



Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the
Casitas Board Room
Off the main lobby
1055 Ventura Ave.

Oak View, CA 93022
October 25, 2017 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments (Items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes from the October 11, 2017 meeting.
 - b. Service contract with Mission Linen Supply for the provision of uniform pants for treatment plant staff for an annual expense of \$1,300.
 - c. Outside Contract to fabricate four replacement wheels for intake structure grapple cart in the amount of \$10,400.
 - d. Purchase of Case 580SN Backhoe from Diamond A Equipment Sales in the amount of \$96,417.75.

RECOMMENDED ACTION: Adopt Consent Agenda.

6. Review of District Accounts Payable Report for the Period of 10/5/17 - 10/18/17.

RECOMMENDED ACTION: Motion approving report.

7. Presentation by Regina Hirsch and Angelo Spandrio regarding “An Integrated Self-Reliant Water Strategy for Ojai Valley”.

RECOMMENDED ACTION: Direction to Staff.

8. Request of Valerie Barth to reverse the over allocation penalty and water usage charges resulting from a private water line leak.

RECOMMENDED ACTION: Motion to approve or deny request.

9. Recommend approval of unbudgeted costs to upgrade the network connection between Lake Casitas and the District Office by the purchase of materials and support of a consultant in the amount of \$7,000.

RECOMMENDED ACTION: Motion approving recommendation.

10. Progress Report by Staff on the development of the Dressenid Mussel Invasive Species Rapid Plan.

RECOMMENDED ACTION: Direction to Staff.

11. Resolution changing the meeting time of the second regular Board meeting of November 2017, cancelling the second regular Board meeting of December 2017, rescheduling the November Finance Committee to November 14th and cancelling the December Water Resources meeting.

RECOMMENDED ACTION: Adopt Resolution

12. Information Items:

- a. Lake Casitas Monthly Status Report for September 2017.
- b. ACWA 2017 Fall Conference Memorandum.
- c. Executive Committee Minutes – 10/13/17.
- d. Finance Committee Minutes – 10/20/17.
- e. Investment Report.

14. Closed Session

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Subdivision (a) of Section 54956.9

Name of Case: Paula Suzanne Taylor v. Casitas Municipal Water District;
Stephen E. Wickstrum and DOES 1 through 10, inclusive.
Civil Action No. 2:16-cv-7864-BRO-E.

15. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).



Minutes of the Casitas Municipal Water District
Board Meeting Held
October 11, 2017

A meeting of the Board of Directors was held October 11, 2017 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and six members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public comments (Items not on the agenda – three minute limit).

None

2. General Manager comments.

Last couple of weeks very busy dedicated to the Ojai Water system and working on that project. With help of Ojai Valley News and getting more dialog out to customers on getting payments for past Golden State water bills and letting people know when we will send their first water bill. The bills have not been paid for over four months and it will take us to January to get normalized. That has consumed staff particularly in Administration, with calls and questions and the tax bills hitting the street for the CFD.

There was a leak on Matilija and Ventura Street at 7:30 in the evening. Staff arrived promptly. Valves in the system do not work and we are trying to identify them. Mr. Wickstrum showed the culprit that caused the leak. It is 1934 cast iron pipe and was leaking about 200 gallons per minute. Mr. Wickstrum went on to explain that Brian Taylor reported we average 19 leaks per year and have 140 miles of pipe. In the last 4-5 months with the Ojai system we are now at 45 leaks at this point. About half are due to angle meter stops and replacing service lines. Staff is keeping up with it. This is why we needed more asphalt.

Assessments are still in process. The tanks have been dived and we have done some of the leak detection. The hydraulic model is ready to be calibrated and moving on to assessments of water wells. They do not pump the amount of water you see on paper.

This has been consuming for all staff. We are responding to everything. Good work by all of our staff in this process.

There was a meeting today regarding the potential for other water supplies including deep water wells with Ted Moore. That information will be forwarded to the Water Resources Committee for further discussions for additional water and for funding that may be able to be tied in the HOB0. There are more ideas and excitement with various individuals to have water here that is locally sustainable. I am still putting together my notes from the meeting this morning

President Baggerly asked that the pipeline crew be thanked for their performance. Mr. Wickstrum explained that we are planning a luncheon soon to appreciate all employees. It has been a crazy summer for everyone.

3. Board of Director comments.

Director Hicks explained that President Baggerly was in Spain during the ouster of Franco in the mid 70's and met his wife there. He explained that he was in Catalonia five days ago and "I thought it might be appropriate to present you with a flag since you were instrumental in ousting a dictator".

President Baggerly mentioned that Metropolitan had approved participation in the California Water Fix for the tunnels for 25% of the project cost. Tomorrow Sonoma County will vote and next week Kern County. Casitas will take up the issue in Executive Committee on Friday.

President Baggerly then requested to establish, if possible, a once per month public comment period presentation for basic stats and statistics for Casitas to the City Council at public comment period. He said he would be glad to help out if people can't do it. We can drill down on making sure people hear about what we have to say and the status of water in this valley. Director Word added that he continues to see letters to the editor and folks and he is not sure how we can tell it more clearly on how we can get more water. Maybe they are not hearing what they want to hear. We have had it in newsletters and in meetings and it is frustrating and it has to be frustrating to staff. President Baggerly added that the norm is you tell it at least seven times before they get the message. We have done that many times over and we can't stop. It would be a simple presentation including the status of the lake and hobo project and work done in the city. People should know that even though the lake is at 36.7% it represents a lot of water and how many years it will last. We are still in a drought and cannot let our guard down.

President Baggerly then asked to schedule the standing Quagga Mussel Committee meeting.

4. Board of Director Verbal Reports on Meetings Attended.

Director Word reported on his attendance at the Ventura Chamber Economic Development committee meeting. The city is moving forward with a 300 unit complex in the marina area and an additional hotel. It is a 36 month project and it will have some effect on us.

5. Consent Agenda ADOPTED

- a. Minutes from the September 27, 2017 meeting.

The consent agenda was offered by Director Bergen, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None
ABSTAIN:	Directors:	Word

6. Review of District Accounts Payable Report for the Period of 9/21/17 - 10/04/17. APPROVED

Director Hicks questioned the \$5,155 for Megalert. Mr. Wickstrum explained this is done on a regular basis to look at our pump motors performance and the insulation. They test them and let us know if there is potential for failures. Director Hicks then questioned the payment to the City of Ojai for excavation permits. Mr. Wickstrum explained this is for encroachment permits for the work that is being done in the city such as the project on Mallory and Eucalyptus. Director Hicks then questioned why there are so many reimbursements for Ojai billing. Denise Collins replied that each one has to be handled and they were credits where people overpaid Golden State.

On the motion of Director Hicks, seconded by Director Word, the Accounts Payable report was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Public Hearing regarding the proposed Ordinance to Increase the Compensation of the Board of Directors from \$179.61 to \$188.59 per meeting. ADOPTED

- a. Conduct Public Hearing

George Galgas spoke under public comments regarding the compensation increase of 5% and made a suggestion to use a lesser percentage to get to a number that does not have cents at the end stating it would be easier for accounting. President Baggerly asked if there were any other comments that

had been received by the District. The Clerk of the Board responded there were no comments other than the ones by Mr. Galgas that you just heard. The General Manager had nothing to add. President Baggerly opened the public hearing at 3:23 p.m. and seeing no further public comments closed the public hearing at 3:24 p.m.

- b. Recommend adoption of Ordinance 17-02 increasing the Board's compensation. ADOPTED

The Ordinance was offered by Director Hicks, seconded by Director Bergen and adopted by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 8. Recommend increasing the Lake Casitas Recreation Area Citation Bail Schedule Fines. APPROVED

On the motion of Director Bergen, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 9. Recommend approval of payment to Vista Ford of Oxnard for the purchase of a 2017 F550 2-ton service truck in the amount of \$65,170.01. APPROVED

On the motion of Director Word, seconded by Director Hicks the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 10. Recommend approval of Change Order #2 to Spinello Companies to replace water pipelines in the 600 block of Eucalyptus Street and the 300 block of Mallory Way on a time and materials basis not to exceed \$250,000. Project Specification 17-394. APPROVED

On the motion of Director Kaiser, seconded by Director Bergen the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None

ABSENT: Directors: None

11. Recommend revision to the Water Allocation and Efficiency Program to address conservation penalty appeals. APPROVED

The board discussed the Water Allocation and Efficiency Program and the conservation penalty appeals which Mr. Wickstrum explained the WEAP was silent on. He asked if we want to consider leaks and should customers be penalized with the conservation penalty when they have had a leak.

Scott Van De Kar expressed the need for a little bit of flexibility for those people in the Ag world.

On the motion of Director Kaiser, with added language of natural occurrence such as fire, earthquake, floods and landslides to A, this was seconded by Director Word and passed by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: None

12. Recommend revision to the Water Allocation and Efficiency Program to allow under agreement the aggregation of water meter allocations for agricultural customers. APPROVED

On the motion of Director Word, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: None

13. Information Items: APPROVED FOR FILING

- a. Water Resources Committee Minutes.
- b. Recreation Committee Minutes.
- c. Recreation Area Report for July, 2017.
- d. Recreation Area Report for August, 2017.
- e. Meeting with United regarding Quagga.
- f. Letter from Rebecca Tickell requesting review of the full board regarding conservation penalties.
- g. Letter from William & Karen Wu regarding Water Supply.
- h. Water Consumption Report.
- i. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- j. Investment Report.

On the motion of Director Word, seconded by Direction Kaiser the information items were approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

President Baggerly asked if the motions on items 10 and 11 take effect immediately. Mr. Mathews stated yes.

Director Hicks introduced previous Casitas General Manager, Bob McKinney, who was at the meeting. Mr. Wickstrum explained Mr. McKinney was one of two of the individuals who hired him back in 1984 along with Mario Tagnazinni who is also still around.

President Baggerly moved the meeting to closed session at 3:57 p.m.

14. Closed Session

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (a) of Section 54956.9

Name of Case: Paula Suzanne Taylor v. Casitas Municipal Water District; Stephen E. Wickstrum and DOES 1 through 10, inclusive.

Civil Action No. 2:16-cv-7864-BRO-E.

President Baggerly moved the meeting out of closed session at 4:10 p.m with Mr. Mathews reporting that the board met with general counsel and was provided an update on the case and no action was taken.

15. Adjournment.

President Baggerly adjourned the meeting at 4:12 p.m.

Bill Hicks, Secretary

MEMORANDUM

TO: Finance Committee
From: Michael Flood – Assistant General Manager
RE: Uniform Pants Service for Treatment Plant Staff
Date: October 16, 2017

RECOMMENDATION:

- Recommend the Finance Committee Recommend Engagement of Mission Linen Supply for the Provision of Uniform Pants for the Treatment Plant Staff.

BACKGROUND:

CMWD took possession of the Ojai Water System (OWS) on June 8, 2012. Along with this acquisition was a significant sodium hypochlorite system used for both disinfection and breakpoint activities. Despite protective apparel, the treatment plant staff has increased their casual contact with the chemical which has caused damage to their personal clothing (pants).

To resolve this issue, it is proposed that the District engage the services of Mission Linen Supply to supply uniform pants for the treatment plant staff. This service has an estimated cost of \$25.00 per week/\$1,300.00 per year.

This expense is not currently budgeted.

MEMORANDUM

TO: Finance Committee
From: Michael Flood – Assistant General Manager
RE: Replacement Wheels for the Treatment Plant Intake Structure Grapple Cart
Date: October 16, 2017

RECOMMENDATION:

- Recommend the Finance Committee Recommend Expenditure of \$ 10,400.00 (plus applicable sales tax) for the Fabrication of Four Replacement Wheels for the Treatment Plant Intake Structure Grapple Cart.

BACKGROUND:

The Marion Walker treatment plant intake structure at Lake Casitas is composed of nine separate intakes each with its own debris screen. In order to retrieve these screens for periodic maintenance and cleaning, a specialized 'grapple' cart is used.

The grapple cart's wheels have never been replaced since its construction and show significant wear that has created problems with the operation of the cart and retrieval of the intake screens. The wheels are of a specialized construction specific to the overall mechanism and must be fabricated by a machine shop according to the original USBR specifications.

Staff obtained three quotes for the fabrication of these wheels from local machine shops as follows:

1. B&R Fabrication: \$ 4,400 per wheel = **\$17,600.00**
2. Quality Machine Shop: \$ 3,850 per wheel = **\$15,400.00**
3. Superior Machine: \$ 2,600 per wheel = **\$10,400.00**

This expense is not currently budgeted.

MEMORANDUM

TO: Board of Directors
From: Michael Flood – Assistant General Manager
RE: Purchase of Case 580SN Backhoe to Support Additional Distribution Crew
Date: October 17, 2017

RECOMMENDATION:

- Recommend the Board approve a purchase order to Diamond A Equipment Sales LLC of Oxnard for the purchase of a Case 580SN backhoe in the amount of \$ 96,417.75. Funds for this purchase have been included in the current year budget.

BACKGROUND:

CMWD took possession of the Ojai Water System (OWS) on June 8, 2012. Staffing changes envisioned as part of operating this new acquisition was the expansion of staffing within the Distribution department wherein an additional foreperson position would be created along with an additional work crew.

The foreperson position has been filled and interviews to add two Distribution technicians will occur in the next few weeks. In anticipation of the newly created work crew, the District needs to purchase backhoe.

Due to the compact size and power requirements along with staff familiarity with Case controls, a Case 580SN model backhoe was chosen.

The local Case dealership in Oxnard has provided pricing for the backhoe which includes a \$77,883.00 government discount. List price for this unit is \$167,783.00 plus tax with the net price including tax being \$96,417.75.

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 10/05/17-10/18/17
Presented to the Board of Directors For Approval October 25, 2017

Check	Payee		Description	Amount
000758	Payables Fund Account	# 9759651478	Accounts Payable Batch 101117	\$594,381.91
000759	Payables Fund Account	# 9759651478	Accounts Payable Batch 101817	\$374,245.80
				\$968,627.71
000760	Payroll Fund Account	# 9469730919	Estimated Payroll 11/9/17	\$100,000.00
			Total	\$1,068,627.71

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000758-000760 have been duly audited is hereby certified as correct.

Denise Collin 10/18/17

 Denise Collin, Accounting Manager/Treasurer

 Signature

 Signature

 Signature

CERTIFICATION

Payroll disbursements for the pay period ending 10/07/17
Pay Date of 10/12/17
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 10/9/17
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000758	A/P Checks:	028137-028152
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	

000759	A/P Checks:	028153-028268
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	028218

Denise Collin 10/18/17
Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

VENDOR SET: 01 Casitas Municipal Water D

BANK: * ALL BANKS

DATE RANGE:10/05/2017 THRU 10/18/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	10/18/2017			028218		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:				
1 VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK:	TOTALS:	1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201710091273	State Withholding	D	10/11/2017	9,667.60		000000		9,667.60
00128	INTERNAL REVENUE SERVICE							
C-T3 201709281266	FICA Withholding	D	10/11/2017	37.47CR		000000		
C-T4 201709281266	Medicare Withholding	D	10/11/2017	8.76CR		000000		
I-T1 201709291271	Federal Withholding	D	10/11/2017	22.98		000000		
I-T1 201710091273	Federal Withholding	D	10/11/2017	29,638.80		000000		
I-T3 201709281266	FICA Withholding	D	10/11/2017	37.47		000000		
I-T3 201709291271	FICA Withholding	D	10/11/2017	58.78		000000		
I-T3 201710091273	FICA Withholding	D	10/11/2017	26,694.24		000000		
I-T4 201709281266	Medicare Withholding	D	10/11/2017	8.76		000000		
I-T4 201709291271	Medicare Withholding	D	10/11/2017	13.74		000000		
I-T4 201710091273	Medicare Withholding	D	10/11/2017	6,794.42		000000		63,222.96
00187	CALPERS							
I-PBB201710091273	PERS BUY BACK	D	10/11/2017	216.95		000000		
I-PBP201710091273	PERS BUY BACK	D	10/11/2017	161.96		000000		
I-PEB201710091273	PEPRA EMPLOYEES PORTION	D	10/11/2017	3,448.87		000000		
I-PEM201710091273	PERS EMPLOYEE PORTION MGMT	D	10/11/2017	3,044.23		000000		
I-PER201710091273	PERS EMPLOYEE PORTION	D	10/11/2017	6,780.22		000000		
I-PRB201710091273	PEBRA EMPLOYER PORTION	D	10/11/2017	3,605.00		000000		
I-PRR201710091273	PERS EMPLOYER PORTION	D	10/11/2017	10,909.06		000000		28,166.29
03044	Amazon Capital Services							
C-191T-WW1V-6MLLb	Accrue Use Tax	R	10/11/2017	1.74CR		028137		
C-1QHV-1CJQ-1NXCb	Accrue Use Tax	R	10/11/2017	0.76CR		028137		
D-191T-WW1V-6MLLa	Accrue Use Tax	R	10/11/2017	1.74		028137		
D-1QHV-1CJQ-1NXCa	Accrue Use Tax	R	10/11/2017	0.76		028137		
I-191T-WW1V-6MLL	Fire Extinguisher Brackets	R	10/11/2017	24.00		028137		
I-1QHV-1CJQ-1NXC	Fire Extinguisher Bracket	R	10/11/2017	10.44		028137		34.44
00029	AMERICAN TOWER CORP							
I-2535756	Tower Rent-Red Mtn.Rincon Peak	R	10/11/2017	1,927.53		028138		1,927.53
01666	AT & T							
I-000010289297	Acct#9391062398	R	10/11/2017	107.19		028139		107.19
03042	Jessica Collins							
I-092817	Advance - CPRS Conference	R	10/11/2017	1,164.00		028140		1,164.00
01483	CORVEL CORPORATION							
I-611640223	Claim#1102WC0000001	R	10/11/2017	9.50		028141		9.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00048 I-100117	STATE OF CALIFORNIA State Water Plan Payment	R	10/11/2017	205,752.00		028142		205,752.00
02643 I-6327405	Take Care by WageWorks Reimburse Medical/Dep Care	R	10/11/2017	15.00		028143		15.00
00234 I-100117	UNITED WATER CONSERVATION 2016 Davis Dowling Offsets	R	10/11/2017	8,543.50		028144		8,543.50
00257 I-093017a I-093017b	VENTURA RIVER WATER DISTRICT Acct#05-37500A Acct#03-50100A	R R	10/11/2017 10/11/2017	272.55 13.99		028145 028145		286.54
00949 I-100117 I-100117a	CITY OF VENTURA 2016 Davis Dowling Offset Pool A & B	R R	10/11/2017 10/11/2017	17,087.00 249,690.00		028146 028146		266,777.00
00102 I-G03201710091273	FRANCHISE TAX BOARD Payroll Deduction	R	10/11/2017	100.00		028147		100.00
00124 I-CUI201710091273 I-DCI201710091273	ICMA RETIREMENT TRUST - 457 457 CATCH UP DEFERRED COMP FLAT	R R	10/11/2017 10/11/2017	461.54 2,109.62		028148 028148		2,571.16
01960 I-MOR201710091273	Moringa Community PAYROLL CONTRIBUTIONS	R	10/11/2017	16.75		028149		16.75
00985 I-DCN201710091273 I-DN%201710091273	NATIONWIDE RETIREMENT SOLUTION DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R	10/11/2017 10/11/2017	4,834.81 342.14		028150 028150		5,176.95
00180 I-COP201710091273 I-UND201710091273	S.E.I.U. - LOCAL 721 SEIU 721 COPE UNION DUES	R R	10/11/2017 10/11/2017	42.00 741.50		028151 028151		783.50
00230 I-UWY201710091273	UNITED WAY PAYROLL CONTRIBUTIONS	R	10/11/2017	60.00		028152		60.00
03003 I-101317	Stephen Taylor Reimburse Workers Comp	R	10/13/2017	338.52		028153		338.52
03411 I-0012	Absolution Water LLC Treatment Operator Workshop-OM	R	10/13/2017	690.00		028154		690.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01325	Aflac Worldwide Headquarters							
I-529271	Supplemental Insurance 10/17	R	10/18/2017	3,403.56		028155		3,403.56
00010	AIRGAS USA LLC							
I-9947722597	Argon,Acetylene,Oxygen Rental	R	10/18/2017	127.90		028156		
I-9948436110	Argon,Acetylene,Oxygen Rental	R	10/18/2017	124.20		028156		252.10
09569	ALLCABLE							
C-2204565-01a	Invoice Correction 2204565-01	R	10/18/2017	269.38CR		028157		
I-2204500-00	Splice, Cat 6 Line - Eng	R	10/18/2017	42.57		028157		
I-2204553-00	Cat 6 Line - Eng	R	10/18/2017	61.42		028157		
I-2204565-01	Cabel Assembly - EM	R	10/18/2017	269.38		028157		
I-2204610-00	Cat 6 Line, Kwik Tool - Eng	R	10/18/2017	88.90		028157		
I-2204727-00	Cat 6 Cable - EM	R	10/18/2017	212.27		028157		405.16
01817	ALLIED ELECTRONICS, INC.							
I-9008392893	Screw Mount - EM	R	10/18/2017	60.31		028158		60.31
03044	Amazon Capital Services							
I-14QQ-VVDJ-6MCV	Blower Straps - LCRA	R	10/18/2017	31.08		028159		
I-1WYL-KPMR-D6K9	Copy Room Table - Admin	R	10/18/2017	246.66		028159		277.74
00014	AQUA-FLO SUPPLY							
I-SI1098003	Brass Fittings - PL	R	10/18/2017	77.09		028160		
I-SI1103871	Galvanized Fittings - UT	R	10/18/2017	77.21		028160		
I-SI1105323	PVC Fittings & Pipe - PL	R	10/18/2017	8.25		028160		
I-SI1105742	PVC Couplings - UT	R	10/18/2017	3.61		028160		
I-SI1107424	Hose & Nozzle - UT	R	10/18/2017	65.15		028160		
I-SI1109110	PVC Fittings - WP	R	10/18/2017	21.57		028160		
I-SI1109116	Valves,Fittings,Tape - WP	R	10/18/2017	426.87		028160		679.75
01666	AT & T							
I-000010347594	Acct#9391051740	R	10/18/2017	1,907.66		028161		1,907.66
01666	AT & T							
I-000010347604	Acct#9391051750	R	10/18/2017	686.25		028162		686.25
00030	B&R TOOL AND SUPPLY CO							
I-1900902942	Gaskets, Pick/Hook Set - PL	R	10/18/2017	83.70		028163		
I-1900903714	Sockets, Combo Wrench - Pl	R	10/18/2017	239.27		028163		
I-1900904035	Plunger,Bushings,Springs - PL	R	10/18/2017	73.56		028163		
I-1900904251	Adapters - EM	R	10/18/2017	16.73		028163		413.26

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01153	RUSS BAGGERLY							
I-Sept 17	Reimburse Mileage 9/17	R	10/18/2017	29.42		028164		29.42
00032	BIOVIR LABORATORIES, INC							
I-171681	Giardia/Crypto Test 8/24/17	R	10/18/2017	365.00		028165		365.00
03207	BMI PacWest iNC.							
I-010219	AC Maintenance - EM	R	10/18/2017	436.00		028166		
I-010220	AC Maintenance - EM	R	10/18/2017	278.00		028166		
I-010221	AC Maintenance - EM	R	10/18/2017	306.00		028166		1,020.00
03059	Brenntag Pacific Inc.							
I-BPI772038	Chlorine for Ojai Sys. - TP	R	10/18/2017	1,207.38		028167		
I-BPI776852	Chlorine for Ojai Sys. - TP	R	10/18/2017	982.53		028167		2,189.91
03415	Bryant Circle Partners							
I-101017	Ojai Customer Refund	R	10/18/2017	248.75		028168		248.75
03404	Christy Busk							
I-584270	Camping Cancellation - LCRA	R	10/18/2017	115.00		028169		115.00
03060	California Lutheran University							
I-IN-11710841	Conservation Radio Ad 9/6-9/17	R	10/18/2017	1,190.00		028170		1,190.00
03416	Clifford Cameron							
I-580291	Camping Cancellation - LCRA	R	10/18/2017	185.00		028171		185.00
00055	CASITAS BOAT RENTALS							
I-001512	Drain plugs, Nets, Cables - WP	R	10/18/2017	433.85		028172		433.85
00055	CASITAS BOAT RENTALS							
I-001531	Pontoon Rental-Ranger Training	R	10/18/2017	185.00		028173		185.00
00055	CASITAS BOAT RENTALS							
I-001532	Pontoon Usage - Lab	R	10/18/2017	480.00		028174		480.00
03021	Central Communications							
I-171003147101	Call Center 10/17	R	10/18/2017	38.16		028175		38.16
03306	City of Ventura							
I-3100028918	PROP 84 MOU - Cons	R	10/18/2017	51,000.00		028176		51,000.00
03052	Coast Reprographics Co., Inc.							
I-2584	Hard Copy Plans Scanning - Eng	R	10/18/2017	278.86		028177		278.86

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01843	COASTAL COPY I-753388 Copier Usage - DO	R	10/18/2017	221.49		028178		221.49
03412	Justin Colannino I-584704 Camping Cancellation - LCRA	R	10/18/2017	85.00		028179		85.00
00061	COMPUWAVE I-SB02087694 Backup Servers - IT	R	10/18/2017	270.00		028180		
	I-SB02087740 Monitor Privacy Filter - IT	R	10/18/2017	91.16		028180		
	I-SB02087917 Toners - DO	R	10/18/2017	522.98		028180		
	I-SB02088004 Network Adapter - EM	R	10/18/2017	879.71		028180		1,763.85
00062	CONSOLIDATED ELECTRICAL I-9009-759339 Relays - EM	R	10/18/2017	70.63		028181		
	I-9009-759340 Electrical Tape - EM	R	10/18/2017	114.85		028181		
	I-9009-759825 Contact Block - LCRA	R	10/18/2017	38.25		028181		223.73
00331	COORDINATED WIRE ROPE I-81660 Cable & Chain - PL	R	10/18/2017	419.16		028182		419.16
00719	CORELOGIC INFORMATION SOLUTION I-81840850 Realquest Subscription	R	10/18/2017	137.50		028183		137.50
01764	DataProse, LLC I-DP1702847 UB Mailing 8/31/17	R	10/18/2017	1,727.84		028184		1,727.84
03417	Laura Delgado I-569251 Extra Vehicle Refund - LCRA	R	10/18/2017	36.00		028185		36.00
02544	Department of Justice I-262678 Fingerprinting - LCRA	R	10/18/2017	98.00		028186		98.00
00086	E.J. Harrison & Sons Inc I-1541 Acct#500546088	R	10/18/2017	560.00		028187		560.00
00091	ERNST & YOUNG LLP I-US0131881742 Client#60028334	R	10/18/2017	1,193.00		028188		1,193.00
01705	RJ FADDIS I-Sept 17 Reimburse Expense 9/17	R	10/18/2017	94.99		028189		94.99
00095	FAMCON PIPE & SUPPLY I-197159 Meter Boxes - UT	R	10/18/2017	1,630.20		028190		
	I-198109 Meter Boxes - UT	R	10/18/2017	686.40		028190		2,316.60

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00575	FENCE FACTORY - SATICOY							
I-402288	Fence Repair-San Antonio Plant	R	10/18/2017	3,112.00		028191		3,112.00
00099	FGL ENVIRONMENTAL							
I-710111A	Lake Nutrient Monitoring 8/16	R	10/18/2017	1,472.00		028192		
I-710508A	Lead Monitoring 8/28/17	R	10/18/2017	15.00		028192		
I-710886A	Nitrate Monitoring 9/7/17	R	10/18/2017	61.00		028192		
I-710887A	Copper/Lead Monitoring 9/6/17	R	10/18/2017	90.00		028192		
I-710888A	Manganese Monitoring 9/6/17	R	10/18/2017	30.00		028192		
I-711047A	Manganese Monitoring 9/12/17	R	10/18/2017	70.00		028192		
I-711048A	Nitrate Monitoring 9/12/17	R	10/18/2017	18.00		028192		
I-711455A	Nitrate Monitoring 9/19/17	R	10/18/2017	43.00		028192		1,799.00
03418	Bill Finch							
I-585952	Camping Cancellation - LCRA	R	10/18/2017	147.00		028193		147.00
00096	FIREMASTER - LOS ANGELES REG.							
I-0000466195	Fire Extingisher Service - EM	R	10/18/2017	924.97		028194		924.97
02310	Flora Gardens							
I-178231	Planting Mix - LCRA	R	10/18/2017	35.34		028195		35.34
00103	FRANK'S ROOTER & PUMPING							
I-92126	Pump Main Vaults - LCRA	R	10/18/2017	475.00		028196		
I-92127	Pump Vaults - LCRA	R	10/18/2017	520.00		028196		995.00
00104	FRED'S TIRE MAN							
I-103071	Tires & Balance - Unit 28	R	10/18/2017	343.92		028197		343.92
00106	FRONTIER PAINT							
I-F0229565	Urethane Base - LCRA	R	10/18/2017	85.37		028198		
I-F0229646	Urethane Base - LCRA	R	10/18/2017	87.52		028198		
I-F0229822	Paint & Base - LCRA	R	10/18/2017	44.47		028198		217.36
01280	FRY'S ELECTRONICS, INC.							
I-6885393a	Keyboards, Mouse -IT,Admin,Rec	R	10/18/2017	128.15		028199		
I-6885393b	Monitors & Cables - Cons	R	10/18/2017	242.55		028199		
I-6892701a	Cable & Adapters - IT, Rec	R	10/18/2017	105.56		028199		
I-6892701b	Battery & Monitor - Admin,Mgmt	R	10/18/2017	294.77		028199		771.03
02720	Garda CL West, Inc.							
I-10336754	Armored Truck Service	R	10/18/2017	633.38		028200		633.38

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00115 I-9572026368	GRAINGER, INC Storage Cabinet - EM	R	10/18/2017	425.73		028201		425.73
02217 I-46277 I-46706	Greg Rents Slurry, Cart, Covers - PL Cement, Cart, Cover - PL	R R	10/18/2017 10/18/2017	67.03 69.71		028202 028202		136.74
03405 I-588387	Rocco Guarino Camping Cancellation - 588387	R	10/18/2017	145.00		028203		145.00
03419 I-588467	Roger Heathcote Camping Cancellation - LCRA	R	10/18/2017	175.00		028204		175.00
02805 I-50235	Hogan Company Inc. Fire Pit Stakes - LCRA	R	10/18/2017	657.74		028205		657.74
00596 I-6822830	HOME DEPOT 27 Watt Light Bulbs - LCRA	R	10/18/2017	138.03		028206		138.03
02288 I-3617300990	Hopkins Technical Products, In Solution Tubes - TP	R	10/18/2017	1,622.64		028207		1,622.64
00894 I-5241486-0001-05 I-5242115-0001-05	HOSE-MAN, INC. Hydrant Wrench - UT Quick Coupler - LCRA	R R	10/18/2017 10/18/2017	166.36 54.00		028208 028208		220.36
00126 I-Sept 17	CAROLE ILES Reimburse Mileage 9/17	R	10/18/2017	37.18		028209		37.18
00127 I-181787-1	INDUSTRIAL BOLT & SUPPLY Caps, Nuts, Bolts - LCRA	R	10/18/2017	373.89		028210		373.89
00872 I-6220	Irrisoft, Inc. Weather Station Signal	R	10/18/2017	79.00		028211		79.00
03410 I-573221	Jaclynn A. Ixta Extra Vehicle Refund - LCRA	R	10/18/2017	41.50		028212		41.50
00131 I-736714 I-737503	JCI JONES CHEMICALS, INC Chlorine - TP, CM 736721 Chlorine - TP, CM 737588	R R	10/18/2017 10/18/2017	1,650.00 1,650.00		028213 028213		3,300.00
01022 I-4527079	KELLY CLEANING & SUPPLIES, INC Janitorial Services - LCRA	R	10/18/2017	280.00		028214		280.00

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01270	SCOTT LEWIS							
I-Aug 17	Reimburse Expense 8/17	R	10/18/2017	562.17		028215		
I-Sept 17	Reimburse Expenses 9/17	R	10/18/2017	1,441.37		028215		2,003.54
03406	Sally Lindop							
I-594710	Camping Cancellation - LCRA	R	10/18/2017	147.00		028216		147.00
00151	MEINERS OAKS ACE HARDWARE							
C-795874	Qwik Fix, Fittings Return - WP	R	10/18/2017	0.99CR		028217		
I-790617	Hole Saw - PL	R	10/18/2017	17.56		028217		
I-792286	Mortar Mix - LCRA	R	10/18/2017	16.70		028217		
I-794230	PVC Fittings, Gloves - WP	R	10/18/2017	26.84		028217		
I-794260	Trash Bags - PL	R	10/18/2017	21.86		028217		
I-794875	Batteries - PL	R	10/18/2017	23.40		028217		
I-794891	Paintbrush, Rollers - LCRA	R	10/18/2017	48.69		028217		
I-794934	Toggle Bolt, Anti Odor - Maint	R	10/18/2017	29.83		028217		
I-795036	Bolts, Screws, Washers - Fish	R	10/18/2017	27.97		028217		
I-795075	Batteries - LCRA	R	10/18/2017	42.42		028217		
I-795235	Gloves, Lube, Funnel - TP	R	10/18/2017	61.74		028217		
I-795250	Tape,Oil,Windshield Fluid-LCRA	R	10/18/2017	27.69		028217		
I-795527	Cord Mower - LCRA	R	10/18/2017	2.78		028217		
I-795541	Insect Killer, Handy Box - EM	R	10/18/2017	18.33		028217		
I-795697	PVC Caps & Trowel - LCRA	R	10/18/2017	20.08		028217		
I-795840	Fittings & Coating - WP	R	10/18/2017	43.97		028217		
I-795994	Cement - LCRA	R	10/18/2017	19.28		028217		
I-796145	Spray Paint, Mask, Tray - LCRA	R	10/18/2017	34.25		028217		
I-796267	Bolts,Screws,Receptacle - LCRA	R	10/18/2017	13.66		028217		496.06
03413	Tyler Morton							
I-581669	Camping Cancellation - LCRA	R	10/18/2017	115.00		028219		115.00
03420	Mary Neria							
I-598736	Camping Cancellation - LCRA	R	10/18/2017	175.00		028220		175.00
02185	Oasis Technology Inc.							
I-092517-1	Scada Computer Support - EM	R	10/18/2017	8,000.00		028221		8,000.00
00163	OFFICE DEPOT							
I-966544646001	Vacuum - DO	R	10/18/2017	114.75		028222		114.75
00625	OfficeTeam							
I-49424878	Admin Temp	R	10/18/2017	342.90		028223		342.90

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00160	OILFIELD ELECTRIC CO, INC							
I-2023919	Vault 5 Pump Install - WP	R	10/18/2017	629.00		028224		629.00
001570	Ojai Auto Supply LLC							
I-413077	Brake Pads - Unit 39	R	10/18/2017	89.48		028225		
I-413332	Freon - Unit 4	R	10/18/2017	82.46		028225		
I-414194	Head Lamp - Unit 54	R	10/18/2017	125.99		028225		297.93
001882	OJAI BASIN GROUNDWATER							
I-093017	Quarterly Pumping Fee	R	10/18/2017	11,245.00		028226		11,245.00
00165	OJAI LUMBER CO, INC							
I-1710-846300	U Bolts - EM	R	10/18/2017	1.73		028227		1.73
00602	OJAI TRUE VALUE							
I-51559	Gloves & Ziplocs - Lab	R	10/18/2017	11.56		028228		11.56
00168	OJAI VALLEY NEWS							
I-300017033	Public Hearing Notice 9/29	R	10/18/2017	20.00		028229		
I-300017175	Public Hearing 10/6	R	10/18/2017	16.00		028229		
I-300017240	Conservation Ad 10/6/17	R	10/18/2017	55.00		028229		
I-300017323	Conservation Ad 8/18-12/22	R	10/18/2017	55.00		028229		146.00
02917	Ojai Valley Organics							
I-32217	Green Waste Pickup - Maint	R	10/18/2017	18.00		028230		
I-32221	Green Waste Pickup - Maint	R	10/18/2017	18.00		028230		
I-32231	Green Waste Pickup - Maint	R	10/18/2017	18.00		028230		
I-32234	Green Waste Pickup - Maint	R	10/18/2017	18.00		028230		
I-32236	Green Waste Pickup	R	10/18/2017	18.00		028230		
I-32237	Green Waste Pickup	R	10/18/2017	18.00		028230		
I-32239	Green Waste Pickup	R	10/18/2017	18.00		028230		
I-32241	Green Waste Pickup - Maint	R	10/18/2017	18.00		028230		
I-32242	Green Waste Pickup - Maint	R	10/18/2017	18.00		028230		
I-32244	Green Waste Pickup - Maint	R	10/18/2017	18.00		028230		180.00
00947	CITY OF OJAI							
I-100917	Encroachment Permit	R	10/18/2017	1,200.00		028231		1,200.00
003407	Tim Olsen							
I-649202	Camp Site Change - LCRA	R	10/18/2017	37.50		028232		37.50
003421	Demetrio Pascual							
I-595429	Camping Cancellation - LCRA	R	10/18/2017	145.00		028233		145.00

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02187	Pitney Bowes Inc							
I-1005157518	Quarterly Postage Maintenance	R	10/18/2017	112.61		028234		
I-1005176344	Maintenance Agreement	R	10/18/2017	401.04		028234		513.65
00823	POLYDYNE, INC.							
I-1176602	Cationic Polymer - TP	R	10/18/2017	13,948.00		028235		13,948.00
02637	David Pope							
I-101017	DMV Physical 10/17	R	10/18/2017	90.00		028236		90.00
00184	POWERSTRIDE BATTERY CO, INC							
I-V595883	Battery - Unit 34	R	10/18/2017	107.86		028237		107.86
02833	Praxair, Inc							
I-79244158	Liquid Oxygen - TP	R	10/18/2017	2,089.80		028238		
I-79269108	Liquid Oxygen - TP	R	10/18/2017	2,136.60		028238		
I-79322310	Liquid Oxygen - TP	R	10/18/2017	2,138.40		028238		
I-79349054	Liquid Oxygen - TP	R	10/18/2017	2,031.30		028238		8,396.10
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-8375	Gas Tank Inspection - DO	R	10/18/2017	220.00		028239		
I-8376	Gas Tank Inspection - LCRA	R	10/18/2017	220.00		028239		440.00
02341	Revel Match, LLC							
I-INV118800	Inner Tubes - WP	R	10/18/2017	4,650.98		028240		4,650.98
00313	ROCK LONG'S AUTOMOTIVE							
I-21941	Oil & Filter - Unit 23	R	10/18/2017	76.79		028241		76.79
02900	Greg Romey							
I-Sept 17	Reimburse Mileage 9/17	R	10/18/2017	119.31		028242		119.31
10246	RYDIN DECAL							
I-337311	Boat & Frequent Visitor Decals	R	10/18/2017	1,054.48		028243		1,054.48
03422	Douglas Sackett							
I-581584	Camping Cancellation - LCRA	R	10/18/2017	71.00		028244		71.00
03408	Kassandra Sanchez							
I-653194	Extra Vehicle Refund - LCRA	R	10/18/2017	25.00		028245		25.00
02756	SC Fuels							
I-0973608-IN	Gas & Diesel - LCRA	R	10/18/2017	2,330.58		028246		
I-0973984-IN	Gas & Diesel - DO	R	10/18/2017	3,907.14		028246		6,237.72

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03423 I-581540	Dean Smith Camping Cancellation - LCRA	R	10/18/2017	109.00		028247		109.00
03424 I-597727	Gregg Sobeck Camping Cancellation - LCRA	R	10/18/2017	294.00		028248		294.00
00215 I-101117	SOUTHERN CALIFORNIA EDISON Acct#2397969643	R	10/18/2017	22,739.03		028249		22,739.03
03224 I-091117	Spiniello Companies Meter Replacement Ojai Sys.	R	10/18/2017	184,157.31		028250		184,157.31
02202 I-979097	Stanley Pest Control Monthly Pest Control - WP	R	10/18/2017	170.00		028251		170.00
02845 I-72401886246	Stericycle Environmental Solut Haz Waste Disposal	R	10/18/2017	197.30		028252		197.30
02703 I-72333708-0002	Sunbelt Rentals Manlift Rental - EM	R	10/18/2017	924.47		028253		924.47
02643 I-6159427 I-6350099 I-6356441 I-6359937	Take Care by WageWorks Reimburse Medical/Dep Care Reimburse Medical/Dep Care Reimburse Medical/Dep Care Reimburse Medical/Dep Care	R R R R	10/18/2017 10/18/2017 10/18/2017 10/18/2017	24.78 128.38 192.30 870.57		028254 028254 028254 028254		1,216.03
01959 I-100117	The Wharf Safety Boots	R	10/18/2017	300.92		028255		300.92
02497 I-42397	Total Barricade Service, Inc. Traffic Control Signs - PL	R	10/18/2017	859.00		028256		859.00
02773 I-5630	Total Compensation Systems, In OPEB Actuarial Valuation	R	10/18/2017	1,710.00		028257		1,710.00
01662 I-025-201054 I-025-202644	TYLER TECHNOLOGIES, INC. Time Clock Interface - LCRA Accounts Conversion	R R	10/18/2017 10/18/2017	1,769.63 187.50		028258 028258		1,957.13
00225 I-920170093	UNDERGROUND SERVICE ALERT 178 New Ticket Charges	R	10/18/2017	303.70		028259		303.70

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01569 I-842661	ERNEST UNDERHAY Astronomy Nights - LCRA	R	10/18/2017	1,050.00		028260		1,050.00
00825 I-379215	USA BLUEBOOK Chemical Pump Kit - TP	R	10/18/2017	396.21		028261		396.21
10011 I-7573	VENTURA CONCRETE CUTTING Grind Asphalt for Plates - PL	R	10/18/2017	825.00		028262		825.00
00247 I-248590/249759	County of Ventura Encroachment Permits	R	10/18/2017	360.00		028263		360.00
02694 I-092717	Ventura County Star Board Comp 2017 Ad	R	10/18/2017	74.58		028264		74.58
00254 I-B16772	VENTURA LOCKSMITHS Keys & Tags - EM	R	10/18/2017	49.03		028265		49.03
01283 I-9793880250 I-9793880786	Verizon Wireless Monthly Cell Charges - DO Monthly Cell Charges - LCRA	R R	10/18/2017 10/18/2017	1,568.60 1,106.70		028266 028266		2,675.30
02583 I-2052877	WageWorks FSA Monthly Admin Fee	R	10/18/2017	175.00		028267		175.00
00277 I-34-113221	ZEE MEDICAL SERVICE CO. First Aid Cabinet - TP	R	10/18/2017	321.70		028268		321.70

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	131	867,570.86	0.00	867,570.86
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	101,056.85	0.00	101,056.85
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			134	968,627.71	0.00	968,627.71
BANK: AP	TOTALS:		134	968,627.71	0.00	968,627.71
REPORT TOTALS:			134	968,627.71	0.00	968,627.71

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: DENISE COLLIN – ACCOUNTING MANAGER / TREASURER
SUBJECT: OVER ALLOCATION PENALTY – VALERIE BARTH \$1,205.51
DATE: 10/20/2017

RECOMMENDATION:

Direction from the Board.

BACKGROUND AND OVERVIEW:

25-19941-01

Residential

2015 / 2016 No Over Allocation Penalty

2016 / 2017 Over Allocation Penalty 93 Units - \$465.00

Consumption 293 Units \$640.51

Ms. Barth experienced financial hardship due to the sale of her company and had difficulty paying her water bill on time resulting in her service being turned off for non-payment on June 27, 2017. Note that Ms. Barth's consumption has been zero (-0-) since 05/06/2013 and only the Standby charges were applied to her bill.

Ms. Barth states when the service was restored after payment was received on 07/03/2017 the force of the water pressure resulted in three separate breaks in her piping.

The location of the three breaks when the water was turned back on is as follows:

1. Break was in her neighbor's yard repaired 07/20/2017.
2. At the regulator going into her house, repaired immediately.
3. The last break was in a field and was not noticeable until Ms. Barth saw some green grass growing above it. It was repaired on 9/4/2017.

Ms. Barth is requesting that the consumption and the allocation penalty be reversed due to the damage from the pressure in the line resulting in high consumption and allocation penalties.

Valerie Barth
P.O. Box 998
Oak View, CA. 93022

September 18, 20017

Casitas Municipal Water District
1055 Ventura Ave.
Oak View, CA. 93022
Attention: Denise Collin

RE: AC# 25-19941-01

Dear Denise,

Thank you for your time.

As discussed I have incurred high usage bills on my water service due to leaks caused by the extreme force exerted on my lines because of the drop in elevation when the water service was restored. This letter will serve as an overview of what has transpired.

As a result of me not being paid for the sale of my company and then additionally incurring exorbitant attorneys fees on top of that trying to get paid, I have experienced difficulty in paying my water bill timely and consequently my water was shut off for non-payment on 6/27/17. Once I was able to pay the required payment my service was restored on 7/3/17. My meter/valve is approximately 150' above my property and this has always been taken into consideration and handled with care when doing anything that would put pressure on my lines.

When the water was turned back on the valve was opened all the way into three inch empty lines which has ultimately resulted in three separate breaks in my water lines. One of the breaks was up in my neighbor's yard and the other two in mine. I have included photos however, it had not actually occurred to me to take detailed pictures of the ones at my home when doing the repair because you are just focused on getting it fixed. I did however take a couple photos in my neighbors yard so that the line could be relocated if necessary and because it was weaving through his lines.

The line in my neighbors yard was repaired on 7/20/17 (as it had been shut off when we became aware of the developed leak). As I have a ranch I do have some plumbing fittings onsite which I have been able to utilize for the repairs in addition to the help I received to do the actual digging and work to complete the repairs. (See attached photos showing break and repair.)

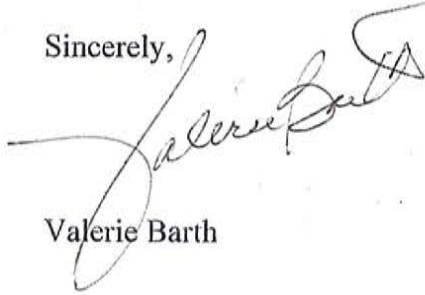
As far as the leaks at my house are concerned I noticed the one that blew the line right before the regulator coming into the house (see attached photo of repaired line) quite quickly as I was home when it happened and when I went into the garage I could hear the

noise from the moving water and was able to shut it off, (I'm so glad I was there). However, the other leak was in the field and I became aware of it when I saw some green grass above it, as everything else is brown and was able to shut down that line to dig it up which was just done on 9/4/17. (See attached photo of line dug out, split on bottom of coupling.)

I have been a good customer of Casitas Water since 1995, as is evident in the history of my water usage, my ability to conserve water stands on its own. As the charges/fees, incurred for the high usage is a result of the extreme pressure exerted on my lines by the introduction of the water at full force. I am asking, that in addition to considering my history of extremely low usage, (almost zero) that the great deal of time, work, expense and inconvenience that I've had to endure as a result of this be taken into consideration and that the charges/fees for the high usage be waived as they were incurred through no fault of mine.

Again, thank you very much for your time and consideration.

Sincerely,

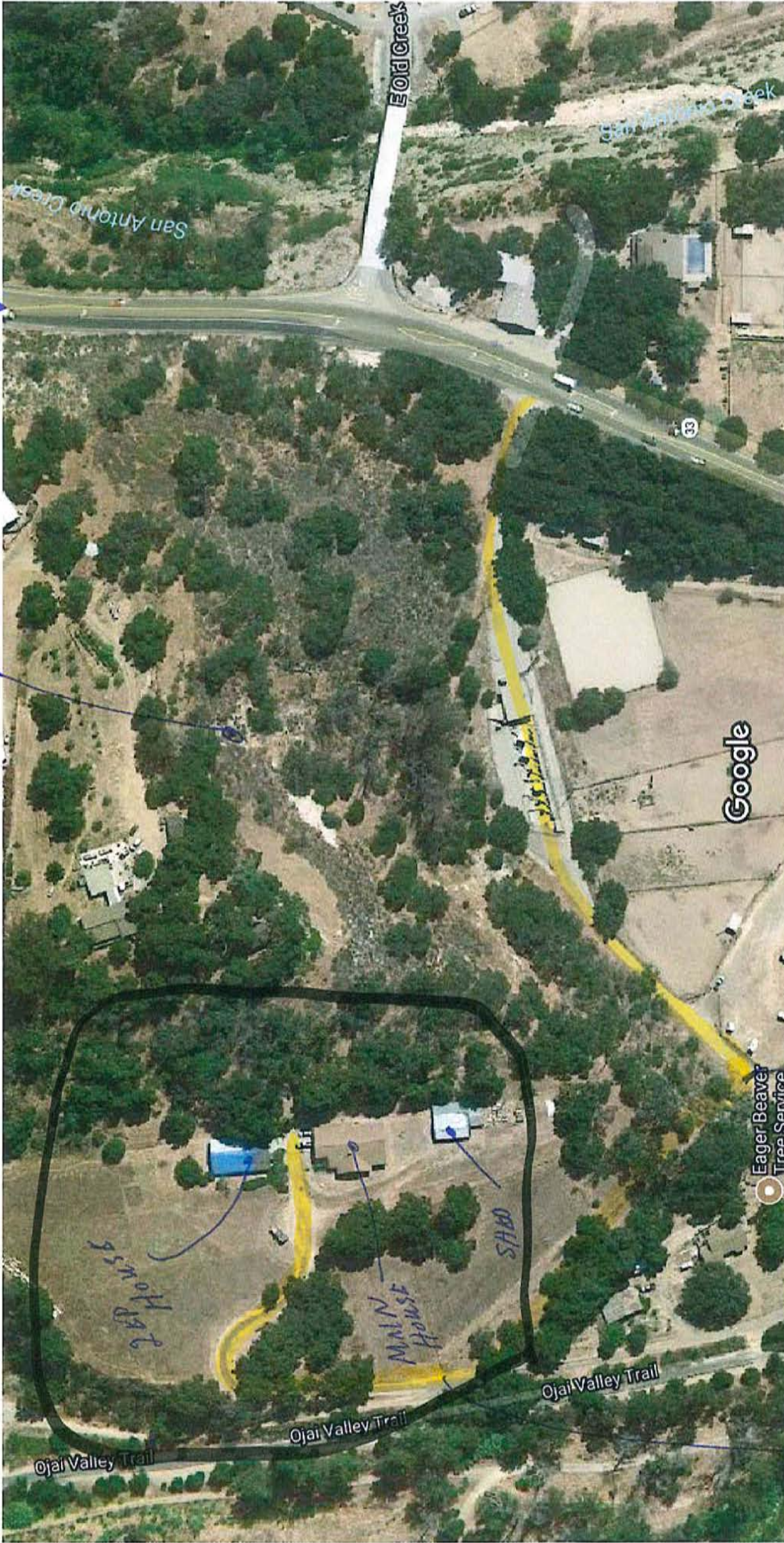
A handwritten signature in cursive script, appearing to read "Valerie Barth". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Valerie Barth

175 W OLD CREEK RD

33

METER & PUMP



Imagery ©2017 DigitalGlobe, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2017 Google United States 100 ft

PRIVATE POSTING

PRIVATE POSTING

Break in neighbor's yard.



Line in neighbor's yard repaired with 3" compression coupling.



Repair made on line just before regulator coming into house.



Line in field.



**CASITAS MUNICIPAL WATER DISTRICT
Interdepartmental Memorandum**

DATE: October 17, 2017

TO: Steve Wickstrum, General Manager

FROM: Carol Belser, Park Services Manager

SUBJECT: Request for Lake Casitas Recreation Area (LCRA) Network Upgrade

RECOMMENDATION:

Approve upgrade to the network connection between LCRA and the District Office in an amount not to exceed \$7,000.00.

BACKGROUND AND OVERVIEW:

The current network bandwidth used to connect the LCRA to the District Office and the internet is insufficient and problematic for operations and guest services. The District's Information Technology professional has been working on a solutions to the following issues:

1. Unstable Line Connection to the District Office. The existing T1 line to the District Office has been unstable which completely disables the entire LCRA network, including but not limited to Internet service, the ability to reach a domain controller to log into a workstation, printing activities, point of sale operations and timekeeping operations.
2. Low Network Speed. The T1 acts as a bottle-neck limiting the overall transfer for internet, Active Directory and applications to 1.5 Mbps. There are 8 bits in one byte of data so that means that the TOTAL speed of all uploads and download is limited to 187.5 kbps, roughly double the speed of a dial-up modem from the 1990s. This is shared by all LCRA computers.

To resolve the issue, it is recommended that the District move forward with the installation of microwave antennas and modems that operate at a frequency of 4.9 GHz and can transmit up to 72 Mb/s of encrypted high speed data which will allow streaming of online safety training for LCRA staff, account for less down time of the online reservations system that LCRA utilizes and increase overall productivity.

SUMMARY

This change will transition the LCRA network to the wireless microwave antenna system that the District is currently implementing throughout its newly acquired pump plant locations. The upgrade would allow sufficient bandwidth to perform vital business tasks at LCRA. Upgrading to the wireless microwave antenna network connection will correct the unstable network connection to the District Office and the low network speed experienced by LCRA. The new

system will be managed the same as the current system, through the IT professional's security protocols.

The following items represent the total estimated and unbudgeted cost of the LCRA network upgrade:

Qty.	Item	Price	Total
3	Modems	\$1,756.00 ea.	\$5,268.00
3	Pole Mounting Kits	\$44.00 ea.	\$132.00
3	Antenna Cables	\$36.80 ea.	\$110.40
3	POE Power Supplies	\$92.80 ea.	\$278.40
3	Antennas	\$183.00 ea.	\$549.00
4hrs.	Oasis Technology	\$125.00 hr.	\$500.00
			\$6,837.80

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Consideration of Meeting Schedule Changes
Date: October 18, 2017

RECOMMENDATION:

It is recommended that the Board of Directors review the remaining meeting schedule for calendar year 2017 and direct staff.

BACKGROUND:

The Executive Committee has reviewed the remaining schedule for Board of Director and standing committee meetings and provided the following for the Board's consideration:

- 1) The November 10th Finance Committee falls on our observed Veteran's Day holiday. It has been suggested by the Committee that it be moved to November 14, 2017.
- 2) The November 22nd regular meeting of the Board is the Wednesday before the Thanksgiving holiday. In the past, this meeting has been scheduled for the same day at a 9:30 AM start time. Schedule the meeting at its normal time of 3:00 PM or alternate time of 9:30 am, on November 22, 2017.
- 3) The December 26th Water resources Committee meeting falls on a holiday. It was suggested to cancel this meeting.
- 4) The December 27th regular meeting of the Board is frequently cancelled. It was suggested that this meeting be cancelled.

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO.

RESOLUTION CHANGING THE TIME OF THE SECOND NOVEMBER BOARD MEETINGS, CANCELLING THE SECOND BOARD MEETING IN DECEMBER, CHANGING THE DATE OF THE NOVEMBER FINANCE COMMITTEE MEETING AND CANCELLING THE DECEMBER WATER RESOURCES COMMITTEE MEEING

WHEREAS, the second regular meeting of the board is held on the fourth Wednesday of the month in November which is the day before Thanksgiving; and

WHEREAS, the second regular meeting on the fourth Wednesday of the month of December is the day after the Christmas holiday; and

WHEREAS, the Finance Committee meeting is held on the third Friday of the month of November which is the Veterans Day holiday in 2017; and

WHEREAS, the Water Resources Committee meeting is held on the fourth Tuesday of the month of December which is the Christmas holiday in 2017; and

WHEREAS, it is the desire of the Board of Directors to change the time of the second meeting in November to Wednesday, November 22 at 9:30 a.m. and cancel the second meeting in December; and

WHEREAS, it is the desire of the Board of Directors to change the date of the November Finance Committee to Tuesday, November 14 at 10:00 a.m. and cancel the December Water Resource Committee meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Casitas Municipal Water District that the time of the second regular meeting of the Board in November 2017 will be moved to 9:30 a.m., the second regular meeting in December is cancelled, the November Finance Committee meeting be moved to November 14th at 10:00 a.m., and the December Water Resources Committee meeting is cancelled. The Clerk of the Board is hereby instructed to notice the changes for these meetings.

ADOPTED this 25^h day of October, 2017.

Mary Bergen, President
Casitas Municipal Water District

ATTEST:

Russ Baggerly, Secretary,
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: NEIL COLE, PRINCIPAL CIVIL ENGINEER
FROM: JORDAN SWITZER, ENGINEERING TECHNICIAN
SUBJECT: LAKE CASITAS MONTHLY STATUS REPORT FOR SEPTEMBER, 2017
DATE: OCTOBER 16TH, 2017

RECOMMENDATION:

This item is presented for information only and no action is required.

DISCUSSION:

Rainfall Data for September, 2017

	<u>Casitas Dam</u>	<u>Matilija Dam</u>
September, 2017	0.11"	0.07"
Water Year (Oct 1-Sep 30)	31.53"	35.44"
Average Annual Rainfall	23.70"	28.33"

Robles Fish Passage and Diversion Facilities

Diversion Data

September 2017:	0 A.F.	Total Diversions to Date:	6,091 A.F.
Diversion Days in September:	0	Diversion Days this WY:	52

Reservoir Data

Water Surface Elevation (09/30/17):	493.43 Feet
Water Storage on October 1 st , 2017:	87,891 A.F.*
Water Storage Last Month:	89,816 A.F.*
Net Change in Storage:	-1,925 A.F.*

Change in Storage from September, 30th, 2016: +5,925 A.F.*

*Water storage will be reported using the 2017 rating table prepared by Tetra Tech as of October 1st, 2017. In order to convey actual change in reservoir storage, comparisons between current storage and storage prior to October 1st will be made using the 2017 rating table.

TO: ACWA Members: General Managers and Board Presidents
CC: ACWA Board of Directors
FROM: Timothy Quinn, ACWA Executive Director
DATE: October 11, 2017
SUBJECT: General Session Membership Meeting at ACWA 2017 Fall Conference

There will be a General Session Membership Meeting at the 2017 Fall Conference in Anaheim, California, on Wednesday, November 29. The meeting will be held in the Platinum Ballroom 1-6, Marriott Anaheim, at 1:20 p.m. The purpose of the meeting is to formally nominate and elect ACWA's President and Vice President for the 2018-2019 term and to conduct a vote by the membership on proposed amendments to ACWA's Bylaws as recommended by the Board of Directors at its meeting on September 29, 2017.

Election of President/Vice President

The ACWA Nominating Committee has announced a 2018-2019 slate that recommends current **Vice President Brent Hastey for ACWA President** and current **Federal Affairs Committee Chair Steven LaMar for ACWA Vice President**. As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote. Such nominations and seconds must be supported by a resolution of the governing body of the member agency making and seconding such nomination. **(See attached for General Session/Election Procedures.)**

Proposed Amendments to ACWA's Bylaws

As part of the ongoing efforts to ensure ACWA's Bylaws are current and reflect consistency with other governance documents and daily operations, the Board of Directors is recommending several amendments to the bylaws for consideration by the membership. A Legal Affairs Committee (LAC) Workgroup reviewed the proposed amendments and provided an analysis pursuant to ACWA's Bylaws (Article 9, Section 8).

Following is a list of the proposed amendments to the bylaws along with the rationale for the change and the LAC Workgroup's analysis.

Article 7 – Standing Committees

1. **Section 4. Committee Composition.** Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committee subject to the rules and procedures of each committee.

Rationale: Staff is recommending this amendment to the bylaws to allow the President flexibility in appointing members to limited standing committees and to provide an odd number committee composition total.

LAC Workgroup Analysis: The proposed revision is clear and meets its intended purpose.

2. **Committee Composition Terms in Sections 5 through 17.**

Rationale. Staff noted that the use of the term “individual” versus “representative” (and one instance of “member”) was inconsistent throughout the committee composition description for each of the standing committees in Article 7. Staff asked the LAC Workgroup to review Section 1, Qualifications, as well as each of the committee descriptions to make a determination as to which term best applies for all of the committees for purposes of consistency throughout Article 7.

LAC Workgroup Analysis: Reading of the various ACWA committee sections suggests that “Member” would be the most appropriate word for consistency throughout the bylaws. However, the use of a single term, may require some minor revisions to surrounding text for clarity (for an example see Section 15 (State Legislative Committee) where “member” is separately used to denote a “member agency” and so would need to state “member-agency” consistently to accommodate the more general use of “member” throughout the bylaws).

Staff Response: Staff revised the terms in the committee section descriptions (Sections 5 through 17) to “member” for consistency and the surrounding language where needed in response to the LAC Workgroup’s analysis. **(See attached bylaws for proposed amendments to these sections.)**

3. **Section 5. Agriculture Committee.** There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. The committee shall consist of at least one member from each region.



Rationale: The 2016-2017 Business and Strategic Plan initiative to increase involvement and engagement from ACWA’s agricultural members has successfully generated momentum amongst ACWA’s agricultural members and a renewed attention to and involvement in key policy issues that uniquely affect agricultural water suppliers. Amidst this success, a concern has arisen that the momentum could be lost once the Board of Directors finishes its current term and the initiative sunsets. This concern has sparked the suggestion that ACWA should consider creating an Agriculture Committee as the thirteenth standing committee of the Association to continue the objectives of the Ag Initiative long-term.

LAC Workgroup Analysis: The proposed revision is clean and meets its intended purpose.

4. **Section 12. Legal Affairs Committee.** There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to members ~~of the Association~~ agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the members ~~of the Association~~ agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between ~~35~~ 34 and ~~45~~ 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member ~~of the Association~~ agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. ~~Further, there shall be at least one representative from each region on the committee.~~ The committee shall consist of a least one member from each region.

Rationale: Change the committee composition range so there is a resulting odd number total when the chair is added.

LAC Workgroup Analysis: Considered together with the general change in Section 4, Committee Composition, above, this change accomplishes its purposes and maintains the current overall LAC membership numbers.

Article 9 – Meeting of Members

5. **Section 8. Amendments, Revisions, and Resolutions.** Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least ~~30~~ 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any



proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association ~~at least five~~ not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 3. The ~~30~~ 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections ~~3~~ 5 and ~~4~~ 6 of this Article.

Rationale: Staff recommended that the deadline for submitting requests for amendments, revisions, and resolutions be changed from 30 to 120 days prior to any membership meeting to provide the Legal Affairs Committee sufficient time to review and develop the required analysis and for staff to provide adequate notice to the members as set forth in Article 9, Sections 3 and 4 of the bylaws. **Note: Staff typically notifies ACWA members at least 45 days prior to a given membership meeting to allow the member agency boards adequate time to designate their authorized voting representative.**

LAC Workgroup Analysis: This proposed revision is clear and meets its intended purpose. However, workgroup members did express some concern that the 120-day submission requirement may unduly limit the Association's ability to quickly respond to state or federal legislative or administrative acts appropriately. A supermajority of the Association may vote to suspend the requirement, however, it may be advisable to require only 90-days for submission while retaining the general Association distribution timing of no later than 10-days and no earlier than 90-days prior to presentation at an Association meeting.

Staff Response: Staff revised the proposed amendment to state 90 days instead of 120 days in response to the LAC Workgroup's analysis.

The Board of Directors recommends adoption of the proposed amendments to ACWA's Bylaws through a vote of the membership.

Webinar on Proposed Amendments to Bylaws

ACWA staff is hosting a webinar on **Tuesday, November 7, at 10:00 a.m.** in advance of the membership meeting to answer any questions members may have pertaining to the proposed amendments to the bylaws. Please register for the webinar at the link listed below:

Please register for Bylaws Webinar on Nov 07, 2017 10:00 AM PST at:

<https://attendee.gotowebinar.com/register/18153322847132675>

After registering, you will receive a confirmation email containing information about joining the webinar.



Membership Voting Process

ACWA will issue each member agency **present** one proxy card for voting purposes based on the designated voting representative identified by the member agency on the proxy designation form. The designated voting representative is required to register and sign as the proxy holder to receive the proxy card. Proxy cards will **only** be available for pick-up on **Wednesday, November 29**, between **9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the main foyer outside of the **Marquis Ballroom Center, Marriott Anaheim**. The luncheon and General Session Membership Meeting will be held in the Platinum Ballroom 1-6.

To expedite the sign-in process at the **ACWA General Session Desk**, please indicate your voting delegate on the enclosed proxy designation form and return it by email (**donnap@acwa.com**) or fax (**916-325-4857**) at your earliest convenience prior to conference. If there is a last minute change of delegate, please let us know before the meeting date by contacting ACWA's Clerk of the Board, Donna Pangborn, at 916-441-4545 or donnap@acwa.com.

If you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or donnap@acwa.com.

dgp

Enclosures:

1. General Session/Election Procedures
2. Proposed ACWA Bylaws Amendments – Redline Version
3. Proxy Designation Form

GENERAL SESSION/ELECTION PROCEDURES FOR ACWA 2017 FALL CONFERENCE

The following information is provided to inform the ACWA member agency delegates attending the 2017 Fall Conference of the procedures to be used pertaining to the nomination and election of ACWA officers and the vote by the membership on proposed amendments to the bylaws during the General Session Membership Meeting.

PROXY CARDS – (REQUIRED FOR VOTING)

ACWA will issue each member agency **present** one proxy card for voting purposes based on the designated voting representative identified by the member agency. In order to vote during the General Session Membership Meeting, the designated voting representative is required to register and sign as the proxy holder by 12:00 p.m. on Wednesday, November 29. Upon registration and sign-in, the voting delegate will receive the required proxy cards. Proxy cards will be available for pick-up on **Wednesday, November 29, between 9:00 a.m. and 12:00 p.m.** at the ACWA General Session Desk in the main foyer outside of the **Marquis Ballroom Center, Marriott Anaheim**. The luncheon and General Session Membership Meeting will be held in the Platinum Ballroom 1-6.

GENERAL SESSION MEMBERSHIP MEETING, WEDNESDAY, NOV. 29 (DOORS OPEN AT 1:05 P.M.)

1. The General Session Membership Meeting will be called to order at 1:20 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. Legal Affairs Committee Chair Jeni Buckman will provide an overview of the agenda and election procedures.
3. Nominating Committee Chair John Coleman will present the committee's report and announce the candidate for ACWA President.
4. President Kathy Tiegs will call for floor nominations for ACWA President.
5. If there are no floor nominations for President, the election will proceed. President Tiegs will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
6. If there are floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating floor nominations and seconds must be supported by a resolution of the governing body of the member agency making and seconding such nomination. **Note: If there are floor nominations, the election of officers will proceed during Wednesday's General Session as outlined below and the proposed bylaws amendments will move to the Thursday General Session Membership Meeting as outlined in item 12 below.**
 - a. Ballots will be distributed to the voting delegates.
 - b. Delegates will complete their ballots and place them in the ballot box, which will be centrally located in the Platinum Ballroom 1-6 meeting room.
 - c. Tellers' Committee will count the ballots. President Tiegs has appointed the following staff members to serve as the Tellers' Committee: Clerk of the Board Donna Pangborn; Director, Business Development & Events Paula Currie; and Executive Assistant Lili Vogelsang.
 - d. Legal Affairs Committee Chair Jeni Buckman will serve as the proctor to oversee the ballot counting process.
 - e. Candidates are welcome to designate an observer to be present during the ballot counting process.
 - f. Results of the ballot count will be announced. Election of ACWA's officers will be determined by a majority of the members present and voting. If any one candidate does not receive a majority of the vote, successive ballot counts will be conducted until a candidate is elected, consistent with Robert's Rules of Order.

7. Nominating Committee Chair John Coleman will announce the candidate for ACWA Vice President.
8. President Kathy Tiegs will call for floor nominations for ACWA Vice President.
9. If there are no floor nominations for Vice President, the election will proceed. President Tiegs will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
10. If there are floor nominations for Vice President, the nominations will follow the procedures described in item 6 above, and the election will proceed according to the steps outlined in 6.a. through 6.f.

IF THERE ARE NO FLOOR NOMINATIONS FOR THE ELECTION OF OFFICERS, THE WEDNESDAY GENERAL SESSION MEMBERSHIP MEETING WILL PROCEED WITH A VOTE ON THE PROPOSED AMENDMENTS TO THE BYLAWS.

11. Legal Affairs Committee Chair Jeni Buckman will provide an overview of the proposed amendments to the bylaws.
 - a. Consideration of amendments to the bylaws.
 - b. Request for motion / second from the floor to approve the proposed amendments to the bylaws.
 - c. Discussion of proposed amendments.
 - d. Opportunity for members to offer changes to proposed amendments to the bylaws. Any proposed changes to the bylaw amendments as currently proposed require **a majority vote of the voting members present**.
 - e. Call for the question. A two-thirds vote of the members present and voting is required to amend the ACWA Bylaws.

IF THERE ARE FLOOR NOMINATIONS FOR THE ELECTION OF OFFICERS, THE OVERVIEW AND VOTE ON THE PROPOSED AMENDMENTS TO THE BYLAWS WILL BE TAKEN UP AT THE GENERAL SESSION MEMBERSHIP MEETING ON THURSDAY AS FOLLOWS.

12. The vote by the membership on the proposed amendments to the bylaws will occur at the Thursday, General Session Membership Meeting, at the Platinum Ballroom 1-6, Anaheim Marriott, at 1:20 p.m.
 - a. The General Session Membership Meeting will be called to order at 1:20 p.m. and a quorum will be determined. The presence of 50 formally designated voting representatives is required to establish a quorum for transacting business.
 - b. Legal Affairs Committee Chair Jeni Buckman will provide an overview of the proposed bylaws amendments.
 - c. The meeting will proceed according to the steps outlined 11.a. through 11.e. above.



BYLAWS of the Association
of California Water Agencies

Proposed Amendments – redline version: September 29, 2017



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BYLAWS OF THE
ASSOCIATION OF CALIFORNIA WATER AGENCIES

(As amended by the Members on December 2, 2015)

ARTICLE 1 – GENERAL

Section 1. Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 2. Principal Office. The principal office for the transaction of business of the Association is located at 910 K Street, Suite 100, Sacramento, California; provided, however, that the Board of Directors may change the location of the principal office by resolution and without amendment of these bylaws.

Section 3. Purposes. The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

ARTICLE 2 – MEMBERSHIP AND DUES

Section 1. Membership.

- A. **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in subsection (B) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association.
- B. **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- C. **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 3. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member; and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 – OFFICERS

Section 1. President and Vice President.

- A. **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association at its fall conference in each odd-numbered year, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- B. **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting *ex officio* member of each committee, but shall not be an *ex officio* member of the Nominating Committee or the region boards.

The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

- C. **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president.

Section 2. Executive Director/Secretary and Controller/Treasurer.

- A. **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- B. **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant

information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.

- C. **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 – BOARD OF DIRECTORS

Section 1. Membership. The Board of Directors shall consist of:

- A. The Association president and vice president.
- B. The chair and vice chair of each region.
- C. The chair of each standing committee.
- D. The most immediate active past president.
- E. The vice president of the ACWA/Joint Powers Insurance Authority.

Section 2. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 3. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 5. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure

that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 6. Meeting Requirements and Quorums. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters or enforcement of violations of the code of conduct.

Section 7. Alternates. Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

Section 8. Vacancies for Standing Committee Chairs and Vice Chairs. Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 9. Duties, Authorities, and Delegation. Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of

employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

Section 10. Immediate Past President. The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

Section 11. Code of Conduct of Board Members.

- A. **Code of Conduct: Purpose and Adoption.** The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. The code shall be consistent with the procedural processes contained in this section. The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.
- B. **Violations and Enforcement Process.** A violation of the code of conduct may result in removal, public censure, or private reprimand of a Director, or such other action as contained in the code of conduct. However, removal and public censure shall be reserved only for serious violations. A Director may not be removed or publically censured absent an affirmative vote of two-thirds of the voting members of the Board of Directors. A Director may be privately reprimanded for a violation of the code of conduct upon the majority vote of the quorum. Complaints of violation of the code of conduct may be filed with the president, or the vice-president if the allegations are made against the president. The president may refer a complaint of violation to the executive director/secretary for investigation. The executive director/secretary may retain a special investigator or special counsel to conduct or assist the investigation. A Director accused of a violation shall be provided a copy of the complaint. A Director that takes any hostile or retaliatory action, directly or indirectly, against a complainant is subject to removal from the Board in conformance with the process identified above. Prior to scheduling a Board action on a complaint, the president shall consult with the Executive Committee and the chair of the Legal Affairs Committee. A Director accused of a violation of the code of conduct shall be provided at least 15 days' written notice of any meeting of the Board at which a determination of enforcement will be considered. A determination of enforcement may be made only at a regular

meeting of the Board and shall be made in closed session. The determinations of the Board under this section shall not be admissible in any criminal or civil proceeding brought against the Director for conduct that violates any other law.

ARTICLE 5 – REGIONS

Section 1. Boundaries of Each Region.

- A. There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- B. A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in (A) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 2. Officers.

- A. The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region by September 30, or the preceding Friday if September 30 falls on a weekend, of odd-numbered years. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. ACWA staff shall verify the legitimacy of the ballots.
- B. The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the ACWA Board of Directors.
- C. Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- D. Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of

any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 3. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year. The nominating committee shall announce its nominations for chair, vice chair, and region board members by August 1 of an election year. All regions must complete the election process by September 30 of the election year, or the preceding Friday if the September 30 falls on a weekend.

Section 4. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission.

Section 5. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 6. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 – EXECUTIVE COMMITTEE

Section 1. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 2. Powers. The Executive Committee shall have the following authority:

- A. **Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive

director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review and approve the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.

- B. **Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.

- C. **Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 3. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 4. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference or other electronic video screen communication or electronic transmission. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at

the discretion of the President or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.

Section 5. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 – STANDING COMMITTEES

Section 1. Qualification. In order to serve on any ACWA standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 2. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 3. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 4. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee.

Rationale: Staff is recommending this amendment to the Bylaws to allow the President flexibility in appointing members to limited standing committees and to provide an odd number committee composition total.

LAC Workgroup Analysis: The proposed revision is clear and meets its intended purpose.

Committee Composition Terms in Sections 5 through 17.

Rationale: Review of Committee Composition Terms: Staff noted that the use of the term “individual” versus “representative” (and one instance of “member”) was inconsistent throughout the committee composition description for each of the standing committees in Article 7. Staff asked the LAC Workgroup to review Section 1, Qualifications, as well as each of the committee descriptions to make a determination as to which term would best apply for all of the committees for purposes of consistency throughout Article 7.

LAC Workgroup Analysis: Reading of the various ACWA committee sections suggests that “Member” would be the most appropriate word for consistency throughout the By-Laws. However, the use of a single term, may require some minor revisions to surrounding text for clarity (for an example see Section 15 (State Legislative Committee) where “member” is separately used to denote a “member agency” and so would need to state “member-agency” consistently to accommodate the more general use of “member” throughout the By-Laws).

Staff Response: Staff revised the terms in the committee sections to “member” for consistency and the surrounding language where needed in response to the LAC Workgroup’s analysis.

Section 5. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. The committee shall consist of at least one member from each region.

Rationale: The 2016-2017 Business and Strategic Plan initiative to increase involvement and engagement from ACWA’s agricultural members has successfully generated momentum amongst ACWA’s agricultural members and a renewed attention to and involvement in key policy issues that uniquely affect agricultural water suppliers. Amidst this success, a concern has arisen that the momentum could be lost once the Board of Directors finishes its current term and the initiative sunsets. This concern has sparked the suggestion that ACWA should consider creating an Agriculture Committee as the thirteenth standing committee of the Association to continue the objectives of the Ag Initiative long-term.

LAC Workgroup Analysis: The proposed revision is clean and meets its intended purpose.

Section—4 6. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to ~~Association members~~ member agencies. The committee shall consist of at least one ~~representative member~~ representative from each region and ~~one representative~~ may include members from ~~the~~ any of the other standing committees.

Section-5 7. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among members of the Association agencies. The committee shall consist of no more than 40 individuals members. Of that number, The committee shall consist of at least one individual member shall be from each region.

Section-6 8. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one representative member from each region.

Section-7 9. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting members of the Association member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for members of the Association agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one and, but no more than five individuals members from each region.

Section-8 10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, the Finance Committee chair, one member either the chair or vice chair from each of the Association's of the region board from each of the Association's-10 regions boards (either chair or vice chair), and one additional representative member from each region with experience in financial matters.

Section-9 11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one representative member from each region.

Section-10 12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to members of the Association agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the members of the Association agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 35 34 and 45 44 attorneys, each of whom shall be a member of the California Bar and shall be,

or act as, counsel for a member ~~of the Association~~agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. ~~Further, there shall be at least one representative from each region on the committee~~The committee shall consist of at least one member from each region.

Rationale: Change the committee composition range so there is a resulting odd number total when the chair is added.

LAC Workgroup Analysis: Considered together with the general change in Section 4, Committee Composition above, this change accomplishes its purposes and maintains the current overall LAC membership numbers.

~~Section-11~~ **13. Local Government Committee.** There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, ~~and~~ but no more than three individuals-members from each region.

~~Section-12~~ **14. Membership Committee.** There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

~~Section-13~~ **15. State Legislative Committee.** There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting members ~~of the Association~~ agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member ~~s of the Association~~ agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of ~~individuals-members~~ representing a variety of types of ~~members-member~~ agencies and at least one ~~and~~ but no more than four individuals-members from each region.

~~Section-14~~ **16. Water Management Committee.** There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, ~~but and~~ but no more than four individuals-members from each region.

~~Section-15~~ **17. Water Quality Committee.** There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested members ~~of the Association~~ agencies to join together to develop and coordinate with

other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one ~~individual~~ member from each region.

ARTICLE 8 – SPECIAL COUNCILS, COMMITTEES, AND TASK FORCES

Section 1. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association’s Board meetings.

Section 2. Nominating Committee. There shall be a Nominating Committee consisting of five or more persons appointed by the president prior to the Association’s fall conference in each odd-numbered year, whose purpose shall be to nominate qualified individuals for the offices of president and vice president of the Association. The Nominating Committee shall publish its nominations for the offices of president and vice president of the Association not less than 10 or more than 90 days before the membership meeting is held at fall conference. Additional nominations may be made by any member of the Association for candidates for the office of president and vice president. Additional nominations shall be made from the floor during the election of president and vice president at the membership meeting scheduled for said purposes.

Section 3. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9 – MEETINGS OF MEMBERS

Section 1. Meetings. Meetings of the members of the Association shall be held at the Association’s conferences at such times as may be determined by the Board of Directors to conduct necessary business and to elect the president and vice president, which occurs at the fall conference in each odd-numbered year.

Section 2. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 3. Notice Requirements for Membership Meetings. Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The notice of any meeting at which Board officers are to be formally nominated and elected shall include the names of the recommended slate of candidates for the offices of president and vice president in addition to the election procedures. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

Section 4. Notice Requirements for Special Meetings. The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

Section 5. Voting. Each member of the Association shall be entitled to one vote that shall be cast by its authorized representative. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any representative.

Section 6. Amendment of Bylaws. These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

Section 7. Quorums. The presence of the authorized representative of 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business.

Section 8. Amendments, Revisions, and Resolutions. Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least ~~30~~ 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association at least five not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 3. The ~~30~~ 90-day rule may be suspended at

any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections ~~3~~ 5 and 4 6 of this Article.

Staff Rationale: Staff is recommended that the deadline for submitting requests for amendments, revisions, and resolutions be changed from 30 to 120 days prior to any membership meeting to provide Legal Affairs Committee sufficient time to review and develop the required analysis and for staff to provide adequate notice to the members as set forth in Article 9, Sections 3 and 4 of the Bylaws. Note: Staff typically notifies ACWA members at least 45 prior to a given membership meeting to allow the agency boards to designate their authorized representative.

LAC Workgroup Analysis: This proposed revision is clear and meets its intended purpose. However, subcommittee members did express some concern that the 120-day submission requirement may unduly limit the Association's ability to quickly respond to state or federal legislative or administrative acts appropriately. A supermajority of the Association may vote to suspend the requirement, however, it may be advisable to require only 90-days for submission while retaining the general Association distribution timing of no later than 10-days and no earlier than 90-days prior to presentation at an Association meeting.

Staff Response: Staff revised the proposed amendment to state 90 days instead of 120 days in response to the LAC Workgroup's analysis.

Section 9. Nomination of President and Vice President.

- A. **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- B. **Nominating Committee Process.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.
- C. **Nominations from the Floor.** Additional nominations may be made by any member of the Association for the office of president and vice president. Said nominations and seconds shall be made from the floor during the election of the offices of president and vice president at the membership meeting scheduled for said purposes (as provided for in the penultimate sentence of Article 8, Section 2). Such nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.

Section 10. Additional Procedures for Election of Officers. The Board shall have the authority to develop additional procedures for elections of president and vice president when not otherwise covered by these bylaws.

ARTICLE 10 – INDEMNIFICATION OF DIRECTORS, OFFICERS, AND OTHER AGENTS

Section 1. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. “Expenses,” as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 2. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 3. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 4. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer’s, director’s, employee’s or agent’s status as such.

ARTICLE 11 – MISCELLANEOUS

Section 1. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert’s Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 2. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate

by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 3. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to public benefit corporations then in effect and with the Articles of Incorporation.

Section 3. Definitions. As used in these bylaws, the term "notice provided by electronic means" shall refer to notice given by fax or e-mail.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015



PROXY DESIGNATION FORM

ASSOCIATION OF CALIFORNIA WATER AGENCIES
 GENERAL SESSION MEMBERSHIP MEETING(S)

WEDNESDAY, NOVEMBER 29, 2017 AT 1:20PM
 THURSDAY, NOVEMBER 30, 2017 AT 1:20PM (IF NEEDED)

TO: Donna Pangborn, Clerk of the Board

EMAIL: donnap@acwa.com

FAX: 916-325-4857

The person designated below will be attending the ACWA General Session Membership Meeting(s) on **Wednesday, November 29, 2017 (and November 30, 2017 if necessary)** as our voting delegate.

MEMBER AGENCY'S NAME	AGENCY'S TELEPHONE No.
MEMBER AGENCY'S AUTHORIZING REPRESENTATIVE	SIGNATURE
DELEGATE'S NAME	SIGNATURE
DELEGATE'S EMAIL	DELEGATE'S TELEPHONE No.
DELEGATE'S AFFILIATION (if different from assigning agency) ¹	DATE

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy cards will be available for pick up on **Wednesday, November 29**, between **9:00 a.m.** and **12:00 p.m.** at the **ACWA General Session Desk** in the main foyer outside of the **Marquis Ballroom Center, Marriott Anaheim**. The luncheon and General Session Membership Meeting will be held in the Platinum Ballroom 1-6.

CASITAS MUNICIPAL WATER DISTRICT

Minutes Executive Committee

DATE: October 18, 2017
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum

Re: Committee Meeting of October 13, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

MEETING:

1. **Roll Call.**

Director Russ Baggerly
Director Jim Word
Steve Wickstrum, General Manager
Michael Flood, Assistant General Manager
Public; Angelo Spandrio

2. **Public Comments.**

Mr. Spandrio commented that he and Regina Hirsch will be presenting to the City of Ojai on October 24th a strategy for an Ojai sustainable water supply that will suggest applying for Prop.1 grant funding, asking for all water agencies to be involved with the process. Mr. Spandrio asked that he and Regina Hirsch be placed on the October 25th Casitas Board agenda to provide their presentation.

3. **Board/Manager comments.**

Director Baggerly commented that the Ventura County Steering Committee is gathering applications for grant funding and suggested that staff gather information to apply for funding of the Matilija Formation Horizontal Bore Project.

The General Manager reported that he had met with Mr. Ted Moore and other who are proposing Prop 1 grant funding. Mr. Moore presented several locations that he would like to consider for water wells.

4. **Discussion regarding the scheduling of remaining 2017 committee and Board meetings.**

The Committee reviewed a list of meeting dates that are in conflict with holidays. This item will be moved to the Board for further consideration.

5. **Discussion concerning California Water Fix support by State Water Contractors.**

The Committee was informed of the actions taken by eleven of twenty-nine Contractors to support the California Water Fix and a discussion followed concerning Ventura County's involvement in the California Water Fix. The Committee suggested at this time to not move forward with a resolution of support.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES Finance Committee

DATE: October 20, 2017
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Finance Committee Meeting of October 20, 2017, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Peter Kaiser and Director Jim Word
General Manager, Steve Wickstrum
Assistant General Manager, Michael Flood
Accounting Manager/Treasurer, Denise Collin

Public: Valerie Barth
Brian Shamblin, Eddie Rubio

2. **Public Comments.**

Valerie Barth stated that she would like to appeal to the Board the relief of water use costs and conservation penalty for water that leaked from her private plumbing system after a Casitas employee turned on the water meter.

3. **Board/Management comments.**

In response to the public comment by Valerie Barth, the General Manager suggested that the appeal be presented to the Board. The General Manager informed the Committee that staff are hanging tags next week to collect on unpaid Golden State Water Company bills that are now collectable by Casitas.

4. **Request from Julie Rubio-Shamblin regarding \$4,565 in over allocation penalties.**

Mr. Brian Shamblin, son-in-law of Eddie Rubio, asked for consideration of the allocation penalty in light of several family hardships that may have played a part in the over use of water on the agricultural acreage. The Committee stated the position of the District concerning the purpose and application of the penalty, and that a payment plan can be arranged with staff.

5. **Review of the Financial Statements for July 2017.**

The Committee reviewed the financial statement with no critical changes or issues.

6. **Review of the August 2017 Consumption Report.**

The Committee commented on the continued low level of water consumption for August 2017 that is attributed to Ventura's change in operation, restoration of groundwater basins and continued conservation by direct customers.

7. **Discussion regarding supplying uniform pans to the treatment plant staff.**

Mr. Flood presented the request by staff to provide a clothing service, specifically for pants, due to the exposure to liquid chlorine. Liquid chlorine has the propensity bleach clothing. The Committee asked that this request be moved to the Board of Directors.

8. **Discussion regarding replacement wheels for the treatment plant intake structure grapple cart.**

Mr. Flood stated that the wheels on the intake structure grapple cart have been found in need of replacement. If not replaced, the grapple cart could continue to move off track during critical structure operation and maintenance. This item is not budgeted. The Committee asked that this request be moved to the Board of Directors.

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
10/18/17**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$813,369	2.014%	10/25/2016	3.90%	2527
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$910,143	\$868,453	1.901%	5/9/2016	4.16%	3055
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$852,799	\$829,685	2.790%	3/28/2016	3.98%	3021
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,014,079	\$990,010	3.000%	3/24/2016	4.74%	3350
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$677,286	2.354%	11/17/2016	3.25%	3581
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,574,914	\$1,517,325	1.486%	10/13/2016	7.27%	2120
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,361,022	\$1,351,242	1.625%	10/3/2012	6.47%	596
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$535,686	\$518,635	1.107%	5/9/2016	2.49%	1492
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$764,042	\$739,989	2.875%	2/19/2016	3.55%	2755
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$466,072	\$441,693	1.203%	7/14/2016	2.12%	2120
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,023,875	\$1,018,610	2.360%	5/10/2017	4.88%	2782
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$926,982	\$877,693	2.875%	8/2/2016	4.21%	2396
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$642,164	\$634,659	5.625%	1/16/2013	3.04%	1313
*TB	Federal Home Loan MTG Corp	3137EABA	11/17/2017	\$1,002,900	\$1,003,260	5.125%	1/3/2012	4.81%	29
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$674,715	\$674,956	2.375%	9/8/2014	3.23%	1525
*TB	Federal National Assn	31315P2J7	5/1/2024	\$795,455	\$771,734	1.721%	5/1/2016	3.70%	2353
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,473,265	\$1,429,805	2.625%	5/25/2016	6.85%	2478
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,528,675	\$2,441,550	2.125%	5/25/2016	11.70%	3066
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,141,301	\$1,153,189	1.375%	7/6/2010	5.53%	267
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,141,924	\$1,170,588	1.375%	11/18/2015	5.61%	807
*TB	US Treasury Note	912828WE	11/15/2023	\$768,246	\$794,644	2.750%	12/13/2013	3.81%	2187
Accrued Interest					\$152,001				
Total in Gov't Sec. (11-00-1055-00&1065)				\$21,126,806	\$20,870,377			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$452	\$452	1.07%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,879	\$2,879	0.88%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$21,130,137	\$20,873,708			100.00%	
Total Funds Invested last report				\$21,133,878	\$20,847,516				
Total Funds Invested 1 Yr. Ago				\$20,199,121	\$20,374,884				
****	CASH IN BANK (11-00-1000-00) EST.			\$85,934	\$85,934				
	CASH IN Western Asset Money Market			\$6	\$6	0.19%			
TOTAL CASH & INVESTMENTS				\$21,216,077	\$20,959,647				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,654,738	\$24,830,501				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.