	I-924900 Coupling & Adapter - LCRA	R	5/27/2020	62.78	
	I-924951 Sawzall Blades - LCRA	R	5/27/2020	102.53	
	I-925012 Cement PVC & Elbow - LCRA	R	5/27/2020	16.83	
	I-925205 Silver/Brown Tarp - TP	R	5/27/2020	23.41	
	I-925256 Mapp Torch & Hose Cap - EM	R	5/27/2020	97.29	
	I-925277 Gloves & Anchors - MAINT	R	5/27/2020	43.11	
	I-925284 Pop Up Sprinkler - LCRA	R	5/27/2020	477.69	
	I-925333 PVC Caps - LCRA	R	5/27/2020	15.88	
	I-925364 Bolt & Washer - MAINT	R	5/27/2020	10.81	
	I-925447 Glue - TP	R	5/27/2020	51.12	
	I-925511 Air Duster - MAINT	R	5/27/2020	22.80	

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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
03444	Mission Linen Supply				
I-512526132	Unifrom Pants - TP	R	5/27/2020	28.71	
I-512526133	Uniform Pants - MAINT	R	5/27/2020	27.00	
I-512526134	Uniform Pants - UT	R	5/27/2020	28.56	
I-512526136	Uniform Pants - TP	R	5/27/2020	35.98	
00149	MRC Global				
I-4913295001	Flanges - UT	R	5/27/2020	2,027.02	
00812	KEVIN NGUYEN				
I-May 20	Reimburse Expenses 05/20	R	5/27/2020	74.95	
03845	Oakridge Geoscience, Inc.				
I-048.011-01	Concrete Testing - ENG	R	5/27/2020	760.00	0
I-048.012-01	Geotech Service - ENG	R	5/27/2020	1,330.00	0
01570	Ojai Auto Supply				
I-491200	Lubricants - PL	R	5/27/2020	83.63	0
02928	Playcore Wisconsin, Inc. d/b/a				
I-PJI-0135792-A	Playground Surface Repair -ENG	R	5/27/2020	422.75	0
02833	Praxair, Inc				
I-96656542	Liquid Oxigen - TP	R	5/27/2020	2,263.36	0
I-96801670	Liquid Oxigen - TP	R	5/27/2020	2,349.27	0
00790	PROFORMA				
I-BI85001638A	Hand Sanitizer & Face Mask -TP	R	5/27/2020	2,798.81	0
I-BI85001647A	Casitas Logo Screen Print - EM	R	5/27/2020	37.00	0
I-BI85001648A	First AID Kits - DO	R	5/27/2020	673.44	0
I-BI85001658A	Casitas Logo Screen Print - EM	R	5/27/2020	72.13	0
00619	PUMP CHECK				
I-7988	Meter Testing - EM	R	5/27/2020	2,080.00	0
00732	QUINN RENTAL SERVICES				
I-13819101	Skiploader Rental - PL	R	5/27/2020	2,910.45	0
I-13819102	Skiploader Rental - PL	R	5/27/2020	125.00	0
00313	ROCK LONG'S AUTOMOTIVE				
I-29186	HVAC - Unit 46	R	5/27/2020	507.81	0
04709	Scheinberg Orthopedic Group				
I-6/14173316-1	1102WC180000001 DOS 11/21/19	R	5/27/2020	274.74	0

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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
01944 I-052120	Luke Soholt Tuition Reimbursement-Spring 20	R	5/27/2020	478.67	
00215 I-052220 I-052720	SOUTHERN CALIFORNIA EDISON Acct#2266156405 Acct#2157697889	R R	5/27/2020 5/27/2020	227.65 510.55	
00216 I-052620a I-052620b	Southern California Gas Co. Acct#18231433006 Acct#00801443003	R R	5/27/2020 5/27/2020	40.81 196.59	
02202 I-244712 I-257262	Stanley Pest Control Monthly Pest Control - WP Monthly Pest Control - WP	R R	5/27/2020 5/27/2020	170.00 170.00	
00048 I-060120	STATE OF CALIFORNIA State Water Plan Payment	R	5/27/2020	203,798.00	0
01147 I-4344	SUPERIOR GATE SYSTEMS Canal Gate Repair - MAINT	R	5/27/2020	1,125.00	0
02643 I-10832302 I-10851089	Take Care by WageWorks Reimburse Med/Dep Care Reimburse Med/Dep Care	R R	5/27/2020 5/27/2020	267.27 25.00	0 0
01512 I-RI20001721	TRENCH SHORING COMPANY Trench Plate Rental - PL	R	5/27/2020	638.40	0
01662 C-025-297955 I-025-293161 I-025-293930	TYLER TECHNOLOGIES, INC. Sales Tax Utility Data Scheduler - ADM UB Monthly Online Fee 05/20	R R R	5/27/2020 5/27/2020 5/27/2020	11.09CR 4,504.50 164.09	03 03 03
00246 I-1042698	VENTURA COUNTY AIR POLLUTION Air Permit Robles Generator	R	5/27/2020	623.00	03
09955 I-252614	VENTURA WHOLESALE ELECTRIC EMT Conduit - EM	R	5/27/2020	168.09	03
00270 I-051120a I-051120b I-051120c I-051120d	Wells Fargo Bank Hand Sanitizer - DO Face Mask - DO Voicethread LLC Hand Sanitizer - LCRA	R R R R	5/27/2020 5/27/2020 5/27/2020 5/27/2020	321.75 528.00 2.99 321.75	03 03 03 03

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A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT
01483	CORVEL CORPORATION				
I-6/14422535-1	1102WC180000001 DOS 03/31/20	R	5/27/2020	9.50	
I-6/14422814-1	1102WC180000001 DOS 04/03/20	R	5/27/2020	9.50	
I-6/14422843-1	1102WC180000001 DOS 03/25/20	R	5/27/2020	9.50	
I-C00206220384	Claim 1102WC180000001	R	5/27/2020	456.00	
02643	Take Care by WageWorks				
I-10477113	Reimburse Med/Dep Care	R	5/27/2020	200.84	
I-10536734	Reimburse Med/Dep Care	R	5/27/2020	60.00	
I-10603962	Reimburse Med/Dep Care	R	5/27/2020	261.43	
00270	Wells Fargo Bank				
I-051120e	Thermometer - SAF	R	5/27/2020	343.02	
I-051120f	TBM 01 Fuse - EM	R	5/27/2020	66.61	
I-051120g	Watchbook - LCRA	R	5/27/2020	27.83	
I-051120h	Projects Manuals - EM	R	5/27/2020	474.80	
I-051120i	Primary Fuse - EM	R	5/27/2020	51.04	
I-051120j	Cutting Head Set - LCRA	R	5/27/2020	50.85	

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNT
REGULAR CHECKS:		139	549,177.72	0.00
HAND CHECKS:		0	0.00	0.00
DRAFTS:		3	139,520.26	0.00
EFT:		0	0.00	0.00
NON CHECKS:		0	0.00	0.00
VOID CHECKS:		0		
	VOID DEBITS		0.00	
	VOID CREDITS		0.00	
			0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNT
			142	688,697.98	0.00
BANK: AP	TOTALS:		142	688,697.98	0.00
REPORT TOTALS:			142	688,697.98	0.00

Void check #30817, Re-issued on Check # 038647
 Void Check #32534, Reissued on Check # 038645
 Void Check #32934, Reissued on Check # 038645
 Void Check #32949, Reissued on Check # 038668
 Void Check #34179, Reissued on Check # 038668

Void check # 34484, Reissued on check # 38615
Void check # 35634, Reissued on check # 38621
Void check # 34352, Reissued on check # 38640
Void check # 37165, Reissued on check # 38735

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/3/2019	Gonzalo Carbajal-Ramirez	D2 Certification Fee	125.00
7/3/2019	Scott Lewis	Airfare to CMWD 5/15-5/17	704.00
7/3/2019	Scott Lewis	Hotel 5/15-5/17	179.48
7/3/2019	Scott Lewis	Car Rental 5/15-5/17	277.84
7/3/2019	Scott Lewis	Airfare to CMWD 6/9-6/14	539.99
7/3/2019	Scott Lewis	Hotel 6/9-6/14	547.45
7/3/2019	Jordan Switzer	Lab Analyst Grade 1 Fee	120.00
7/3/2019	Jordan Switzer	Water Treatment Course Fee	163.53
7/10/2019	Brian Brennan	Reimburse Mileage 6/19	156.8
7/10/2019	Scott Lewis	Airfare Change Fee	197.4
7/10/2019	Scott Lewis	Car Rental 6/9-6/14	416.17
7/10/2019	Scott Lewis	Hotel 6/14-6/15	148.97
7/10/2019	Traci Ozuna	Craft Supplies for Jr. Ranger Program	182.20
7/25/2019	Stuart Birdsey	Thermal Paper	271.49
7/25/2019	Luis Mejia	Trucking School Training	295.00
7/25/2019	Gustavo Muro Jr.	Hotel for ESRI Conference	827.46
7/25/2019	Dylan Palmer	Safety Boot Stipend	102.31
7/31/2019	Joe Evans	Portable Radios	134.01
7/31/2019	Chelbi Kelley	Hotel for Audit Water Course	160.27
7/31/2019	Chelbi Kelley	Mileage for Audit Water Course	135.72
7/31/2019	Scott MacDonald	D4 Certification Renewal	105.00
7/31/2019	Greg Romey	Lunch For Safety Trainings	373.29
7/31/2019	Brian Taylor	CEU Reimbursement	125.00
8/7/2019	Lindsay Cao	CEWA Renewal Fee	192.00
8/7/2019	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
8/14/2019	Kevin Champlin	Safety Boot Stipend	170.00
8/14/2019	Ramiro Garcia	Safety Boot Stipend	170.00
8/14/2019	Vincent Godinez	Safety Boot Stipend	170.00
8/14/2019	Gerardo Herrera	Safety Boot Stipend	170.00
8/14/2019	Eric Lara	Safety Boot Stipend	170.00
8/14/2019	Mario Mariscal	Safety Boot Stipend	170.00
8/14/2019	Levi Maxwell	Safety Boot Stipend	170.00
8/14/2019	Luis Mejia	Safety Boot Stipend	170.00
8/14/2019	David Pope	Safety Boot Stipend	170.00
8/14/2019	David Pope	Reimburse Mileage 8/19	230.84
8/14/2019	David Pope	Hotel for Pesticide Exam	200.93
8/14/2019	Edgar Ramos	Safety Boot Stipend	170.00
8/14/2019	Michael Robles	Safety Boot Stipend	170.00
8/14/2019	Luke Soholt	County Possessory Taxes for Dam Tender House	424.23
8/14/2019	Brian Taylor	Safety Boot Stipend	170.00
9/4/2019	Kevin Champlin	Water Treatment Book	140.00
9/4/2019	Greg Romey	AC Pipe Wrap	101.29
9/4/2019	Greg Romey	Vehicle Taxes	201.00
9/4/2019	Greg Romey	Utility Cabinet	144.39
9/4/2019	Greg Romey	Trackers for Keys	171.60
9/11/2019	Michael Robles	Distribution Course Fee	163.53
9/18/2019	Gonzalo Carbajal-Ramirez	Water Treatment Course Fee	162.53
9/18/2019	Scott Lewis	Airfare to CMWD 8/18-8/30	587.99
9/18/2019	Scott Lewis	Hotel 8/18-8/30	1132.88
9/18/2019	Scott Lewis	Car Rental 8/18-8/30	732.89
9/18/2019	Scott Lewis	Airport Parking	195.00
10/3/2019	David Pope	Hotel for DPR Pesticide Test	133.28
10/9/2019	Brian Brennan	Reimburse Mileage 9/19	162.40
10/9/2019	Joel Cox	Advance for Sensus Conference	138.00
10/9/2019	Eric Lara	Advance for Sensus Conference	888.00

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

10/9/2019	Edgar Ramos	Advance for Sensus Conference	888.00
10/16/2019	Greg Romey	Advance for ASSP Training	1565.92
10/16/2019	Greg Romey	Waste Disposal Reimbursement	428.92
11/7/2019	Denise Collin	Reimburse Mileage 9/19	199.41
11/7/2019	Greg Romey	ASSP Membership Fee	230.00
11/7/2019	Brian Taylor	Hotel For AWWA Conference	529.86
11/13/2019	Brian Brennan	Reimburse Mileage 10/19	133.40
11/13/2019	Corban Suggs	Hotel For Sensus Conference	736.83
11/21/2019	Carol Belser	CPRS Job Listing	100.00
11/21/2019	Joel Cox	Hotel For Sensus Conference	814.83
11/27/2019	Greg Romey	Reimburse Mileage 11/19	151.38
11/27/2019	Greg Romey	Hotel For CalOES Training	205.56
12/4/2019	John Simon	Safety Boot Stipend	170.00
12/11/2019	Joe Martinez III	WIT III Training Advance	570.38
12/11/2019	Scott Lewis	Office Chairs + Supplies	183.82
12/11/2019	Scott Lewis	Fisheries Supplies	125.12
12/11/2019	Scott Lewis	Car Rental	1235.36
12/11/2019	Scott Lewis	Airport Parking	255.00
12/11/2019	Scott Lewis	Airfare to CMWD	589.99
12/11/2019	Corban Suggs	Reimburse Maileage 11/19-11/20	118.32
12/11/2019	Michael Shields	O&M Crew Meal @ Robles	131.33
12/18/2019	Brian Brennan	Hotel For ACWA	580.55
12/18/2019	Brian Brennan	Reimburse Mileage 11/19	113.66
12/18/2019	Kevin Nguyen	Windows 10 Licenses	249.76
12/26/2019	Gerardo M Herrera	Luncheon Reimbursement	168.20
12/16/2019	Gerardo M Herrera	Reimbursement of Class Expenses	311.00
12/26/2019	Peter M Kaiser	Reimburse Mileage 01/14/19-11/13/19	176.32
12/26/2019	Vincent Godinez	Reimbursement of Class Expenses	190.00
1/2/2020	Scott MacDonald	T4 Certification Fee	105.00
1/16/2020	Eric Lara	D1 & T1 Certification Fee	200.00
1/21/2020	Diana Impeartrice	Conference Advance	549.70
1/22/2020	Scott Lewis	Hotel 12/4-12/15	793.06
1/22/2020	Scott Lewis	Airfare Change Fee	233.01
1/22/2020	Scott Lewis	Hotel 12/15-12/19	393.40
1/22/2020	Scott Lewis	Rental Car 12/4-12/19	1188.43
1/22/2020	Scott Lewis	Airport Parking	239.00
1/22/2020	Scott Lewis	Fall Tuition	2001.86
1/29/2020	Joel Cox	T4 Certification Fee	105.00
1/29/2020	Joel Cox	T4 Continuing Education Package	125.00
2/12/2020	Anthony Albanex	Safety Boot Stipend	170.00
2/12/2020	Eric Behrendt	Safety Boot Stipend	170.00
2/12/2020	Scott Byron	Safety Boot Stipend	170.00
2/12/2020	Lindsay Cao	Safety Boot Stipend	170.00
2/12/2020	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
2/12/2020	Virgil Clary	Safety Boot Stipend	170.00
2/12/2020	Joel Cox	Safety Boot Stipend	170.00
2/12/2020	Alvin Domingo	Safety Boot Stipend	170.00
2/12/2020	Todd Evans	Safety Boot Stipend	170.00
2/12/2020	Ramiro Garcia	Safety Boot Stipend	170.00
2/12/2020	Vincent Godinez	Safety Boot Stipend	170.00
2/12/2020	Eric Grabowski	Safety Boot Stipend	170.00
2/12/2020	Ken Grinnell	Safety Boot Stipend	170.00
2/12/2020	Willis Hand	Safety Boot Stipend	170.00
2/12/2020	Grerardo M Herrera	Safety Boot Stipend	170.00
2/12/2020	Joe Martinez III	Cal Park Ranger Conference Advance	734.67
2/12/2020	Joe Martinez III	Fuel Reimbursment for Conf.	134.00

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

2/12/2020	Eric Lane	Safety Boot Stipend	170.00
2/12/2020	Eric Lara	Safety Boot Stipend	170.00
2/12/2020	Tim Lawson	Safety Boot Stipend	170.00
2/12/2020	Ivan Lopez	Safety Boot Stipend	170.00
2/12/2020	Scott MacDonald	Safety Boot Stipend	170.00
2/12/2020	Mario Mariscal	Safety Boot Stipend	170.00
2/12/2020	Ian McMahon	Safety Boot Stipend	170.00
2/12/2020	Tracy Medeiros	Safety Boot Stipend	170.00
2/12/2020	Luis Mejia	Safety Boot Stipend	170.00
2/12/2020	Gustavo Muro Jr.	Safety Boot Stipend	170.00
2/12/2020	Curtis Orozco	Safety Boot Stipend	170.00
2/12/2020	David Pope	Safety Boot Stipend	170.00
2/12/2020	Edgar Ramos	Safety Boot Stipend	170.00
2/12/2020	William Reeder	Safety Boot Stipend	170.00
2/12/2020	Michael Robles	Safety Boot Stipend	170.00
2/12/2020	Steven Sharp	Safety Boot Stipend	170.00
2/12/2020	Luke Soholt	Safety Boot Stipend	170.00
2/12/2020	Stephen Sulkowski	Cal Park Ranger Conference Advance	734.67
2/12/2020	Jordan Switzer	Safety Boot Stipend	170.00
2/12/2020	Brian Taylor	Safety Boot Stipend	170.00
2/12/2020	Cameron Tindle	Safety Boot Stipend	170.00
2/26/2020	Scot Byron	Hotel for Cla-val	220.16
2/26/2020	Julie Howard	CPRS Conference Advance	908.00
2/26/2020	Chelbi Kelley	AWWA Conference Advance	611.10
3/18/2020	Scott Lewis	Fisheries Supplies	107.60
3/18/2020	Scott Lewis	Hotel 02/07-02/09	181.72
3/18/2020	Scott Lewis	Air Fair Change	125.00
3/18/2020	Scott Lewis	Car Rental	1318.43
3/18/2020	Scott Lewis	Airport Parking	270.00
3/18/2020	Scott Lewis	Airfare to CMWD	463.40
3/18/2020	Scott Lewis	Airfare to CMWD	475.40
3/18/2020	Scott Lewis	Printer & Toner	665.95
3/18/2020	Scott Lewis	Hotel 01/23-02/07	1126.58
4/29/2020	Scott Lewis	Hotel 03/02-03/11	769.58
4/29/2020	Scott Lewis	Fisheries Supplies	164.74
4/29/2020	Scott Lewis	Hote 03/11-03/13	188.44
4/29/2020	Scott Lewis	Rental Car	853.12
4/29/2020	Scott Lewis	Airport Parking	180.00
4/29/2020	Scott Lewis	Air Fair to CMWD	463.40
4/29/2020	Scott Lewis	Hotel 03/16-03/23	740.40
4/29/2020	Scott Lewis	Hotel 03/23-03-27	247.50
4/29/2020	Scott Lewis	Airport Parking	180.00
5/6/2020	Denise Collin	Ink for Printer	138.31
5/6/2020	David Pope	Rekeing Locks at OWS Wellfield	158.00
5/13/2020	Rebekah Vieira	Tuition Reimbursment	1200.00
5/20/2020	Michael Gibson	Reimburse Mileage 04/20	152.38
5/20/2020	Michael Gibson	Waders	343.47
5/20/2020	Michael Gibson	Waders	306.74
5/20/2020	Ramiro Garcia	Class Reimbursment	217.00
5/27/2020	Luke Soholt	Tuition Reimbursment	478.67

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: AWARD CONTRACT TO MATHESON TRI-GAS, INC. TO PROVIDE AND DELIVER LIQUID OXYGEN TO CASITAS DAM FOR FY20-21 IN THE AMOUNT OF \$210,679.00
DATE: 06/10/2020

RECOMMENDATION:

Award a contract to Matheson Tri-Gas, Inc to provide and deliver liquid oxygen to Casitas Dam for fiscal year 2020-21 in an amount not to exceed \$210,679.00.

BACKGROUND:

Liquid oxygen is used at Casitas Dam to improve water quality. The Lake Hypolimnetic Oxygenation system was installed in 2016 and utilizes between 182,000 and 309,000 gallons of liquid oxygen per year. The current contract with Praxair has a cost of \$0.48 per gallon and expires May 31, 2020. Praxair has indicated their price will then increase to \$1.72 per gallon.

A Notice Inviting Bids to Provide and Deliver Liquid Oxygen to Casitas Dam for FY20-21 was posted to the District's website on April 10, 2020. Two bids were submitted and bids were opened on May 8, 2020. Bid results are shown in Table 1.

**Table 1 – Provide and Deliver Liquid Oxygen to Casitas Dam for Fiscal Year 2020-21
Bid Summary**

Bid Item	Description	Airgas an Air Liquide Company	Matheson Tri-Gas, Inc
1	Provide and deliver between 6:00 a.m. and 8:30 p.m.	\$0.425/gal	\$0.73664/gal
2	Provide and deliver any time, seven days per week	\$0.418/gal	\$0.73664/gal

A contract was awarded to AirGas at the Board meeting of May 27, 2020 in the amount of \$121,550 based on estimated usage of 286,000 gallons. On June 3, 2020, communication (Attachment 1) was received from AirGas indicating they were retracting their bid and revising their pricing. The bid documents allow the District to award to the next lowest responsive bid, which is Matheson. Matheson has indicated they will honor their bid (Attachment 2).

FINANCIAL IMPACT:

The budget for fiscal year 20-21 includes a request of \$165,000. If additional funds are needed during the year, a request will be made.

Attachments: 1 – email from AirGas an Air Liquide Company dated 6/2/2020
2 – email from Matheson Tri-Gas, Inc. dated 6/3/2020



Julia Aranda <jaranda@casitaswater.com>

LOX Bid

4 messages

Julia Aranda <jaranda@casitaswater.com> Thu, Jun 4, 2020 at 9:54 AM
To: "Schwegman, Steven" <sschwegman@mathesongas.com>
Cc: Michael Flood <mflood@casitaswater.com>, Michael Shields <mshields@casitaswater.com>

Hi Steve

Please provide confirmation Matheson will honor their bid of May 7, 2020 for supply of liquid oxygen. Thank you.

--

Julia Aranda, PE
Engineering Manager
Casitas Municipal Water District
1055 Ventura Ave
Oak View CA 93022
805.649.2251 x107
805.667.7322 new cell

Schwegman, Steven <sschwegman@mathesongas.com> Thu, Jun 4, 2020 at 9:57 AM
To: Julia Aranda <jaranda@casitaswater.com>
Cc: Michael Flood <mflood@casitaswater.com>, Michael Shields <mshields@casitaswater.com>

Hi Julia-

Matheson confirms that we can still honor our bid of May 7th, 2020 to supply liquid oxygen.

Steve

Steve Schwegman

Bulk Territory Sales Manager

Matheson, Inc.

Cell Phone: (626) 221-7621

Email: Sschwegman@mathesongas.com



Phone Conversation

7 messages

ROBINSON, Steven <steven.robinson@airgas.com>
To: jaranda@casitaswater.com

Wed, Jun 3, 2020 at 1:03 PM

Hi Julia, It was a pleasure speaking with you earlier as I appreciate you taking the time to discuss the erroneous bid response by Airgas. The error was due to a miscalculation of the total distance from our source to your location which led Airgas to quote pricing less than intended for this type of requirement. I apologize for this error as this is a very unusual occurrence.

Airgas retracts its first bid to provide and deliver liquid oxygen to Casitas Dam. Again, we apologize for the error and any inconvenience that this may have caused.

Airgas kindly requests the opportunity to resubmit the following offer:

Bid Item #1

- 180,000 GAL - Provide and deliver liquid oxygen between 6:00 a.m. and 8:30 p.m. seven days per week for the unit price of \$0.687 / GAL (sixty eight and seven tenth cents).
- Total Bid Amount: One hundred twenty three thousand six hundred sixty dollars.


Bid Item #2

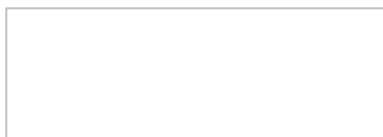
- 180,000 GAL - Provide and deliver liquid oxygen at any time seven days per week for the unit price of \$0.674 / GAL (sixty seven and four tenth cents).
- Total Bid Amount: One hundred twenty one thousand three hundred twenty dollars.

Please let me know if the above revised offer is acceptable to Casitas, and if there is anything Airgas needs to do in order to proceed with supplying your oxygen requirement.
(copy attached)

Thank you,

Steve Robinson
Regional Bulk Business Manager
West Region
9756 Santa Fe Springs Rd
Santa Fe Springs, CA 90670
(562) 906-8739 (office)
(562) 360-5615 (cell)
steven.robinson@airgas.com

 Inline image 1



**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: ON-CALL ENGINEERING, ELECTRICAL ENGINEERING,
ENVIRONMENTAL, AND GEOTECHNICAL SERVICES FOR FY 2020-
21
DATE: 6/10/2020

RECOMMENDATION:

- Approve, and Authorize Board President to sign, Agreements with: Michael K. Nunley & Associates, Inc.; Water Works Engineers, LLC; MNS Engineers, Inc.; and Cannon Corporation, for on-call engineering services for Fiscal Year 2020-21
- Approve, and Authorize Board President to sign, Agreements with: GHD, Inc. and IRJ Engineers, Inc, for on-call electrical engineering services for Fiscal Year 2020-21.
- Approve, and Authorize Board President to sign, an Agreement with Rincon Consultants, Inc to provide on-call environmental support services for Fiscal Year 2020-21
- Approve, and Authorize Board President to sign, Agreements with Oakridge Geoscience, Inc and Yeh and Associates, Inc. to provide on-call geotechnical support services for Fiscal Year 2020-21

BACKGROUND:

The Board authorized annual Agreements with several engineering firms, as well as electrical engineering, environmental, and geotechnical consultants, to support implementation of capital, operations, and maintenance projects throughout the District. All the agreements include provisions to extend the term of each Agreement for additional one-year terms. Based on current projects underway and anticipated projects in FY 20-21, these services are necessary for the District to provide service to its customers.

FUNDING SOURCE:

Funding for individual projects is included as part of the Ojai System Capital budget and Casitas System Capital budget for FY 2020-21.

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Approval of a purchase order assigned to Sam Hill and Sons Inc. for emergency pipeline replacement on the Rincon 2M system at Station 37.**
Date: June 5, 2020

RECOMMENDATION:

The purchase order be approved by the Board of Directors

BACKGROUND:

The Rincon 2M system has suffered numerous leaks over the last four weeks that have caused multiple water service outages for the District's customers on that system (approximately 540 water services).

The most serious of these occurred at Station 37 that involves the transition of a 14" pipeline into and out of a deep canyon.

This particular location was repaired once in June of 2019 and twice just recently during the week of June 1st, 2020.

Casitas staff reports the condition of the pipeline at this location is so poor as to necessitate its immediate replacement.

DISCUSSION:

District staff conducted several emergency water service shutdowns over the last four weeks on the Rincon 2M system that includes two failures of a portion of the mainline at approximately Station 37 of the District's redline plans.

The condition of the steel of the mainline at this location has corroded to the point where continued repairs will not be feasible and a complete replacement of this section of the Rincon 2M system is necessary.

The methodology to replace this portion of the Rincon 2M mainline involves the installation of a similar sized section of HDPE in parallel with the existing mainline and then tying the HDPE line in at upstream and downstream location of the existing main.

The District has employed these techniques on this system in the past including a similar replacement in the Faria Beach portion of this system (at the Padre Juan crossing) in early 2019.

District staff will be meeting on site with the selected contractor on Monday, June 8th to discuss the details of the replacement and obtain a cost estimate.

A cost estimate will be provided prior to the Board Meeting but is expected to exceed \$100,000.

This Rincon 2M system was put into service in 1960.



Repair Work from June 2019 Mainline Break



Finished Repair from June 2019

(Note that June 2020 Main Break Occurred Roughly Six Feet to the Left of this Repair)

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Special Recreation Committee
(this meeting was held telephonically)

DATE: June 4, 2020
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Special Recreation Committee Meeting of May 5, 2020, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Brian Brennan
Director Pete Kaiser
General Manager, Michael Flood
Park Services Manager, Carol Belser
Division Officer, Joe Evans

2. **Public Comments.**

None

3. **Board/Management comments.**

GM Flood informed the Committee that the District was having issues with trespass at the Robles Fish Passage facility.

Director Brennan made comments regarding the closure of State and Ventura County beaches parks and camping facilities.

Director Kaiser made comments regarding ongoing issues related to the COVID-19 Outbreak.

4. **Discussion of Lake Casitas Recreation Area and Casitas Water Adventure operations related to the COVID-19 outbreak.**

PSM Belser made comments regarding opening the LCRA for day use, regional variations allowed by the State, an upcoming camping forum, and closure of the Casitas Water Adventure for the 2020 season.

DO Evans indicated Casitas staff is looking to following Ventura County Sheriff's lead on the nature and use of personal protective equipment for staff.

Director Brennan made comments regarding safety concerns, maintenance in the park, and inflatable pool use.

Director Kaiser made comments regarding park maintenance, OSHA issues, public needs, Federal recreational facility openings, and recent spikes in COVID-19 infections in Ventura County.

A member of the public asked that the Lake be reopened to boaters as soon as possible.

GM Flood indicated that the Casitas Water Adventure would be closed for the 2020 season.

5. **Amendment to the August 28, 2019 Agreement to reschedule the 2020 Ojai Wine Festival Event Sponsored by the Rotary Club of Ojai West Foundation**

PSM Belser reviewed the Committee memo with the Committee.

GM Flood indicated that the wellness event has been withdrawn for this year and may come back for resubmittal in 2021.

The Committee asked that this amendment be forwarded to the Board for consideration.

6. **Review of Incidents and Comments.**

DO Evans presented the LCRA incident statistics including dumping along Santa Ana road and trout transfers.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Executive Committee

(this meeting was held telephonically)

DATE: June 4, 2020
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Special Executive Committee Meeting of May 8, 2020, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Brian Brennan
Director Russ Baggerly
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer

2. **Public Comments.**

None

3. **Board Comments.**

Director Brennan indicated that the City of Ventura had decided to go to a Stage 2 drought water condition and noted that there was a conference call with Supervisor Bennett's water group this afternoon.

4. **General Manager Comments.**

None

5. **Discussion of 'No Surplus Water Ordinance'**

Director Baggerly explained some of the context on the concept of this ordinance including issues contained within the District's draft Comprehensive Water Resources Plan. He also commented that this ordinance wouldn't preclude new connections and would be limited to water supply in Lake Casitas.

Director Brennan made comments regarding drought and climate change issues.

AGM Dyer made comments regarding the District's low development demands, the relationship to State water and possible restrictions on sales of the District's State Water Project supplies.

The Committee asked that this item be brought back to a future Committee Meeting.

6. **Discussion of for changing of Staged Conservation Levels**

Director Baggerly made comments regarding this item including Stage 4 considerations from last year, implications for the District's Water Efficiency Allocation Program (WEAP) and other policy possibilities as well as changes to Ventura County's General Plan.

GM Flood indicated that there is a current policy in the WEAP but maybe the Committee is looking for a more confined policy.

The Committee agreed to hold this item until discussion of changes to the WEAP.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Finance Committee

(this meeting was held telephonically)

DATE: June 4, 2020
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Finance Committee Meeting of May 15, 2020 at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Angelo Spandrio
Director Peter Kaiser
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Executive Administrator, Rebekah Vieira
Chief Financial Officer, Denise Collin

2. **Public Comments.**

None

3. **Board/Management comments.**

Director Spandrio asked about a head count for this meeting and responses to the adjudication surcharge notification.

4. **Discussion of Fiscal Year 2020-2021 Budget.**

GM Flood made comments on various aspects of the budget as currently presented as well as to the unknown nature of how the COVID-19 Outbreak will affect the budget as the year progresses.

Director Kaiser asked questions/made comments regarding meter charges, FEMA assistance, resale, gravity, agricultural, and miscellaneous revenues.

Director Spandrio made comments regarding footnotes in the budget.

CFO Collin made comments regarding the integration of meter charges.

The Committee asked that a budget workshop be conducted for the full Board in early June.

5. **Review of the Financial Statements for March 2020**

CFO Collin reviewed the financial statements with the Committee including revenues, expenses, taxes received in April and year-end projects in the CFD 2013-1.

Director Kaiser asked about overtime pay in the Safety Department

6. **Review of the Consumption Report for March 2020.**

CFO Collin reviewed the report with the Committee.

Director Kaiser noted a marked decline in consumption from this time last year.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Water Resources Committee

(this meeting was conducted telephonically)

DATE: June 4, 2020
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Water Resources Committee Meeting of May 19, 2020, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Russ Baggerly
Director Angelo Spandrio
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Engineering Manager, Julia Aranda
2. **Public Comments.**
A member of the public made comments about Ventura Water.
3. **Board comments.**
None
4. **Manager's Comments.**
GM Flood informed the Committee of the planned shutdown for June 2nd from 9AM to midnight.
5. **Comprehensive Water Resources Plan Status Update**
Director Spandrio reviewed his comments and edit requests for the current version of the draft plan and asked about alterations of the District's Water Efficiency and Allocation Program (WEAP).

Director Baggerly indicated that work on the WEAP would occur soon.

AGM Dyer discussed next steps including that the Appendices to the draft Comprehensive Water Resources Plan (CWRP) were nearly ready and asked if the plan should be released on June 1st for a 45-day comment period.

The Committee asked that the appendices be brought back to the Committee for review prior to the release of the draft CWRP and that the entire draft CWRP be brought back to the Board after the public comment period. They also asked that a Special Water Resources Committee Meeting be conducted in early June.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Public Relations Committee

DATE: June 4, 2020
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Public Relations Committee Meeting of May 21, 2020, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Russ Baggerly
Director Angelo Spandrio
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Public Relations Consultant Fiona Hutton

2. **Public Comments.**

None

3. **Board/Management comments.**

GM Flood gave an update on the current County and State public health orders

Director Baggerly asked about a hold harmless agreement for entry at the LCRA and the ability to contract-out sanitizing duties.

4. **Review Staff Public Relations Schedule Recommendations**

Director Spandrio commented that March of 2021 may be too soon, Lake Casitas supplies could be exhausted prior to projects coming on line, and that options should be explored should the bond measure fail.

PRC Hutton provided verbal comments as to the voter climate, small number of bond measures expected on the November 2020 ballot, the economy, and that another public survey should be conducted within the District's boundaries to test the public's sentiments.

Director Baggerly indicated that there may be difficulty with getting the message out during the summer with people being on vacation. He also indicated that there are many unknowns for the November election.

Directors Spandrio indicated that he would be in favor of a new survey.

GM Flood made comments regarding District budgets and the upcoming November election.

AGM Dyer also provided information about the upcoming newsletter.

Director Baggerly asked that future newsletters be brought for Committee review.



Consumption Report

Water Sales FY 2019-2020 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2019 / 2020	2018 / 2019
													Total	Total
AD Ag-Domestic	333	374	319	381	239	14	52	174	63	98			2,047	2,143
AG Ag	195	256	207	270	150	17	35	120	41	58			1,348	1,509
C Commercial	109	112	86	85	47	25	29	36	24	27			580	652
DI Interdepartmental	28	23	4	4	4	1	4	14	4	7			93	113
F fire	0	0	0	0	0	0	0	0	0	0			0	0
I Industrial	3	4	3	2	1	1	1	1	1	1			19	17
OT Other	24	28	24	29	16	5	5	8	7	5			149	138
R Residential	236	270	217	239	179	99	109	149	112	134			1,744	1,717
RS - P Resale Pumped	32	33	22	21	12	6	7	7	8	14			163	665
RS - G Resale Gravity	97	194	191	237	164	105	112	147	153	35			1,435	1,720
TE Temporary	1	1	1	2	3	0	0	1	0	0			10	10
Total	1,058	1,294	1,074	1,272	815	274	355	655	413	378	0	0	7,588	8,684
CMWD	893	1,110	921	1,092	694	208	267	562	339	300				
OJAI	165	183	153	180	121	66	78	93	74	78				
Total 2018 / 2019	1,686	1,495	1,282	1,302	1,019	418	334	224	247	678	526	695	N/A	9,905

Casitas Municipal Water District				Casitas Municipal Water District			
<i>CFD 2013-1 Improvement Fund - Series B</i>				<i>CFD 2013-1 Bond Fund - Series B</i>			
	Expenses	Interest	Balance		Expenses	Interest	Balance
	Paid	Earned			Paid	Earned	
Bond B - Funds Received Beginning Balance	42,658,223.98		42,658,223.98	Bond B - Funds Received Beginning Balance	466,447.67		466,447.67
Purchase Price of Golden State Water	-34,481,628.00		8,176,595.98	Interest Jun 2017		5.04	466,452.71
Interest Jun 2017		461.18	8,177,057.16	Interest Jul 2017		188.62	466,641.33
Main Extension Contract Pmt	-5,188.39		8,171,868.77	Interest Aug 2017		232.86	466,874.19
Reinbursement from CFD 2013-1 Meter Cost	-999,237.84		7,172,630.93	Interest Sep 2017		344.71	467,218.90
Interest Jul 2017		5,544.85	7,178,175.78	Interest Oct 2017		235.37	467,454.27
Main Extension Contract Pmt	-361,183.16		6,816,992.62	Interest Nov 2017		247.46	467,701.73
Interest Aug 2017		3,677.09	6,820,669.71	Applied Interest Earned for Pmt of Bond B	-468,270.91		-569.18
Interest Sep 2017	465,183.55	3,647.06	7,178,175.78	Interest Dec 2017		314.41	-254.77
Interest Oct 2017		3,437.91	7,181,613.69	Interest Jan 2018		254.77	0.00
Reinbursement from CFD 2013-1 Meter Cost	-1,038,855.67		6,142,758.02	Interest Feb 2018		479.96	479.96
Interest Nov 2017		3,614.48	6,146,372.50	Interest Mar 2018		671.37	1,151.33
Interest Dec 2017		3,663.59	6,150,036.09	Interest Apr 2018		1.05	1,152.38
Interest Jan 2018		3,894.34	6,153,930.43	Interest May 2018		1.20	1,153.58
Interest Feb 2018		4,511.30	6,158,441.73	Interest Jun 2018		1.28	1,154.86
Interest Mar 2018		4,221.55	6,162,663.28	Interest Jul 2018		1.34	1,156.20
Interest Apr 2018		5,400.71	6,168,063.99	Interest Aug 2018		1.48	1,157.68
Interest May 2018		6,037.34	6,174,101.33	Sept Adjusted Market Value		2.82	1,160.50
Interest Jun 2018		6,461.77	6,180,563.10	Interest Sep 2018		91.04	1,248.72
Interest Jul 2018		6,771.59	6,187,334.69	Applied Interest Earned for Pmt of Bond B	-1,154.86		93.86
Interest Aug 2018		7,444.64	6,194,779.33	Interest Oct 2018		134.86	228.72
Interest Sep 2018		7,521.43	6,202,300.76	Interest Nov 2018		0.34	229.06
Interest Oct 2018		7,547.03	6,209,847.79	Interest Dec 2018		0.34	229.40
Interest Nov 2018		8,755.99	6,218,603.78	Interest Jan 2019		0.37	229.77
Interest Dec 2018		8,711.47	6,227,315.25	Interest Feb 2019		862.62	1,092.39
Interest Jan 2019		9,430.38	6,236,745.63	Interest Mar 2019		1,194.96	2,287.35
Interest Feb 2019		10,113.30	6,246,858.93	Interest Apr 2019		3.70	2,291.05
Interest Mar 2019		9,102.54	6,255,961.47	Interest May 2019		3.84	2,294.89
Interest Apr 2019		10,146.85	6,266,108.32	Interest June 2019		3.92	2,298.81
Interest May 2019		9,902.64	6,276,010.96	Interest Jul 2019		3.75	2,302.56
Interest Jun 2019		10,121.54	6,286,132.50	Interest Aug 2019		3.85	2,306.41
Interest July 2019		9,671.41	6,295,803.91	Interest Sep 2019		1,266.47	3,572.88
Reinbursement from CFD 2013-1 Projects 2018 / 2019	-1,486,814.43		4,808,989.48	Interest Oct 2019		106.51	3,679.39
Interest Aug 2019		9,946.50	4,818,935.98	Oct Adjusted Market Value	-2,302.56		1,376.83
Interest Sep 2019		7,208.30	4,826,144.28	Interest Nov 2019		1.73	1,378.56
Interest Oct 2019		6,274.03	4,832,418.31	Interest Dec 2019		1.45	1,380.01
Interest Nov 2019		5,641.20	4,838,059.51	Interest Jan 2020		1.43	1,381.44
Interest Dec 2019		4,709.92	4,842,769.43	Interest Feb 2020			
Interest Jan 2020		4,656.63	4,847,426.06				
Interest Feb 2020		4,539.94	4,851,966.00				
Interest Mar 2020		4,248.11	4,856,214.11				
Interest Apr 2020		2,235.18	4,858,449.29				
Less: Pending Projects for Reimbursement			-4,089,885.07				
Total funds remaining for improvement Series B:			768,564.22				
Total funds remaining for improvement Series C:			13,629,728.17				
Total funds remaining for improvement - Series B & C			14,398,292.39				

Casitas Municipal Water District CFD 2013-1 Improvement Fund - Series C				Casitas Municipal Water District CFD 2013-1 Bond Fund - Series C			
	Expenses	Interest	Balance		Expenses	Interest	Balance
	Paid	Earned			Paid	Earned	
Bond C - Funds Received Beginning Balance	13,570,000.00		13,570,000.00	Bond C - Funds Received Beginning Balance	159,951.10	-159,951.10	69.66
Interest Earned - December 2019		12,284.84	13,582,284.84	Interest February 2020			161.68
Interest Earned - January 2020		14,089.88	13,596,374.72				231.34
Interest Earned - February 2020		13,736.69	13,610,111.41				
Interest Earned - March 2020		12,853.69	13,622,965.10				
Interest Earned - April 2020		6,763.07	13,629,728.17				
Total funds remaining for improvement:	465,183.55		<u>13,629,728.17</u>				

-4089885.07

-4089885.07

13629728.17

9539843.1

Casitas Municipal Water District
CFD 2013 - 1 Projects to be reimbursed to CMWD To Date

Project No: Project Name:	Costs pending Reimk
400 Ojai System Masterplan	375,336.49
420 Sunset Place Pipeline Replacement	740,511.24
421 Cuyama, Palomar and El Paseo Roads Pipeline Replacement	107,030.15
422 South San Antonio Street and Crestview Drive Pipeline	2,874.26
423 West and East Ojai Avenue Pipeline Replacement	104,647.02
424 Running Ridge Zone Hydraulic Improvement	360,312.97
425 Well Rehabilitation Replacement	465,183.55
426 Valve & Appurtenance Replacement	1,108,704.46
427 Fairview Pipeline Replacement	0.00
428 Mutual Wellfield Pipeline	52,907.31
429 Grand Ave Pipeline	24,231.79
430 Signal Booster Zone Hydraulic Improvements	239,366.98
431 Emily Street Pipeline Replacement	181,557.89
432 Casitas-Ojai System Interties	89,000.00
522 Ojai Arc Flash Study	119,839.00
611 Mutual Replacement Well	118,381.96
	<hr/>
Project(s) Cost To Date:	<u><u>4,089,885.07</u></u>



Casitas Municipal Water District
State Water Project - Interconnect Project Costs

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	97,676.15	154,580.36	252,256.51
527	State Water Interconnect - Carpinteria to Casitas	248,259.10	700,073.29	948,332.39
606	State Water Interconnect - Ventura to Casitas	239,975.00	0.00	239,975.00
Project(s) Cost To Date:				<u>1,440,563.90</u>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
06/01/20**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$547,735	\$520,185	2.875%	5/9/2016	3.57%	549
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$922,115	2.875%	8/2/2016	6.33%	1453
*TB	Federal Home Loan Bank	3130A3DL5	9/8/2023	\$1,587,180	\$1,599,525	2.375%	10/13/2016	10.97%	1177
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$773,773	\$795,595	2.875%	2/19/2016	5.46%	1812
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$1,099,220	2.700%	5/10/2017	7.54%	1839
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$805,272	3.300%	5/25/2016	5.52%	1410
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$577,300	2.925%	11/20/2017	3.96%	2851
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$906,763	5.400%	5/9/2016	6.22%	2112
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$456,073	3.375%	7/14/2016	3.13%	1177
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$541,464	2.710%	11/20/2017	3.71%	3131
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$743,109	\$591,147	5.625%	9/8/2014	4.06%	370
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,717,425	2.125%	7/6/2010	18.64%	2123
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,526,925	2.625%	5/25/2016	10.47%	1535
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$683,584	\$687,346	2.375%	5/1/2016	4.71%	582
*TB	US Treasury Note	912828WE6	11/15/2023	\$770,037	\$831,792	2.750%	12/13/2013	5.71%	1244
Total in Gov't Sec. (11-00-1055-00&1065)				\$14,312,132	\$14,578,147			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$473	\$473	2.03%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,986	\$2,986	2.13%	Estimated	0.02%	
TOTAL FUNDS INVESTED				\$14,315,591	\$14,581,606			100.00%	
Total Funds Invested last report				\$14,315,581	\$14,578,307				
Total Funds Invested 1 Yr. Ago				\$21,147,729	\$20,510,973				
****	CASH IN BANK (11-00-1000-00) EST.			\$1,814,658	\$1,814,658				
	CASH IN Custody Money Market			\$7	\$7	0.30%			
TOTAL CASH & INVESTMENTS				\$16,130,256	\$16,396,271				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$22,584,508	\$21,957,751				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.