

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
February 10, 2016
3:00 P.M.
1055 Ventura Avenue
Oak View, CA 93022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes of January 27, 2016 Board Meeting.
 - b. Recommend approval of a purchase order to Roy Allan Slurry Seal, Inc. in the amount of \$30,625.00 for Lake Casitas Recreation Area Roads Maintenance, Specification 15-384.

RECOMMENDED ACTION: Adopt Consent Agenda

6. Bills
7. Recommend approval of a purchase order to Water Works Engineers in the amount of \$92,161.00 for Engineering Services for the High Pressure Portion of Rincon Main Condition Assessment and Conceptual Design.

RECOMMENDED ACTION: Motion approving recommendation

8. Recommend consideration of the request of Bruce W. Hull & Associates, Inc. for a change order in the amount of \$25,000 for the Appraisal Report for the potential Golden State Water Company acquisition.

RECOMMENDED ACTION: Motion approving recommendation

9. Recommend authorizing the General Manager to sign the questionnaire letter to the Los Angeles 2024 Olympic Exploratory Committee.

RECOMMENDED ACTION: Motion approving recommendation

10. Information Items:

- a. Recreation Committee Minutes.
- b. Water Resources Committee Minutes.
- c. Recreation Area Report for November 2015
- d. Recreation Area Report for December 2015
- e. Water Consumption Report.
- f. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- g. Investment Report.

11. Closed Session

- a. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: two)
- b. (Govt. Code Sec. 54957.6)
Conference with Labor Negotiators:
Agency Designated Representatives: Rebekah Vieira
Employee Organization: Supervisory & Professional, General Unit and Recreation Unit.

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

Minutes of the Casitas Municipal Water District
Board Meeting Held
January 27, 2016

A meeting of the Board of Directors was held January 27, 2016 at the District office in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Word, Hicks and Bergen were present. Director Kaiser was absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were two staff members and two members of the public in attendance. Vice President Baggerly led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum explained he is working with an attorney for the LA 2024 documentation that is to be submitted and there are some issues regarding guarantees which we could not guarantee such as having a full lake. We are working through this and hope to bring a letter to the board on February 10th for consideration to move forward.

Mr. Wickstrum then discussed the Stakeholder meeting for the Upper Ventura River GSA to hear input. The presentation is at the Oak View Community Center from 6:00 – 8:30. Directors Bergen and Baggerly may attend.

3. Board of Director comments.

Director Bergen questioned the status of a consultant review of policies for the Park Services Officers. Mr. Wickstrum stated there is a meeting scheduled for next week and we hope to bring something forward to an upcoming board meeting. Mr. Mathews added we had a good conversation yesterday.

4. Board of Director Verbal Reports on Meetings Attended.

None

5. Consent Agenda ADOPTED

- a. Minutes of January 9, 2016 Board Workshop.
- b. Minutes of the January 13, 2016 Board Meeting.

The Consent Agenda was offered by Director Hicks, seconded by Director Word and approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

6. Bills

APPROVED

Director Hicks questioned the purchase of hardy plank and Mr. Wickstrum explained that this was for renovation of the restrooms at Lake Casitas.

On the motion of Director Hicks, seconded by Director Bergen, the bills were approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

7. Recommend acceptance of the fiscal year 2014-2015 Comprehensive Annual Financial Report. APPROVED

Paul Kaymark presented the 2014-2015 Comprehensive Annual Financial Report discussing the new GASBY requirements regarding pension liabilities and a new accounting provision for estimating the value of the inventory in the lake. Mr. Kaymark stated this is an unmodified and clean opinion; there are no internal control or deficiency issues. He also informed the board that we are one of only a few agencies who can accept the cost from CalPERS and it not be turned into a deficit because this board was steady with their pension plan at 2% and 60 and did not modify it. Our package and plan is a manageable liability.

On the motion of Director Word, seconded by Director Hicks and passed, the 2014-2015 Comprehensive Annual Financial Report was approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

8. Recommend approval of the proposal to set reserves for 2015/2016. APPROVED

On the motion of Director Bergen, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

9. Resolution awarding a contract to complete the Lake Casitas Water Adventure Playground Repairs, Specification 15-385 to Draper Construction of Somis, California in the amount of \$45,250. ADOPTED

The resolution was offered by Director Hicks, seconded by Director Bergen and adopted by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Kaiser

Resolution is numbered 16-

10. Recommend acceptance of the proposal and entering into an agreement with Mainstreet Architects + Planners, Inc. in an amount not to exceed \$56,590 for design services for the District Office remodel. APPROVED

On the motion of Director Hicks, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Kaiser

11. Recommend approval of a purchase order to ERS Industrial Services, Inc. in the amount of \$35,153.34 for the removal, cleaning and reinstallation of media in pressure filter #4. APPROVED

On the motion of Director Hicks, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Kaiser

12. Recommend approval of the proposed committee assignments and approvals of authorized meetings for board attendance. APPROVED

On the motion of Director Word, seconded by Director Hicks the above recommendation was approved by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Kaiser

13. Information Items:
a. Finance Committee Minutes
b. Investment Report.

The Clerk of the Board reported a correction on the attendees for the Finance Committee minutes. The correct attendees were Directors Kaiser and Bergen.

On the motion of Director Hicks, seconded by Director Word, the information items as modified were approved by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Kaiser

14. Adjournment

Director Baggerly adjourned the meeting at 3:37 p.m.

James W. Word, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVEN WICKSTRUM, GENERAL MANAGER
FROM: ANDY BENITEZ, ENGINEERING TECHNICIAN
SUBJECT: AWARD PURCHASE ORDER FOR LCRA ROADS MAINTENANCE, TYPE II SLURRY SEAL OF THE MAIN ENTRANCE AREA BETWEEN CAMPGROUND B TO THE EAST AND ROBLES CANAL BRIDGE ABUTMENT ADJACENT TO CAMPGROUND C TO THE WEST - **SPECIFICATION 15-384.**
DATE: 2/1/2016

RECOMMENDATION:

It is recommended that the Board of Directors award a purchase order contract to the lowest responsive and responsible bidder for the LCRA Main Entrance area Slurry Seal, Specification 15-384 to **Roy Allan Slurry Seal, Inc.** in the amount of **\$ 30,625.00.**

It is further recommended that the President of the board execute the agreement for said work and the Board authorize staff to proceed with the administration of the project.

BACKGROUND AND DISCUSSION:

This project will repair the portions of the main road surfaces from Camp B to the Canal Bridge. These areas will receive a Type II Slurry Seal, in the same fashion to the one previously applied to the entry-gate area.

The project was advertised on December 29, 2015 at the District's Website and F.W.Dodge. Nine (9) firms were sent invitations to participate electronically. Four firms submitted bids.

<u>Firm</u>	<u>Bid Amount</u>	<u>Lowest Apparent Bidder</u>
a) Quality Paving, <i>Ventura</i>	Not submitted	-----
b) J & H Engineering, Inc., <i>Camarillo</i>	Not submitted	-----
c) BC Rincon Construction, <i>Fillmore</i>	Not submitted	-----
d) Mission Paving & Sealing, <i>Irwindale</i>	\$ 68,125.00	-----
e) Pavement Coatings Co., <i>Mira Loma</i>	Not submitted	-----
f) Roy Allan Slurry Seal, Inc., <i>Santa Fe Springs</i>	\$ 30,625.00	<u>\$ 30,625.00</u>
g) American Asphalt South, Inc., <i>Fontana</i>	\$ 46,875.00	-----
h) Western Oil Spreading Services Inc., <i>Santa Paula</i>	Not submitted	-----
i) Wheeler Paving Inc., <i>Riverside</i>	\$ 41,250.00	-----

Roy Allan Slurry Seal Inc. has a Contractor's license in good standing and has performed past slurry and crack sealing at the Marion R. Walker Treatment Plant and as Sub-Contractor at LCRA. The Engineer's estimate was \$ 45,000.00.

BUDGET

Funding for this project is included in the FY 2015-16 Capital Budget. At this time, written confirmation for the Grant funding from USBR has not been received. Should USBR written confirmation be received, Casitas will consider a Change Order for additional slurry seal work.

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 1/20/16-2/3/16
Presented to the Board of Directors For Approval February 10, 2016

Check	Payee			Description	Amount
000620	Payables Fund Account	#	9759651478	Accounts Payable Batch 012616	\$28,487.49
000621	Payables Fund Account	#	9759651478	Accounts Payable Batch 020316	\$1,197,443.41
					\$1,225,930.90
000622	Payroll Fund Account	#	9469730919	Estimated Payroll 2/18/16	\$140,000.00
					\$140,000.00
				Total	\$1,365,930.90

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000620-000622 have been duly audited is hereby certified as correct.

Denise Collin *2/3/16*
Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000620 A/P Checks: 022771-022781
A/P Draft to P.E.R.S.
A/P Draft to State of CA
A/P Draft to I.R.S.
Voids:

000621 A/P Checks: 022782-022878
A/P Draft to P.E.R.S. 020363
A/P Draft to State of CA 020362
A/P Draft to I.R.S. 020361
Voids: 022831-022834

The above numbered checks,
have been duly audited are hereby
certified as correct.


Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 1/30/16
Pay Date of 2/4/16
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 2/1/16
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

2/03/2016 9:23 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 1/20/2016 THRU 2/03/2016

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK					
	C-CHECK	V	2/03/2016			022831		
	C-CHECK	V	2/03/2016			022832		
	C-CHECK	V	2/03/2016			022833		
	C-CHECK	V	2/03/2016			022834		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:				
4 VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			4	0.00	0.00	0.00
BANK:		TOTALS:	4	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 201601291063	Federal Withholding	D	2/03/2016	305.86		020361		
I-T1 201601291064	Federal Withholding	D	2/03/2016	5,542.93		020361		
I-T1 201602011066	Federal Withholding	D	2/03/2016	26,390.82		020361		
I-T3 201601291063	FICA Withholding	D	2/03/2016	343.74		020361		
I-T3 201601291064	FICA Withholding	D	2/03/2016	2,312.90		020361		
I-T3 201602011066	FICA Withholding	D	2/03/2016	25,015.76		020361		
I-T4 201601291063	Medicare Withholding	D	2/03/2016	80.40		020361		
I-T4 201601291064	Medicare Withholding	D	2/03/2016	540.92		020361		
I-T4 201602011066	Medicare Withholding	D	2/03/2016	5,850.44		020361		66,383.77
00049	STATE OF CALIFORNIA							
I-T2 201601291063	State Withholding	D	2/03/2016	100.53		020362		
I-T2 201601291064	State Withholding	D	2/03/2016	1,938.17		020362		
I-T2 201602011066	State Withholding	D	2/03/2016	8,838.13		020362		10,876.83
00187	CALPERS							
I-PBB201602011066	PERS BUY BACK	D	2/03/2016	66.87		020363		
I-PBP201602011066	PERS BUY BACK	D	2/03/2016	161.96		020363		
I-PEB201602011066	PEBRA EMPLOYEES PORTION	D	2/03/2016	1,632.03		020363		
I-PER201601291063	PERS EMPLOYEE PORTION	D	2/03/2016	189.78		020363		
I-PER201601291064	PERS EMPLOYEE PORTION	D	2/03/2016	1.41		020363		
I-PER201602011066	PERS EMPLOYEE PORTION	D	2/03/2016	9,714.71		020363		
I-PRB201602011066	PEBRA EMPLOYER PORTION	D	2/03/2016	1,628.62		020363		
I-PRR201601291063	PERS EMPLOYER PORTION	D	2/03/2016	198.56		020363		
I-PRR201601291064	PERS EMPLOYER PORTION	D	2/03/2016	5.81		020363		
I-PRR201602011066	PERS EMPLOYER PORTION	D	2/03/2016	10,111.38		020363		23,711.13
00188	PETTY CASH							
I-012016	Replenish Petty Cash	R	1/20/2016	449.80		022771		449.80
01703	ARNOLD LAROCHELLE MATTHEWS							
I-46012	Matter #5088016 11/15	R	1/26/2016	888.00		022772		
I-46013	Matter #5088015 11/15	R	1/26/2016	8,352.99		022772		
I-46015	Matter #5088012 11/15	R	1/26/2016	144.00		022772		
I-46237	Matter #5088016 12/15	R	1/26/2016	867.28		022772		
I-46238	Matter #5088015 12/15	R	1/26/2016	3,243.12		022772		
I-46239	Matter #5088001 12/15	R	1/26/2016	1,418.95		022772		14,914.34
00021	AWA OF VENTURA COUNTY							
I-011316	CCWUC Seminar 1/27/16	R	1/26/2016	325.00		022773		325.00
02819	California Association for Rec							
I-010616	1 Year Membership	R	1/26/2016	300.00		022774		300.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02219	Evans Excavating							
I-011116	Boat Launch Ramp Repair	R	1/26/2016	999.00		022775		999.00
00941	PARK RANGERS ASSOCIATION							
I-012516	3 Year Membership	R	1/26/2016	110.00		022776		110.00
02475	Rutan & Tucker, LLP							
I-737463	Acct#029518-0001 12/15	R	1/26/2016	6,938.00		022777		6,938.00
00215	SOUTHERN CALIFORNIA EDISON							
I-012516	Acct#2157697889	R	1/26/2016	652.00		022778		
I-012516a	Acct#2266156405	R	1/26/2016	114.14		022778		
I-012516b	Acct#2312811532	R	1/26/2016	80.21		022778		846.35
02643	Take Care by WageWorks							
I-012116	Reimburse Medical	R	1/26/2016	2,700.00		022779		2,700.00
01122	Suzi Taylor							
I-012516	Reimburse Expenses Jan 16	R	1/26/2016	510.00		022780		510.00
10048	WORLD WATERPARK ASSOCIATION							
I-012516	1 Year Membership	R	1/26/2016	395.00		022781		395.00
02587	A&M LAWNMOWER SHOP							
I-41758	Generator for LCRA Office	R	2/03/2016	3,869.96		022782		
I-41788	Safety Deflectors, Weed Wackers	R	2/03/2016	82.53		022782		3,952.49
00004	ACWA/JPIA							
I-0389458	Feb 16 Health Insurance	R	2/03/2016	114,558.16		022783		114,558.16
01707	AIRGAS SPECIALTY PRODUCTS							
I-131422651	Ammonium Hydroxide, TP	R	2/03/2016	3,212.20		022784		3,212.20
00010	AIRGAS USA LLC							
I-9047303309	Welding Supplies LCRA	R	2/03/2016	136.83		022785		136.83
00011	ALERT COMMUNICATIONS							
I-160100847101	Call Center 2/16	R	2/03/2016	248.85		022786		248.85
00029	AMERICAN TOWER CORP							
I-2101399	Tower Rent, Red Mtn, Rincon Pk	R	2/03/2016	1,767.17		022787		1,767.17
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7007032849	Ball Bearings for Oak View PP	R	2/03/2016	163.49		022788		163.49

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00014	AQUA-FLO SUPPLY							
I-880590	PVC Parts for Water	R	2/03/2016	22.75		022789		22.75
01666	AT & T							
I-000007533192	T-1 Line, 9391051740	R	2/03/2016	339.20		022790		
I-000007533202	T-1 Lines 9391051750	R	2/03/2016	1,066.25		022790		
I-000007543538	Local, Regional, Long Distance	R	2/03/2016	1,130.67		022790		
I-000007579906	T-1 Lines, 9391035541	R	2/03/2016	867.94		022790		3,404.06
00018	AT & T MOBILITY							
I-829434088X01142016	PT Wildlife Biol Monthly Cell	R	2/03/2016	12.25		022791		12.25
00020	AVENUE HARDWARE, INC							
I-62933	Wrench, Trash Bags for TP	R	2/03/2016	58.44		022792		58.44
00021	AWA OF VENTURA COUNTY							
I-068656	Waterwise Breakfast 1/21/16	R	2/03/2016	100.00		022793		100.00
00030	B&R TOOL AND SUPPLY CO							
I-1900877162	Drill Bits, Screw Extractor PL	R	2/03/2016	51.72		022794		
I-1900877508	Terry Cloth Rags for Stock	R	2/03/2016	416.48		022794		
I-1900877939	Tools for Pipelines	R	2/03/2016	48.92		022794		517.12
01607	BIF							
C-10706a	Accrue Use Tax	R	2/03/2016	352.50CR		022795		
D-10706a	Accrue Use Tax	R	2/03/2016	352.50		022795		
I-10706	Transmitter for Telemetry	R	2/03/2016	4,700.00		022795		4,700.00
00032	BIOVIR LABORATORIES, INC							
I-BVL151989	Giardia/Crypto 12/1/15	R	2/03/2016	356.89		022796		356.89
02796	Bruce W. Hull & Associates, In							
I-January 2016	GSWC Appraisal Report	R	2/03/2016	4,150.00		022797		4,150.00
01611	BURLINGTON SAFETY LABORATORY,							
I-42888	Safety Gloves for TP	R	2/03/2016	148.88		022798		148.88
00055	CASITAS BOAT RENTALS							
I-Dec 15 Gas	Gas for Boats at LCRA	R	2/03/2016	923.19		022799		923.19
00511	Centers for Family Health							
I-120315	DOS 12/3/15 Claim#15-22157	R	2/03/2016	136.97		022800		136.97

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00511	Centers for Family Health I-120715 DOS 12/7/15 Claim#15-22157	R	2/03/2016	88.02		022801		88.02
01843	COASTAL COPY I-651319 Copier Usage, Warehouse	R	2/03/2016	12.57		022802		12.57
00059	COASTAL PIPCO I-S1895523001 Sealant, Elec Tape for TP	R	2/03/2016	149.42		022803		149.42
01055	Neil Cole I-Dec 15 Reimburse Expenses 12/15 I-Jan 16 Reimburse Mileage 1/16	R R	2/03/2016 2/03/2016	65.66 100.44		022804 022804		166.10
00061	COMPUWAVE I-SB02082284 Battery Backups for Telemetry	R	2/03/2016	994.38		022805		994.38
01588	CONSULTING WEST ENGINEERS I-CMWD1601 Ave 2 PP Engineering Services I-CMWD1602 TP Elec Upgrades Engin Svcs I-CMWD1603 Ave 1 PP Engineering Services	R R R	2/03/2016 2/03/2016 2/03/2016	2,030.00 10,240.00 7,800.00		022806 022806 022806		20,070.00
00331	COORDINATED WIRE ROPE I-79767 Lifting Slings for Pipelines	R	2/03/2016	301.71		022807		301.71
01483	CORVEL CORPORATION I-697921351 Bill Review I-697942731 Bill Review I-698335341 Bill Review	R R R	2/03/2016 2/03/2016 2/03/2016	17.57 11.09 9.50		022808 022808 022808		38.16
00064	CROWDER BACKFLOW SERVICES, INC I-24098 Device Testing for TP I-24098a Retest Device at LCRA	R R	2/03/2016 2/03/2016	180.00 36.00		022809 022809		216.00
00079	DANIELS TIRE SERVICE I-250074347 Flat Repair, #114 Skiploader	R	2/03/2016	332.24		022810		332.24
01856	DATA FLOW C-21216a Accrue Use Tax D-21216a Accrue Use Tax I-21216 2,000 AP Checks Printed	R R R	2/03/2016 2/03/2016 2/03/2016	13.10CR 13.10 191.43		022811 022811 022811		191.43
00081	DELTA LIQUID ENERGY I-217174 Propane for LCRA Maint I-217176 Propane for Office, LCRA	R R	2/03/2016 2/03/2016	245.10 135.62		022812 022812		380.72

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00086	E.J. Harrison & Sons Inc							
I-5792	Acct#1C00053370	R	2/03/2016	114.66		022813		
I-5816	Acct#1C00054230	R	2/03/2016	621.10		022813		
I-5817	Acct#1C00054240	R	2/03/2016	139.71		022813		875.47
02745	Epic Motorsports							
I-174011	Windshield for Polaris, LCRA	R	2/03/2016	534.60		022814		534.60
00095	FAMCON PIPE & SUPPLY							
I-176579	Coupler, Clamp for Line Break	R	2/03/2016	1,085.75		022815		
I-176729	Meter Parts for Stock	R	2/03/2016	2,528.40		022815		3,614.15
00013	FERGUSON ENTERPRISES INC							
I-0540326	Copper Tubing for WH Stock	R	2/03/2016	768.84		022816		768.84
02809	Fishbio							
I-2261	Vaki RiverWatcher Upgrade	R	2/03/2016	18,427.65		022817		18,427.65
00969	FLW, INC.							
I-1119708	Temperature Switch,Telemetry	R	2/03/2016	513.65		022818		513.65
00104	FRED'S TIRE MAN							
I-88554	Flat Repair #51, Pipeline	R	2/03/2016	20.00		022819		20.00
00216	THE GAS COMPANY							
I-012916	Acct#18231433006	R	2/03/2016	302.57		022820		
I-012916a	Acct#00801443003	R	2/03/2016	654.65		022820		957.22
00115	GRAINGER, INC							
I-9001760199	Repair Kit for WP Shower	R	2/03/2016	147.80		022821		
I-9003946762	Air Filters for LCRA Ofc A/C	R	2/03/2016	48.37		022821		
I-9005789137	Arc Flash Protection E & M	R	2/03/2016	94.43		022821		
I-9009024184	Spray Paint for Dist Maint	R	2/03/2016	10.38		022821		300.98
00746	GREEN THUMB INTERNATIONAL							
I-487941	Plants for Dist Garden	R	2/03/2016	133.32		022822		133.32
02217	Greg Rents							
I-32115	Slurry Mix for Pipelines	R	2/03/2016	79.54		022823		79.54
00121	HACH COMPANY							
I-9742315	Reagents for Treatment Plant	R	2/03/2016	1,018.77		022824		1,018.77

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 1/20/2016 THRU 2/03/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00125	I-297064255							
	IDEXX DISTRIBUTION CORP Quanti-Trays for Lab	R	2/03/2016	227.59		022825		227.59
00131	I-679766							
	JCI JONES CHEMICALS, INC Chlorine for TP, CM#679772	R	2/03/2016	1,770.00		022826		1,770.00
00360	I-264149							
	LESLIE'S POOL SUPPLIES, INC UV Disinfection Units for WP	R	2/03/2016	16,608.75		022827		16,608.75
00141	I-1049393000							
	LEWIS & LEWIS ENTERPRISES Survey Equip Serviced, Engin	R	2/03/2016	577.29		022828		577.29
00328	I-1151601							
	LIGHTNING RIDGE LCRA Clothing for Hosts	R	2/03/2016	778.82		022829		778.82
00151								
	MEINERS OAKS ACE HARDWARE							
	C-690776 Credit on Inv#690775	R	2/03/2016	13.19CR		022830		
	C-701135 Credit on Inv#701133	R	2/03/2016	59.38CR		022830		
	C-702194 Netting Returned Inv#701175	R	2/03/2016	35.17CR		022830		
	I-694875 Thermometer for Hydrology	R	2/03/2016	7.30		022830		
	I-699653 Plumbing for Camp E RR	R	2/03/2016	121.42		022830		
	I-700057 Parts for Camp E RR	R	2/03/2016	71.54		022830		
	I-700157 Cleaning Supplies for LCRA	R	2/03/2016	32.52		022830		
	I-700529 Camp E Upgrade Items	R	2/03/2016	245.39		022830		
	I-700658 Tools for LCRA Maint	R	2/03/2016	34.87		022830		
	I-700792 Electrical for Camp E RR	R	2/03/2016	90.74		022830		
	I-700874 Camp E Door Lock & Tools	R	2/03/2016	101.05		022830		
	I-701047 Hardware for Camp E RR	R	2/03/2016	354.86		022830		
	I-701133 Trash Can, Screws, Dist Maint	R	2/03/2016	59.38		022830		
	I-701134 Supplies for Dist Maint	R	2/03/2016	5.63		022830		
	I-701152 Paint Supplies for Signs, LCRA	R	2/03/2016	84.77		022830		
	I-701175 Garden Netting, Sand Belts WP	R	2/03/2016	50.80		022830		
	I-701177 Filter for Front Gate HVAC	R	2/03/2016	53.64		022830		
	I-701227 Batteries for Pump Plants	R	2/03/2016	2.26		022830		
	I-701253 Shovels, Gloves for O&M CS	R	2/03/2016	37.22		022830		
	I-701407 Tools, Supplies for WP	R	2/03/2016	47.11		022830		
	I-701644 Lumber for Tool Trailer, DM	R	2/03/2016	130.51		022830		
	I-701658 Hardware for LCRA Maint	R	2/03/2016	75.84		022830		
	I-701700 Sand Paper, Screws for DM	R	2/03/2016	39.94		022830		
	I-701707 Spray Paint, Gloves for Maint	R	2/03/2016	18.73		022830		
	I-701852 Camp I Fish Sink Repairs	R	2/03/2016	214.36		022830		
	I-701940 Sanding Disks, Tape for DM	R	2/03/2016	42.29		022830		
	I-702062 Waterpark Maintenance Parts	R	2/03/2016	96.22		022830		
	I-702139 Waterpark Maintenance Parts	R	2/03/2016	142.93		022830		
	I-702148 Blow Gun Kit for LCRA Maint	R	2/03/2016	19.55		022830		
	I-702159 Batteries for LCRA	R	2/03/2016	29.33		022830		
	I-702167 Smoke Gasses, Spray Paint, DM	R	2/03/2016	27.34		022830		
	I-702379 Wheels, Paint Supplies WP	R	2/03/2016	36.31		022830		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-702532	Drop Cloth for Pump Plants	R	2/03/2016	21.51		022830		
I-702565	Rebar, Razor Blades for DM	R	2/03/2016	37.27		022830		
I-702708	Paint Supplies for LCRA Maint	R	2/03/2016	35.65		022830		
I-702740	Pipe Straps, Paint Cans, DM	R	2/03/2016	22.90		022830		
I-702741	Trash Bags, Markers for PL	R	2/03/2016	32.17		022830		
I-702816	Paint Supplies for Maint	R	2/03/2016	12.69		022830		
I-702818	Paint for LCRA Maint	R	2/03/2016	30.14		022830		
I-702999	Faucet Supply Line for Maint	R	2/03/2016	14.86		022830		
I-703098	Downspout for Camp E RR	R	2/03/2016	6.43		022830		
I-703240	Sealer, Staples for LCRA Maint	R	2/03/2016	35.16		022830		
I-703241	Adj Drippers, Sandpaper, WP	R	2/03/2016	23.98		022830		
I-703262	Sealant for Fisheries	R	2/03/2016	13.95		022830		
I-703453	Plumbing Supplies for Maint	R	2/03/2016	17.02		022830		
I-703473	Cleaning Supplies for LCRA Ofc	R	2/03/2016	38.90		022830		2,508.74
02797	Milner-Villa Consulting							
I-2015CMWD16002	Consulting, UWMP Development	R	2/03/2016	6,535.00		022835		6,535.00
00163	OFFICE DEPOT							
I-819353750001	Office Supplies	R	2/03/2016	222.77		022836		
I-819353885001	Office Supplies	R	2/03/2016	236.49		022836		
I-819600573001	Office Supplies	R	2/03/2016	96.26		022836		
I-819600955001	Office Supplies	R	2/03/2016	26.00		022836		581.52
00625	OfficeTeam							
I-44502309	Temp for Admin	R	2/03/2016	331.84		022837		331.84
01570	Ojai Auto Supply LLC							
I-361838	Battery for EZ Cart 6	R	2/03/2016	56.48		022838		
I-361893	Battery, Connector Eq#37	R	2/03/2016	148.33		022838		
I-361933	Cable for EZ 6, Tool for Maint	R	2/03/2016	33.72		022838		
I-362200	Knob for Eq#11	R	2/03/2016	9.66		022838		
I-362443	Valve Extensions for #53 Tires	R	2/03/2016	20.40		022838		
I-362667	Fiberglass Repair, Chipper #234	R	2/03/2016	25.67		022838		
I-363163	Wiper Blades for #43	R	2/03/2016	15.89		022838		
I-363486	Bulb for #42	R	2/03/2016	3.42		022838		
I-363899	Oil for Pump Plants	R	2/03/2016	19.33		022838		332.90
00607	OJAI ELECTRIC							
I-072553	Install Gas Pump Switch, LCRA	R	2/03/2016	850.00		022839		
I-072554	Material for Gas Pump Switch	R	2/03/2016	489.00		022839		1,339.00
00165	OJAI LUMBER CO, INC							
I-1601756200	Wood for Santa Ana Ramp	R	2/03/2016	449.17		022840		
I-1601756539	Wood for LCRA Woodshop	R	2/03/2016	150.00		022840		
I-1601756597	Poles, Concrete for WP Barrier	R	2/03/2016	192.50		022840		
I-1601757732	Bender Board for LCRA Maint	R	2/03/2016	19.53		022840		
I-1601758143	Lumber for Diversion Canal Wall	R	2/03/2016	2,869.81		022840		

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 1/20/2016 THRU 2/03/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-1601758290	Stakes for Dist Maint	R	2/03/2016	48.92		022840		3,729.93
00602	OJAI TRUE VALUE							
I-50774	Hex Screws for LCRA	R	2/03/2016	39.21		022841		39.21
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-138487	Uniform for APSO	R	2/03/2016	59.11		022842		59.11
00734	ONESOURCE DISTRIBUTORS							
I-S4991494001	Fortress Pump Plant Fuses	R	2/03/2016	112.90		022843		112.90
00178	PARADISE CHEVROLET							
I-662543	Steering Wheel for #38, LCRA	R	2/03/2016	241.58		022844		241.58
00627	PORT SUPPLY							
I-6317	Raingear for E&M	R	2/03/2016	293.43		022845		293.43
01439	PRECISION POWER EQUIPMENT							
I-2699	Oil Cap for Chain Saw DM	R	2/03/2016	8.06		022846		8.06
00857	PT HUENEME MARINE							
I-0135951	Fall Protection Materials, TP	R	2/03/2016	194.42		022847		194.42
00788	QUINN COMPANY							
I-PC010331729	Steering Spring for Cat B/H	R	2/03/2016	197.51		022848		197.51
00313	ROCK LONG'S AUTOMOTIVE							
I-16918	Oil & Fluid Change, #40 TP	R	2/03/2016	76.06		022849		
I-16968	Right Brake Light #32	R	2/03/2016	50.25		022849		126.31
01109	SALVADOR LOERA TRANSPORTATION							
I-15282	Fill Sand for Pipeline Yard	R	2/03/2016	367.96		022850		367.96
02756	SC Fuels							
I-0499154	Diesel for Main Yard	R	2/03/2016	517.77		022851		
I-0507196IN	Gas & Diesel for LCRA	R	2/03/2016	2,384.25		022851		2,902.02
00204	SOAP MAN DISTRIBUTING OF							
I-161714	Car Washing Soap/Wax	R	2/03/2016	177.38		022852		177.38
02003	Sostre Enterprises Inc.							
I-3053	Monthly CMS Fee/Web Hosting	R	2/03/2016	249.00		022853		249.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 1/20/2016 THRU 2/03/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00215	SOUTHERN CALIFORNIA EDISON							
I-012916	Acct#2210507034	R	2/03/2016	9,020.51		022854		
I-013016	Acct#2210503702	R	2/03/2016	6,358.98		022854		
I-020216	Acct#2269631768	R	2/03/2016	23.52		022854		15,403.01
01392	SOUTHWEST VALVE & EQUIPMENT							
I-3646	Air Vac Repair Kits for TP	R	2/03/2016	470.00		022855		470.00
02202	Stanley Pest Control							
I-789414	Pest Control Waterpark	R	2/03/2016	170.00		022856		170.00
00048	STATE OF CALIFORNIA							
I-020116	State Water Plan Payment	R	2/03/2016	187,688.00		022857		187,688.00
02703	Sunbelt Rentals							
I-57739606001	Excavator Rental for Pipelines	R	2/03/2016	1,582.90		022858		
I-57786354001	Rent Road Plates, Pipelines	R	2/03/2016	63.05		022858		1,645.95
02643	Take Care by WageWorks							
I-3974791	Reimburse Medical	R	2/03/2016	85.00		022859		85.00
01954	Talley, Inc.							
I-10234484	SCADA Modem Equipment	R	2/03/2016	407.08		022860		407.08
01959	The Wharf							
I-70486	ARC Flash Clothing, Telemetry	R	2/03/2016	859.57		022861		859.57
00266	THOMSON REUTERS - WEST							
I-833285885	Government Code Updates	R	2/03/2016	3,318.84		022862		3,318.84
02527	Traffic Technologies LLC							
I-20180	Signs for LCRA Maint	R	2/03/2016	59.81		022863		59.81
01662	TYLER TECHNOLOGIES, INC.							
I-025145046	Remitplus Scanner Maint Cont	R	2/03/2016	550.00		022864		
I-025145544	Monthly UB Online Fees	R	2/03/2016	153.00		022864		
I-025146585	Incode Configuration & Setup	R	2/03/2016	62.50		022864		765.50
02760	Los Angeles Truck Centers LLC							
I-XP31928	Brake Air System Parts for #69	R	2/03/2016	17.16		022865		17.16
01291	Ventura County Star							
I-012816	12 Month Subscription	R	2/03/2016	353.20		022866		353.20

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 1/20/2016 THRU 2/03/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00254	VENTURA LOCKSMITHS							
I-38998	Replace Keypad Lock, LCRA	R	2/03/2016	962.13		022867		962.13
09775	VENTURA ORTHOPEDICS MEDICAL GR							
I-062915	DOS 6/29/15 Claim#15-19914	R	2/03/2016	101.82		022868		101.82
00258	VENTURA STEEL, INC							
I-176482	Steel for LCRA	R	2/03/2016	127.66		022869		127.66
09955	VENTURA WHOLESALE ELECTRIC							
I-201314	Parts for Pump Plants	R	2/03/2016	26.88		022870		
I-206040	Lights for Grand Ave PP	R	2/03/2016	359.05		022870		
I-206762	Elec Supplies for Dist Maint	R	2/03/2016	16.13		022870		402.06
00949	CITY OF VENTURA							
I-020216	SWP 2015/2016 Multi-Year Pool	R	2/03/2016	644,000.00		022871		644,000.00
02583	WageWorks							
I-125AI0444736	FSA Monthly Admin Fee	R	2/03/2016	86.40		022872		86.40
00269	WATER SAFETY PRODUCTS, INC							
I-157955	Straw Hats for WP Staff	R	2/03/2016	158.53		022873		158.53
00630	WESCO							
I-093050	Wire for Pump Plants	R	2/03/2016	28.24		022874		
I-093517	Fittings for Pump Plants	R	2/03/2016	22.12		022874		50.36
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10004608501	Safety Items for Pipeline Crew	R	2/03/2016	166.32		022875		166.32
00433	WIENHOFF DRUG TESTING							
I-59674	Annual Consortium Fee	R	2/03/2016	490.00		022876		490.00
01031	WILDLIFE SUPPLY CO.							
C-SAJ00028932	Accrue Use Tax	R	2/03/2016	32.93CR		022877		
D-SAJ00028932	Accrue Use Tax	R	2/03/2016	32.93		022877		
I-13870	Kemmerer Bottle for WQ	R	2/03/2016	482.90		022877		482.90
00277	ZEE MEDICAL SERVICE CO.							
I-34111679	Eye Wash for E&M	R	2/03/2016	70.75		022878		70.75
00489	STEVE WICKSTRUM							
I-Jan 16	Reimburse Expenses 1/16	R	2/03/2016	86.81		022879		86.81

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00124	ICMA RETIREMENT TRUST - 457							
	I-CUI201602011066 457 CATCH UP	R	2/03/2016	461.54		022880		
	I-DCI201601291063 DEFERRED COMP FLAT	R	2/03/2016	500.00		022880		
	I-DCI201602011066 DEFERRED COMP FLAT	R	2/03/2016	1,859.62		022880		
	I-DI%201602011066 DEFERRED COMP PERCENT	R	2/03/2016	89.81		022880		2,910.97
01960	Moringa Community							
	I-MOR201602011066 PAYROLL CONTRIBUTIONS	R	2/03/2016	16.75		022881		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN201602011066 457 CATCH UP	R	2/03/2016	211.53		022882		
	I-DCN201602011066 DEFERRED COMP FLAT	R	2/03/2016	3,883.85		022882		
	I-DN%201602011066 DEFERRED COMP PERCENT	R	2/03/2016	319.30		022882		4,414.68
00180	S.E.I.U. - LOCAL 721							
	I-COP201602011066 SEIU 721 COPE	R	2/03/2016	12.00		022883		
	I-UND201601291063 UNION DUES	R	2/03/2016	17.25		022883		
	I-UND201602011066 UNION DUES	R	2/03/2016	693.25		022883		722.50
01400	STATE DISBURSEMENT UNIT							
	I-CS4201602011066 Payroll Deduction 10-D000121	R	2/03/2016	818.57		022884		818.57
00230	UNITED WAY							
	I-UWY201602011066 PAYROLL CONTRIBUTIONS	R	2/03/2016	60.00		022885		60.00
1	Celine Anthonioz							
	I-000201601291061 UB Refund	R	2/03/2016	24.80		022886		24.80
1	James Lucas							
	I-000201601291062 UB Refund	R	2/03/2016	29.60		022887		29.60

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	113	1,124,959.17	0.00	1,124,959.17
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	100,971.73	0.00	100,971.73
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

2/03/2016 9:23 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 1/20/2016 THRU 2/03/2016

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS		CHECK AMOUNT	
			116	1,225,930.90	0.00		1,225,930.90	
BANK: AP	TOTALS:		116	1,225,930.90	0.00		1,225,930.90	
REPORT TOTALS:			120	1,225,930.90	0.00		1,225,930.90	

SELECTION CRITERIA

VENDOR SET: 01-Casitas Mun Water Dist
VENDOR: ALL
BANK CODES: Include: AP
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 1/20/2016 THRU 2/03/2016
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: YES
MANUAL ONLY: NO
STUB COMMENTS: YES
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2015/16
July 1, 2015-January 31, 2016**

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/7/2015	Neil Cole	Lodging for AWWA Conference 6/8/15-6/10/15	273.76
7/7/2015	Neil Cole	Private Vehicle Mileage AWWA Conference	113.85
7/14/2015	Scott Lewis	Airfare to CMWD 6/21/15-6/27/15	569.20
7/14/2015	Scott Lewis	Lodging CMWD 6/21/15-6/27/15	490.50
7/14/2015	Scott Lewis	Car Rental CMWD 6/21/15-6/27/15	367.60
7/23/2015	Troy Garst	Safety Boots	155.88
7/23/2015	Rebekah Vieira	Private Vehicle Mileage to SHRM Conference 6/28/15	178.83
7/28/2015	Susan McMahon	Water TP Operation Course	119.68
8/13/2015	Vincent Godinez	Safety Boots	170.00
8/13/2015	Rebekah Vieira	Private Vehicle Mileage to SHRM Conference 7/1/15	178.83
8/19/2015	Ron Yost	Damtender Property Tax Bill	557.87
8/27/2015	Lindsay Cao	CWEA Renewal	164.00
8/27/2015	Larry Harris	Coffee/Food for Water Conservation Workshop 8/8/15	155.99
9/16/2015	Scott Lewis	Airfare to CMWD 8/26/15-9/1/15	259.20
9/16/2015	Scott Lewis	Lodging CMWD 8/26/15-9/1/15	565.44
9/16/2015	Scott Lewis	Car Rental CMWD 8/26/15-9/1/15	412.17
9/16/2015	Brian Taylor	Meal for Crews Working Overtime on Leak	113.63
9/16/2015	Robert Vasquez	2 Pairs of Safety Boots	261.44
9/22/2015	Suzi Taylor	Thermal Paper for Gate	177.32
10/7/2015	Vincent Godinez	Safety Boots	147.93
10/13/2015	Willis Hand	T5 Renewal	105.00
10/21/2015	Joel Cox	Safety Boots	160.18
10/21/2015	Scott MacDonald	Advance for AWWA Fall Conference	956.00
10/21/2015	Luke Soholt	Advance for AWWA Fall Conference	586.00
10/27/2015	Scott Lewis	Airfare to CMWD 10/25/15-11/5/15	279.20
11/3/2015	Todd Evans	Safety Boots	166.61
11/3/2015	Brian Taylor	Safety Boots	170.00
11/3/2015	Rebekah Vieira	Private Vehicle Mileage to CalPelra Conference	326.03
11/12/2015	Vincent Godinez	Water System Course	115.68
11/25/2015	Scott Lewis	Lodging CMWD 10/25/15-11/5/15	869.99
11/25/2015	Scott Lewis	Car Rental CMWD 10/25/15-11/5/15	614.53
11/25/2015	Scott Lewis	Airport Parking 10/25/15-11/5/15	110.00
11/25/2015	Scott Lewis	Hotel Parking 10/25/15-11/5/15	110.00
11/25/2015	Brian Taylor	Private Vehicle Mileage to AWWA Fall Conference	397.33
11/25/2015	Brian Taylor	Hotel AWWA Fall Conference 10/26/15-10/29/15	875.84
11/25/2015	Ron Yost	Safety Boots	160.18
12/1/2015	Eric Behrendt	Water Class & Manual	115.68
12/1/2015	Susan McMahon	Lodging 11/16/15-11/21/15 NALMS Conference	703.00
12/9/2015	Ronald Merckling	Lodging 12/1/15-12/4/15 ACWA Conference	635.91
12/9/2015	John Parlee	Safety Boots	170.00
12/16/2015	Bill Hicks	Lodging 12/1/15-12/4/15 ACWA Conference	635.91
12/16/2015	Bill Hicks	Private Vehicle Mileage ACWA Conference	232.30
12/16/2015	Scott Lewis	Airfare to CMWD 12/13/15-12/17/15	416.20
12/21/2015	Gerardo Herrera	Water Class & Manual	232.90
12/21/2015	Brian Taylor	Meal for Crews Working Overtime on Leak	106.15
12/21/2015	Robert Vasquez	Water Class	138.00
12/30/2015	Eric Grabowski	Water Class	168.00
12/30/2015	Scott MacDonald	Water Class	168.00
12/30/2015	Scott MacDonald	T3 Certificate	100.00

**Casitas Municipal Water District
 Reimbursement Disclosure Report (1)
 Fiscal Year 2015/16
 July 1, 2015-January 31, 2016**

1/6/2016	Joel Cox	Mapping & GIS Course	238.50
1/6/2016	Eric Grabowski	Safety Boots	170.00
1/6/2016	Steve Wickstrum	Roundtrip Personal Vehicle Mileage to ACWA Conf	235.76
1/13/2016	Scott Lewis	Lodging CMWD 12/13/15-12/17/15	355.12
1/13/2016	Scott Lewis	Car Rental CMWD 12/13/15-12/17/15	232.33
1/13/2016	Scott Lewis	Fall Term Tuition	1,822.11
1/13/2016	Luke Soholt	US History Course	168.00
1/19/2016	Henry Islas	Safety Boots	170.00
1/26/2016	Suzi Taylor	EDD Training Seminar-Suzi Taylor & Carol Belser	150.00
1/26/2016	Suzi Taylor	Title 22 Instructor Courses-Michael Chauvel, Jessica Lugotoff	220.00

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVEN WICKSTRUM, GENERAL MANAGER
FROM: LINDSAY CAO, CIVIL ENGINEER
SUBJECT: PROFESSIONAL SERVICES PROPOSAL ACCEPTANCE AND AWARD
–HIGH PRESSURE PORTION OF RINCON MAIN CONDITION
ASSESSMENT AND CONCEPTUAL DESIGN
DATE: 2/1/2016

RECOMMENDATION:

It is recommended that the Board of Directors accept the proposal and enter into a purchase order agreement to perform engineering services with Water Works Engineers in the amount of \$92,171.00.

BACKGROUND:

The District's high pressure portion of the Rincon main has experienced water breaks previously. In order to meet the District's objectives of risk reduction and reliability enhancement for the system, Water Works Engineers will perform field investigations, pipeline condition assessment and analysis, transient pressure study and analysis, and provide a conceptual design technical memorandum based on study and analyses results.

An essential element in Rincon scope includes a transient pressure analysis. This analytical tool can be applied in Ventura Avenue No.1 Pump Plant Surge Study project; therefore, the District requested Water Works Engineer to perform a transient analysis for Ventura Avenue No.1 Pump Plant Surge Study project. The results of the analysis may establish future surge protection strategies necessary for the pump station and its distribution system.

Request for qualifications was advertised on the District's web site, and seven firms submitted Statement of Qualifications. After an initial review, HDR, Water Works Engineers and Hasan Consultants were selected as the top to be interviewed. After further review, Water Works was selected because: 1) they demonstrated the greatest understanding of the project by proposing V&A Consulting Engineers for a transient pressure study and analysis; and, 2) they provide the most complete scope to reach the District goals of pipe condition assessment and future recommendation. Staff negotiated with Water Works Engineers to render a scope that is close to the current

budget.

PROPOSAL RESULTS:

High Pressure Portion of Rincon Main	\$ 74,796
Ventura Avenue No.1 Pump Plant Surge Analyses	\$ <u>17,376</u>
	\$ 92,171

The FY 2015-16 Budget allocated \$69,809 for High Pressure Portion of Rincon Main, and the proposed fee is 7% over budget. The FY 2015-16 Budget allocated \$100,000 for Ventura Avenue Pump Plant No.1 Surge Study, the proposed fees are within the budget.

G:\enr.wks\rfp\Rincon_RepairReplaceHighPressurePortion

MEMORANDUM

TO: Board of Directors

From: Steven E. Wickstrum, General Manager

RE: Request for Change Order – Appraisal Report – Bruce W. Hull & Associates, Inc.

Date: February 5, 2016

RECOMMENDATION:

It is recommended that the Board of Directors consider and approve the request for a cost adjustment of \$25,000, with no further allowance for cost adjustments.

BACKGROUND:

On September 9, 2015, the Board of Directors approved a purchase order to Bruce W. Hull & Associates, Inc. for a fee not to exceed \$55,000 to perform all tasks in accordance with the Appraiser/Consultation Proposal (August 28, 2015) related to the acquisition of Golden State Water Company's Ojai system. A copy of the proposal is attached to this memorandum. By the attached memorandum dated January 25, 2016, Mr. Hull has requested a \$25,000 cost adjustment to the purchase order due to unforeseen work and underestimated hours to prepare the appraisal.

MEMORANDUM

DATE: January 25, 2016
TO: Steve Wickstrum General Manager, Casitas Water District
FROM: Bruce W. Hull, MAI, Bruce W. Hull & Associates, Inc.
SUBJECT: Purchase Order No. 18951

The purpose of this memorandum is to summarize the current status of the Appraisal Report that is being prepared for the potential Golden State Water acquisition.

It has become apparent that the hours that I have estimated for the preparation and completion of the appraisal report was significantly underestimated.

As I mentioned to you on a phone call January 22, 2015 I believe that the report should be delivered within the next two weeks, if not earlier. I would also like to summarize the hours/billings that have been expended to date on this assignment.

Briefly, we began working on this assignment in September, 2015. Purchase Order No. 18961 was issued for an amount of \$55,000. To date the following has been billed to this Purchase Order.

October, 2015	\$13,450
November, 2015	\$21,050
December, 2015	<u>\$16,350</u>
TOTAL	\$50,850

Thus far, in January of 2016 Bruce W. Hull has spent 40 hours while Wayne Lusvardi has spent 45 hours on the assignment. This would calculate to the following

Bruce W. Hull, MAI

40 hours x \$300 p/hour = \$12,000

Wayne Lusvardi

45 hours x \$250 p/hour = \$11,250

TOTAL \$23,250

As one can see, that amount is currently \$19,100 (\$23,250 less amount remaining on PO of \$4150) over the existing Purchase Order.

We are currently in the process of completing a working draft and anticipate it being complete at the end of this week. Based on my past experience there are normally five drafts of the report before I feel it is sufficient quality to submit to the client. I am estimating that there may be an additional 45 hours for Bruce W. Hull and 55 hours for Wayne Lusvardi. This would result in the following calculation.

Bruce W. Hull, MAI

45 hours x \$300 p/hour \$13,500

Wayne Lusvardi

55 hours x \$250 p/hour \$13,750

TOTAL \$27,250

Adding the additional anticipated work hours to complete the appraisal (\$27,250) to the already existing hours worked (\$19,100) would result in \$46,600. Obviously this is significantly higher than the original estimate that was provided in the proposal and accepted by Casitas Water District (\$55,000). I would like to request that an adjustment of \$25,000 be made to the Purchase Order and that any hours expended beyond that would be borne by Bruce Hull & Associates. The following represents reasons why this assignment and hours were underestimated.

1. New sales that were discovered and necessary to confirm in January, 2018.
2. Expansion of sales search outside of California which included the discovery of two sales transaction. After further investigation, neither one of the sales were utilized in this report.
3. The lack of cooperation from Golden State Water.
4. The review of Annual Reports for Golden state for the years 2005 through 2014.
5. It was necessary to develop a sales and income approach that is unique to the valuation of a water companies. After reviewing a number of appraisal reports we believe those analysis were flawed. As a result this "new" analysis, which we believe meets Civil Code 1263.320 (a) and California Public Utility Code 2720 was considered.
6. Consultation with Jeff Oderman in early January resulted in additional analysis.
7. It is not uncommon for CPUC decisions, documents, and rulings on one water company to be several hundred pages long. While we utilized six sales in our analysis we analyzed many more. To date there are over 8,000 pages that been copied and read.
8. We also will be meeting with Jeff Oderman after submitting a draft of the report.

BRUCE W. HULL & ASSOCIATES INC.
REAL ESTATE APPRAISERS & CONSULTANTS

August 28, 2015

Casitas Municipal Water District
C/O Rutan and Tucker, LLP
611 Anton Boulevard #1400
Costa Mesa, CA 92626

Attention: Jeffrey M. Oderman, Esquire

Reference: **APPRAISAL/CONSULTATION PROPOSAL**

Property/Location: Golden State Water Company, Ojai, California

At your request, Bruce W. Hull & Associates, Inc., (“APPRAISER”) hereby submits to Casitas Municipal Water District (“CLIENT”) this appraisal proposal. The purpose of this proposal is to provide a fee quotation and scope of work to prepare a summary appraisal of the above-listed Company’s (“COMPANY”) business and realty assets. The APPRAISER understands that the purpose of the appraisal is to estimate the Fair Market Value of the above, subject to the definition as cited in California Code of Civil Procedure 1263.320 to 330. The intended use of the appraisal report is acquisition of the Company via Eminent Domain.

APPRAISER is prepared to undertake this assignment and provide CLIENT with electronic copies of the completed appraisal reports, within 45 to 60 business days subject to the APPRAISER’S receipt of CLIENT’S signed authorization and submission of all requested data. The time period is a best estimate of the APPRAISER and is not a guarantee, although the APPRAISER agrees to use his best efforts to complete the assignment within the given time period.

CLIENT agrees to pay APPRAISER, as fee for this report **Not To Exceed \$55,000** with invoices submitted on a monthly basis due payable upon receipt by the client. Report revisions or amendments, other than those required due to APPRAISER’S error, shall be prepared at an hourly rate of \$300. CLIENT shall pay for any technical studies that are jointly determined to be necessary. **APPRAISER’s maximum fee of \$55,000 includes services of associate appraiser and secretarial support.**

In the event that CLIENT desires to cancel this authorization, written notice thereof shall be delivered to APPRAISER, and it is agreed that the APPRAISER shall receive compensation from CLIENT for all services rendered at the rate of \$300.00 per hour for the time actually spent prior to receipt of such written cancellation notice, plus all costs advanced in connection with the appraisal.

Jeffrey M. Oderman, Esq.
Rutan & Tucker
August 28, 2015
Page 2.

APPRAISER is willing to be a testimonial witness or witnesses in court if requested. If he is compelled to incur court costs, attorney's fees, or other out-of-pocket expenses in connection with court proceedings, such costs or expenses, together with APPRAISER'S hourly rate of \$300.00 per hour, applicable for his professional services for study, preparation, testimony or travel, will be paid by the party (or parties) who acts to bring any suit requiring a judicial proceeding.

The reports will be prepared in a Summary Appraisal Report, which is intended to comply with the reporting requirements set forth under Standards Rule 2-2(b) of the Uniform Standards of Professional Appraisal Practice ("USPAP") January 1, 2014 for a Summary Appraisal Report. As such, it presents only summary discussions of the data, reasoning and analyses that were used in the appraisal process to develop the APPRAISER'S file. The depth of discussion contained in this report is specific to the needs of the CLIENT. The APPRAISER is not responsible for unauthorized uses of this report.

The appraisal shall additionally comply with the intent of the Statements on Standards for Valuation Services for Valuation of a Business by the American Institute of Certified Public Accountants, the standards of the American Society of Appraisers, the Appraisal Qualifications Board of the Appraisal Foundation, the Appraisal Institute and the U.S. Small Business Administration for valuation of businesses with special purpose property.

Scope of Work

We propose the following scope of work to undertake the appraisal:

1. Collect and review all public background information and data from the CPUC, California Board of Equalization (BOE), the U.S. Securities and Exchange Commission (SEC), California Department of Public Health, Zoning and General Plan of the City of Ojai, Golden State Water Company-Ojai Urban Water Management Plan 2010, COMPANY Annual Reports.
2. Inventory COMPANY's physical assets, water rights, and real property holdings, including inventory of any physical assets not to be acquired.
3. Prepare a description of COMPANY's service area, customer base, water supply, imported water sources, historical water usage, environmental and health code compliance, any future capital improvements, and debt obligations.
4. Compile historical net income data of COMPANY and comparable sales companies.
5. Compile and review comparable sales transaction data of regulated investor-owned water companies, from the CPUC; and sales of unregulated water companies exempt from regulation by CPUC. If necessary, expand sales search to other states to find recent voluntary sales of water companies.

Jeffrey M. Oderman, Esq.
Rutan & Tucker
August 28, 2015
Page 3.

6. Based on the above, estimate the Reproduction Cost of COMPANY's facilities and their depreciation.
8. Based on the above, estimate the Fair Market Value of COMPANY's business assets by the Sales Comparison Approach.
9. Based on the above, estimate the Fair Market Value of COMPANY's business assets by the Capitalization of Net Income Approach.
10. Appraise the land, easement, and property holdings of COMPANY by the Sales Comparison Approach and, if applicable, by the Capitalization of Ground Rents, if land not included in sales price.
11. Evaluate any indicated severance damages to any remainder properties not acquired by CLIENT.
12. Prepare a draft and final consolidated appraisal report.

Our fee includes an initial appraisal scoping conference with CLIENT and/or its legal counsel.

It should also be noted that we propose not to re-inventory all of COMPANY's facilities and rights of ways but shall rely on existing inventories by the CPUC and BOE.

The estimate of Just Compensation shall be broken down as follows:

- Business value of the going concern (with or without land and intangibles as verified from comparable sales data)
- Property value of land, easements, licenses, permits, municipal franchises, water rights (if not included in sales price).
- Equipment and appurtenances (if not included in sales price)
- Intangibles including contracts, leases, and goodwill, if applicable (if not included in sales price).
- Severance damages, if any.

Sub-Consultants

Please advise if CLIENT requires retention of an independent forensic accountant to verify net income, cost estimating engineer to estimate depreciated value of physical improvements, or hydrologist to evaluate COMPANY's water wells, water rights, and the safe yield of its wells within the Ojai Basin. Said services of any sub-consultants are not included in this fee proposal.

Qualifications

Our qualifications to undertake this appraisal assignment have been previously forwarded to Rutan & Tucker under separate cover.

Jeffrey M. Oderman, Esq.
Rutan & Tucker
August 28, 2015
Page 4.

Due Diligence and Client Deliverables

An appraisal should simulate the same amount of due diligence investigation of a likely, knowledgeable buyer for COMPANY. As such, we require CLIENT to provide us with condemnation title reports. We understand that COMPANY is to be appraised at this time assuming its lands and facilities are free of any environmental contamination. As such no Phase 1 Environmental Assessment reports will be required to be delivered to APPRAISER by CLIENT.

Associates

Wayne Lusvardi, whose qualifications have been previously forwarded to you, shall serve as associate appraiser on this assignment. His hourly rate will be billed at \$250 per hour. Office staff and research will be based at a \$40 hourly rate.

Limiting Conditions

The following limiting conditions will be included in the appraisal report:

1. No responsibility is assumed for matters legal in nature;
2. No opinion as to title is herewith rendered, and the property is appraised as though free and clear of all encumbrances and the title marketable;
3. The factual data utilized in our report will be obtained from sources deemed to be reliable; however, no guarantee can be made as to their accuracy;
4. No survey of the boundaries of the property will be prepared. All legal descriptions, areas, and dimensions furnished the APPRAISER are assumed to be correct;
5. The distribution of the total valuation between land and improvements (if any), applies only in the matter of utilization stated in this report. Our reported market value is for the total property as appraised, and no attempt has been made to evaluate any fractional interest, should one exist.
6. APPRAISER(s) are willing to be testimonial witnesses in court if requested.
7. If all data requested of the CLIENT is not provided, appraiser shall include an additional limiting condition requiring our subsequent review of the items lacking.
8. This proposal, or acceptance of this proposal, is not contingent upon, or related to, any anticipated value conclusions. APPRAISER'S fee will have been earned in full upon delivery of the completed report.
9. Requesting valuation services by Bruce W. Hull & Associates, Inc., constitutes an agreement by the client/intended user that any damage or loss, whatever the cause or perceived cause, will only entitle the client/intended user, at most, to replacement of the physical report by Bruce W. Hull & Associates, Inc., provided such replacement is requested in writing and the date of valuation is no more than five years prior to the date of request.

Jeffrey M. Oderman, Esq.
Rutan & Tucker
August 28, 2015
Page 5.

Except for such replacement, Bruce W. Hull & Associates accepts no warranty or liability for any incidental or consequential damages, perceived or otherwise, that may arise from this appraisal assignment or the resulting opinion of value.

The laws of the State of California shall govern this APPRAISAL/CONSULTATION AGREEMENT. In the event any provision of this Agreement shall be determined to be void or unenforceable by any court of competent jurisdiction, such determination shall not affect any other provision of this Agreement and all such other provisions shall remain in full force and effect.

We thank you for the opportunity of presenting this proposal for your consideration. The terms and conditions of this Agreement shall remain valid for a 30-day period or unless otherwise agreed upon. We understand that this proposal may be incorporated into a contract for consulting services prepared by CLIENT subject to mutual review and approval. The assignment will be commenced upon receipt in or office of the complete package and initial appraisal scoping session with legal counsel. Please feel free to contact our office if you have any questions.

Respectfully submitted,

BRUCE W. HULL & ASSOCIATES, INC.

Bruce W. Hull, MAI

1056 East Meta Street, Suite 204, Ventura, California
Telephone: (805) 641-3275
Facsimile: (805) 641-3278
Electronic Mail: bhull.mai@gmail.com

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Los Angeles Candidature Questionnaire Letter
Date: February 2, 2015

RECOMMENDATION:

It is recommended that the Board of Directors direct the General Manager to sign the questionnaire letter and forward the letter to the Los Angeles 2024 Olympic Exploratory Committee.

BACKGROUND:

In October 2014, Casitas was contacted by the Los Angeles 2024 Olympic Exploratory Committee to determine if the District had any interest in providing Lake Casitas as the venue for the Olympic Rowing events, as it had in 1984. The District responded with a letter to offer support to the Committee. In November 2015, staff met with key representatives of the Committee to perform a field inspection of Lake Casitas. There appeared to be great enthusiasm for the Lake Casitas venue with the recognition by LA24 representatives that water levels in Lake Casitas are dependent on local rainfall and runoff, and that lower water levels could render the venue to be insufficient for the 2024 rowing event.

In January 2016, Mr. Brian Nelson, lead counsel for the Committee requested a that the District issue a guarantee letter that would be a part of the final LA 24 bid submittal to the International Olympic Committee. A copy of the draft letter has been provided by Mr. Nelson and is attached for the review the Casitas Board. The initial concern with the letter was the provision of the guarantee, second bullet, that the District will take all the necessary measures, and further that there would be any implied or otherwise assumed guarantee for a condition that is beyond the control and financial responsibility for the staging of Lake Casitas. As stated to Mr. Nelson, the District cannot guarantee in 2016 that Lake Casitas would have water levels sufficient to meet the requirements of the 2024 rowing event. The concern was addressed by the addition of the paragraph that follows the bulleted guarantees. The draft letter has been reviewed by the Recreation Committee and District counsel.

If there are any questions in this regard, please do not hesitate to ask me.

[Letterhead]

February 10, 2016

DRAFT 2/1/2016
SUBJECT TO CHANGE

Thomas Bach
President
International Olympic Committee
Château de Vidy
1007 Lausanne
Switzerland

Re: Los Angeles Candidature Questionnaire Olympic Games 2024 – Stage 1 (G1.2 and 1.3)

Dear Mr. President:

This letter is in connection with the Candidature File for the City of Los Angeles, in response to Section 1.6 of the Candidature Questionnaire Olympic Games 2024 (G1.2 and 1.3). The Casitas Municipal Water District (the “District”) is honored to be considered to participate as a venue site in connection with Los Angeles’ candidature for the 2024 Olympic and Paralympic Games (the “Games”).

I offer my enthusiastic support on behalf of the District for Los Angeles’ candidature to host the Games, and am thrilled that Los Angeles is working with the District to consider hosting Games events at Lake Casitas. I am confident that if Lake Casitas satisfies all International Olympic Committee standards and requirements by the time of the Games, it will provide athletes, spectators, federations, media, sponsors, and dignitaries with a world class experience, just as it did in 1984.

The diversity of our region and people makes Los Angeles, and surrounding venue sites such as the District, a spectacular location to host the world, and the District stands ready to partner with the City of Los Angeles in this endeavor. The District will cooperate with all levels of government, local, regional and nationally, to ensure the delivery by the City of Los Angeles and the Organizing Committee of the Games planning, delivery and legacy.

I hereby confirm, on behalf of the District, that the District:

- Guarantees the respect of the Olympic Charter; and
- Guarantees that it will take all the necessary measures in order that the City of Los Angeles and the Organizing Committee (OCOG) fulfill completely their obligations under the Host City Contract and other relevant agreements with the International Olympic Committee.

Please note that the District’s selection as a venue site and agreement with the OCOG regarding the use of the venue are conditions precedent to the preceding guarantees.

[Letterhead]

I also confirm that Los Angeles 2024 Exploratory Committee's Games plan will align with existing development plans and strategies in the District, including the 2010 Urban Water Management Plan.

The District shares Los Angeles' desire that the Games be organized in the best possible manner and take place under the best possible conditions for the benefit of the residents of the City of Los Angeles, the venue sites such as the District, the Olympic Athletes of the world and the Olympic family and leave a sustainable legacy for the City of Los Angeles, the venue cities and sites and the Olympic Movement.

The District looks forward to continuing to work with the City of Los Angeles towards our shared objective of Los Angeles being selected for hosting the Games. Bringing the Olympic Games back to Southern California is a great opportunity for us to showcase our diverse and vibrant region to the world, and we stand ready to partner with the City of Los Angeles in this endeavor.

Sincerely,

Steven E. Wickstrum
General Manager, Casitas Municipal Water District

3. *From the time of its constitution to the end of its liquidation, the OCOG shall conduct all its activities in accordance with the Olympic Charter, with the agreement entered into between the IOC, the NOC and the host city and with any other regulations or instructions of the IOC Executive Board.*

36 Liabilities – Withdrawal of the organisation of the Olympic Games

1. The NOC, the OCOG and the host city are jointly and severally liable for all commitments entered into individually or collectively concerning the organisation and staging of the Olympic Games, excluding the financial responsibility for the organisation and staging of such Games, which shall be entirely assumed jointly and severally by the host city and the OCOG, without prejudice to any liability of any other party, particularly as may result from any guarantee given pursuant to BLR 33. The IOC shall have no financial responsibility whatsoever in respect of the organisation and staging of the Olympic Games.
2. In the event of non-compliance with the Olympic Charter or other regulations or instructions of the IOC, or a breach of the obligations entered into by the NOC, the OCOG or the host city, the IOC is entitled to withdraw, at any time and with immediate effect, the organisation of the Olympic Games from the host city, the OCOG and the NOC, without prejudice to compensation for any damage thereby caused to the IOC. In such a case, the NOC, the OCOG, the host city, the country of the host city and all their governmental or other authorities, or any other party, whether at any city, local, state, provincial, other regional or national level, shall have no claim for any form of compensation against the IOC.



37 Olympic Games Coordination Commission*

In order to improve the organisation of the Olympic Games and cooperation amongst the IOC, the OCOG, the IFs and the NOCs, the President shall establish an Olympic Games Coordination Commission ("Coordination Commission"). The Coordination Commission shall include representatives of the IOC, the IFs, the NOCs and the athletes. The Chair of the Coordination Commission manages and implements the working relationship between such parties.

Bye-law to Rule 37

1. *Coordination Commission's mandate:*
 - 1.1 *to monitor the progress of, and provide guidance to, the OCOG, with respect to the planning, organization, staging and financing of the Olympic Games, including in relation to collaborating with the relevant public authorities;*
 - 1.2 *to conduct on-site inspections of competition, training and other facilities;*
 - 1.3 *to report to the IOC Executive Board on the status of the preparation of the Olympic Games, particularly with regard to progress, challenges and risks;*
 - 1.4 *to establish, subject to approval of the IOC Executive Board, specialised working groups which will deal with specific areas of the organisation of the Olympic Games;*
 - 1.5 *after the Olympic Games, to produce a report relating to the organisation of the Olympic Games for the IOC Executive Board; and*
 - 1.6 *to exercise any additional authority or carry out any other instructions conferred upon it by the IOC Executive Board.*
2. *In the case of any matter which the Coordination Commission determines that it is unable to resolve, or in respect of which any party refuses to act in accordance with its decision, it shall forthwith report such matter and the full circumstances thereof to the IOC Executive Board, which shall make the final decision.*

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Recreation Committee

DATE: February 3, 2016
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum
Re: Committee Meeting of February 2, 2016

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Bill Hicks
Director Jim Word
Steve Wickstrum, General Manager
Carol Belser, Park Services Manager
Suzi Taylor, Park Services Officer IV
Public: Dee Bennett
2. **Public comments.**
Dee Bennett reported that minor damage to rowing sculls occurred during the weekend wind storm.
3. **Board/Management Comments.**
Carol Belser reported (1) that there was several fallen tree limbs and one damaged oak tree in the Park, no damage to persons or property, and (2) the Department of Fish and Wildlife had made a trout plant at Lake Casitas in January.
4. **Review of the November and December Recreation Reports.**
Reports were reviewed and recommended to move forward to the Board as information.
5. **Discussion regarding setting agendas on the following Recreation priorities:**
 - a) **Water Park Improvements**
 - b) **Recreation Master Planning**
 - c) **Wastewater Improvements**
 - d) **Financial Strategy for Capital Improvements**
 - e) **Open Space Memorandum of Understanding**
 - f) **Olympics Preparation.**

The above priorities were recognized as items to be priorities for the Recreation Area during the next year and that the priorities would be brought to the Committee for advisory discussion. The Committee briefly discussed the relevance of each of these priorities.
6. **Discussion regarding a proposed LA24 Olympics commitment letter.**
The Committee reviewed a request of Casitas by the LA24 Olympic Committee to provide certain guarantees. The initial letter was revised to consider conditions preceding conditions that cannot be guaranteed by the District. This item will be moved to the Board of Directors for consideration of signing.
7. **Review of Incidents and Comments.**

Suzi Taylor summarized the incidents occurring at the LCRA that will appear in summary form in the monthly Recreation Reports.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Water Resources Committee

DATE: January 26, 2016
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Water Resources Committee Meeting of January 26, 2016, 9:30 AM

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Pete Kaiser, Alternate
General Manager, Steve Wickstrum
Resources Manager, Ron Merckling

Due to the lack of a committee quorum, the Water Resources Committee meeting was cancelled.

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: December 29, 2015

TO: Recreation Committee

FROM: Carol Belser, Park Services Manager

SUBJECT: Recreation Area Monthly Report for November 2015

Visitation Numbers

The following is a comparison of visitations* for November 2015:

	Nov. 2015	Nov. 2014	October 2015
Visitor Days	27,136	26,684	44,478
Camps	3,076	3,848	5,757
Cars	6,784	7,171	11,121
Boats	68	147	127
Kayaks & Canoes	49	7	7

Fiscal Year to Date Visitation	
2014/2015	269,884
2015/2016	255,358
% Change	-5.382

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were three cables sold for new inspections, two vessels were re-inspected and a total of 253 vessels were retagged. Four vessels failed the first inspection in November 2015. With the historic drought and receding water levels, the launch ramp conditions are seriously impacted but staff have been able to keep the ramp area in use.

Operations

The Tri-Valley cross country competition was held at Lake Casitas on November 5, with 1000 runners participating and approximately 300 spectators. Lake Casitas has been identified as a possible venue for the 2024 Olympics for rowing and on November 13 members of the committee visited Lake Casitas to investigate Casitas' possibilities. The initial comments are encouraging. They believe Lake Casitas will be their top choice if Los Angeles hosts the 2024 Olympics. The General Manager is in communication with the team and corresponds to their inquiries.

The Water Adventure playground structure has been closed since mid-August due to a leak, the source of which had not been determined as of November 2015.

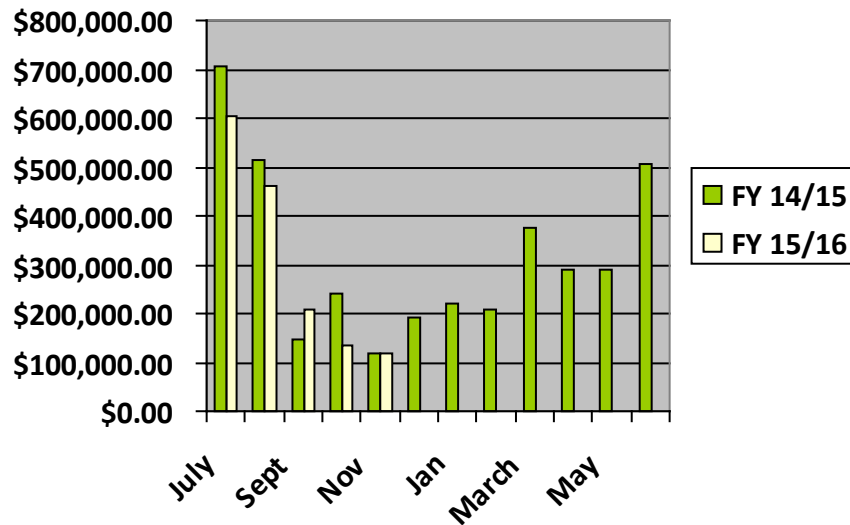
Incidents

Incidents in the Recreation Area for the month of November 2015 that include assistance from outside services: a warrant arrest for an outstanding DUI and a medical involving a patient with a seizure.

Revenue Reporting

The 2015 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: January 5, 2015
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for December 2015

Visitation Numbers

The following is a comparison of visitations* for December 2015:

	Dec. 2015	Dec. 2014	Nov. 2015
Visitor Days	21,468	18,308	27,136
Camps	1,907	1,922	3,076
Cars	5,367	4,577	6,784
Boats	103	104	68
Kayaks & Canoes	1	44	49

Fiscal Year to Date Visitation	
2014/2015	288,192
2015/2016	276,826
% Change	-3.944

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were three cables sold for new inspections, fourteen vessels were re-inspected and a total of 270 vessels were retagged. Eight vessels failed the first inspection in December 2015. With the historic drought and receding water levels, the launch ramp conditions are seriously impacted, but staff have been able to keep the ramp area in use through December.

Operations

The District purchased \$30,000 of rainbow trout that were delivered December 2 and 17. Also the Department of Fish and Wildlife delivered 1,200 pounds of rainbow trout on December 7.

The source of the leak in the Water Adventure playground structure has been identified. The Engineering Department prepared and sent out a Request for Proposal in December 2015 for contracted repairs.

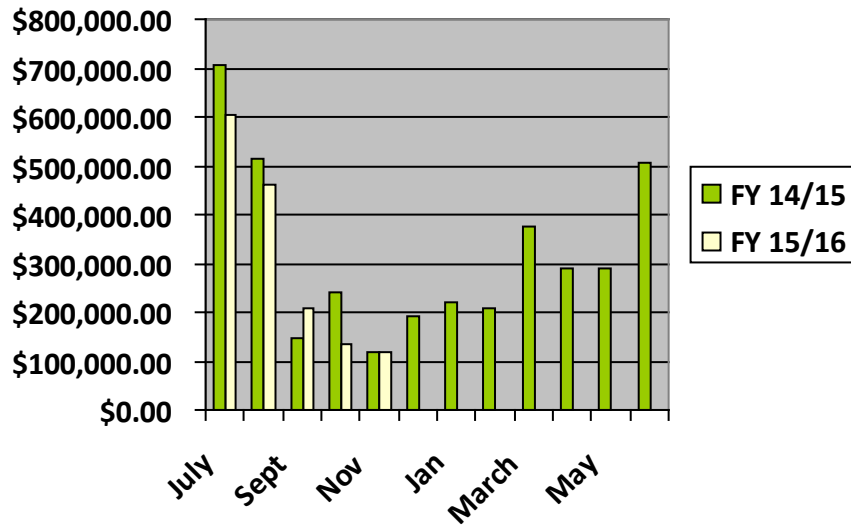
Incidents

Incidents in the Recreation Area for the month of December 2015 that include assistance from outside services: Verbal Disturbance, a Domestic and a Trespass.

Revenue Reporting

The 2015 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE





Consumption Report

Water Sales FY 2015-2016 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2015 / 2016	2014 / 2015	
													Total	Total	
AD Ag-Domestic	422	517	547	509	464	403	0	0	0	0	0	0	0	2862	2598
AG Ag	298	375	377	353	298	270	0	0	0	0	0	0	0	1971	2175
C Commercial	58	83	81	60	39	27	0	0	0	0	0	0	0	348	352
DI Interdepartmental	8	8	8	7	7	5	0	0	0	0	0	0	0	43	82
F fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
I Industrial	1	2	2	1	1	1	0	0	0	0	0	0	0	8	17
OT Other	17	13	13	13	14	10	0	0	0	0	0	0	0	80	111
R Residential	106	122	127	103	103	95	0	0	0	0	0	0	0	656	837
RS - P Resale Pumped	50	81	172	150	131	131	0	0	0	0	0	0	0	715	739
RS - G Resale Gravity	456	487	453	363	338	422	0	0	0	0	0	0	0	2519	2769
TE Temporary	6	1	1	0	1	0	0	0	0	0	0	0	0	9	20
Total	1,421	1689	1781	1559	1396	1364	0	0	0	0	0	0	0	9,210	9,700
Total 2014 / 2015	2286	1972	2317	1506	1187	432	483	688	1410	1283	1483	1601		N/A	16648

** July 2015 was the first month when all customers were on monthly billing. July 2015 now reflects actual consumption for July.

Casitas Municipal Water District
CFD No. 2013-1 (Ojai) - Monthly Cost Analysis
2015 / 2016



2/3/2016

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
2011 / 2012	-289.50	42,560.00	11,098.37	0.00	53,368.87
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
2014 / 2015	0.00	68,457.10	0.00	0.00	68,457.10
July	0.00	0.00	0.00	0.00	0.00
August	0.00	1,022.00	0.00	0.00	1,022.00
September	0.00	2,140.00	0.00	0.00	2,140.00
October	0.00	21,424.00	0.00	0.00	21,424.00
November	0.00	24,356.00	0.00	0.00	24,356.00
December	0.00	16,494.00	440.42	0.00	16,934.42
January	0.00	4,150.00	0.00	0.00	4,150.00
Feburary	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00
Total Cost YTD	0.00	69,586.00	440.42	0.00	70,026.42
Total Project Cost	572.21	495,943.93	30,211.12	0.00	526,727.26

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
02/02/16**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR Bank	3133EAZM3	7/24/2023	\$1,658,682	\$1,722,396	2.380%	9/16/2014	8.90%	2692
*TB	Federal Farm CR Bank	3133EEXPO	1/28/2021	\$735,754	\$735,007	1.990%	6/17/2015	3.80%	1796
*TB	Federal Farm CR Bank	3133EFNR4	11/18/2024	\$809,304	\$801,719	2.870%	11/18/2015	4.14%	3166
*TB	Federal Farm CR Bank	33133EFHV2	10/13/2022	\$588,653	\$580,690	2.200%	10/23/2015	3.00%	2411
*TB	Federal Farm CR Bank	3133EED31	4/28/2025	\$2,989,407	\$2,960,610	2.800%	6/2/2015	3.80%	3326
*TB	Federal Home Loan Bank	313381TA3	1/17/2023	\$277,619	\$283,270	2.240%	9/8/2014	1.46%	2505
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,372,221	\$1,367,375	1.625%	10/3/2012	7.07%	1212
*TB	Federal Home Loan Bank	3133802D8	11/23/2022	\$1,477,575	\$1,485,371	2.400%	11/19/2014	7.68%	2451
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$995,010	2.840%	6/18/2014	5.14%	3205
*TB	Federal Home Loan Bank	313380A98	8/14/2024	\$126,966	\$131,007	2.500%	7/3/2014	0.68%	3072
*TB	Federal Home Loan Bank	313380S73	10/11/2022	\$378,227	\$378,473	2.430%	8/11/2014	1.96%	2409
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$679,254	\$675,668	5.625%	1/16/2013	3.49%	1929
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$879,717	2.500%	7/3/2014	4.55%	3148
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$678,805	\$688,236	2.375%	9/8/2014	3.56%	2141
*TB	Federal Home Loan MTG Corp	3134G34R8	7/23/2021	\$513,841	\$517,088	2.000%	12/2/2014	2.67%	1971
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,066,095	\$1,075,290	5.125%	1/3/2012	5.56%	645
*TB	Federal National Assn	3136G0K67	4/9/2021	\$192,000	\$192,380	2.000%	12/2/2014	0.99%	1867
*TB	Federal National Assn	3135G0ES80	11/15/2016	\$685,343	\$686,866	1.375%	3/12/2012	3.55%	283
*TB	US Treasury Inflation Index NTS	912828JE10	7/15/2018	\$1,148,487	\$1,145,977	1.375%	7/6/2010	5.92%	883
*TB	US Treasury Inflation Index NTS	912828MF4	1/15/2020	\$1,133,238	\$1,153,745	1.375%	11/18/2015	5.96%	1423
*TB	US Treasury Note	912828WE6	11/15/2023	\$769,069	\$818,076	2.750%	12/13/2013	4.23%	2803
Accrued Interest					\$72,906				
Total in Gov't Sec. (11-00-1055-00&1065)				\$19,108,343	\$19,346,877			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$447	\$447	0.32%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,845	\$2,845	0.42%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$19,111,635	\$19,350,169			100.00%	
Total Funds Invested last report				\$19,116,154	\$19,354,717				
Total Funds Invested 1 Yr. Ago				\$18,214,378	\$18,531,588				
****	CASH IN BANK (11-00-1000-00) EST.			\$3,485,570	\$3,485,570				
	CASH IN Western Asset Money Market			\$43,489	\$43,489	0.01%			
TOTAL CASH & INVESTMENTS				\$22,640,694	\$22,879,228				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,692,691	\$25,009,901				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.