



## Board Meeting Agenda

Russ Baggerly, Director  
Angelo Spandrio, Director  
Brian Brennan, Director

Pete Kaiser, Director  
James Word, Director

### CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the  
Casitas Board Room  
1055 Ventura Ave.  
Oak View, CA 93022  
July 10, 2019 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Agenda Confirmation - Consider and approve, by majority vote, minor revisions to Board items and/or attachments and any item added to, or removed/continued from, the Agenda.
5. Public comments – presentations on District related items that are not appearing on the agenda – three minute limit.
6. Consent Agenda
  - a. Approve and Adopt Minutes from the June 26, 2019 meeting.
  - b. Approve renewal of Workers' Compensation Insurance Program with CSAC-EIA in the amount of \$141,354.00 for Fiscal Year 2019/2020.

7. Action Items:
  - a. Review, Approve and Accept District Accounts Payable Report for the Period of 6/13/19 – 6/26/19.
  - b. Approve and Authorize General Manager to sign Task Order for Environmental Consulting Services to Rincon Consultants in the not to exceed amount of \$76,427 for Sunset Place Pipeline Replacement, and Ventura Street Pipeline Replacement.
  - c. Approve an Amendment to Agreement for Professional Environmental Services to Rincon Consultants in the not to exceed amount of \$35,007 for Ventura-Santa Barbara Counties Intertie Initial Study – Mitigate Negative Declaration.
8. Receive and File Information Items:
  - a. Lake Casitas Recreation Area Report for May, 2019.
  - b. Monthly Engineering Status Report.
  - c. Recreation Committee Minutes.
  - d. Finance Committee Minutes.
  - e. Reimbursement Disclosure Report for Fiscal Year 2018/2019.
  - f. CFD 2013-1 Report.
  - g. Investment Report.
9. General Manager comments. Brief announcements and report on District activities.
10. Board of Director Reports on Meetings Attended.
11. Board of Director Comments per Government Code Section 54954.2, subdivision (a).
12. Closed Session
  - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a)  
*Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura; and City of San Buenaventura v. Abbott et al.*, Los Angeles County Superior Court, Complex Civil Division, Case No. CPF-14-513875.
  - b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9(b)  
Number of potential cases: 1
13. Adjournment.



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
June 26, 2019

A meeting of the Board of Directors was held June 26, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California.

1. Call to Order

President Kaiser called the meeting to order at 3:00 p.m.

2. Roll Call

Directors Word, Spandrio, Baggerly and Kaiser were present. Director Brennan was absent at the beginning of the meeting but arrived at 3:02 p.m. Also present were Clerk of the Board, Rebekah Vieira, Attorney John Mathews and General Manager, Michael Flood via telephone. There were four staff members and two members of the public in attendance.

3. Pledge of Allegiance

President Kaiser led the Pledge of Allegiance.

4. Agenda Confirmation - Consider and approve, by majority vote, minor revisions to Board items and/or attachments and any item added to, or removed/continued from, the Agenda.

None

5. Public comments – presentations on District related items that are not appearing on the agenda – three minute limit.

Will Levinson spoke to the board regarding the information he provided on May 22, 2019 regarding the tank site and a mapped earthquake fault. Mr. Levinson stated he contacted the General Manger and the President of the board and did not receive a response. Mr. Levinson contacted Brian Post as CCMSI who refused to provide a certificate of insurance which he is seeking since Casitas has access through the easement.

Director Brennan arrived at 3:02 p.m.

6. Consent Agenda

ADOPTED

- a. Approve and Adopt Minutes from the June 8, 2019 meeting.
- b. Approve and Adopt Minutes from the June 12, 2019 meeting.

On the motion of Director Baggerly, seconded by Director Brennan, the Consent agenda was adopted by the following roll call vote:

AYES:	Directors:	Word, Spandrio, Brennan, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Action Items:

- a. Review, Approve and Accept District Accounts Payable Report for the Period of 5/30/19 – 6/12/19. APPROVED

On the motion of Director Baggerly, seconded by Director Word, the Accounts Payable Report was approved by the following roll call vote:

AYES:	Directors:	Word, Spandrio, Brennan, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- b. Public Hearing for the adoption of the 2019-2020 Budget.

- i. Public Hearing

President Kaiser opened at public meeting at 3:06 p.m. and asked the Clerk of the Board for any correspondence that was received on this item. Clerk of the Board Vieira responded there was none. Seeing there was no public there to speak, President Kaiser asked for the staff report and recommendations.

General Manager Flood referenced the board memo and the June 8<sup>th</sup> meeting and mentioned an increase in the budget for the Ojai Water System Improvements due to the bid being higher than expected.

Director Baggerly asked that the district remodel include making the doorway ADA compliant. Engineering Manager Aranda explained that is currently not included in the budget but adding an additional egress is.

Director Word commented that while we don't like to use the reserves, they are there for this purpose and we will retain eight or nine months of reserves. Director Word offered the budget as presented.

President Kaiser closed the public hearing at 3:10 p.m. and continued with discussion.

- ii. Adopt Resolution approving the general fund budget, debt service fund and Mira Monte Water Assessment District fund budgets for the Fiscal Year ending June 30, 2020.

ADOPTED

The resolution was offered by Director Word, seconded by Director Baggerly and passed by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2019-15

- c. Adopt Resolution fixing a tax rate for Fiscal Year 2018-2019 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax.

ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Brennan and adopted by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2019-16

- d. Adopt Resolution to authorize, under Proposition 4, the 2019/2020 Establishment of Appropriations Limit of \$14,462,179. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Brennan and adopted by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2019-17

- e. Adopt Resolution authorizing the levy of a special tax for fiscal year 2019-2020 for Community Facilities District No. 2013-1 (Ojai).  
ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Brennan and adopted by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2019-18

- f. Approve and Authorize Board President to sign a Memorandum of Understanding between Casitas Municipal Water District and Carpinteria Valley Water District for Design and Construction of the Ventura County – Santa Barbara County Intertie Project.  
APPROVED

On the motion of Director Baggerly, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

- g. Adopt Resolution to set a hearing for proposed increase to Director meeting stipend.  
ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Brennan and approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2019-19

- h. Adopt Resolution approving the proposed Casitas Municipal Water District Bylaws.  
ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Brennan and adopted by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2019-20

- i. Approve and authorize the Board President to execute an agreement with Sam Hill Sons, Inc. in the amount of \$636,999.00 for the Sunset Place Pipeline Replacement, Specification No. 19-409. APPROVED

Engineering Manager clarified that the amount to be approved is \$639,999 as stated in the staff report.

On the motion of Director Baggerly, seconded by Director Spandrio, the above recommendation is approved in the amount of \$639,999 this was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

- j. Approve and waive a minor bid irregularity and authorize the Board President to execute an agreement with Tierra Contracting in the amount of \$715,062 for the replacement of the Ventura Street Water Main Specification No. 18-404. APPROVED

On the motion of Director Brennan, seconded by Director Spandrio, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

- k. Approve and authorize the Board President to execute an agreement with Civic Construction Associates in the amount of \$85,918 for the Robles Diversion Canal Maintenance for Fiscal Year 2019/2020. APPROVED

On the motion of Director Baggerly, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser

NOES: Directors: None  
ABSENT: Directors: None

- l. Reject the proposal submitted by the lowest bidder J & H Engineering General Contractors, Inc. for alteration of the bid schedule and approve and authorize the Board President to execute an agreement with BSN Construction Inc. in the amount of \$127,175 for Paving contract Fiscal Year 2019/2020. APPROVED

On the motion of Director Brennan, seconded by Director Baggerly, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

- m. Approve the contract for the Santa Ana Boulevard Main Turnout Improvement to Travis Agricultural Construction, Inc. in the amount of \$32,960. APPROVED

On the motion of Director Brennan, seconded by Director Baggerly, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

8. Receive and File Information Items:

- a. Hydrology Report for May, 2019.
- b. Lake Casitas Recreation Area Report for March, 2019.
- c. Lake Casitas Recreation Area Report for April, 2019.
- d. Recreation Committee Minutes.
- e. Personnel Committee Minutes.
- f. Executive Committee Minutes.
- g. Water Resources Committee Minutes.
- h. Monthly Consumption Report.
- i. CFD 2013-1 Report.
- j. Investment Report.

On the motion of Director Baggerly, seconded by Director Brennan, the information items were approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser  
NOES: Directors: None



ABSENT: Directors: None

9. General Manager comments. Brief announcements and report on District activities.

Mr. Flood informed the board that the state water project allocation increased to 75%. We are still in discussions with San Geronio and may have some other options to exercise.

10. Board of Director Reports on Meetings Attended.

Director Spandrio attended the UVRGA and the rate has been set at \$79 per AF for groundwater pumped.

Director Brennan attended the ACWA meeting in Montecito and attended the AWA Water Issues meeting and Waterwise breakfast. He also attended the City Water Commission.

Director Baggerly reported that OBMGA received information that Ojai's underground lake is at 76% capacity and filling up fast.

11. Board of Director Comments per Government Code Section 54954.2, subdivision (a).

Director Brennan questioned testing for benzene and Mr. Flood responded there are some things that we don't test for every year and explained that unlike some other areas, we did not have entire neighborhoods burn in our watershed. The city may have looked into that.

President Kaiser mentioned that the Executive Committee is monitoring the latest news in the press regarding the clean power alliance with staff and will be looking at any future type of recommendations.

President Kaiser moved the meeting to closed session at 3:51 p.m.

12. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a)  
*Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura; and City of San Buenaventura v. Abbott et al.*, Los Angeles County Superior Court, Complex Civil Division, Case No. CPF-14-513875.
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9(b)  
Number of potential cases: 1

President Kaiser moved the meeting back into open session at 4:32 p.m. with JM stating we met in closed session on item a, the status report was provided but no action was taken. On item b, no action was taken.

13. Adjournment.

President Kaiser adjourned the meeting at 4:34 p.m.

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Brian Brennan, Secretary

## MEMORANDUM

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TO: Board of Directors  
From: Michael L. Flood, General Manager  
RE: **Workers' Compensation Insurance Renewal**  
Date: July 3, 2019

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### RECOMMENDATION:

Approve the Worker' Compensation Insurance Renewal with CSAC EIA in the amount of \$141,354 for fiscal year 2019/2020.

### BACKGROUND:

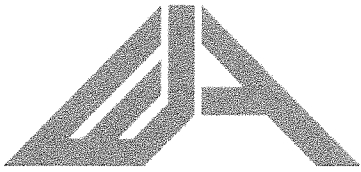
The District has received the renewal notice for participation in the CSAC EIA Excess Workers' Compensation Program.

The Finance Committee reviewed the renewal and forwarded it to the Board for approval.

### DISCUSSION:

For many years the District has participated in the Excess Workers' Compensation Program which provides coverage for injuries resulting in excess of \$125,000.

The renewal for this fiscal year has increased by \$11,134 over the premium in the previous fiscal year. The increase can be attributed to increased salaries and claims usage. In 2020 the district will undergo a process to examine options for coverage including an analysis of self-insurance and primary coverage.



CSAC  
**EXCESS  
 INSURANCE  
 AUTHORITY**

Casitas Municipal Water District  
 1055 Ventura Avenue  
 Oak View, CA 93022

Invoice Number: 20100029  
 Invoice Date: 7/1/2019  
 Due Date: 7/31/2019

Attn: Rebekah Vieira  
 Excess Workers' Compensation Program

Description	Amount
Period Covered: 7/1/2019 - 6/30/2020	
Deposit Premium	\$118,926.00
Administration Fee	\$10,868.00
Placement Broker Fee	\$289.00
Public Entity Broker Fee	\$11,271.00

**Invoice Total: \$141,354.00**

Please pay by the due date to avoid interest charges.  
 Thank you!



**CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA)  
EXCESS WORKERS' COMPENSATION PROGRAM  
2019/2020 INDIVIDUAL MEMBER RENEWAL TERMS  
Casitas Municipal Water District**

	PRESENT	PROPOSED
<b>COVERAGE TERM</b>	July 1, 2018 to July 1, 2019	July 1, 2019 to July 1, 2020
<b>COMPANIES AFFORDING COVERAGE</b>	CSAC Excess Insurance Authority (CSAC EIA) with reinsurance and excess insurance provided by (see Schedule of Insurers)	Same as present
<b>COVERAGE PROVIDED</b>	Workers' Compensation and Employers' Liability	Same as present
<b>LIMITS (See attached)</b>	\$ 5,000,000    Employers' Liability Statutory    Workers' Compensation  Limits are eroded by allocated claims expense	Same as present
<b>RETENTION</b>	\$125,000    each occurrence  Self-insured retention is eroded by allocated claims expense	Same as present
<b>MAJOR EXCLUSIONS (Including but not limited to)</b>	Per CSAC EIA Excess Workers' Compensation and Employers' Liability Memorandum of Coverage (MOC) and the following: <ul style="list-style-type: none"> <li>• Punitive or exemplary damages, fines or penalties</li> <li>• Any payments in excess of the benefits regularly provided by the Workers' Compensation law</li> <li>• Labor Code 4850 benefits</li> <li>• Labor Code 4856 benefits</li> <li>• Education Section Codes 44984 and 45192</li> </ul>	Same as present
<b>NAMED INSUREDS</b>	None	Same as present
<b>PREMIUM AUDIT</b>	Premiums are auditable and adjustable at June 30, 2019 based on actual payroll	Premiums are auditable and adjustable at June 30, 2020 based on actual payroll

**NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION**

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**CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA)  
EXCESS WORKERS' COMPENSATION PROGRAM  
2019/2020 INDIVIDUAL MEMBER RENEWAL TERMS  
Casitas Municipal Water District**

	PRESENT	PROPOSED
<b>4850 BUYBACK</b>	Not purchased	Same as present
<b>ESTIMATED ANNUAL PAYROLL</b>	\$ 6,881,320	\$ 7,634,033
<b>ESTIMATED PREMIUM (Annualized)</b>	\$ 102,949 Pool Premium 7,196 Deposit Premium 9,632 CSAC EIA Administration Fee 10,793 Alliant Broker Fee - 350 Program Development Fee <hr/> <b>\$ 130,220*</b> <b>Total Estimated Deposit Premium</b> <ul style="list-style-type: none"> <li>• Premium includes a \$1,000 annual risk management subsidy</li> <li>• Premium includes a \$2,000 actuarial subsidy</li> <li>• Premium includes cost for claim audit requirement (audit to include access to all files handled by TPA)</li> </ul> <p><b>*Premium above also includes pro-rated premium paid for any mid-term transactions (i.e. SIR changes, membership changes, etc.)</b></p>	\$ 110,450 Pool Premium 8,765 Deposit Premium 10,868 CSAC EIA Administration Fee 11,271 Alliant Broker Fee 0 Program Development Fee <hr/> <b>\$ 141,354</b> <b>Total Estimated Deposit Premium</b> <ul style="list-style-type: none"> <li>• Premium is subject to change</li> <li>• Premium includes a \$1,000 annual risk management subsidy</li> <li>• Premium includes a \$2,000 actuarial subsidy</li> <li>• Premium includes cost for claim audit requirement (audit to include access to all files handled by TPA)</li> </ul>

**ALLIANT INSURANCE SERVICES, INC.**  
 Gordon DesCombes, Executive Vice President  
 Nazie Arshi, Senior Vice President  
 Tom E. Corbett, Senior Vice President  
 Lilian Vanvieldt, Senior Vice President  
 Christine Tobin, Senior Vice President  
 Chantelle Lobaugh, CSAC EIA Program Specialist-Lead

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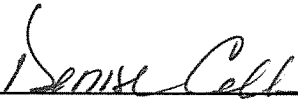

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**CASITAS MUNICIPAL WATER DISTRICT**  
**Payable Fund Check Authorization**  
**Checks Dated 06/13/19-06/26/19**  
**Presented to the Board of Directors For Approval July 11, 2019**

Check	Payee		Description	Amount
000892	Payables Fund Account	# 9759651478	Accounts Payable Batch 061919	\$565,857.60
000893	Payables Fund Account	# 9759651478	Accounts Payable Batch 062619	\$52,752.02
				\$618,609.62
000894	Payroll Fund Account	# 9469730919	Estimated Payroll 07/18/19	\$215,000.00
			Total	\$833,609.62

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000892-000894 have been duly audited is hereby certified as correct.

   
 \_\_\_\_\_  
 Denise Collin, Chief Financial Officer

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000892    A/P Checks:                                034216-034435  
            A/P Draft to P.E.R.S.                000000  
            A/P Draft to State of CA            000000  
            A/P Draft to I.R.S.                 000000  
            Voids:                                 034275, 034313, 034343, 034344

000893    A/P Checks:                                034436-034447  
            A/P Draft to P.E.R.S.  
            A/P Draft to State of CA  
            A/P Draft to I.R.S.  
            Voids:

  
\_\_\_\_\_  
Denise Collin, Chief Financial Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



CERTIFICATION

Payroll disbursements for the pay period ending 06/15/19  
Pay Date of 06/20/19  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 6/17/19  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4139	Vivian Espinoza	VOIDED	6/19/2019			034275		580.00CR
	C-CHECK Vivian Espinoza	V	6/19/2019			034313		
	C-CHECK VOID CHECK	V	6/19/2019			034343		
	C-CHECK VOID CHECK	V	6/19/2019			034344		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	4	VOID DEBITS 0.00		
		VOID CREDITS 580.00CR		
		580.00CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		4	580.00CR	0.00	0.00
BANK:	TOTALS:	4	580.00CR	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 6/13/2019 THRU 6/26/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201906171534	State Withholding	D	6/19/2019	12,307.56		000000		12,307.56
00128	INTERNAL REVENUE SERVICE							
I-T1 201906171534	Federal Withholding	D	6/19/2019	33,636.31		000000		
I-T3 201906141533	FICA Withholding	D	6/19/2019	209.78		000000		
I-T3 201906171534	FICA Withholding	D	6/19/2019	39,959.68		000000		
I-T4 201906141533	Medicare Withholding	D	6/19/2019	49.06		000000		
I-T4 201906171534	Medicare Withholding	D	6/19/2019	9,345.30		000000		83,200.13
00187	CALPERS							
I-PBP201906171534	PERS BUY BACK	D	6/19/2019	161.96		000000		
I-PEB201906171534	PEPRA EMPLOYEES PORTION	D	6/19/2019	7,454.02		000000		
I-PEM201906171534	PERS EMPLOYEE PORTION MGMT	D	6/19/2019	2,168.60		000000		
I-PER201906141533	PERS EMPLOYEE PORTION	D	6/19/2019	113.19		000000		
I-PER201906171534	PERS EMPLOYEE PORTION	D	6/19/2019	6,136.75		000000		
I-PRB201906171534	PEBRA EMPLOYER PORTION	D	6/19/2019	8,160.01		000000		
I-PRR201906141533	PERS EMPLOYER PORTION	D	6/19/2019	135.91		000000		
I-PRR201906171534	PERS EMPLOYER PORTION	D	6/19/2019	9,752.55		000000		34,082.99
00010	AIRGAS USA LLC							
I-9089250205	Gas Cylinder Rentals - PL	R	6/19/2019	248.35		034216		
I-9089250206	Electrode Sticks,PPE,Masks- PL	R	6/19/2019	613.02		034216		861.37
09569	ALLCABLE							
I-4010809	Adapters & Connectors - EM	R	6/19/2019	9,219.63		034217		9,219.63
04128	Alma Almazan							
I-784811	Camping Cancellation - LCRA	R	6/19/2019	168.00		034218		168.00
03044	Amazon Capital Services							
C-1Q7H-43NT-6J1Lb	Accrue Use Tax	R	6/19/2019	5.36CR		034219		
D-1Q7H-43NT-6J1La	Accrue Use Tax	R	6/19/2019	5.36		034219		
I-19XR-9X7M-GCW6	Antennas - EM	R	6/19/2019	110.68		034219		
I-1PNW-J1TK-M3W4a	Decanter & Envelopes - DO	R	6/19/2019	62.22		034219		
I-1PNW-J1TK-M3W4b	Dell Hard Drives - IT	R	6/19/2019	160.00		034219		
I-1Q3D-JYH6-M13T	Air Hose&Wash Rack Reel-EM/GAR	R	6/19/2019	1,422.30		034219		
I-1Q7H-43NT-6J1L	Bug Spray - MAINT	R	6/19/2019	73.98		034219		
I-1TG9-L9TG-GGT7	Lamp for Turbidimeter - FISH	R	6/19/2019	103.90		034219		
I-1XJV-T97K-GHWQ	Interdepartment Envelopes-MGMT	R	6/19/2019	41.36		034219		1,974.44
00029	AMERICAN TOWER CORP							
I-3041116	Tower Rent-Red Mtn.Rincon Peak	R	6/19/2019	2,057.89		034220		2,057.89

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00286	Analytical Consulting Group, I I-3026 Lead & Asbestos Survey - ENG	R	6/19/2019	996.00		034221		996.00
04130	Frank Annunziata I-792021 Camping Cancellation - LCRA	R	6/19/2019	246.00		034222		246.00
00417	APPLIED INDUSTRIAL TECHNOLOGY I-7016341336 Flex Sleeves - TP I-7016354818 Exhaust Fan - WHS	R R	6/19/2019 6/19/2019	261.55 903.14		034223 034223		1,164.69
00014	AQUA-FLO SUPPLY I-SI1368794 Valves & Repair Kit - WP I-SI1372011 Fittings & Valves - Unit 304 I-SI13729276 PVC Fittings - LCRA I-SI1375010 Fittings & Pipe - PL I-SI1378516 Valve Box - LCRA I-SI1380517 Tape & Union - LCRA	R R R R R R	6/19/2019 6/19/2019 6/19/2019 6/19/2019 6/19/2019 6/19/2019	172.98 42.44 5.72 110.63 30.49 42.65		034224 034224 034224 034224 034224 034224		404.91
00840	AQUA-METRIC SALES COMPANY I-INV0074036 Sensus Readers - UT	R	6/19/2019	1,116.49		034225		1,116.49
04174	Oscar Arzu I-774001 Camping Cancellation - LCRA	R	6/19/2019	65.00		034226		65.00
01666	AT & T I-000013157939 Acct#9391051740	R	6/19/2019	1,044.66		034227		1,044.66
01666	AT & T I-000013166682 Local, Regional, Long Distance	R	6/19/2019	1,248.04		034228		1,248.04
00018	AT & T MOBILITY I-287290467941X06102 Acct#287290467941	R	6/19/2019	177.31		034229		177.31
03429	AT&T I-0736258402 Acct#8310007683039	R	6/19/2019	803.98		034230		803.98
04131	Karen Avital I-790384 Camping Cancellation - LCRA	R	6/19/2019	700.00		034231		700.00
00030	B&R TOOL AND SUPPLY CO I-1900930312 Seal,O-rings,Ports,Inserts -PL I-1900930648 Wrench, Tubing, Vice - Pl I-1900931434 Suction Ports & Gaskets - PL I-1900931504 Drill & Bit Core - PL I-1900931893 Impact Socket & Chisels - PL I-1900931894 Flashlight - UT I-1900931895 Flashlight - TP	R R R R R R R	6/19/2019 6/19/2019 6/19/2019 6/19/2019 6/19/2019 6/19/2019 6/19/2019	404.99 431.81 134.23 124.87 90.93 43.09 43.09		034232 034232 034232 034232 034232 034232 034232		1,273.01

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00679	BAKERSFIELD PIPE & SUPPLY INC							
	I-S2590003.003 Elbow Fittings - PL	R	6/19/2019	238.49		034233		
	I-S2600015.001 Flanges & Gaskets - PL	R	6/19/2019	693.97		034233		
	I-S2603484.003 Gaskets - EM	R	6/19/2019	36.41		034233		
	I-S2603484.005 SS Welded Pipe - EM	R	6/19/2019	155.35		034233		
	I-S2603484.005a SS Welded Pipe - EM	R	6/19/2019	64.68		034233		1,188.90
04132	Lisa Banta							
	I-777955 Camping Reduction - LCRA	R	6/19/2019	38.00		034234		38.00
04133	Jennae Barton							
	I-788373 Camping Cancellation - LCRA	R	6/19/2019	85.00		034235		85.00
00036	BC TREE SERVICE, INC							
	I-3061 McNell Rd. Tree Removal -MAINT	R	6/19/2019	875.00		034236		875.00
00032	BIOVIR LABORATORIES, INC							
	I-190747 Giardia/Crypto Test 5/22/19	R	6/19/2019	357.88		034237		357.88
04021	Blankinship & Associates, Inc.							
	I-BA6301 SIP Exception - LAB	R	6/19/2019	23,463.94		034238		23,463.94
03865	Kraig Blythe							
	I-772984 Camping Reduction - LCRA	R	6/19/2019	280.00		034239		280.00
03207	BMI PacWest Inc.							
	I-012338 Quarterly AC Maint. - LCRA	R	6/19/2019	1,149.00		034240		
	I-012455 AC Service DO 6/19	R	6/19/2019	559.00		034240		1,708.00
04175	Scott Boepple							
	I-773983 Camping Cancellation - LCRA	R	6/19/2019	65.00		034241		65.00
01062	BP Medical Supplies							
	C-E313752b Accrue Use Tax	R	6/19/2019	6.45CR		034242		
	D-E313752a Accrue Use Tax	R	6/19/2019	6.45		034242		
	I-E313752 First Aid Supplies - WP	R	6/19/2019	89.00		034242		89.00
03066	Dawn Brady							
	I-792033 Camping Cancellation - LCRA	R	6/19/2019	187.00		034243		187.00
04134	Linda Bunn							
	I-780644 Camping Reduction - LCRA	R	6/19/2019	38.00		034244		38.00

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04176	Birger Butz I-814980 Camping Cancellation - LCRA	R	6/19/2019	38.00		034245		38.00
00494	C.D. LYON CONSTRUCTION, INC. I-0003112-IN Intake Cart Work 5/13/19 - TP	R	6/19/2019	640.40		034246		640.40
04177	Brian Campbell I-795976 Camping Cancellation - LCRA	R	6/19/2019	155.00		034247		155.00
04178	Miki Carpenter I-795080 Camping Cancellation - LCRA	R	6/19/2019	190.00		034248		190.00
00055	CASITAS BOAT RENTALS I-001570 Interstate Battery - Unit 130	R	6/19/2019	127.90		034249		127.90
00055	CASITAS BOAT RENTALS I-May 19 Gas for Boats - LCRA	R	6/19/2019	1,317.91		034250		1,317.91
00511	Centers for Family Health I-83490 Drug Screening - LCRA	R	6/19/2019	90.00		034251		
	I-87020 Drug Screening - LCRA/DO	R	6/19/2019	1,255.00		034251		1,345.00
03021	Central Communications I-000014-185-581 Call Center 5/19	R	6/19/2019	270.46		034252		270.46
00117	CERTEX USA, INC I-10729354-00 Wire Cable & Bolts - EM	R	6/19/2019	385.75		034253		385.75
04135	Jacinto Cesareo I-786083 Camping Reduction - LCRA	R	6/19/2019	18.00		034254		18.00
00061	COMPUWAVE I-SB02092763 Cisco Smartnet 1 year - IT	R	6/19/2019	206.00		034255		
	I-SB02092822 Cisco Smartnet Fiber & Serv-IT	R	6/19/2019	3,704.89		034255		
	I-SB02092937 Toners - ADM	R	6/19/2019	142.64		034255		4,053.53
00062	CONSOLIDATED ELECTRICAL I-9009-791267 Antenna Cable Ties - EM	R	6/19/2019	138.76		034256		138.76
04179	Tom Copeland I-773690 Camping Reduction - LCRA	R	6/19/2019	150.00		034257		150.00
00719	CORELOGIC INFORMATION SOLUTION I-81966601 Realquest Subscription	R	6/19/2019	137.50		034258		137.50

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01001	CUSTOM PRINTING							
I-152981	Business Cards - OM	R	6/19/2019	212.68		034259		
I-153043	Business Cards - ADM	R	6/19/2019	152.81		034259		365.49
00079	DANIELS TIRE SERVICE							
I-250099363	Tires - Unit 112	R	6/19/2019	607.19		034260		607.19
04180	Beau Daniels							
I-795974	Camping Cancellation - LCRA	R	6/19/2019	155.00		034261		155.00
01764	DataProse, LLC							
I-DP1901572	UB Mailing 4/19	R	6/19/2019	3,348.19		034262		3,348.19
03026	Christine De La Torre							
I-772220	Camping Cancellation - LCRA	R	6/19/2019	260.00		034263		260.00
04112	Linda Dean							
I-777304a	Camping Cancellation - LCRA	R	6/19/2019	247.00		034264		247.00
04136	Peter Delatorre							
I-781400	Camping Cancellation - LCRA	R	6/19/2019	237.00		034265		
I-787114	Camping Cancellation - LCRA	R	6/19/2019	351.00		034265		588.00
04137	Geneva Delgado							
I-795115	Camping Cancellation - LCRA	R	6/19/2019	314.00		034266		314.00
00740	DELL MARKETING L.P.							
I-10314575190	Computers/Software - MGMT	R	6/19/2019	3,992.57		034267		
I-10321955061	Monitors & Computer - ENG	R	6/19/2019	2,346.12		034267		6,338.69
02544	Department of Justice							
I-374330	Fingerprinting - DO/LCRA	R	6/19/2019	1,312.00		034268		
I-380311	Fingerprinting - DO/LCRA	R	6/19/2019	768.00		034268		2,080.00
03910	DoiT International USA, INC							
I-In194000380	G-Suite Business 5/19	R	6/19/2019	1,332.00		034269		1,332.00
04138	Linda Dye							
I-786659	Camping Cancellation - LCRA	R	6/19/2019	123.00		034270		123.00
00086	E.J. Harrison & Sons Inc							
I-1095	Acct#500679996	R	6/19/2019	47.57		034271		47.57

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00086	E.J. Harrison & Sons Inc I-1418 Acct#500546088	R	6/19/2019	1,875.08		034272		1,875.08
00086	E.J. Harrison & Sons Inc I-5528 Acct#1C00054230	R	6/19/2019	4,671.69		034273		4,671.69
10272	ERS INDUSTRIAL SERVICES, INC I-100212 Filter #7 Media Cleaning - TP	R	6/19/2019	62,717.02		034274		62,717.02
00095	FAMCON PIPE & SUPPLY							
	I-S000210938.003 Fittings - PL	R	6/19/2019	81.51		034276		
	I-S000210938.004 Adapters - PL	R	6/19/2019	320.68		034276		
	I-S000210938.005 Adapter - PL	R	6/19/2019	24.67		034276		
	I-S100002630.003 Brass Plugs - WHS	R	6/19/2019	107.25		034276		
	I-S100002860.003 Fittings, Adapters, Pipe - PL	R	6/19/2019	2,827.11		034276		
	I-S100004385.001 Gaskets,Adapters,Fittings-EM	R	6/19/2019	5,832.26		034276		
	I-S100004464.001 Probe - UT	R	6/19/2019	128.70		034276		
	I-S100004532.001 Repair Clamps - PL	R	6/19/2019	664.95		034276		
	I-S100004547.001 Joints, Saddle, Straps - PL	R	6/19/2019	868.73		034276		
	I-S100004823.001 Fittings - PL	R	6/19/2019	79.37		034276		
	I-S100004825.001 Meter Boxes - WHS	R	6/19/2019	2,230.80		034276		
	I-S10004635.002 Lube, Kit, Fittings - PL	R	6/19/2019	148.86		034276		13,314.89
00093	FEDERAL EXPRESS I-6-562-84619 Shipping - EM	R	6/19/2019	241.00		034277		241.00
00575	FENCE FACTORY - SATICOY I-414064 Replace Fence at Ave 1 PP - PL	R	6/19/2019	3,628.00		034278		3,628.00
00099	FGL ENVIRONMENTAL							
	I-905372A Manganese Monitoring 4/23/19	R	6/19/2019	120.00		034279		
	I-905374A Lake Nutrient Monitoring 4/23	R	6/19/2019	1,472.00		034279		
	I-905612A TOC & TTHM Monitoring 4/29/19	R	6/19/2019	107.00		034279		
	I-905713A Robles Forebay Sediment Test	R	6/19/2019	508.00		034279		
	I-906002A Manganese Monitoring 5/6/19	R	6/19/2019	45.00		034279		
	I-906012A TOC & TTHM Monitoring 5/6/19	R	6/19/2019	107.00		034279		
	I-906331A Nitrate Monitoring 5/14/19	R	6/19/2019	43.00		034279		
	I-906491A Nitrate Monitoring 5/16/19	R	6/19/2019	43.00		034279		2,445.00
0101	FISHER SCIENTIFIC I-7139837 Test Tube Rack - LAB	R	6/19/2019	92.58		034280		92.58
04140	Maria Magdalena Flores I-772311 Camping Cancellation - LCRA	R	6/19/2019	300.00		034281		300.00



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04181	Yolanda Flores							
I-785286	Camping Reduction - LCRA	R	6/19/2019	60.00		034282		60.00
02710	Ford of Ventura Inc							
I-5062933	Mirror Assembly - Unit 57	R	6/19/2019	364.69		034283		364.69
00104	FRED'S TIRE MAN							
I-1117394	Oil Service - Unit 43	R	6/19/2019	51.83		034284		
I-117148	Tires & Balance - Unit 40	R	6/19/2019	675.39		034284		
I-117280	Oil Service - Unit 53	R	6/19/2019	51.83		034284		
I-117301	Tires & Balances - Unit 16	R	6/19/2019	204.02		034284		
I-117400	Oil Service - Unit 14	R	6/19/2019	51.83		034284		1,034.90
00106	FRONTIER PAINT							
I-F0247384	Paint - WP	R	6/19/2019	31.57		034285		
I-F0247449	Paint - WP	R	6/19/2019	83.85		034285		
I-F0247792	Paint - WP	R	6/19/2019	22.54		034285		137.96
01280	FRY'S ELECTRONICS, INC.							
I-7445347	SSD & Microfiber Towel - IT	R	6/19/2019	73.79		034286		
I-7454785	Cables, Monitor, Keyboard -ENG	R	6/19/2019	376.16		034286		449.95
02908	Gantzer Water Resources Engine							
I-CMW6.7.19	HOS Operational Support - LAB	R	6/19/2019	5,000.00		034287		5,000.00
02720	Garda CL West, Inc.							
I-10491102	Armored Truck Service	R	6/19/2019	731.40		034288		731.40
04141	Juliet Gomez							
I-787097	Camping Cancellation - LCRA	R	6/19/2019	85.00		034289		85.00
03541	Joe Gonzales							
I-775948	Camping Cancellation - LCRA	R	6/19/2019	160.00		034290		160.00
04182	Tiffany Gould							
I-795784	Camping Reduction - LCRA	R	6/19/2019	50.00		034291		50.00
00115	GRAINGER, INC							
I-9191782813	Filter Screen - MAINT	R	6/19/2019	32.50		034292		
I-9193472413	Eyewash Replacement - SAF/TP	R	6/19/2019	31.87		034292		
I-9193601102	Brush Caps - PL	R	6/19/2019	20.26		034292		
I-9196398714	Gloves - MAINT	R	6/19/2019	2.28		034292		86.91

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02488	Graybar Electric							
I-9310201858	Locking Cable Tie - EM	R	6/19/2019	165.06		034293		165.06
00746	GREEN THUMB INTERNATIONAL							
I-506964	Plants for Garden - DO	R	6/19/2019	60.61		034294		
I-506986	Plants for Garden - DO	R	6/19/2019	51.89		034294		112.50
04142	Jacquelyne Greene							
I-786535	Camping Cancellation - LCRA	R	6/19/2019	200.00		034295		200.00
02217	Greg Rents							
I-4225	Sky Lift Rental - LCRA	R	6/19/2019	342.76		034296		342.76
00356	Ken Grinnell							
I-Apr 19	Reimburse Expenses 4/19	R	6/19/2019	106.26		034297		106.26
04143	Drew Haney							
I-777149	Camping Reduction - LCRA	R	6/19/2019	17.00		034298		17.00
01052	HARBOR FREIGHT TOOLS USA, INC							
I-884515	Pliers & Wiring - Unit 37/LCRA	R	6/19/2019	82.93		034299		82.93
00369	HARRINGTON INDUSTRIAL PLASTICS							
I-013A8937	Hypo Tank Ojai Sys. - TP	R	6/19/2019	6,051.37		034300		
I-013A9034	Pipe, Fittings, Cement - T	R	6/19/2019	202.69		034300		6,254.06
03700	HDR Engineering, Inc.							
I-1200193458	Solimar Beach Corrosion - ENG	R	6/19/2019	6,085.50		034301		6,085.50
01186	GERARDO M HERRERA							
I-061219	Reimburse Expense 6/19	R	6/19/2019	285.38		034302		285.38
04198	Matt Hershberger							
I-June 19	Safety Boots - ENG	R	6/19/2019	72.69		034303		72.69
04183	Janel Holmes							
I-793184	Camping Cancellation - LCRA	R	6/19/2019	123.00		034304		123.00
00596	HOME DEPOT							
I-1480857	Spring Hinge - LCRA	R	6/19/2019	30.94		034305		30.94
00894	HOSE-MAN, INC.							
I-5261279-0001-05	Hose Repair - PL	R	6/19/2019	12.94		034306		12.94

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00127	INDUSTRIAL BOLT & SUPPLY							
I-200408-1	Bolts & Nuts - PL	R	6/19/2019	270.02		034307		
I-200519-1	Wedge, Caps, Fittings - EM	R	6/19/2019	19.46		034307		289.48
01486	INTEGRATED FIRE AND SAFETY							
I-51924	Portable Fire Extinguishers-LC	R	6/19/2019	30.00		034308		30.00
00872	Irrisoft, Inc.							
I-6539	Weather Station Signal	R	6/19/2019	79.00		034309		
I-6540	Weather Station Signal	R	6/19/2019	79.00		034309		158.00
03626	Maria Ixta							
I-772259	Camping Cancellation - LCRA	R	6/19/2019	400.00		034310		
I-772888	Camping Cancellation - LCRA	R	6/19/2019	200.00		034310		600.00
00493	J & H ENGINEERING GENERAL							
I-3353	Paving Hill at DO - ENG	R	6/19/2019	20,000.00		034311		
I-3358	Patch Repairs in Ojai - PL	R	6/19/2019	9,398.09		034311		
I-3362	Patch Paving - LCRA	R	6/19/2019	172.29		034311		29,570.38
09910	J.W. ENTERPRISES							
I-310510	CT Pumping - AVE 1 PP	R	6/19/2019	76.50		034312		
I-310511	CT Pumping - VILLANOVA RD.	R	6/19/2019	76.50		034312		
I-310512	CT Pumping - FAIRWAY LN.	R	6/19/2019	76.50		034312		
I-310513	CT Pumping - 4M PP	R	6/19/2019	76.50		034312		
I-310514	CT Pumping - GRAND AVE	R	6/19/2019	76.50		034312		
I-310515	CT Pumping - 4M RES.	R	6/19/2019	76.50		034312		
I-310516	CT Pumping - SAN ANTONIO	R	6/19/2019	153.00		034312		
I-310517	CT Pumping - UPPER OJAI RES.	R	6/19/2019	76.50		034312		
I-310518	CT Pumping - 3M PUMP	R	6/19/2019	76.50		034312		
I-310519	CT Pumping - SIGNAL RES.	R	6/19/2019	76.50		034312		
I-310520	CT Pumping - FAIRVIEW RES.	R	6/19/2019	76.50		034312		
I-310521	CT Pumping - CASITAS DAM	R	6/19/2019	76.50		034312		
I-310522	CT Pumping - RINCON TANK	R	6/19/2019	76.50		034312		
I-310523	CT Pumping - BATES RD.	R	6/19/2019	76.50		034312		1,147.50
04144	Katrina Jacobsen							
I-783306	Camping Cancellation - LCRA	R	6/19/2019	247.00		034314		247.00
02344	Janitek Cleaning Solutions							
I-34614A	RR Floor Cleaning - ADM	R	6/19/2019	240.00		034315		240.00
04145	Mike Kapp							
I-772852	Camping Cancellation - LCRA	R	6/19/2019	394.00		034316		394.00

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04184 I-775394	Darrell Kays Camping Cancellation - LCRA	R	6/19/2019	95.00		034317		95.00
02190 I-061819	Chelbi Kelley Safety Boot Stipend	R	6/19/2019	170.00		034318		170.00
01022 I-45291568	KELLY CLEANING & SUPPLIES, INC Janitorial Services - LCRA	R	6/19/2019	280.00		034319		280.00
04185 I-781741	Robert Kelly Camping Cancellation - LCRA	R	6/19/2019	85.00		034320		85.00
00667 I-128973	Kennedy/Jenks Consultants, Inc Casitas/VTA SWP PreDesign	R	6/19/2019	1,285.00		034321		1,285.00
04146 I-776277	Maila Klein Camping Cancellation - LCRA	R	6/19/2019	100.00		034322		100.00
04147 I-777573	Jay Klug Camping Reduction - LCRA	R	6/19/2019	7.00		034323		7.00
01272 I-June 19	LISA KOLAR Reimburse Expenses 6/19	R	6/19/2019	85.00		034324		85.00
04170 I-052419	Jan Komura Irrigation Controller Rebate	R	6/19/2019	250.00		034325		250.00
04148 I-776281	Leland Learned Camping Cancellation - LCRA	R	6/19/2019	235.00		034326		235.00
04149 I-787215 I-787509 I-788025	Michael Lee Camping Cancellation - LCRA Camping Cancellation - LCRA Camping Cancellation - LCRA	R R R	6/19/2019 6/19/2019 6/19/2019	65.00 65.00 65.00		034327 034327 034327		195.00
03581 I-55545	Legend Pump & Well Service Inc Gorham Well #1 Rehab - ENG	R	6/19/2019	3,800.95		034328		3,800.95
04151 I-795632	Amir Levi Camping Cancellation - LCRA	R	6/19/2019	187.00		034329		187.00
04150 I-791799	Desirea Lewis Camping Cancellation - LCRA	R	6/19/2019	123.00		034330		123.00

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0328	I-6031904							
	LIGHTNING RIDGE Shirts - UT	R	6/19/2019	342.11		034331		342.11
04152	I-790007							
	Matthew Madrid Camping Cancellation - LCRA	R	6/19/2019	200.00		034332		200.00
04153	I-795461							
	Bahman Mahdavi Camping Cancellation - LCRA	R	6/19/2019	100.00		034333		100.00
04154	I-810385							
	Carmen Mak Overnight Pet Fee Refund- LCRA	R	6/19/2019	9.00		034334		9.00
04186	I-774194							
	Amanda Martin Camping Cancellation - LCRA	R	6/19/2019	65.00		034335		65.00
04155	I-773674							
	Juan Martin Camping Cancellation - LCRA	R	6/19/2019	390.00		034336		390.00
04156	I-790158							
	Sam Martinez Camping Cancellation - LCRA	R	6/19/2019	100.00		034337		100.00
04157	I-781721							
	Erin McGuire Camping Reduction - LCRA	R	6/19/2019	60.00		034338		60.00
04187	I-784651							
	Nhue Mckinnie Camping Cancellation - LCRA	R	6/19/2019	390.00		034339		390.00
04197	I-061819							
	Ian McMahon Safety Boot Stipend	R	6/19/2019	170.00		034340		170.00
02129	I-061519							
	Tracy Medeiros Claim1102WC180000001 6/4-6/16	R	6/19/2019	1,977.32		034341		1,977.32
00151								
	MEINERS OAKS ACE HARDWARE							
	I-875703 Covers,PVC,Adapters - PL	R	6/19/2019	98.40		034342		
	I-877773 Plugs, Bits, Bolts, Screws -EM	R	6/19/2019	50.14		034342		
	I-878070 Bolts, Screws, Clamps - EM	R	6/19/2019	19.77		034342		
	I-878096 Masking Tape - LCRA	R	6/19/2019	19.31		034342		
	I-878239 Respirator, Velcro, Bolts - PL	R	6/19/2019	128.56		034342		
	I-878415 Bit, Clamps, Bolts, Screws -PL	R	6/19/2019	16.84		034342		
	I-880001 Filters & Hose - LCRA	R	6/19/2019	38.21		034342		
	I-880086 Seal Tape & Paintbrushes - WP	R	6/19/2019	29.31		034342		
	I-880178 Handle - LCRA	R	6/19/2019	17.56		034342		
	I-880180 Ratchet, Chain, Tape - UT	R	6/19/2019	73.63		034342		
	I-880225 Toilet Seat, Bolts, Screws- LCRA	R	6/19/2019	32.06		034342		
	I-880308 Key & Ring - TP	R	6/19/2019	4.29		034342		
	I-880315 Fittings - LCRA	R	6/19/2019	16.09		034342		
	I-880356 Trash Bags - LCRA	R	6/19/2019	30.01		034342		

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	I-880392	Concrete - PL	R 6/19/2019	118.14		034342		
	I-880397	Concrete - PL	R 6/19/2019	401.65		034342		
	I-880586	Batteries, Paint, Gloves - WP	R 6/19/2019	63.02		034342		
	I-880877	Spraypaint - WP	R 6/19/2019	4.48		034342		
	I-880879	Dawn,PPE,Gloves - EM	R 6/19/2019	29.99		034342		
	I-880980	Surge Protector - UT	R 6/19/2019	29.27		034342		
	I-881051	Bolts, Screws, & Broom - EM	R 6/19/2019	16.87		034342		
	I-881246	Chlorine - UT	R 6/19/2019	8.14		034342		
	I-881308	Cover, Plugs, Hat - MAINT	R 6/19/2019	22.80		034342		
	I-881617	Pliers & Rod - ENG	R 6/19/2019	19.00		034342		
	I-881684	Bolts - WP	R 6/19/2019	2.92		034342		
	I-881972	Spray Nozzle - LCRA	R 6/19/2019	35.12		034342		1,325.58
04173	Ashley Melendez							
	I-783552	Camping Cancellation - LCRA	R 6/19/2019	90.00		034345		90.00
03724	Michael K. Nunley & Associates							
	I-5556	Thrust Block Design - ENG	R 6/19/2019	6,505.13		034346		
	I-5577	Ojai Sys.Water Replacement-ENG	R 6/19/2019	9,814.45		034346		
	I-5579	Fish Screen Redesign - ENG	R 6/19/2019	12,140.26		034346		
	I-5580	Signal Tank Evaluations - ENG	R 6/19/2019	10,472.90		034346		
	I-5581	Fish Screen Alternatives - ENG	R 6/19/2019	28,062.98		034346		
	I-5622	Running Ridge Zone Improv.-ENG	R 6/19/2019	5,699.13		034346		72,694.85
04188	Leslie Millington							
	I-787399	Camping Cancellation - LCRA	R 6/19/2019	127.00		034347		127.00
03444	Mission Linen Supply							
	I-509984617	Uniform Pants - TP	R 6/19/2019	32.16		034348		
	I-510026186	Uniform Pants - TP	R 6/19/2019	32.16		034348		
	I-510079887	Uniform Pants - TP	R 6/19/2019	32.16		034348		
	I-510127724	Uniform Pants - TP	R 6/19/2019	32.16		034348		128.64
03701	MNS Engineers, Inc.							
	I-72771	Arc Flash Hazard Analysis -ENG	R 6/19/2019	767.50		034349		
	I-72772	Sunset Pipeline Replace - ENG	R 6/19/2019	8,505.00		034349		
	I-72773	Wellfield Pipe Replace - ENG	R 6/19/2019	12,041.40		034349		
	I-72774	Canada & Emily PL - ENG	R 6/19/2019	17,177.50		034349		38,491.40
03510	Michael Morrison							
	I-785604	Camping Cancellation - LCRA	R 6/19/2019	127.00		034350		127.00
4158	Joe Mulrooney							
	I-792391	Camping Reduction - LCRA	R 6/19/2019	50.00		034351		50.00

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04171	Bret Nighman							
	I-060319a Irrigation Controller Rebate	R	6/19/2019	178.99		034352		
	I-060319b Irrigation Controller Rebate	R	6/19/2019	149.99		034352		328.98
03845	Oakridge Geoscience, Inc.							
	I-048.003-01 Oak View Main Valve -ENG	R	6/19/2019	3,600.00		034353		3,600.00
00163	OFFICE DEPOT							
	I-325441695001 Office Supplies - LCRA/ENG	R	6/19/2019	495.04		034354		495.04
01570	Ojai Auto Supply							
	I-462288 Oil - GAR/LCRA	R	6/19/2019	144.52		034355		
	I-464056 Tow Light - Unit 37	R	6/19/2019	54.28		034355		
	I-464563 Wire Kit - Unit 68	R	6/19/2019	23.55		034355		
	I-464796 Blade - PL	R	6/19/2019	18.31		034355		
	I-465072 Flasher - Unit 68	R	6/19/2019	11.34		034355		252.00
0607	OJAI ELECTRIC							
	I-194 River Vault Maint. - WP	R	6/19/2019	229.00		034356		229.00
0165	OJAI LUMBER CO, INC							
	I-1906-926882 Pole - WP	R	6/19/2019	28.10		034357		28.10
0602	OJAI TRUE VALUE							
	I-52289 Clorox - LAB	R	6/19/2019	7.06		034358		7.06
0169	OJAI VALLEY SANITARY DISTRICT							
	I-21234 Cust # 20594	R	6/19/2019	168.42		034359		168.42
0169	OJAI VALLEY SANITARY DISTRICT							
	I-21309 Cust # 52921	R	6/19/2019	56.14		034360		56.14
4159	Milton Owens							
	I-772388 Camping Cancellation - LCRA	R	6/19/2019	100.00		034361		100.00
0178	PARADISE CHEVROLET							
	I-746643 Handle - Unit 28	R	6/19/2019	33.28		034362		33.28
4189	Matthew Paul							
	I-797168 Camping Cancellation - LCRA	R	6/19/2019	85.00		034363		85.00
0188	PETTY CASH							
	I-060719 Replensih Petty Cash - LCRA	R	6/19/2019	71.00		034364		71.00

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0188	PETTY CASH							
I-061419	Replenish Petty Cash - LCRA	R	6/19/2019	110.00		034365		110.00
0188	PETTY CASH							
I-061719	Replenish Petty Cash - LCRA	R	6/19/2019	110.00		034366		110.00
2849	Phenova							
I-149341	PT Samples - LAB	R	6/19/2019	1,078.57		034367		1,078.57
2187	Pitney Bowes Inc							
I-1013151742	Quarterly Postage Maintenance	R	6/19/2019	112.61		034368		112.61
4190	Sylvia Poareo							
I-799845	Camping Cancellation - LCRA	R	6/19/2019	250.00		034369		250.00
3287	Porta-Stor							
I-295664	Storage Conatiner 5/8-67	R	6/19/2019	110.00		034370		110.00
3772	William Portillo							
I-772355	Camping Cancellation - LCRA	R	6/19/2019	130.00		034371		130.00
0184	POWERSTRIDE BATTERY CO, INC							
I-V599899	Battery - Unit 83	R	6/19/2019	115.11		034372		
I-V599906	Battery - Unit 126	R	6/19/2019	110.36		034372		225.47
2833	Praxair, Inc							
I-89868227	Liquid Oxygen - TP	R	6/19/2019	2,314.90		034373		2,314.90
0042	PSR ENVIRONMENTAL SERVICE, INC							
I-9315	Bennet Gas Pump Repair - GAR	R	6/19/2019	265.00		034374		
I-9316	3 Year Tank Inspection - GAR	R	6/19/2019	900.00		034374		
I-9318	Gas Tank Inspection - DO	R	6/19/2019	245.00		034374		
I-9319	Gas Tank Inspection - LCRA	R	6/19/2019	245.00		034374		1,655.00
3554	J. Harris Industrial Water Tre							
I-1722545	Water Softner Service - WP	R	6/19/2019	135.00		034375		135.00
2682	Quagga Inspection Services, LL							
I-2018-10	Quagga License Renewal-LCRA	R	6/19/2019	1,200.00		034376		1,200.00
1114	Quality Equipment & Spray							
I-449834	Pump for Spray Rig - MAINT	R	6/19/2019	611.36		034377		611.36



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02539 I-772144	Danielle Reagen Camping Cancellation - LCRA	R	6/19/2019	221.00		034378		221.00
04160 I-781309	Alex Reyes Camping Cancellation - LCRA	R	6/19/2019	250.00		034379		250.00
04161 I-787239	Cindy Reynolds Camping Cancellation - LCRA	R	6/19/2019	65.00		034380		65.00
03651 I-INV-0611	Rincon, LLC PR Consulting 5/19 - MGMT	R	6/19/2019	2,635.00		034381		2,635.00
04191 I-774110	Margit Ritz Camping Cancellation - LCRA	R	6/19/2019	65.00		034382		65.00
04162 I-778259	Roque Rivera Camping Cancellation - LCRA	R	6/19/2019	247.00		034383		247.00
04192 I-777065	Marciano Sabio Camping Cancellation - LCRA	R	6/19/2019	123.00		034384		123.00
01109 I-15767	SALVADOR LOERA TRANSPORTATION Fill Sand - PL	R	6/19/2019	431.55		034385		431.55
02756 I-1441560-IN	SC Fuels Gas & Diesel - LCRA	R	6/19/2019	3,882.88		034386		3,882.88
02951 I-4013634	Sea-Bird Electronics, Inc. Prope Repair - LAB	R	6/19/2019	435.00		034387		435.00
03609 I-772838	Tim Sebek Camping Reduction - LCRA	R	6/19/2019	356.00		034388		356.00
03641 I-772846 I-772848	Robert Simpson Camping Reduction - LCRA Camping Reduction - LCRA	R R	6/19/2019 6/19/2019	432.00 432.00		034389 034389		864.00
04193 I-785274	Jennifer Skogh Camping Cancellation - LCRA	R	6/19/2019	65.00		034390		65.00
00725 I-044230	SMART & FINAL Breakroom Supplies - MGMT	R	6/19/2019	162.56		034391		162.56

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04163 I-796483	Jennifer Smith Camping Reduction - LCRA	R	6/19/2019	60.00		034392		60.00
04164 I-797407	Khamla Southaphanh Camping Cancellation - LCRA	R	6/19/2019	100.00		034393		100.00
02202 I-157148	Stanley Pest Control Monthly Pest Control - WP	R	6/19/2019	170.00		034394		170.00
02845 I-72402463717	Stericycle Environmental Solut Haz Waste Disposal - SAF	R	6/19/2019	464.00		034395		464.00
02703 I-90468519-0001	Sunbelt Rentals Hitch & Leather Gloves - PL	R	6/19/2019	140.05		034396		140.05
01147 I-4140 I-4144	SUPERIOR GATE SYSTEMS Keypad on Canal Gate - MAINT Circuit Repair - MAINT	R R	6/19/2019 6/19/2019	550.00 570.00		034397 034397		1,120.00
01696 I-4039 I-4048	SUPERIOR MACHINE Flange Work for Beach - EM Bore Work on Flanges - EM	R R	6/19/2019 6/19/2019	500.00 200.00		034398 034398		700.00
04165 I-775854	Sharon Sutliff Camping Cancellation - LCRA	R	6/19/2019	145.00		034399		145.00
2057 I-RG2684708	Swank Motion Pictures, Inc. Movie Rental "Free Willy" 6/15	R	6/19/2019	378.00		034400		378.00
4129 I-787230	Amarnath Tahatvarthi Camping Cancellation - LCRA	R	6/19/2019	300.00		034401		300.00
2643 I-9165627 I-9183037	Take Care by WageWorks Reimburse Med/Dep Care Reimburse Med/Dep Care	R R	6/19/2019 6/19/2019	285.00 180.00		034402 034402		465.00
4194 I-788031	Ashley Tizabi Camping Cancellation - LCRA	R	6/19/2019	65.00		034403		65.00
4166 I-792139	Myra Tolentino Camping Cancellation - LCRA	R	6/19/2019	130.00		034404		130.00
2527 I-31122	Traffic Technologies LLC Crosswalk Tape - LCRA	R	6/19/2019	301.70		034405		301.70

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0364	I-140284							
	TRI-COUNTY OFFICE FURNITURE Desks/Furniture - CONS	R	6/19/2019	2,231.88		034406		2,231.88
04167	I-790263							
	Mark Turner Camping Cancellation - LCRA	R	6/19/2019	85.00		034407		85.00
01662	I-025-260439							
	TYLER TECHNOLOGIES, INC. Monthly UB Online Fees	R	6/19/2019	153.00		034408		153.00
0225	I-18dsbfee2503 I-520190094							
	UNDERGROUND SERVICE ALERT Regulatory Costs - ENG	R	6/19/2019	146.66		034409		
	233 New Ticket Charges	R	6/19/2019	394.45		034409		541.11
01346	I-114-8562370							
	UNITED SITE SERVICES OF CA, INC Restroom Rental(Memorial)-LCRA	R	6/19/2019	2,467.16		034410		2,467.16
0185	I-LA732084							
	Univar USA Inc Bulk Chemicals - WP	R	6/19/2019	1,802.54		034411		1,802.54
04168	I-786342							
	Margarita Valdivia Camping Cancellation - LCRA	R	6/19/2019	100.00		034412		100.00
3902	I-772978							
	Jennifer Van Loo Camping Reduction - LCRA	R	6/19/2019	560.00		034413		560.00
0254	I-SR0610193-2							
	VENTURA LOCKSMITHS Set of Keys - PL/UT	R	6/19/2019	157.58		034414		157.58
0258	I-223651							
	VENTURA STEEL, INC Steel - PL	R	6/19/2019	94.06		034415		94.06
9955	I-242509 I-242520 I-242530							
	VENTURA WHOLESALE ELECTRIC Connectors & Adapters - ENG	R	6/19/2019	247.77		034416		
	Clamps, Connectors, Fittings- EM	R	6/19/2019	220.62		034416		
	Seal - ENG	R	6/19/2019	12.93		034416		481.32
0247	I-060319							
	County of Ventura Encroachment Permits	R	6/19/2019	315.00		034417		315.00
1283	I-9831410021 I-9831410509							
	Verizon Wireless Monthly Cell Charges - DO	R	6/19/2019	4,037.76		034418		
	Monthly Cell Charges - LCRA	R	6/19/2019	875.69		034418		4,913.45

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1396 I-72198411	VULCAN CONSTRUCTION MATERIALS Asphalt Recycling - PL	R	6/19/2019	600.00		034419		600.00
4169 I-780955	Charles Waldrop Camping Cancellation - LCRA	R	6/19/2019	175.00		034420		175.00
2515 I-289	Water Quality Solutions, Inc. Water Quality Report Prep- LAB	R	6/19/2019	20,000.00		034421		20,000.00
3203 I-3874	Water Systems Consulting, Inc. Casitas Hydraulic Model - ENG	R	6/19/2019	9,502.50		034422		9,502.50
2854 I-9634	Water Works Engineers, LLC Ave 1 PP Pressure Study - EM	R	6/19/2019	6,924.27		034423		6,924.27
4195 I-788099	Don Younger Camping Reduction - LCRA	R	6/19/2019	38.00		034424		38.00
4139 I-773558a	Vivian Espinoza Camping Reduction - LCRA	R	6/19/2019	50.00		034425		50.00
0215 I-061219 I-061319a I-061319b	SOUTHERN CALIFORNIA EDISON Acct#2397969643 Acct#2237789169 Acct#2269631768	R R R	6/19/2019 6/19/2019 6/19/2019	3,881.29 16.67 24.69		034426 034426 034426		3,922.65
4010 I-CS5201906171534	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	6/19/2019	386.30		034427		386.30
0102 I-G03201906171534	FRANCHISE TAX BOARD Payroll Deduction	R	6/19/2019	50.00		034428		50.00
0124 I-DCI201906171534 I-DI%201906171534	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R	6/19/2019 6/19/2019	1,438.64 188.59		034429 034429		1,627.23
0985 I-CUN201906171534 I-DCN201906171534 I-DN%201906171534	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R R	6/19/2019 6/19/2019 6/19/2019	230.77 5,175.39 390.76		034430 034430 034430		5,796.92
0180 I-COP201906171534 I-UND201906171534	S.E.I.U. - LOCAL 721 SEIU 721 COPE UNION DUES	R R	6/19/2019 6/19/2019	45.00 807.50		034431 034431		852.50

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I-000201906181537	BATASTINI, VICTOR R TS REFUND	R	6/19/2019	42.00		034432		42.00
I-000201906181536	DE LA PIEDRA, MARIO TS REFUND	R	6/19/2019	42.00		034433		42.00
I-000201906181538	REGAN, DAVID Refund TS REFUND	R	6/19/2019	84.00		034434		84.00
I-000201906181535	RIDER, JOSHUA TS REFUND	R	6/19/2019	12.00		034435		12.00
3044	Amazon Capital Services							
C-19DJ-VDCD-L4F4b	Accrue Use Tax	R	6/26/2019	26.66CR		034436		
D-19DJ-VDCD-L4F4a	Accrue Use Tax	R	6/26/2019	26.66		034436		
I-19DJ-VDCD-L4F4	SCADA Radio Parts - EM	R	6/26/2019	367.76		034436		
I-1J99-4DLP-3HGH	Extension Cable - EM	R	6/26/2019	94.28		034436		
I-1LF7-RDDC-7KPRa	Car Window Shade - ADM	R	6/26/2019	10.61		034436		
I-1LF7-RDDC-7KPRb	Tablet & Chargers - TP	R	6/26/2019	727.11		034436		
I-1NGF-TXYG-NHF3	Dry Erase Board & Markers-LCRA	R	6/26/2019	28.68		034436		1,228.44
1666	AT & T							
I-000013210699	Acct#9391035541	R	6/26/2019	494.05		034437		494.05
0208	CareIQ							
I-6/13659764-1	1102WC180000002 DOS 4/24/19	R	6/26/2019	133.86		034438		
I-6/13659979-1	1102WC180000002 DOS 5/1/19	R	6/26/2019	133.86		034438		
I-6/13674698-1	1102WC180000002 DOS 4/29/19	R	6/26/2019	133.86		034438		
I-6/13674722-1	1102WC180000002 DOS 4/12/19	R	6/26/2019	133.86		034438		
I-6/13674734-1	1102WC180000002 DOS 4/8/19	R	6/26/2019	133.86		034438		669.30
1483	CORVEL CORPORATION							
I-6/1359764-1	Bill Review	R	6/26/2019	9.50		034439		
I-6/13659979-1	Bill Review	R	6/26/2019	9.50		034439		
I-6/13666286-1	Bill Review	R	6/26/2019	9.50		034439		
I-6/13669346-1	Bill Review	R	6/26/2019	9.50		034439		
I-6/13674698-1	Bill Review	R	6/26/2019	9.50		034439		
I-6/13674722-1	Bill Review	R	6/26/2019	9.50		034439		
I-6/13674734-1	Bill Review	R	6/26/2019	9.50		034439		
I-C00205908962	Claim 1102WC180000002	R	6/26/2019	25.00		034439		
I-C00205915129	Claim 1102WC180000001	R	6/26/2019	616.80		034439		
I-M134007672618	Claim 1102WC180000001	R	6/26/2019	137.39		034439		845.69

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 6/13/2019 THRU 6/26/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02480	David Taussig & Associates, In							
I-1905144	D18-00115 CFD Tax Admin	R	6/26/2019	2,781.00		034440		2,781.00
04034	Gemini Duplication, Inc.							
I-6/13666286-1	1102WC170500002 DOS 5/8/19	R	6/26/2019	75.00		034441		
I-6/13669346-1	1102WC170500002 DOS 5/2/19	R	6/26/2019	75.00		034441		150.00
00596	HOME DEPOT							
I-6360274	Lumber - MAINT	R	6/26/2019	188.09		034442		
I-9900312	Angle Grinder & Batteries-FISH	R	6/26/2019	329.26		034442		517.35
00188	PETTY CASH							
I-062419	Replenish Safe - LCRA	R	6/26/2019	25.00		034443		25.00
02900	Greg Romey							
I-June 19	Reimburse Expenses 6/19	R	6/26/2019	1,110.08		034444		1,110.08
02475	Rutan & Tucker, LLP							
I-839207	Matter # 029518-0003 4/19	R	6/26/2019	44,512.83		034445		44,512.83
00216	Southern California Gas Co.							
I-062619a	Acct#00801443003	R	6/26/2019	210.52		034446		
I-062619b	Acct#18231433006	R	6/26/2019	32.76		034446		243.28
02583	WageWorks							
I-INV1470327	FSA Monthly Admin Fee	R	6/26/2019	175.00		034447		175.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	228	489,018.94	0.00	489,018.94
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	129,590.68	0.00	129,590.68
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			231	618,609.62	0.00	618,609.62
BANK: AP	TOTALS:		231	618,609.62	0.00	618,609.62
REPORT TOTALS:			231	618,609.62	0.00	618,609.62

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS

**FROM:** MICHAEL FLOOD, GENERAL MANAGER

**SUBJECT:** AUTHORIZE GENERAL MANAGER TO SIGN TASK ORDER FOR ENVIRONMENTAL CONSULTING SERVICES FOR SUNSET PLACE PIPELINE REPLACEMENT (SPECIFICATION NO. 19-409) AND VENTURA STREET WATER MAIN REPLACEMENT (SPECIFICATION NO. 18-404)

**DATE:** 7/10/2019

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**RECOMMENDATION:**

It is recommended the Board of Directors authorize the General Manager to issue a Task Order for environmental consulting services to Rincon Consultants in the amount not to exceed \$76,427 for:

- Sunset Place Pipeline Replacement, Specification No. 19-409
- Ventura Street Water Main Replacement, Specification No. 18-404

**BACKGROUND AND DISCUSSION:**

The Condition-Based Assessment and Water Master Plan for the Ojai Water System (OWS) identified variety of capital improvement projects. Among those improvements were replacement of both the Sunset Place pipeline as well as the Ventura Street pipeline.

An Initial Study-Mitigated Negative Declaration (IS-MND) for the Ojai Water System Improvements was prepared to comply with the California Environmental Quality Act (CEQA). Mitigation Monitoring and Report Program (MMRP) included in the IS-MND requires implementation of mitigation measures to address potentially significant environmental impacts resulting from the projects.

Rincon Consultants is currently under contract with the District for On-Call Environmental Services. The scope of work includes:

- Project Management and Meetings
- Worker Environmental Awareness Program
- Nesting Bird Surveys
- Paleontological Monitoring and Reporting
- Protected Tree Monitoring

**BUDGET IMPACT:**

The Fiscal Year 2019-2020 budget includes:

- \$800,000 for Sunset Place Pipeline Replacement
- \$850,000 for Valve and Appurtenances Replacement (Ventura Street)

Attachment(s):

Proposal from Rincon Consultants, Inc. dated June 26, 2019.





**Rincon Consultants, Inc.**

180 North Ashwood Avenue  
Ventura, California 93003

805 644 4455 OFFICE AND FAX

info@rinconconsultants.com  
www.rinconconsultants.com

May 31, 2019 (revised June 26, 2019)  
Project No: 19-07876

Julia Aranda  
Engineering Manager  
Casitas Municipal Water District  
1055 Ventura Ave  
Oak View, CA 93022  
Via email: jaranda@casitaswater.com

**Subject: Proposal to Provide Biological and Paleontological Resources Monitoring During Construction of the Sunset Place Pipeline Replacement Project and Ventura Street Water Main Replacement Project, Ventura County**

Dear Ms. Aranda:

Rincon Consultants, Inc. (Rincon) is pleased to submit this proposal to Casitas Municipal Water District (Casitas) to provide environmental support services for the Sunset Place Pipeline Replacement Project and Ventura Street Water Main Replacement Project (Projects). Per our conversation with you on May 14, 2019, we understand the construction of the Sunset Place Pipeline Replacement Project will be completed within 100 calendar days (August 1-November 8; 71 working days), while construction of the Ventura Street Water Main Replacement Project will be completed within 120 calendar days (August 1-November 28; 84 working days). Both projects will start August 1. Per your request, and since the two projects will occur at the same time, this proposal describes our understanding of the Projects, our proposed scope of work, our proposed schedule for completion of the work program, and our cost proposal for the assignment.

## UNDERSTANDING OF THE PROJECT

Rincon prepared an Initial Study-Mitigated Negative Declaration (IS-MND) for the Ojai Valley Water System Pipeline Upgrade Project on behalf of Casitas Municipal Water District (District) to comply with the California Environmental Quality Act (CEQA)). The subject Projects were analyzed within the IS-MND and the accompanying Mitigation Monitoring and Report Program (MMRP) requires implementation of mitigation measures to address potentially significant impacts resulting from the Projects.

The Sunset Place Pipeline Replacement Project would primarily involve trenching and replacement of segments of pipeline which are undersized and approaching the end of their service life. The work will occur between Mountain View Avenue to Grandview Avenue.

The Ventura Street Water Main Replacement Project would involve trenching, abandonment of the old water main, replacement of a new water main and water service lateral from the water main to the water meter box, and complete intersection tie-ins for all new water main connections to existing



mains. The work will occur between Ojai Avenue to Summer Street. The general purpose of the Projects is to improve fire flow and replace aging mains, not to increase pipeline capacity to serve additional customers.

Both Projects are required to implement the MMRP for the Ojai Water System Improvements Project approved by Casitas. Therefore, per your request Rincon prepared a scope of work to comply with the mitigation measures identified below:

- BIO-2: Worker Environmental Awareness Program
- BIO-7: Nesting Birds (Survey)
- GEO-1: Paleontological Resources

In addition, the IS-MND prepared for the Ventura Street Water Main Replacement Project requires an Arborist Study and Tree Protection Plan (TPP) to minimize impacts to trees during Project implementation (Measure BIO-17). Therefore, we propose to conduct protected tree monitoring based on the Arborist Report and Tree Protection Plan (TPP) authored by Rincon in March 2019 for the Ventura Street Water Main Replacement Project.

## SCOPE OF WORK

### Task 1. Project Management, Meetings, and QA/QC

Under Task 1, we will provide overall project management and coordination. The Rincon PM will be available to attend project meetings, including one site meeting with Casitas and one progress meeting/conference call. The Rincon PM will provide QA/QC on all deliverables prior to submittal to Casitas. The Rincon PM is available to attend other meetings on request to be billed on a time and materials basis in accordance with the fee schedule provided.

### Task 2. Worker Environmental Awareness Program (BIO-2)

Per the BIO-2 Mitigation Measure, all personnel associated with project construction are required to attend a Worker Environmental Awareness Program (WEAP) training, conducted by a qualified biologist, to aid workers in recognizing special status biological resources potentially occurring in the project area. This training will include information about southern California steelhead, San Bernardino ringneck snake, coast patch-nosed snake, and hoary bat, as well as other special-status species with potential to occur in the project area. The specifics of this program will include identification of special-status species and habitats, a description of the regulatory status and general ecological characteristics of special-status resources, and review of the limits of construction and measures required to avoid and minimize impacts to biological resources within the work area. A fact sheet conveying this information will also be prepared for distribution to all contractors, their employees, and other personnel involved with construction of the project. All employees will sign a form provided by the trainer documenting they have attended the WEAP and understand the information presented to them. The crew foreman will be responsible for ensuring crew members adhere to the guidelines and restrictions designed to avoid impacts to special status species.

In addition, per the Tree Protection Plan, the training will include educational components of the Tree Protection Plan. A Rincon certified arborist will provide education to all personnel about the Tree



Protection Zone (TPZ). The education will include explanation of importance of the TPZ signage and the protocol for working within TPZs, per the Tree Protection Plan.

Under this task, one Rincon qualified biologist and one Rincon certified arborist will prepare training materials and facilitate one training program to all personnel who will be on site during the subject Projects. The training will be facilitated at the Casitas office, and will be attended by both construction crews. We assume up to 4 hours will be required to facilitate the training (including mobilization to the office location). One additional in-office training can be provided, if necessary, and is included in our cost.

### Task 3. Nesting Bird Surveys (BIO-7)

Under this task, a Rincon qualified biologist will conduct a pre-construction nesting bird survey no more than seven days prior to initiation of ground disturbance and vegetation removal activities. The nesting bird pre-construction survey will be conducted on foot inside the project footprint, including a 100-foot buffer (300-foot for raptors), and in inaccessible areas (e.g., private lands) from afar using binoculars to the extent practicable. If nests are found, an avoidance buffer (dependent upon the species, the proposed work activity, and existing disturbances associated with land uses outside of the site) will be determined and demarcated by the qualified biologist with bright orange construction fencing, flagging, construction lathe, or other means to mark the boundary. All construction personnel will be notified as to the existence of the buffer zone and to avoid entering the buffer zone during the nesting season. No ground disturbing activities can occur inside this buffer until the avian biologist has confirmed breeding/nesting is completed, and the young have fledged the nest. Encroachment into the buffer can occur only at the discretion of the qualified biologist.

We have budgeted for up to two nesting bird surveys in anticipation the Projects may not commence at exactly the same time.

Rincon will summarize the results of the surveys in two separate memoranda which will be prepared and submitted to Casitas within two weeks following completion of the survey. A brief e-mail summary of survey results will be submitted to Casitas on the day of each survey. We expect each of the reports will require **8 hours** of staff time to prepare.

### Task 4. Paleontological Monitoring and Reporting (GEO-1)

Pursuant to Mitigation Measure GEO-1, Rincon will provide a qualified paleontological monitor to be on-site during all project-related ground-disturbing activities within previously undisturbed sediments determined to have a high paleontological sensitivity (i.e., Sespe Formation, Ts; Coldwater Sandstone, Tcw; and, Pleistocene alluvium, Qpa). The qualified monitor will spot-check project areas underlain by geologic units with low paleontological sensitivity (i.e., Holocene alluvium; Qha, Qhf, Qw) to determine if underlying sensitive units are being impacted. Monitoring will entail the inspection of excavated or graded areas and trench sidewalls for evidence of paleontological resources. Monitoring procedures may also include on site sample screening of sedimentary matrix for the presence of microfossils, at the discretion of the Principal Paleontologist. All field work will be conducted in accordance with project safety requirements. The monitoring will be performed under the direction of Rincon Paleontological Principal Investigator Jessica DeBusk, BS, MBA, who exceeds the Society of Vertebrate Paleontology's standards for a Principal Paleontologist. Approximately one-third of the project area is underlain by geologic units determined to be paleontologically sensitive. Therefore, Rincon assumes ground disturbing activities in paleontologically sensitive areas will occur approximately one-third of the total



time of construction (84 working days), which is approximately 28, 9-hour days (inclusive of travel). A four-hour minimum charge will be charged any time the monitor is on site for less than four hours or work is cancelled with less than 24 hours' notice. If additional monitoring days are needed, Rincon can provide additional monitoring days for an additional fee.

Given the quantity, types, and condition of fossil resources potentially discovered is impossible to predict, the current cost estimate does not include expenses related to the treatment and curation of fossil specimens. Should fossils be recovered during monitoring, Rincon will immediately prepare an estimate for the anticipated costs associated with documentation and reporting requirements for the discovery.

Rincon will prepare a negative findings letter report outlining the methodology of paleontological monitoring at the project site, describing the construction activity and duration, describing the lithology of the depositional units exposed during excavations, and presenting the results of the monitoring. We expect the post-construction paleontological monitoring report will require approximately **18 hours** of staff time to complete.

## Task 5. Protected Tree Monitoring

We propose to supply an International Society of Arboriculture (ISA) Certified Arborist to assist Casitas in minimizing impacts to protected trees from the adverse effects of trenching and other construction activities during the Ventura Street Water Main Replacement Project.

The monitor will be on site for construction activities (including pruning, trenching, excavation, and operation of heavy equipment) that occur within the tree protection zone (TPZ) of protected trees within the study area (project component plus a 20-foot buffer). A daily log will be completed by either the arborist which documents all root and branch cuts. Daily logs will be submitted to Casitas within two weeks following project completion, or as an appendix in the Final Project Completion Report (Optional Task 7).

We anticipate up to 20 ISA Certified Arborist monitoring days (9-hour days inclusive of travel) will be needed. If additional days are needed, they will be provided on a time and materials basis under an addendum to this scope of work.

## Assumptions

In addition to the assumptions identified above, several assumptions have been utilized in characterizing this scope of work and associated budget. Should any of these assumptions need to be adjusted during execution of the project, the scope and budget may need to be expanded.

- Cultural resources monitoring by an archaeologist and a Native American monitor will not be required for this portion of the project as no resources are located within the work area
- Monitoring will be negative for paleontological resources; if a resource is identified Rincon will provide a scope amendment to evaluate or treat the resource
- A Negative Findings letter report (for paleontological resources) will suffice for final project reporting and will be accepted electronically



- One round of revisions in response to Casitas comments on each submitted document (Nesting Bird Survey Findings Report, Paleontological Monitoring Negative Findings Memoranda); comments will be provided in a consolidated and editable, electronic format
- Casitas will schedule the WEAP training with both construction crews such that training can be facilitated to all personnel in the Casitas office location at one time. If all personnel are not trained at once, a second in-office training will be provided, under the proposed cost.
- Oversight of impacts to protected trees for the Ventura Street Water Main Replacement Project may be conducted by either a certified arborist or Casitas district representative (project manager, inspector, etc.) based on the TPP. A daily log that documents all root and branch cuts will be completed by either the arborist or representative, whomever is on site.
- Costs have been allocated to tasks based on the above methodology, but specific costs may be re-allocated among tasks and/or direct costs within the authorized amount.
- The Ventura Street Water Main Replacement Project footprint will be within the existing roadway and as a result no tree removals will be conducted. If a protected tree dies or is damaged to the point requiring removal during construction activities, the Ojai Community Development Director and Public Works Director may require mitigation measures. A tree replacement plan and/or appraisals may be required, and can be provided under an addendum to this scope of work.

## Schedule

Rincon is prepared to initiate this scope of work immediately upon written notice to proceed. Assuming an August 1, 2019 construction start date, we anticipate the Worker Environmental Awareness Training will be facilitated in late-July. The nesting bird surveys will be conducted the last week in July. Biological compliance monitoring (if authorized) will commence on August 1.

## Cost

Rincon will provide biological and paleontological resource services to Casitas, in accordance with our proposed scope of work, and with our On-Call Services Agreement dated April 10, 2019, on a time-and-materials basis for an estimated budget of **\$76,427**. A summary breakdown of our estimated cost is presented in the cost table overleaf.



**RINCON CONSULTANTS, INC.**

CMWD, BIO and CR Support for the Ventura Street Main  
 and Sunset Place Pipeline Replacement Projects

Environmental Services Program

Tasks	Labor	Direct Expense	Budget
<b>Task 1: Project Management, Meetings and QA/QC</b>	\$4,599		\$4,599
<b>Task 2: Worker Environmental Awareness Program (BIO-2)</b>			
<i>Task 2.1: Preparation of Training Materials</i>	\$1,667		\$1,667
<i>Task 2.2: Facilitate Training to Contractors (2 in-office trainings)</i>	\$2,496	\$170	\$2,666
<b>Task 3: Pre-Construction Nesting Bird Surveys (BIO-7) (2 locations)+ memo report</b>	\$2,391	\$180	\$2,571
<i>Task 3.1: Second Survey (if needed)+ memo report</i>	\$2,391	\$180	\$2,571
<b>Task 4: Paleontological Monitoring (GEO-1)</b>	\$27,423	\$3,237	\$30,660
<b>Task 4.1: Report</b>	\$2,401		\$2,401
<b>Task 5: Protected Tree Monitoring (BIO-17) (20 days, 9 hour days)</b>	\$25,200	\$502	\$25,702
<i>Task 5.1: Project Management and Tree Protection Coordination</i>	\$3,590		\$3,590
<b>TOTAL PROJECT BUDGET</b>	<b>\$72,158</b>	<b>\$4,269</b>	<b>\$76,427</b>

Direct Cost Summary

<b>Vehicle Costs</b>	\$ 1,089
<b>Standard Field Pack</b>	\$ 190
<b>Trimble GPS</b>	\$ 190
<b>Per diem</b>	\$ 2,800
<b>Subtotal Additional Costs:</b>	<b>\$ 4,269</b>

We appreciate the continued opportunity to assist Casitas with this important project. If you have questions about this proposal, please do not hesitate to contact us.

Sincerely,  
**Rincon Consultants, Inc.**

Lindsay D. Griffin  
 Senior Biologist/Project Manager

Steven J. Hongola  
 Principal Biologist

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR VENTURA-SANTA BARBARA COUNTIES INTERTIE  
**DATE:** 07/10/19

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**RECOMMENDATION:**

It is recommended the Board of Directors approve and authorize the General Manager to amend the agreement for professional environmental consulting services with Rincon Consultants for the Ventura-Santa Barbara Counties Intertie for a fee not to exceed \$35,007.

**BACKGROUND AND DISCUSSION:**

A subapplication under the Hazard Mitigation Grant Program (HMGP) for the Ventura-Santa Barbara Counties Intertie project, was submitted to California Office of Emergency Services (Cal OES) on July 5, 2019 for this project. The project includes approximately 8,200 feet of 16-inch pipeline and a two booster pump stations to connect the Carpinteria Valley Water District (CVWD) and Casitas systems. The Board approved an agreement with Rincon Consultants, Inc. (Rincon) at their meeting of March 27, 2019 to provide environmental consulting services, including the preparation of an Initial Study-Mitigated Negative Declaration in compliance with the California Environmental Quality Act (CEQA).

During the course of the preliminary design, the pipeline alignment and pump station sites were revised, necessitating additional effort on Rincon's part for biological and cultural surveys, and for revising the draft IS-MND. Additional status meetings were requested by the District to coordinate the preliminary design, environmental efforts, and the grant application requirements. Rincon has requested an amendment to their contract for these modifications to their scope of work:

<b>Task</b>	<b>Additional Fee</b>
2 – Biological Resources Assessment	\$6,793
3 – Cultural Resources Technical Study	\$15,387
5 – Administrative Draft IS/MND	\$5,847
11 – Project Management	\$6,980
<b>TOTAL</b>	<b>\$35,007</b>

This amendment increases the total budget for Rincon's services from \$98,559 to \$133,566.

**BUDGET IMPACT:**

This project is included in the fiscal year 2019-20 budget. If the grant application is approved by FEMA, 75 percent of pre-award costs are reimbursable.

Attachment: Proposal from Rincon Consultants dated March 14, 2019

June 13, 2019  
Project No: 19-07446

Julia Aranda, PE, Engineering Manager  
Casitas Municipal Water District  
1055 Ventura Avenue  
Oak View, California 93022  
Via email: [jaranda@casitaswater.com](mailto:jaranda@casitaswater.com)

**Subject: Contract Amendment Request No. 1 to Provide Additional Environmental Consulting Services for the Ventura-Santa Barbara Counties Intertie Project**

Dear Ms. Aranda:

The purpose of this letter is to request a scope and budget amendment to the existing agreement for the Ventura-Santa Barbara Counties Intertie Project (project) between Casitas Municipal Water District (Casitas) and Rincon Consultants, Inc. (Rincon). The amendment is intended to address additional efforts needed to process the environmental review for the project, which exceeded the efforts anticipated in our contract for this assignment. Additional work is necessary to evaluate added pipeline alignment options, booster pump station site options, and new locations where additional improvements are necessary as part of the project. These recently added project site locations and project features were provided to Rincon after the initial site surveys were completed, after initial approval of the project description, and after the analyses of environmental impacts were commenced.

## Revised Scope of Work

### Task 2. Biological Resources Assessment

As part of the original scope of work for the project, Rincon completed a biological field survey of the project site on May 15, 2019. Following the completion of the survey, the project site locations were expanded to include an approximately 7-acre area not previously surveyed for biological resources. Rincon conducted a supplemental reconnaissance-level survey of the newly added project site locations; this second survey was not included in our original scope of work and budget. The supplemental field work effort included mapping of the existing vegetation communities and land cover types, as well as assessing the potential of occurrence at the project site for sensitive biological resources, including special status species, sensitive natural terrestrial communities, wetlands and drainages, protected trees (specific to local ordinance), and wildlife connectivity/movement features. Rincon will incorporate the results of the supplemental survey into the Biological Resources Assessment, the majority of which has already been prepared.



## Task 3. Cultural Resources Technical Study

### Update to Area of Potential Effects Map

Rincon has updated the Area of Potential Effects (APE) map to include the newly added project site locations; updates to the APE map were not included in our original scope of work and budget. The revised APE map delineates the area of direct impacts (i.e., all areas of project ground disturbance, including staging areas).

### Supplemental Cultural Resources Records Search

Rincon completed a supplemental California Historical Resources Information System (CHRIS) records search of the project APE and a 0.5-mile radius around the APE at the South Central Coastal Information Center (SCCIC) located at California State University, Fullerton. The primary purpose of the supplemental records search was to identify any cultural resources known to exist on or adjacent to the newly added project site locations. We've assumed the SCCIC direct expenses for the supplemental records search will not exceed \$400.

### Supplemental Cultural Resources Pedestrian Surveys

As part of the original scope of work for the project, Rincon completed a field survey of the project APE on May 21, 2019. During the survey, Rincon archaeologists noted that several portions of the APE could not be inspected due to access issues. Accordingly, on June 5, 2019, a Rincon archaeologist and architectural historian revisited the portions of the APE that were previously inaccessible to examine the area for cultural resources. Our original scope of work and budget assumed all project site locations would be accessible during the first field survey and no additional surveys would be necessary; therefore, the survey conducted on June 5, 2019 was not included in our original scope of work and budget.

Following the completion of the second survey, the project site locations were expanded to include an approximately 7-acre area not previously surveyed for cultural resources. Rincon will be conducting an additional supplemental Phase I survey on June 14, 2019; this third survey was not included in our original scope of work and budget. The supplemental fieldwork effort will include a combination of pedestrian and windshield survey by two Rincon cultural resources specialists, including one archaeologist and one architectural historian. Exposed areas of ground surface will be inspected by the walking transects spaced at maximum intervals of 10 to 15 meters with transect accuracy maintained through use of a hand-held global positioning system (GPS) unit. Locations within developed areas (e.g., paved roadways) will be subject to a windshield survey (e.g., inspection by motor transportation). Rincon understands at least one built environment feature exceeding the 45-year threshold exists in the newly added project site locations which will require documentation and evaluation. This work is discussed in greater detail below. Should more than one cultural resource be identified during the survey, the budget will need to be augmented to record or update the resource. No subsurface testing will be conducted, nor will any artifacts, samples, or specimens be collected during the survey.

### Built Environment Evaluations

Our original scope of work and budget assumed no cultural resources would be identified in the APE. As a result of the first records search and field survey, two unanticipated built environment properties (Highway 192 and the Abbot Ranch) were documented within the original project alignment. Although

both properties were previously recorded, updates were required to confirm the previous findings remained valid. As part of this process, Rincon has documented the current conditions of these two resources, evaluated the significance of the resources, and prepared updated California Department of Parks and Recreation (DPR) 523 series forms. The findings were subsequently incorporated into the project's cultural resources technical report. The original scope of work and budget did not anticipate the need to prepare updated California DPR 523 series forms for two built environment properties. Therefore, the cost associated with the documentation and evaluation of these two unanticipated cultural resources is included herein.

In addition, a preliminary examination of the newly added project site locations indicates a third built environment resource, a historic-era pump house operated by Casitas, may lie in the expanded APE. This cultural resource appears to be over 45 years of age and therefore will need to be recorded and evaluated for listing on the National Register of Historic Places (NRHP) and California Register of Historical Resources (CRHR). To this end, Rincon will document the resource during the supplemental field survey scheduled for June 14, 2019 and assess the resource's overall condition, integrity, and construction history. Upon completion of the survey, Rincon will also conduct archival research to determine the property's developmental history and identify any potential significant associations with historical events or persons. The research will include a review of historical aerial photographs and maps, newspaper articles, and other primary and secondary source materials, as necessary. The property will subsequently be evaluated for federal, state, and local designation on California DPR 523 series forms, which will be appended to the cultural resources technical report. The findings and any necessary recommendations will also be incorporated into the existing cultural resources technical report. This amendment request includes costs for the documentation and evaluation of this third built environment cultural resource.

### **Revision of Cultural Resources Technical Report**

Rincon will incorporate the results of the supplemental records search, field surveys, and built environment documentation and evaluation into the cultural resource technical report currently being prepared for the project.

### **Task 5. Administrative Draft IS-MND**

We have prepared the majority of the administrative Draft Initial Study and Mitigated Negative Declaration (IS-MND) at this time. Due to the newly added project site locations and the addition of more infrastructure improvements associated with the project, we will need to review and revise the administrative Draft IS-MND to evaluate all project features and site locations in the context of potential environmental impacts associated with construction and operation of the project. Rincon will also provide written responses to the Federal Emergency Management Agency (FEMA) Site Information, Environmental Review, and Checklist, as required for the subapplication for the FEMA Hazard Mitigation Grant Program, which is administrated with the assistance of the California Office of Emergency Services (Cal OES).

### **Task 11. Project Management**

The original scope and budget did not account for a weekly project team call, which was requested after the execution of the project contract. The previously unanticipated weekly team calls have depleted the majority of the budget for this task to date. Accordingly, additional budget for project management to

accommodate for the weekly team calls is necessary. To date, we have attended six weekly calls. We anticipate the frequency of the team calls will decrease following the submittal of the subapplication for the FEMA Hazard Mitigation Grant Program; accordingly, the requested budget modification for this task assumes up to 30 additional hours of Rincon Project Manager's time and 8 additional hours of Rincon Principal-in-Charge's time to complete the scope of work.

## Fee Estimate

The fee estimate for the modifications to the scope of work described above would be **\$35,007**. This would increase the total budget for our services from \$98,559 to **\$133,566**. The table at the bottom of this page shows a breakdown of costs by task.

## Closing

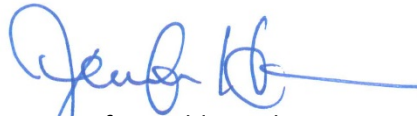
We appreciate the opportunity to continue to assist Casitas with this project. Please let us know if you have any questions or would like any additional information.

Sincerely,

**Rincon Consultants, Inc.**



Melissa J. Whittemore  
Senior Project Manager



Jennifer Haddow, PhD  
Principal Environmental Scientist



## RINCON CONSULTANTS, INC.

### Ventura-Santa Barbara Counties Intertie Project

Environmental Services Program			
Tasks	Labor	Direct Expense	Budget
<b>Task 2. Biological Resources Assessment</b>	\$6,613	\$180	\$6,793
<b>Task 3. Cultural Resources Technical Study</b>	\$14,732	\$655	\$15,387
<b>Task 5. Administrative Draft IS-MND</b>	\$5,847		\$5,847
<b>Task 11. Project Management</b>	\$6,980		\$6,980
<b>TOTAL PROJECT BUDGET</b>	<b>\$ 34,172</b>	<b>\$ 835</b>	<b>\$ 35,007</b>

Direct Cost Summary	
<b>Vehicle Costs</b>	\$ 340.00
<b>Standard Field Equipment Package</b>	\$ 95.00
<b>Cultural Records Search</b>	\$ 400.00
<b>Subtotal Additional Costs:</b>	<b>\$ 835.00</b>

**CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA**

DATE: June 17, 2019  
 TO: Recreation Committee  
 FROM: Carol Belser, Park Services Manager  
 SUBJECT: Recreation Area Monthly Report for May 2019

Visitation Numbers

The following is a comparison of visitations\* for May 2019.

	<b>May 2019</b>	<b>May 2018</b>	<b>April 2019</b>
Visitor Days	47,092	66,504	78,820
Camps	5,550	4,477	5,727
Cars	11,773	16,626	19,705
Boats	154	264	302
Kayaks & Canoes	11	6	5

Totals for Fiscal Year through May 2019	
2018/2019	559,275
2017/2018	572,724
%Change	-2.348

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

**Camps** = Campsites occupied + extra vehicles

**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

**Boats** = Daily boats + overnight boats + annual decals + replacement decals

**Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Operations, Boating, Incidents

The summer season officially is upon us with the opening of the Casitas Water Adventure and the first movie night. The movie, Sunday, May 26, hosted about 60 attendees. The first Junior Ranger program of the summer attracted 30 participants. The maintenance department received the new vacuum truck, an additional tool to assist in keeping the over 100 chemical toilets clean. See photo to the left.

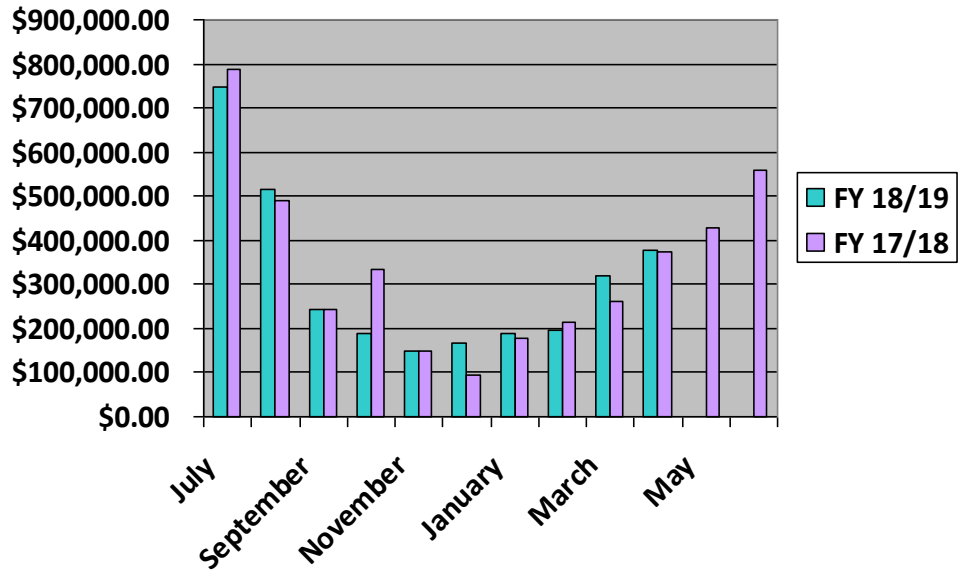


Lake Casitas was the venue for two fishing tournaments. There were 430 recreational vessels tagged for re-entry into Lake Casitas, 12 passed new invasive mussel inspections, and 3 failed first inspection. In the month of May, there were 43 patrol observations where park staff made customer contact in May. Park Rangers responded to 26

calls for service and 18 customer service issues. There were 3 medical responses and one required transport, 11 disturbances with 3 requiring support from the Ventura County Sheriff's Office. There were 3 unattended fires, 17 traffic violations with 2 requiring assistance from CHP, 0 parking violations, 0 restricted area violations, 1 boating violations, 0 fishing violations, 0 restricted area violations, and 9 leash law violations. There were 15 body contact with water.

Revenue Reporting

The 2018/2019 unaudited monthly revenue figures will be reported when made available in the respective months (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.



**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** MONTHLY ENGINEERING STATUS REPORT  
**DATE:** 07/10/19

**RECOMMENDATION:**

It is recommended the Board receive and file the Monthly Engineering Project Status Report for July 2019.

**DISCUSSION:**

The status of Water Security and Infrastructure Improvements projects for July 2019 is provided below and in the attachment.

Project	Anticipated Committee / Date	Anticipated Board Date / Action
<b>WATER SECURITY PROJECTS</b>		
<b>Comprehensive Water Resources Plan</b>	07/16/19 Water Resources	08/14/
<ul style="list-style-type: none"> <li>• Final Early Action Plan expected June 2019</li> <li>• Safe yield analysis model revisions ongoing</li> <li>• Community Workshops scheduled for 07/16, 07/23, and 07/30</li> </ul>		
<b>Casitas-Ventura State Water Project Interconnection</b>	TBD	TBD
<ul style="list-style-type: none"> <li>• Tech Memo No. 1 received 04/23/19; comments returned</li> <li>• Tech Memo No. 2 on water quality expected June</li> </ul>		
<b>Ojai Wellfield Rehabilitation/ Replacement</b>	TBD	07/10/19 Final Acceptance of Gorham Well #1 Rehabilitation
<ul style="list-style-type: none"> <li>• Mutual Well #4 placed into service</li> <li>• Gorham Well #1 Rehabilitation construction complete</li> <li>• San Antonio #4 final specifications nearing completion, out to bid in July</li> <li>• Well replacement specifications underway, out to bid in August/September</li> </ul>		
<b>Matilija Formation Deep Wells</b>	TBD	TBD
<ul style="list-style-type: none"> <li>• Technical Advisory Committee draft report expected end of June</li> <li>• Draft Initial Study/Mitigated Negative Declaration (IS/MND) for the Vertical Test Bore on hold pending grant funding.</li> <li>• Submitted project for Prop 1, Round 1 Implementation Grant; presenting to WCVC Steering Committee on 07/16 for consideration</li> </ul>		
<b>Robles Diversion Fish Screen Alternatives Feasibility Study</b>	TBD	TBD
<ul style="list-style-type: none"> <li>• Draft Prototype Plan received, reviewed, and comments returned to design engineer;</li> </ul>		

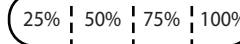
Project	Anticipated Committee / Date	Anticipated Board Date / Action
Final Prototype Plan and Tech Memo on short-term improvements received <ul style="list-style-type: none"> <li>Informal consultation with National Marine Fisheries Service (NMFS) to be initiated</li> </ul>		
<b>Ventura-Santa Barbara Counties Intertie</b>	TBD	TBD
<ul style="list-style-type: none"> <li>Preliminary Design Report finalized</li> <li>Preparing Hazard Mitigation Grant Program sub-application, due 07/05/19 to California Office of Emergency Services</li> <li>MOU with Carpinteria Valley Water District approved by Board</li> </ul>		
<b>Robles Forebay Maintenance</b>	07/19/19 Finance Committee	07/24/19 Award Contract
<ul style="list-style-type: none"> <li>Ongoing permit coordination with USACE, CDFW, and RWQCB</li> <li>Geotechnical and water quality sampling underway to supplement permit applications</li> <li>Eight potential bidders attended mandatory pre-bid meeting</li> <li>Present to Finance Committee depending on bids received</li> <li>Construction anticipated 08/15/19 to 09/30/19</li> </ul>		
INFRASTRUCTURE IMPROVEMENTS		
<b>Ojai Water System Improvements</b>	TBD	07/10/19 Authorize Task Order with Rincon Consultants
<ul style="list-style-type: none"> <li>Ojai 12-inch Pipeline Replacement preliminary design underway</li> <li>Sunset Place Pipeline Replacement awarded to Sam Hill &amp; Sons; environmental support services from Rincon Consultants</li> <li>Ventura Street Pipeline Replacement bids awarded to Tierra Contracting; environmental support services from Rincon Consultants</li> <li>West and East Ojai Avenue Pipeline Replacement 80% design expected in July</li> <li>Emily and Canada Street Pipeline Replacement 90% design expected in July</li> <li>Mutual Wellfield Pipeline final design expected in July</li> <li>West Ojai Pipeline Replacement 90% expected in July</li> </ul>		
<b>Rincon Pump Plant Electrical Upgrade</b>	TBD	TBD
<ul style="list-style-type: none"> <li>Initial equipment and materials submittals received and under review</li> <li>Engineering support services from Consulting West approved</li> <li>Proposal for geotechnical support services pending from Yeh and Associates</li> </ul>		
<b>De La Garrigue and Rice Road Bridges</b>	TBD	TBD
<ul style="list-style-type: none"> <li>60% design comments returned to design engineer</li> <li>Expect to release for bids in August</li> </ul>		
<b>Robles Canal Panel Maintenance FY19-20</b>	TBD	09/11/19 Final Acceptance
<ul style="list-style-type: none"> <li>Awarded to Civic Construction Associates</li> <li>Expect completion in August</li> </ul>		
<b>Paving FY 19-20</b>	TBD	TBD
<ul style="list-style-type: none"> <li>Awarded to BSN Construction</li> <li>Work will be performed based on leaks/breaks in Casitas and Ojai systems</li> </ul>		

Attachment: Monthly Status Report



# Engineering Project Status July 2019

★ Indicates Change



Casitas Water System  
Ojai Water System  
Lake Casitas Recreation Area



NOT YET STARTED

CONSULTANT SELECTION

PLANNING

DESIGN

BIDDING

CONSTRUCTION

## Water Security

- Robles Vertical Well Test Bore
- Robles Diversion Fish Screen Prototype Test Plan ★
- Comprehensive Water Resources Plan
- Casitas-Ventura SWP Interconnection Preliminary Design
- Ventura-Santa Barbara Counties Intertie ★

- San Antonio #4 Well Rehabilitation ★
- Well Replacement

- Robles Forebay Restoration ★

## Infrastructure Improvements

- Casitas Dam Hollow Jet Valve Replacement
- Emergency Generators Rincon, Avenue 1, and Avenue 2 Pump Plants

- Ayers Creek Pipeline Relocation ★
- Backwash-Vault Water Alternatives

- Ojai Valley Pump Plant Hydraulic Analysis ★
- Signal Booster Zone Alternatives Analysis ★
- Ojai 12-Inch Pipeline
- Emergency Exit Road

- District Office Remodel ★
- De La Garrigue Bridge Replacement
- Rice Road Bridge Replacement
- Emily and Canada Street Pipeline ★
- West Ojai Pipeline Replacement
- West and East Ojai Avenue Pipeline
- Running Ridge Zone Hydraulic Improvements
- Mutual Wellfield Pipeline
- Grand Avenue Pipeline Optimization
- Facility Paving ★

- FY 19-20 Asphalt Paving ★
- FY 19-20 Robles Canal Maintenance ★
- Chaparral & Riverside Piping ★
- Sunset Place Pipeline ★
- Valve and Appurtenance Replacement (Ventura St) ★

- Rincon Pump Plant Electrical Upgrade
- FY19-20 Asphalt Paving ★
- Timber Cutoff Wall Repair
- Oak View Main 39" Mainline Valve ★
- 2035 Grand Ave Piping Relocation ★



**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**  
**Recreation Committee**

DATE: July 2, 2019  
TO: Board of Directors  
FROM: Park Services Manager, Carol Belser  
Re: Recreation Committee Meeting of July 2, 2019, at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file the minutes of the July 2, 2019 Recreation Committee.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Brian Brennan  
Director Angelo Spandrio  
Park Services Manager, Carol Belser  
Division Officer, Joe Evans  
One member of the public was in attendance  
General Manager, Mike Flood arrived at 1125 hours
2. **Public Comments.** There were no public comments received.
3. **Board/Management comments.**  
Park Services Manager, Carol Belser reported that the Bureau of Reclamation conducted their 10 year Recreation Review of operations and facilities on June 19. They expressed appreciation of the facility operations and for the preparedness of the documents and the staff who were available to answer questions. They were also pleased with concessionaire Gary Wolfe's preparedness. Ms. Belser reported that issues identified as a result of the visit are already in process of revision. Ms. Belser also reported that the open space management agreement between Casitas Municipal Water District and the Bureau of Reclamation will be discussed by the Executive Committee, she understands that it will be on the agenda for a July 17, 2019 meeting.
4. **Review Monthly Recreation Report for May.**  
Park Manager, Carol Belser presented the May, 2019 report to the Committee. Director Brennan pointed out the lower attendance numbers May 2019 compared to 2018, and the year to date totals are only slightly lower at -2.348%.
5. **Discussion regarding a Customer Appreciation Day.**  
Park Services Manager, Carol Belser presented ideas for a customer appreciation day to meet the objectives that the Recreation Committee suggested at previous meetings. The Recreation Committee liked the ideas, and liked partnering the day with the annual Kid's Fishing Day, as well as incentives to travel through the park, and perhaps Casitas Dam. The topic will continue to be brought to the Recreation Committee and we will look to gain approval to have dam visitation included by being open (and monitored) for the visiting public. A tentative time line for the event is March 2020.
6. **Discussion of User Fee Adjustments.**

Ms. Belser reviewed the information included in the agenda staff report regarding user fee adjustments in relation to establishing a capital improvement fund, and in relation to costs. Discussion on the costs included; recreation costs, the administrative overhead burden and depreciation. There was discussion on charging market rates for user fees, and revenue received, and the administrative overhead burden cost applied to the recreation department. Director Brennan suggested we consider the possibility of aligning user fees with the Consumer Price Index, as well as market rates. It was requested to have a separate agenda item and presentation by the Chief Financial Officer to review the details of the administrative overhead burden, including the history of it, at the next meeting.

7. **Review of Incidents and Comments.**

Division Officer, Joe Evans addressed the Committee and reported the incident statistics for the month of June, 2019. He also outlined several incidents including, two dog on dog incidents, two domestic violence calls, with one resulting in an arrest by Ventura County Sheriff Office (VCSO), and a fight disturbance call involving a gang member resulting in an arrest by VCSO.

9. **The meeting was adjourned at 1141 hours.**

## CASITAS MUNICIPAL WATER DISTRICT

### MINUTES Finance Committee

DATE: July 03, 2019  
TO: Board of Directors  
FROM: General Manager, Michael Flood  
Re: Finance Committee Meeting of June 21, 2019, at 1000 hours.

#### **RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

#### **BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Jim Word  
Director Peter Kaiser  
General Manager, Michael Flood  
Chief Financial Officer, Denise Collin
2. **Public Comments.**  
None.
3. **Board/Management comments.**  
None
4. **Review of the Financial Statements for April, 2019.**  
CFO Collin reviewed the Financial Statements with the Committee including areas of revenues for both the District and the Lake Casitas Recreation Area.  
  
The Committee recommended that the Financial Statements be forwarded to the Board of Directors for approval.
5. **Review of the April, 2019 Consumption Report.**  
CFO Collin presented the Consumption Report for April 2019.  
  
The Committee recommended that the Consumption Report be forwarded to the Board of Directors for approval.
6. **Review of the Manager Recommended Budget for Revenue, Expenses and 10 Year Capital for the 2019/2020 Fiscal Year.**  
CFO Collin presented that latest revision of the FY 2020 budget along with a revised 10-Year Capital plan.  
  
The primary revision was that of the CFD-13-1 budget that shows an increase of approximately \$1.8M.  
  
GM Flood indicated that the requested increase was a result of recent bids for CFD-13-1 projects coming in higher than expected.  
  
Director Kaiser expressed concern over the high bids and asked that staff consider possible bidding alternatives for future projects.  
  
Director Word expressed concern over depletion of financial reserves.

GM Flood indicated that staff was reviewing ideas for future bidding alternatives and that reserves would be looked at again during the mid-year review in January 2020.

The Committee recommended that the FY 2020 budget be forwarded to the Board of Directors for review and approval.

7. **Recommendation of Investment Firms.**

Note that Director Word recused himself from this item.

GM Flood & CFO Collin reviewed the memo to the Committee on this item with Director Kaiser.

Director Kaiser asked that the firms make their presentations to the full Board of Directors at the July 24, 2019 meeting for consideration and possible action.

8. **Excess Workers' Compensation program renewal with CSAC-EIA.**

GM Flood passed out the estimated cost for the renewal of this program which was approximately \$11,000.00 higher than the previous year going from \$130,220.00 to \$141,354.00.

Reasons for this included the increased number of Casitas employees as well as claims in previous years.

The Committee asked that this item be forwarded to the Board of Directors for approval.

9. **Change Order to Evans Excavating for Timber Cutoff Wall Repair.**

This item was removed from the agenda at the request of staff.

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2018/19**  
**July 1, 2018-June 30, 2019**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/3/2018	Ken Grinnell	Reimburse Mileage	328.09
7/3/2018	Ken Grinnell	Conference Hotel	158.74
7/11/2018	Gerardo Herrera	English Composition Course Fee & Supplies	311.16
7/11/2018	Gerardo Herrera	Safety Boots	170.00
7/18/2018	Michael Gibson	PPE - Convertible Waders/Wading Boots	634.27
8/1/2018	Eric Grabowski	Water Management Course Fee	334.16
8/1/2018	Eric Grabowski	T3 Certification Exam Fee	100.00
8/1/2018	Mario Mariscal	Water/Wastewater Calculation Course Fee	138.00
8/22/2018	Stuart Birdsey	Trailer Storage Banners	152.89
8/22/2018	Stuart Birdsey	Ranger Training Course Fee	145.50
8/22/2018	Lindsay Cao	CWEA Membership Renewal Fee	188.00
8/29/2018	Luke Soholt	Ventura County Possessory Tax	391.47
9/5/2018	David Pope	Safety Boots	170.00
9/12/2018	Bill Hicks	Reimburse Mileage	106.28
9/19/2018	Vincent Godinez	Reimburse Mileage	115.54
9/19/2018	Vincent Godinez	Control Valve Course Hotel Fee	143.44
9/26/2018	Scott Lewis	Hotel 8/25-8/31	634.90
9/26/2018	Scott Lewis	Airfare to CMWD 8/25-9/1	431.60
9/26/2018	Scott Lewis	Airfare to CMWD 9/22-9/29	301.60
10/3/2018	Kyler Heath	Advanced Report Writing Course Fee	176.98
10/17/2018	Scott Lewis	Hotel 9/22-9/29	608.01
10/17/2018	Scott Lewis	Car Rental 9/22-9/29	417.59
10/24/2018	Carol Belser	Ranger Badge	108.00
10/31/2018	Steven Sharp	D4 Certification Exam Fee	130.00
10/31/2018	Michael Shields	D5 Certification Exam Fee	155.00
11/7/2018	Lindsay Cao	PE License Renewal	115.00
11/7/2018	Joe Evans	Propeller for Unit 289	366.35
11/7/2018	Scott Lewis	Hotel 10/23-10/28	406.15
11/7/2018	Scott Lewis	Airfare to CMWD 10/23-10/28	405.61
11/7/2018	Scott Lewis	Car Rental 10/23-10/28	452.49
11/7/2018	Scott Lewis	Airfare to CMWD 11/13-11/18	380.59
11/7/2018	James Word	Reimburse Mileage	134.82
11/14/2018	Russ Baggerly	Reimburse Mileage	129.17
12/5/2018	Bill Hicks	Reimburse Mileage	152.60
12/5/2018	Bill Hicks	Reimburse Mileage	237.08
12/5/2018	Eric Lara	Safety Boots	107.70
12/12/2018	Scott Lewis	Hotel 11/13-11/18	520.35
12/12/2018	Scott Lewis	Car Rental 11/13-11/18	446.81
12/19/2018	Joe Evans	Boat Cover Repair	100.00
12/19/2018	Mario Mariscal	Cla-Val Workshop Advance	315.00
12/19/2018	Luis Mejia	Cla-Val Workshop Advance	315.00
12/26/2018	Gerardo Herrera	Associate Degree Course	320.00
1/9/2019	James Word	Reimburse Mileage	136.25
1/16/2019	Gerardo Herrera	Safety Boots	170.00
1/16/2019	Ronald Quinine	PC 832 Course Fee	145.50
1/16/2019	Scott Lewis	Hotel 12/10-12/19	813.91
1/16/2019	Scott Lewis	Airfare to CMWD 12/10-12/19	782.61
1/16/2019	Scott Lewis	Car Rental 12/10-12/19	579.48
1/16/2019	Scott Lewis	Fall Tuition	1928.97
1/30/2019	David Pope	Work Shirts	140.50
1/30/2019	Greg Romey	Training Lunch	183.06
1/30/2019	Greg Romey	ASSP Safety Conference Fee	715.00
2/13/2019	Eric Behrendt	Safety Boot Stipend	170.00
2/13/2019	Scot Byron	Safety Boot Stipend	170.00
2/13/2019	Lindsay Cao	Safety Boot Stipend	170.00

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2018/19  
 July 1, 2018-June 30, 2019**

2/13/2019	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
2/13/2019	Kevin Champlin	Safety Boot Stipend	170.00
2/13/2019	Virgil Clary	Safety Boot Stipend	170.00
2/13/2019	Joel Cox	Safety Boot Stipend	170.00
2/13/2019	Todd Evans	Safety Boot Stipend	170.00
2/13/2019	Ramiro Garcia	Safety Boot Stipend	170.00
2/13/2019	Vincent Godinez	Safety Boot Stipend	170.00
2/13/2019	Debbie Gomez	Safety Boot Stipend	170.00
2/13/2019	Eric Grabowski	Safety Boot Stipend	170.00
2/13/2019	Ken Grinnell	Safety Boot Stipend	170.00
2/13/2019	Willis Hand	Safety Boot Stipend	170.00
2/13/2019	Gerardo Herrera	Safety Boot Stipend	170.00
2/13/2019	Lisa Kolar	Safety Boot Stipend	170.00
2/13/2019	Eric Lara	Safety Boot Stipend	170.00
2/13/2019	Tim Lawson	Safety Boot Stipend	170.00
2/13/2019	Ivan Lopez	Safety Boot Stipend	170.00
2/13/2019	Scott MacDonald	Safety Boot Stipend	170.00
2/13/2019	Mario Mariscal	Safety Boot Stipend	170.00
2/13/2019	Levi Maxwell	Safety Boot Stipend	170.00
2/13/2019	Cinnamon McIntosh	Safety Boot Stipend	170.00
2/13/2019	Susan McMahan	Safety Boot Stipend	170.00
2/13/2019	Tracy Medeiros	Safety Boot Stipend	170.00
2/13/2019	Luis Mejia	Safety Boot Stipend	170.00
2/13/2019	Curtis Orozco	Safety Boot Stipend	170.00
2/13/2019	David Pope	Safety Boot Stipend	170.00
2/13/2019	Edgar Ramos	Safety Boot Stipend	170.00
2/13/2019	William Reeder	Safety Boot Stipend	170.00
2/13/2019	William Reeder	T4 Certification Fee	105.00
2/13/2019	Michael Robles	Safety Boot Stipend	170.00
2/13/2019	Steven Sharp	Safety Boot Stipend	170.00
2/13/2019	Luke Soholt	Safety Boot Stipend	170.00
2/13/2019	Jordan Switzer	Safety Boot Stipend	170.00
2/13/2019	Brian Taylor	Safety Boot Stipend	170.00
2/13/2019	Cameron Tindle	Safety Boot Stipend	170.00
2/13/2019	Aaron Wall	Safety Boot Stipend	170.00
2/20/2019	Todd Evans	GIS Summit Fee	100.00
2/20/2019	Joe Evans	VC Star Advertisement Fee	124.98
2/20/2019	Gustavo Muro	Safety Boot Stipend	170.00
2/27/2019	Scott Lewis	Airfare to CMWD 1/13-1/20	585.01
2/27/2019	Scott Lewis	Airport Parking	120.00
2/27/2019	Scott Lewis	Car Rental 1/13-1/20	501.88
2/27/2019	Scott Lewis	Hotel 1/13-1/20	682.37
2/27/2019	Scott Lewis	AFS Membership Fee	115.00
2/27/2019	Scott Lewis	Airfare to CMWD 2/1-2/6	648.00
2/27/2019	Scott Lewis	Hotel 2/1-2/6	497.85
2/27/2019	Gustavo Muro	LA Geospatial Summit Fee	100.00
3/6/2019	Gonzalo Carbajal-Ramirez	AWWA Conference Advance	912.00
3/6/2019	RJ Faddis	Fred Hall Show 3/14-3/18 Advance	1535.36
3/6/2019	RJ Faddis	Fred Hall Show 3/27-4/1 Advance	2396.80
3/6/2019	Eric Lane	Safety Boot Stipend	170.00
3/6/2019	Edgar Ramos	AWWA Conference Advance	912.00
3/6/2019	Greg Romey	Coffee for Staff During Main Line Break	152.30
3/13/2019	Stephen Sulkowski	Fred Hall Show 3/14-3/18 Advance	198.00
3/20/2019	Po Chi Fung	ACWA Conference Lodging	298.36
3/20/2019	Po Chi Fung	ACWA Shuttle	109.00
3/20/2019	Michael Shields	D5 Certification Application Fee	105.00

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2018/19  
July 1, 2018-June 30, 2019**

3/20/2019	Michael Shields	CSUS Water Treatment Course Fee	168.53
3/27/2019	Scott Lewis	Hotel 2/6-2/9	445.92
3/27/2019	Scott Lewis	Airfare Change Fee	195.00
3/27/2019	Scott Lewis	Airfare Change Fee	125.00
3/27/2019	Scott Lewis	Car Rental 2/1-2/10	663.49
3/27/2019	Scott Lewis	Airport Parking	150.00
3/27/2019	Scott Lewis	Airfare to CMWD 2/24-3/11	648.00
3/27/2019	Scott Lewis	Hotel 2/24-3/11	1432.48
3/27/2019	Greg Romey	Forklift Training	149.00
4/3/2019	Joe Evans	Kids Fishing Day Supplies	311.14
4/3/2019	Scott MacDonald	Water Treatment Plant Operation Course Fee	163.53
4/3/2019	Brian Brennan	Reimburse Mileage	316.10
4/10/2019	Scott Lewis	Hotel 3/10-3/17	592.33
4/10/2019	Scott Lewis	Airfare Change Fee	125.00
4/10/2019	Scott Lewis	Car Rental 2/24-3/17	1459.12
4/10/2019	Scott Lewis	Airport Parking	330.00
4/10/2019	Scott Lewis	Airfare to CMWD 3/24-3/28	1035.70
4/10/2019	Scott Lewis	Car Rental 3/24-3/28	332.27
4/10/2019	Scott Lewis	Hotel 3/24-3/28	434.24
4/10/2019	Traci Ozuna	Kids Fishing Day Food	209.54
4/10/2019	James Word	Reimburse Mileage 1/19	104.40
4/10/2019	James Word	Reimburse Mileage 3/19	100.92
5/1/2019	James Word	Reimburse Mileage 4/19	102.66
5/8/2019	Brian Brennan	Reimburse Mileage 2/19	116.00
5/8/2019	Brian Brennan	Reimburse Mileage 3/19	118.90
5/15/2019	Ken Grinnell	Watertrax Group Attendance Fee	169.76
5/15/2019	Scott Lewis	Airfare to CMWD 4/21-4/26	448.00
5/15/2019	Scott Lewis	Hotel 4/21-4/26	531.10
5/15/2019	Scott Lewis	Tuition Winter Term	1071.03
5/15/2019	Scott Lewis	Airfare Change Fee	195.00
5/15/2019	Scott Lewis	Hotel 4/26-5/1	613.20
5/15/2019	Scott Lewis	Airport Parking	165.00
5/15/2019	Scott Lewis	Car Rental 4/21-5/1	779.70
5/29/2019	Luke Soholt	USBR Dam Safety Training Hotel 5/5-5/10	966.90
5/29/1949	Luke Soholt	USBR Dam Safety Training Airfare	344.60
6/12/2019	Julia Aranda	PE License Renewal	115.00
6/12/2019	Brian Brennan	Reimburse Mileage 5/19	125.28
6/12/2019	Brian Brennan	Reimburse Mileage for ACWA Conference	307.40
6/12/2019	Brian Brennan	ACWA Conference Lodging	309.80
6/12/2019	Michael Gibson	Waders for Fisheries Staff	772.72
6/12/2019	Brian Sandoval	Reimburse Mileage 5/19	107.30
6/12/2019	Steven Sharp	D4 Certification Exam Fee	105.00
6/19/2019	Ken Grinnell	Watertrax Conference Lodging	136.79
6/19/2019	Gerardo Herrera	Associate Degree Course	262.00
6/19/2019	Ian McMahon	Safety Boot Stipend	170.00
6/26/2019	Greg Romey	Flight for ASSP Conference	349.60
6/26/2019	Greg Romey	Lodging for ASSP Conference	459.54

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

Casitas Municipal Water District CFD 2013-1 Improvement Fund				Casitas Municipal Water District CFD 2013-1 Bond Fund			
	Expenses	Interest	Balance		Expenses	Interest	Balance
	Paid	Earned			Paid	Earned	
Bond B - Funds Received Beginning Balance	42,658,223.98		42,658,223.98	Bond B - Funds Received Beginning Balance	466,447.67		466,447.67
Purchase Price of Golden State Water	-34,481,628.00		8,176,595.98	Interest Jun 2017		5.04	466,452.71
Interest Jun 2017		461.18	8,177,057.16	Interest Jul 2017		188.62	466,641.33
Main Extension Contract Pmt	-5,188.39		8,171,868.77	Interest Aug 2017		232.86	466,874.19
Reinbursement from CFD 2013-1 Meter Cost	-999,237.84		7,172,630.93	Interest Sep 2017		344.71	467,218.90
Interest Jul 2017		5,544.85	7,178,175.78	Interest Oct 2017		235.37	467,454.27
Main Extension Contract Pmt	-361,183.16		6,816,992.62	Interest Nov 2017		247.46	467,701.73
Interest Aug 2017		3,677.09	6,820,669.71	Applied Interest Earned for Pmt of Bond B	-468,270.91		-569.18
Interest Sep 2017		3,647.06	6,824,316.77	Interest Dec 2017		314.41	-254.77
Interest Oct 2017		3,437.91	6,827,754.68	Interest Jan 2018		254.77	0.00
Reinbursement from CFD 2013-1 Meter Cost	-1,038,855.67		5,788,899.01	Interest Feb 2018		479.96	479.96
Interest Nov 2017		3,614.48	5,792,513.49	Interest Mar 2018		671.37	1,151.33
Interest Dec 2017		3,663.59	5,796,177.08	Interest Apr 2018		1.05	1,152.38
Interest Jan 2018		3,894.34	5,800,071.42	Interest May 2018		1.20	1,153.58
Interest Feb 2018		4,511.30	5,804,582.72	Interest Jun 2018		1.28	1,154.86
Interest Mar 2018		4,221.55	5,808,804.27	Interest Jul 2018		1.34	1,156.20
Interest Apr 2018		5,400.71	5,814,204.98	Interest Aug 2018		1.48	1,157.68
Interest May 2018		6,037.34	5,820,242.32	Sept Adjusted Market Value		2.82	1,160.50
Interest Jun 2018		6,461.77	5,826,704.09	Interest Sep 2018		91.04	1,248.72
Interest Jul 2018		6,771.59	5,833,475.68	Applied Interest Earned for Pmt of Bond B	-1,154.86		93.86
Interest Aug 2018		7,444.64	5,840,920.32	Interest Oct 2018		134.86	228.72
Interest Sep 2018		7,521.43	5,848,441.75	Interest Nov 2018		0.34	229.06
Interest Oct 2018		7,547.03	5,855,988.78	Interest Dec 2018		0.34	229.40
Interest Nov 2018		8,755.99	5,864,744.77	Interest Jan 2019		0.37	229.77
Interest Dec 2018		8,711.47	5,873,456.24	Interest Feb 2019		862.62	1,092.39
Interest Jan 2019		9,430.38	5,882,886.62	Interest Mar 2019		1,194.96	2,287.35
Interest Feb 2019		10,113.30	5,892,999.92	Interest Apr 2019		3.70	2,291.05
Interest Mar 2019		9,102.54	5,902,102.46	Interest May 2019		3.84	2,294.89
Interest Apr 2019		10,146.85	5,912,249.31				
Interest May 2019		9,902.64	5,922,151.95				
Less: Pending Projects for Reimbursement			-2,189,611.40				
Total funds remaining for improvement:			<u>3,732,540.55</u>				



**Casitas Municipal Water District**  
**CFD 2013 - 1 Projects to be reimbursed to CMWD To Date**

Project No: Project Name:	Total Cost To Date
400 Ojai System Masterplan	381,148.82
420 Sunset Place Pipeline Replacement	92,879.80
421 Cuyama, Palomar and El Paseo Roads Pipeline Replacement	189,892.64
422 South San Antonio Street and Crestview Drive Pipeline	77,053.17
423 West and East Ojai Avenue Pipeline Replacement	250,833.20
424 Running Ridge Zone Hydraulic Improvement	343,024.97
425 Well Rehabilitation Replacement	358,078.70
426 Valve & Appurtenance Replacement	74,398.00
427 Fairview Pipeline Replacement	0.00
428 Mutual Wellfield Pipeline	102,523.29
429 Grand Ave Pipeline	12,919.13
430 Signal Booster Zone Hydraulic Improvements	42,149.98
431 Emily Street Pipeline Replacement	55,870.70
432 Casitas-Ojai System Interties	89,000.00
522 Ojai Arc Flash Study	<u>119,839.00</u>
Project(s) Cost To Date:	<u><u>2,189,611.40</u></u>

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
06/26/19**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	US Treasury IPS	912828MF4	1/15/2020	\$1,041,021	\$1,175,343	1.375%	11/18/2015	6.06%	199
*TB	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$547,735	\$513,050	2.875%	5/9/2016	2.65%	884
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$885,721	2.875%	8/2/2016	4.57%	1788
*TB	Federal Home Loan Bank	3130A3DL5	9/8/2023	\$1,587,180	\$1,536,015	2.375%	10/13/2016	7.92%	1512
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$773,773	\$753,853	2.875%	2/19/2016	3.89%	2147
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$1,037,430	2.700%	5/10/2017	5.35%	2174
*TB	Federal Home Loan Bank	3130ADNW8	2/14/2020	\$998,230	\$1,004,370	3.400%	1/16/2013	5.18%	228
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$768,935	3.300%	5/25/2016	3.96%	1745
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$518,270	2.925%	11/20/2017	2.67%	3186
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$861,260	5.400%	5/9/2016	4.44%	2447
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$440,473	3.375%	7/14/2016	2.27%	1512
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$491,293	2.710%	11/20/2017	2.53%	3466
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$854,885	\$840,000	2.790%	3/28/2016	4.33%	2413
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,016,100	\$1,000,040	3.000%	3/24/2016	5.16%	2742
*TB	Federal Farm CR Bank	3133EGWD3	9/29/2027	\$694,629	\$691,464	2.200%	11/17/2016	3.57%	2973
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$836,000	1.980%	10/25/2016	4.31%	1919
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$743,109	\$600,169	5.625%	9/8/2014	3.09%	705
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,520,900	2.125%	7/6/2010	13.00%	2458
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,449,684	2.625%	5/25/2016	7.47%	1870
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$683,584	\$673,628	2.375%	5/1/2016	3.47%	917
*TB	US Treasury Note	912828WE6	11/15/2023	\$770,037	\$797,750	2.750%	12/13/2013	4.11%	1579
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$19,750,916</b>	<b>\$19,395,647</b>			<b>99.98%</b>	
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	LAIF as of: (11-00-1050-00)		N/A	<b>\$467</b>	<b>\$467</b>	2.55%	Estimated	<b>0.00%</b>	
***	COVI as of: (11-00-1060-00)		N/A	<b>\$2,963</b>	<b>\$2,963</b>	2.52%	Estimated	<b>0.02%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$19,754,346</b>	<b>\$19,399,077</b>			<b>100.00%</b>	
Total Funds Invested last report				\$21,147,729	\$20,616,677				
Total Funds Invested 1 Yr. Ago				\$21,072,284	\$20,100,595				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$5,879,508</b>	<b>\$5,879,508</b>				
	<b>CASH IN Custodial Money Market</b>			<b>\$2</b>	<b>\$2</b>	0.30%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$25,633,856</b>	<b>\$25,278,586</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,049,080	\$23,077,391				

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.