

Minutes of the Casitas Municipal Water District
November 13, 2024 Board Meeting

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Brennan, Bergen, and Hajas are present. Director Kaiser is absent. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Hajas led the pledge.

4. AGENDA CONFIRMATION

The agenda was confirmed as presented.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b Minutes of October 23, 2024 Board Meeting. 10
[23 2024 Min.pdf](#)

The Consent Agenda was offered by Director Brennan, seconded by Director Bergen, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

7. ACTION ITEMS

7.a Approval of the Casitas MWD Fiscal Year 2024 and 2023 Audit Report.
[Casitas 2023-2024 Gov Comm Concl Final Ltr.pdf](#)
[Casitas 23-24 ACFR w-GAS Ltr Final.pdf](#)

Burt Handy mentioned a typo of the dates listed on page 155/156.

On the motion of Director Cole, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

- 7.b Approve Fiscal Year 2025 Water Rate Study proposal from Bartle Wells in the amount of \$39,150.
[Board Memo for the FY 2025 Water Rate Study Proposal 111324.pdf](#)
[BWA Proposal to Casitas MWD for Water Rate Study Update ATT1 111324.pdf](#)

On the motion of Director Brennan, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

- 7.c Approve Two Salary Range Changes and an unbudgeted item expense.
- Change Park Services Manager Salary from Range M23 to Range M26.
 - Change Fisheries Biologist Salary from Range M19 to Range M23.
 - Approve a Fiscal Year 2025 unbudgeted item expense of \$18,935.61.
- [Board Memo for Salary Range Adjustments 111324.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

- 7.d Approve One New Job Description and One Position in the Operations and Maintenance Department, Eliminate One Position in the Operations and Maintenance Department, and Approve an unbudgeted item expense of \$40,389.92.
- Approve the New Job Description of Plant Maintenance Technician I-II.
 - Approve the Additional Position of Plant Maintenance Technician for the District's Operation and Maintenance Department.
 - Eliminate One Position of Water Treatment Operation III in the Operations and Maintenance Department.
 - Approve a Fiscal Year 2025 unbudgeted item expense of \$40,389.92.
- [Board Memo for O&M Position Adjustments 111324.pdf](#)
[DRAFT Plant Maintenance Tech I-II \(10-9-24\).pdf](#)

On the motion of Director Cole, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Hajas
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NOES: Directors: None
ABSENT: Directors: Kaiser

- 7.e Review and Approve Staff Recommendation to Set Casitas MWD Reserve Account Amounts for the 2024/2025 Fiscal Year.
[Reserve Recommendation Memo YE 06-30-2024 Board.pdf](#)

On the motion of Director Bergen, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas
NOES: Directors: None
ABSENT: Directors: Kaiser

- 7.f Ballot for election of a Special District Regular Member to the Ventura LAFCo.
[2024 Ballot Cover Letter - Casitas Municipal Water District.pdf](#)
[Candidate Statements.pdf](#)
[2024 Ballot - Casitas Municipal Water District.pdf](#)
[Ind. Special District List 2024.pdf](#)

On the motion of Director Brennan to elect Chris Stephens, seconded by Director Bergen and approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas
NOES: Directors: None
ABSENT: Directors: Kaiser

8. INFORMATION ITEMS

- 8.a Finance Committee Minutes.
[Finance Committee Minutes 101824.pdf](#)
- 8.b State Water Project Intertie Report.
[SWP Intertie Project Cost 10-31-24.pdf](#)
- 8.c Investment Report.
[Investment Report FY2025 September.pdf](#)
- 8.d Adjudication Charges Report.
[Adjudication Charges YTD 10.31.24.pdf](#)
- 8.e Consumption Report.
[Consumption 2024-2025.pdf](#)
- 8.f May Financials and non-budgeted items log.
[Financial Statements 5-31-2024 Summary.pdf](#)

- 8.g June Financials and non-budgeted items log.
[Financial Statements 6-30-24 Summary Updated as of 9.18.24.pdf](#)
- 8.h July Financials and non-budgeted items log.
[Financial Statements 07-31-2024 Summary.pdf](#)
- 8.i August Financials and non-budgeted items log.
[Financial Statements 08-31-2024 Summary.pdf](#)

The Information Items were received.

9. GENERAL MANAGER COMMENTS

GM Flood reported that the county lake level bubbler had been adjusted. He then showed a picture of the canal panel project.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

None

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

President Hajas congratulated Director Kaiser on his successful campaign.

President Hajas moved the meeting to closed session at 5:17 p.m.

12. CLOSED SESSION

- 12.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(d)(1).
Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Hajas reconvened the meeting in open session at 5:35 p.m. with Mr. McNulty stating the board met on the above referenced item and there was no action taken.

13. ADJOURNMENT

President Hajas adjourned the meeting at 5:35 p.m.

FOR 

Mary Bergen, Secretary