



## Board of Directors

Brian Brennan, Director  
Pete Kaiser, Director

Neil Cole, Director  
Richard Hajas, Director

### CASITAS MUNICIPAL WATER DISTRICT Meeting to be held at the

The meeting will be held via teleconference.  
To attend the meeting please call (888) 788-0099 or (877) 853-5247  
Enter Meeting ID: 910 9447 8837#  
Passcode: 736519#

June 09, 2021 @ 4:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

CS1. CALL TO ORDER - CLOSED SESSION - 4:00 P.M.

CS2. ROLL CALL

CS3. PUBLIC COMMENTS - Comments on Closed Session Items.

CS4. ACTION ITEM

Discussion and designation of Casitas Real Property Negotiator for the listed properties and individuals that the negotiator may negotiate with.

APNs: 008016035 - Belmonte West, Richard and Mary Sanchez; APN 008016036 - Tony Brown; APN 008016046 - Abbott Ranch LLC (Duncan Abbott, William Abbott, Robert Abbott, Whitney Abbott; APN 008016048 - Tony Brown; APN 008019010 -

Frank Morgan.

CS5. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

Conference with Real Property Negotiators pursuant to California Government Code § 54956.8. ( District Negotiator \_\_\_\_\_).

1. CALL TO ORDER - 5:00 p.m. Regular Session
2. ROLL CALL
3. CLOSED SESSION REPORT
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
  - 6.a. Accounts Payable Report.  
[Accounts Payable Report.pdf](#)
  - 6.b. Minutes of the May 20, 2021 Special Board Meeting.  
[5 20 2021 Special Meeting Min.pdf](#)
  - 6.c. Minutes of the May 21, 2021 Special Board Meeting.  
[5 21 2021 Special Meeting Min.pdf](#)
  - 6.d. Minutes of the May 24, 2021 Special Board Meeting.  
[5 24 2021 Special Meeting Min.pdf](#)
  - 6.e. Minutes of the May 26, 2021 Board Meeting.  
[5 26 2021 Min.pdf](#)
7. ACTION ITEMS
  - 7.a. Consideration and possible action on Board Officer, Finance Committee Member, and the Upper Ventura River Groundwater Agency Board of Directors.

7.a.1 Election of Officers to fill the vacant Vice President position.

7.b.2 Committee Assignment for the Finance Committee.

7.c.3 Resolution approving the Director and Alternate Appointment to the Upper Ventura River Groundwater Agency Board of Directors.

[Board Memo on Officer, Committee, and UVRGA Appointments 060921.pdf](#)

[Reso Director Appointment to Vta River GW Agency.pdf](#)

7.b. Resolution authorizing approval of changes to approved signers on district accounts with Mechanics Bank.

[Bank Staff Report New Board 6.09.21.pdf](#)

[Bank Reso New Board 6.09.21.pdf](#)

7.c. Award the contract for Paving Contract (FY21-22), Specification No. 21-439 to BSN Construction Inc. and Wingate Earthworks; and the President of the Board execute the agreements for said work.

[Award Memo- FY 2021-22.pdf](#)

[210524 - Bid Summary - 21-439.pdf](#)

7.d. Cancellation of the August 25, 2021 Regular Meeting of the Board of Directors.

7.e. Cancellation of the August 20, 2021 Finance Committee.

## 8. DISCUSSION ITEMS/PRESENTATIONS

## 9. INFORMATION ITEMS

9.a. Finance Committee Minutes.

[Finance Minutes 052121.pdf](#)

9.b. Investment Report as of 5/31/21.

[Investment Report 5-31-21.pdf](#)

9.c. CFD 2013-1 Project Report as of 5/31/2021.

[CFD 2013-1 Project Cost 5-31-2021.pdf](#)

9.d. State Water Project as of 5/31/21.

[SWP Intertie Project Cost 5-31-21.pdf](#)

9.e. Non-budgeted Item Log.

[Non-Budgeted Items Log.pdf](#)

9.f. Adjudication Report as of 5/31/21.

[Adjudication Charges YTD 5.31.21.pdf](#)

9.g. March Financial Summary.  
[Financial Statements 3-31-2021 Summary.pdf](#)

10. GENERAL MANAGER COMMENTS

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

13. ADJOURNMENT

**CASITAS MUNICIPAL WATER DISTRICT**  
**General Fund Check Authorization**  
**Checks Dated 05/20/21 - 06/02/21**  
**Presented to the Board of Directors For Approval June 9, 2021**

<b>Check</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
001045	Payables Fund Account # 9759651478	Accounts Payable Batch 052621	\$ 485,668.92
001047	Payables Fund Account # 9759651478	Accounts Payable Batch 060221	\$ 308,701.61
			<u>\$ 794,370.53</u>
001046	Payroll Fund Account # 9469730919	Estimated Payroll 06/17/21	\$ 234,000.00
		Total	<u><u>\$ 1,028,370.53</u></u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001045-001047 have been duly audited is hereby certified as correct.




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Janyne Brown, Chief Financial Officer

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Signature

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Signature

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Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001045    A/P Checks:                            043045-043093  
            A/P Draft  
            Voids:

001047    A/P Checks:                            043094-043152  
            A/P Draft                            000159-000164  
            Voids:



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Janyne Brown , Chief Financial Officer

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Signature

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Signature

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Signature

CERTIFICATION

Payroll disbursements for the pay period ending 05/29/21  
Pay Date 06/03/21  
have been duly audited and are  
hereby certified as correct.

Signed: Jayne Brown  
Jayne Brown

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05813	Hoffmann & Hoffmann Electro Te							
C-328b	Accrue Use Tax	D	6/02/2021	217.50CR		000159		
D-328a	Accrue Use Tax	D	6/02/2021	217.50		000159		
I-328	Dripdosers - EM	D	6/02/2021	3,175.00		000159		3,175.00
00128	INTERNAL REVENUE SERVICE							
I-T1 202106011890	Federal Withholding	D	6/02/2021	39,075.96		000160		
I-T3 202106011890	SS Withholding	D	6/02/2021	41,512.34		000160		
I-T4 202106011890	Medicare Withholding	D	6/02/2021	9,708.62		000160		90,296.92
00187	CALPERS							
I-PBB202106011890	PERS BUY BACK	D	6/02/2021	130.46		000161		
I-PBP202106011890	PERS BUY BACK	D	6/02/2021	161.96		000161		
I-PEB202106011890	PEPRA EMPLOYEES PORTION	D	6/02/2021	11,786.25		000161		
I-PEM202106011890	PERS EMPLOYEE PORTION MGMT	D	6/02/2021	1,740.21		000161		
I-PER202106011890	PERS EMPLOYEE PORTION	D	6/02/2021	6,925.00		000161		
I-PRB202106011890	PEBRA EMPLOYER PORTION	D	6/02/2021	13,500.94		000161		
I-PRR202106011890	PERS EMPLOYER PORTION	D	6/02/2021	11,641.69		000161		45,886.51
00180	S.E.I.U. - LOCAL 721							
I-COP202106011890	SEIU 721 COPE	D	6/02/2021	27.50		000162		
I-UND202106011890	UNION DUES	D	6/02/2021	774.00		000162		801.50
00049	STATE OF CALIFORNIA							
I-T2 202106011890	STATE WITHHOLDING (CA)	D	6/02/2021	14,753.96		000163		14,753.96
05790	STATE OF OREGON							
I-OST202106011890	OR STATE TRANSIT TAX	D	6/02/2021	5.42		000164		
I-T2 202106011890	STATE WITHHOLDING (OR)	D	6/02/2021	398.84		000164		404.26
00010	AIRGAS USA LLC							
I-9113257741	Welding Supplies & Parts - PL	R	5/26/2021	228.26		043045		
I-9113304153	Welding Supplies & Parts - PL	R	5/26/2021	662.22		043045		890.48
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-1005221	Parts for Ojai Reservoir - LAB	R	5/26/2021	5,633.15		043046		
I-5665-1005365	Parts for Ojai Reservoir - LAB	R	5/26/2021	1,713.36		043046		7,346.51
03044	Amazon Capital Services							
C-1R71-9RJW-QJ9N	Spray Resporator Return -MAINT	R	5/26/2021	77.36CR		043047		
I-13CN-1N7Q-DMW9	Pens - LAB	R	5/26/2021	37.88		043047		
I-1MCL-XPk6-QLR6	Wire, Lights & Butt - LCRA	R	5/26/2021	93.88		043047		
I-1R64-XXDK-G97R	Scanner - ADM	R	5/26/2021	460.00		043047		
I-1XHR-GMD1-XRPM	LED Lights - LCRA	R	5/26/2021	39.68		043047		554.08



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02695	AMS Global Inc.							
C-14201648b	Accrue Use Tax	R	5/26/2021	69.91		043048		
D-14201648a	Accrue Use Tax	R	5/26/2021	69.91		043048		
I-14201648	CCFD Valve - LCRA	R	5/26/2021	1,037.00		043048		1,037.00
00014	AQUA-FLO SUPPLY							
I-SI1734831	PVC Cement & Hose - UT	R	5/26/2021	60.24		043049		60.24
03552	Julia Aranda							
I-May 21	Reimburse Expenses 05/21	R	5/26/2021	180.00		043050		180.00
00380	ARCADE GLASS CO.							
I-4539	Sash Balances - LCRA	R	5/26/2021	74.80		043051		74.80
01666	AT & T							
I-000016499382	Acct#9391035541	R	5/26/2021	176.29		043052		176.29
04254	Automation Services, LLC							
I-21-042	Matilija Springs Telemetry-ENG	R	5/26/2021	2,705.89		043053		2,705.89
01242	AUTOMATIONDIRECT.COM INC.							
I-12166044	15" C-More Touch Screen - EM	R	5/26/2021	2,983.70		043054		2,983.70
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2820253.001	Weld Tee - EM	R	5/26/2021	37.05		043055		37.05
02818	Bay City Fab							
I-10384	Aluminum Motor Cable Box - EM	R	5/26/2021	248.90		043056		248.90
00860	Big Red Crane Company, Inc.							
I-10043	Crane for SA Vault - PL	R	5/26/2021	780.00		043057		780.00
04111	Roadpost, Inc.							
I-BU01327426	Sat Phones Service - TP	R	5/26/2021	54.80		043058		54.80
03207	BMI PacWest Inc.							
I-015038	AC Maintenance - DO	R	5/26/2021	1,782.00		043059		1,782.00
04678	Cla-Val, Soundcast, Griswold C							
I-821332	VC-22D Faceplate - EM	R	5/26/2021	3,568.45		043060		3,568.45
01843	COASTAL COPY							
I-957961	Copier Usage - LCRA	R	5/26/2021	146.84		043061		146.84

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00059	COASTAL PIPCO							
I-S2140181.001	Threaded Tee - TP	R	5/26/2021	11.53		043062		
I-S2140181.002	Threaded Tee - TP	R	5/26/2021	36.68		043062		48.21
00061	COMPUWAVE							
I-SB02097230	Cyberpower Eco - LCRA	R	5/26/2021	83.66		043063		
I-SB02097255	Replace Networking Switch - IT	R	5/26/2021	2,572.93		043063		2,656.59
00062	CONSOLIDATED ELECTRICAL							
I-9009-1005726	XLPE/PVC VFD Cable - LAB	R	5/26/2021	408.83		043064		
I-9009-1005824	4 Channel Isltd Analog Output	R	5/26/2021	9,585.35		043064		9,994.18
00740	DELL MARKETING L.P.							
I-10488125338	OptiPlex 3080 Small FormFactor	R	5/26/2021	799.82		043065		799.82
02544	Department of Justice							
I-510045	Fingerprinting - LCRA/MAINT/TP	R	5/26/2021	113.00		043066		113.00
00095	FAMCON PIPE & SUPPLY							
I-S100051291	Gate Valve - EM	R	5/26/2021	1,067.14		043067		1,067.14
00013	FERGUSON ENTERPRISES INC							
I-0078132	2HP SS/CP Disp - LCRA	R	5/26/2021	2,350.38		043068		2,350.38
00099	FGL ENVIRONMENTAL							
I-105876A	OWS-San Antonio TP - Mn 05/03	R	5/26/2021	30.00		043069		
I-105877A	OWS-San Antonio TP-Mn 05/03	R	5/26/2021	15.00		043069		45.00
01898	Eric Grabowski							
I-052421	Reimburse Expenses 05/21	R	5/26/2021	107.70		043070		107.70
00596	HOME DEPOT							
I-3903740	Storage Shelving - PL	R	5/26/2021	998.55		043071		
I-5973924	Sink Kit & Counter Top - PL	R	5/26/2021	835.74		043071		1,834.29
03581	Legend Pump & Well Service Inc							
I-56822	Pull San Antonio Well #3 - ENG	R	5/26/2021	8,328.00		043072		8,328.00
02866	Lexipol, LLC							
I-INVLEX1625	Subscription 06/21-05/22	R	5/26/2021	5,238.00		043073		5,238.00
02129	Tracy Medeiros							
I-052621	1102WC180000001 05/15-05/28/21	R	5/26/2021	580.00		043074		580.00

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 5/20/2021 THRU 6/02/2021

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00151	MEINERS OAKS ACE HARDWARE							
I-967919	Fittings & Glue - TP	R	5/26/2021	34.29		043075		
I-968215	Glue & Respirator - TP	R	5/26/2021	94.42		043075		
I-968468	Bucket, Bolts & Screws - UT	R	5/26/2021	53.89		043075		
I-968494	Trimmer Line & Elec Tape -LCRA	R	5/26/2021	35.45		043075		
I-968607	Caulking Tool & Silicone - PL	R	5/26/2021	36.71		043075		
I-968631	All Purpose Cleaner - WH	R	5/26/2021	19.92		043075		
I-968660	Spray Paint & Glue - LCRA	R	5/26/2021	13.92		043075		
I-968717	Screwdriver Bit & Couplings-PL	R	5/26/2021	51.73		043075		340.33
03444	Mission Linen Supply							
I-514771817	Uniform Pants - PL	R	5/26/2021	33.71		043076		
I-514771818	Uniform Pants - MAINT	R	5/26/2021	26.41		043076		
I-514771822	Uniform Pants - TP	R	5/26/2021	32.54		043076		92.66
00168	OJAI VALLEY NEWS							
I-052421	1 Year Subscription	R	5/26/2021	457.60		043077		
I-300039858	AD 05/21/21	R	5/26/2021	150.00		043077		607.60
05733	Pacific Surveys, LLC							
I-28095	San Anonio Well Survey - ENG	R	5/26/2021	1,955.00		043078		1,955.00
00188	PETTY CASH							
I-051821	Repleanish Safe - LCRA	R	5/26/2021	35.00		043079		35.00
02849	Phenova							
I-171177	Performance Testing Services	R	5/26/2021	1,896.40		043080		1,896.40
00627	PORT SUPPLY							
I-0004964	Rain Gear - TP	R	5/26/2021	292.30		043081		292.30
00790	PROFORMA							
I-BI85004167A	LC Campground Brochures - LCRA	R	5/26/2021	1,490.63		043082		
I-BI85004169A	Cotton Mask - LCRA	R	5/26/2021	721.93		043082		2,212.56
00306	Rincon Consultants, Inc.							
I-30602	VTA-Carp Intertie Service-ENG	R	5/26/2021	2,004.73		043083		
I-30609	Robles Prog. Permits - ENG	R	5/26/2021	1,678.75		043083		3,683.48
05824	RW. Communication, Inc.							
I-3189	Re-routed Strand Fiber - WP	R	5/26/2021	915.56		043084		915.56
00215	SOUTHERN CALIFORNIA EDISON							
I-033121f	Acct#2210502480	R	5/26/2021	47,136.14		043085		
I-042121	Acct#700625798978	R	5/26/2021	281.29		043085		47,417.43

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00216	Southern California Gas Co.							
I-052621a	Acct#00801443003	R	5/26/2021	447.55		043086		
I-052621b	Acct#18231433006	R	5/26/2021	40.00		043086		487.55
00048	STATE OF CALIFORNIA							
I-052021	State Water Plan Payment	R	5/26/2021	198,092.00		043087		198,092.00
02643	Take Care by WageWorks							
I-12599227	Reimburse Med/Dep Care	R	5/26/2021	130.00		043088		
I-12615296	Reimburse Med/Dep Care	R	5/26/2021	81.43		043088		
I-12624967	Reimburse Med/Dep Care	R	5/26/2021	4.94		043088		
I-12629691	Reimburse Med/Dep Care	R	5/26/2021	5.00		043088		221.37
02778	Traffic Management, Inc.							
I-739773	Changeable Messages -ENG	R	5/26/2021	2,760.00		043089		2,760.00
00234	UNITED WATER CONSERVATION							
I-051921	State Water Plan Payment Ref.	R	5/26/2021	56,248.25		043090		56,248.25
09955	VENTURA WHOLESALE ELECTRIC							
I-277209	Cobra Plier & Cantex - LAB	R	5/26/2021	84.26		043091		84.26
00949	CITY OF VENTURA							
I-051921	State Water Plan Payment Ref.	R	5/26/2021	112,496.50		043092		112,496.50
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-50015738864	Standar Wall Column - LCRA	R	5/26/2021	41.33		043093		41.33
03044	Amazon Capital Services							
C-1JD4-9K1D-96CN	Respirator Return - MAINT	R	6/02/2021	5.50CR		043094		
I-1D3Y-64R3-4D46	Blank Signs - EM	R	6/02/2021	143.16		043094		
I-1FGF-K9LK-69QT	Oem Memory - TP	R	6/02/2021	1,443.57		043094		
I-1NYP-RV7W-7JN4	Earplugs - MAINT	R	6/02/2021	90.76		043094		1,671.99
00836	AMERICAN RED CROSS							
I-22347672	Bloodborned Pathogens Training	R	6/02/2021	507.00		043095		507.00
00014	AQUA-FLO SUPPLY							
I-SI1735534	Brass Nipple & 90 Ell - UT	R	6/02/2021	128.35		043096		128.35
02179	Art Street Interactive							
I-2189	Reservation Sys. Hosting/Maint	R	6/02/2021	549.70		043097		549.70

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T Acct#9391062398	R	6/02/2021	94.42		043098		94.42
01666	AT & T Acct#9391064013	R	6/02/2021	23.67		043099		23.67
00021	AWA OF VENTURA COUNTY Water Wise Training - BOARD/EN	R	6/02/2021	100.00		043100		100.00
00679	BAKERSFIELD PIPE & SUPPLY INC Ball Valve Return - EM	R	6/02/2021	513.83CR		043101		
	I-S2818775.001 Gasket - EM	R	6/02/2021	66.43		043101		
	I-S2820253.002 STD A106B - EM	R	6/02/2021	58.32		043101		
	I-S2821883.001 RF Splid on Flange - EM	R	6/02/2021	70.84		043101		
	I-S2821886.001 Ball Valve - EM	R	6/02/2021	513.83		043101		195.59
02922	Bartel Associates, LLC Actuarial Consulting Service	R	6/02/2021	8,775.00		043102		8,775.00
04021	Blankinship & Associates, Inc. Cu Aquatic Pesticide - LAB	R	6/02/2021	8,181.25		043103		8,181.25
09983	California Water Efficiency Pa Plumbing Handbook - PR	R	6/02/2021	123.72		043104		123.72
09907	CARUS PHOSPHATES, INC. Blended Phosphate - TP	R	6/02/2021	22,632.00		043105		22,632.00
01843	COASTAL COPY Copier Usage - DO	R	6/02/2021	442.78		043106		442.78
00062	CONSOLIDATED ELECTRICAL 8 Port Ethernet Switch - EM	R	6/02/2021	743.24		043107		
	I-9009-1005646 PLC Automation Upgrades - TP	R	6/02/2021	12,697.15		043107		13,440.39
01483	CORVEL CORPORATION Claim # 1102WC180000001	R	6/02/2021	25.00		043108		25.00
00740	DELL MARKETING L.P. Laptop & Monitor - LAB	R	6/02/2021	1,791.12		043109		1,791.12
00095	FAMCON PIPE & SUPPLY Parts for SA Vault - PL	R	6/02/2021	570.57		043110		
	I-S100054461.001 Vitange Meter Tie In - PL	R	6/02/2021	210.21		043110		
	I-S100054547.001 Parts for SA Vault - PL	R	6/02/2021	218.79		043110		
	I-S100054999.001 Romac Coupling & Valve - PL	R	6/02/2021	2,031.32		043110		3,030.89

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00099	FGL ENVIRONMENTAL							
I-105560A	Nitrate Monitoring 04/27/21	R	6/02/2021	43.00		043111		
I-105873A	THM/HAA Monitoring 05/04/21	R	6/02/2021	872.00		043111		
I-106241A	Nitrate Monitoring 05/11/21	R	6/02/2021	43.00		043111		958.00
00101	FISHER SCIENTIFIC							
I-6919139	Tryptic Soy Broth - LAB	R	6/02/2021	78.47		043112		
I-8073252	MacConkey Plates - LAB	R	6/02/2021	37.07		043112		115.54
02755	Vincent Godinez							
I-052821	Reimburse Expenses 05/21	R	6/02/2021	85.00		043113		85.00
00115	GRAINGER, INC							
I-9916565501	Safety Harness - TP	R	6/02/2021	253.48		043114		253.48
01186	GERARDO M HERRERA							
I-052521	Reimburse Expenses 05/21	R	6/02/2021	332.00		043115		332.00
05799	Jack Henry & Associates Inc.							
I-3690774	RemitPlus Software Maintenance	R	6/02/2021	1,842.00		043116		1,842.00
02344	Janitek Cleaning Solutions							
I-41319A	Janitorial Service - DO	R	6/02/2021	2,477.95		043117		2,477.95
00131	JCI JONES CHEMICALS, INC							
I-854916	Chlorine - TP, CM 854930	R	6/02/2021	1,725.00		043118		1,725.00
04032	MA LABS							
I-YA7351	Hard Drives for Servers - TP	R	6/02/2021	1,770.80		043119		1,770.80
05449	Matheson Tri-Gas, Inc.							
I-0023657282	Liquid Oxigen - TP	R	6/02/2021	6,606.27		043120		6,606.27
00856	MATTHEW BENDER & CO., INC.							
I-25293818	Labor Relation Update - MGMT	R	6/02/2021	500.03		043121		500.03
00329	MCMMASTER-CARR SUPPLY CO.							
I-58950408	Tephon Gaskets - TP	R	6/02/2021	953.18		043122		953.18
00151	MEINERS OAKS ACE HARDWARE							
I-967894	Faucet, Torch & Screw - LCRA	R	6/02/2021	136.48		043123		
I-968321	Hose Nozzle - EM	R	6/02/2021	10.15		043123		
I-968440	Philips Bugle - PL	R	6/02/2021	6.42		043123		
I-968608	Door Chtches & Roller Catch-MA	R	6/02/2021	19.42		043123		
I-968960	Roller Catch - MAINT	R	6/02/2021	17.12		043123		
I-968974	Vacuum & Gloves - WP	R	6/02/2021	166.21		043123		
I-969114	Hex Nipple & Seal Tape - LCRA	R	6/02/2021	3.59		043123		
I-969201	Plywood for Shelving - PL	R	6/02/2021	325.76		043123		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-969326	Marking Paint & LED Feit -LCRA	R	6/02/2021	32.38		043123		
I-969347	Unthreaded Rod - FISH	R	6/02/2021	28.07		043123		745.60
03444	Mission Linen Supply							
I-514683976	Uniform Pants - PL	R	6/02/2021	33.71		043124		
I-514683977	Uniform Pants - MAINT	R	6/02/2021	26.41		043124		
I-514683981	Uniform Pants - TP	R	6/02/2021	32.54		043124		
I-514817036	Uniform Pants - PL	R	6/02/2021	33.71		043124		
I-514817037	Uniform Pants - MAINT	R	6/02/2021	26.41		043124		
I-514817040	Uniform Pants - TP	R	6/02/2021	32.54		043124		185.32
00163	OFFICE DEPOT							
I-171847811001	Ink Cartridges - DO	R	6/02/2021	157.16		043125		
I-174425316001	Folders - DO	R	6/02/2021	19.26		043125		
I-174425693001	Office Supplies - DO	R	6/02/2021	327.86		043125		
I-174425694001	Office Supplies - DO	R	6/02/2021	40.67		043125		
I-174425695001	Cable Ties - DO	R	6/02/2021	38.60		043125		
I-174425696001	Envelops - DO	R	6/02/2021	93.28		043125		676.83
00169	OJAI VALLEY SANITARY DISTRICT							
I-22991	Cust #99991 11/20-12-20	R	6/02/2021	2,699.32		043126		2,699.32
00169	OJAI VALLEY SANITARY DISTRICT							
I-22992	Cust #99991 01/21-02/21	R	6/02/2021	2,550.16		043127		2,550.16
00169	OJAI VALLEY SANITARY DISTRICT							
I-23155	Cust #99991 03/21-04-21	R	6/02/2021	5,464.74		043128		5,464.74
00194	City of Ojai							
I-2861	Tree Permit - ENG	R	6/02/2021	225.00		043129		225.00
00194	City of Ojai							
I-2862	Preliminary Archeaological Ass	R	6/02/2021	75.00		043130		75.00
00188	PETTY CASH							
I-060121	Replenish Petty Cash - DO	R	6/02/2021	456.02		043131		456.02
05713	Pops Auto Repair							
I-078	Shock & Strut Assembly-Unit 11	R	6/02/2021	1,004.52		043132		1,004.52
05557	Keegan Shirck							
I-060421	Safety Boot Stipend	R	6/02/2021	170.00		043133		170.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04635	John Simon							
I-060421	Safety Boot Stipend	R	6/02/2021	170.00		043134		170.00
00215	SOUTHERN CALIFORNIA EDISON							
I-052621a	Acct#700237081885	R	6/02/2021	2,983.90		043135		
I-052621b	Acct#700387230310	R	6/02/2021	16.62		043135		
I-052721a	Acct#700029026585	R	6/02/2021	1,840.09		043135		
I-052721b	Acct#700533992421	R	6/02/2021	39,519.80		043135		44,360.41
04532	Corban Suggs							
I-June 21	Reimburse Expenses 06/21	R	6/02/2021	306.00		043136		306.00
01696	SUPERIOR MACHINE							
I-4604	Machine 4" NPT on Pipes - EM	R	6/02/2021	474.10		043137		474.10
02527	Traffic Technologies LLC							
I-37777	No Parking Sign - LCRA	R	6/02/2021	61.18		043138		61.18
10011	VENTURA CONCRETE CUTTING							
I-9610	COre Drill Holes - LAB	R	6/02/2021	722.50		043139		722.50
00257	VENTURA RIVER WATER DISTRICT							
I-053121a	Acct#3-50100A	R	6/02/2021	2.00		043140		
I-053121b	Acct#5-37500A	R	6/02/2021	334.08		043140		336.08
05028	Weck Analytical Environmental							
I-W1E1179-casitasmun	Stage 2 DBP Sampling - LAB	R	6/02/2021	663.00		043141		
I-W1E1291-casitasmun	Mo Plant Effluent Spec. - LAB	R	6/02/2021	180.00		043141		843.00
1	SCHOPPER, EVERETT							
I-000202106011884	US REFUND	R	6/02/2021	27.18		043142		27.18
1	STANDARD DEMOLITION,							
I-000202106011885	US REFUND	R	6/02/2021	317.18		043143		317.18
1	CRESPO CANAS, MARIO							
I-000202106011886	US REFUND	R	6/02/2021	40.72		043144		40.72
1	ELLISON, RAYMOND							
I-000202106011889	US REFUND	R	6/02/2021	44.17		043145		44.17
1	PLATT, HANH							
I-000202106011888	US REFUND	R	6/02/2021	471.87		043146		471.87



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	WADE, SARAH							
I-000202106011887	US REFUND	R	6/02/2021	69.45		043147		69.45
05825	Travis Larson							
I-060221	PC 832 Course Advance	R	6/02/2021	883.05		043148		883.05
04010	CALIFORNIA STATE DISBURSEMENT							
I-CS5202106011890	200000001181291	R	6/02/2021	386.30		043149		386.30
02823	Franchise Tax Board							
I-G08202106011890	STATE TAX GARNISHMENT	R	6/02/2021	500.00		043150		500.00
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202106011890	DEFERRED COMP FLAT	R	6/02/2021	450.00		043151		
I-DI%202106011890	DEFERRED COMP PERCENT	R	6/02/2021	104.48		043151		554.48
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202106011890	457 CATCH UP	R	6/02/2021	480.77		043152		
I-DCN202106011890	DEFERRED COMP FLAT	R	6/02/2021	8,349.34		043152		
I-DN%202106011890	DEFERRED COMP PERCENT	R	6/02/2021	401.05		043152		9,231.16

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	108	639,052.38	0.00	639,052.38
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	155,318.15	0.00	155,318.15
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: AP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	114	794,370.53	0.00	794,370.53
BANK: AP TOTALS:	114	794,370.53	0.00	794,370.53
REPORT TOTALS:	114	794,370.53	0.00	794,370.53

## *Adjudication Charge Fund Account*

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks:                   000019-000020

Voids:



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Janyne Brown , Chief Financial Officer

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Signature

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Signature

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Signature

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00306	Rincon Consultants, Inc.							
I-30219	Ventura River CDFW Flow Study	R	5/26/2021	7,813.44		000019		7,813.44
02475	Rutan & Tucker, LLP							
I-896450	Adjudication Litigation 04/21	R	5/26/2021	13,024.72		000020		13,024.72

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	20,838.16	0.00	20,838.16
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: ADJ TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	2	20,838.16	0.00	20,838.16
BANK: ADJ TOTALS:	2	20,838.16	0.00	20,838.16
REPORT TOTALS:	2	20,838.16	0.00	20,838.16

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2020/21**  
**July 1, 2020-June 30, 2021**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/1/2020	Julia Aranda	Lunch for Crew - Leak at Rincon	\$ 429.00
7/1/2020	John Simon	Safety Boot Stipend	\$ 170.00
7/1/2020	David Van Someren	Safety Boot Stipend	\$ 170.00
7/8/2020	Virgil Clary	Mileage	\$ 201.42
7/15/2020	Gerardo M Herrera	D5 Renewal Fee	\$ 155.00
7/15/2020	Gerardo M Herrera	Water Distribution System O&M Course	\$ 163.53
7/15/2020	Scott Lewis	Winter Term Tuition	\$ 998.14
7/22/2020	Willis Hand	Oil for use at the wellfield	\$ 133.81
7/29/2020	Stuart Birdsey	Themal Paper	\$ 160.59
8/12/2020	Julia Aranda	Steel-toe Boots	\$ 102.90
8/12/2020	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 170.00
8/12/2020	Virgil Clary	Mileage	\$ 130.81
8/12/2020	Ramiro Garcia	Safety Boot Stipend	\$ 170.00
8/12/2020	Vincent Godinez	Safety Boot Stipend	\$ 170.00
8/12/2020	Spencer Hair	Safety Boot Stipend	\$ 170.00
8/12/2020	Gerardo M Herrera	Safety Boot Stipend	\$ 170.00
8/12/2020	Eric Lara	Safety Boot Stipend	\$ 170.00
8/12/2020	Mario Mariscal	Safety Boot Stipend	\$ 170.00
8/12/2020	Ian McMahan	Safety Boot Stipend	\$ 170.00
8/12/2020	Luis Mejia	Safety Boot Stipend	\$ 170.00
8/12/2020	David Pope	Safety Boot Stipend	\$ 170.00
8/12/2020	Edgar Ramos	Safety Boot Stipend	\$ 170.00
8/12/2020	Michael Robles	Safety Boot Stipend	\$ 170.00
8/12/2020	Greg Romey	Dinner/Drinks - O&M Staff	\$ 346.86
8/12/2020	Jose Ruiz	Safety Boot Stipend	\$ 170.00
8/12/2020	Brian Taylor	Safety Boot Stipend	\$ 170.00
8/26/2020	Gerardo M Herrera	Calss Registration	\$ 170.00
8/26/2020	Gerardo M Herrera	Lunch for Crew - Leak at Rincon 08/19/20	\$ 169.67
8/26/2020	Joe Martinez III	Travel Expenses	\$ 168.43
9/2/2020	Greg Romey	Food & Drinks Leak at rincon Rincon	\$ 455.18
9/2/2020	Brian Taylor	Office Supplies for PL	\$ 154.72
9/9/2020	Alvin Domingo	Lan Analyst Certification	\$ 246.00
9/9/2020	Alvin Domingo	WQE Exam	\$ 280.00
9/9/2020	Joe Evans	Outboard Propeller Unit 136	\$ 161.63
9/9/2020	Luke Soholt	Damtender's Residence Possessory Interest Tax	\$ 431.21
9/9/2020	Rebekah Vieira	Tuition Reimbursment	\$ 1,800.00
9/16/2020	Luke Soholt	California State Water Resourse Control Board Renewal	\$ 210.00
9/16/2020	Luke Soholt	Water Tretment Plant Operation Course	\$ 164.53
9/23/2020	Scott Lewis	Car Rental 7/31-8/17	\$ 858.75
9/23/2020	Scott Lewis	Hotel 08/02-08/15	\$ 1,257.09
9/30/2020	Lindsay Cao	CWEA Member Renewal	\$ 192.00
9/30/2020	Gonzalo Carbajal-Ramirez	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Vincent Godinez	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Mario Mariscal	Advance for Trip to Sacramento for Certificate Testing	\$ 617.20
9/30/2020	Luis Mejia	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Edgar Ramos	Advance for Trip to Sacramento for Certificate Testing	\$ 617.20
9/30/2020	Cameron Tindle	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Brian Taylor	Door Purchased for PL office	\$ 268.30
10/7/2020	Virgil Clary	Mileage 08/20	\$ 109.19
10/7/2020	Virgil Clary	Mileage 09/20	\$ 190.67
10/21/2020	Michael Gibson	Mileage 07/20	\$ 140.88
10/21/2020	Michael Gibson	Mileage 08/20	\$ 108.10
10/21/2020	Scott Lewis	Fisheries Supplies	\$ 206.83
10/21/2020	Scott Lewis	Car Rental 09/25-10/11	\$ 747.55
10/21/2020	Scott Lewis	Hotel 09/27-10/10	\$ 1,217.45

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2020/21  
July 1, 2020-June 30, 2021**

10/28/2020	Josh Malagon	IT Training	\$ 128.00
11/4/2020	Brian Taylor	Blinds for PL Shop	\$ 105.55
11/18/2020	Greg Romey	ASSP Renewal	\$ 230.00
11/18/2020	Greg Romey	Whiteboard	\$ 179.81
11/25/2020	Michael Shields	Lunch for Crew - Leak at Fordyce	\$ 113.11
12/2/2020	Ron Quinine	EMR Red Cross Certification	\$ 228.00
12/2/2020	Ron Quinine	Study Material For Certification	\$ 159.93
12/23/2020	Osvaldo Gutierrez	Safety Boot Stipend	\$ 170.00
12/30/2020	Joel Cox	Meal Reimbursement - Leak at Cuyama/Hwy33	\$ 114.52
12/30/2020	Greg Romey	Printed Dry Erase Magnets	\$ 180.62
12/30/2020	Greg Romey	Corporate Safety Course	\$ 815.00
12/30/2020	Spencer Hair	CPSI Practice Exam	\$ 120.00
1/6/2021	Virgil Clary	Mileage 10/20	\$ 143.58
1/13/2021	Lindsay Cao	PE Renewal	\$ 115.00
1/13/2021	Scott Lewis	Hotel 12/05/20-12/19/20	\$ 1,204.70
1/13/2021	Scott Lewis	Fisheries Supplies	\$ 130.34
1/13/2021	Scott Lewis	Car Rental 012/04/20-12/20/20	\$ 849.40
1/13/2021	Scott Lewis	Tuition Reimbursment Fall 2020	\$ 2,053.68
1/20/2021	Michael Gibson	Mileage 12/20	\$ 151.80
2/3/2021	Willis Hand	D4 Renewal of Certification	\$ 105.00
2/10/2021	Eric Behrendt	Safety Boot Stipend	\$ 170.00
2/10/2021	Scot Byron	Safety Boot Stipend	\$ 170.00
2/10/2021	Lindsay Cao	Safety Boot Stipend	\$ 170.00
2/10/2021	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 170.00
2/10/2021	Virgil Clary	Safety Boot Stipend	\$ 170.00
2/10/2021	Joel Cox	Safety Boot Stipend	\$ 170.00
2/10/2021	Alvin Domingo	Safety Boot Stipend	\$ 170.00
2/10/2021	Todd Evans	Safety Boot Stipend	\$ 170.00
2/10/2021	Ramiro Garcia	Safety Boot Stipend	\$ 170.00
2/10/2021	Vincent Godinez	Safety Boot Stipend	\$ 170.00
2/10/2021	Eric Grabowski	Safety Boot Stipend	\$ 170.00
2/10/2021	Ken Grinnell	Safety Boot Stipend	\$ 170.00
2/10/2021	Willis Hand	Safety Boot Stipend	\$ 170.00
2/10/2021	Gerardo M Herrera	Safety Boot Stipend	\$ 170.00
2/10/2021	Eric Lane	Safety Boot Stipend	\$ 170.00
2/10/2021	Eric Lara	Safety Boot Stipend	\$ 170.00
2/10/2021	Tim Lawson	Safety Boot Stipend	\$ 170.00
2/10/2021	Ivan Lopez	Safety Boot Stipend	\$ 170.00
2/10/2021	Scott MacDonald	Safety Boot Stipend	\$ 170.00
2/10/2021	Mario Mariscal	Safety Boot Stipend	\$ 170.00
2/10/2021	Ian McMahon	Safety Boot Stipend	\$ 170.00
2/10/2021	Luis Mejia	Safety Boot Stipend	\$ 170.00
2/10/2021	Gustavo Muro	Safety Boot Stipend	\$ 170.00
2/10/2021	Curtis Orozco	Safety Boot Stipend	\$ 170.00
2/10/2021	David Pope	Safety Boot Stipend	\$ 170.00
2/10/2021	Edgar Ramos	Safety Boot Stipend	\$ 170.00
2/10/2021	William Reeder	Safety Boot Stipend	\$ 170.00
2/10/2021	Michael Robles	Safety Boot Stipend	\$ 170.00
2/10/2021	Jose Ruiz	Safety Boot Stipend	\$ 170.00
2/10/2021	Steven Sharp	Safety Boot Stipend	\$ 170.00
2/10/2021	John Simon	Safety Boot Stipend	\$ 170.00
2/10/2021	Luke Soholt	Safety Boot Stipend	\$ 170.00
2/10/2021	Jordan Switzer	Safety Boot Stipend	\$ 170.00
2/10/2021	Brian Taylor	Safety Boot Stipend	\$ 170.00
2/10/2021	Cameron Tindle	Safety Boot Stipend	\$ 170.00
2/17/2021	Ramiro Garcia	Class Expenses	\$ 171.00

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2020/21  
 July 1, 2020-June 30, 2021**

2/17/2021	Mario Mariscal	Class Expenses	\$ 164.53
2/17/2021	Mario Mariscal	Grade 3 Distribution Operator Certification	\$ 190.00
2/17/2021	Mario Mariscal	Grade 2 Water Treatment Operator Certification	\$ 125.00
2/17/2021	Keegan Shirck	Safety Boot Stipend	\$ 170.00
2/24/2021	Eric Behrendt	Heidelberger Generator	\$ 219.49
3/24/2021	Scott Lewis	Car Rental 02/06/21-02/07/21	\$ 205.68
3/24/2021	Scott Lewis	Hotel 01/24/21-02/06/21	\$ 1,130.61
3/24/2021	Scott Lewis	Car Rental 01/25/21-02/06/21	\$ 1,016.95
3/24/2021	Scott Lewis	Fisheries Supplies	\$ 123.99
3/24/2021	Brian Taylor	AYPO Tech Certification	\$ 190.00
3/24/2021	Brian Taylor	CEU Plan Certification	\$ 257.75
3/24/2021	Brian Taylor	Grade 5 Water Distribution Certification	\$ 105.00
3/31/2021	Alvin Domingo	Water Treatment Plan Operation Certification	\$ 317.05
3/31/2021	William Reeder	Grade 4 Water Distribution Operator Certification	\$ 105.00
4/7/2021	Scott Lewis	Winter Term Tuition	\$ 946.32
4/7/2021	Scott Lewis	Airfare To CMWD	\$ 447.40
4/7/2021	Scott Lewis	Hotel 04/05-04/14	\$ 918.27
4/14/2021	Scot Byron	Electrical Continuing Education	\$ 180.00
5/5/2021	Trevor Cox	Safety Boot Stipend	\$ 170.00
5/5/2021	Alex Kelso	Safety Boot Stipend	\$ 170.00
5/19/2021	Ramiro Garcia	Class Expenses	\$ 124.00
5/19/2021	Michael Gibson	Wading Boot	\$ 378.21
5/19/2021	Scott Lewis	Car Rental 04/05/21-04/14/21	\$ 595.93
5/19/2021	Scott Lewis	Airport Parking	\$ 141.00
5/26/2021	Julia Aranda	PE License Renewal	\$ 180.00
5/26/2021	Eric Grabowski	Rain Boots for new employee	\$ 107.70
6/2/2021	Gerardo M Herrera	Class Registration	\$ 181.00
6/2/2021	Gerardo M Herrera	Books	\$ 151.00
6/2/2021	Keegan Shirck	Safety Boot Stipend	\$ 170.00
6/2/2021	John Simon	Safety Boot Stipend	\$ 170.00
6/2/2021	Corban Suggs	Hydraulics, Pumps & Motors Class	\$ 306.00
6/2/2021	Travis Larson	PC 832 Course advance	\$ 883.05

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2020/21  
July 1, 2020-June 30, 2021**

Minutes of the Casitas Municipal Water District  
Special Board Meeting Held  
May 20, 2021

A special meeting of the Board of Directors was held May 20, 2021. The meeting was held via teleconference.

1. CALL TO ORDER

President Brennan called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Kaiser, Cole, Hajas and Brennan are present. Also present are Gm Flood, AGM Dyer and EA Vieira and Counsel Mathews.

3. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda  
- three minute limit.

Mr. Flood announced that he received notification from CAL OES that the FEMA grant of \$2.8 million dollars for backup generators was approved. We have three years to execute that program.

4. DISCUSSION ITEMS

- 4.a. Review and Discussion of the Casitas MWD 2020 Urban Water Management Plan.  
[Board Memo\\_UWMP 20210520.pdf](#)  
[UWMP Status\\_Board meeting 20210520 1.pdf](#)

Engineering Manager Julia Aranda provided a presentation on the 2020 Urban Water Management Plan and schedule to include holding a public hearing on June 23, 2021.

5. ACTION ITEMS

- 5.a. Set a public hearing for the Casitas MWD 2020 Urban Water Management Plan to be held on June 23, 2021.

On the motion of Director Cole, seconded by Director Hajas, above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

6. ADJOURNMENT

President Brennan adjourned the meeting at 5:49 p.m.

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Secretary



Minutes of the Casitas Municipal Water District  
Special Board Meeting Held  
May 21, 2021

A special meeting of the Board of Directors was held May 21, 2021. The meeting was held via teleconference.

1. CALL TO ORDER

President Brennan called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Kaiser, Cole, Hajas, Brennan are present. Also present are Gm Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

4. INTERVIEWS FOR THE DIVISION IV DIRECTOR

4.a. Interview with Piper Presley for the position of Division IV Director.  
[Presley Application.pdf](#)

The board conducted an interview with Piper Presley who provided information on her background and passion for water and desire to serve her community.

4.b. Interview with Timothy Beaman for the position of Division IV Director.  
[Beaman Application.pdf](#)

The board conducted an interview with Timothy Beaman who provided information on his years in the water industry and desire to serve on the board.

4.c. Interview with Mary Bergen for the position of Division IV Director.  
[Bergen Application.pdf](#)

The board conducted an interview with Mary Bergen who provided information on her background including previous experience on the board.

5. ACTION ITEMS

5.a. Discussion and possible action to appoint one of the candidates to fill the remaining term of the Division IV Director position.

The board discussed the candidates and while only one was to be selected for the

appointment they suggested that the other candidates remain involved.

On the motion of Director Hajas, seconded by Director Cole, Mary Bergen was appointed for the remainder of the term for the Division IV Director. This was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

6. ADJOURNMENT

President Brennan adjourned the meeting at 6:12 p.m.

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Secretary

Minutes of the Casitas Municipal Water District  
Special Board Meeting Held  
May 24, 2021

A special meeting of the Board of Directors was held May 24, 2021. The meeting was held via teleconference.

1. CALL TO ORDER

President Brennan called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Kaiser, Cole, Hajas, and Brennan were present. Also present were GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. PUBLIC COMMENTS - On District related items that are not on the agenda - three minute limit.

None

President Brennan moved the meeting to closed session at 5:02 p.m.

4. CLOSED SESSION

- 4.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Brennan moved the meeting back into open session at 6:30 p.m. with Mr. Mathews stating that the Board met in closed session with special and general counsel and direction was given by no specific action was taken.

5. ADJOURNMENT

President Brennan adjourned the meeting at 6:31 p.m.

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Secretary

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
May 26, 2021

A meeting of the Board of Directors was held May 26, 2021. The meeting was held via teleconference.

CS1. CALL TO ORDER - CLOSED SESSION - 4:00 P.M.

President Brennan called the meeting to order at 4:00 p.m.

CS2. ROLL CALL

Directors Bergen, Kaiser, Cole, Hajas, Brennan are present. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

CS3. PUBLIC COMMENTS - Comments on Closed Session Items.

There were no public comments.

Director Brennan moved the meeting to closed session at 4:02 p.m.

CS4. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Government

Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
(Government Code §54956.9(b) Number of potential cases: 1

1. CALL TO ORDER – Regular Session

President Brennan called the regular session to order at 5:00 p.m.

2. ROLL CALL

Directors Bergen, Kaiser, Cole, Hajas and Brennan are present. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. CLOSED SESSION REPORT

Mr. Mathews reported that the board met with general counsel to discuss existing litigation. No action was taken on the first closed session item. On the second item the board took action to have the GM accept and settle a claim on a vehicle repair by a 3-1-1 vote as follows:

AYES:	Directors:	Cole, Hajas, Brennan
NOES:	Directors:	Kaiser
ABSTAIN:	Directors:	Bergen

4. AGENDA CONFIRMATION

There were no changes.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.  
[Accounts Payable Report.pdf](#)

6.b. Minutes of the May 12, 2021 Board Meeting.  
[5 12 2021 Min.pdf](#)

The consent agenda was offered by Director Kaiser, seconded by Director Cole and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a. Administration of the Oath of Office to Division IV Appointee Mary Bergen.

Clerk of the Board Vieira administered the Oath of Office to Mary Bergen.

7.b. Public hearing for the 2021 Lake Casitas Recreation Area Fee Adjustments and Adoption of Resolution approving the Fee Adjustments.

[Board Memo on 2021 LCRA Fee Hearing 052621.pdf](#) [Committee Memo on Tournament Fees 040921 ATT3.pdf](#) [User.Fee.survey 2020\\_21 ATT2.pdf](#) [LCRAfeeResolution.pdf](#)

President Brennan opened the public hearing at 5:06 p.m. Mr. Flood provided a report on the proposed increases. President Brennan asked if the Clerk of the Board had received any public comments and the Clerk responded there were no comments received. President Brennan asked for public comments and hearing none closed the hearing at 5:10 p.m.

The resolution approving fee adjustments was offered by Director Kaiser, seconded by Director Hajas and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.c. Award the contract for the Lion Street Pipeline Replacement and Fairview Connections, Specification No. 20-437, to Tierra Contracting in the amount of \$588,993.00 and authorize the General Manager to issue a Task Order to Rincon Consultants, Inc., for environmental support services for a not-to-exceed amount of \$55,719.00.

[210526 - Board Memo for Lion St Pipeline Replacement and Fairview Connections Award.pdf](#) [Lion Street Pipeline Replacement and Fairview Rd Connections Project\\_Construction Monitoring 04-02-21.pdf](#)  
[210401 - Bid Summary - 20-437.pdf](#)

On the motion of Director Hajas, seconded by Director Cole the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.d. Approve a purchase order to MP Environmental in the amount of \$87,552.00 for the removal, cleaning and reinstallation of media in pressure filter #8.  
[Contract Award - Filter #8 Media Cleaning 3-21-19.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.e. Review and approval of an agreement with Central Coast Water Agency

regarding transfer of 250 Acre-Feet of Casitas MWD 2021 Table A State Water Project water supplies, direct staff to file a Notice of Exemption, and authorize the General Manager to prepare and execute the necessary agreements with the Department of Water Resources and other parties for the transfer.

[Board Memo on Table A Water Transfer Agreement with CCWA 052621.pdf](#)  
[CCWA Letter Agreement with Casitas MWD for purchase of water 052621 ATT2.pdf](#) [Notice of Exemption - CMWD - CCWA 052621 ATT3.pdf](#)  
[Attachment to the Notice of Exemption 012721 ATT4.pdf](#)

On the motion of Director Kaiser, seconded by Director Cole the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

7.f. Approval of revised Casitas MWD Utility Maintenance Department Job Descriptions

- a) Utility Worker I
- b) Utility Worker I
- c) Utility Worker II

[Utilities Job Description Update Staff Report.pdf](#) [DRAFT Utility Worker I - Revised Draft.pdf](#)  
[DRAFT Utility Worker II - Revised Draft 05262021.pdf](#) [DRAFT Utility Worker III - Revised Draft 05262021.pdf](#)

On the motion of Director Cole, seconded by Director Kaiser the above recommendation was approved with the edit to the budget amount of \$3,250. This was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

8. INFORMATION ITEMS

- 8.a. Engineering Report.  
[Engineering Report.pdf](#)  
[May\\_2021\\_8x11\\_Done\\_ver1.pdf](#) [Paving List #7 -7.1-8.pdf](#)

- 8.b. Hydrology Report for April, 2021.  
[Hydrology April 2021 .pdf](#)
- 8.c. Casitas Newsletter Spring 2021.  
[Casitas Spring Newsletter 2021 5.17.21.pdf](#)
- 8.d. Casitas MWD 2012 Comment Letter regarding the Mosler Rock Products Ojai Quarry on Highway 33.  
[Apr 11 2013 Rock Quarry CMWD.pdf](#)

On the motion of Director Hajas, seconded by Director Bergen, the information items were approved for filing by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

9. GENERAL MANAGER COMMENTS

Gm Flood reported that the contractor is getting the Grand Avenue project done. They will start doing the lateral tie-ins and there will be a number of shutdowns and service interruptions in the Ojai system over the next 3-5 weeks.

Regarding Covid operations we are waiting for clear direction from Cal OSHA regarding requirements. It is expected to have the lobby open when the tiers are removed.

Robles is still flowing at 1 cfs. It might dry out this year, it has not dried out since the Thomas fire. We are hoping to see it dry out in July so we can do the maintenance we normally do.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

President Brennan reported attendance at the Water Commission meeting where they discussed their UWMP to be sent to the City Council and their work plan.

Director Cole attended the Mound basin groundwater meeting and their GSP will be out in mid to late June.

Director Hajas attended the Upper Ventura River meeting where they presented pieces of the GSP. They have a meeting tomorrow at 1:00. The groundwater model will be presented at OBGMA at 3:00 tomorrow. Director Kaiser will be attending the meeting tomorrow.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).



The Board welcomed Director Bergen back to the board.

9. ADJOURNMENT

President Brennan adjourned the meeting at 5:43 p.m.

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Secretary

# MEMORANDUM

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TO: Board of Directors

From: Michael L. Flood, General Manager

RE: **Consideration and possible action on Board Officer, Finance Committee Member, and the Upper Ventura River Groundwater Agency Member of Board of Directors and Alternate.**

Date: June 4, 2021

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## RECOMMENDATION:

Board of Directors make appointments as desired.

## BACKGROUND:

As result of the vacancy of a Director for Casitas' Division IV, the following positions were affected:

Board Officer: Vice President (currently vacant)

Finance Committee: Director Committee Member (currently filled)

Upper Ventura River Groundwater Agency: Board of Directors Member and Alternate (currently filled)

## DISCUSSION:

Vice-President Vacancy:

The Casitas MWD Bylaws provides for the filling of vacant Board Officer positions in Article VII, Section 2.2:

*If the President fails to complete his/her term or for whatever reason is incapable of completing his/her term, the Vice President shall act in his/her stead and a new Vice President shall be elected for the remainder of the term.*

*If the Secretary fails to complete his/her term or for whatever reason is incapable of completing his/her term, the Assistant Secretary shall act in his/her stead and a new Assistant Secretary shall be elected for the remainder of the term.*

Additionally, Article VII, Section 3.1 defines the Vice President appointment process as follows:

### *3.1 Board President and Vice President Election Process*

*At its first meeting in the month of January of each odd-numbered year, the board shall elect one of its members President and one of its members Vice President.*

### **Thus the Board may appoint a Vice-President via a Board Election.**

Considering that the Vice-President appointment process may leave another Board Officer position vacant, the filling of the remaining Board Officer positions are contained in Article VII, Section 3.2:

### *3.2 Other Board Officer Appointment Process*

*At its first meeting in the month of January of each odd-numbered year, Board Officers, other than President and Vice President, shall be appointed on a rotational basis with the Assistant Secretary succeeding the Secretary, the At-Large Member succeeding the Assistant Secretary, and the Secretary becoming the At-Large Member.*

### **Thus the remaining Board Officer positions may be filled by rotation.**

### **Finance Committee Director Member:**

Vacancies on Board Committees are not specifically addressed in the CMWD Board Bylaws.

The vacancy the Finance Committee created by the Division IV resignation was filled at a Board Meeting subsequent to the resignation by mutual agreement of the remaining members via a Board Motion.

### **Thus a change to the Finance Committee Director Member position may be filled by mutual agreement of the members via a Board Motion (if desired).**

Upper Ventura Groundwater Agency Board of Directors Member and Alternate (UVRGA):

Appointments to other agency boards are contained in Article XI, Section 3 of the CMWD Board Bylaws:

*Section 3. Representation on Other Boards, Committees and Agencies*

*The Board President shall appoint individual Directors to serve as the Board's representative to boards, committees and agencies outside the District. The Board President may appoint himself/herself to serve in any of these positions.*

Additionally, the Joint Powers Agreement of the UVRGA requires that each participating agency pass a resolution appointing a Director and Alternate.

**Thus the UVRGA Member of the Board of Directors and Alternate may be appointed by a resolution of the Casitas MWD Board of Directors (if desired).**

Summary of Conclusions:

1. **Vice-President:** the Board may appoint a Vice-President via a Board Election.
2. **Remaining Board Officer Positions:** the remaining Board Officer positions may be filled by rotation.
3. **Finance Committee Director Member:** a change to the Finance Committee Director Member position may be filled by mutual agreement of the members via a Board Motion (if desired).
4. **Upper Ventura River Groundwater Agency Member of the Board of Directors and Alternate:** the UVRGA Member of the Board of Directors and Alternate may be appointed by a resolution of the Casitas MWD Board of Directors (if desired).

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 2021-

RESOLUTION AUTHORIZING THE APPOINTMENT OF A DIRECTOR AND AN ALTERNATE TO SERVE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY BOARD OF DIRECTORS

**WHEREAS**, the Casitas Municipal Water District, the City of San Buenaventura, the County of Ventura, the Meiners Oaks Water District, and the Ventura River Water District ("Member Agency" or "Member Agencies") have formed the Upper Ventura River Groundwater Agency ("UVR Groundwater Agency"); and

**WHEREAS**, the Joint Powers Agreement forming the UVR Groundwater Agency requires the governing board of each Member Agency to appoint a Director to the UVR Groundwater Agency Board of Directors ("UVR Groundwater Agency Board") as well as an Alternate Director to represent the Casitas Municipal Water District's interests; and

**WHEREAS**, in order to be eligible for appointment as a Director or Alternate Director, an individual shall be either a member of the Casitas Municipal Water District's staff or of the Board of Directors and shall cease to be a Director or Alternate Director when no longer a member of the Casitas Municipal Water District's staff or of the Board of Directors; and

**WHEREAS**, the Director and Alternate Director shall serve for a period of two years; and

**THEREFORE, BE IT RESOLVED** by the Board of Directors of the Casitas Municipal Water District, as follows:

1. All the recitals in this resolution are true and correct and the Casitas Municipal Water District so finds, determines and represents.
2. The Board of Directors hereby appoints \_\_\_\_\_ as the Director and appoints \_\_\_\_\_ as the Alternate Director to represent the Casitas Municipal Water District on the UVR Groundwater Agency Board.
3. The individuals appointed as the Director and Alternate Director are both a member of the Casitas Municipal Water District Board of Directors, as required by the JPA Agreement.
4. The Board of Directors hereby confirms that the Director and Alternate Director appointed pursuant to this resolution are authorized to represent

Casitas Municipal Water District's interests with respect to all matters that come before the UVR Groundwater Agency Board.

5. This resolution shall take effect immediately upon passage and adoption.

**WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing Resolution No. \_\_\_\_\_ was duly adopted and passed by the Board of Directors of the Casitas Municipal Water District at a regularly scheduled meeting held on the 9<sup>th</sup> day of June, 2021, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

# MEMORANDUM

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TO: Board of Directors  
From: Michael L. Flood, General Manager  
RE: Resolution Authorizing Changes to the Signers on the District Bank Accounts  
Date: June 9, 2021

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## RECOMMENDATION:

Adopt the Resolution authorizing changes to the District accounts with Mechanics Bank to reflect recent Board changes.

## BACKGROUND:

The District has a General Fund (6261), Adjudication Charges (4585), Payables Fund (1478), and Payroll Fund (0919) bank account with Mechanics Bank. The following changes need to be authorized to allow the bank to accept appropriate signatures on the District accounts.

The changes are as follows:

Remove: Angelo Spandrio, Director

Add: Mary Bergen, Director

Attachment: Resolution Authorizing Changes to Approved Signers for District Accounts with Mechanics Bank.

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO.

RESOLUTION AUTHORIZING APPROVAL OF CHANGES TO APPROVED SIGNERS  
ON DISTRICT ACCOUNTS WITH MECHANICS BANK

WHEREAS, the Casitas Municipal Water District has accounts with Mechanics Bank for General Fund (6261), Adjudication Charges (4585), Payables Fund (1478), and Payroll Fund (0919); and

WHEREAS, the current authorized signers are as follows on the General Fund (6261) account Director Brian Brennan, Director Neil Cole, Director Richard Hajas, Director Peter Kaiser, and Director Angelo Spandrio; and

WHEREAS, the current authorized signers are as follows on the Adjudication Charges (4585), Payables Fund (1478), and Payroll Fund (0919) account Director Brian Brennan, Director Neil Cole, Director Richard Hajas, Director Peter Kaiser, Director Angelo Spandrio, General Manager Michael Flood, Assistant General Manager Kelley Dyer, CFO Janyne Brown, and Executive Administrator Rebekah Vieira; and

WHEREAS, changes need to be made to the authorized signers on the account to remove individuals who are no longer authorized to sign on the accounts and add staff who are authorized signers; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Casitas Municipal Water District that Director Angelo Spandrio be removed as a signer on the General Fund (6261), Adjudication Charges (4585), Payables Fund (1478), and Payroll Fund (0919) account and Director Mary Bergen be added as an authorized signer on General Fund (6261), Adjudication Charges (4585), Payables Fund (1478), and Payroll Fund (0919) accounts with Mechanics Bank.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Brian Brennan, President

Attest:

\_\_\_\_\_  
Richard Hajas, Secretary



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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** AWARD OF CONTRACT FOR PAVING CONTRACT (FY21-22),  
SPECIFICATION NO. 21-439  
**DATE:** June 9, 2021

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**RECOMMENDATION:**

Award the contract for Paving Contract (FY21-22), Specification No. 21-439 to BSN Construction Inc. and Wingate Earthworks; and the President of the Board execute the agreements for said work.

**BACKGROUND AND DISCUSSION:**

Repairs to pipelines and water service lines require excavation, causing damage to asphalt roadways. Casitas crews cover the damaged area with a temporary patch. This contract solicited bids to install permanent asphalt patches meeting City, County, and State requirements using the awarded contractors to complete patch lists that may be required during FY 2021-22 at Casitas' direction. The project was advertised on the District's website. Two bids were received. A "sample" patch list was used as the basis to compare unit prices.

<b>BIDDER</b>	<b>SAMPLE PATCH LIST BID AMOUNT</b>
BSN Construction, Inc.	\$36,570.00
Wingate Earthworks	\$45,473.00

BSN Construction Inc. and Wingate Earthworks have Contractor's licenses in good standing. The unit prices are comparable for both and the contract documents included language: "It is anticipated that the contract term will be for a minimum of one year with provisions for mutually-agreed renewal for up to two additional years. In addition, the District may award to more than one, but not more than two, contractors if the bid pricing is favorable to do so." To provide more flexibility and responsiveness, awarding to both contractors is recommended. Monthly patch lists will be prepared and compared using the unit prices to provide the District with the best value and response time.

BSN Construction Inc. is currently under contract with the District for FY 2020-21 paving. This project is Categorically Exempt from CEQA under Section 15301 (c).

**FINANCIAL IMPACT:**

The proposed budget for fiscal year 2021-22 includes \$250,000 for the project. Patch lists will be provided to each contractor as necessary dependent on leaks and breaks.

Attachment: Bid Summary

CASITAS MUNICIPAL WATER DISTRICT 1055 VENTURA AVENUE Oak View, CA 93022 (805) 649-2251 SPEC 20-433 Project: Paving Contract (FY21-22) Bid: 5/24/21 2:00 PM				BSN Construction, Inc. lic.#806551 P.O. Box 6714 Ventura, CA 93006		Wingate Earthworks lic.#1039211 1205 Alviria Drive Ojai, CA 93023	
ITEM #	DESCRIPTION	APROX. QTY	UNIT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT
1	Mobilization/Demobilization	1	LS	\$ 100.00	\$ 100.00	\$ 400.00	\$ 400.00
2	Install AC (Total Tonnage: 0-10)	0	Ton	\$ 1,650.00	\$ -	\$ 1,800.00	\$ -
	Install AC(Total Tonnage: 10.1-20)	0	Ton	\$ 1,600.00	\$ -	\$ 1,500.00	\$ -
3	Install AC (Total Tonnage: 20.1-30)	23	Ton	\$ 1,120.00	\$ 25,760.00	\$ 1,100.00	\$ 25,300.00
4	Install AC (Total Tonnage: 30.1-50)	0	Ton	\$ 900.00	\$ -	\$ 450.00	\$ -
	Install AC (Total Tonnage: >50)	0	Ton	\$ 500.00	\$ -	\$ 400.00	\$ -
5	T-Grind 1-1/2 "	750	SF	\$ 2.50	\$ 1,875.00	\$ 9.50	\$ 7,125.00
6	Raise Valve Can	8	EA	\$ 400.00	\$ 3,200.00	\$ 500.00	\$ 4,000.00
7	Install AC Berm	10	LF	\$ 40.00	\$ 400.00	\$ 70.00	\$ 700.00
8	Remove PCC	60	SF	\$ 25.00	\$ 1,500.00	\$ 40.00	\$ 2,400.00
9	Install PCC Curb & Gutter	20	LF	\$ 60.00	\$ 1,200.00	\$ 140.00	\$ 2,800.00
10	Install Thermoplastic Striping	12	LF	\$ 25.00	\$ 300.00	\$ 25.00	\$ 300.00
11	Install Paint Striping	15	LF	\$ 15.00	\$ 225.00	\$ 15.00	\$ 225.00
12	Hot Rubberized Crack Seal	22	LF	\$ 15.00	\$ 330.00	\$ 20.00	\$ 440.00
13	Certified Flagger	10	HR	\$ 98.00	\$ 980.00	\$ 70.00	\$ 700.00
14	Flashing Arrow Sign	3	Per/Day	\$ 190.00	\$ 570.00	\$ 150.00	\$ 450.00
15	Construction sign per day	15	Per/Day	\$ 10.00	\$ 150.00	\$ 12.00	\$ 180.00
16	Traffic Barricade	4	Per/Day	\$ 10.00	\$ 40.00	\$ 12.00	\$ 48.00
<b>BASE BID TOTAL AMOUNT FOR BID ITEMS 1 THROUGH 16</b>				<b>\$</b>	<b>36,630.00</b>	<b>\$</b>	<b>45,068.00</b>

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**

**Finance Committee**

**(this meeting was held telephonically)**

DATE: June 3, 2021  
TO: Board of Directors  
FROM: General Manager, Michael Flood  
Re: Finance Committee Meeting of May 21, 2021 at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Neil Cole  
Director Richard Hajas  
General Manager, Michael Flood  
Assistant General Manager, Kelley Dyer  
Chief Financial Officer, Janyne Brown

2. **Public Comments.**

None

3. **Board/Management comments.**

Director Hajas made comments regarding the importance of ensuring the District's budget and the supporting documentation is clearly understandable.

4. **Casitas MWD Fiscal Year 2021-2022 Draft Budget Review**

GM Flood introduced the item.

Director Cole indicated that he would like to have the Matilija Deep Wells Pilot Bore considered for the budget

Director Hajas made various comments regarding the budget including the need to show expenses by category, highlighting of the drinking water operations revenues and expenses, spending deficits, CFD 2013-1 funds, use of the 1% tax as a reserve, and the adjudication fee fund.

The Committee directed staff to forward this item to the Board for further consideration during the Budget Workshop on June 2nd.

5. **Review of the Financial Statements for March 2021**

CFO Brown made comments regarding the statements including revenues and expenses.

6. **Review of the Consumption Report for March 2021.**

GM Flood covered the report with the Committee indicating that consumption demand will likely exceed 12,000 AF by the end of the fiscal year.

Director Hajas noted the higher amount of water sales.

7. **Investment maturity and recommendation to maintain funds from Treasury Bond CUSIP 3133XFKF2 in cash reserves.**

CFO Brown introduced this item and made comments regarding the District's cash flow needs and the limited market opportunities for short-term reinvestment.

Director Cole and Hajas indicated they were in agreement with the proposed course of action and to move forward with it.

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
05/31/21**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$547,735	\$507,370	2.875%	5/9/2016	4.30%	190
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$909,583	2.875%	8/2/2016	7.71%	1094
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$1,084,430	2.700%	5/10/2017	9.20%	1480
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$787,488	3.300%	5/25/2016	6.68%	1051
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$556,145	2.925%	11/20/2017	4.72%	2492
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$872,400	5.400%	5/9/2016	7.40%	1753
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$444,278	3.375%	7/14/2016	3.77%	818
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$528,075	2.710%	11/20/2017	4.48%	2772
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$591,147	\$560,862	5.625%	9/8/2014	4.76%	11
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,660,675	2.125%	7/6/2010	22.57%	1764
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,499,137	2.625%	5/25/2016	12.71%	1176
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$683,584	\$673,568	2.375%	5/1/2016	5.71%	223
*TB	US Treasury Note	912828WE6	11/15/2023	\$723,061	\$706,303	2.750%	12/13/2013	5.99%	885

**Total in Gov't Sec. (11-00-1055-00&1065)** **\$11,752,241** **\$11,790,315** **99.97%**

**Total Certificates of Deposit:** **\$0** **\$0** **0.00%**

\*\* **LAIF as of 2/28/2021: (11-00-1050-00)** N/A **\$482** **\$482** 1.36% Estimated **0.00%**

\*\*\* **COVI as of 2/28/2021: (11-00-1060-00)** N/A **\$3,056** **\$3,056** 1.50% Estimated **0.03%**

**TOTAL FUNDS INVESTED** **\$11,755,780** **\$11,793,853** **100.00%**

Total Funds Invested last report \$11,755,780 \$11,784,100

Total Funds Invested 1 Yr. Ago \$14,315,591 \$14,581,606

\*\*\*\* **CASH IN BANK (11-00-1000-00) EST.** **\$6,536,755** **\$6,536,755**  
**CASH IN Custody Money Market** **\$28,419** **\$28,419** 0.30%

**TOTAL CASH & INVESTMENTS** **\$18,320,954** **\$18,359,028**

TOTAL CASH & INVESTMENTS 1 YR AGO \$16,130,256 \$16,396,271

\*CD CD - Certificate of Deposit

\*TB TB - Federal Treasury Bonds or Bills

\*\* Local Agency Investment Fund

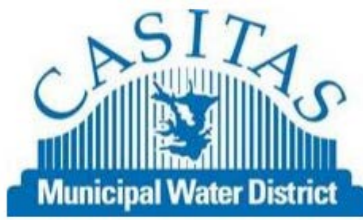
\*\*\* County of Ventura Investment Fund

Estimated interest rate, actual not due at present time.

\*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.



**Casitas Municipal Water District**  
**CFD 2013-1 Improvement Fund - Series B**

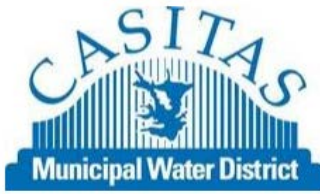
	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series B (1)+(2)+(3)
2017 Subtotal	42,658,223.98	24,046.16	(36,886,093.06)	
TOTAL	42,658,223.98	24,046.16	(36,886,093.06)	5,796,177.08
2018 Subtotal	-	77,279.16	-	
TOTAL	42,658,223.98	101,325.32	(36,886,093.06)	5,873,456.24
2019 Subtotal	-	102,268.61	(1,486,814.43)	
TOTAL	42,658,223.98	203,593.93	(38,372,907.49)	4,488,910.42
2020 January		4,656.63		
February		4,539.94		
March		4,248.11		
April		2,235.18		
May		34.71		
June		22.97	(4,000,000.00) Project Reimbursement	
July		8.39	(404,999.69) Project Reimbursement	
August		1.84		
September		0.51		
October		0.49		
November		0.51		
December		0.60		
2020 Subtotal	-	15,749.88	(4,404,999.69)	
TOTAL	42,658,223.98	219,343.81	(42,777,907.18)	99,660.61
2021 January		0.51		
February		0.51		
March		0.46		
April		0.51	(92,272) Project Reimbursement	
May		0.16	(7,390) Project Reimbursement	
June				
July				
August				
September				
October				
November				
December				
2021 Subtotal	-	2.15	(99,662.60)	
TOTAL	42,658,223.98	219,345.96	(42,877,569.78)	0.16

**Casitas Municipal Water District**  
**CFD 2013-1 Improvement Fund - Series C**

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series C (1)+(2)+(3)
2019 Subtotal	13,570,000.00	12,284.84	-	
TOTAL	13,570,000.00	12,284.84	-	13,582,285
2020 Subtotal	-	48,026.34	(1,362,971.53)	
TOTAL	13,570,000.00	60,311.18	(1,362,971.53)	12,267,339.65
2021 January		62.37		
February		62.37		
March		57.01		
April		62.37		
May		60.36	(537,876) Project Reimbursement	
June				
July				
August				
September				
October				
November				
December				
2021 Subtotal	-	304.48	(537,876.01)	
TOTAL	13,570,000.00	60,615.66	(1,900,847.54)	11,729,768.12

**Summary of Expenses**  
**CFD 2013-1 Improvement Fund - Series B&C**

Purchase of Ojai System	34,481,628.00
Extension Contract	366,371.55
Meter Cost	2,038,093.51
Received Project reimbursements:	<u>7,892,324.26</u>
	44,778,417.32
	-
Total funds remaining for improvement Series B:	0.16
Total funds remaining for improvement Series C:	11,729,768.12
Total Funds Remaining	11,729,768.28
Received Project reimbursements:	7,892,324.26
Projects Cost YTD:	8,554,710.41
Projects Pending Reimbursement:	<u>662,386.15</u>
Total Funds Remaining less pending Reimbursement:	<u>11,067,382.14</u>



**Casitas Municipal Water District**  
**CFD 2013 - 1 Projects to be reimbursed to CMWD To Date**  
**As of 5/31/2021**

Project No:	Project Name:	Costs pending Reimbursement
400	Ojai System Masterplan	375,336.49
420	Sunset Place Pipeline Replacement	785,031.23
421	Cuyama, Palomar and El Paseo Roads Pipeline Replacement	927,660.29
422	South San Antonio Street and Crestview Drive Pipeline	89,258.17
423	West and East Ojai Avenue Pipeline Replacement	443,123.69
424	Running Ridge Zone Hydraulic Improvement	363,340.85
425	Well Rehabilitation Replacement	1,154,836.16
426	Valve & Appurtenance Replacement	1,136,704.53
427	Fairview Pipeline Replacement	0.00
428	Mutual Wellfield Pipeline	136,439.57
429	Grand Ave Pipeline	43,763.66
430	Signal Booster Zone Hydraulic Improvements	239,728.08
431	Emily Street Pipeline Replacement	1,101,818.56
432	Casitas-Ojai System Interties	78,158.82
522	Ojai Arc Flash Study	119,839.00
611	Mutual Replacement Well	438,973.36
411	Replace San Antonio #3 Well	29,759.77
506	Ojai SCADA UPS Units	11,447.67
509	Hypochlorite Tanks OS	24,186.95
511	Ojai Wellfield Cla-Vals	4,273.91
512	Well Monitoring Upgrades 07/2018	1,520.76
514	Ojai Wellfield Mag Meters 07/2018	18,876.70
433	Ojai 12" pipeline replac	759,864.22
434	Heidelberger PP Ret. Wal	29,479.63
435	Plesant Ave/Daily Rd Pip	62,644.70
436	OWS Tank/Valt Fall Impro	23,262.21
437	Wellvielf VFDs	99,145.70
438	Lion St PL/ Fairview Conn	11,978.68
646	OWS Arbolada Tank	44,257.05
<b>Project(s) Cost To Date:</b>		<b><u><u>8,554,710.41</u></u></b>



**Casitas Municipal Water District**  
**State Water Project - Interconnect Project Costs**  
**As of 5/31/2021**

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	115,142	-	115,142
527	State Water Interconnect - Carpinteria to Casitas	237,528	818,332	1,055,861
606	State Water Interconnect - Ventura to Casitas	224,241	25,002	<u>249,242</u>
Project(s) Cost To Date:				<u><u>1,420,245</u></u>



**Non-Budgeted Items Log Sheet - FY 2021**

Approval Date	Item	Budgeted Amount	Actual Amount	Notes	Grant Potential (Y or N)
<del>26-Aug-20</del>	<del>Rincon Pipeline Repair at Ayers Creek – Materials</del>	<del>\$ 100,000.00</del>	\$ -	Replaced by subsequent Board action on 9/2/20	N
2-Sep-20	Rincon Pipeline Repair at Ayers Creek - Re-budgeted	\$ 260,000.00			N
9-Sep-20	Boardroom AV Upgrade - CPI Solutions	\$ 43,399.88			N
23-Sep-20	Full time IT Technician	\$ 48,120.11			N
14-Oct-20	Rincon Pipeline Repair at Ayers Creek Change Order 1	\$ 20,683.88			N
14-Oct-20	DWR planning & Design of Delta Conveyance Project	\$ 54,000.00			N
28-Oct-20	Robles Facility Fish Screen Blast Cleaning	\$ 40,000.00			N
28-Oct-20	Fiona Hutton & Assoc. Strategic Comm. Workplan	\$ 154,000.00			N
12-Nov-20	Enviromental Consulting for Ventura-Santa Barbara Counties Intertie	\$ 60,000.00			N
9-Dec-20	Water Resources Plan- Stantec Consulting Service	\$ 43,418.00			N
16-Dec-20	Cost Share of Foothill Road Maintenance	\$ 231.00			N
13-Jan-21	MKN & Assoc.- Arbolada Tank	\$ 50,000.00			N
10-Feb-21	Grand Ave. Pipeline Replacement	\$ 800,000.00		CFD 2013-1 Funded	N
	Total	\$ 1,573,852.87	\$ -		



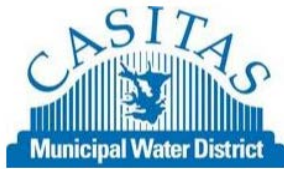
**Casitas Municipal Water District  
Adjudication Charge Summary Report**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Revenue	(48,685)	(48,893)	(48,945)	(49,160)	(49,090)	(48,787)	(49,013)	(48,754)	(48,737)	(49,088)	182	-	(488,969)
Expenses													
Legal	-	26,378	15,228	-	29,451	4,917	4,625	14,288	1,344	32,955	15,958	-	145,144
Other Pro Fees	-	-	-	-	-	-	20,322	14,782	-	-	7,813	-	42,918
Bank Fees	-	-	-	-	130	-	-	-	-	-	-	-	130
<b>Net Total</b>	<b>(48,685)</b>	<b>(22,515)</b>	<b>(33,717)</b>	<b>(49,160)</b>	<b>(19,509)</b>	<b>(43,870)</b>	<b>(24,066)</b>	<b>(19,684)</b>	<b>(47,393)</b>	<b>(16,133)</b>	<b>23,953</b>	<b>-</b>	<b>(300,777)</b>
Cash Collected	948	2,630	44,674	48,421	47,746	50,454	48,260	46,160	52,298	46,682	45,256	-	433,528
Cash Disbursed	-	(26,378)	(15,228)	(0)	(29,573)	(4,917)	(24,955)	(29,070)	(1,344)	(32,955)	(23,771)	-	(188,192)
Accounts Payable	-	-	-	-	(8)	-	8	-	-	-	(0)	-	(0)
Accounts Receivable	47,737	46,263	4,271	738	1,344	(1,667)	754	2,594	(3,561)	2,406	(45,438)	-	55,441
<b>Net Total</b>	<b>48,685</b>	<b>22,515</b>	<b>33,717</b>	<b>49,160</b>	<b>19,509</b>	<b>43,870</b>	<b>24,066</b>	<b>19,684</b>	<b>47,393</b>	<b>16,133</b>	<b>(23,953)</b>	<b>-</b>	<b>300,777</b>

Note: Data as of 5/31/2021

Notes

Hydrologic & Hydrogeologic Study



**Casitas Municipal Water District  
Revenue & Expense Report  
For the Month Ending, March 31st, 2021**

% of the Year Completed: 75.00%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2021	Prior Year to Date Balance FY2020
Water (Sales, Service, Standby, Delinquency)	11,291,107	981,905	11,653,946	8,454,047
Taxes & Assessments	5,089,525	8,460	3,544,572	3,361,349
Miscellaneous	4,621,933	6,477	439,709	443,563
Water Rev Other (Grant)	888,271	609,495	833,863	188,184
Recreation- Operations	3,584,355	315,154	2,303,377	2,011,787
Recreation- Water Park	240,079	-	(75)	615,778
<b>Total Revenue</b>	<b>25,715,270</b>	<b>1,921,491</b>	<b>18,775,391</b>	<b>15,074,707</b>

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget Encumbered (b+c)/(a)
-	(362,839)	103.21%	103.21%
-	1,544,953	69.64%	69.64%
-	4,182,224	9.51%	9.51%
-	54,408	93.87%	93.87%
-	1,280,978	64.26%	64.26%
-	240,154	-0.03%	-0.03%
<b>-</b>	<b>6,939,879</b>	<b>73.01%</b>	<b>73.01%</b>

**Expenses**

	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
Administration	1,630,906	139,672	1,385,121	1,108,017
Board of Directors	273,957	23,743	132,507	139,010
District Maintenance	585,922	49,614	454,875	389,684
Electrical Mechanical	3,127,039	183,376	2,015,117	1,682,002
Engineering	1,590,307	136,281	1,024,960	1,408,271
Fisheries	510,234	44,353	384,328	408,790
Information Technology	282,375	27,278	239,716	227,865
Management	1,756,207	92,684	1,050,163	1,083,455
Pipeline	1,676,560	151,100	1,269,087	1,124,618
Recreation - Operations / Maint. / PR / Water Pk	4,497,487	256,555	2,765,984	3,122,874
Retirees	544,397	39,340	369,796	386,883
Safety / Garage	318,842	15,960	195,354	166,012
Utilities Maintenance	814,331	57,909	664,977	520,295
Water Conservation - P/R	830,250	56,337	565,738	491,902
Water Quality- Lab	731,127	51,028	484,102	493,721
Water Treatment	1,955,762	122,485	1,287,431	1,336,436
<b>Total Expenses</b>	<b>21,125,703</b>	<b>1,447,714</b>	<b>14,289,256</b>	<b>14,089,834</b>
<b>Net</b>	<b>4,589,567</b>	<b>473,777</b>	<b>4,486,135</b>	<b>984,873</b>

1,398	244,387	84.93%	85.02%
-	141,450	48.37%	48.37%
14,218	116,830	77.63%	80.06%
27,190	1,084,731	64.44%	65.31%
890,704	(325,357)	64.45%	120.46%
1,217	124,689	75.32%	75.56%
197	42,462	84.89%	84.96%
34,680	671,364	59.80%	61.77%
16,184	391,290	75.70%	76.66%
17,619	1,713,885	61.50%	61.89%
-	174,601	67.93%	67.93%
5,761	117,728	61.27%	63.08%
863	148,491	81.66%	81.77%
147,973	116,539	68.14%	85.96%
44,262	202,763	66.21%	72.27%
285,500	382,831	65.83%	80.43%
<b>1,487,765</b>	<b>5,348,682</b>	<b>67.64%</b>	<b>74.68%</b>

	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
<b>Debt Service</b>				
CFD 2013-1	2,765,688	7,917	2,354,606	380,238
Mira Monte	-	-	515.00	989
State Water Bonds	-	-	1,309	1,535
<b>Total Debt Service</b>	<b>2,765,688</b>	<b>7,917</b>	<b>2,356,430</b>	<b>382,762</b>

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	411,082	85.14%	85.14%
-	(515)	0.00%	0.00%
-	(1,309)	0.00%	0.00%
<b>-</b>	<b>409,258</b>	<b>85.20%</b>	<b>85.20%</b>

Capital	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2021	Prior Year to Date Balance	Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
	Administration	-	-	-	-	-	-	0.00%
Board of Directors	-	-	-	-	-	-	0.00%	0.00%
District Maintenance	8,500	-	-	352	7,480	1,020	0.00%	88.00%
Electrical Mechanical	217,500	9,552	55,091	113,778	6,876	155,533	25.33%	28.49%
Engineering	17,675,000	275,605	2,374,430	6,130,040	4,763,353	10,537,217	13.43%	40.38%
Fisheries	-	-	-	4,365	5,408	(5,408)	0.00%	0.00%
Information Technology	-	-	-	1,764	-	-	0.00%	0.00%
Management	-	-	-	-	-	-	0.00%	0.00%
Pipeline	38,000	-	16,265	7,131	-	21,735	42.80%	42.80%
Recreation - Operations / Maint. / PR / Water Pk	7,000	13	4,030	39,786	-	2,970	57.57%	57.57%
Retirees	-	-	-	-	-	-	0.00%	0.00%
Safety / Garage	103,500	-	31,254	127,387	46,307	25,939	30.20%	74.94%
Utilities Maintenance	60,000	-	59,089	39,093	11,916	(11,005)	98.48%	118.34%
Water Conservation - P/R	-	-	-	696	-	-	0.00%	0.00%
Water Quality- Lab	150,000	4,092	23,442	15,759	-	126,558	15.63%	15.63%
Water Treatment	170,000	-	28,359	137,840	-	141,641	16.68%	16.68%
<b>Total Capital</b>	<b>18,429,500</b>	<b>289,262</b>	<b>2,591,959</b>	<b>6,617,991</b>	<b>4,841,341</b>	<b>10,996,200</b>	<b>14.06%</b>	<b>40.33%</b>
Rincon Pipeline Repair at Ayers Creek Materials (8/26)	-	-	-	-	-	-	-	-
Rincon Pipeline Repair at Ayers Creek (9/2)	260,000	-	-	-	-	-	-	-
CPI Solutions- Boardroom Audio-Visual Upgrade (9/9)	43,400	-	-	-	-	-	-	-
Full time IT Technician Position (9/23)	48,120	-	-	-	-	-	-	-
Rincon Pipeline Repair at Ayers Creek Change Order (10/14)	20,684	-	-	-	-	-	-	-
DWR planning & Design of Delta Conveyance Project (10/14)	54,000	-	-	-	-	-	-	-
Robles Facility Fish Screen Blast Cleaning (10/28)	40,000	-	-	-	-	-	-	-
Fiona Hutton & Assoc. Strategic Comm. Work plan (10/28)	154,000	-	-	-	-	-	-	-
Enviro. Consul.for Ventura-Santa Barbara Counties Intertie (11/12)	60,000	-	-	-	-	-	-	-
Water Resource Plan- Stantec Consulting Service (12/9)	43,418	-	-	-	-	-	-	-
Cost Share of Foothill Road Maintenance (12/16)	231	-	-	-	-	-	-	-
MKN & Assoc.- Arbolada Tank (1/13)	50,000	-	-	-	-	-	-	-
Grand Ave. Pipeline Replacement (2/10)	800,000	-	-	-	-	-	-	-
<b>Board Approved unbudgeted items</b>	<b>1,573,853</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net assets, End of year</b>	<b>(18,179,474)</b>	<b>176,598</b>	<b>(462,254)</b>	<b>(6,015,881)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<small>(Total Revenue-Total Expenses-Total Debt Service-Total Capital-Unbudgeted Items)</small>								

	Beginning of Fiscal Year Balance	Year to Date Balance
General Fund Balance	2,876,089	5,700,094
U.S Bank Investments	14,312,132	11,770,074
U.S Bank Money Market Account	45,370	25,313
LAIF	478	481
County of Ventura Investment (COVI)	3,003	3,010
CFD-2013-1 Improvement Bond	14,134,551	12,367,184
<b>Total Reserves</b>	<b>31,371,623</b>	<b>29,866,156</b>

**March Summary**

- Water revenue is \$253k higher compared to last March and year over year up about \$3.2 million. Overall delinquency fees are approx. \$511k higher year over year.

-Received San Gorgonio payment of \$606k for table A water exchange agreement.

- Majority of the capital expenses relate to Rincon pump plant \$54k, Rincon pipeline replacement \$31k, De La Garrique bridge replacement \$21k, and approx. \$100k for CFD 2013-1 project Cuyama, Palomar, and El Paseo Roads pipeline replacement, Ojai Ave. pipeline replacement, and Grand Ave pipeline replacement.

- Recreation revenue is up about \$262k compared to last March. Year to date revenue is down \$35k compared to FY2020.